

## **Off-site Backup Solution (OBS) for Linux**

### **User Manual**

**IMPORTANT:** Although you don't need to be a guru to restore files or customize your OBS configuration, you do need to be familiar with Linux directory structures and entering commands at the shell prompt.

If you are not comfortable with this, please seek assistance from a qualified professional since errors in restoring data can have serious consequences.

Given the technical nature of system backups, this user manual is aimed at a trained and technical audience.

### **Your OBS software**

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When your system is initially set up, CottageDATA installs the following utilities and configuration file in /home/bin on your Linux system:

- obs\_backup*:** The program which uploads your data to the OBS server.
- fetch*:** A simple utility to restore files when needed or to list files you currently have stored on the off-site backup server. Note that a link named ***fetch*** is also created as a synonym for this program.
- obs.conf*:** A configuration file used by the above programs to specify settings customized for your site (such as which directories to back up, where to send error logs, etc.).

The **obs\_backup** program is customized to back up only the relevant directory structures on your system such as your correspondence and database data, and avoids wasting valuable resources backing up programs and system files which never change and could be restored from their respective distribution media if needed.

As part of your initial installation, we have configured your system to invoke **obs\_backup** automatically at night with all appropriate command options. You should never have to run this program manually.

The **fetch** program is your tool to restore files to your system. You can use this utility to restore a single file or a set of files matching a “wild-card” pattern (like “/home/sales/Feb\*”).

The next sections cover both of these utilities in detail.

## Our Backup Technology

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OBS maintains a mirror image of the directory structures you have specified in your configuration file on the remote server. There is no concept of “full backup” versus “incremental backup” in OBS because every backup updates this mirror image to be a true reflection of your system, including removing files which you have deleted on your system, without having to actually copy all the files or guessing which files should get updated based on the date of your last backup.

To accomplish this, we use a combination of utilities such as *rsync* and *ssh*, and we compress the data before it is uploaded in order to maximize efficiency.

## Doing a Backup

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### *Manual backup*

Simply invoking the command **obs\_backup** as the superuser (“root”) will trigger a system backup. Normally, however, this is done automatically through a *crontab* entry (“crontab” is the Linux task scheduler). This will have been set up by CottageDATA when the software was initially installed, so you should never need to manually do a backup except for testing or maintenance purposes.

### *Scheduling backups*

The following *crontab* entry will invoke **obs\_backup** at 3 AM every day and will redirect any output to a file in /home/save for reference purposes:

```
0 3 * * * /home/bin/obs_backup > /home/save/obs.cron 2>&1
```

NOTE: If your OBS software was installed by CottageDATA when you subscribed to the service, a suitable crontab entry has already been created for you, so there is no further action required on your part.

## Checking logs

The **obs\_backup** program maintains logs on the Linux system in the directory specified in the configuration file **obs.conf** (typically, this directory will be */home/save/backups*). The file *Day.log* (ex: *Thu.log* for Thursday's log) contains a summary of the backup process and is the file printed by the **obs\_backup** program when configured to generate a status print-out.

## Customizing your backups

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It is possible for qualified system administrators to customize the backup process by editing the configuration file **obs.conf** located in the same directory as **obs\_backup** (typically in */home/bin*). For instance, by setting the variable `PRINT_ON_SUCCESS` to either "yes" or "no", you can get the program to print a confirmation report each time it is run, or upon failure only, respectively. Another variable you might want to modify is `DIR_LIST`, which specifies the directory structures to back up.

**NOTE:** Keep in mind that **only user-created files**, such as documents, database data and email correspondence need to be backed up regularly. It is wasteful to back up programs and static files which never change or can be restored from distribution media. Backing up unwarranted directory structures may cause you to require a higher disk quota than you really need.

The file **obs.conf** also contains parameters to specify certain directory structures to be *excluded* from the backup. For example, you could specify that you want to back up the entire */home* structure *except* for */home/tmp* and */home/junk*.

If you would like to receive an email message upon a backup failure, simply edit the variable `EMAIL` to the desired address. Of course, this will only work if your server is configured as an email server, which is something CottageDATA can set up for you upon request. Note that by default, backup failures will generate a hard-copy report on your system printer to notify the staff to report the problem.

The file **obs.conf** features other parameters you can tweak if desired; please read the ample comments in that file if you wish to learn more.

## Restoring files with fetch

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### *Restoring one file*

To restore files, simply login as *root* (the system administrator) on your Linux system, then enter the command **fetch** with the full pathname of the file you wish to restore. For example, to restore the file */home/mary/stuff*, enter:

```
fetch /home/mary/stuff
```

The program will then present you with the following prompts:

```
Preparing to restore file /home/mary/stuff
Where would you like to restore to?
```

- 1) Original location
- 2) In /tmp
- 3) Current directory (/root)
- Q) Quit and do nothing

```
Your choice: __
```

If you select “Original location”, the restored files will *replace* the existing file of the same name, *overwriting its contents*. If you would like to examine the restored file before overwriting the existing one with it, it is best to restore that file to a separate location, such as */tmp* or your current directory.

**Important:** Files are always restored with full pathnames under the location you selected. For example, if you are restoring the file */home/mary/stuff* to */tmp*, the software will create the file as */tmp/home/mary/stuff*, not */tmp/stuff*.

### *Restoring multiple files*

If you wish to restore a group of files, such as the entire contents of a directory, simply use the “\*” wild-card character (always in quotes) as in this example:

```
fetch “/apps/data/*”
```

In this example, everything below the directory */apps/data*, including all subdirectories and their contents, will be restored.

**Important:** Whenever you use wild-card expressions, you *must* quote the expression as we have done in the above example to protect it against interpretation by the shell (either single or double quotes will do). If you don’t quote the expression, you will either get an error message from *fetch* or get the wrong results, depending on how the shell matches the wild-card expression on your system.

Also note that **fetch** accepts only one parameter, so you cannot specify multiple files in a single invocation. For example, the following command is not supported:

```
fetch /home/john/memo /apps/data/myfile (Won’t work!)
```

If you need to restore two or more files that cannot be matched with a single wild-card expression, just issue the command twice, as in this example:

```
fetch /home/john/memo
```

```
fetch /apps/data/myfile
```

### *Options to the fetch command*

The **fetch** command supports the following options:

- l** Obtain a **list** of files
- d** **Display** dates of backups series on the server
- s** Specify which **series** to retrieve from (default is latest)

These options are described in detail below.

### *Obtaining a listing of files*

You can use **fetch** with the *-l* option to obtain a *listing* of the files contained on the backup server, without actually restoring them. For instance, to see a list of all files from */home/bin* on the backup server, issue this command:

```
fetch -l "/home/bin/*"
```

Again, when using wild-card characters, you *must* quote the expression or you may not get accurate results.

To view all the files ending with ".log" that have been backed up from */home/save*, use:

```
fetch -l "/home/save/*.log"
```

## Backup series

Your account on the OBS server holds multiple copies of your data going back several weeks. This makes it possible for you to restore a file as it was a few days ago or even a few weeks ago.

The OBS server maintains an “**a**” series of backups which are one day apart, and a “**b**” series which are approximately one week apart. To display what series are available in your account, execute **fetch** with the *-d* option (for “display”) to show the list of your backup dates with their associated series label, as in this example:

In the example on the right, you can see that series a0 to a7 contain copies of your backup data for the past 8 days, then the “b” series holds older backups which are 8 days apart from each-other. This makes it possible for you to restore files as old as two months if needed.

By default, **fetch** retrieves files from the *most recent* backup series, which is a0. However, if you wish to restore (or list) files from a different series, simply specify the desired series label with the *-s* option (for “series”), as in:

```
fetch -s b3 "/home/john/important.doc"
```

Other options may be used in conjunction with *-s*. For example, to simply get a listing of certain files from that series (without actually extracting them), you could use the *-l* option, as in:

```
fetch -l -s b3 "/home/john/*.doc"
```

```
# fetch -d
```

| Series | Backup date  |
|--------|--------------|
| -----  | -----        |
| a0:    | Jul 04, 2014 |
| a1:    | Jul 03, 2014 |
| a2:    | Jul 02, 2014 |
| a3:    | Jul 01, 2014 |
| a4:    | Jun 30, 2014 |
| a5:    | Jun 29, 2014 |
| a6:    | Jun 28, 2014 |
| a7:    | Jun 27, 2014 |
| b0:    | Jun 26, 2014 |
| b1:    | Jun 18, 2014 |
| b2:    | Jun 10, 2014 |
| b3:    | Jun 02, 2014 |
| b4:    | May 25, 2014 |
| b5:    | May 17, 2014 |
| b6:    | May 09, 2014 |
| b7:    | Apr 29, 2014 |

```
# _
```

## Handling Backup Failures

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### Notifications

In rare cases, your backup may fail due to a drop in your Internet connection or to some other technical problem. If this happens, an error log will be sent to your printer or an alert message will be sent to you by email, depending on how your OBS software was configured. If you are notified of a failure, please contact CottageDATA immediately to report the problem.

### Positive Confirmation of Success

By default, **obs\_backup** only sends an alert if an error has been detected. However, if the backup program did not run at all for some reason (a failure in the task scheduler, for example), then no alert would be generated since the program never started. In this theoretical scenario, you might not realize that your backups are not being done.

If you wish to avoid this potential situation, you can opt to have a positive confirmation printed each time the backup completes, regardless of whether the backup succeeded or failed. This way, if the log does not print one morning or you do not receive an email notification, you will know

that something has gone wrong and you can notify CottageDATA immediately to have the matter investigated.

To have a notification generated every time **obs\_backup** runs, regardless of success or failure, simply edit the file **obs.conf** to set the variable `PRINT_ON_SUCCESS` to “yes” or contact CottageDATA to have this done for you.

## If you need help...

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If you need to restore files or perform maintenance on your OBS account but are not comfortable enough with Linux to do the job yourself, you would be wise to hire competent help rather than risk damaging your system. If you need help in managing your system, please consider getting expert assistance from CottageDATA.

Please remember, however, that your OBS subscription fees cover only the automated use of the service through the programs provided to you as part of your OBS subscription, and not additional technical services which would have to be charged separately.