



# **GO! Finder**

**V1.4**

**User Manual**



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# GO! Finder Introduction

We have managed our files and folders via a low efficient way to add new folders since UNIX system was founded several decades ago. When keyword index and tab system were innovated several years ago, they started to change our way to manage files and management efficiency.

Firstly, "Spotlight", the desktop searching tool, was utilized on Mac OS 10.4 "Tiger" and then the similar tool, Google Desktop was created for PC. However, both of them are utilized on PCs only. With high capacity and high speed, Flash Drives are the substitution of floppy disks only. However, its function has not been upgraded yet.

Therefore, here Oti brings you GO! Finder. This is a revolutionary file management application on the Flash Drive. It overturns your stereotype of Flash Drives as it cannot only be the media transmission but also the storage platform for the important data.



# System Requirements

- \* Microsoft Windows 2000 / Windows XP / Vista 32 bit
- \* Intel Pentium 133MHz or higher
- \* 128MB RAM or higher
- \* Hard disk space requirement of at least 100 MB
- \* Built-in USB port

# Launch GO! Finder

When you click on GO! Finder on the operation panel of GO! Suite, the Getting Started dialog will pop up. If you want to hide it in the future, please mark “**Hide this dialog when starting GO! Finder**”. Therefore, this dialog won’t appear next time, and vice versa.



Figure 1 Getting Started Guide of GO! Finder

# The Overview of Window Mode

The figure below displays the Exploded View of Go! Finder which will make it clear to read the user manual.

- a. Title Bar
- b. Guider
- c. File Header
- d. File List
- e. View Menu
- f. Suit Symbol Menu
- g. Option Menu

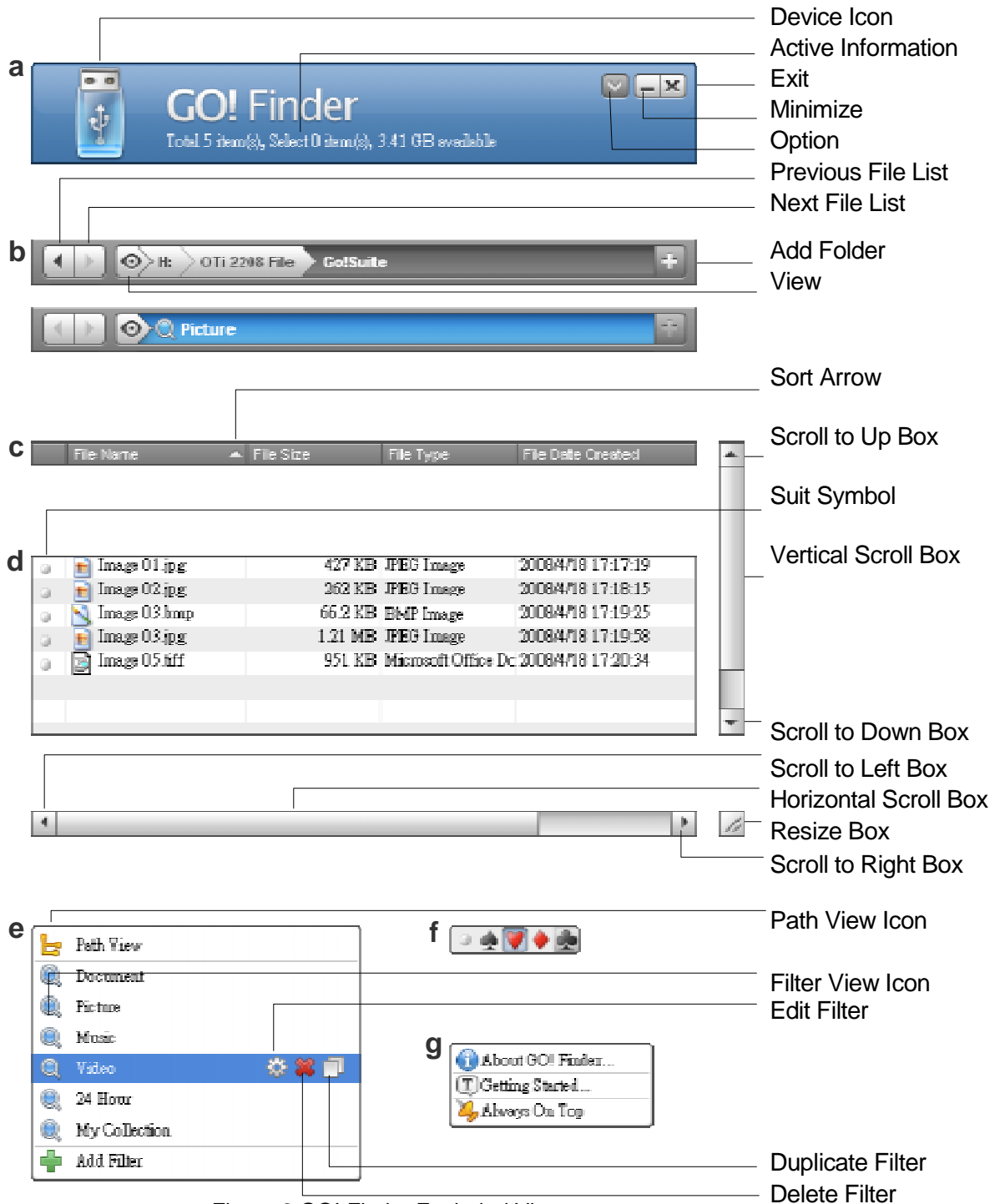


Figure 2 GO! Finder Exploded View



# Window Mode Description

Drag and drop files into Device Icon of Window Mode; you are able to copy the files to the root directory of the device, and start to write the files in. The initial Window Mode of GO! Finder you launch is 400 Pixel x 400 Pixel, referred to Figure 4. The minimum Window Mode is 400 Pixel x 210 Pixel.

Double click on the Title Bar on Figure 2; you are able to enlarge Window Mode of GO! Finder to the maximum window. Double click it again; the window will switch to the previous size you adjusted. You can still press the Title Bar to move the whole window.

## Title Bar

### Device Icon

There are 21 photos of the device icon the white area of which indicates the space available of your Flash Drive, from 0% to 100%. Please refer to Figure 3.



Figure 3 The device icon of GO! Finder

### Active Information:

On the title bar of Figure 4, the active information shows that the quantities of the items, of the selected items and the space available of the Flash Drive.

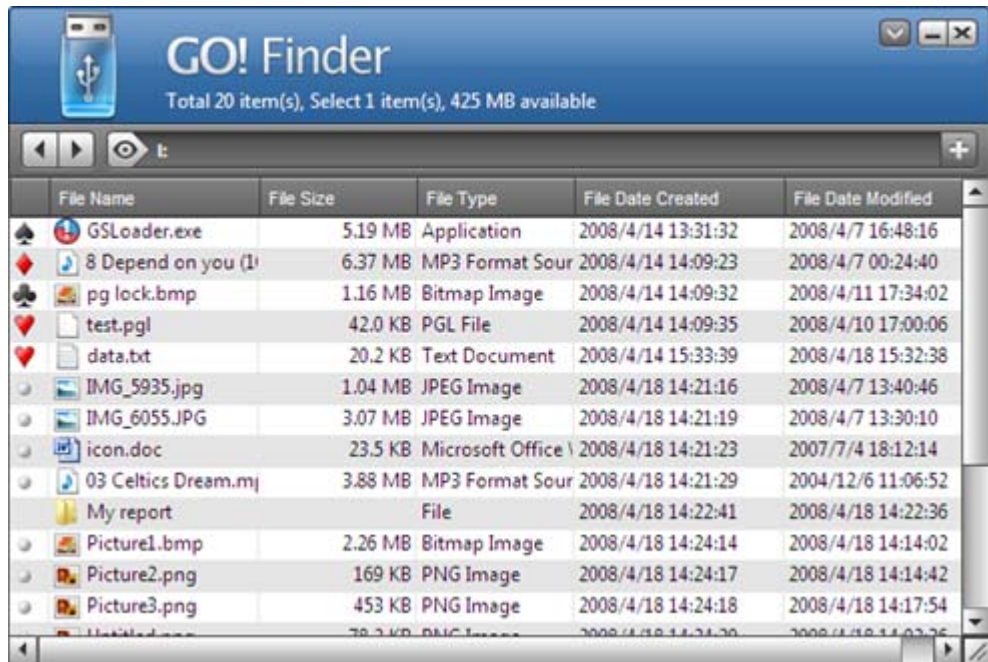




Figure 4 Window Mode of Go! Finder

## Setting

Press  icon on the top-right corner of Window Mode to open the Setting Menu; its pull-down menu will show from up to down and the description of each item are as followings:


Item	Description
About GO! Finder	The version of GO! Finder
Open Tip	The Getting Started guide to use GO! Finder
Always on Top	Window Mode is always on top of the window
Disable Always on Top	When Always on Top is selected, you can click <b>“Disable Always on Top”</b> to execute it.

## Minimize and Close

Item	Description
Minimize 	Minimize GO! Finder
Close 	Exit GO! Finder

# Warning and Message Box

## Warning: Exit GO! Finder

Press  on the top-right corner of Window Mode; a pop-up window will remind you “**Do you want to exit GO! Finder?**”. Please refer to Figure 5.

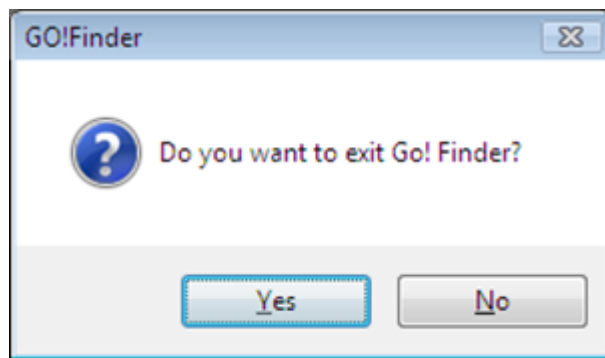


Figure 5 Exit GO! Finder

## Warning: Delete the filter

Press “**Delete**” button on the filter when you right click on “**View Menu**”; a pop-up window will warn you as following. Press “**Yes**” to delete this filter; press “**No**” to abort it. Please refer to Figure 6

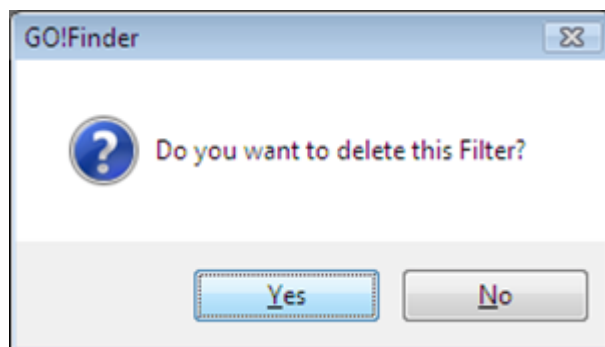


Figure 6 Delete the filter

## Warning: Open multi files

If you open multi files in GO! Finder at the same time, a message box will pop-up to warn you as Figure 7. Press “**Yes**” to open multi-files; press “**No**” to abort it.

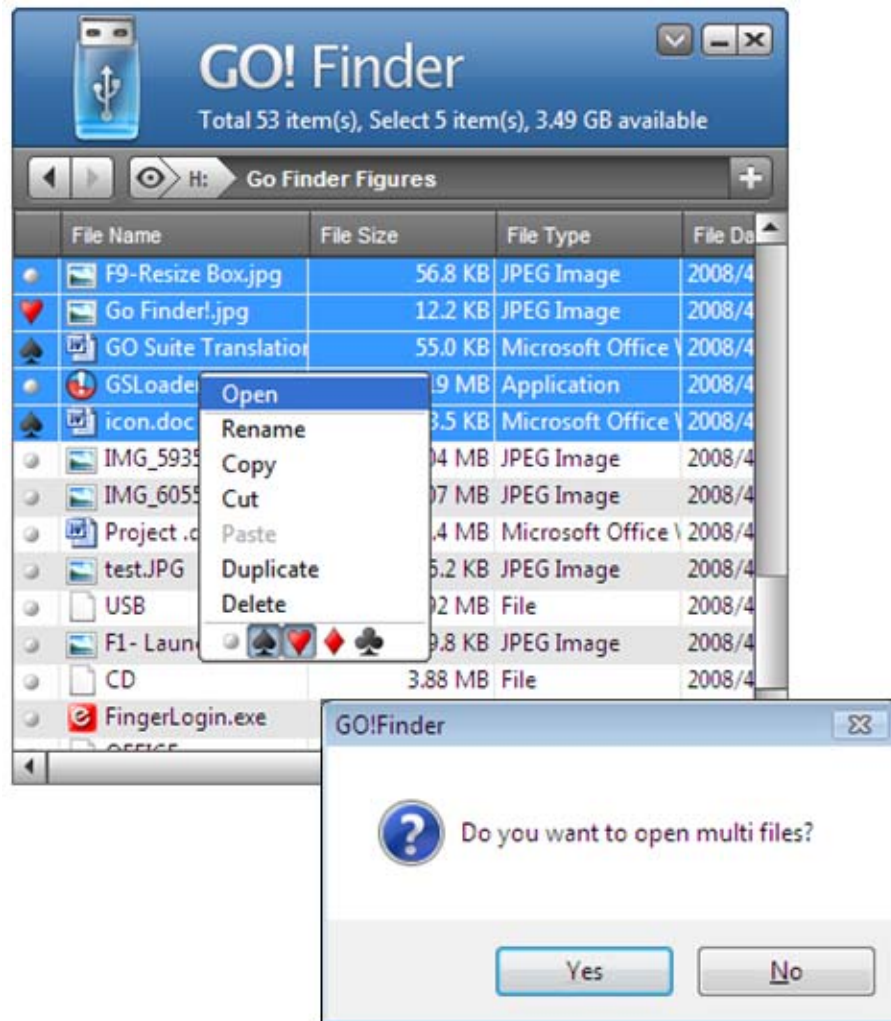


Figure 7 Open Multi files

## Resize Box

You are able to resize Window Mode via dragging “**Resize Box**” on the bottom-right corner of Window Mode. Please refer to Figure 8.



Figure 8 Resize Window Mode

## Guider Description

Previous File List: Left click on it; you can return to the previous browsing file list promptly.

Next File List: Click on it; you can go to next file list promptly.



View: Left click on it; “View Menu” will be launched. Select the filter type, and GO! Finder will list all matched files via the filter. Please refer to Figure 10.


Add Folder: Left click on  on guider on Figure 9; you can add any folders automatically. However, to add new folders to the “read-only” folder is not allowed. The icon will be disabled.

Figure 9 Guider Description

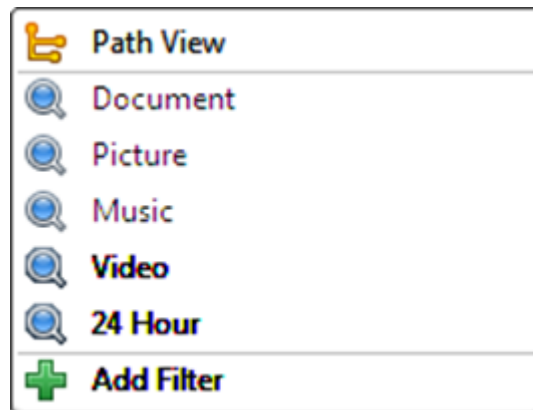




Figure 10 View Menu

## View Menu

This program has pre-defined five items such as Document, Picture, Music, Video, and 24 hours for user’s convenience. Press  to launch View Menu. Its configuration is as below:



## Path View

It's like windows explorer for file browsing only. Press  icon to edit filter lists. Only details are allowed to be edited; others are disabled.

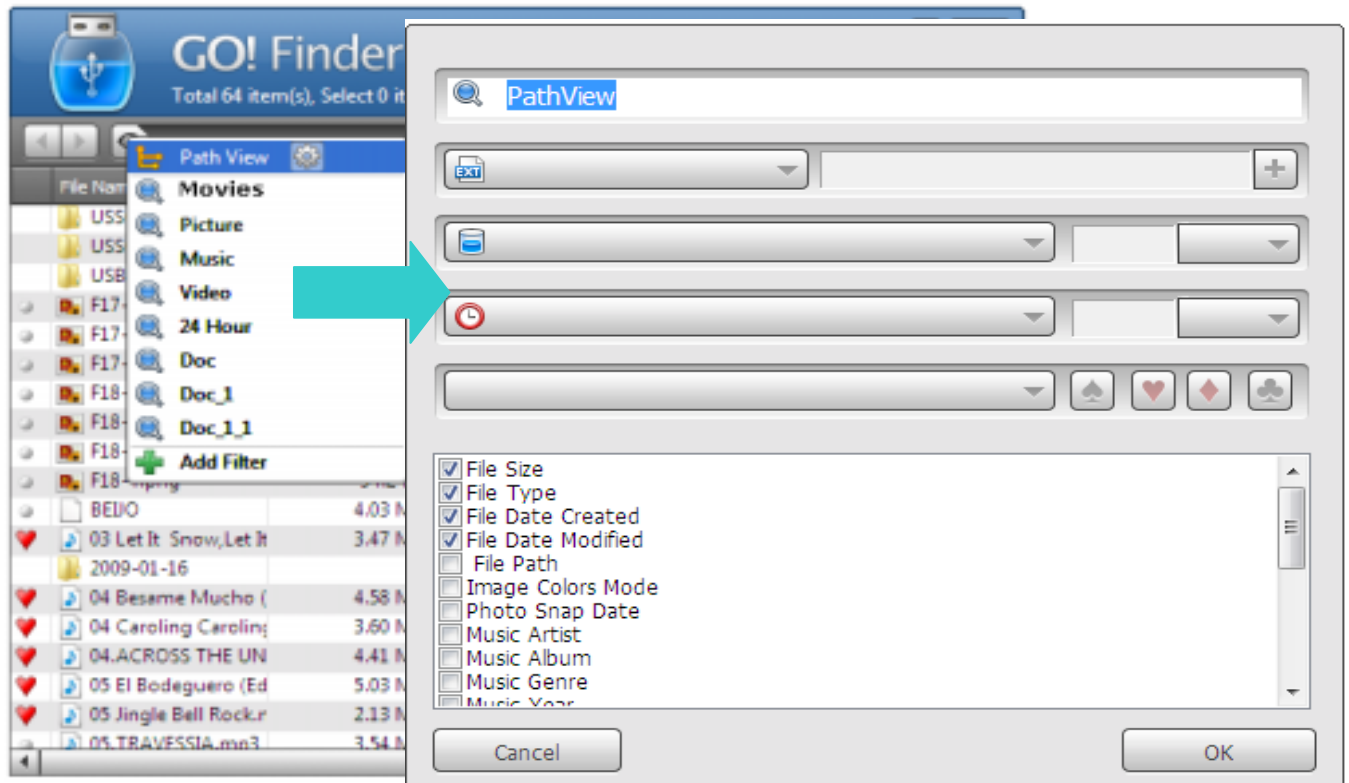



Figure 11 Edit Path View


## Filter Description

We illustrate editing the rules of Document as following for user to understand the function of each rule. The rules of other filter items such as Picture, Music, Video and 24 Hour in the filter menu are referred to the rules of Document.

## Document

When editing document filter, you can rename the definition of the filter. Press  to edit document view.

## File Type

Select **“File Type is”** and also **“File Type is not”** via its pull-down menu. To press  icon, a pull-down menu will display for you to select **“Add all picture format”**, **“Add all music format”**, **“Add all video format”** and **“Add all document format”**. You can also add the file type you wish to sort if it's not in the default lists.

## File Size

You can choose **“File Size”** as **“File Size is more than”** or **“File Size is less than”** via its pull-down menu. Besides, the file size as **“MB”** or **“KB”** are also allowed you to select and to insert the value of the size will make it easy to sort the file size you wish to sort.

## Add Time

You can select **“Add Time is in the last”** and **“Add time is earlier than”** the last **“Day”**, **“Hour”** or **“Minute”** via the pull-down menu and you can also insert the value you wish to sort.

## Suit Symbol

You can select **“Suit Symbol contains”** or **“Suit Symbol doesn't contain”** via the pull-down menu and choose the suits of the playing cards.

## File Details

You can mark the file detail you wish to display. Press **“OK”** to execute or press **“Cancel”** to abort it.

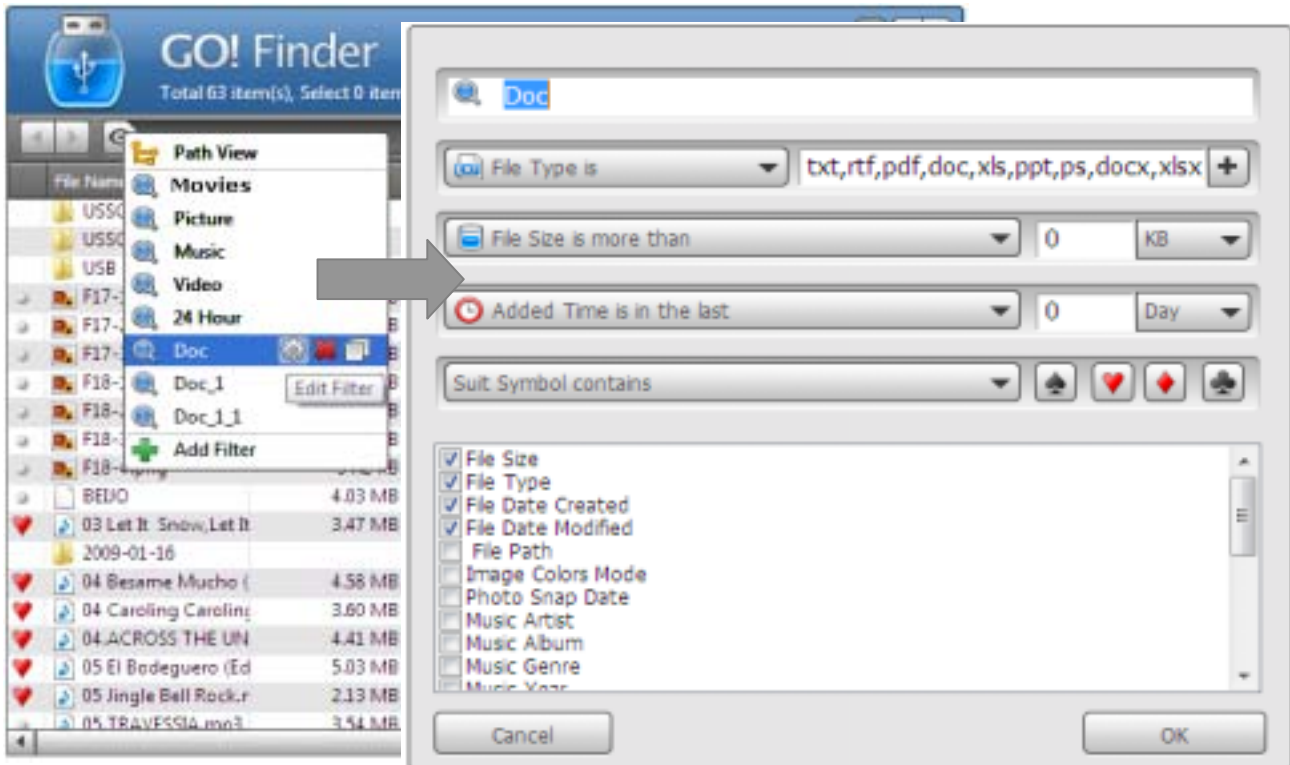



Figure 12 Edit Document

## Delete

Click on  icon on the View Menu of Document, a pop-up window will appear to ask you if you want to delete this filter or not. Press **“Yes”** to delete this filter; press **“No”** to abort it.

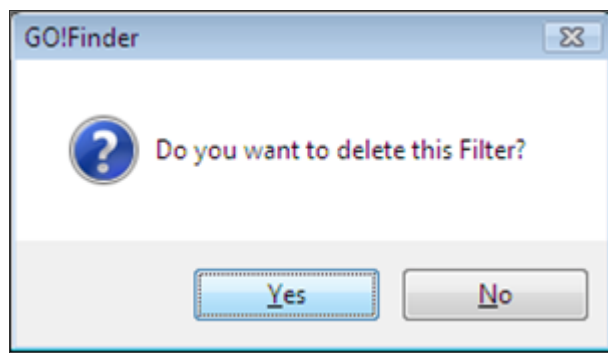



Figure 13 Delete this Filter

## Duplicate

Click on the  icon on the View Menu of Document, the filter will duplicate a folder as **“Document\_1”** to match the items you have selected. Please refer to Figure 14.

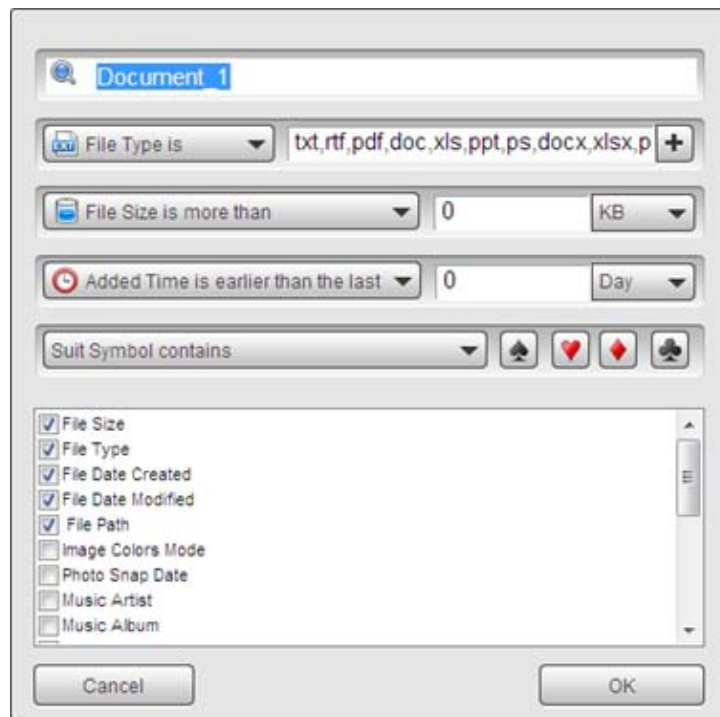



Figure 14 The Duplicated Document

## Add Filter:

Press “” icon on Figure 12, an empty filter will be generated for user to edit the filtering items of the new filter. Please refer to Figure 15 .

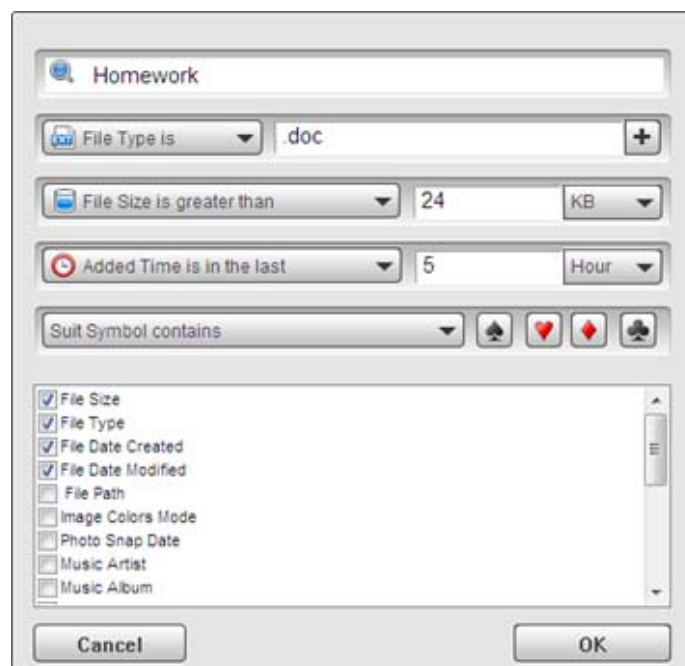


Figure 15 Add Filter

# File List

In the file list, you can explore and edit the file list such as Open, Show In Windows Explorer, Rename, Copy, Cut, Paste, Duplicate and Delete the root directory you selected.

## Show In Windows Explorer

Right click on the file of the file list; the pull-down menu will be shown promptly. You are able to open the files and folders of your Flash Drive with Windows Explorer if you choose “**Show In Windows Explorer**”. Please refer to Figure 16.



Figure 16 Edit the selected file

## Rename the file name

Right click on the file one time and select **“Rename”** on the pop-up menu to revise the file name; please refer to Figure 17.

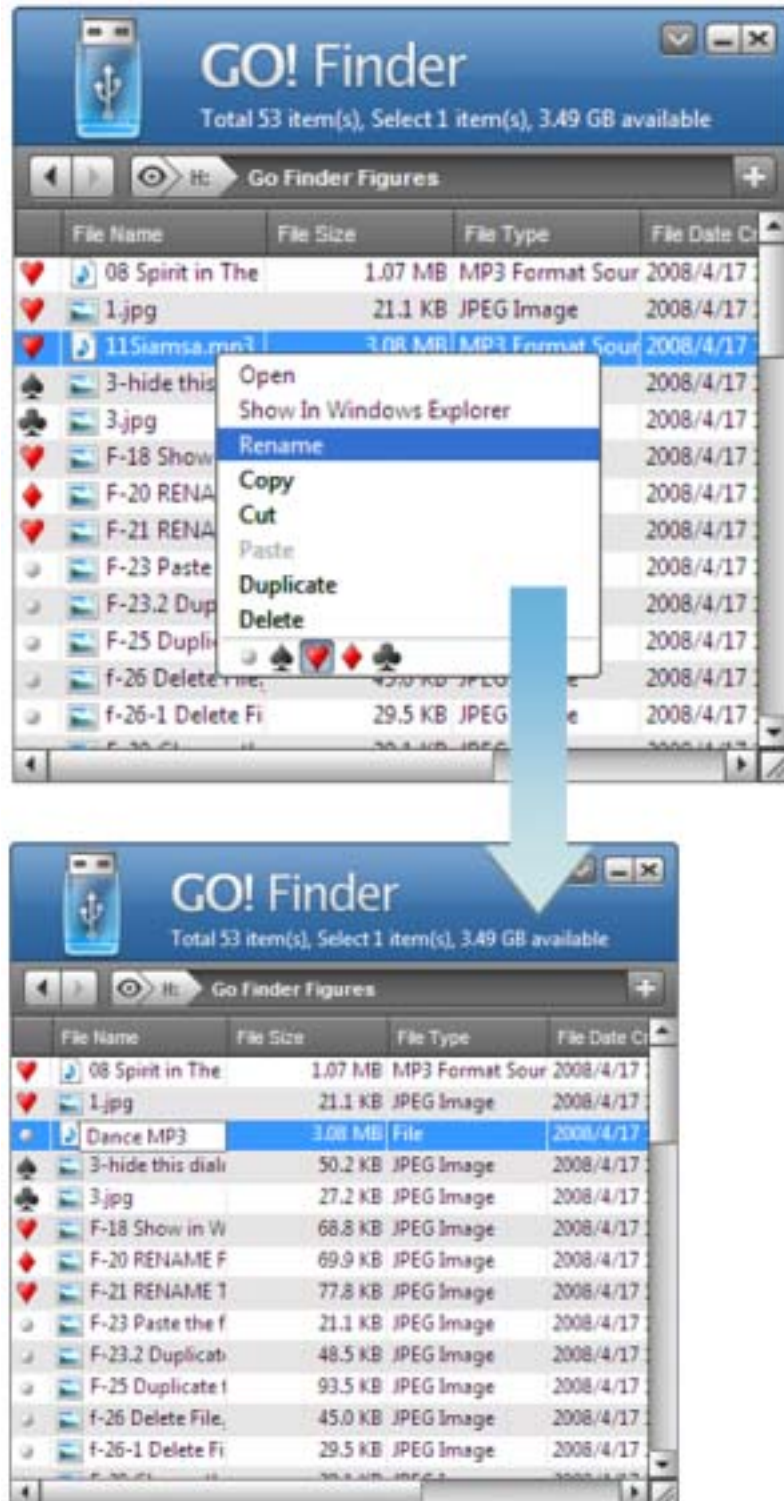


Figure 17 Rename the file name



## Copy

Right click on the file or folder one time and select “**Copy**” on the pull-down menu; you are able to paste the selected file or folders to anywhere of PC or any folders of the Flash Drive you wish except in the filter view. However, you can’t paste it onto the same destination.

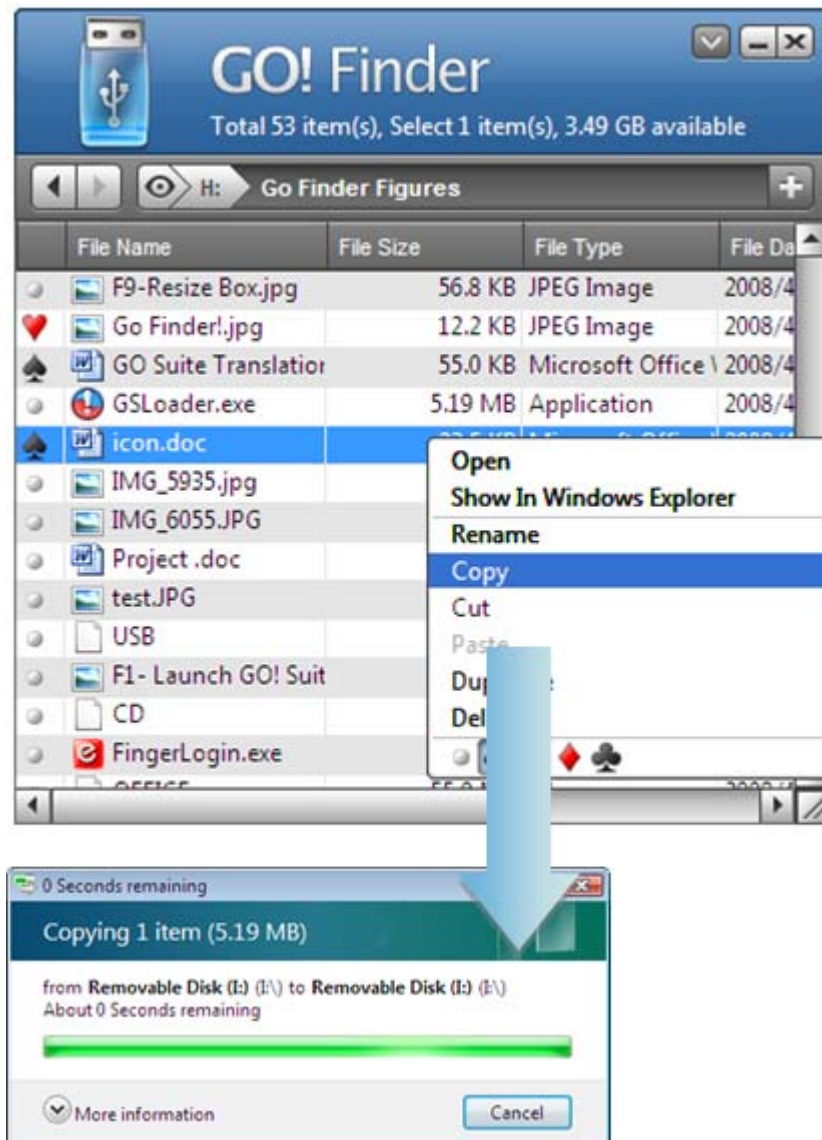


Figure 18 Copy& paste the file to the desired place

## Cut

The function of **“Cut”** is the same as **“Copy”** except for that the cut file will be removed from the source after you successfully finish the **“Copy” operation**.

## Paste

You can copy the file or folders from different sources of the Flash Drive or from other sources. Right click on file list, and select **“Paste”** to execute it except in the filter view.

## Duplicate

Right click on the file or folder and select **“Duplicate”** on the pull-down menu. You are able to duplicate the selected file or folder of the Flash Drive you wish. The file name of the duplicated file will be increased by number. e.g. USB -> USB1. Please refer to Figure 19.



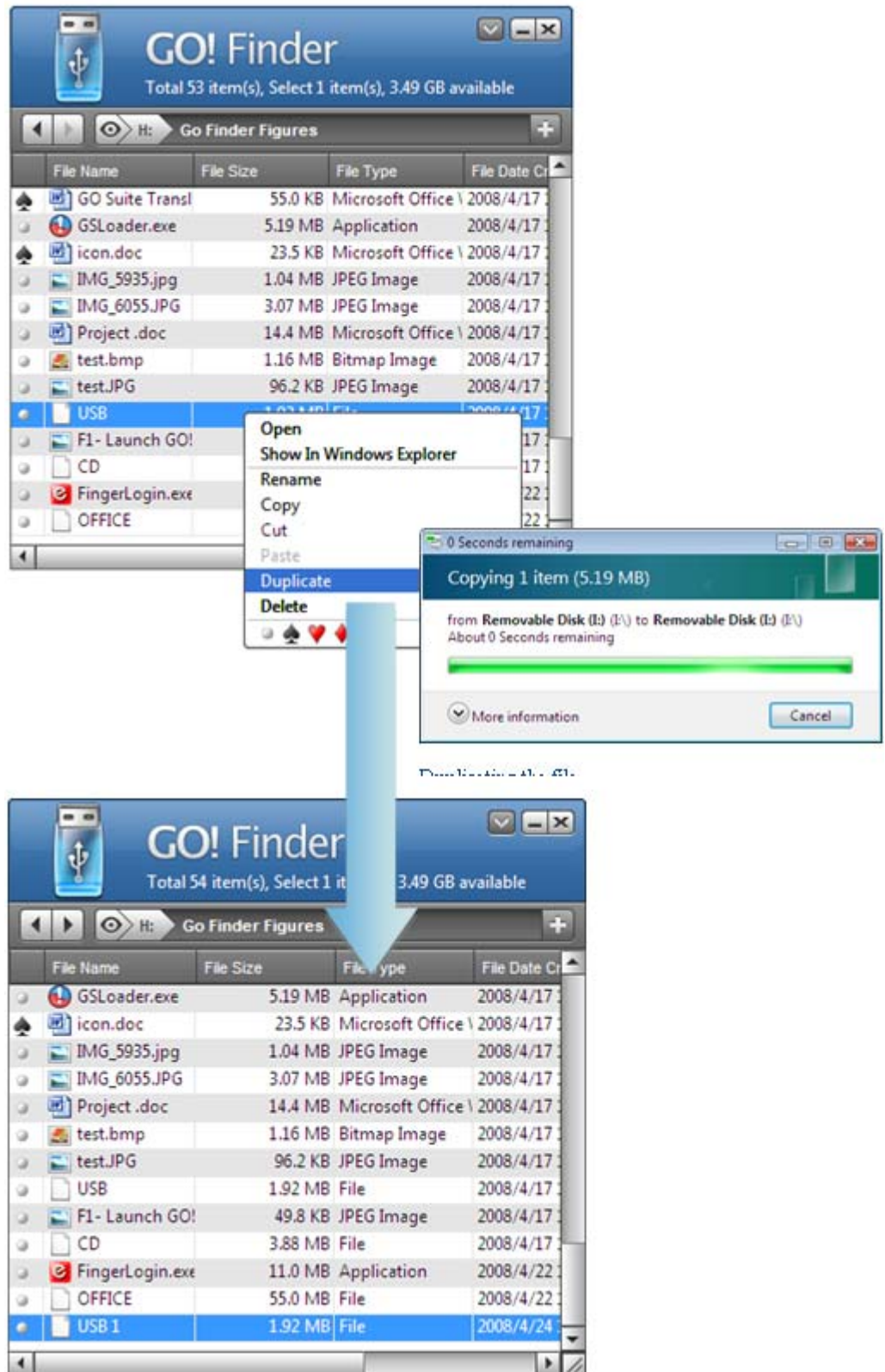


Figure 19 Duplicate the selected File

## Delete

Right click on the file or folder of the Flash Drive on the File List, and choose “**Delete**” on the pull-down menu. A dialogue window will

pop up to ask you to delete the file or not. Click on “**Yes**” button to delete the selected files or click on “**No**” button to abort it. Please refer to Figure 20.



Figure 20 Delete the selected file

# Suit Symbol Menu

You are able to choose the default icons of Suit Symbol of the playing cards. The default icons are heart, club, diamond and spade. In File List, different files may be marked as different suit symbols; and the icon is shown on the first column of each file. Only files can be marked via suit symbols; it's not allowed to mark suit symbols on folders. To mark the suit symbol of single file, you right click on the selected file on Figure 21 or directly click the first column of each file to choose the its suit symbol, referred to Figure 22.



Figure 21 Choose the suite symbol of the selected file on the file list



Figure 22 Mark the suit symbol of the selected file directly via clicking the file

User can define and edit search the suit symbol via “**add filter**” button and choose the suit symbol you wish to sort on “**Suit Symbol Contain**” option. It will help you sort the file with the suit symbol you wish. Please refer to Figure 23.

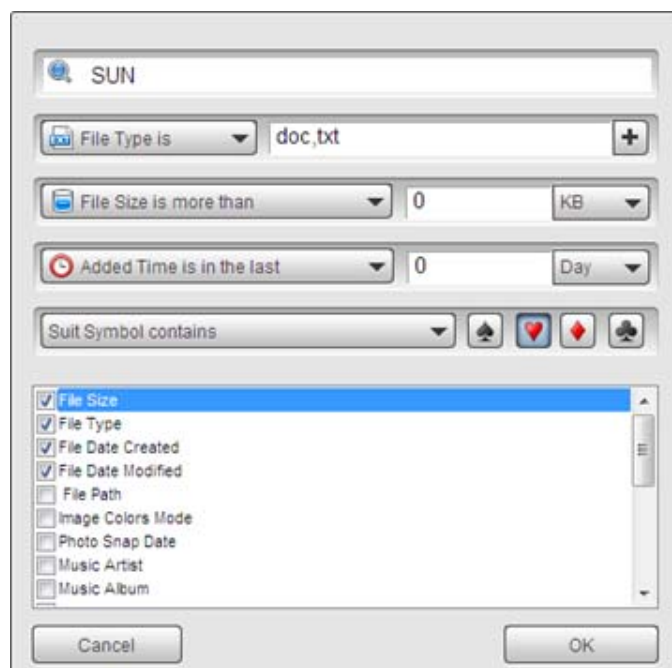


Figure 23 Edit Suit Symbol



## When selecting more than two files

If each file is marked as “**Spade**”, it means that “**Spade**” is selected, referred to Figure 24. If you choose any symbol except for “Spade” for all selected files, they will be switched to the suit symbol you have selected.



Figure 24 Mark the multi files as the same suit symbol

If the selected files are marked as “**Spade**” and “**Diamond**”, you still can mark them as “**Spade**” and “**Diamond**”, referred to Figure 33.





Figure 25 The selected files are marked as Spade and Diamond



If you choose one symbol for all selected files, they will be switched to the same suit symbol you have selected. Please refer to Figure 26 If you select the blank option on the suit symbol for all the selected files, their suit symbols will be removed promptly.



Figure 26 All suit symbols are marked as Heart

Right click on the File List, you are able to select the items on the pull-down menu as followings:

In Path View	On the blank area of Path View	Select Single File on Path View	Select more than two files on Path View
Show in the Menu	Edit File Header Show in Windows Explorer Add New Folder	Open Show in Windows Explorer Rename Copy Cut Paste Duplicate Delete 	Open Rename Copy Cut Paste Duplicate Delete 

In Filter View	On the blank area of Filter View	Select Single File on Filter View	Select more than two files on Filter View
Show in the Menu	Edit File Rule	Open Show in Path View Show in Windows Explorer Copy Cut  Delete	Open Copy Cut Delete 

# Icon Mode

Double click on the device icon of Window Mode; it will switch to Icon Mode. Press the device icon; you can move it to anywhere on the window and it's always on top of the window, referred to Figure 27.

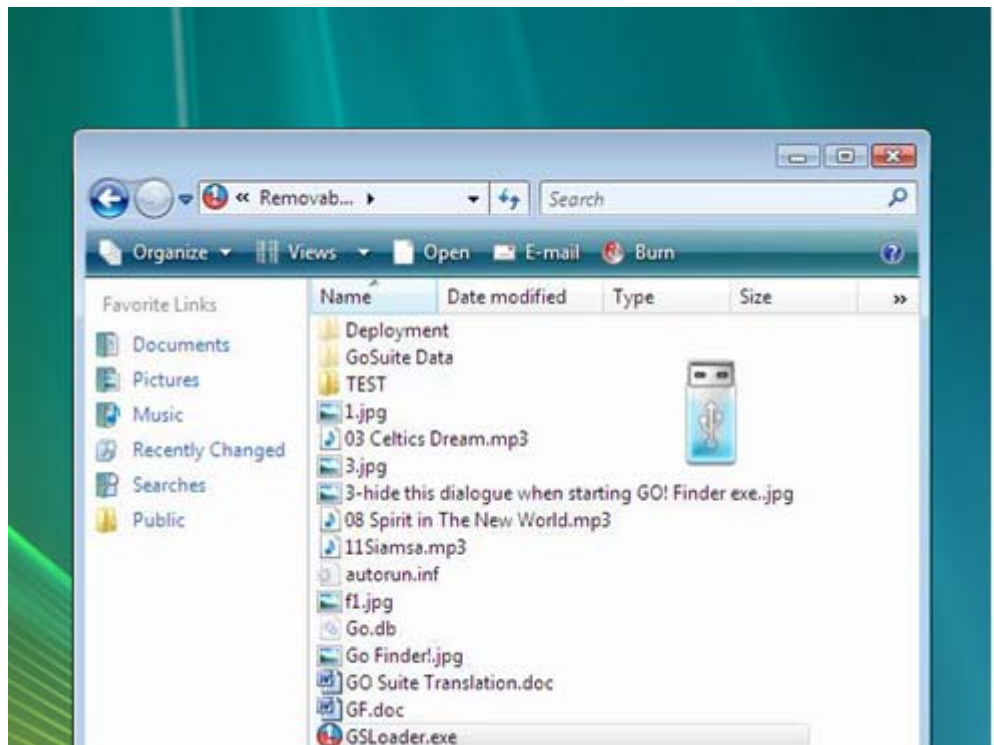


Figure 27 The device icon is always on top of the window

Drag and drop files or folders to Device Icon; you are able to copy files to the root directory of the Flash Drive. Double click on the device icon of Icon Mode; it will switch to Window Mode. Move the cursor on Icon Mode, it will show the space available of the Flash Drive.



## When transferring the files or folders

Two conditions below may occur.

1. If you drag and drop files to Icon Mode, the Device Icon will change promptly according to the volume of data increasing. Meanwhile, the progress window will appear to remind you the status of data transfer. Please refer to Figure 28.

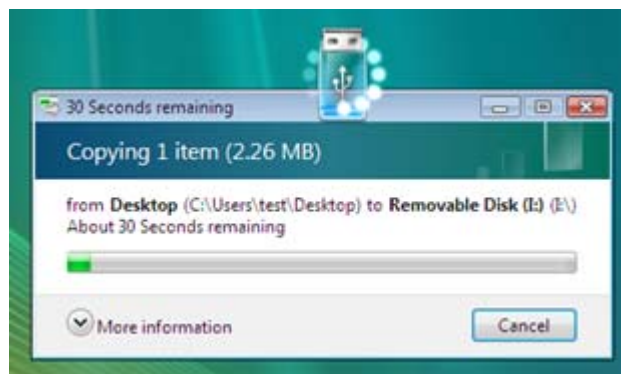


Figure 28 Copy the file to icon mode

2. If you double click on the device icon of Window Mode, it will switch to Icon Mode, and continue file transfer. It's space-free of the window that allows you to utilize the window while data transferring.

## Right click on the device icon on Icon Mode

A pop-up menu will appear. You can choose “**Show in Windows Explorer**” to open the root directories or choose “**Switch to Window Mode**”. Please refer to Figure 29.



Figure 29 Shows in Windows Explorer

## While searching files or folders

Two conditions below may occur.

1. If you double click on the device icon of Window Mode, it will switch to Icon Mode and continue file searching. It's space free of the window that allows you to utilize the computer on files searching.
2. If you right click on the device icon, a pop-up menu will appear. You can choose "**Show in Windows Explorer**" to open the root directory of the Flash Device.