

instacount[®] Connection

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What is that Data Matrix Code on Aesculap's Instruments?



The data matrix mark located on Aesculap's surgical instruments contains a UNICOS code which consists of the instrument's article number and a five character unique identifier. The code is placed on the instrument during the manufacturing process and a majority of Aesculap's instruments are currently manufactured with the code.

Want to learn more? Order brochure DOC997 from www.aicliterature.com or contact your local Aesculap sales representative.

Managing Instrument Loaners User Group Webcast



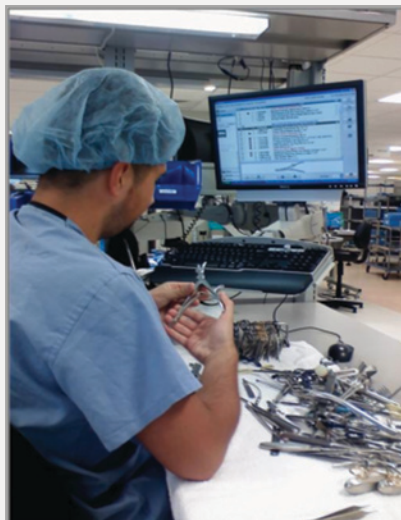
Having difficulty managing your facility's loaner trays? If so, instacount PLUS can help! Managing loaner instruments was the topic of the instacount PLUS User Group webcast on February 15, 2012. Discussed were numerous ways that instacount PLUS can help your department.

Below are just a few of the items covered:

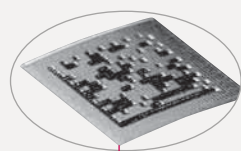
- The benefits of managing loaner instruments in instacount PLUS
- Ability to provide the same standard of care to all patients and follow Regulatory Compliance standards
- Protocols and processes currently utilized by instacount PLUS users
- Process to monitor loaner set activity

Training was provided during the webcast to help users manage instrument loaners. If you were not able to attend the webcast and would like to receive a recording of the meeting, please email Jamie.molina@aesculap.com. Also, see page 3-4 for more on managing instrument loaners.

instacount PLUS in the News!



instacount PLUS was featured in the February issue of *Healthcare Purchasing News* in the article "Advanced Instrument Tracking Paves the Way for Quality"! Aesculap's UNICOS code, which includes the product code and unique serial number, is featured. The article highlights the benefits of purchasing Aesculap's instruments because they are manufactured with a data matrix mark including the UNICOS code, saving hospitals time and money when they are ready to implement individual instrument tracking. To read the full article, view it online at: <http://www.hpnonline.com/inside/2012-02/1202-CS-Tracking.html>

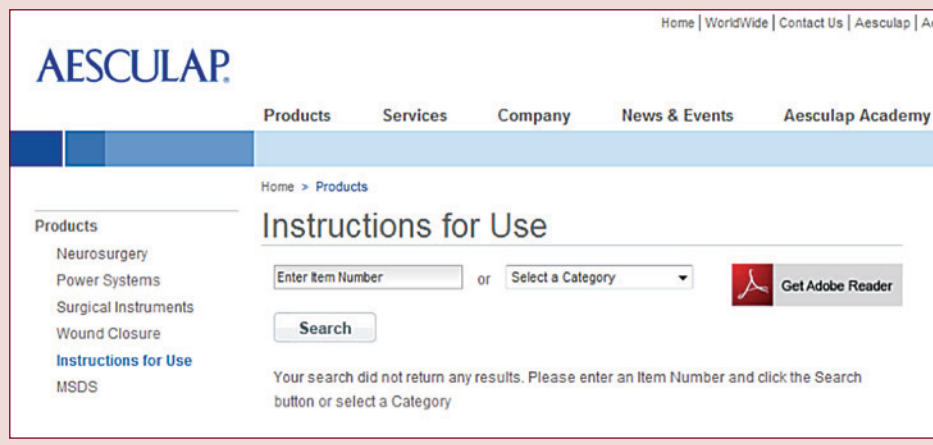


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Instructions for Use on Aesculap's Website

Do you need an IFU for an Aesculap product? Go to www.aesculapusa.com/IFU and enter the item number or click the "Select a Category" drop down arrow and choose a specific category to automatically populate all of the IFU's for that category. Add www.aesculapusa.com/IFU to your list of favorite webpages today!



New Additions to the instacount® PLUS Consulting Team

Aesculap is proud to introduce to you the two newest members of the instacount PLUS field consulting team.

Lisa Rodriguez lives in the Philadelphia area and will be serving our customers in the Northeastern region of the country. She comes to us from the United States Army and Medtronic. Lisa has a degree in Medical and Computer Information Systems. Her expertise in this area will help streamline our installations and future upgrades.

Debra Burns lives in the Omaha area and will be serving our customers in the Midwest. Debra has extensive sterile processing management experience and is a certified IAHCMM instructor. She has held several key positions in the Nebraskaland Central Service Society. Debra's expertise in sterile processing brings great value to our team.

Customer Comments and Feedback Wanted!

We want to hear your feedback about the instacount Connection or anything instacount related. What would you like to see in future issues of the "Connection"? Send your comments or questions to Jamie Molina, Product Manager Jamie.molina@aesculap.com 1-800-258-1946, x5207.

Don't Forget About Your Database Server

How much thought is given to the server that stores the instacount PLUS database after the initial installation is complete?

While some people in the Sterile Processing Department may not even know what or where the database server is located, the IT folks at your facility do.

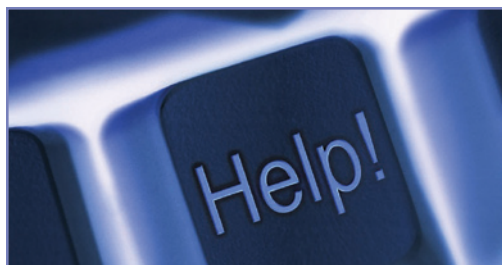
The reason for this article is to emphasize that technology, on average, doubles every eighteen months and the same thing can be said for Relational Database Management Software (RDBMS as us tech-heads refer to it). It is in the RDBMS that your instacount PLUS database resides.

Consider the following: if instacount PLUS was installed in 2006 at your facility, that means the RDBMS software used during installation has now been eclipsed four times by newer technology!

This is important to remember because the older the software gets, the less likely systems will be able to support it. For example, Microsoft SQL Server 2000 (RDBMS) was cutting edge eight to ten years ago. Microsoft doesn't even support the technology anymore, and they created it! Likewise with instacount PLUS. With newer versions of instacount PLUS some of the older RDBMS systems, such as Microsoft SQL Server 2000, no longer meet the minimum system requirements and therefore are not supported for use with instacount PLUS.

Contact your IT department to make sure your database server meets the minimum requirements for instacount PLUS.

instacount Support Contact Information



instacount PLUS Support Hotline
1-800-258-1946 Ext. 3135
or
instacountSupport.us@aesculap.com

instacount Help Menu

The help menu in instacount® PLUS 3.0.1 offers many resources for not only users of the application but also the IT support staff. Simply click **Help** on the Menu Bar and notice the following options:

User manual	F1
Administrator manual	Ctrl+F1
About	
Diagnostic files	

Selecting **User Manual** will open a guide to using instacount PLUS 3.0.1. You can view this document at anytime while using the program. You can also view the **Administrator Manual** to learn about setting up printers, adding and defining workstations, importing data into instacount from other applications,

and creating and deploying custom reports created with Crystal Reports. Conveniently, instacount PLUS allows these documents to be opened by simply pressing the F1 key on the keyboard for the User Manual or CTRL-F1 to open the Administrator Manual.

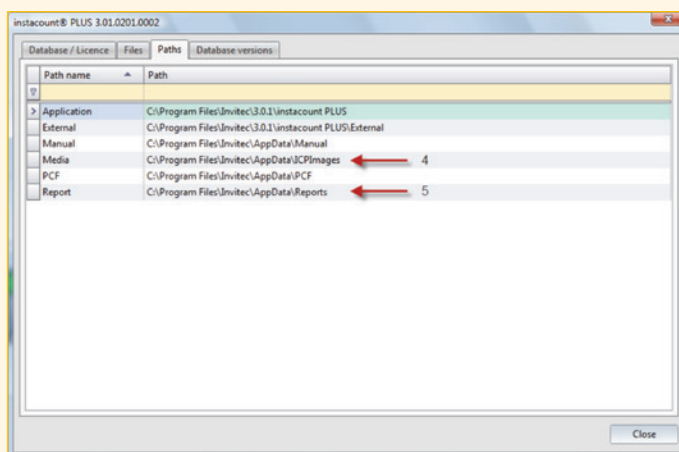
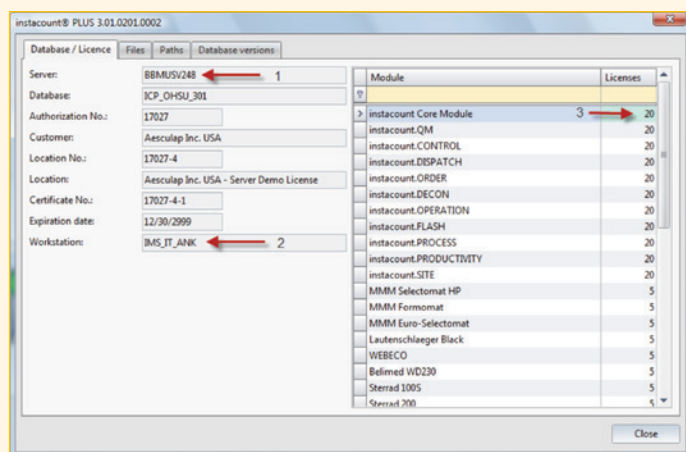
Selecting the **About** option will open up a new window, providing the IT support staff with pertinent information regarding the installation. Some highlights are:

- The name of the SQL Database
Server hosting the instacount PLUS 3.0.1 application.
- The name of the current workstation. This value is often used when setting up printers.
- The number of users that can use instacount PLUS 3.0.1 concurrently.

The **Paths** tab also provides important and useful information. Some highlights are:

- Location for all Item and Set Images. This is usually a network location written as **\\ServerName\AppData\ICPIImages**.
- Root location for Build-In and Custom instacount reports. This is usually a network location written as **\\ServerName\AppData\Reports**.

Much of this information is primarily used by IT support staff. Having it readily accessible from within the application saves time and allows support calls to be completed sooner.



Loaner Instrument Management; Utilizing instacount PLUS

As someone who has worked in an Operating Room or Central Sterile Supply Department knows, managing loaner instruments requires careful planning, cooperation and collaboration between vendors and healthcare facilities.

The management of loaner instruments is critical for optimal patient outcomes. The overall process consisting of decontamination, preparation, sterilization, tracking and storage of loaner instruments is a significant link to the quality of surgical services. For the process to work successfully, staff must be trained, competent and knowledgeable. Health care facilities need to have policies and procedures in place

to ensure effective loaner instrument management that facilitates productivity, standardization and safety.

According to the Perioperative Standards and Recommended Practices from AORN, Recommended Practice (RP): Sterilization, Recommendation X.

- A formalized program between health care organizations and health care industry representatives should be established for the receipt and use of loaner instrumentation
- Implementation of tracking and quality controls and procedures are necessary to manage instrumentation and implants brought in from outside organizations and companies. The systematic management

of loaner instrumentation reduces loss and ensures proper decontamination and sterilization through increased communication and accountability (AORN 2010 Perioperative Standards and Recommended Practices, page 468).

The IAHCSMM Position Paper on the Management of Loaner Instrumentation and ANSI/AAMI ST79: 2010 have similar guidance guidelines.

As instrument tracking software becomes more common in CSSD's, the management of loaner instrumentation can become more efficient as the software may include information regarding proper cleaning and sterilization, the need for

Loaner: continued on page 4

biological (BI) testing, inventory control, and usage history.

instacount® PLUS can address your loaner instrument management concerns and offer solutions to the challenges often experienced with loaner instruments.

Frequent concerns that may arise and can be addressed by utilizing instacount PLUS are:

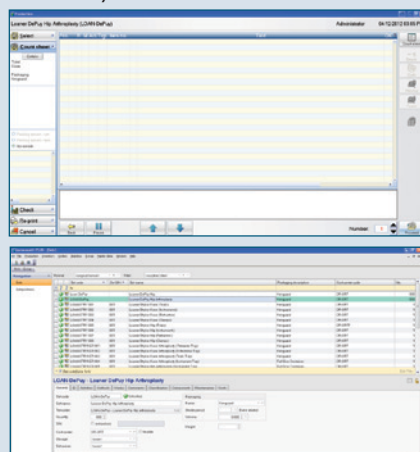
1. Receiving trays with little or no information regarding prior use or processing. All trays must be considered contaminated and undergo the decontamination process according to AAMI and AORN ("Loaner instruments should be decontaminated and sterilized in the borrowing facility according to the manufacturer's written instructions before use (PNDS:170, 198, I122). Instruments consigned or borrowed from other facilities may not have been adequately decontaminated. Conditions during storage and transport are not known. The quality of any previous processing had not been verified, and sterile storage conditions have not been maintained during transport" AORN 2010 Perioperative Standards and Recommended Practices, III.d page 422). instacount PLUS can track all loaner trays going through the decontamination process.
2. Receiving trays without specific manufacturer's guidelines for cleaning, assembly, and sterilization. instacount PLUS has the option to add manufacturer's instructions for use (IFU), and specific instructions to each set of loaner instruments. If a loaner tray has the need for biological testing, this can be set up to automatically notify staff.
3. SPD staff may face additional challenges when assembling loaner instrument trays. As the trays are often complex, the instruments are unfamiliar; they have inadequate training and knowledge to disassemble or assemble loaner instruments. The loaner instrument trays can be added to instacount PLUS as a set template. Staff will have access to an inventory list. Media (photos or IFU's) can be added to aid the staff.

Loaner: continued from page 3

4. Several reports are available to assist with the documentation and tracking of loaner instrumentation:
 - Collect Set Report generated using Collect Set Feature in Decontamination Module. Can generate report using both serialized and non serialized loaner sets
 - Set tracking Decontamination Report is populated when using Process to scan sets into Decontamination. To print report > statistics > set activity > checkpoints > select dates and decontamination
 - Monitor the Sterilization Process through Load Tracking in the Sterilizer Loads Feature
 - Track quantity of all loaner sets processed > Create a cost center for Loaner > Change already created / or create new loaner sets (serialized or non-serialized) to that cost center > Assemble and Sterilize and run this report Statistics > Cost Statistics > Single

Examples of processes currently utilized by our instacount PLUS users are:

Process 1 – Use of Non Serialized, Vendor/ Set Title System

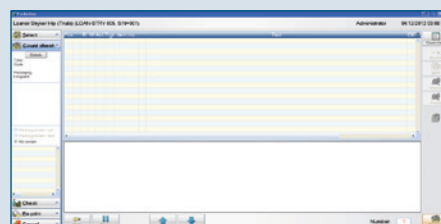


Enter a non-serialized, vendor/set title system under Set Templates. Under Sets > General Tab > may add Quantity up to 999. This process will generically identify number of sets from a specific vendor without type of tray or instrument contents.

Process 2 – Use of Serialized, Vendor/Set Title System

Enter a serialized, vendor/set title system under Set Templates. Under Sets

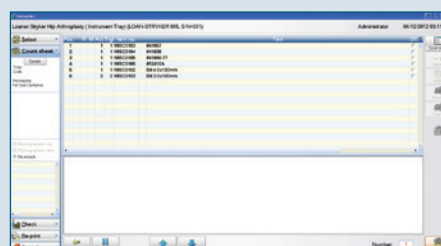
LOAN-STRY-001	001	Loaner Stylar Knee (Tray)	Kingard	OR-ORT
LOAN-STRY-002	001	Loaner Stylar Knee (Instruments)	Kingard	OR-ORT
LOAN-STRY-003	001	Loaner Stylar Knee (Retractor)	Kingard	OR-ORT
LOAN-STRY-004	001	Loaner Stylar Knee (Clamps)	Kingard	OR-ORT
LOAN-STRY-005	001	Loaner Stylar Hip (Tray)	Kingard	OR-ORT
LOAN-STRY-006	001	Loaner Stylar Hip (Instruments)	Kingard	OR-ORT
LOAN-STRY-007	001	Loaner Stylar Hip (Retractor)	Kingard	OR-ORT
LOAN-STRY-008	001	Loaner Stylar Hip (Clamps)	Kingard	OR-ORT



> General Tab > may add Quantity up to 999. This process will track serialized trays, with a detailed name from a specific vendor. Instrument contents are not listed.

Process 3 – Use of Serialized, Vendor/Set Title/Contents System

LOAN-STRY-001	001	Loaner Stylar Knee (Retractor Tray)	Kingard	OR-ORT
LOAN-STRY-002	001	Loaner Stylar Knee (Clamp Tray)	Kingard	OR-ORT
LOAN-STRY-003	001	Loaner Stylar Knee (Tray)	Kingard	OR-ORT
LOAN-STRY-004	001	Loaner Stylar Knee (Instruments Tray)	Full Size Container	OR-ORT
LOAN-STRY-005	001	Loaner Stylar Hip (Instruments Tray)	Full Size Container	OR-ORT
LOAN-STRY-006	001	Loaner Stylar Hip (Clamp Tray)	Full Size Container	OR-ORT
LOAN-STRY-007	001	Loaner Stylar Hip (Tray)	Full Size Container	OR-ORT



Enter a serialized, vendor/set title system under Set Templates. Also enter instruments under set positions > create appropriate number of sets. This process enters all information as a healthcare facility owned instrument set would be entered.

Media photos and IFU, BI requirements, comments regarding decontamination, assembly and sterilization parameters can be added to all the processes.

Trays must be serialized to track in Set Tracking.

Note: A notebook can be created with printed bar codes. Staff will scan this book of barcodes when a loaner set enters decon, assembly, sterilization, etc.

For further questions, please do not hesitate to contact the Support Helpline at 1-800-258-1946 extension 3135 or your instacount Field Consultant.

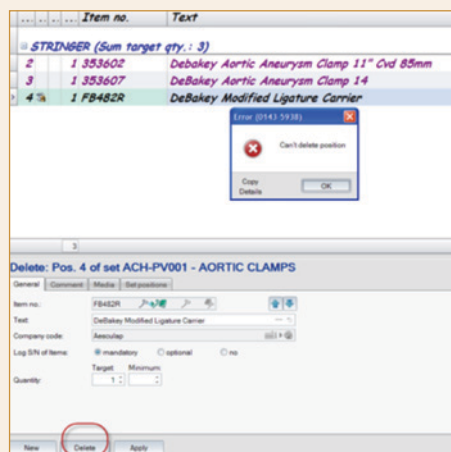
Trouble Deleting An Instrument

Follow these steps to delete an instrument:

Master Data > Set Templates > Set Positions

Highlight the instrument > Click on Delete

- Deleting an instrument in Set Templates deletes the instrument



from all sets of that template.

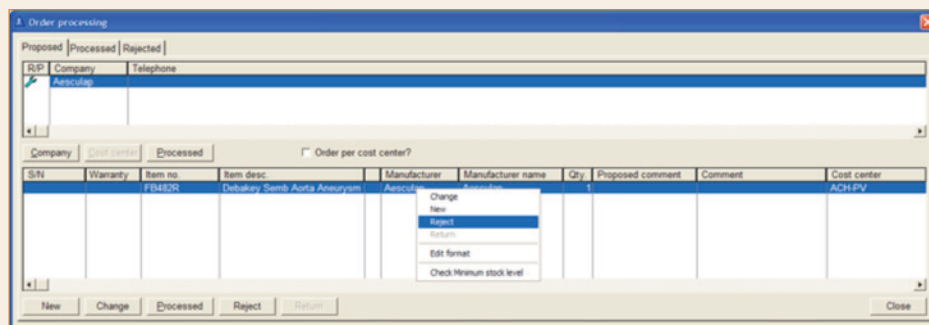
- In assembly, if an instrument has been marked "Out for Repair" in one instance of that set, the instrument cannot be deleted from the template.
- A repair order is automatically created when an item is marked "Out for Repair" in assembly, effectively taking that instrument out of the set.

Resolution:

Orders > Order Processing

Locate the Instrument > Right Click > Choose Reject

The instrument can then be placed back in the set and then can be deleted from the Set Template. When an instrument is deleted from the Set Template, the instrument is deleted from all sets belonging to that template. This is another reason why it is very important to create sets in Set Templates.



2012 Upcoming instacount Events

Come join us for the below upcoming instacount events. Look for invitations for upcoming User Group Meetings in your email inbox.

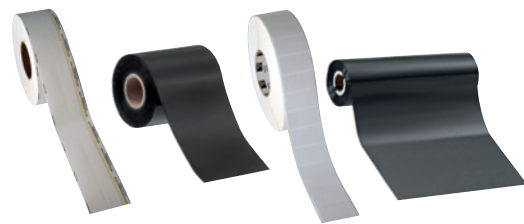
Event	Date	Location
instacount User Group Webcast – Q3	Wednesday, August 15, 2012	Online
OR Manager Conference	October 24-25, 2012	Las Vegas, NV
instacount User Group Webcast – Q4	Wednesday, November 14, 2012	Online

Ordering Consumable Supplies for instacount®

Need more labels or printer ribbons?

Fax your orders to 610-791-6887 or email jasinae.pagan@aesculap.com

Part #	Product Description
IMS154	Production Labels- Continuous Roll Paper Label Stock 2x1" (2,700 Labels)
IMS180	Printer Ribbon for Zebra Printer for Production Labels
IMS311	Permanent Barcode Labels 2x1" (5,570 Labels)
IMS312	Printer Ribbon for Permanent Labels



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