HiNet

User Manual

For AVCON6 Video Conferencing System

The audio video conference users manual explains the functions and features of the web conferencing program.

Our audio video conference software has been designed with ease of use in mind. The users manual will guide users through the functionality of the program to ensure a pleasant experience

USER MANUAL INTERFACE:

Login Interface -- Login, Cancel, Options

IM Menu --Add friend , Delete friend, Audio video Call, Electronic whiteboard Screen Sharing, Telephone call, Invite to participate in meeting ,Request to participate in meeting, Send message ,Send file ,Send email ,Send mobile phone short message

Conference Menu ┌option

┣Tool ┌Inviting—Invite all, Kick out conference
member ,add member
 ┣Auxiliary tools—Broadcast A/V, Chat ,
Whiteboard ,Screen Sharing, Media Sharing ,DOCS
Sharing ,Send File
 ┣Conference operate—Vote, Preset, Lock, Stream
flow control
 ┣Screen operate –Screen
 ┣Conference setting—Template, View control
 └Local operate—Recording, Full Screen

┣ Menu – Rank users,
Display offline users,
The full screen display of visual ratio,
Video preset,
Conference   permission control ,
Bulletin setting ,
Show conference announcement,
Conference title setting,
Show conference title,
Show all the title,
Display stream,
Calling log ,
Vote log,
Conference recording player
Audio video
cycle test

└ Exit   Exit

User Interface

Login

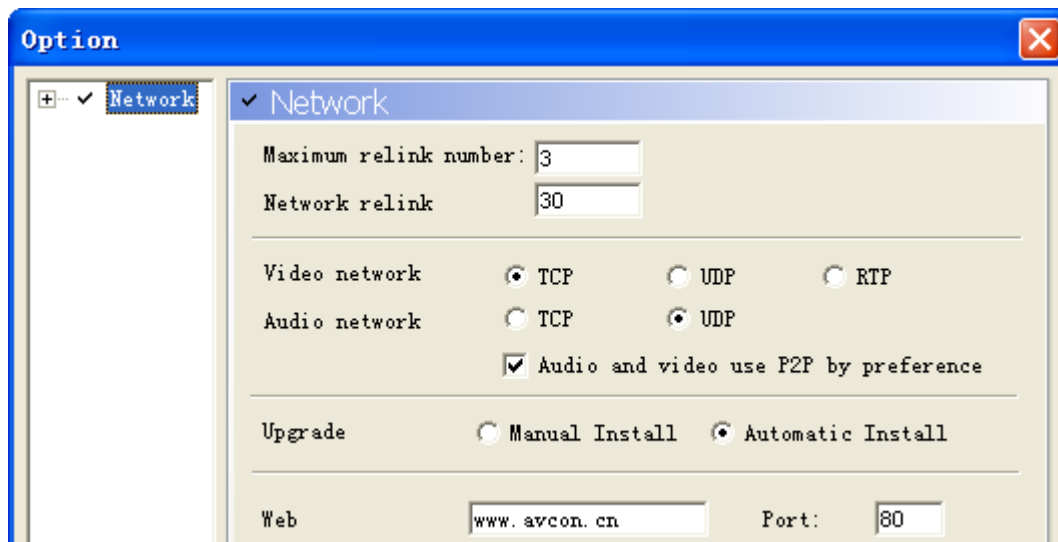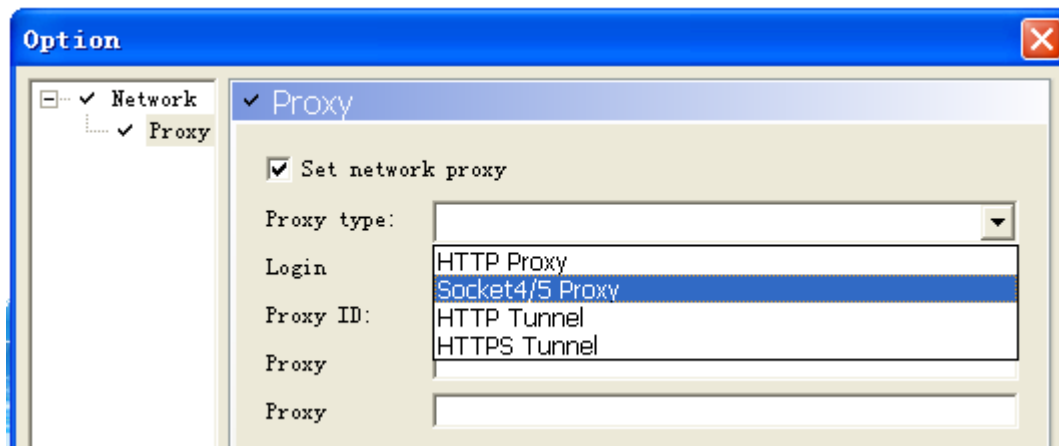Double click the desktop icon to show the login window, as shown in the following figure:

Input your account's "Server address" "User ID" "Password" and click to sign in
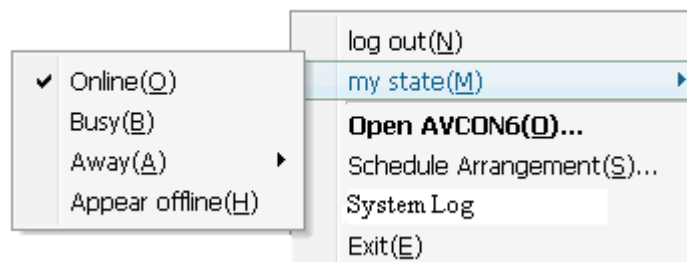

Select "Options", as shown in the following figure:

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Option

| ☑ Network | | ✓ Proxy |
| └ ✓ Proxy | | |

☑ Set network proxy

Proxy type: [   ] ▼

Login | HTTP Proxy
               | Socket4/5 Proxy
Proxy ID: | HTTP Tunnel
               | HTTPS Tunnel
Proxy

Proxy   [   ]

You can change these options, According to the network environment

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Right click the small icon of AVCON in the taskbar on the

desktop to show the following menu:

"Log out" - Left click to log out of the conference system and open the login window

"Exit" - Left click to exit the conference software completely.

⊙IM Menu

When you login, you will see the interface like this

Q Click here to search contact

✚ Click here to add contact

Right click a name of contact , you can see a menu like this

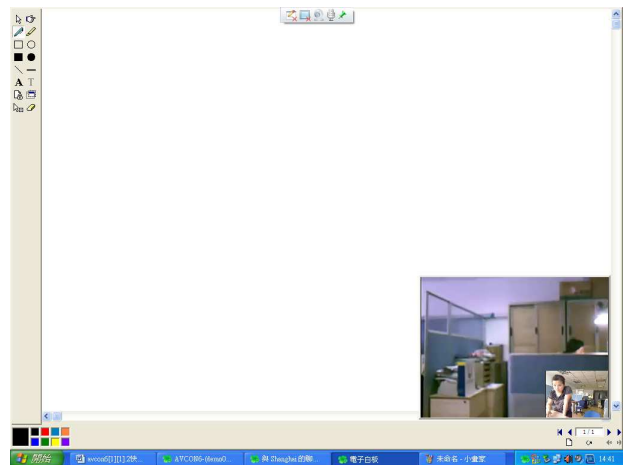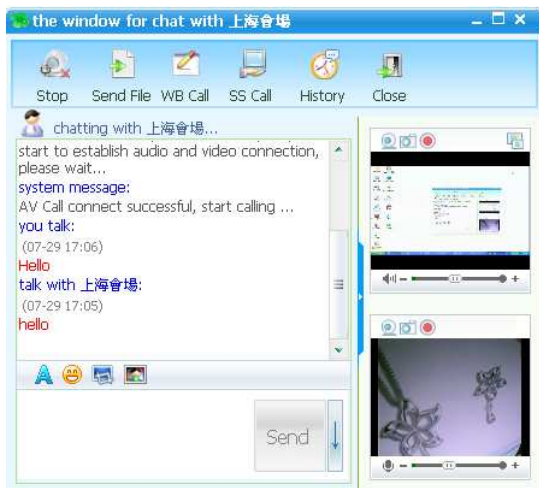Audio video call—Left click to start a Audio& video chat

Electronic whiteboard—Left click to open whiteboard

Etc.

Audio video call(V)...
Electronic whiteboard(W)...
Screen sharing(T)...
Telephone Call(P)...
Invite to participate in meeting   ▶
Request to participate in meeting(R)...
Send instant information(S)...
Send mobile phone short message(M)...
Send file(F)...
Send email(E)
Move friends of this group to   ▶
Copy user ID to clipboard(C)
Add friends to this address book(B)
Delete friend(D)
View historical record(H)...
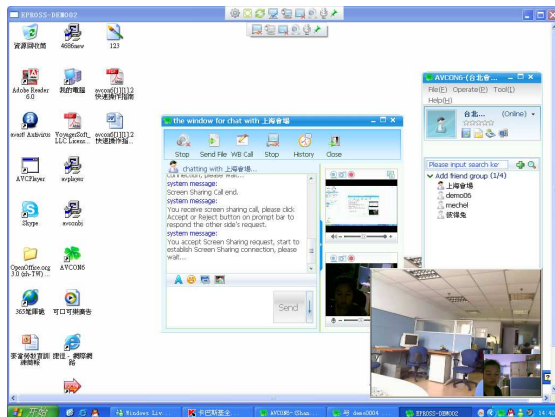View friend information(I)...

. Audio& video call screenshot   Whiteboard screenshot

Screen sharing screenshot

When you open screen sharing, the other side will see all your display and actions on your screen
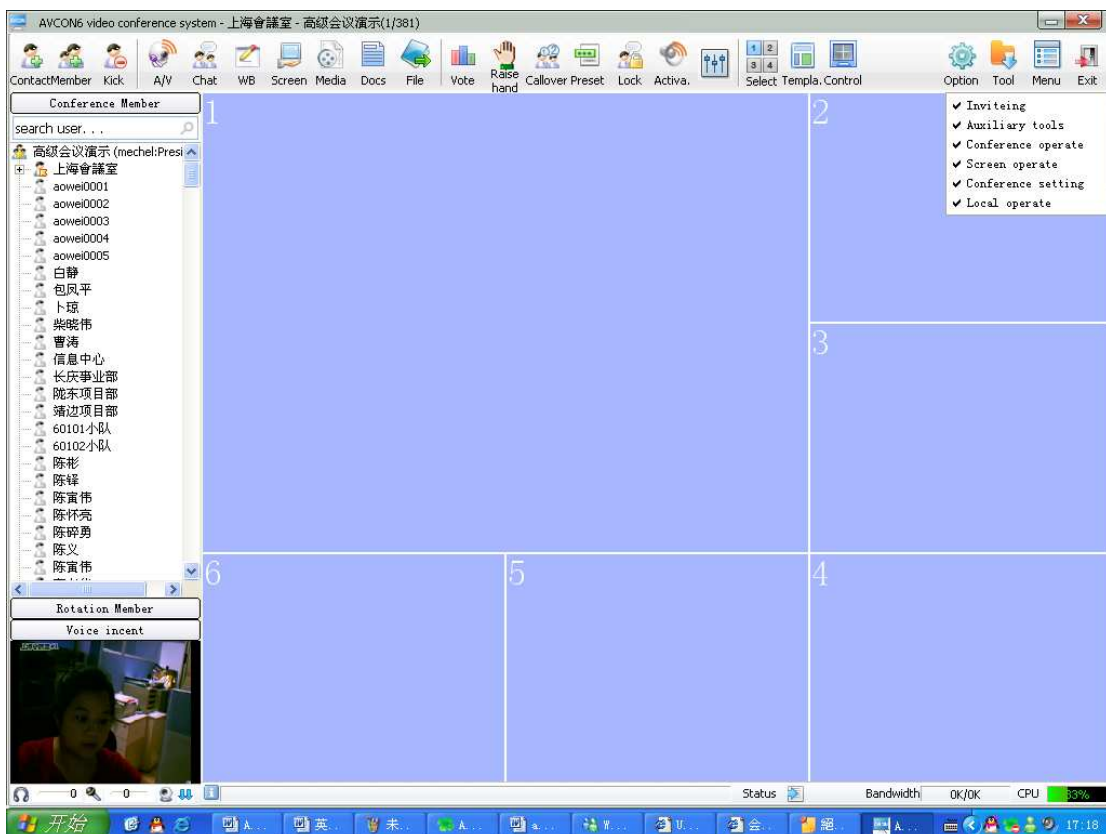
•Conference menu

Login conference

Select the third tabbed box which called "CONF", .and double click the conference room's name you can see to participate. If you haven't a conference room, you can create a conference room under "working group meeting" or "standard conference"

Conference interface

(All of the options is selected)

Tools

"Inviting"—There are 3 icon Associated by this option called "contact" "member" "kick".

✔ Inviteing
✔ Auxiliary tools
✔ Conference operate
✔ Screen operate
✔ Conference setting
✔ Local operate

—Invite contact to conference

—Invite all of the absent conference member

—Kick out of conference

"Auxiliary tools" — There are 3 icon Associated by this option called "

Manu

Rank users ▶
✔ Display offline users
the full screen display of visual ratio ▶

Video preset ▶
Conference permission conrol ▶

Bulletin setting
Show conference announcement
Conference title setting
Show conference title

Show all the titles
✔ Display stream
Calling log
Vote log
Conference recording player
Audio̲Video cycle test

Option
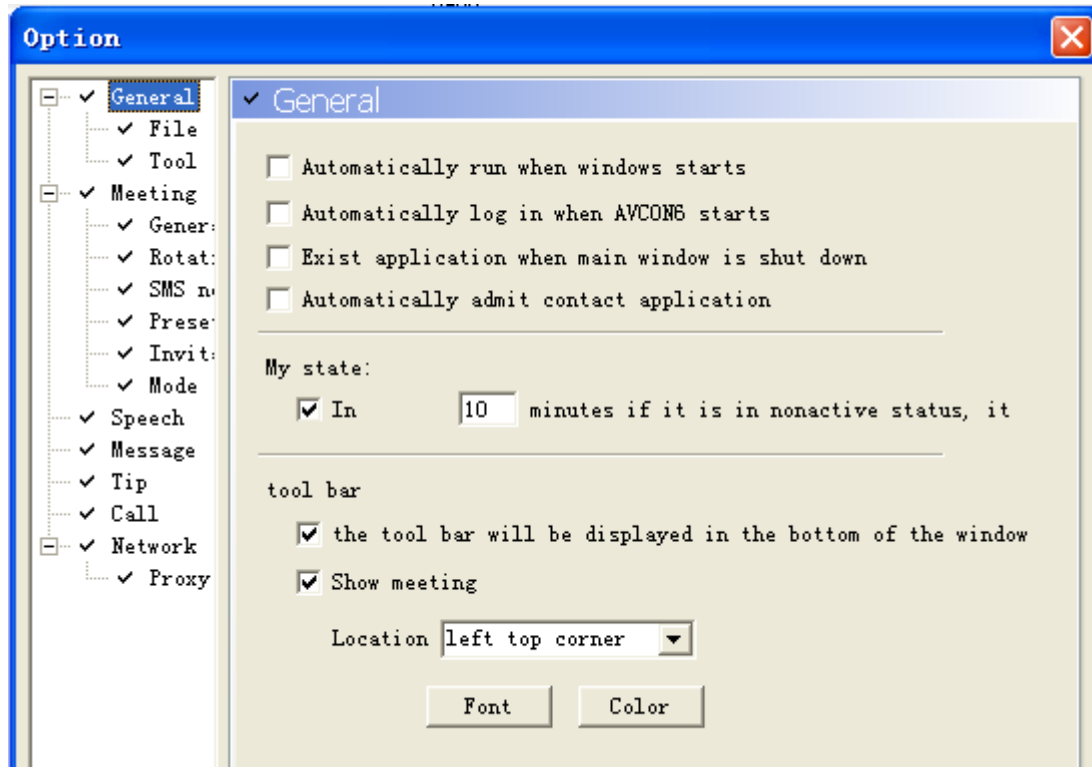
Exit   log out of the conference without actually closing the software down altogether.