

# Illinois State Board of Education

End of School Year 2014 and  
Planning for School Year 2015



May 2014

## **Notice – This Webinar is being Recorded**

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This webinar is being recorded. Please do not provide any Student, Personal or Vendor information.

# Agenda

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- Welcome/Introductions
- Recent SIS Enhancements
- Assessment Scores/Corrections/Unassigned/Double Testing Waiver
- Exiting 2014 Enrollments
- 2015 School Year Changes
- New SIS Data Collections for School Year 2015
- SIS Summer Training
- Upcoming Key Dates
- Districts' Next Steps
- Where to Direct Questions

# Welcome and Introductions

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## ■ ISBE Key Team Members

- Don Evans                      Chief Operating Officer and Director of Human Resources
- Brent Engelman              Division Administrator/Director, Information Technology
- John Shake                     Division Supervisor, Information Technology
  
- Peter Godard                 Chief Performance Officer
- David Smalley                Division Supervisor, Data Analysis and Accountability

## ■ Presenters

- Howard Hammel              SIS Project Manager
- Adam Lowery                 SIS Business Analyst
- Lindsay Langer               SIS Help Desk Analyst

# Webinar Tips

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## ▪ **Tips for Listening**

- Computer speakers
- Headset connected to a computer
- Telephone

## ▪ **Tips for Speaking**

- Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand
- Make sure all audio settings in the computer are un-muted and speakers are turned down before talking

## ▪ **Question & Answer**

- Question & Answer session will be held at the end of the Webinar
- Raise your hand to ask a question
- All text messages are logged
- Text questions will be posted in a Q&A document after the Webinar
- If you are using a phone the audio pin number must be typed in correctly before you can talk

## ▪ **Troubleshooting**

- If you are disconnected from the Webinar at any time you can click the link that was provided to you in your email or you can re-register for the Webinar to gain access
- If you are listening via phone and close out of the Webinar on your computer, you will be disconnected

# Recent SIS Enhancements

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## Serving School Submitting Courses

- Enhancements to assist districts with data submission
  - Previously, only home schools submitted Student Course Assignments.
  
- Serving Schools can now submit Student Course Assignments.
  - Home schools should review any data submitted by serving schools and continue to work together as needed, with attention to key fields such as State Course Code, Term, and Section Number.
  - Serving school should communicate with the home school to ensure both the Student Course Assignments and Teacher Course Assignments are completed accurately.
  - If a serving school creates only the initial portion of a Student Course Assignment, the home school will not be able to exit the related student enrollment until the course is ended. (The course itself can be ended/completed by the home school or the serving school.)
  - Data quality will improve because Student and Teacher Course Assignments are submitted by same school.

# Recent SIS Enhancements

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- **Verify that the Teacher and Student Course Assignments are submitted correctly.**
  - **Student Information Report (Summary)**
    - Total count of classes per student: review this report to ensure your students have the correct number of courses. (All students grades K-12 should have courses.)
      - If students are missing courses, add courses.
  - **Students with no Course Assignments (Detail)**
    - The report displays students with no courses.
  - **Courses with Students but no Teachers (Detail)**
    - The report displays Student Course Assignment records that do not have a corresponding Teacher Course Assignment record.
      - If teachers are missing, add Teacher Course Assignments with corresponding student's school year, Teaching/Serving location, State Course Code, Term and Section Number.

# Recent SIS Enhancements

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- **Courses with Teachers but No Students (Detail)**
  - The report displays Teacher course records that do not have any corresponding student course records.
    - If student are missing, add student course assignments with corresponding teacher's School Year, Teaching/Serving Location, State Course Code, Term and Section Number.
- **Teacher / Student Course Assignment – Course Information (Detail)**
  - The report displays course assignments with teacher and students that correctly align

# Recent SIS Enhancements



Illinois State Board of Education

## Student Information System

Illinois State Board of Education (ISBE) Student Information System (SIS)

SIS HOME | ISBE HOME | LOGOFF

SESSION TIME: 17:47

Login: IBM\_TEST\_3

**Home**

**Student**

Search SID

Request New SID

Exit Enrollment

**Assessment**

**Adjusted Cohorts**

**Teacher**

**Batch Files**

**Reports**

**Help**

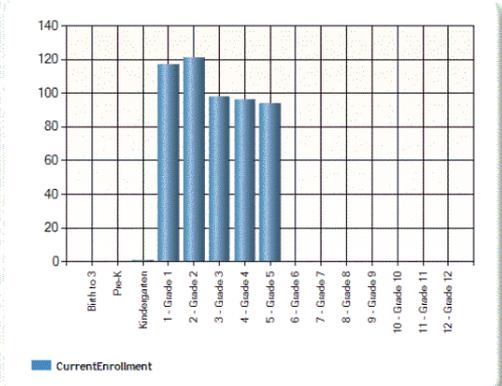
**Log Out**

Please sign up for the upcoming Webinars : April 30th : The Importance of Accurate 2014 Student/Teacher Data in the Student Information System (SIS). May 8th : End of School Year 2014 and Planning for School Year 2015

**School :** Dunbar Elem School -- 2008     Home    Serving

\*R reflects data as of Apr 29 2014 03:05 PM

### Current Enrollments & Program Indicators\*



Current Enrollment    LEP    IEP    Homeless    FRL

### Course Data Quality (K-12) Serving Location : Dunbar Elem School

Unique Student Count	567
Unique Teacher Count	0
Student Teacher Ratio	0
Unique Course Count	224
<a href="#">Courses Missing Students</a>	0
<a href="#">Courses Missing Teachers</a>	224
<a href="#">Students Missing Courses</a>	37

### Upcoming Key Dates

Activity	Date
ACCESS Scores Posted on SIS	05/05/2014
PSAE Last Day of Testing	05/08/2014
PSAE First Day of Assessment Correction	05/09/2014
ACCESS Last Day of Assessment Correction	05/23/2014
ISAT Scores Posted on SIS	06/02/2014
ISAT Last Day for Assessment Correction	06/16/2014
IAA Scores Posted on SIS	07/01/2014
PSAE Scores Posted on SIS	07/10/2014
ACCESS Final Scores Posted	07/14/2014
IAA Last Day for Assessment Correction	07/15/2014

### Current Enrollment Data Completion Status\*

Collection	Total Required	Complete	% Complete
Birth To 3	0	0	-
Birth To 3 Caregiver Demographics	0	0	-
Early Childhood Outcomes(ECO) Entry	0	0	-
Early Childhood Outcomes(ECO) Progress	0	0	-
English Language Learners(ELL)	1	0	0%
ELL Screener	1	0	0%
Homeless	25	24	96%
Regional Safe Schools Program (RSSP)	0	0	-
Secondary Courses Missing Final Letter Grade	0	0	-

# Recent SIS Enhancements

Course Data Quality (K-12)		Serving Location : Dunbar Elem School
Unique Student Count	567	
Unique Teacher Count	0	
Student Teacher Ratio	0	
Unique Course Count	224	
<u>Courses Missing Students</u>	0	
<u>Courses Missing Teachers</u>	224	
<u>Students Missing Courses</u>	37	

# Recent SIS Enhancements

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- **Analysis of Student and Teacher Course Assignments**

- High quality data is essential for allocating funds correctly, compiling the Report Card data, and for other analytical purposes at ISBE.

- **Uses of data:**

- Career and Technical Education (CTE) funding
- Bilingual Ceiling Calculator (eGMS grant)
- PARCC Assessment
- DLM Assessment
- Report Card:
  - High School On-Track to Graduate
  - Course Listing
  - Dual Credit
  - Highly Qualified Teacher

- ISBE needs transcript level course data for High School grades 9-12
- ISBE needs teachers linked to K-12 students

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## **Assessment Scores/Corrections/Unassigned/Double Testing Waiver**

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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## ■ Assessment Correction Procedures

- Demographic, enrollment, and assessment details must reflect a student's status as of the last day of the district's assessment testing period.
- After the last day of the district's assessment testing period, corrections to a student's information will only update the captured assessment record being submitted to the assessment vendors; it does not also update student information in SIS.
  - Updates to active SIS student demographics, enrollment, program indicators, and enrollment exits are to continue through the end of the current school year.
  - If student demographic errors are identified in the Assessment Correction file, revisions must be made to both the Assessment Correction file and to SIS (via the Student Demographic/Enrollment batch process).
  - Note – The standard Assessment Correction file is not for ACCESS data. For ACCESS corrections, use the new ACCESS Assessment Correction file or the new ACCESS Assessment Correction page in SIS (under the Assessment menu).
- Only Home Schools are permitted to correct and submit Assessment information to ISBE.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

- How do I verify my student's Assessment Correction information is correct?
  - Reports → Student Assessments → Assessment Correction Summary

The screenshot shows the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, 'Student Information System', and 'View Report'. The left sidebar contains a menu with 'Reports' highlighted in red. The main content area shows a tree view under 'Student' with 'Assessments' expanded. 'Assessment Correction' is highlighted in red, with 'Summary' and 'Detail' links next to it. Other assessment categories like 'Bilingual', 'Demographics and Enrollment', and 'Discipline' are also visible.

Assessment Category	Summary	Detail
Assessment Pre-Id	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Correction	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Scores (Scale Score & Performance Level Only)	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Subscores (Detailed Scores by Subject Area)	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Score History		<a href="#">Detail</a>
Teacher/Student Assessment Score History		<a href="#">Detail</a>
Unassigned Test Results		<a href="#">Detail</a>
Plan and Explore Score		<a href="#">Detail</a>
Locating Information Score	<a href="#">Summary</a>	<a href="#">Detail</a>
National Career Readiness Certificate (NCRC) Level	<a href="#">Summary</a>	<a href="#">Detail</a>
National Career Readiness Certificate (NCRC) 2-Page Certificate		<a href="#">Detail</a>
PARCC Pre-ID	<a href="#">Summary</a>	<a href="#">Detail</a>

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Select Test

The screenshot displays the Illinois State Board of Education Student Information System interface. The header includes the logo and name of the Illinois State Board of Education, the title 'Student Information System', and navigation links for 'SIS HOME', 'ISBE HOME', and 'LOGOFF'. A session timeout indicator shows '19:50'. A left-hand navigation menu lists various system functions such as Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area features a 'Select Test' section with radio button options for ISAT, PSAE, IMAGE, IAA, and All. The 'All' option is selected and highlighted with a red box. Below the radio buttons is a 'Next' button, also highlighted with a red box. At the bottom of the page, there is a footer with contact information for the Call Center and a copyright notice for 2002-2014.

Illinois State Board of Education

Student Information System

SESSION TIMEOUT 19:50

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Select Test :

ISAT

PSAE

IMAGE

IAA

All

Next

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# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Report Criteria Screen, Assessment Correction (Summary)

The screenshot displays the 'Student Information System' interface for 'View Assessment Correction (Summary)'. The page features a navigation menu on the left with options like Home, Student, Assessment, and Reports. The main content area is titled 'Assessment Correction (Summary)' and contains various filter criteria:

- School Year:** 2014
- School:** All Schools
- Home Status:**  Home  Serving  Testing  Home But Not Serving  Serving But Not Home
- Grade:** All Grades
- Student Tested or Did Not Test:** All
- Race/Ethnicity:** All Races
- Gender:**  Both  Male  Female
- Homeless Indicator:**  Both  Yes  No
- Migrant Indicator:**  Both  Yes  No
- LEP Indicator:**  Both  Yes  No
- IEP Indicator:**  Both  Yes  No
- FRL/Low Income Indicator:**  Both  Yes  No
- 21st Century Indicator:**  Both  Yes  No
- First Year In US:**  Both  Yes  No
- Enr. in Home Sch. (o/b May 1):**  Both  Yes  No
- Enr. in Home Dist. (o/b May 1):**  Both  Yes  No

At the bottom, there are two buttons: 'View Report' and 'Create PDF Report', with the latter highlighted by a red box. The top right corner shows 'SESSION TIMEOUT 19:58'.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Correction Summary Report

2014 Assessment Correction Summary

4/4/2014 2:02 pm

Assessment Home District 123456789876543

ISBE School District

Grade:	All	Total
Total Students:		2801
Grade: 11 - Grade 11		6
Grade: 3 - Grade 3		550
Grade: 4 - Grade 4		476
Grade: 5 - Grade 5		444
Grade: 6 - Grade 6		418
Grade: 7 - Grade 7		441
Grade: 8 - Grade 8		466
Race: Black or African American (14)		2762
Race: Hispanic or Latino (11)		27
Race: Native Hawaiian or Other Pacific Islander (15)		2
Race: Two or More Races (17)		1
Race: White (16)		9
Homeless Indicator: Yes		126
Homeless Indicator: No		2675
Migrant Indicator: Yes		0
Migrant Indicator: No		2801
LEP Indicator: Yes		14
LEP Indicator: No		2787
IEP Indicator: Yes		451
IEP Indicator: No		2350
FRL Indicator: Yes		2735
FRL Indicator: No		66
21st Century Indicator: Yes		227
21st Century Indicator: No		2574
First Year In US: Yes		0
First Year In US: No		2801
First Year In US: Not Provided		0
Years in TBE/TPI: 01		3
Years in TBE/TPI: 02		2
Years in TBE/TPI: 03		4
Years in TBE/TPI: 04		5
Years in TBE/TPI: 07		2787
Years Since Exit TBE/TPI: 03		2801
Enrolled in Home School by May 1st: Yes		1583
Enrolled in Home School by May 1st: No		1218
Enrolled in Home School by May 1st: Not Provided		0
Enrolled in Home District by May 1st: Yes		2418
Enrolled in Home District by May 1st: No		383
Enrolled in Home District by May 1st: Not Provided		0
Test To Be Taken: IAA		45
Test To Be Taken: ISAT		2756
Tested: Yes		2801
Tested: No		0
Error - Missing Data: Yes		0
2014 Full Form (PARCC or DLM) Field Test Participant (01)		0
2014 Full Form (PARCC or DLM) Field Test Participant (02)		0
2014 Full Form (PARCC or DLM) Field Test Participant (03)		0
2014 Full Form (PARCC or DLM) Field Test Participant (04)		0
2014 Full Form (PARCC or DLM) Field Test Participant (05)		0
2014 Full Form (PARCC or DLM) Field Test Participant (06)		0

Enrolled in Home School by May 1st: Yes	1583
Enrolled in Home School by May 1st: No	1218
Enrolled in Home School by May 1st: Not Provided	0
Enrolled in Home District by May 1st: Yes	2418
Enrolled in Home District by May 1st: No	383
Enrolled in Home District by May 1st: Not Provided	0
Test To Be Taken: IAA	45
Test To Be Taken: ISAT	2756
Tested: Yes	2801
Tested: No	0
Error - Missing Data: Yes	0
2014 Full Form (PARCC or DLM) Field Test Participant (01)	0
2014 Full Form (PARCC or DLM) Field Test Participant (02)	0
2014 Full Form (PARCC or DLM) Field Test Participant (03)	0
2014 Full Form (PARCC or DLM) Field Test Participant (04)	0
2014 Full Form (PARCC or DLM) Field Test Participant (05)	0
2014 Full Form (PARCC or DLM) Field Test Participant (06)	0

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

- **Verify your Student Assessment Correction data**
  - Reports → Student Assessments → Assessment Correction Detail

Illinois State Board of Education

Student Information System  
View Report

SSS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:48

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

Log Out

**Student**

- Assessments**
  - Assessment Pre-Id [Summary](#) [Detail](#)
  - Assessment Correction** [Summary](#) [Detail](#)
  - Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
  - Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
  - Assessment Score History [Detail](#)
  - Teacher/Student Assessment Score History [Detail](#)
  - Unassigned Test Results [Detail](#)
  - Plan and Explore Score [Detail](#)
  - Locating Information Score [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) 2-Page Certificate [Detail](#)
  - PARCC Pre-ID [Summary](#) [Detail](#)
- Bilingual** (ELL Screener, ELL, ACCESS)
- Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline**
- Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless**
- Individual Student**
- Regional Safe School**

**Course Assignments**

- Student and Teacher Reports** (Course Assignments, Outside Courses, College Courses)
- Missing Courses**

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Select Test

The screenshot displays the Illinois State Board of Education Student Information System interface. The header includes the logo and name of the Illinois State Board of Education, the title 'Student Information System', and navigation links for 'SIS HOME', 'ISBE HOME', and 'LOGOFF'. A session timeout indicator shows '19:50'. A left sidebar menu contains options: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area features a 'Select Test' section with radio buttons for ISAT, PSAE, IMAGE, IAA, and All. The 'All' option is selected and highlighted with a red box. Below the radio buttons is a 'Next' button, also highlighted with a red box. At the bottom, a footer provides contact information for the Call Center and copyright details for 2002-2014.

Illinois State Board of Education

Student Information System

SESSION TIMEOUT 19:50

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Select Test :

ISAT

PSAE

IMAGE

IAA

All

Next

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# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Report Criteria Screen, Assessment Correction (Detail)

**Illinois State Board of Education** | **Student Information System** | View Assessment Correction (Detail) | SESSION TIMEOUT 19:57

Login: IBM\_TEST\_3

**Assessment Correction (Detail)**

**School Year:** 2014

**School:** All Schools

Home  Serving  Testing  Home But Not Serving  Serving But Not Home

**Grade:** All Grades

**Student Tested or Did Not Test:** All

**Race/Ethnicity:** All Races

**Gender:**  Both  Male  Female

**Homeless Indicator:**  Both  Yes  No

**Migrant Indicator:**  Both  Yes  No

**LEP Indicator:**  Both  Yes  No

**IEP Indicator:**  Both  Yes  No

**FRL/Low Income Indicator:**  Both  Yes  No

**21st Century Indicator:**  Both  Yes  No

**First Year In US:**  Both  Yes  No

**Enr. in Home Sch. (o/b May 1):**  Both  Yes  No

**Enr. in Home Dist. (o/b May 1):**  Both  Yes  No

**Report:**  All  Errors Only

**Sort By:** Grade

or

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# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Correction Detail Report

### 2014 Assessment Correction Report (Detail)

4/10/2014 1:57 pm

Assessment Home District: 9999999999 ISBE School District

Selection Criteria: None Sorted By: grade at testing

Columns	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
A Race Codes	LEP Indicator	IEP Indicator	FRL/Low Income Indicator	21st Century Indicator	Grade	First Year in U.S.	Year in Any Illinois-Approved TBE/TPI Program (excluding Pre-K and K)	Year Since Exited TBE/TPI Program	Enrolled in Home School On or Before May 1	Enrolled in Home District On or Before May 1	Test To Be Taken	Tested	Reason for not testing	Error - Missing Data

**Reasons For Not Testing:** Codes 01 through 10 and 15-17 may be applied to any grade 3-8, 11 and 12 records. Codes 11, 12, 13 and 14 apply only to grade 12 records.

01 - Medically Exempt	06 - Not In Valid Grade	10 - Absent	14 - Local Evidence of PSAE Diploma Requirement
02 - Homebound Exempt	07 - Transferred Out During Testing	11 - Non-Regular Diploma Recipient	15 - Refusal
03 - In Jail/Locked Facility	08 - Transferred In During Testing	12 - New to IL Public School in Grade 12	16 - Part-Time Enrollment
04 - Out of State/Country	09 - Deceased	13 - IAA Eligible Previous Year	17 - Not Required to Participate
05 - Not Enrolled			18 - PSS-SIS Use Only (Exempt from State Testing)

\* Race Codes definitions can be found on the Student Information System web site.

Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	SIS Home School	Serving School	Testing School	R
99999999	SMITH, JOHN	05/03/2005	14	M	N	N	N	N	Y	N	03	N	07	03	Y	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	DOE, JANE	07/12/2004	14	M	N	N	N	N	Y	N	03	N	07	03	N	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	SMITH, JOHN	07/05/2003	14	M	N	N	N	Y	Y	N	03	N	07	03	N	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	DOE, JANE	08/27/2004	14	M	N	N	N	N	Y	N	03	N	07	03	Y	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	SMITH, JOHN	03/31/2004	14	M	N	N	N	N	Y	N	03	N	07	03	Y	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	DOE, JANE	01/01/2005	14	F	N	N	N	N	N	N	03	N	07	03	N	N	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	SMITH, JOHN	10/16/2003	14	M	N	N	N	N	Y	N	03	N	07	03	Y	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	
99999999	DOE, JANE	12/23/2004	14	F	N	N	N	N	Y	N	03	N	07	03	N	Y	ISAT	Y		99999999999999	99999999999999	99999999999999	

## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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- How do I make additions/updates to Assessment Correction information online through IWAS/SIS?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Retrieve student information by searching with the student's SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student's assessment information.
  - Review the student's assessment information for accuracy.
  - Click Submit to complete the update.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Record Search

**Illinois State Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISSE HOME | LOGOFF

SESSION TIMEOUT 14:51

Login: IBM\_TEST\_3

**Home** To Search for Student Assessment data, please provide student SID, the Assessment Year and at least one of the following :

- Last Name
- First Name
- Date of Birth

Then click the 'Search' button.

**Assessment** ISAT, IAA, and PSAE

Fields marked with an asterisk \* are required.

**Search Criteria**

\*SID

AND AT LEAST ONE BELOW

\*Legal Last Name  \*Legal First Name

\*Date of Birth (mm/dd/yyyy)

Test	Grade	Last Day of Testing Window	Last Day of Assessment Correction
ISAT	3,4,5,6,7,8	03/14/2014	06/16/2014
PSAE	11	05/08/2014	07/16/2014
IAA	3,4,5,6,7,8,11	03/28/2014	07/15/2014

Assessment Year: 2014

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Record Test/Grade

Illinois State Board of Education

Student Information System  
Student Assessment

SESSION TIMEOUT 19:55

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Please enter the student's assessment information.  
Fields marked with an asterisk \* are required.

Student ID (SID)	999999999	Student SAP ID	
*Legal Last Name	Smith	*Legal First Name	John
*Legal Middle Name	M	*Date of Birth (mm/dd/yyyy)	01/01/2007
*Test Name	ISAT	*Grade	3 - Grade 3

Next

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# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Correction Record



**Illinois State Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: IBM\_TEST\_3

- Home
- Student
- Search SID
- Request New SID
- Exit Enrollment
- Assessment
- Adjusted Cohorts
- Teacher
- Batch Files
- Reports
- Help
- Log Out

The information you are providing will update the Assessment Correction Report.

Fields marked with an asterisk \* are required.

**\*Home School RCDTS**  
 RCDT : 999999999999999  
 Region : ISBE      Category : Public Districts/Schools      District / Entity : ISBE School District  
 School :

**\*Serving School RCDTS**

Same as Home RCDTS

Enter the 15 digit RCDTS code

Select Region, Category, District and School

Region :

Category :

District / Entity :

School :

**\*Testing School RCDTS**

Same as Home RCDTS     Same as Serving RCDTS

Enter the 15 digit RCDTS code

Select Region, Category, District and School

Region :

Category :

District / Entity :

School :

Enrolled in Home School On or Before May 1	<input checked="" type="radio"/> Yes <input type="radio"/> No	Enrolled in Home District On or Before May 1	<input checked="" type="radio"/> Yes <input type="radio"/> No
Year in Any Illinois-Approved TBE/TPI Program	<input type="text" value="Not in TBE/TPI Program"/>	First Year In U.S.	<input type="radio"/> Yes <input checked="" type="radio"/> No
Year Since Exited TBE/TPI Program	<input type="text" value="Not in TBE/TPI Program"/>		

Next

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Correction Record

The screenshot shows the 'Student Information System' interface for 'Student Assessment'. The header includes the Illinois State Board of Education logo, the title 'Student Information System', and the subtitle 'Student Assessment'. A navigation menu on the left lists options like Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area is titled 'Please Select Assessment Information For The Student:' and contains the following fields:

- SID: 999999999
- Last Name: Smith
- First Name: John
- Middle Name: \*
- \*Student Tested:  Yes  No
- \*Gender: Female (dropdown)
- \*Race/Ethnicity: White (dropdown)

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Migrant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Individualized Education Program (IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No	21st Century Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No

Below the table is a 'Next' button, which is highlighted with a red box in the original image.

At the bottom of the page, there is a footer with contact information: 'Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us'.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Correction Record



Illinois State  
Board of Education

### Student Information System

Student Assessment - Review

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:56

Login: IBM\_TEST\_3

- Home
- Student
- Search SID
- Request New SID
- Exit Enrollment
- Assessment
- Adjusted Cohorts
- Teacher
- Batch Files
- Reports
- Help
- Log Out

**Please review the information before submitting your request.**

- If you need to correct any information, press **CHANGE** button in the appropriate section.
- If you are ready to submit your request, press **SUBMIT** button.

Student ID (SID)	458003287	Student SAP ID	
Legal Last Name	Smith	Legal First Name	John
Legal Middle Name	*	Date of Birth (mm/dd/yyyy)	01/01/2007
Test Taken	ISAT	Valid Grade When Testing	3 - Grade 3
<input type="button" value="Change"/>			

Home School RCDTS	9999999999999999 - ISBE School	Serving School RCDTS	9999999999999999 - ISBE School
Testing School RCDTS	9999999999999999 - ISBE School		
Enroll in Home School On or Before May	Yes	Enroll in Home District On or Before May	Yes
Year in Any IL-Approved TBE/TPI Program	07-Not in TBE/TPI Program	First Year In U.S.	No
Year Since Exited TBE/TPI Program	03-Not in TBE/TPI Program		
<input type="button" value="Change"/>			

Status (Tested?)	Yes	Reason Not Testing	
Gender	Female	Race	White
Homeless	No	Migrant	No
Limited English Proficiency (LEP)	No	Individualized Education Program (IEP)	No
Free or Reduced Price Lunch (FRL) / Low Income	No	21st Century Community Learning Centers	No
<input type="button" value="Change"/>			

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Correction Record – Successful Update

The screenshot displays the Student Information System (SIS) interface. At the top, the Illinois State Board of Education logo is on the left, and the text "Student Information System" and "Student Assessment - Result" is in the center. On the right, there are links for "SIS HOME", "ISBE HOME", and "LOGOFF", along with a "SESSION TIMEOUT" indicator showing "19:54". Below the header, the user is logged in as "IBM\_TEST\_4". A left-hand navigation menu includes options like Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. A red-bordered box in the center of the page contains the message: "Your Student Assessment update was successful. You may review these changes on the Assessment Correction Report." At the bottom, a footer provides contact information for the Call Center and copyright details for 2003-2012.

Illinois State Board of Education

Student Information System  
Student Assessment - Result

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:54

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**Your Student Assessment update was successful.**  
**You may review these changes on the Assessment Correction Report.**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)  
Copyright © 2003-2012, Illinois State Board of Education

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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- “Reason For Not Testing”

- As long as a student participated in at least one session for each test content area (reading, mathematics, and science, as applicable by grade), there is no need to provide a reason for not testing. However, if a student misses all the sessions from one or more of the specific content areas, ISBE expects districts to provide a reason for not testing. The related codes are listed online at [http://www.isbe.net/sis/pdf/not\\_testing.pdf](http://www.isbe.net/sis/pdf/not_testing.pdf).
- After scores are posted, all records that contain a blank or “NR” (No Response) in the reading or mathematics scale score column will be counted as “absent” for Adequate Yearly Progress (AYP) reading and mathematics participation calculations, until the district enters a reason for not testing.
  - One exception is for reading, for students who are “First Year in U.S.”
  - Another exception for 2014 applies to students who participated in the full-form PARCC or DLM field test window #2 and window #3 in English Language Arts and/or Mathematics. For more details, visit [http://www.isbe.net/assessment/pdfs/asmt\\_scores\\_desc.pdf](http://www.isbe.net/assessment/pdfs/asmt_scores_desc.pdf).

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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## ■ List of “Reasons For Not Testing”

- 01 - Medically Exempt (Exempt from State Testing)
- 02 - Homebound Exempt (Exempt from State Testing)
- 03 - In Jail/Locked Facility (Exempt from State Testing)
- 04 - Out of State/Country (Exempt from State Testing)
- 05 - Not Enrolled
- 06 - Not In Valid Grade
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent from Testing
- 15 – Refusal but Present to Test
- 16 - Part-Time Enrollment (Exempt from State Testing for Applicable Content Areas)
- 17 - Student Not Required to Participate in State Assessment (Exempt from State Testing)
- 18 - PSS-SIS Use Only (Exempt from State Testing)
- 19 - Reserved for Internal Use
- 20 - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests (ACCESS Only)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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## Double Testing Waiver

- PARCC and DLM field test indicators will be added to the 2014 Assessment Correction for ISAT and IAA records, respectively.
  - **2014 Full Form (PARCC or DLM) Field Test Participant indicator**
    - **01** = 2014 PARCC Field Test Participant in BOTH PBA and EOY for English/Language Arts (Exempt from ISAT Reading)
    - **02** = 2014 PARCC Field Test Participant in BOTH PBA and EOY for Mathematics (Exempt from ISAT Mathematics)
    - **03** = 2014 PARCC Field Test Participant in BOTH PBA and EOY for English/Language Arts AND in BOTH PBA and EOY for Mathematics (Exempt from ISAT Reading and ISAT Mathematics)
    - **04** = 2014 DLM Field Test Participant in WINDOW 2 and WINDOW 3 for English/Language Arts (Exempt from IAA Reading and IAA Grade 11 Writing)\*
    - **05** = 2014 DLM Field Test Participant in WINDOW 2 and WINDOW 3 for Mathematics (Exempt from IAA Mathematics)\*
    - **06** = 2014 DLM Field Test Participant in WINDOW 2 and WINDOW 3 for English/Language Arts AND in WINDOW 2 and WINDOW 3 for Mathematics (Exempt from IAA Reading and IAA Grade 11 Writing and IAA Mathematics)\*
  - \***Note: Participation in DLM WINDOW 1 is not necessary to select indicators 04, 05, or 06.**

Guidance for entering Field Test Indicators is online at [http://www.isbe.net/assessment/pdfs/Double\\_Testing\\_Waiver.pdf](http://www.isbe.net/assessment/pdfs/Double_Testing_Waiver.pdf)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver



Illinois State Board of Education

## Student Information System

Student Assessment

SESSION TIMEOUT 19:52

Login: RCDT432

- Home
- Student**
- Search SID
- Request New SID
- Exit Enrollment
- Assessment
- Adjusted Cohorts
- Teacher
- Batch Files
- Reports
- Help
- Log Out

**Please Select Assessment Information For The Student:**

SID: 123456789      Last Name: Smith      First Name: John      Middle Name: Michael

\*Student Tested    Yes       No

\*Gender            \*Race/Ethnicity     

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Migrant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Individualized Education Program (IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No	21st Century Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No

2014 Full Form (PARCC or DLM) Field Test Participant Indicator

↗

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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- How do I submit the Reason for Not Testing if a student misses all sessions from **all content areas**?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Enter the student’s SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student’s assessment information.
    - Select “**No**” for the “Student Tested” response
    - SIS will automatically prompt you to enter a “Reason For Not Testing”
  - Review the student’s assessment information for accuracy.
  - Click Submit to complete the update.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Correction Record

Illinois State Board of Education  
Student Information System  
Student Assessment

Login: IBM\_TEST\_3  
SID HOME | ISBE HOME | LOGOFF  
SESSION TIMEOUT: 18:39

Please Select Assessment Information For The Student:

SID: 999999999      Last Name: Smith      First Name: John      Middle Name: \*

\*Student Tested  Yes  No      \*Reason Not Testing

\*Gender       \*Race/Ethnicity

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Special Education Program (IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No		

Reason Not Testing dropdown options:  
Medically Exempt  
Homebound Exempt  
In Jail/Locked Facility  
Out of State/Country  
Not Enrolled  
Not In Valid Grade  
Transferred Out During Testing  
Transferred In During Testing  
Deceased  
Absent  
Refusal but Present to Test  
Part-Time Enrollment  
Student Not Required to Participate in State Assessment

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

---

- How do I submit the “Reason for Not Testing” if a student tested in some content areas (Reading, Mathematics and Science) but did not test in at least one area?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Enter the student’s SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student’s assessment information.
    - Select **“Yes”** for the “Student Tested” response
    - SIS will automatically prompt you to enter a “Reason For Not Testing”
    - The “Reason for Not Testing” will apply only to the content area displaying blank or NR for the scale score.
  - Review the student’s assessment information for accuracy.
  - Click Submit to complete the update.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Correction Record

Illinois State Board of Education  
Student Information System  
Student Assessment

Login: IBM\_TEST\_4

Home | Student | Search SID | Request New SID | Exit Enrollment | Assessment | Adjusted Cohorts | Teacher | Batch Files | Reports | Help | Log Out

SESSION TIMEOUT 18:51

**Please Select Assessment Information For The Student:**

SID: 123456789      Last Name: Smith      First Name: John      Middle Name:

\*Student Tested  Yes  No      \*Reason Not Testing: Absent

\*Gender: Male      \*Race: Black or African American

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Migrant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Individualized Education Program (IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No	21st Century Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No

Next

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)  
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## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

---

- How do I verify my students are not missing Assessment Scores?
  - Run an Assessment Scores Summary Report
    - Select Test: All
    - Make any appropriate report criteria selections (such as choosing a specific school), or leave the defaults
    - Create the PDF
    - The number of “Active Students With No Test” should be 0
    - *Note-The number of “Active Students With No Test” will equal the total enrollment until test scores are actually posted.*

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Assessment Scores – Summary Report

The screenshot displays the Illinois State Board of Education's Student Information System (SIS) interface. The top navigation bar includes the logo, the text 'Illinois State Board of Education', the title 'Student Information System', and the user's session information: 'View Report', 'SESSION TIMEOUT 19:57', and 'LOGOFF'. A left-hand sidebar contains a menu with options: Home, Student (with a search icon), Search SID, Request New SID, Exit Enrollment, Assessment (with a checkmark icon), Adjusted Cohorts, Teacher, Batch Files (with a checkmark icon), Reports (highlighted with a red box), Help, and Log Out. The main content area shows a tree view under the 'Student' header. The 'Assessments' sub-menu is expanded and highlighted with a red box. It lists various assessment categories, each with 'Summary' and 'Detail' links. The 'Assessment Scores (Scale Score & Performance Level Only)' item is also highlighted with a red box. Below the 'Assessments' menu, other categories like 'Bilingual', 'Demographics and Enrollment', 'Discipline', 'Early Learning', 'Homeless', 'Individual Student', 'Regional Safe School', 'Course Assignments', 'Student and Teacher Reports', 'Missing Courses', 'State Reporting', and 'Miscellaneous Reporting' are visible.

**Student Information System**  
View Report

LogIn: IBM\_TEST\_3

**Home**

- Student
- Search SID
- Request New SID
- Exit Enrollment

**Assessment**

**Adjusted Cohorts**

**Teacher**

**Batch Files**

**Reports**

**Help**

**Log Out**

**Student**

- Assessments**
  - Assessment Pre-Id [Summary](#) [Detail](#)
  - Assessment Correction [Summary](#) [Detail](#)
  - Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
  - Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
  - Assessment Score History [Detail](#)
  - Teacher/Student Assessment Score History [Detail](#)
  - Unassigned Test Results [Detail](#)
  - Plan and Explore Score [Detail](#)
  - Locating Information Score [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) 2-Page Certificate [Detail](#)
  - PARCC Pre-ID [Summary](#) [Detail](#)
- Bilingual (ELL Screener, ELL, ACCESS)
- Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline
- Early Learning (Birth to 3; Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless
- Individual Student
- Regional Safe School

**Course Assignments**

- Student and Teacher Reports (Course Assignments, Outside Courses, College Courses)
- Missing Courses

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## 2014 Assessment Scores Summary

4/9/2014 11:00 am

Assessment Home District: 999999999999999

ISBE School District

Selection Criteria: None

Grade of Test Taken:	All	Total	Reading					Math					Science				
			No Score	Warn	Below	Meet	Exceed	No Score	Warn	Below	Meet	Exceed	No Score	Warn	Below	Meet	Exceed
Total Students:		2801	2801	0	0	0	0	2801	0	0	0	0	2801	0	0	0	0
Race: Black or African American (14)		2762	2762	0	0	0	0	2762	0	0	0	0	2762	0	0	0	0
Race: Hispanic or Latino (11)		27	27	0	0	0	0	27	0	0	0	0	27	0	0	0	0
Race: Native Hawaiian or Other Pacific Islander (15)		2	2	0	0	0	0	2	0	0	0	0	2	0	0	0	0
Race: Two or More Races (17)		1	1	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Race: White (16)		9	9	0	0	0	0	9	0	0	0	0	9	0	0	0	0
Gender: Male		1430	1430	0	0	0	0	1430	0	0	0	0	1430	0	0	0	0
Gender: Female		1371	1371	0	0	0	0	1371	0	0	0	0	1371	0	0	0	0
Homeless:		126	126	0	0	0	0	126	0	0	0	0	126	0	0	0	0
Migrant:		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LEP:		14	14	0	0	0	0	14	0	0	0	0	14	0	0	0	0
IEP:		431	431	0	0	0	0	431	0	0	0	0	431	0	0	0	0
FRL:		2735	2735	0	0	0	0	2735	0	0	0	0	2735	0	0	0	0
21st Century:		227	227	0	0	0	0	227	0	0	0	0	227	0	0	0	0
First Year in U.S.:		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Enrolled Home School On or Before May 1:		1583	1583	0	0	0	0	1583	0	0	0	0	1583	0	0	0	0
Enrolled Home District On or Before May 1:		2418	2418	0	0	0	0	2418	0	0	0	0	2418	0	0	0	0
Grade Of Test Taken (03 ):		550	550	0	0	0	0	550	0	0	0	0	550	0	0	0	0
Grade Of Test Taken (04 ):		476	476	0	0	0	0	476	0	0	0	0	476	0	0	0	0
Grade Of Test Taken (05 ):		444	444	0	0	0	0	444	0	0	0	0	444	0	0	0	0
Grade Of Test Taken (06 ):		418	418	0	0	0	0	418	0	0	0	0	418	0	0	0	0
Grade Of Test Taken (07 ):		441	441	0	0	0	0	441	0	0	0	0	441	0	0	0	0
Grade Of Test Taken (08 ):		466	466	0	0	0	0	466	0	0	0	0	466	0	0	0	0
Grade Of Test Taken (11 ):		6	6	0	0	0	0	6	0	0	0	0	6	0	0	0	0
Test Name: IAA		45	45	0	0	0	0	45	0	0	0	0	45	0	0	0	0
Test Name: ISAT		2756	2756	0	0	0	0	2756	0	0	0	0	2756	0	0	0	0
Active Students With No Test:		2801															
Records With Errors:		2801															
Reasons For Not Testing:																	

## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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- How do I see my active students with no test results?
  - Run an Assessment Scores Detail Report
    - Choose *Test: All*
    - Make any report criteria selections, then choose to *Sort By: Error*
    - Student records with error codes will be listed at the top of the report
    - For each student, identify the error associated with each code, and then submit the necessary corrections online or using a batch file
    - *Note-All students without a “Reason For Not Testing” code will have an error code = 01 until test scores are actually posted. This is fine.*

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment Scores – Detail Report

The screenshot displays the Illinois State Board of Education's Student Information System (SIS) interface. The top navigation bar includes the logo, the text 'Illinois State Board of Education', the title 'Student Information System', and the subtitle 'View Report'. On the right side of the top bar, there are links for 'SIS HOME', 'ISBE HOME', and 'LOGOFF', along with a session timer showing 'SESSION THROUGH 19:57'.

The left sidebar contains a menu with the following items: Home, Student (with a magnifying glass icon), Search SID, Request New SID, Exit Enrollment, Assessment (with a checkmark icon), Adjusted Cohorts, Teacher, Batch Files (with a checkmark icon), Reports (highlighted with a red box), Help, and Log Out.

The main content area shows a tree view under the 'Student' header. The 'Assessments' sub-menu is expanded and highlighted with a red box. Within 'Assessments', the following items are listed, each with 'Summary' and 'Detail' links:

- Assessment Pre-Id
- Assessment Correction
- Assessment Scores (Scale Score & Performance Level Only) (highlighted with a red box)
- Assessment Subscores (Detailed Scores by Subject Area)
- Assessment Score History
- Teacher/Student Assessment Score History
- Unassigned Test Results
- Plan and Explore Score
- Locating Information Score
- National Career Readiness Certificate (NCRC) Level
- National Career Readiness Certificate (NCRC) 2-Page Certificate
- PARCC Pre-ID

Below the 'Assessments' section, there are several other categories, each with a plus sign icon and a brief description:

- Bilingual** (ELL Screener, ELL, ACCESS)
- Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline**
- Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless**
- Individual Student**
- Regional Safe School**

Further down, there are sections for 'Course Assignments', 'State Reporting', and 'Miscellaneous Reporting', each with a plus sign icon and a brief description.



## Assessment Scores/Corrections/Unassigned/Double Testing Waiver

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- Do I have scores that are not assigned to my students?
  - Run an Unassigned Test Results Report
    - The test results for the students listed on this report could **not** be automatically matched to a student in the Assessment Correction file
  - Steps for Assigning Student Test Results
    - **Step 1** Add or update the unassigned student records found on this report to the Assessment Correction data; this can be done via an online Assessment Correction or through the corresponding batch file process
    - **Step 2** Overnight, the unassigned test results will be linked to the students' Assessment Correction data
    - **Step 3** Verify the update using the Assessment Scores Report and the Unassigned Test Results Report the next morning

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment – Unassigned Test Results Report

The screenshot displays the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, 'Student Information System', and 'View Report'. A left sidebar contains navigation links such as Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area shows a tree view under 'Student' with 'Assessments' expanded. The 'Unassigned Test Results' link is highlighted with a red box, and its corresponding 'Detail' link is also highlighted. Other assessment options include Pre-Id, Correction, Scores, Subscores, History, and Teacher/Student Assessment Score History. Below the assessment section, other categories like Bilingual, Demographics and Enrollment, Discipline, Early Learning, Homeless, Individual Student, and Regional Safe School are listed. Further down, Course Assignments, State Reporting, and Miscellaneous Reporting are also visible.

Illinois State Board of Education

Student Information System  
View Report

Log In: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Student

Assessments

- Assessment Pre-Id [Summary](#) [Detail](#)
- Assessment Correction [Summary](#) [Detail](#)
- Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
- Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
- Assessment Score History [Detail](#)
- Teacher/Student Assessment Score History [Detail](#)
- Unassigned Test Results [Detail](#)
- Plan and Explore Score [Detail](#)
- Locating Information Score [Summary](#) [Detail](#)
- National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)
- National Career Readiness Certificate (NCRC) 2-Page Certificate [Detail](#)
- PARCC Pre-ID [Summary](#) [Detail](#)

Bilingual (ELL Screener, ELL ACCESS)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Regional Safe School

Course Assignments

- Student and Teacher Reports (Course Assignments, Outside Courses, College Courses)
- Missing Courses

State Reporting (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ Assessment – Unassigned Test Results Report

Illinois State Board of Education

Student Information System  
View Unassigned Test Results Report

SESSION TIMEOUT 19:55

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

### Unassigned Test Results Report

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. **If a Test Results record displays inaccurate or missing data**, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

#### Steps for Assigning ISAT, IAA, and PSAE Test Results to an Assessment Record

1. If a student has an unassigned ISAT, IAA, or PSAE record on this report and all the data listed on the unassigned Test Results record is accurate and complete, either add or update the student's Assessment record via the Assessment link online or via the Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS or Alternate ACCESS record on this report and all the data listed on the Test Results record is accurate and complete, verify the student has a current School Year Enrollment record in ISBE SIS and the student's LEP Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the LEP Program Indicator to Yes via the Demographics and Enrollment batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Verifying Assignment of Test Results

1. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
2. If the process was not successful, call the ISBE Helpdesk at 217-558-3600 for technical support

Or

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## Unassigned Test Results Report

4/9/2014 11:54 am

### Unassigned Test Results for School District: 99-999-9999-99-

**Note: The Unassigned Test Results Report contains Assessment records that have not been assigned to students.**

---

\* Test names followed by an asterisk are writing assessment test.

This report contains records of Test Results that have not been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. If a Test Results record displays inaccurate or missing data, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

**Steps for Assigning ISAT, IAA, and PSAE Test Results to an Assessment Record**

1. If a student has an unassigned ISAT, IAA, and PSAE record on this report and all the data listed on the unassigned Test Results record is accurate and complete, either add or update the student's Assessment record via the *Assessment* link online or via the Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

**Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record**

1. If a student has an unassigned ACCESS and Alternate ACCESS record with Error Code 1, verify the student has a current School Year Enrollment record in ISBE SIS and the student's LEP Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the LEP Program Indicator to Yes.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

**Steps for Verifying Assignment of Test Results**

3. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
4. If the process was not successful or no error code listed, call the ISBE Helpdesk at 217-558-3600 for technical support.

Student ID	Student Name	Birth Date	Grade	Test	SIS Home School	Testing School	Error Code
999999999	SMITH JOHN	01/01/2009	03	ISAT	999999999999999	999999999999999	1

**Total Students: 1**

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

---

## ■ **WorkKeys *Locating Information* and NCRC Data**

- Posting the State-funded WorkKeys *Locating Information* and ACT's National Career Readiness Certificate (NCRC) data via SIS
  - Scores for State-funded WorkKeys *Locating Information* are scheduled to be posted in SIS in mid-September, along with NCRC status and 2-page .pdf certificates.
  - There is no data correction procedure in SIS for *Locating Information*, as this is not part of PSAE. If scores do not match to produce the NCRC, ACT should be contacted for assistance.

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ NCRC Data

- National Career Readiness Certificate (NCRC) Reports

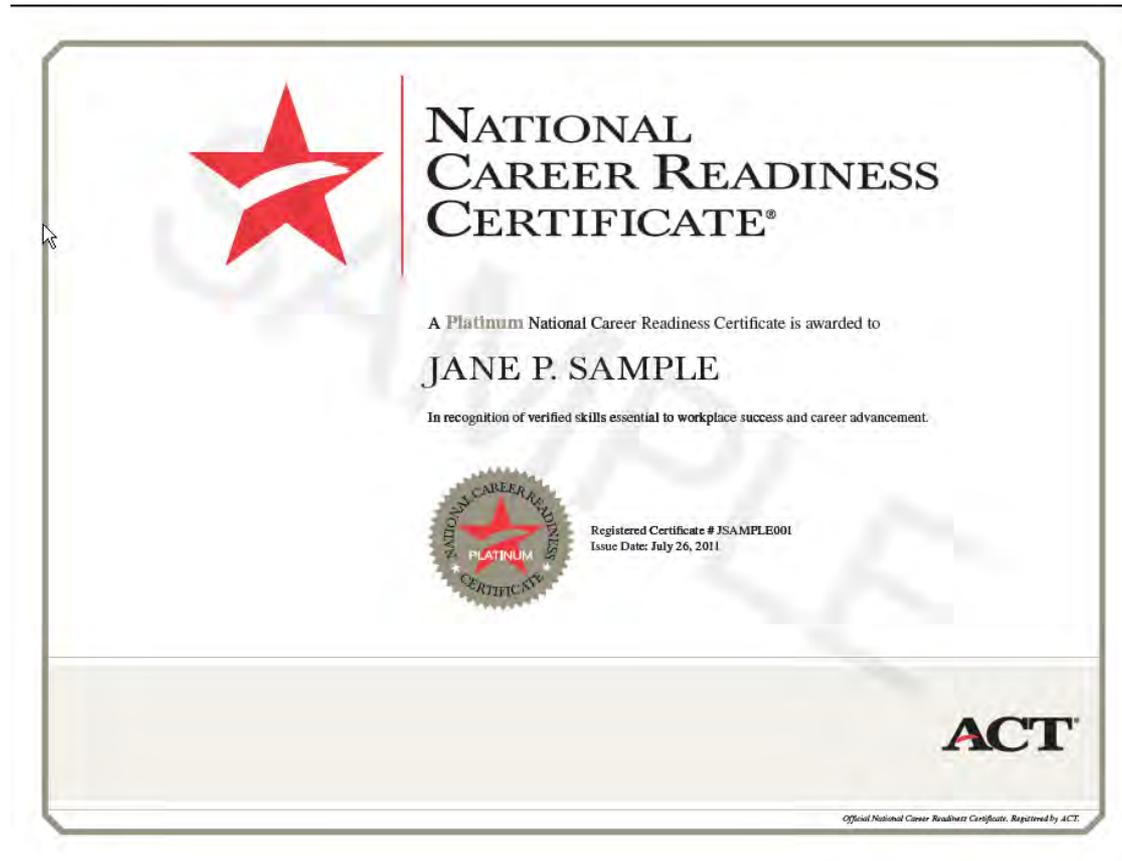
The screenshot displays the Illinois State Board of Education's Student Information System (SIS). The interface includes a top navigation bar with the logo, 'Student Information System' title, and user information. A left sidebar contains a menu with options like Home, Student, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area shows a tree view under 'Student' with 'Assessments' expanded. Two items under 'Assessments' are highlighted with red boxes: 'National Career Readiness Certificate (NCRC) Level' and 'National Career Readiness Certificate (NCRC) 2-Page Certificate', each with 'Summary' and 'Detail' links.

Assessment Category	Assessment Name	Summary	Detail
Assessments	Assessment Pre-Id	<a href="#">Summary</a>	<a href="#">Detail</a>
	Assessment Correction	<a href="#">Summary</a>	<a href="#">Detail</a>
	Assessment Scores (Scale Score & Performance Level Only)	<a href="#">Summary</a>	<a href="#">Detail</a>
	Assessment Subscores (Detailed Scores by Subject Area)	<a href="#">Summary</a>	<a href="#">Detail</a>
	Assessment Score History		<a href="#">Detail</a>
	Teacher/Student Assessment Score History		<a href="#">Detail</a>
	Unassigned Test Results		<a href="#">Detail</a>
	Plan and Explore Score		<a href="#">Detail</a>
	Locating Information Score	<a href="#">Summary</a>	<a href="#">Detail</a>
	National Career Readiness Certificate (NCRC) Level	<a href="#">Summary</a>	<a href="#">Detail</a>
National Career Readiness Certificate (NCRC) 2-Page Certificate		<a href="#">Detail</a>	
PARCC Pre-ID	<a href="#">Summary</a>	<a href="#">Detail</a>	
<b>Bilingual</b> (ELL Screener, ELL, ACCESS)			
<b>Demographics and Enrollment</b> (Demographics, Enrollment, Current vs. Previous Enrollment)			
<b>Discipline</b>			
<b>Early Learning</b> (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)			
<b>Homeless</b>			
<b>Individual Student</b>			
<b>Regional Safe School</b>			
<b>Course Assignments</b>			
<b>Student and Teacher Reports</b> (Course Assignments, Outside Courses, College Courses)			
<b>Missing Courses</b>			
<b>State Reporting</b> (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)			
<b>Miscellaneous Reporting</b> (Multiple SID, Closed Schools, Missing Persons)			

# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ NCRC Data

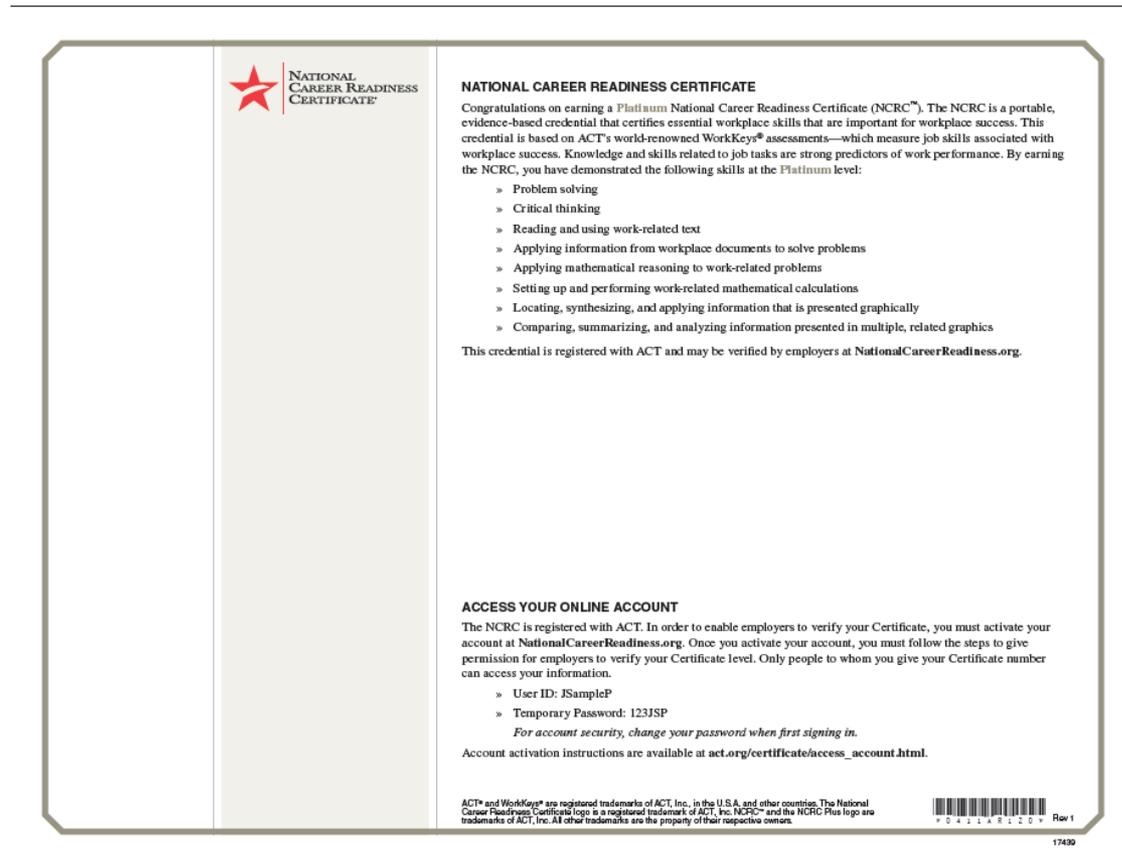
- Example - 2 Page Certificate (front of certificate)



# Assessment Scores/Corrections/Unassigned/Double Testing Waiver

## ■ NCRC Data

- Example - 2 Page Certificate (back of certificate)



# Exiting 2014 Enrollments

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- **Exit All Enrollments**

- All 2014 Enrollment records must be exited by 4:00 p.m. July 31, 2014
  - We recommend all students are exited after their last day of school
  - However, if you have students taking summer classes, please wait to exit those students until after they finish their classes

- **Exit enrollment records online (individual records, one at a time) or via the batch file process (multiple records at once)**

- Online Process
  - Use the SIS Exit Enrollment screen
- Batch File Process
  - Upload Exit Enrollment File via Batch Upload in SIS

# Exiting 2014 Enrollments

- The Current Enrollment Data Completion Status chart on the Dashboard is a good reference for required data that needs to be entered before exiting students.

Current Enrollment Data Completion Status\*

Collection	Total Required	Complete	% Complete
Birth To 3	0	0	-
Birth To 3 Caregiver Demographics	0	0	-
Early Childhood Outcomes(ECO) Entry	0	0	-
Early Childhood Outcomes(ECO) Progress	0	0	-
English Language Learners(ELL)	275	275	100%
ELL Screener	86	79	91%
Homeless	80	80	100%
Regional Safe Schools Program (RSSP)	0	0	-
Secondary Courses Missing Final Letter Grade	731	0	0%

# Exiting 2014 Enrollments

---

- **Before exiting student enrollments, ensure the following information has been completed:**
  - ***ELL Data***
    - A “G3” result code and message associated with an enrollment record indicates mandatory ELL data is missing, and the record was **not** exited.
  - ***ELL Screener Data***
    - An “M7” result code and message associated with an enrollment record indicates mandatory ELL Screener data is missing, and the record was **not** exited.
  - ***Early Childhood Outcomes Entry Data***
    - A “J9” result code and message associated with an enrollment record indicates mandatory ECO Entry Rating data is missing, and the record was **not** exited.
  - ***Early Childhood Outcomes Progress Data***
    - A “J8” result code and message associated with an enrollment record indicates mandatory ECO Progress Rating data is missing, and the record was **not** exited.
  - ***Homeless Data***
    - An “L5” result code and message associated with an enrollment record indicates mandatory Homeless data is missing, and the record was **not** exited.

# Exiting 2014 Enrollments

---

- **Before exiting student enrollments, ensure the following information has been completed:**
  - ***Birth to 3 Data***
    - A “Q2” result code and message associated with an enrollment record indicates mandatory Birth to 3 data is missing, and the record was **not** exited
  - ***Caregiver Data***
    - A “Q8” result code and message associated with an enrollment record indicates mandatory Caregiver data is missing, and the record was **not** exited
  - ***Regional Safe School Program Data***
    - An “S2” result code and message associated with an enrollment record indicates mandatory RSSP data is missing, and the record was **not** exited
  - ***Secondary Courses Missing Final Letter Grade***
    - An “N10” result code and message associated with an enrollment record indicates mandatory Course data is missing, and the record was **not** exited

# Exiting 2014 Enrollments

---

- **Verify all 2014 enrollments have been exited**
  - View the Enrollment reports in ISBE SIS
    - Use the **Reports** screen
    - Expand the **Demographics and Enrollment** section and then select the **Enrollment - Summary** link
      - Ensure the following report criteria are selected
        - 2014 – Active Enrollments Only
        - Home School
      - Press **View Report** or **Create PDF Report**
      - If the **Count** in any **Grade** listed in the report is **not** 0, run the Student Enrollment Detail Report and exit the identified record(s)

# Exiting 2014 Enrollments

- Run an Enrollment Summary Report by Active Enrollments Only

Illinois State Board of Education

Student Information System

View Report

Session Timeout: 16:02

Login: IBM\_TEST\_3

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

Log Out

**Student**

- Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE, PARCC)
- Bilingual (ELL Screener, ELL, ACCESS)
- Demographics and Enrollment**
  - Demographics [Summary](#) [Detail](#)
  - Enrollment** [Summary](#) [Detail](#)
  - Current Enrollment vs Previous Enrollment [Summary](#)
  - Enrollment Grade Discrepancies [Summary](#)
  - Enrollment Transfer [Summary](#) [Detail](#)
  - Eligible For Immigrant Education [Summary](#) [Detail](#)
- Discipline
- Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless
- Individual Student
- Regional Safe School

**Course Assignments**

- Student and Teacher Reports (Course Assignments, Outside Courses, College Courses)
- Missing Courses

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Exiting 2014 Enrollments

- Select – “Active Enrollments Only” and School

The screenshot displays the Illinois State Board of Education Student Information System interface. The header includes the logo, the text "Illinois State Board of Education", and "Student Information System View Current Enrollment Report (Summary)". The top right corner shows "SIS HOME | ISBE HOME | LOGOFF" and "SESSION TIMEOUT 19:36".

The left sidebar contains a navigation menu with the following items: Home, Student (with a search icon), Search SID, Request New SID, Exit Enrollment, Assessment (with a checkmark icon), Adjusted Cohorts, Teacher, Batch Files (with a search icon), Reports, Help, ISBE Internal, and Log Out.

The main content area is titled "Current Enrollment Report (Summary)" and contains the following form fields:

- School Year:** A dropdown menu with "Active Enrollments Only" selected and highlighted with a red box.
- School:** A dropdown menu with "All Schools" selected.
- Grade:** A dropdown menu with "All Grades" selected.
- IEP Indicator:** Radio buttons for "Both", "Yes", and "No", with "Both" selected.
- Private School Student Indicator:** Radio buttons for "Both", "Yes", and "No", with "Both" selected.

At the bottom of the form, there are two buttons: "View Report" and "Create PDF Report", with "Create PDF Report" highlighted by a red box. The word "or" is positioned between the two buttons.

The footer contains the text: "Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us" and "Copyright © 2003-2013, Illinois State Board of Education".

# Exiting 2014 Enrollments

- Current Enrollment Summary Report

4/11/2014 2:59 pm

**Illinois State Board of Education**  
**Student Information System**  
**Active Enrollment (Summary) for School Year**

---

Home School / District RCDTS: 999999999999  
 Home School / District Name: ISBE School District  
 Selection Criteria: Currently Enrolled Students Only

---

Home School: 9999999999999999 ISBE Test School A

Serving School: 9999999999999999 ISBE Test School A	Grade	Count
	9 - Grade 9	19
	10 - Grade 10	25
	11 - Grade 11	32
	12 - Grade 12	35
	<b>Total</b>	<b>111</b>

**Total by Home School: 111**

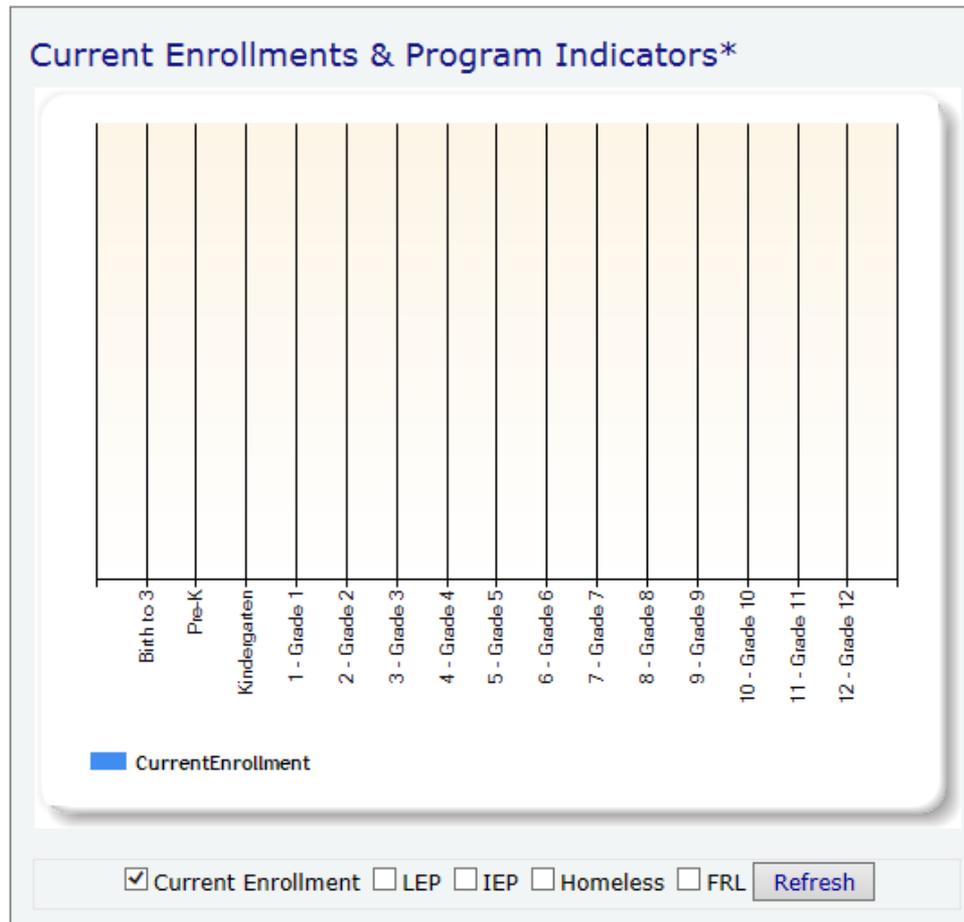
Home School: 9999999999999999 ISBE Test School B

Serving School: 9999999999999999 ISBE Test School B	Grade	Count
	9 - Grade 9	12
	10 - Grade 10	20
	11 - Grade 11	34
	12 - Grade 12	13
	<b>Total</b>	<b>79</b>

**Total by Home School: 79**

# Exiting 2014 Enrollments

- Refer to Dashboard for Current Enrollments & Program Indicators to ensure all students are exited.



# Exiting 2014 Enrollments

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- **This data can be provided after the student has been exited:**
  - ***Student Discipline Data***
    - All discipline data must be reported by **July 31, 2014, at 4:00 p.m.**  
The disciplinary action must have occurred during the student's time of enrollment in your district, but the student does not need to be currently actively enrolled in your district.
  - ***Teacher Course Assignment***
    - All teacher course data must be reported by **July 31, 2014, at 4:00 p.m.**
  - ***Student Course Assignment***
    - All student course data must be reported by **July 31, 2014, at 4:00 p.m.**

# Exiting 2014 Enrollments

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## Adjusted Cohort Graduation Rate

- The 2014 adjusted cohort graduation rate will be calculated based on SIS data.
- Because the related information will be derived from student information, the accuracy of data reported to SIS becomes even more significant. The adjusted cohort graduation rate will be calculated based on student enrollments and upon proper identification of Enrollment Exit Codes.
- The **Cohort Enrollment Exit Type Code** is essential in providing an accurate measure of high school graduation data. The Cohort Enrollment Exit Type Code is initially set to the student's general Enrollment Exit Type Code, but it can be updated (as appropriate) through the related online screens.
- **Cohort Enrollment Exit Type Codes** fall into 3 categories (Graduates, Non-Graduates, and "Removed from Cohort") that are used in calculating the adjusted cohort graduation rate.

# Exiting 2014 Enrollments

## Adjusted Cohort Graduation Rate Overview - Summary

The screenshot displays the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, the text "Illinois State Board of Education", the title "Student Information System", and the subtitle "View Report". On the right side of the top bar, there are links for "SIS HOME", "ISBE HOME", and "LOGOFF", along with a "SESSION TIMEOUT" indicator showing "14:26".

The left sidebar contains a navigation menu with the following items: Home, Student (with a search icon), Search SID, Request New SID, Exit Enrollment, Assessment (with a search icon), Adjusted Cohorts, Teacher, Batch Files (with a search icon), Reports (highlighted with a red box), Help, and Log Out.

The main content area shows a tree view of reporting categories. The "State Reporting" category is expanded and highlighted with a red box. It contains the following sub-items:

- Fall Enrollment Counts [Summary](#)
- Adjusted Cohort Graduation Rate Overview [Summary](#) (highlighted with a red box)
- Adjusted Cohort Graduation Rate [Summary](#) [Detail](#)
- Adjusted Cohort Graduation Rate - SIS Calculated First Year 9th Grade [Detail](#)
- Homeless Counts [Summary](#)
- End of Year Reports
  - Student Suspensions [Summary](#)
  - Student Expulsions [Summary](#)
  - High School Dropouts [Summary](#)
  - High School Graduates [Summary](#)
  - Student Discipline [Summary](#) [Detail](#)
- Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

# Exiting 2014 Enrollments

## Adjusted Cohort Graduation Rate Overview - Summary

The screenshot displays the Student Information System interface for the Illinois State Board of Education. The page title is "Adjusted Cohort Graduation Rate Overview". The interface includes a navigation menu on the left with options like Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, ISBE Internal, and Log Out. The main content area features several filters: First Year in 9th Grade (2010), Graduation Year (2014 (5-Year Cohort)), School (All Schools), Gender (Both, Male, Female), Race/Ethnicity (All Races), IEP Indicator (Both, Yes, No), FRL/Low Income Indicator (Both, Yes, No), LEP Indicator (Both, Yes, No), and Exit Code (All). At the bottom of the filter section, there are two buttons: "View Report" and "Create PDF Report", with the latter highlighted by a red box. The footer contains contact information for the Call Center.

Illinois State Board of Education

Student Information System  
View Adjusted Cohort Graduation Rate Overview

Adjusted Cohort Graduation Rate Overview

First Year in 9th Grade: 2010

Graduation Year: 2014 (5-Year Cohort)

School: All Schools

Gender:  Both  Male  Female

Race/Ethnicity: All Races

IEP Indicator:  Both  Yes  No

FRL/Low Income Indicator:  Both  Yes  No

LEP Indicator:  Both  Yes  No

Exit Code: All

View Report or **Create PDF Report**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

# Exiting 2014 Enrollments

- Adjusted Cohort Graduation Rate Overview - Summary

## 5 Year Adjusted Cohort Graduation Rate Overview For School Year 2014

4/18/2014 10:33 am

This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2010

SIS Home District: 9999999999 ISBE School District

Selection Criteria: Year In Cohort = 5

**88.47 % Adjusted Cohort Graduation Rate**

Graduates: 2,034

Number of First-Time 9th Graders: 2,403

Transferred In: 137

Removed from Cohort: 241

Non-Graduates: 265

Enrolled In Another School: 124

Not Enrolled In Another School: 117

Number of cohort members who earned a regular high school diploma 2,034

= 88.47 % Adjusted Cohort Graduation Rate

Number of First-Time 9th Graders 2,403 + Transferred In 137 - Removed from Cohort 241

# Exiting 2014 Enrollments

## ■ Adjust Cohort Graduation Rate - Summary

The screenshot displays the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, the text "Illinois State Board of Education", the title "Student Information System", and the subtitle "View Report". On the right side of the header, there are links for "SIS HOME", "ISBE HOME", "LOGOFF", and a "SESSION TIMEOUT" indicator showing "14:36".

A left-hand sidebar contains a menu with the following items: "Home", "Student" (with a magnifying glass icon), "Search SID", "Request New SID", "Exit Enrollment", "Assessment" (with a checkmark icon), "Adjusted Cohorts", "Teacher", "Batch Files" (with a checkmark icon), "Reports" (highlighted with a red box), "Help", and "Log Out".

The main content area is a tree view of report categories. The "State Reporting" category is expanded and highlighted with a red box. Under "State Reporting", the following items are listed:

- Fall Enrollment Counts [Summary](#)
- Adjusted Cohort Graduation Rate Overview [Summary](#)
- Adjusted Cohort Graduation Rate** [Summary](#) [Detail](#)
- Adjusted Cohort Graduation Rate - SIS Calculated First Year 9th Grade [Detail](#)
- Homeless Counts [Summary](#)
- End of Year Reports**
  - Student Suspensions [Summary](#)
  - Student Expulsions [Summary](#)
  - High School Dropouts [Summary](#)
  - High School Graduates [Summary](#)
  - Student Discipline [Summary](#) [Detail](#)

At the bottom of the tree view, there is a "Miscellaneous Reporting" category with the subtext "(Multiple SID, Closed Schools, Missing Persons)".

# Exiting 2014 Enrollments

- 5 Year Summary Report - Criteria Screen

Illinois State Board of Education

Student Information System  
View Adjusted Cohort Graduation Rate (Summary)

SESSION TIMEOUT 19:47

Login: LLANGER

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

ISBE Internal

Log Out

**Adjusted Cohort Graduation Rate (Summary)**

**First Year in 9th Grade** 2010

**Graduation Year** 2014 (5-Year Cohort)

**School** All Schools

**Gender**  Both  Male  Female

**Race/Ethnicity** All Races

**IEP Indicator**  Both  Yes  No

**FRL/Low Income Indicator**  Both  Yes  No

**LEP Indicator**  Both  Yes  No

**Exit Code** All

View Report or **Create PDF Report**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)

# Exiting 2014 Enrollments

4/18/2014 10:40 am

## 5 Year Adjusted Cohort Graduation Rate For School Year 2014

This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2010

SIS Home District: 9999999999

ISBE School District

Selection Criteria: Year In Cohort = 5

**88.47 % Adjusted Cohort Graduation Rate**

Adjusted Cohort Graduation Rate = Total Graduates / (Total Graduates + Non-Graduates)

	Graduates	Non-Graduates	Removed from Cohort (Not Enrolled)	History of Cohort				
				2010	2011	2012	2013	2014
Aged Out	0	0	0	0	0	0	0	0
Certificate of Completion	0	0	0	0	0	0	0	0
Change in Serving School or Full Time Equivalent (FTE)	0	10	0	0	0	0	5	5
Death	0	0	0	0	0	0	0	0
Dropped Out	0	67	0	0	3	20	39	5
Expulsion	0	1	0	0	0	1	0	0
Graduated with regular, advanced, International Baccalaureate, or other type of diploma	2,034	0	0	0	1	1	2004	28
Medical Non-Compliance	0	0	0	0	0	0	0	0
Moved Out of the United States	0	0	9	0	1	5	1	2
Moved, not known to be continuing	0	0	0	0	0	0	0	0
Promotion	0	62	0	23	23	11	5	0
Retained in same grade	0	81	0	0	0	0	81	0
Transfer to another public school district	0	0	52	20	19	13	0	0
Transfer to another public school district IN Illinois	0	5	0	0	0	0	5	0
Transfer to another public school district OUT of Illinois	0	0	18	5	0	0	13	0
Transfer to another public school within the district	0	2	0	0	0	0	0	2
Transfer to GED program	0	37	0	0	0	13	22	2
Transfer to Home Schooled	0	0	14	1	4	7	2	0
Transfer to Private School	0	0	24	20	3	1	0	0
Victim of a Violent Crime	0	0	0	0	0	0	0	0
<b>TOTAL</b>	2,034	265	117	69	54	72	2177	44

SIS Calculated First Year 9th Grade: 38

# Exiting 2014 Enrollments

## Adjusted Cohort Graduation - Detail

The screenshot displays the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, the text "Illinois State Board of Education", the title "Student Information System", and the subtitle "View Report". On the right side of the header, there are links for "SIS HOME", "ISBE HOME", and "LOGOFF", along with a "SESSION TIMEOUT" indicator showing "14:36".

A left-hand navigation menu contains the following items: Home, Student (with a search icon), Search SID, Request New SID, Exit Enrollment, Assessment (with a checkmark icon), Adjusted Cohorts, Teacher, Batch Files (with a checkmark icon), Reports (highlighted with a red box), Help, and Log Out.

The main content area is organized into several expandable sections:

- Student**
  - Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE, PARCC)
  - Bilingual (ELL Screener, ELL ACCESS)
  - Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)
  - Discipline
  - Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
  - Homeless
  - Individual Student
  - Regional Safe School
- Course Assignments**
  - Student and Teacher Reports (Course Assignments, Outside Courses, College Courses)
  - Missing Courses
- State Reporting** (highlighted with a red box)
  - Fall Enrollment Counts [Summary](#)
  - Adjusted Cohort Graduation Rate Overview [Summary](#)
  - Adjusted Cohort Graduation Rate [Summary](#) [Detail](#) (highlighted with a red box)
  - Adjusted Cohort Graduation Rate - SIS Calculated First Year 9th Grade [Detail](#)
  - Homeless Counts [Summary](#)
  - End of Year Reports
    - Student Suspensions [Summary](#)
    - Student Expulsions [Summary](#)
    - High School Dropouts [Summary](#)
    - High School Graduates [Summary](#)
    - Student Discipline [Summary](#) [Detail](#)
- Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Exiting 2014 Enrollments

- Adjusted Cohort Graduation Rate Detail – Report Criteria Screen

**Illinois State Board of Education** | Student Information System | View Adjusted Cohort Graduation Rate (Detail) | SIS HOME | ISBE HOME | LOGOFF | SESSION TIMEOUT 19:53

Login: LLANGER

**Home**

**Student** [X]

Search SID

Request New SID

Exit Enrollment

**Assessment** [X]

**Adjusted Cohorts**

**Teacher**

**Batch Files** [X]

**Reports**

**Help**

**ISBE Internal**

**Log Out**

**Adjusted Cohort Graduation Rate (Detail)**

**First Year in 9th Grade** 2010

**Graduation Year** 2014 (5-Year Cohort)

**School** All Schools

**Gender**  Both  Male  Female

**Race/Ethnicity** All Races

**IEP Indicator**  Both  Yes  No

**FRL/Low Income Indicator**  Both  Yes  No

**LEP Indicator**  Both  Yes  No

**Exit Code** Promotion

**Sort By** Name

or

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)

# Exiting 2014 Enrollments

## Adjusted Cohort Graduation Detail

5 Year Adjusted Cohort Graduation Rate For													4/22/2014	1:59 pm	
School Year 2014															
This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2010															
SIS Home District: 99999999999			ISBE School District												
Selection Criteria: Year In Cohort = 5 Exit Code = 05 Sorted By: Student Name															
Note: Note #1 - SIS Calculated First Year 9th Grade. Note #2 - Student Transferred In.															
Not Graduated															
Promotion															
Student ID	Name	Gender	Race	1st School Year In 9th	9th Grade Home RCDTS	Last Exited Enrollment in SIS									Note
						LEP	IEP	FRL	Grade	School Year	Home RCDTS	Serving RCDTS			
999999999	Smith, John	F	14	2010	999999999999999	N	N	Y	10	2013	999999999999999	999999999999999			
999999999	Doe, Jane	M	14	2010	999999999999999	N	N	N	11	2012	999999999999999	999999999999999	2		
999999999	Test, Thomas	F	14	2010	999999999999999	N	N	Y	10	2012	999999999999999	999999999999999			
999999999	Bond, James	F	14	2010	999999999999999	N	Y	Y	11	2014	999999999999999	999999999999999			
Total Students by Cohort Enrollment Exit Type Code: 5															
Not Graduated: 5															

Two possible notes:

- Note 1 – SIS Calculated First Year 9<sup>th</sup> Grade (No previous 9<sup>th</sup> grade enrollment record found in SIS).
- Note 2 – Student Transferred in (From another Illinois School District).

# Exiting 2014 Enrollments

- **Online**

- Adjusted Cohort Graduation Rate - Search Screen

The screenshot shows the 'Student Information System' interface for 'Adjusted Cohort Graduation Rate'. The header includes the Illinois State Board of Education logo and navigation links like 'SIS HOME', 'ISBE HOME', and 'LOGOFF'. A session timeout of 18:38 is displayed. A left sidebar contains a menu with options: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts (highlighted), Teacher, Batch Files, Reports, Help, and Log Out. The main content area contains instructions: 'To update an exit for Graduation Rate please provide the SID and at least one of the following: 1. Last Name, 2. First Name (OR) 3. Date of Birth. Then click the 'Search' button'. Below these instructions are three red-outlined input fields for SID, Legal Last Name, and Legal First Name, with the text 'AND AT LEAST ONE BELOW' between the first and second fields. A 'Search' button is located below the input fields. The footer contains contact information for the Call Center and a copyright notice for 2003-2014.

# Exiting 2014 Enrollments

- **Online**

- Student's "Adjusted Cohort Graduation Rate" Data (two fields are editable)

The screenshot displays the 'Student Information System' interface for the Illinois State Board of Education. The page title is 'Adjusted Cohort Graduation Rate'. The user is logged in as 'IBM\_TEST\_3'. The student's information is as follows:

- SID:** 999999999
- Legal Last Name:** SMITH
- Legal First Name:** JOHN
- Date Of Birth:** 12/30/1993

The 'Student Enrollment' section shows the following details:

Field	Value
Enrollment Type	Transfer in from within District
RCDTS for Home	9999999999999999
RCDTS for Serving	9999999999999999
Enrollment Grade Level	12 - Grade 12
FTE	1.00
Enrollment Date	10/03/2013
Exit Date	10/04/2013

The 'Cohort Graduation Data' section shows:

- 1st School Year in Grade 9:** 2011 (dropdown menu)
- Enrollment Exit Type:** Moved, not known to be continuing (dropdown menu)

At the bottom of the enrollment section, there are two buttons: 'Back' and 'Edit' (highlighted with a red box).

Footer text: Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

# Exiting 2014 Enrollments

- Online
  - Edit Screen

Illinois State Board of Education  
Student Information System  
Adjusted Cohort Graduation Rate

Login: IBM\_TEST\_3  
Home  
Student  
Search SID  
Request New SID  
Exit Enrollment  
Assessment  
Adjusted Cohorts  
Teacher  
Batch Files  
Reports  
Help  
Log Out

SIS HOME | ISBE HOME | LOGOFF  
SESSION TIMEOUT: 19:41

SID : 999999999  
Legal Last Name : SMITH  
Legal First Name : JOHN  
Date Of Birth : 12/30/1993

**Student Enrollment**

<b>Enrollment Type</b>	Transfer in from within District	<b>School Year</b>	2014
<b>RCDTS for Home</b>	999999999999999	<b>RCDTS for Serving</b>	999999999999999
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	10/03/2013	<b>Exit Date</b>	10/04/2013

**Cohort Graduation Data**

**1st School Year in Grade 9**

**Enrollment Exit Type**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

# Exiting 2014 Enrollments

- Online
  - Review/Submit Screen – Local evidence selection is mandatory

Illinois State Board of Education  
Student Information System  
Adjusted Cohort Graduation Rate

Logins: IBM\_TEST\_3  
Home  
Student  
Search SID  
Request New SID  
Exit Enrollment  
Assessment  
Adjusted Cohorts  
Teacher  
Batch Files  
Reports  
Help  
Log Out

SIS HOME | ISBE HOME | LOGOFF  
SESSION TIMEOUT 19:41

SID : 999999999  
Legal Last Name : SMITH  
Legal First Name : JOHN  
Date Of Birth : 12/30/1993

**Student Enrollment**

<b>Enrollment Type</b>	Transfer in from within District	<b>School Year</b>	2014
<b>RCDTS for Home</b>	9999999999999999	<b>RCDTS for Serving</b>	9999999999999999
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	10/03/2013	<b>Exit Date</b>	10/04/2013

**Cohort Graduation Data**

**1st School Year in Grade 9** 2011

**Enrollment Exit Type** Moved Out of the United States

I have verified local evidence supporting my selection.

Cancel Submit

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

# Exiting 2014 Enrollments

- Online

- The Adjusted Cohort Graduation Rate has been successfully updated

The screenshot displays the Student Information System interface. At the top, the Illinois State Board of Education logo is on the left, and the system title 'Student Information System' with the subtitle 'Adjusted Cohort Graduation Rate' is in the center. A navigation menu on the left includes links for Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. A red-bordered message box at the top center states: 'The Adjusted Cohort Graduation Rate has been successfully updated'. Below this, student information is shown: SID: 999999999, Legal Last Name: SMITH, Legal First Name: JOHN, and Date of Birth: 12/30/1993. The 'Student Enrollment' section contains a table with the following data:

Student Enrollment	
<b>Enrollment Type</b>	Transfer in from within District
<b>RCDTS for Home</b>	9999999999999999
<b>Enrollment Grade Level</b>	12 - Grade 12
<b>Enrollment Date</b>	10/03/2013
<b>School Year</b>	2014
<b>RCDTS for Serving</b>	9999999999999999
<b>FTE</b>	1.00
<b>Exit Date</b>	10/04/2013

The 'Cohort Graduation Data' section includes:

- 1st School Year in Grade 9**: 2011 (with a dropdown arrow)
- Enrollment Exit Type**: Moved Out of the United States (with a dropdown arrow)

At the bottom of the enrollment section are 'Back' and 'Edit' buttons. The footer of the page contains the text: 'Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us'.

# Exiting 2014 Enrollments

---

- “Adjusted Cohort Graduation Rate” Recap
  - All of your students will need to be exited before an accurate Adjusted Cohort Graduation Rate can be calculated
  - Your 4 and 5 year Adjusted Cohort Graduation Rate will be included on your school report card – Accuracy is very important
  - This is for grades 9 – 12 only
  - The 2014 data will be final as of August 15, 2014, at 4:00 PM

# 2015 School Year Changes

---

- **New Validations**

- Students can not re-enroll after they graduate (i.e., if exit code 06 was used).

- **New definition for Course Credit**

- Course credit indicates the amount of **credit offered** to the student for successful completion of course requirements in the reporting term.
- All **Course Credit** for a specific class must be the same (School Year, Serving School, State Course Code, Term and Section Number)

- **Articulated Credit** (being removed)

# 2015 School Year Changes

---

- **New Courses: Self-Contained Course Codes**

- Subject Area 73: Nonsubject Specific (prior-to-secondary)

- **73030A000 Kindergarten**

Represents Kindergarten courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for kindergarten.

- **73031A000 Grade 1**

Represents Grade 1 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 1.

- **73032A000 Grade 2**

Represents Grade 2 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 2.

# 2015 School Year Changes

---

- **New Courses: Self-Contained Course Codes**

- Subject Area 73: Nonsubject Specific (prior-to-secondary)

- **73033A000 Grade 3**

- Represents Grade 3 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 3.

- **73034A000 Grade 4**

- Represents Grade 4 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 4.

- **73035A000 Grade 5**

- Represents Grade 5 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 5.

# 2015 School Year Changes

---

- **New Courses: Self-Contained Course Codes**

- Subject Area 73: Nonsubject Specific (prior-to-secondary)

- **73036A000 Grade 6**

Represents Grade 6 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 6.

- **73037A000 Grade 7**

Represents Grade 7 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 7.

- **73038A000 Grade 8**

Represents Grade 8 courses that are not differentiated by subject area—that is, instances in which students are enrolled in a grade-specified course and are taught various subjects throughout the day, rather than being enrolled in subject-specific courses. Specific course content depends upon state standards for grade 8.

# 2015 School Year Changes

---

## Guidelines for Using Self-Contained Course Codes

A self-contained course code is appropriate when a single educator instructs on multiple subjects within the same defined grade.

Ex - Kindergarten Teacher instructs twenty Students on all subjects during the entire day.

- The Teacher should have a Teacher Course Assignment for 73030A000.
- All 20 Students should have a Student Course Assignment for 73030A000.

Ex – 6<sup>th</sup> Grade Teacher A instructs twenty Students on all subjects, except four Students take Algebra I (in place of 6<sup>th</sup> Grade Mathematics) from Teacher B.

- Teacher A should have a Teacher Course Assignment for 73036A000.
- All 20 Students should have a Student Course Assignment for 73036A000.
- Teacher B should have a Teacher Course Assignment for 52052A000.
- The 4 Algebra I Students should have a Student Course Assignment for 52052A000.

**Additional self-contained courses will be added for Special Education for the 2015 school year.**

# 2015 School Year Changes

---

## New Courses –

- Subject Area 01:
  - **01106A000 - AP Research**
  - **22107A000 - AP Seminar**
  
- Subject Area 03:
  - **03157A000 - AP Physics 1**
  - **03158A000 - AP Physics 2**
  
- Subject Area 05:
  - **05173A000 - AP Studio Art: 2-D Design**
  - **05174A000 - AP Studio Art: 3-D Design**
  
- Subject Area 06
  - **06152A000- AP Italian Language**
  - **06412A000 –AP Chinese**
  - **06432A000 – AP Japanese**

# 2015 School Year Changes

---

## New CTE Course –

- Subject Area 12:
  - **12052A001 – Business Management**

# 2015 School Year Changes

---

- **Use a Secondary Course Code if you are providing High School Credit:**
  - **52052A000 Algebra I**
    - **If high school credit use - 02052A000**
  - **52061A000 Integrated Math-Multiyear Equivalent**
    - **If high school credit use - 02061A000**
  - **52069A000 Algebra-Other**
    - **If high school credit use - 02069A000**

# 2015 School Year Changes

---

- **Use a Secondary Course Code if you are providing High School Credit:**
  - **52071A000 Informal Geometry**
    - If high school credit use - Use 02071A000
  - **52072A000 Geometry**
    - If high school credit use - Use 02072A000
  - **52073A000 Analytic Geometry**
    - If high school credit use - Use 02073A000

# 2015 School Year Changes

---

- **Use a Secondary Course Code if you are providing High School Credit:**
  - **52074A000 Principles of Algebra and Geometry**
    - If high school credit use - 02074A000
  - **52075A000 Particular Topics in Geometry**
    - If high school credit use - Use 02075A000
  - **52079A000 Geometry-Other**
    - If high school credit use -02079A000

# 2015 School Year Changes

## ■ High School Credit Validations (Grades 9 – 12)

- Primary goals are to better reflect the specific curriculum, to help link Teacher Course Assignments to Student Course Assignments, **AND** to collect complete transcript level course data.
- High School Student Course Assignment must be submitted by Semesters or Trimesters

### - Term & Credit Validations (Non-CTE)

#### ■ Semesters -

- S1 = Semester 1 (Fall)
- S2 = Semester 2 (Spring)
- S3 = Summer



#### Semester Credit

.25  
.50  
.75  
1.0

#### ■ Trimesters

- T1 = Trimesters 1 (Fall)
- T2 = Trimesters 2 (Winter)
- T3 = Trimesters 3 (Spring)
- T4 = Summer



#### Trimesters Credit

.33  
.66  
1.0

# 2015 School Year Changes

---

- **High school on track:**

- Grade 9 (End of year)
- Sum of 5 Credits or more (Any subject/class) - Passing
- Can not fail **more than** 0.5 credit from core subject (Reading, Math, Science and Social Science)
- Metric does not include summer school
- Final Letter Grades

- Passing

01 - **A+**

02 - **A**

03 - **A-**

04 - **B+**

05 - **B**

06 - **B-**

07 - **C+**

08 - **C**

09 - **C-**

10 - **D+**

11 - **D**

12 - **D-**

14 - **S (Satisfactory)**

- Failing

- 13 - **F**

- 15 - **U (Unsatisfactory)**

# 2015 School Year Changes

## ■ K-8 Credit Validations (Grades K – 8)

- Primary goals are to better reflect the specific curriculum and to help link Teacher Course Assignments to Student Course Assignments.
- K-8 Student Course Assignments maybe submitted as Year Long, Semesters, or Trimesters.

### - Term & Credit Validations

#### ■ Year Long

- Y1 = Year Long
- Y2 = Summer



#### Year Long Credit

.25  
.50  
.75  
1.0

#### ■ Semesters

- S1 = Semester 1 (Fall)
- S2 = Semester 2 (Spring)
- S3 = Summer



#### Semester Credit

.25  
.50  
.75  
1.0

# 2015 School Year Changes

---

## ■ K-8 Credit Validations (Grades K – 8)

### – Term & Credit Validations

#### – Trimesters

- T1 =Trimesters 1 (Fall)
- T2 =Trimesters 2 (Winter)
- T3 =Trimesters 3 (Spring)
- T4 = Summer



#### Trimesters

#### Credit

.33  
.66  
1.0

#### – Other Schedules

- If you give a “Final Letter Grade”, use a Year Long Term
- If you issue a Semester grade for the course, use the Semester Term

# New SIS Data Collections for School Year 2015

---

- Migrant Data Collection
- Immigrant Data Collection
- Students Receiving Additional Services
- Special Education Service Provider
- Special Education Student Address
- PARCC & DLM 2015

# New SIS Data Collections for School Year 2015

---

- **Migrant Data Collection**

- School districts would no longer be required to submit migrant data in SIS
- The migrant indicator in SIS will be set according to the NGS data
- Updates will be received from NGS
- SIS will provide summary and detail migrant reports
- Migrant data is captured annually by ISBE on March 3rd

# New SIS Data Collections for School Year 2015

---

## ■ Eligible for Immigrant Education

- Eligible immigrant student means a student, ages 3-21, who was NOT born in any of the 50 states, the District of Columbia or Puerto Rico and who has been attending schools in the U.S. for less than three full academic years.
- Beginning with school year 2015, if the SID associated with an enrollment is less than 3 years old, SIS will ensure that “Country of Birth” and “Date First Enrolled in a U.S. School” have been reported using the “Eligible for Immigrant” format. (The related validation will occur before the student’s enrollment can be exited.)
- Eligible for Immigrant data can be submitted either online or via the batch process.
- On March 3<sup>rd</sup>, the Eligible for Immigrant Education count for each district is populated into the ELL ceiling (grant application).
  - Students that exceed three years in SIS will not be counted.
  - Birth to 3 students will be excluded.

# New SIS Data Collections for School Year 2015

---

- Country of Birth: - Country codes.
  - SIS Data Elements: [http://www.isbe.net/sis/html/data\\_elements.htm](http://www.isbe.net/sis/html/data_elements.htm)
  
- First Date of Entry into a U.S. School will be optional if the “Country of Birth” is one of the following:
  - 1000 (*U.S.*)
  - 9030 (*Puerto Rico*)
  - 9110 (*Virgin Islands*)
  - 9350 (*Guam*)
  - 9510 (*American Samoa*)
  - 9610 (*Northern Mariana Islands*)
  - 9800 (*United State Minor Outlying Islands*)
  
- If a student leaves the U.S. and then re-enrolls, enter the number of months the student was gone (online only)
  - Optional unless the student left the U.S.

# New SIS Data Collections for School Year 2015

- Eligible for Immigrant link - Demographics Tab

The screenshot displays the Illinois State Board of Education Student Information System. The header includes the logo, the text "Illinois State Board of Education", and "Student Information System Search SID - Student Details". Navigation links for "SIS HOME", "ISBE HOME", and "LOGOFF" are in the top right, along with a "SESSION TIMEOUT 19:58" indicator. A left sidebar lists menu items: Home, Student (selected), Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area shows the student's SID (123456789) and legal name (Doe, Jane, E). Three tabs are available: "Student Demographic" (selected), "Student Enrollment", and "Program Indicators". The "Student Demographic" tab contains a table with the following data:

Date of Birth	01/01/2000	Gender	Female
Race/Ethnicity	Hispanic or Latino	Student Lineage (Jr, II)	
Birth Place Name		Mother's Maiden Name	
ELL Screener	<a href="#">View Details</a>	Eligible For Immigrant Education	<a href="#">View Details</a>

A "Return To Prev" button is located below the table. At the bottom of the page, a footer message reads: "Have questions or need help? Contact our Call Center (217)558-2600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us."

# New SIS Data Collections for School Year 2015

- Eligible for Immigrant Data Collection Screen

Illinois State Board of Education  
Student Information System  
ELL Screener Data

SIS HOME | ISBE HOME | LOGOFF  
SESSION TIMEOUT 19:37

Login: RCDT432

Home  
Student  
Search SID  
Request New SID  
Exit Enrollment  
Assessment  
Adjusted Cohorts  
Teacher  
Batch Files  
Reports  
Help  
Log Out

SID : 497171297  
Legal Last Name : Doe      Legal First Name : Jane      Date Of Birth : 01/01/2000      Home RCDTS : 12345678901234

Country of Birth	-- Select --	Date First Enrolled in a U.S. School	
<b>*Optional</b> If student leaves U.S. then re-enrolls, enter the number of months the student was gone.			
			Months

Next      Cancel

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

# New SIS Data Collections for School Year 2015

---

- **The Eligible for Immigrant data collection will eliminate the need to collect the following elements in SIS.** (Existing formats will remain the same)
  - **New Arrival to U.S./ First Year In U.S. (ELL)**
    - New Arrival to U.S. is an ELL student who has attended schools in the United States for 12 months or less.
  - **First Year In U.S. (Assessment)**
    - First Year in U.S. is an ELL student who has attended schools in the United States for 12 months or less.
  - **Eligible for Immigrant Program Indicator (Demographic/Enrollment)**
    - Eligible immigrant student means a student, ages 3-21, who was NOT born in any of the 50 states, the District of Columbia or Puerto Rico and who has been attending schools in the U.S. for less than three full academic years.

# New SIS Data Collections for School Year 2015

---

- Potential IEP Students (required by ISTAR)
  - Request for new SID online only
  - Grade Level = Evaluation (22)

# New SIS Data Collections for School Year 2015

---

- **Students Under Evaluation will have the following Program Indicator must be set to “No”:**
  - Homeless
  - Private School Student
  - 21st Century Community Learning Centers
  - Migrant
  - Individualized Education Program (IEP)
  - Free or Reduced Price Lunch (FRL) / Low Income
  - Limited English Proficiency (LEP)
  - Eligible for Immigrant Education
  - Supplemental Educational Services (SES)
  - Title 1
    - Must be Not a Participant in Title I Program
  - Native Language
    - Must be Provided
  - Home Language
    - Must be Provided

# New SIS Data Collections for School Year 2015

---

**IEP students will have one Service Provider identified for each enrollment.**

- Service Provider will default to the Serving RCDTS.
  - Serving RCDTS code that uniquely identifies the school/program where a student is being educated.
  
- Service Provider is the entity providing services to the student and may or may not be the serving location
  - Service Provider data may only be updated either online or batch by the home district of the active enrollment.
  - Service Providers will be able to view students for which they provide services improving the security
    - Removal of the Special Education Coop Membership table replacing with Service Provider
  - Service Providers will not have the ability to update data.
  - Reports and request files will be modified to include service provider information

# New SIS Data Collections for School Year 2015



## Student Information System

Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:41

Login: ALOWRY

Home

Student SID: 123456789

Search SID Legal Last Name: Smith      Legal First Name: John      Legal Middle Name: Michael

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

ISBE Internal

Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

Student Demographic
Student Enrollment
Program Indicators
ELL Information

**Student Enrollment: Active**

Enrollment Type for Serving	Re-entry to the same school	School Year for Serving	2013
RCDTS for Home	<a href="#">010750120261001</a>	RCDTS for Serving	<a href="#">010750120261001</a>
Enrollment Date for Serving	08/07/2012	FTE for Serving	1.00
Entry/Grade Level for Serving	<a href="#">View Details</a>	Early Childhood Outcomes	<a href="#">View Details</a>
Discipline	<a href="#">View Details</a>	Regional Safe Schools Program	<a href="#">View Details</a>
Homeless	<a href="#">View Details</a>	Service Provider	<a href="#">010750120261001</a> <a href="#">View/Edit</a>
	Birth to 3 <a href="#">View/Edit Birth to 3</a>		
	Pre-K <a href="#">View/Edit Early Childhood</a>		
Exit Date		Exit Status	Permanent
Exit Type			
Student Course Assignment			

1 2 3

1 | 3

Add Enrollment

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

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# New SIS Data Collections for School Year 2015



Illinois State Board of Education

## Student Information System

Request New SID - New Enrollment Information

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:48

Login: RCDT432

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Please enter the student's Service Provider Information.

### RCDTS for Service Provider

- Same as Home RCDTS
- Same as Serving RCDTS
- Enter the 15 digit Service Provider RCDTS code
- Select Region, Category, District and School

Region :

Category :

District / Entity :

School :

Next

Cancel

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

# New SIS Data Collections for School Year 2015

---

Element	Size	Description	Data Type
SID	9		char(9)
SAPID	50		vchar (50)
Last Name	30		vchar (30)
First Name	30		vchar (30)
Date of Birth	10		char (10)
Home RCDTS	15		char (15)
Serving RCDTS	15		char (15)
Service Provider	15	Student's Service Provider	char (15)

# New SIS Data Collections for School Year 2015

Service Provider	Student Count	Service_Provider_Win.csv	03/17/2014	Home RCDT			
Student ID	SAP ID	Student Last Name	Student First Name	Birth Date	Home RCDT'S	Serving School	Service Provider RCDT'S
123456789		Smith	John	01/01/2014	123456789012345	123456789012345	123456789012345

# New SIS Data Collections for School Year 2015

---

- Student Addresses will be collected online or via the batch process in SIS
- Students exited after August 1, 2014 that have IEP set to “Yes” must have an address record
- SIS will collect both the student’s primary Address (the household in which the student is living) and an Optional secondary address
  - The student address must be provided when the student grade level is Evaluation or the IEP indicator is checked in SIS
- SIS will only check for an IEP student’s address upon enrollment exit; if the student is not IEP at that time, the address validation will not be enforced
- Students may or may not be IEP when address data is submitted (SIS will even allow an address to be provided for non-IEP students, though it is not required in that case)
- Address may only be provided by the Home district of the active enrollment
  - Home district can change the status from active to inactive to remove the address record

# New SIS Data Collections for School Year 2015



**Illinois State Board of Education**

## Student Information System

Search SID - Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: ALOWRY

**Click on the tabs to view the student details.**

Home

**Student** ⌵

Search SID

Request New SID

Exit Enrollment

**Assessment** ⌵

Adjusted Cohorts

Teacher

**Batch Files** ⌵

Reports

Help

ISBE Internal

Log Out

**SID:** 123456789

**Legal Last Name:** Adams      **Legal First Name:** Smith      **Legal Middle Name:** John

Student Demographic
Student Enrollment
Program Indicators

**Student Demographic**

Date of Birth	01/01/2001	Gender	male
Race/Ethnicity	White	Student Lineage (Jr, II)	
Birth Place Name	Elk Grove Village IL	Mother's Maiden Name	
ELL Screener		Student Address	<a href="#">View Details</a>

Return To Prev

Have questions or need help? Contact our Call Center (217)558-2600 between 7:00am - 5:00pm CST, Monday - Friday or [Click here to Contact Us](#)

# New SIS Data Collections for School Year 2015



**Illinois State Board of Education**

## Student Information System

Student Address Data

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:49

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Login: RCDT432

**Home**

**Student** ⌵

Search SID

Request New SID

Exit Enrollment

**Assessment** ⌵

**Adjusted Cohorts**

**Teacher**

**Batch Files** ⌵

**Reports**

**Help**

**Log Out**

**SID :** 123456789      **Legal Last Name :** Smith      **Legal First Name :** John      **Date Of Birth :** 01/01/2001      **Home RCDTS :** 123456789012345

<b>Address Status</b>	<input type="radio"/> Active <input type="radio"/> Inactive		<b>Address Type</b>	<input type="radio"/> Primary <input type="radio"/> Secondary					
<b>Address 1</b>	<input style="width: 95%;" type="text"/>								
<b>Address 2</b>	<input style="width: 95%;" type="text"/>								
<b>Suite / Apt #</b>	<input style="width: 15%;" type="text"/>	<b>City</b>	<input style="width: 15%;" type="text"/>	<b>State</b>	-- Select -- <span style="float: right;">⌵</span>	<b>Zip</b>	<input style="width: 10%;" type="text"/>	<b>+4</b>	<input style="width: 10%;" type="text"/>

Next
Cancel

---

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

# New SIS Data Collections for School Year 2015

Element	Size	Description	Data Type
Status	1	A = Active I = Inactive	char(1)
Address Type	1	P = Primary S = Secondary	char(1)
SID	9		char(9)
SAPID	50		vchar (50)
Last Name	30		vchar (30)
First Name	30		vchar (30)
Date of Birth	10		char (10)
Home RCDTS	15		char (15)
Serving RCDTS	15		char (15)
Street Address 1	100	Student's street address 1	vchar (100)
Street Address 2	100	Student's street address 2	vchar (100)
Suite/Apt	30	Suite or Apartment Number	vchar (30)
City	50	City of residence	vchar (50)
State	2	State of Residence	char (2)
Zip	9	Zip Code	char (9)

# New SIS Data Collections for School Year 2015

Student Address	Student_Address_Win.csv										
Status	Address Type	Student ID	Student Last Name	Student First Name	Birth Date	Home RCDTS	Serving School				
A		123456789	Smith	John		03/17/2014	Home RCDT				
						01/01/2014		123456789012345	123456789012345		

Street Address 1	Street Address 2	Suite/Apt	City	State	Zip
ISBE test School	101 N 1st Street		Springfield	IL	627074323

# New SIS Data Collections for School Year 2015

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- **Planning for Partnership for Assessment of Readiness for College and Careers (PARCC) & Dynamic Learning Maps (DLM)**
  - Students will need to be enrolled
  - Student Course Assignments must be entered
  - Teacher Course Assignments must be entered
  - Schools will verify, correct, and/or submit:
    - A Pre-ID file
    - An Assessment Corrections file
    - Assessment Scores
  - Training will be made available to districts in the future
  - For more Information on PARCC or DLM please see the links below:
    - PARCC
      - <http://www.isbe.net/assessment/parcc.htm>
    - DLM
      - <http://www.isbe.net/assessment/dlm.htm>
- ***At this time, the General Assembly has not yet acted on ISBE's proposed assessment budget. Therefore, the availability of any ACT products for the 2014-15 school year is not yet known. Please continue to check the [Superintendent's Weekly Message](#) for announcements as information becomes available.***

# 2014 Summer Training

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## ■ New User and/or Refresher Training

- Training will cover ALL SIS functionalities
- Specific dates, locations, and registration will be posted on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
- *Please only register for one session*
  - Morning: 9:00 a.m. to 12:00 p.m.
  - Afternoon: 1:00 p.m. to 4:00 p.m.
    - July 29 - Aurora
    - July 30 - Elgin
    - July 31 - Rockford
    - August 5 - Roxana
    - August 6 - Carterville
    - August 7 - Effingham
    - August 12 - Champaign
    - August 13 – Springfield
    - August 14 – Galesburg

# Upcoming Key Dates

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<u>Activity</u>	<u>Date</u>
PSAE Last Day of Testing	05/08/2014
PSAE First Day of Assessment Corrections	05/09/2014
ACCESS Last Day of Assessment Corrections	05/23/2014, 4:00 p.m.
ISAT Scores Posted on SIS	06/02/2014
ISAT Last Day of Assessment Corrections	06/16/2014, 4:00 p.m.
IAA Scores Posted on SIS	07/01/2014
PSAE Scores Posted on SIS	07/10/2014
IAA Last Day of Assessment Corrections	07/15/2014, 4:00 p.m.
PSAE Last Day of Assessment Corrections	07/17/2014, 4:00 p.m.
ACCESS Posting of Final Scores	Mid – July 2014
Final Scores Posted – ISAT	07/21/2014
Final Scores Posted – IAA	07/31/2014

# Upcoming Key Dates

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## Activity

## Date

Last Day to Exit Enrollments for 2014 School Year

07/31/2014, 4:00 p.m.

- Birth to 3 data due
- College Course Assignment data due
- Early Childhood data due
- Early Childhood Outcomes data due
- ELL data due
- ELL Screener data due
- Homeless data due
- Participant Demographic (Birth to 3) data due
- Regional Safe Schools Program (RSSP) data due
- Student Course Assignments data due
- Student Discipline data due
- Teacher Course Assignments data due

Final Scores Posted – PSAE

08/01/2014

Adjusted Cohort Graduation Rates

08/15/2014, 4:00 p.m.

Posting of WorkKeys *Locating Information* and NCRC Data

Mid – September 2014

# Upcoming Key Dates – School Year 2015

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## Activity

## Date

School Year 2015 Enrollment submissions due

10/16/2014, 4:00 p.m.

School Year 2015 Fall Teacher Course Assignment submissions due

11/17/2014 4:00 p.m.

School Year 2015 Fall Student Course Assignment submissions due

12/12/2014 4:00 p.m.

- Districts following unique schedules may need to submit data earlier to calculate materials and create Pre-ID's for PARCC and DLM testing.

# Districts' Next Steps

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- Check assessment scores and make any necessary corrections
- Provide all Student Discipline records by 4:00 p.m., on July 31, 2014
- Exit 2014 school year enrollment records by 4:00 p.m., on July 31, 2014
  - **ELL** data is due
  - **Early Childhood Outcomes** data is due
  - **Homeless** data is due
  - **Birth to 3** data is due
  - **Caregiver** data is due
  - **RSSP** data is due
- Run reports and verify student data is accurate and complete!
- Provide all Student Course Assignment data (Grade K-12)
- Provide all Teacher Course Assignment data (Grade K-12)
- Verify that your Adjusted Cohort Graduation Rate is accurate. If needed, make appropriate changes to the “Cohort Exit Type Code” and the “First Year in 9<sup>th</sup> Grade”
  - Perform after exiting students for the 2014 SY and before deadline of August 15, 2014, 4:00 PM

# Districts' Next Steps

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- Sign up appropriate personnel for upcoming ISBE SIS training sessions
- **Increased importance of providing accurate student enrollment data!**
  - Enrollment Start and End Dates
  - Grade Level
  - Home School RCDTS (**School where student resides**)
  - Serving School RCDTS (**School where student attends, the course is being taught and the teacher is assigned**)
  - Student can have only one Home school RCDTS but multiple Serving schools (**Area Career Centers, Special Education Private Facilities, Regional Safe Schools, etc.**)
- **Why?**
  - Student Course Assignment
  - Teacher Course Assignment
  - CTE Funding
  - Student Discipline



# Where to Direct Questions

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## ▪ ISBE SIS Resource Materials

- Located on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
  - ISBE SIS Announcements
  - User Manual
  - File Format Layouts
  - Excel Templates
    - Tips for Completing (*Data Collection Name*) Template
    - Steps for Creating and Uploading (*Data Collection Name*)
  - Data Elements
  - Archived Meetings and Presentations
  - Frequently Asked Questions

# Where to Direct Questions

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- **ISBE Help Desk**

- (217) 558-3600

- [help@isbe.net](mailto:help@isbe.net)

- **SIS Policy Questions** will be directed to the Center for Performance
    - **SIS Technical Questions** will be directed to the IBM team

## **Notice – This Webinar is being Recorded**

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This webinar is being recorded. Please do not provide any Student , Personal or Vendor information.