

# TomTom PRO Reference Guide

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# Welcome to navigation with TomTom

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This Reference Guide explains all you need to know about your new TomTom PRO Driver Terminal.

If you want a quick read of the essentials, we recommend that you read the [Get going](#) chapter. This covers installation, switching on, setting up and planning your first route.

After that, you will probably want to connect to TomTom services, and you can read all about that in the Connecting to TomTom services chapter.

For information about what you see on the device itself, go to:

- [What's on the screen](#)
- [Using gestures](#)
- Main menu

**Tip:** There are also frequently asked questions (FAQs) at [business.tomtom.com/support](https://business.tomtom.com/support). Select your product model from the list or enter a search term.

We hope you enjoy reading about and, most importantly, using your new Driver Terminal!

# Get going

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## Installing in your car

Use the mount provided with your device to install your TomTom PRO device in your vehicle. Read the instructions about positioning your device before you install your device.

To install your device, do the following:

1. Connect the supplied USB cable to the mount. If the mount is integrated into your device, connect the USB cable to the device.

**Note:** Use ONLY the USB cable supplied with your device. Other USB cables may not work.

2. Connect the USB cable to the USB car charger and plug this into the power supply on your dashboard.
3. Choose the best smooth location, on your windshield or side window, to mount your TomTom PRO device.
4. Make sure that both the suction cup on the mount and your windshield are clean and dry.
5. Press the suction cup of the mount firmly against your windshield.
6. Turn the rubber grip near the base of the mount in a clockwise direction until you feel it lock.
7. If your mount is not integrated into your device, place your device in the mount, making sure that it clicks into place.

Dashboard mount discs are available as part of a range of accessories for your device. For more information, go to [business.tomtom.com/accessories](https://business.tomtom.com/accessories).

## Positioning the device

Be careful where you install your PRO in your car. The PRO shouldn't block or interfere with any of the following:

- Your view of the road.
- The controls in your car.
- Your rearview mirrors.
- The airbags.

You should be able to reach your PRO easily without leaning or stretching. You can attach your PRO to the windshield or side window or you can use a Dashboard Mount Disk to attach the holder to your dashboard.

## Switching on and off

### Switching your device on

Press the On/Off button until your device starts. If the device was off you see the map view. If your device was sleeping you see the last screen you were looking at.



When your device is connected to WEBFLEET, it can be configured to ask you to report working times or trip modes when you turn it on/off.

### Putting your device to sleep

To put your device to sleep press the On/Off button and select **Sleep**.

**Tip:** To put your navigation device to sleep whenever it is removed from the mount, go to Battery settings in the Settings Menu.

### Switching your device off completely

To turn off your navigation device completely, you can do one of the following:

- Press and hold the On/Off button and select **Turn Off** to turn off the device. Select the "back" button if you don't want to turn your device off.
- Press and hold the On/Off button for more than 5 seconds until the device switches off.

### Safety Notice

Some navigation devices contain a GSM/GPRS module which can interfere with electrical devices such as cardiac pacemakers, hearing aids and aviation equipment.

Interference with these devices may endanger the health or life of you or others.

If your device includes a GSM/GPRS module, do not use it near unprotected electrical units or in areas where the use of mobile telephones is prohibited, such as hospitals and aircraft.

### Setting up

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**Note:** The language you choose will be used for all text on the screen. You can always change the language later in [Language and Units](#) in the **Settings** menu.

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When you first switch on your TomTom PRO, you have to answer a few questions to set it up. Answer the questions by touching the screen.

### GPS reception

When you first start your TomTom PRO, it may need a few minutes to determine your position. In the future, your position will be found much faster.

To ensure good satellite reception, use your PRO outdoors and keep it upright. Large objects such as tall buildings can sometimes interfere with reception.

If you have a TomTom LINK device installed in your vehicle, we recommend that you connect your TomTom PRO device to the TomTom LINK installed in your car and [retrieve the GPS signal from the LINK device](#).

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**Important:** QuickGPSFix contains information about satellite positions which helps your PRO find your position faster. QuickGPSFix information is sent in real time.

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## Connecting to LINK and WEBFLEET

The following information applies when you want to connect your TomTom PRO 7xxx to a TomTom LINK. To connect your TomTom PRO 5xxx to WEBFLEET, read [Connecting to WEBFLEET](#).

Connect your TomTom PRO device to your TomTom LINK to fully benefit from WEBFLEET.

1. Make sure that the LINK is connected to power and has a mobile network connection (see TomTom LINK Installation Guide).
2. Turn on your PRO device.
3. Tap the Main Menu button in the lower left corner.
4. Tap **WEBFLEET**.

You are asked to start the activation process. After you have started the activation process your PRO device searches for Bluetooth devices.

5. Select your LINK from the list.  
The name starts with LINK followed by the serial number of your LINK or the license plate number of your vehicle. You can find the serial number on the outside of your LINK.
6. Enter the activation code found in your WEBFLEET contract confirmation, and tap the arrow button.

If you have properly connected the two devices, you receive a welcome message from WEBFLEET confirming the activation. In the future the connection is established automatically.

To check the connection status between the two devices, bring up the Main Menu. Then tap **Settings**, then tap **Help** and select **WEBFLEET connection status** from the list.

## Connecting to WEBFLEET

The following information applies when you want to connect your TomTom PRO 5xxx to WEBFLEET. To connect your TomTom PRO 7xxx to a LINK, read [Connecting to LINK and WEBFLEET](#).

Activate your PRO to fully enjoy the benefits of WEBFLEET.

When you first switch on your PRO device, you are asked to activate it. You can do this immediately or at a later time.

1. Turn on your PRO device.
2. Tap the Main Menu button in the lower left corner.
3. Tap **WEBFLEET**.  
You are asked to start the activation process.
4. Enter the Activation Code, found in your WEBFLEET contract confirmation.
5. Select your subscription from the list.
6. Enter a name for your device.

Your device is labeled in WEBFLEET with this name.

If you have successfully activated your PRO device, you receive a welcome message from WEBFLEET confirming the activation. In future the connection is established automatically.

To check the connection status between the PRO and the TomTom WEBFLEET online service, tap the **Connection status** button in the WEBFLEET panel on the left on your navigation device.

## Sending information to TomTom

When you first start navigating or perform a full reset, your device asks for permission to collect some information about your use of the navigation device. The information is stored on the device until we retrieve it. We use it anonymously to improve our products and services. If you use our services, we will also use your location information to deliver the services to you.

You can change whether you send this information to us at any time by doing the following:

1. In the Main Menu, select **Settings**.
2. Select **System**.
3. Select **Your information**.
4. Select the button to turn sending of information on or off.

**Note:** If you choose not to send location information to us, you will no longer receive our services. This is because services need to send the location of your device to TomTom in order to receive the traffic information related to where you are. The end date of your subscription remains the same, even if you do not send this information to us.

## Additional information

If you believe your information is not being used for the purpose for which you provided it to TomTom, contact us at [business.tomtom.com/support](https://business.tomtom.com/support).

You can find current and more detailed information at [tomtom.com/privacy](https://tomtom.com/privacy).

## Memory card slot

You can use a memory card as extra storage space to add extra maps to your device. Maps can be purchased from [business.tomtom.com](https://business.tomtom.com). You can also use a memory card to perform software and map updates. For more information contact your TomTom Telematics partner.

## Device not starting

In rare cases, your TomTom PRO may not start correctly or may stop responding to your taps.

First, check that the battery is charged. To charge the battery, connect your PRO to the car charger. It can take up to 3 hours to fully charge the battery.

If this does not solve the problem, you can perform a reset. To do this, press and hold the On/Off button until your PRO begins to restart.

## Charging your device

The battery in your TomTom PRO charges when you connect it to the car charger, to your computer or to a USB Home Charger.

You are warned when the battery level is low or critical. You lose your connection to some TomTom services when the battery level is low or critical. When the battery is empty, your PRO goes into sleep mode.

**Note:** Use ONLY the USB cable supplied with your PRO. Other USB cables may not work.

## **Caring for your PRO**

It is important to take care of your device:

- Do not open the casing of your device under any circumstances. Doing so may be dangerous and will void the warranty.
- Wipe or dry the screen of your device using a soft cloth. Do not use any liquid cleaners.

## **Getting help**

You can get further help by going to [business.tomtom.com/support](https://business.tomtom.com/support).

For warranty and privacy information, go to [tomtom.com/legal](https://tomtom.com/legal).

# What's on the screen

## The map view

The map view is shown when you have no planned route. Your actual location is shown as soon as your PRO has found your GPS location.

You can use map view in the same way as you might look at a traditional paper map. You can move around the map using [gestures](#), and zoom using the zoom buttons.

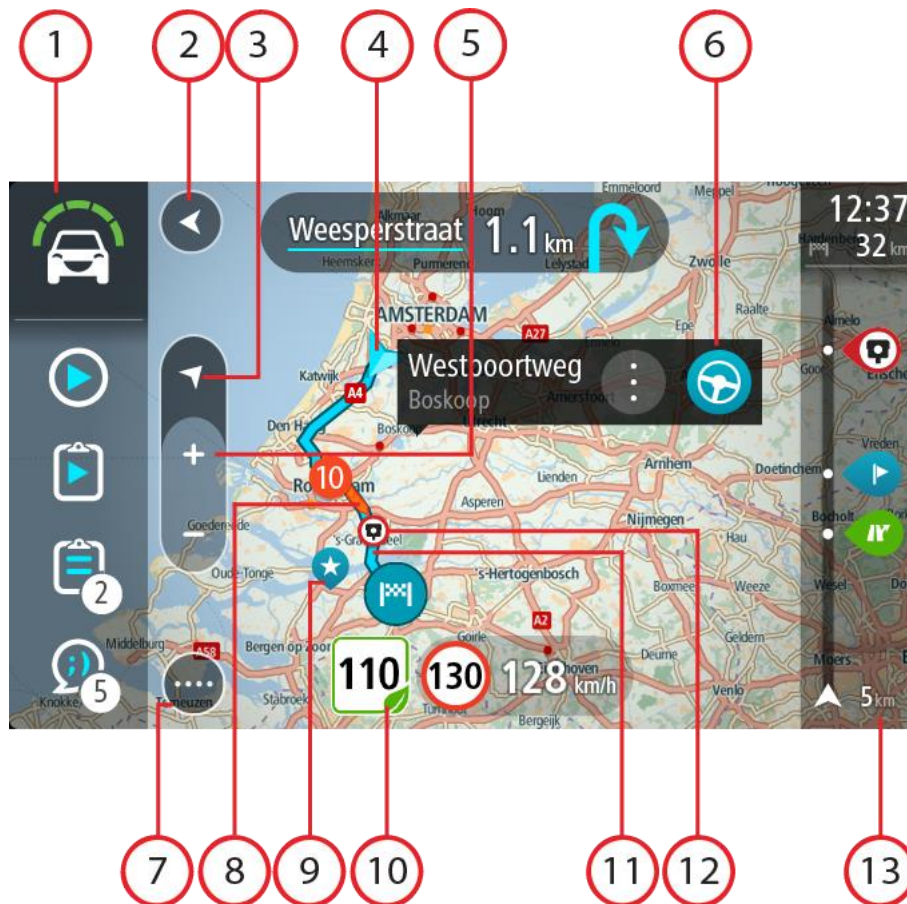
**Important:** Everything on the map is interactive, including the route and the map symbols - try selecting something and see what it does!

**Tip:** To open a pop-up menu for an item on the map, for example a route or a POI, select the item to open the menu. To select a location on the map, select and hold the location until the pop-up menu opens.

The map shows your current location and many other locations such as your [My Places](#) locations.

If you have not planned a route, the map is zoomed out to show the area around your location.

If you have planned a route, your complete route is shown on the map. You can [add stops](#) to your route directly from the map. When you start to drive, the guidance view is shown.



1. WEBFLEET panel. The WEBFLEET panel is shown when you are using the WEBFLEET fleet management solution.
2. Back button. This button returns the map to an overview of your whole route or, if no route is planned, moves the map to put your current location at the center.
3. Switch view button. Select the switch view button to change between the map view and the guidance view. When in map view, if you are driving, the small arrow rotates to show you your current driving direction, with north being up.
4. Current location. This symbol shows your current location. Select it to add it to My Places or search near your current location.

Note: If your PRO cannot find your location using GPS or other methods, the symbol appears gray.

5. Zoom buttons. Select the zoom buttons to zoom in and out.
6. Selected location. Press and hold to [select a location](#) on the map. Select the pop-up menu button to show options for the location, or select the drive button to plan a route to the location.
7. Main Menu button. Select the button to open the Main Menu.
8. Traffic information. Select the traffic incident to display information about the [traffic delay](#).

Note: Traffic information is only available if your TomTom PRO has TomTom Traffic.

9. Map symbols. Symbols are used on the map to show your destination and your saved places:



- Your destination.



- Your home location. You can set your home location in [My Places](#).



- A [stop](#) on your route.



- A location saved in [My Places](#).

Select a map symbol to open the pop-up menu, then select the menu button to see a list of actions you can take.

10. Green Speed advice for eco-friendly driving.

Note: Green speed advice is only available if your TomTom PRO is connected to a TomTom LINK 5xx/4xx device that is connected to a TomTom ecoPLUS/LINK 105.

11. Your route, if you have [planned a route](#). Select the route to clear it, change the route type, add a stop or save changes to your route.
12. Safety cameras on your route. Select a [safety camera](#) to display information about that camera.
13. Route bar. The route bar is shown when you have planned a route.

## The guidance view

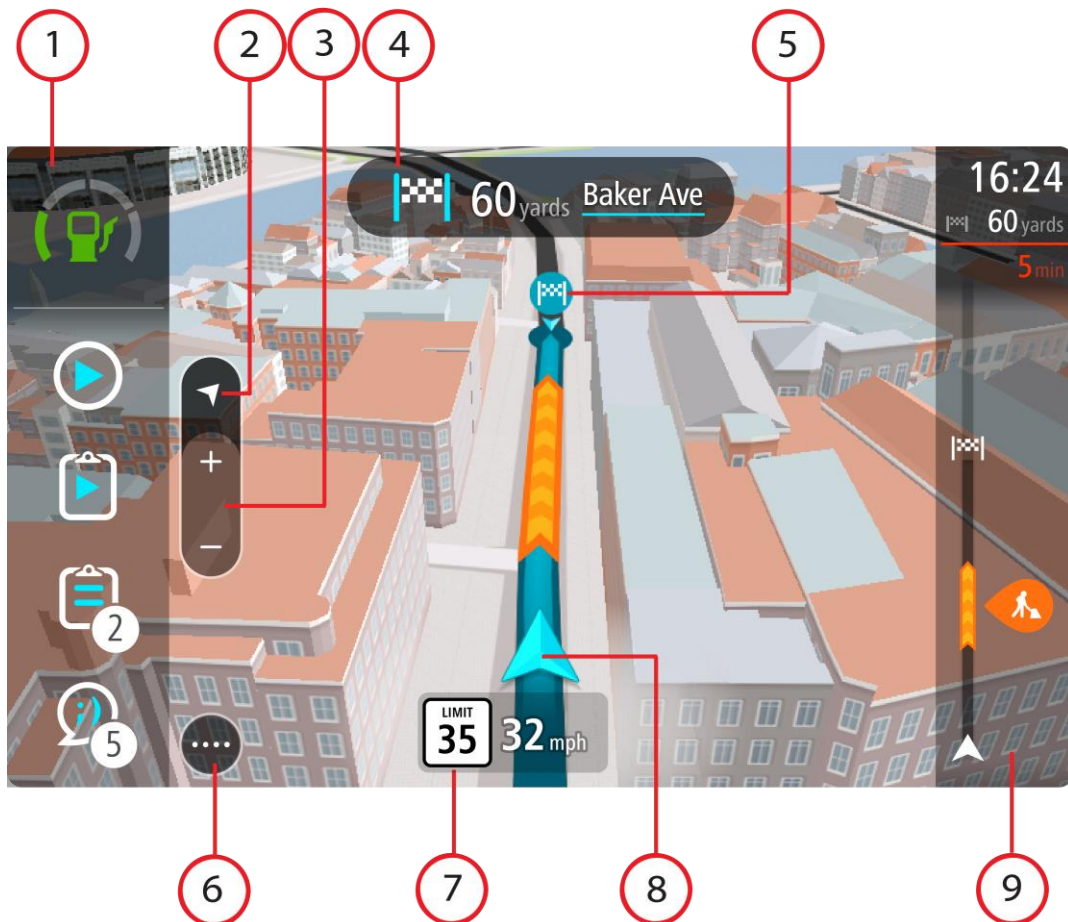
The guidance view is used to guide you along the route to your destination. The guidance view is shown when you start driving. You see your current location and details along your route, including 3D buildings in some cities.

**Note:** 3D buildings in guidance view are not available in all countries and only in available is selected cities.

The guidance view is normally in 3D. To show a 2D map with the map moving in your direction of travel, change the [2D and 3D default settings](#).

**Tip:** When you have planned a route and the 3D guidance view is shown, select the switch view button to change to the map view and use the interactive features.

When your PRO starts after sleeping and you have a route planned, you are shown the guidance view with your current location.



1. WEBFLEET panel. The WEBFLEET panel is shown when you are using the WEBFLEET fleet management solution.
2. Switch view button. Select the switch view button to change between the map view and the guidance view.
3. Zoom buttons. Select the zoom buttons to zoom in and out.

**Tip:** On some devices you can also [pinch](#) to zoom in and out.

4. Instruction panel. This panel shows the following information:
  - The direction of your next turn.
  - The distance to your next turn.
  - The name of the next road on your route.
  - [Lane guidance](#) at some junctions.
5. Route symbols. Symbols are used on your route to show your starting location, your [stops](#), and your destination.
6. Main Menu button. Select the button to show the Main Menu.
7. Speed panel. This panel shows the following information:
  - The speed limit at your location.
  - Your current speed. If you drive more than 3 mph (5 km/h) over the speed limit the speed panel turns red. If you drive less than 3 mph (5 km/h) over the speed limit the speed panel turns orange.
  - The name of the street you are driving on.
  - Green speed advice for the optimal speed to save fuel.

Note: Green speed advice is only available if your TomTom PRO is connected to a TomTom LINK 5xx/4xx device that is connected to a TomTom ecoPLUS/LINK 105.

8. Current location. This symbol shows your current location. Select the symbol or the speed panel to open the [quick menu](#).

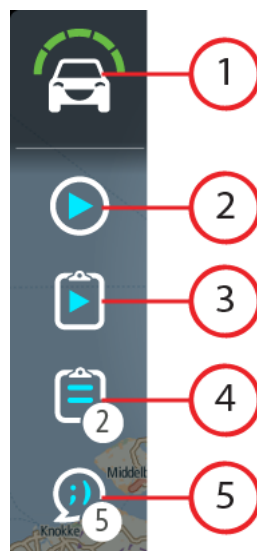
**Note:** If your PRO cannot find your location using GPS or other methods, the symbol appears gray.

9. Route bar. The route bar is shown when you have planned a route.

**Important:** To see a wider route bar showing additional route information, change the setting for Route Information.

## The WEBFLEET panel

The WEBFLEET panel is shown when you are using the WEBFLEET fleet management solution. It shows the following.





1. Active Driver Feedback and advice on safe and eco-friendly or fuel-efficient driving. Tap this button to see statistics on how fuel efficient you were driving or on how [safe and eco-friendly](#) you are currently driving.
2. Your current [working state](#) or [logbook mode](#). Tap this button to [report working time](#) or [change the logbook mode](#).
3. The [current order state](#). Tap this button to report progress on your current order.
4. Your orders. It shows the number of new and unread [orders](#). Tap this button to bring up the list of all orders.
5. Your messages. It shows the number of new and unread [messages](#). Tap this button to bring up the list of messages.



[Connection status](#). Tap this button to bring up the connection status view. This button is shown when your PRO has lost connection to WEBFLEET.

## The route bar

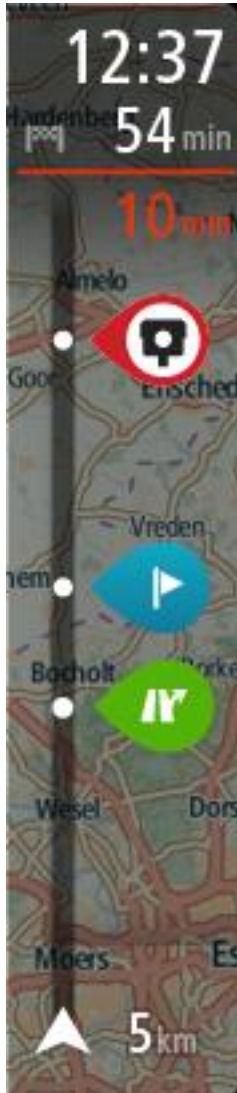
The route bar is shown when you have planned a route. It has an arrival information panel at the top, and a bar with symbols underneath.

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**Important:** To see a wider route bar showing additional route information, change the setting for Route Information.

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**Note:** The [distance ahead shown by the route bar](#) depends on the overall length of your route.



The arrival information panel shows the following information:

- The estimated time that you will arrive at your destination.
- The length of time to drive to the destination from your current location.
- A parking button is shown near the destination flag when parking is available near your destination.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

If you have [stops](#) on your route, select this panel to change between information about the next stop and your final destination.

You can [choose the information you see](#) on the arrival information panel.

**Traffic status** - if your PRO isn't receiving any traffic information, a symbol showing traffic with a cross appears underneath the arrival information panel.

**Active Driver Feedback and advice** - if you are idling, braking hard or cornering too fast, an [alert](#) is shown. [Advice](#) to shift up or to coast\* is shown to let you drive more eco-friendly.

Note: Active driver feedback and advice are only available if your TomTom PRO is connected to a TomTom LINK 5xx/4xx/3xx that is connected to a TomTom ecoPLUS/LINK 105.

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

The bar uses symbols to show the following information:

- The next two [stops](#) on your route.
- [Gas stations](#) that are directly on your route.
- [TomTom Traffic](#) including heavy rain or snow.
- TomTom [Safety Cameras](#) and [Danger Zones](#).
- Rest stops directly on your route.
- Coasting areas before exits, crossings, rotaries and areas with lower speed limits.

Note: Coasting areas are only shown if your TomTom PRO is connected to a TomTom LINK 5xx/4xx device that is connected to a TomTom ecoPLUS/LINK 105.

Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

You can choose the information you see on your route.

The symbols are in the order that they occur on your route. For traffic incidents, the symbol for each incident alternates between showing the

type of incident and the delay in minutes. Select a symbol to see more information about a stop, an incident or a safety camera. If a symbol is shown on top of another symbol, selecting the symbols zooms in on the route bar to show each symbol separately. You can then select a symbol.

The total time delay due to traffic jams and other incidents on your route, including information provided by IQ Routes, is shown above the symbols.

For a complete list of incident types, see [Traffic incidents](#).

The bottom of the route bar represents your current location and shows the distance to the next incident on your route. In addition, you can choose to see the current time if you turn the setting on.

**Note:** To make the route bar more readable some incidents may not be shown. These incidents will always be of minor importance and only cause short delays.

The route bar also shows status messages, for example **Finding fastest route** or **Playing route preview**.

## Distances and the route bar

The distance ahead shown on the route bar depends on the length of your route, or the distance remaining on your route.

- For remaining distances longer than 31 miles (50 km), only the next 31 miles (50 km) is shown. The destination icon is not shown.

**Tip:** You can scroll the route bar to see your whole route.

- For remaining distances between 6 miles (10 km) and 31 miles (50 km), the complete distance is shown. The destination icon is shown fixed at the top of the route bar.
- For remaining distances of less than 6 miles (10 km) the complete distance is shown. The destination icon moves down toward the chevron symbol as you get closer to your destination.

The top half of the route bar shows twice the distance of the bottom half, as shown in the following examples:

- A remaining distance of 31 miles (50 km) on the route bar is split into 21 miles (34 km) at the top and 9 miles (16 km) on the bottom.
- A remaining distance of 6 miles (10 km) on the route bar is split into 4 miles (6.6 km) at the top and 2 miles (3.3 km) on the bottom.

The route bar is constantly updated as you drive.

## The wide route bar

The wide route bar is shown when you have planned a route and you have changed the settings for Route Information. As the standard route bar it has an arrival panel at the top, and a bar with symbols underneath and gives you Active Driver Feedback when you steer or brake harshly and it shows advice to shift up and coast to drive more eco-friendly, to let you improve your driving style. You can check how your driving style has developed over time in the [OptiDrive](#) menu. The wide route bar additionally shows fuel consumption information at the top and shows other additional information for your planned route.

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**Important:** To see the standard route bar showing less route information, change the setting for Route Information.

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The arrival information panel with the wide route bar shows the following information in addition to what the standard route bar shows:

- The amount of fuel you are currently using.
- The difference between your current fuel consumption and the reference fuel consumption value defined in WEBFLEET. If you are using more or less fuel than defined in WEBFLEET the difference value appears in red or green.
- Other route information that you can select to show.

## Active Driver Feedback and advice

### About Active Driver Feedback and advice

Your TomTom PRO helps you to improve your driving behavior. The symbols for Active Driver Feedback and advice in the WEBFLEET panel and the route bar in the map and guidance views show real-time alerts and advice to remind you to drive in a safer and more eco-friendly way.

## Driving performance indicators in the WEBFLEET panel

You require a TomTom LINK 105/ecoPLUS and LINK 4xx/5xx installed in your vehicle.

In the **Settings** select [Show indicator for actual driving style](#). In the map or guidance view in the WEBFLEET panel, the symbols below will be shown to give you immediate feedback on how eco-friendly and safely you are currently driving.

The following symbols represent the average performance for your current and last trip respectively across all considered key performance indicators.



**Excellent**



**Good**



**Satisfactory**



**Poor**



**Very poor**



**No information available** - this icon is shown when there is no TomTom LINK 105/ecoPLUS connected.

Tap these buttons to show an [overview of your driving performance](#) per individual key performance indicator for the current and last trip respectively.

## Fuel consumption indicators in the WEBFLEET panel

You require a TomTom LINK 105/ecoPLUS and LINK 4xx/5xx installed in your vehicle.

In the **Settings** menu select **Appearance** and then select [Show indicator for current fuel consumption](#) in the WEBFLEET panel to give you immediate feedback on how fuel efficient you are driving with the help of the following icons.

**Note:** In the Settings menu you can define the [appearance](#) of the icons to either show the current or the average fuel consumption.



**Very efficient fuel use** - this icon is shown when you are currently using less fuel than the average value for your vehicle.



**Efficient fuel use** - this icon is shown when you are currently using as much fuel as the average value for your vehicle.



**Moderate fuel use** - this icon is shown when you are currently using slightly more fuel than the average value for your vehicle.



**Inefficient fuel use** - this icon is shown when you are currently using significantly more fuel than the average value for your vehicle.



**No fuel consumption information available** - this icon is shown when there is no TomTom LINK 105/ecoPLUS connected.



**Average fuel use** - this icon is shown when you tap the current fuel consumption button. It shows your fuel use on average for the whole trip.



To see the symbols for average fuel consumption, go to the **Settings** menu, tap **Appearance** and select [Show indicator for average fuel consumption](#).



**No fuel consumption information available** - this icon is shown when there is no TomTom LINK 105/ecoPLUS connected.

These icons indicate your fuel efficiency measured against an average value which is configured by the dispatcher.

Tap the fuel efficiency buttons to see [statistical information about your driving safety and fuel consumption](#).

### Alerts and advice in the route bar

You require a TomTom LINK 105/ecoPLUS and LINK 4xx/5xx installed in your vehicle.

The following alerts and advice are shown in the route bar.



**Harsh braking** - you are breaking too hard. The number of red squares indicate the severity of the driving event.



**Harsh steering** - you are cornering too fast. The number of red squares indicate the severity of the driving event.



**Idling** - the vehicle has been standing still with the engine running for longer than five minutes.



**Coast** - you are approaching a crossing, an exit or a rotary. Release the accelerator to start coasting\* and drive more eco-friendly.

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.



**Shift up** - you are not driving in the optimal gear. Shift up to protect the environment by saving fuel and carbon emissions.

Note: Tap the X-button to hide the alert or advice and show the route bar again.

## Working time buttons

You can report your working hours by using the following buttons.



**Start to work**



**Take a break**



**Finish work**

## Logbook buttons

You can change the logbook mode by using the following buttons.



**Business**



**Commute**



**Private**

### Order state buttons

You can report the working progress on an order by using the following buttons.



**Order started**



**Arrived at destination**



**Work started**



**Work finished**



**Departure from destination**



**Order finished**



**Delivery started / Pickup finished**



**Delivery finished / Pickup started**

### Connection status button

The following icon shows that your PRO device is not connected to WEBFLEET. By tapping this icon you can bring up the connection status view. The connection status view shows detailed information about the connectivity of your device to mobile networks, WEBFLEET, the TomTom LINK 4xx/5xx and more.





**Not connected**

## The quick menu

To open the quick menu, select the current location symbol or the speed panel in the guidance view.

You can then do any of the following:

- [Mark a location](#)
- [Report a new safety camera](#)
- [Change a speed limit](#)
- [Avoid a blocked road](#)
- See your current location or your latitude/longitude if not on a named road.

## Navigation buttons

On the map view or guidance view, select the Main Menu button to open the Main Menu.

The following navigation buttons are available in the Main Menu:

**Note:** Not all features are supported on all devices.

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### Search

Select this button to search for an address, a place or a Point of Interest, then [plan a route](#) to that location.



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### My Places

Select this button to show your [saved places](#).



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### Current route

Select this button to [clear or change](#) your planned route.



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**Working Times**

Select this button to [report working times](#) to the office.

Either **Logbook** or **Working Times** is shown depending on the configuration in WEBFLEET.

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**Logbook**

Select this button to report the mode of your trip to the office to keep a [logbook](#).

Either **Logbook** or **Working Times** is shown depending on the configuration in WEBFLEET.

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**Orders**

Select this button to view the list of orders that are assigned to you and to start [working on orders](#).

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**Messages**

Select this button to find a list of messages that you have received from the office, to [reply to these messages, or send new messages](#).

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**OptiDrive**

Select this button to find tips and tricks for eco-friendly and safe driving and statistics about your overall performance on [driving performance](#) and the individual key performance indicators.

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**Report Safety Camera**

Select this button to report a safety camera.

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**My Routes**

Select this button to show your [saved routes](#).

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**Parking**

Select this button to [find parking lots/garages](#).



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**Gas Station**

Select this button to [find gas stations](#).



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**Voice Recognition**

Select this button to start [voice recognition](#).



**Tip:** You can also say the wake-up phrase to start voice recognition.

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**Other buttons**

On the map or guidance view, select the Main Menu button to open the Main Menu.

The following buttons are available in the Main Menu screen, in addition to the navigation buttons:



Select this button to open the [Settings Menu](#).



Select this button to open the Help Menu. The Help Menu contains a guided tour and information about your PRO.



Select this button to return to the previous screen.



Select this button to return to the map view or guidance view.



This symbol shows the power level of the battery in your device.



This symbol shows that the TomTom Traffic service is active.

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This symbol shows that the TomTom Traffic service is not active.



Select this button to turn off voice instructions. You will no longer hear spoken route instructions but you will still hear information such as traffic information and warning sounds.

**Tip:** You can select the types of instructions you want to hear. Select [Voices](#) in the Settings Menu and select the instructions you want to hear.



Select this button to turn on voice instructions.



Select this button to reduce the brightness of the screen and display the map in darker colors.

When driving at night or when driving through a dark tunnel, it is easier to view the screen and less distracting for the driver if the brightness of the screen is dimmed.

**Tip:** Your device automatically switches between day and night colors depending on the time of day. To turn off this feature, select Appearance in the Settings menu and turn off **Switch to night colors when dark**.



Select this button to increase the brightness of the screen and display the map in brighter colors.

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## Volume control

On the map or guidance view, select the Main Menu button to open the Main Menu.

Select and slide the volume control to change the volume of voice instructions and warnings. If the voice instructions are turned off, the volume control will still change the volume of the warnings.



## Using gestures

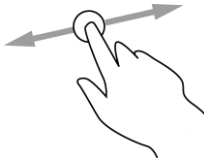
You use gestures to control your PRO.

This Reference Guide explains which gestures to use throughout the guide but here is a complete list of all the gestures you can use.

**Double tap**

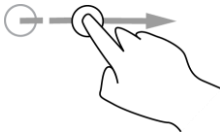
Touch one finger on the screen twice in rapid succession.

Example of when to use this: Zooming in on the map.

**Drag**

Put one finger on the screen and move it across the screen.

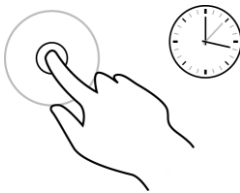
Example of when to use this: Scrolling around in the map.

**Flick**

Flick the tip of a single finger across the screen.

Example of when to use this: Scrolling a long distance on the map.

**Tip:** Flick isn't available on all devices.

**Press and hold**

Put one finger on the screen for more than one half second.

Example of when to use this: Opening the pop-up menu for a place on the map.

**Pinch to zoom**

Touch the screen with your thumb and a finger. Move them apart to zoom in or move them together to zoom out.

Example of when to use this: Zooming in and out on the map.

**Tip:** Pinch to zoom isn't available on all devices. If pinch to zoom isn't available on your PRO, use the zoom buttons to zoom in and out.

**Tap or select**

Tap a single finger on the screen.

Example of when to use this: Selecting an item in the Main Menu.

**Tip:** To open a pop-up menu for an item on the map, select and hold the item until the menu opens.

# Traffic

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## About TomTom Traffic

TomTom Traffic is a unique TomTom service providing real-time traffic information. For more information about TomTom services, go to [tomtom.com/services](https://tomtom.com/services).

In combination with IQ Routes, TomTom Traffic helps you plan the optimum route to your destination taking into account the current local traffic conditions and the weather.

Your TomTom PRO regularly receives information about the changing traffic conditions. If traffic jams, heavy rain, snow or other incidents are found on your current route, your PRO will offer to replan your route to try and avoid any delays.

To get TomTom services on your PRO, you must first connect your navigation device to WEBFLEET.

**Note:** TomTom services are only available on PRO devices that have a WEBFLEET subscription that supports LIVE services or devices that support LIVE services.

**Note:** TomTom services are not available in all countries or regions, and not all services are available in all countries or regions. For more information on available services in each region, go to [tomtom.com/services](https://tomtom.com/services).

## About RDS-TMC

The Traffic Message Channel (TMC), also known as RDS-TMC, transmits traffic information as a radio signal and is available free of charge in many countries.

TMC is not a TomTom service, but is available when using the TomTom RDS-TMC Traffic Receiver.

**Note:** The RDS-TMC receiver is not available in all countries.

TomTom is not responsible for the availability or quality of traffic information provided by the Traffic Message Channel.

The Traffic Message Channel (TMC) is not available in all countries. To check the availability of TMC services in your country, go to [tomtom.com/5826](https://tomtom.com/5826).

## The route bar

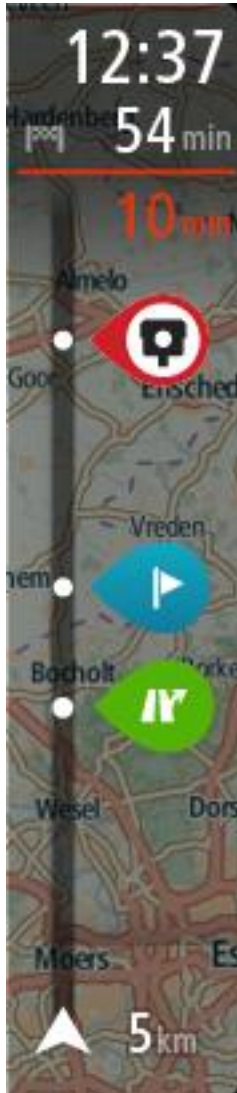
The route bar is shown when you have planned a route. It has an arrival information panel at the top, and a bar with symbols underneath.

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**Important:** To see a wider route bar showing additional route information, change the setting for Route Information.

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**Note:** The [distance ahead shown by the route bar](#) depends on the overall length of your route.



The arrival information panel shows the following information:

- The estimated time that you will arrive at your destination.
- The length of time to drive to the destination from your current location.
- A parking button is shown near the destination flag when parking is available near your destination.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

If you have [stops](#) on your route, select this panel to change between information about the next stop and your final destination.

You can [choose the information you see](#) on the arrival information panel.

**Traffic status** - if your PRO isn't receiving any traffic information, a symbol showing traffic with a cross appears underneath the arrival information panel.

**Active Driver Feedback and advice** - if you are idling, braking hard or cornering too fast, an [alert](#) is shown. [Advice](#) to shift up or to coast\* is shown to let you drive more eco-friendly.

Note: Active driver feedback and advice are only available if your TomTom PRO is connected to a TomTom LINK 5xx/4xx/3xx that is connected to a TomTom ecoPLUS/LINK 105.

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

The bar uses symbols to show the following information:

- The next two [stops](#) on your route.
- [Gas stations](#) that are directly on your route.
- [TomTom Traffic](#) including heavy rain or snow.
- TomTom [Safety Cameras](#) and [Danger Zones](#).
- Rest stops directly on your route.
- Coasting areas before exits, crossings, rotaries and areas with lower speed limits.

Note: Coasting areas are only shown if your TomTom PRO is connected to a TomTom LINK 5xx/4xx device that is connected to a TomTom ecoPLUS/LINK 105.

Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

You can choose the information you see on your route.

The symbols are in the order that they occur on your route. For traffic incidents, the symbol for each incident alternates between showing the

type of incident and the delay in minutes. Select a symbol to see more information about a stop, an incident or a safety camera. If a symbol is shown on top of another symbol, selecting the symbols zooms in on the route bar to show each symbol separately. You can then select a symbol.

The total time delay due to traffic jams and other incidents on your route, including information provided by IQ Routes, is shown above the symbols.

For a complete list of incident types, see [Traffic incidents](#).

The bottom of the route bar represents your current location and shows the distance to the next incident on your route. In addition, you can choose to see the current time if you turn the setting on.

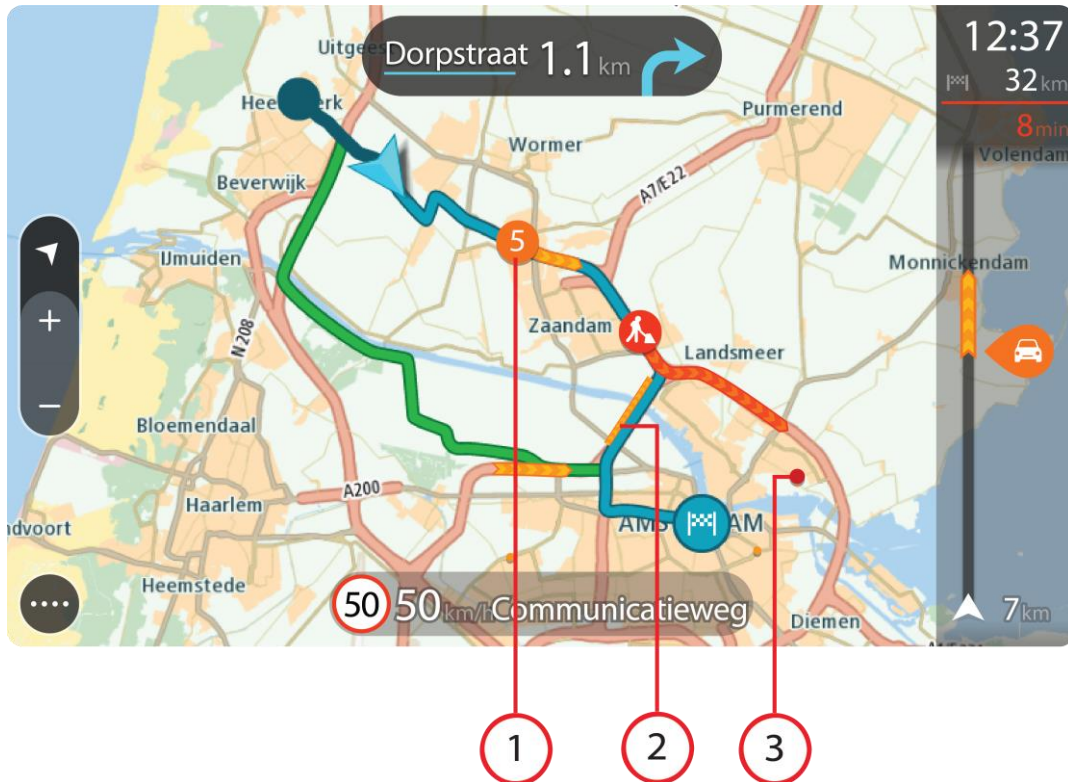
**Note:** To make the route bar more readable some incidents may not be shown. These incidents will always be of minor importance and only cause short delays.

The route bar also shows status messages, for example **Finding fastest route** or **Playing route preview**.

### Looking at traffic on the map

Traffic incidents are shown on the map. If several traffic incidents overlap, the highest priority incident is shown. For example, a road closure is higher priority than road work or a closed lane.

**Tip:** Select an incident on the map to see more detailed information.



1. Traffic incident that affects your route in your direction of travel.



A symbol or number at the start of the incident shows the type of incident or the delay in minutes, for example 5 minutes.

The color of the incident indicates the speed of traffic relative to the maximum allowed speed at that location, with red being the slowest. The stripes on the traffic jam are also animated to show the speed of the traffic, where appropriate.

For a complete list of incident types, see [Traffic incidents](#).

**Tip:** You see weather symbols on the map if there is bad weather such as heavy rain or snow.

2. Traffic incident on your route but in the opposite direction of travel.
3. Traffic incidents on roads that are not visible at your current zoom level.

## Looking at traffic on your route

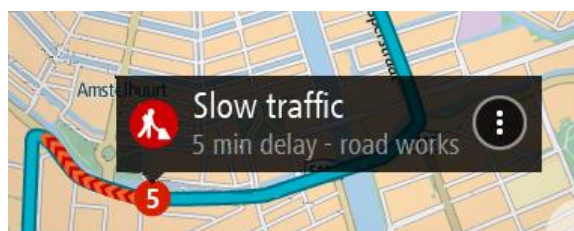
Information about traffic incidents on your route is shown in the route bar on the right-hand side of the map.

The route bar tells you about traffic delays while you are driving, using symbols to show you where each traffic incident is located on your route.

**Note:** If your PRO isn't receiving any traffic information, a symbol showing traffic with a cross appears underneath the arrival information panel.

**Note:** To make the route bar more readable some incidents may not be shown. These incidents will always be of minor importance and only cause short delays.

To get more information about an incident, select an incident in the route bar. The map opens zoomed in on the incident and a pop-up opens showing detailed information about the traffic incident.



The information shown includes:

- The type of traffic incident – general, accident, roadwork, lane closure or weather such as heavy rain or snow.
- The severity of the incident - slow traffic, traffic lining up or stationary traffic.
- The delay time.
- The length of the incident.














For a complete list of incident types, see [Traffic incidents](#).

Select the back button to go back to the guidance view.

## Traffic incidents

Traffic incidents and warnings are shown in the map view and in the route bar. Symbols shown in a circle are traffic incidents. Checks are done to see if a faster route is available and your route is [replanned](#) to avoid traffic incidents.

Traffic incident symbols:

	<b>Wind</b>
	<b>Rain</b>
	<b>Fog</b>
	<b>Snow</b>
	<b>Ice</b>
	<b>Stationary traffic</b>
	<b>Traffic lining up</b>
	<b>Slow traffic</b>
	<b>Unknown accident</b>
	<b>Unknown incident</b>
	<b>Road work</b>
	<b>Lane closure</b>
	<b>Road closure</b>

### Advanced Lane Guidance

**Note:** Lane guidance is not available for all crossings or in all countries.

Advanced Lane Guidance helps you prepare for highway exits and crossings by showing the correct driving lane for your planned route.

As you approach an exit or crossing, the lane you need is shown on the screen and in the instruction panel.



**Tip:** To close the lane image, select anywhere on the screen or press the back button.

To turn lane images off, select the **Settings** button in the Main Menu, then select **Appearance**. Turn off the **Show previews of highway exits** setting.

### Time-dependent speed limits

Some speed limits change depending on the time of day. For example, you may see the speed limit near schools decrease to 40 km/h or 25 mph in the morning from 08:00 a.m. - 09:00 a.m. and in the afternoon from 3:00 p.m. - 4:00 p.m. Where possible, the speed limit shown in the speed panel changes to show these variable speed limits.

Some speed limits change depending on driving conditions. For example, the speed limit will decrease if there is heavy traffic, or the weather conditions are bad. These variable speed limits are not shown in the speed panel. The speed shown in the speed panel is the maximum speed limit allowed in good driving conditions.

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**Important:** The speed limit shown in the speed panel is only an indication. You must always obey the actual speed limit for the road you are on and the conditions you are driving in.

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# Using Quick Search

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## About search

You use search to find a wide range of places and then navigate to them. You can search for the following:

- A specific address, for example, 123 Oxford Street, London.
- A partial address, for example, Oxford st Lon.
- A type of place, for example, gas station or restaurant.
- A place by name, for example, Starbucks.
- A ZIP code, for example, W1D 1LL for Oxford Street, London.
- A city to navigate to a city center, for example, London.
- A POI (Point of Interest) near your current location, for example, restaurant near me.
- A mapcode, for example, WH6SL.TR10
- Latitude and longitude coordinates, for example, N 40°43'53" W 73°59'49".

**Tip:** To search for a specific street in the United Kingdom or the Netherlands, type in a postal code, then leave a space and then type in the house number. For example, "1017CT 35". For other countries, postal codes are area-based and will give you a list of matching cities, towns, and streets in your search results.

## Planning a route to a POI using search

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**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

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To plan a route to a POI type or a specific POI using search, do the following:

1. Select the Main Menu button to open the Main Menu.



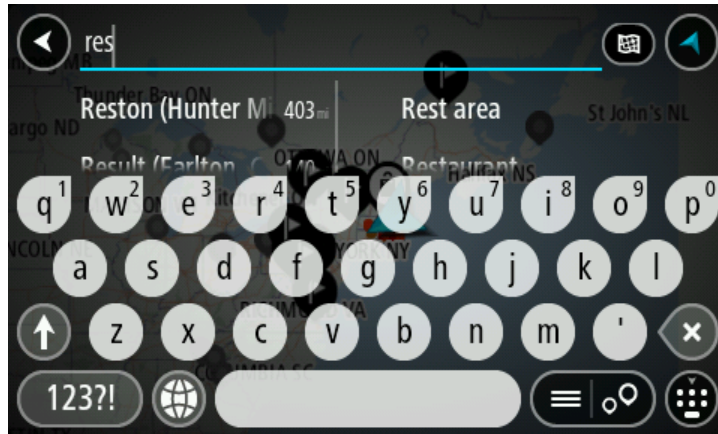
2. Select **Search**.



The search screen opens with the keyboard showing.

3. Use the keyboard to enter the name of the place you want to plan a route to.

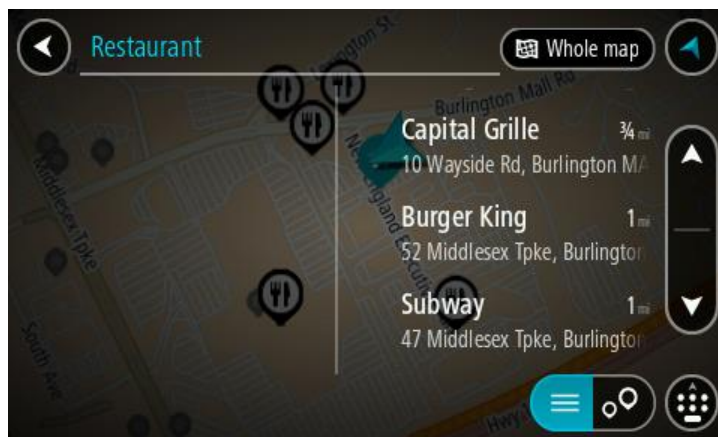
**Tip:** If you [press and hold](#) a letter key on the keyboard, you get access to extra characters if they are available. For example, press and hold the letter "e" to access characters 3 e è é ê ë and more.



You can search for a POI (Point of Interest) type, such as a restaurant or tourist attraction. Alternatively, you can search for a specific POI, for example "Rosie's Pizzeria."

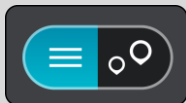
**Note:** When searching, the whole map is searched. If you want to change how the search is done, select the button to the right of the search box. You can then change where the search is done, for example along the route or in a city.

4. As you type, suggestions based on what you have entered are shown in columns. You can continue typing or select a suggestion.



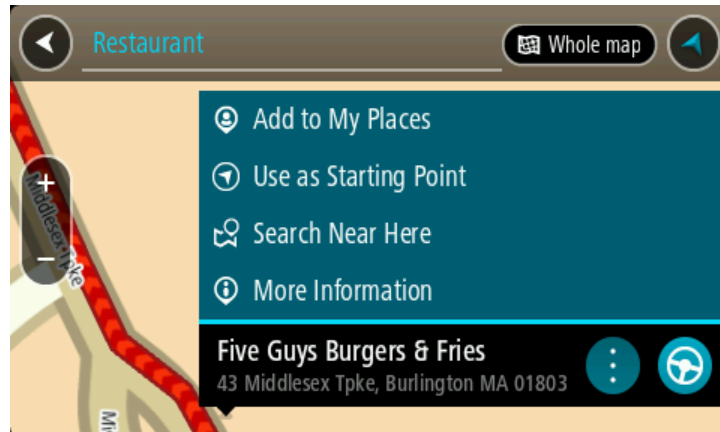
**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



5. Select a POI type or an individual POI. If you selected a POI type, select a POI. The location is shown on the map.

- To see more information about the POI, select the POI on the map and then select the pop-up menu button. Select **More Information** on the pop-up menu.



You see more information about the POI such as the phone number, full address, and email.

- To plan a route to this destination, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Entering search terms

Select **Search** in the Main menu to start searching for addresses and POIs. The search screen opens showing the keyboard and the following buttons:



### 1. Back button.

Select this button to go back to the previous screen.

### 2. Search input box.

Enter your search term here. As you type, matching addresses and POIs are shown.

**Tip:** If you [press and hold](#) a letter key on the keyboard, you get access to extra characters if they are available. For example, press and hold the letter "e" to access characters 3 e è é ê ë and more.

**Tip:** To edit, select a word you have already typed to place the cursor. You can then insert or delete characters.

### 3. Type of search.

By default, the whole of the current map is searched. Once you have used search, the last search type you selected is used. Select this button to change the type of search to any of the following:



#### Whole map

Select this option to search the whole of your current map with no limit to the search radius. Your current location is the center of the search. The results are ranked by exact match.



#### Near me

Select this option to search with your current GPS location as the search center. The results are ranked by distance.



#### In town or city

Select this option to use a town or city as the center for your search. You need to enter the town or city name using the keyboard. When you have selected the town or city from the results list, you can

search for an address or POI in that city.



#### **Along route**

When a route has been planned, you can select this option to search along your route for a specific type of location, for example, gas stations. When prompted, enter the type of location and then select it in the right-hand column to carry out the search.



#### **Near destination**

When a route has been planned, you can select this option to use your destination as the center for your search.



#### **Latitude Longitude**

Select this option to enter a pair of latitude longitude coordinates.

#### **4. View button.**

Select this button to return to the map view or guidance view.

#### **5. 123?! button.**

Select this button to use numbers and symbols on your keyboard. Select the  $\text{=}\backslash<$  button to toggle between the numbers and more symbols. Select the **ABC** button to go back to the general keyboard.

#### **6. Keyboard layout button.**

Select this button to change your keyboard layout to another language. You can choose up to four layouts from the list. If you have more than one layout selected, selecting the keyboard layout button opens a pop-up so you can quickly swap between your selected keyboard layouts. [Press and hold](#) this button to go directly to the list of all the layouts.

#### **7. List/map button.**

Select this button to switch between showing the results in a list or showing the results on the map.

#### **8. Show/hide keyboard.**

Select this button to show or hide the keyboard.

**Tip:** Select the **Shift** key once to make the next letter you type upper case. [Double tap](#) the **Shift key** to use Caps-Lock where all the letters you type are upper case. Select the **Shift** key once to quit Caps-Lock.

**Tip:** To cancel a search, select the map/guidance view button in the top right-hand corner of the screen.

## **Working with search results**

Your search results are shown in two columns.

Address and city matches are shown in the left-hand column, and POIs, types of POIs and Places are shown in the right-hand column.

**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.



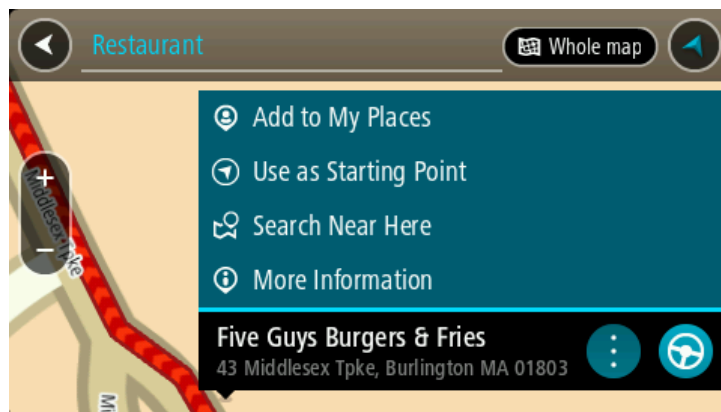
**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



When you select an address from the list of search results, you can choose to show it on the map, add a crossroad or plan a route to that chosen location. To get an exact address you can add the house number.



If you show the result on the map, you can use the pop-up menu to [add a location from My Places](#) or search near this location. If a route is already planned, you can add the location to your current route.



**Note:** The best search results are shown on the map. When you zoom in, the lower ranked search results are gradually shown.

## About ZIP codes

When searching using a ZIP code, your results depend on the type of ZIP code used in the country that you are searching in.

The following types of ZIP codes are used:

- ZIP codes that navigate you to a street or part of a street.
- ZIP codes that navigate you to an area comprising, for example, a single town, several towns in a rural area, or a district in a large city.

### ZIP codes for streets

Countries such as the Netherlands and the United Kingdom use this type of ZIP code. When you search using this type of ZIP code, enter the ZIP code, then leave a space and then optionally enter the house number. For example, "1017CT 35." Your device then plans a route to a specific house or building on a specific street.

### ZIP codes for areas

Countries such as Germany, France, and Belgium use this type of ZIP code. If you search using a ZIP code for an area, your results include all the streets in a city district, the whole town, or the villages within that ZIP code.

You may get results from multiple countries if you enter a ZIP code for an area.

**Note:** If you search using a ZIP code for an area, you will not get a specific address in your results.

This type of ZIP code is still very useful in reducing the number of search results. For example, a search for Neustadt in Germany returns a long list of possible results. Adding a space followed by the ZIP code for an area narrows the results down to the Neustadt that you are looking for.

As another example, if you want to search in a city, enter a postal code for an area and select the city center you're searching for from the results.

## About mapcodes

In countries where roads and houses have no names or addresses, you can use a mapcode instead. A mapcode represents a location.

Every location on Earth, including those in the sea, like islands and oil rigs, can be represented by a mapcode. Mapcodes are short, and easy to recognize, remember and communicate. They are precise to a few meters, which is good enough for every-day use.

Go to [mapcode.com](http://mapcode.com) for instructions on how to find the mapcode for a location.

Mapcodes are more precise and more flexible than the address on a business card. You can choose a location that you want to associate with your address, for example, the main entrance or the entrance to a parking lot.

## List of POI type icons

### Legal and financial services



Court house



ATM



Legal - Attorneys



Bank



Legal - other services

### Food services



Convenience store



Fast food restaurant



Restaurant



Chinese restaurant

### Accommodation



Hotel or motel



Luxury hotel



Campground



Economy chain hotel

### Emergency services



Hospital or clinic



Dentist



Police station



Veterinarian



Doctor



Fire station

### Car-related services



Outside parking



Gas station



Parking garage



Car wash



Car dealer



Vehicle inspection center



Rental car facility



Electric/hybrid car charging point(s)



Rental car parking



Car repair facility

**Other services**



Embassy



Pet services



Government office



Telecommunication



Company



Community service



Post office



Pharmacy



Shopping center



Beauty services



Tourist information office



Shop

**Education**



College or university



School



Library



Convention center

**Leisure**



Casino



Winery



Theater



Tourist attraction



Movie Theater



Zoo



Concert hall



Amusement park



Museum



Exhibition center



Opera



Cultural center



Nightlife



Leisure center

### Sport



Sports Park



Swimming pool



Mountain peak



Water sports



Beach



Tennis court



Park or recreation area



Ice skating rink



Yacht basin or marina



Sports center



Stadium



Golf course

### Religion



Church



Place of worship

### Travel



Railroad station



Mountain pass



Airport



Scenic or panoramic view



Ferry terminal



ZIP code

**Note:** Not used in all countries.



Border crossing



Residential area



Bus station



Gas station



Toll plaza



Electric/hybrid car charging stations



Rest area



Truck stop



City center

# Planning a route

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## Planning a route to an address using search

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**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

---

To plan a route to an address using search, do the following:

1. Select the Main Menu button to open the Main Menu.



2. Select **Search**.



The search screen opens with the keyboard showing.

3. Use the keyboard to enter the name of the place you want to plan a route to.

**Tip:** If you [press and hold](#) a letter key on the keyboard, you get access to extra characters if they are available. For example, press and hold the letter "e" to access characters 3 e è é ê ë and more.



You can search for an address, town, city, ZIP code or [mapcode](#).

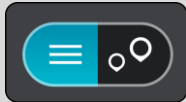
**Tip:** To search for a specific street in the United Kingdom or the Netherlands, type in a postal code, then leave a space and then type in the house number. For example, "1017CT 35". For other countries, postal codes are area-based and will give you a list of matching cities, towns, and streets in your search results.

**Note:** When searching, the whole map is searched. If you want to change how the search is done, select the button to the right of the search box. You can then change where the search is done, for example, to being along the route or in a city.

4. As you type the address, suggestions based on what you have entered are shown in columns. You can continue typing or select a suggestion.

**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



5. Select an address suggestion.



6. Enter the house number if you have one and haven't entered it already.



**Tip:** If you enter a house number that is not found, the number appears red. The nearest house number that is found is shown in the Drive button. You can enter a new house number, or you can select Drive to drive to the nearest house number.

7. Select **Drive**.

A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.



**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Planning a route to a city center

**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

To plan a route to a city center using search, do the following:

1. Select the Main Menu button to open the Main Menu.

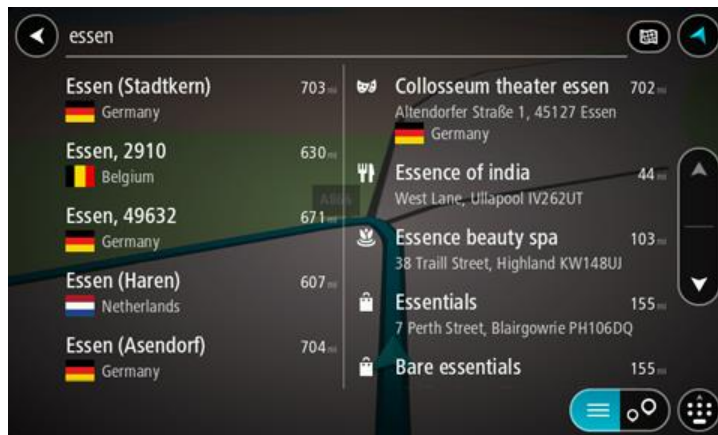


2. Select **Search**.



The search screen opens with the keyboard showing.

3. Use the keyboard to enter the name of the city or town you want to plan a route to.



You can search for a town, city, or ZIP code.

**Tip:** To search for a specific city you can use the city's ZIP code or the country. For example, searching for New York will return many results. If you search for New York 10001 or New York, NY then that city will be at the top of the results. You can then search in the city.

**Tip:** When searching, the whole map is searched. If you want to change how the search is done, select the button to the right of the search box. You can then change where the search is done, for example, to being along the route or in a city.

4. As you type the address, suggestions based on what you have entered are shown in columns. You can continue typing or select a suggestion.

**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



5. Select the city in the left-hand column.

The city name is shown in the right side of the search input box, and the city center POI is shown below in the right-hand column.



6. Select the city center POI.

The city center location is shown on the map.



7. Select **Drive**.

A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Planning a route to a POI using search

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**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

---

To plan a route to a POI type or a specific POI using search, do the following:

1. Select the Main Menu button to open the Main Menu.



2. Select **Search**.



The search screen opens with the keyboard showing.

3. Use the keyboard to enter the name of the place you want to plan a route to.

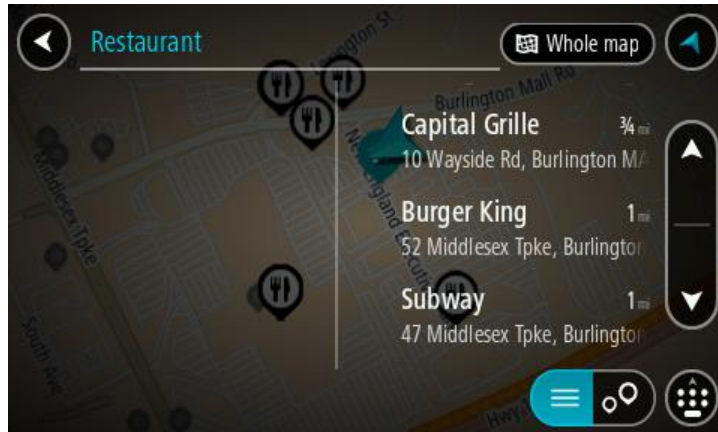
**Tip:** If you [press and hold](#) a letter key on the keyboard, you get access to extra characters if they are available. For example, press and hold the letter "e" to access characters 3 e è é ê ë and more.



You can search for a POI (Point of Interest) type, such as a restaurant or tourist attraction. Alternatively, you can search for a specific POI, for example "Rosie's Pizzeria."

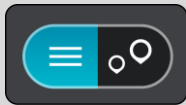
**Note:** When searching, the whole map is searched. If you want to change how the search is done, select the button to the right of the search box. You can then change where the search is done, for example along the route or in a city.

- As you type, suggestions based on what you have entered are shown in columns. You can continue typing or select a suggestion.

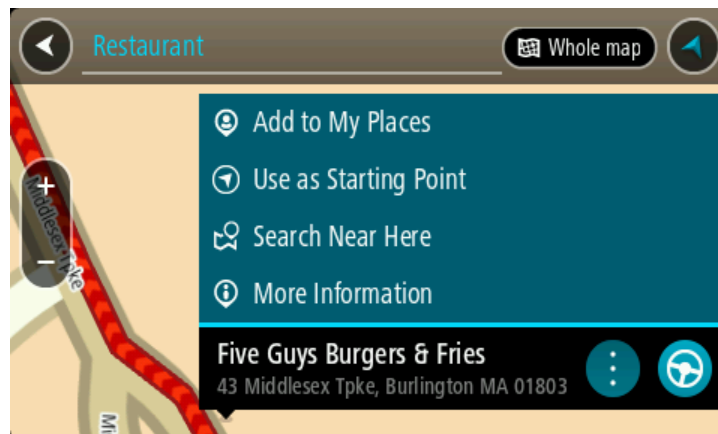


**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



- Select a POI type or an individual POI. If you selected a POI type, select a POI. The location is shown on the map.
- To see more information about the POI, select the POI on the map and then select the pop-up menu button. Select **More Information** on the pop-up menu.



You see more information about the POI such as the phone number, full address, and email.

- To plan a route to this destination, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

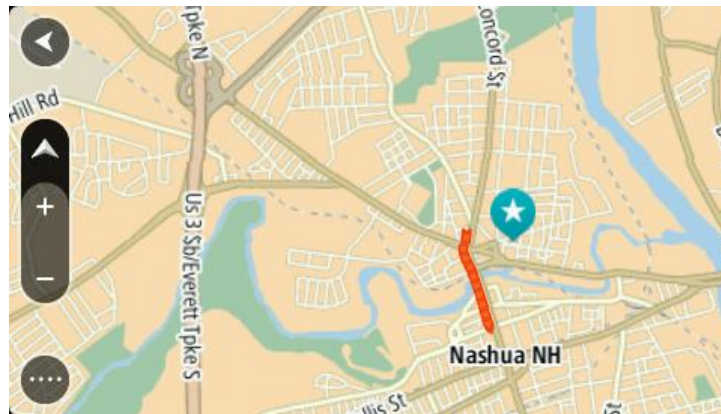
## Planning a route using the map

**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

To plan a route using the map, do the following:

1. [Move the map](#) and zoom in until you can see the destination that you want to navigate to.

**Tip:** You can also select a map symbol to open the pop-up menu, then select the drive button to plan a route to that location.



2. When you have found your destination on the map, select it by pressing and holding the screen for about one second.

A pop-up menu shows the nearest address.



3. To plan a route to this destination, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** You can use the location you selected in other ways, such as adding it to [My Places](#), by selecting the pop-up menu button.



**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Planning a route using My Places

To navigate to one of [My Places](#) from your current location, do the following:

1. Select the Main Menu button to open the Main Menu.

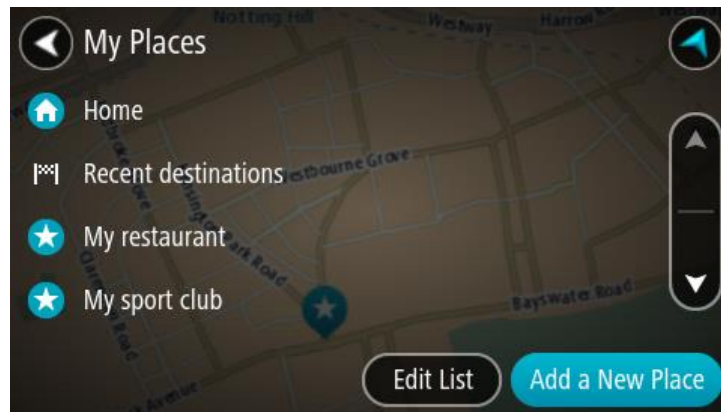


2. Select **My Places**.





A list of all your Places opens.



3. Select the Place you want to navigate to, for example Home.  
Your chosen Place is shown on the map with a pop-up menu.



4. To plan a route to this Place, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Planning a route using coordinates

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**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

---

To plan a route using a pair of coordinates, do the following:

1. Select the Main Menu button to open the Main Menu.



2. Select **Search**.



The search screen opens with the keyboard showing.

3. Select the type of search button to the right of the search box.



4. Select **Latitude Longitude**.

5. Type in your pair of coordinates. You can enter any of these coordinate types:

- Decimal values, for example:  
N 40.77000 W -73.96855  
40.77000 -73.96855

**Tip:** For decimal values you don't have to use a letter to indicate the latitude and longitude. For locations west of the 0 meridian and locations south of the equator, use a minus sign (-) before the coordinate.

- Degrees, minutes and seconds, for example:  
N 40°43'53" W 73°59'49".
- GPS standard coordinates, for example:  
N 40.77000 W -73.96855

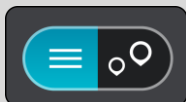
**Note:** The bar below the coordinates turns red if you enter coordinates that are not recognized by your PRO.

6. As you type in the coordinates, suggestions are shown based on what you have entered. You can continue typing or select a suggestion.

Towns and roads are shown on the left, POIs are shown on the right.

**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



7. Select a suggestion for your destination.

The location is shown on the map.



8. To plan a route to this destination, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

## Planning a route using a mapcode

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**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

---

To plan a route using a mapcode, do the following:

1. Select the Main Menu button to open the Main Menu.



2. Select **Search**.



The search screen opens with the keyboard showing.

3. Type in your mapcode. You can enter any of these mapcode types:
  - International, for example, WH6SL.TR10.
  - Country-specific, for example, GBR 8MH.51.
  - Alternative country-specific, for example, GBR 28.Y6VH or GBR LDGZ.VXR.

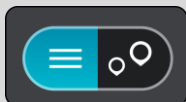
**Tip:** All the mapcodes in this example are for the same location - Edinburgh Castle in the UK. See [About mapcodes](#) for information on how to get a mapcode for a location.

4. As you type in the mapcode, suggestions are shown based on what you have entered. You can continue typing or select a suggestion.

Towns and roads are shown on the left, POIs are shown on the right.

**Tip:** To see more results, hide the keyboard or swipe the results list to scroll it.

**Tip:** You can switch between seeing the results on the map or in a list by selecting the list/map button:



5. Select a suggestion for your destination.
6. Select **Drive**.

A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** If your destination is in a different time zone, you see a plus (+) or a minus (-) sign and the time difference in hours and half hours in the [arrival information panel](#). The estimated time of arrival is the local time at your destination.

**Tip:** You can [add a stop to a route](#) that you have already planned.

**Tip:** You can save a route using [My Routes](#).

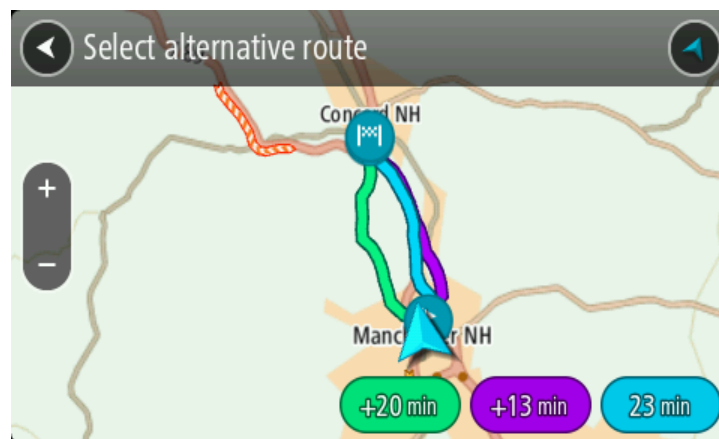
## Finding an alternative route

**Important:** In the interest of safety and to avoid distractions while you are driving, you should always plan a route before you start driving.

To find an alternative route, do the following:

1. Plan a route as usual.
2. On the map view, select the route itself.
3. Select the pop-up menu button to open the menu.
4. Select **Alternative Route** and then select **Find alternative**.

Up to three alternative routes are shown on the map view. Each alternative route shows the difference in travel time in a balloon.



5. Select your chosen route by tapping on the time balloon.
6. Select **Let's go**.
7. Guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Note:** You can also find alternative routes by selecting **Current Route** in the main menu, followed by **Find Alternative**.

## Planning a route in advance

You can plan a route in advance before you drive it. You can save the route as part of your [My Routes](#) list.

To plan a route in advance, do the following:

1. Select the Main Menu button to open the Main Menu.



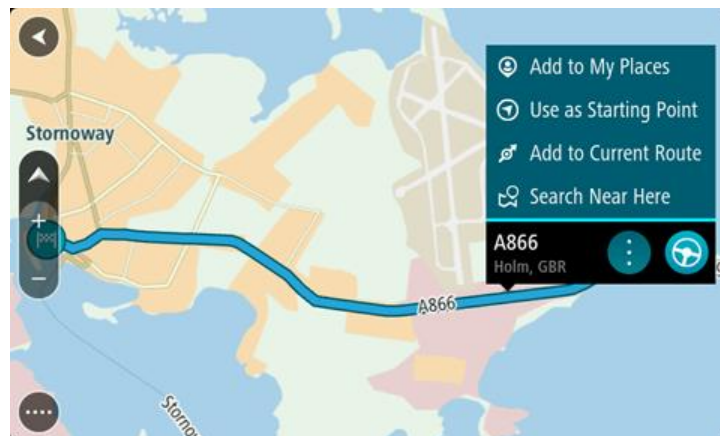
2. Select **Search**.



The search screen opens with the keyboard showing.

3. Use the keyboard to enter the name of the location you want to use as a starting point.
4. Select an address or POI suggestion.
5. Select **Show on Map**.
6. Select the pop-up menu button.

A pop-up menu shows a list of options.



7. Select **Use as Starting Point**.
8. Repeat the search steps to choose your destination, and then select the drive button in the pop-up menu:



Your route is planned using your chosen starting point and destination. The estimated time of arrival is shown at the top of the route bar.

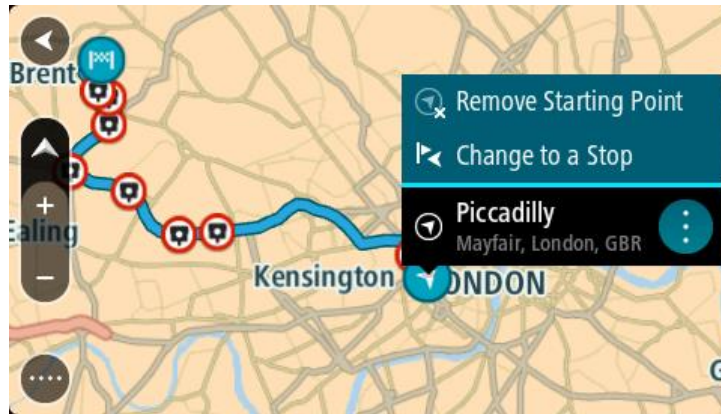
**Tip:** If you don't want to use search to choose your starting point and destination, go to the map view and press and hold to select a location.

**Tip:** Stops, POIs, Places and the destination can all be selected as starting points using their pop-up menus.

### Changing the starting point to be your current location

1. Select the starting point of the route in the map view.

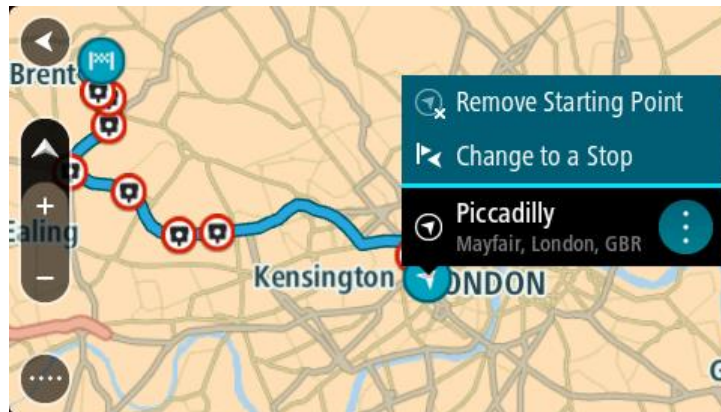
2. Select the pop-up menu button.  
A pop-up menu shows a list of options.



3. Select **Remove Starting Point**.  
Your route is replanned with your current location as the starting point.

### Changing the starting point into a stop

1. Select the starting point on the route in the map view.
2. Select the pop-up menu button.  
A pop-up menu shows a list of options.



3. Select **Change to a Stop**.  
Your route is replanned with the starting point changed into a stop.

### Finding a parking lot

To find a parking lot, do the following:

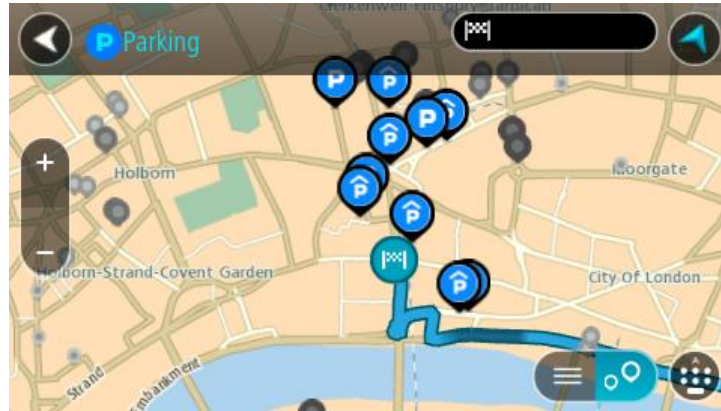
1. Select the Main Menu button to open the Main Menu.



## 2. Select **Parking**.

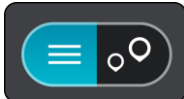


The map opens showing the locations of parking lots.



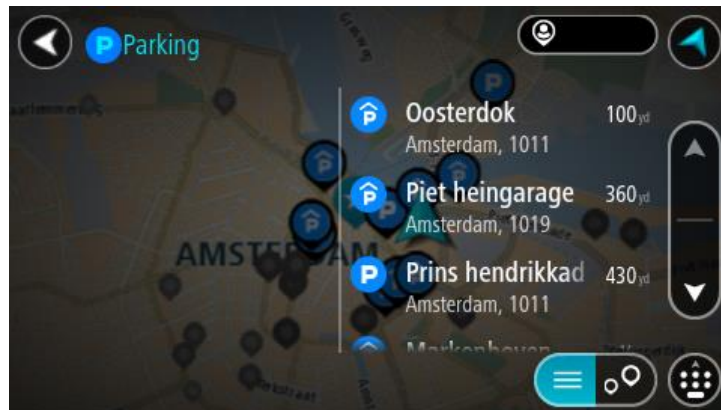
If a route is planned, the map shows parking lots near your destination. If a route isn't planned, the map shows parking lots near your current location.

You can change the screen to show a list of parking lots by pressing this button:

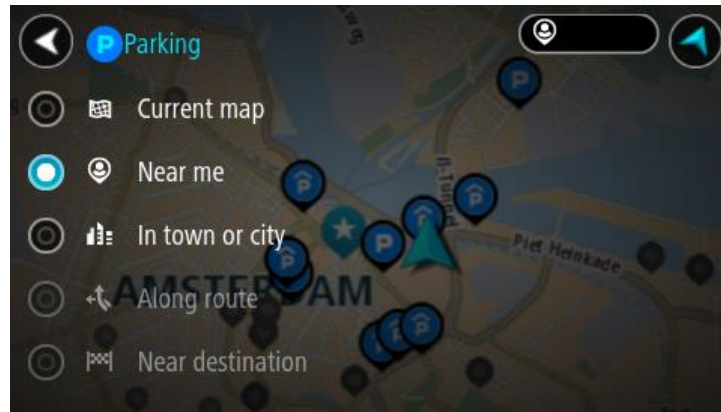


You can select a parking lot from the list to locate it on the map.

**Tip:** You can scroll down the list of results using the scroll bar on the right side of the screen.

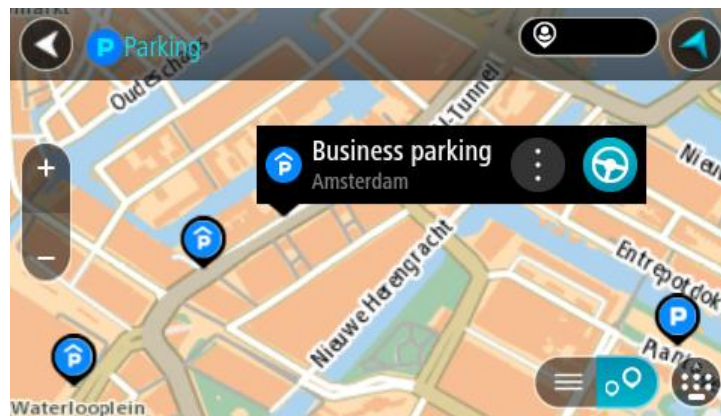


If you want to change how the [search](#) is done, select the button to the right of the search box. You can then change where the search is carried out, for example, to search near you or the whole map.



3. Select a parking lot from the map or the list.

A pop-up menu opens on the map showing the name of the parking lot.



4. To plan a route to your chosen parking lot, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** You can add a parking lot as a stop on your route by using the pop-up menu.

## Finding a gas station

To find a gas station, do the following:

1. Select the Main Menu button to open the Main Menu.

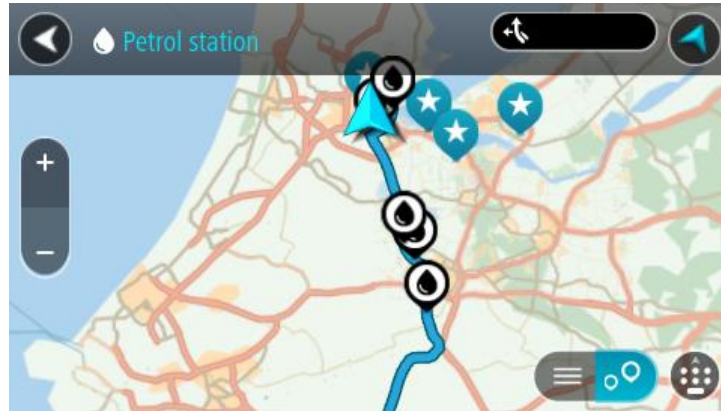




2. Select **Gas Station**.

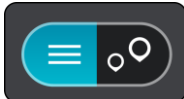


The map opens showing the locations of gas stations.



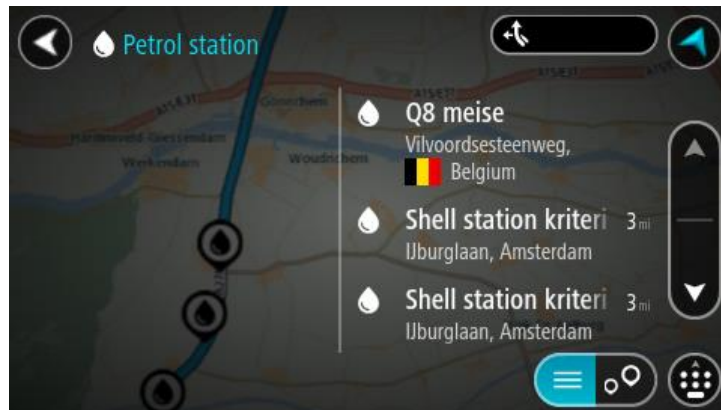
If a route is planned, the map shows gas stations along your route. If a route isn't planned, the map shows gas stations near your current location.

You can change the screen to show a list of gas stations by pressing this button:

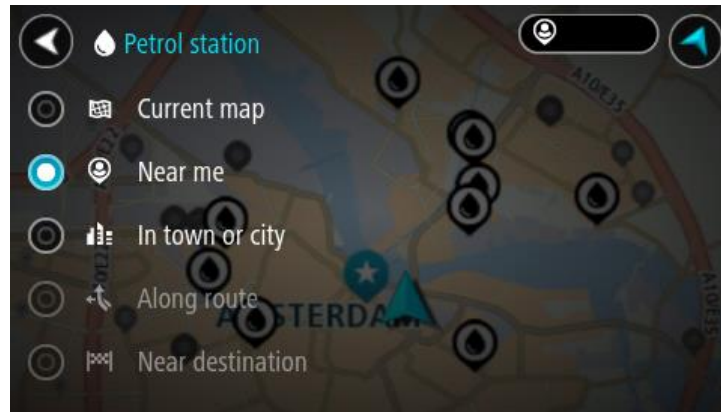


You can select a gas station from the list to locate it on the map.

**Tip:** You can scroll down the list of results using the scroll bar on the right side of the screen.

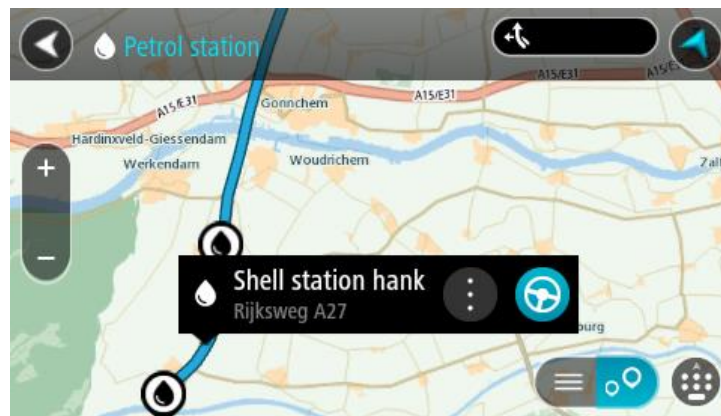


If you want to change how the [search](#) is done, select the button to the right of the search box. You can then change where the search is carried out, for example, to search near you or the whole map.



3. Select a gas station from the map or the list.

A pop-up menu opens on the map showing the name of the gas station.



4. To plan a route to your chosen gas station, select the drive button:



A route is planned and then guidance to your destination begins. As soon as you start driving, the guidance view is shown automatically.

**Tip:** You can add a gas station as a stop on your route by using the pop-up menu. A gas station that is a stop on your route has a blue icon.



# Changing your route

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## The Current Route Menu

When you have planned a route, select the **Current Route** button in the Main Menu to open the Current Route Menu.

The following buttons are available in the Current Route Menu:

---

### Clear Route



Select this button to clear the currently planned route.

The Current Route Menu closes and you return to the map view.

---

### Find Alternative



You see this button when you have planned a route. Select this button to show up to three [alternative routes](#) on the map view.

---

### Avoid Blocked Road



Select this button to [avoid an unexpected obstacle](#) that is blocking the road on your route.

---

### Avoid Toll Roads and More



Select this button to avoid some [types of route features](#) that are on your currently planned route. These include ferries, toll roads and unpaved roads.

---

### Show Instructions

Select this button to see a list of turn-by-turn text instructions for your planned route.

The instructions include the following:

- The street name.
  - Up to two road numbers shown in road signs whenever available.
  - An instruction arrow.
  - An instruction description.
  - The distance between two consecutive instructions.
  - Exit number.
-

---

**Add Stop to Route**

Select this button to add a stop to your currently planned route. You can also [add a stop to your route directly from the map](#).

---

**Add to My Routes**

If you plan a new route that has not already been saved, you see this button. Select this button to save this route as part of your [My Routes](#) list.

---

**Save Changes to Route**

If you make a change to a [My Route](#), you see this button. Select this button to save the changes.

---

**Change Route Type**

Select this button to change the [type of route](#) used to plan your route. Your route will be recalculated using the new route type.

---

**Reorder Stops**

Select this button to see the lists of stops for your current route. You can then [change the order of the stops on your route](#).  
For a route without stops, you can also select this button to reverse your route.

---

**Drive to Route**

Select this button to plan a route from your current location to the starting point of a [My Route](#). The starting point is converted to a stop.

---

**Play Route Preview**

Select this button to watch a preview of your planned route.

---

**Stop Route Preview**

Select this button to stop the preview of your planned route.

---

## Avoiding a blocked road

If there is a blocked road on your route you can change your route to avoid it.

1. In the guidance view, select the current location symbol or the speed panel.

**Tip:** The speed panel is only shown when you have started driving on your route.

2. Select **Avoid Blocked Road**.

A new route is found that avoids the blocked road. You may be shown up to two alternatives depending on the road network between you and your destination.

The new route is shown on the map view with the difference in travel time in a balloon.

**Note:** It may not be possible to find an alternative route around the blocked road if none exists.

3. Select the new route by selecting the time balloon.

4. Select **Let's go**.

Guidance to your destination resumes avoiding the blocked road. As soon as you start driving, the guidance view is shown automatically.

## Types of route

Select **Change Route Type** to change the type of route planned to your current destination. Your route is recalculated using the new route type.

You can select the following types of route:

- **Fastest route** - the fastest route to your destination. Your route is constantly checked taking into account the traffic conditions.
- **Shortest route** - the shortest route to your destination. This may take much longer than the fastest route.
- **Most eco-friendly route** - the most fuel-efficient route.
- **Avoid interstate highways** - this type of route avoids all highways.
- **Walking Route** - this type of route is optimized for walking.
- **Bicycle Route** - this type of route is optimized for bicycles.

You can set the default route type in the [Settings](#) Menu.

## Route features

You can choose to avoid some features that are on your currently planned route. You can avoid the following route features:

- **Toll Roads**
- **Ferries and car shuttle trains**
- **Carpool Lanes**
- **Unpaved Roads**

**Note:** Carpool lanes are sometimes known as High Occupancy Vehicle Lanes (HOV lanes) and are not present in every country. To travel on these lanes, you may need to have more than one person in the car, for example, or the car may need to use environmentally-friendly fuel.

If you choose to avoid a route feature, a new route is planned.

In [Route Planning](#) in the Settings Menu, you can set how each route feature is handled when a new route is planned.

## Adding a stop to your route from the current route menu

1. In the Main Menu, select **Current Route**.
2. Select **Add Stop to Route**.  
The map view is shown.
3. To select a stop, do one of the following steps:
  - Zoom in on the map, then press and hold to select a location. In the pop-up menu, select **Add to Current Route**.



- Select **Search** and search for a location. When you have found a location, select the **Add Stop to Route** button.

Your route is recalculated to include your stop.

## Adding a stop to your route using the map

1. Press the switch view button to show the map.  
Your complete route is shown on the map.
2. Zoom in on the map, then press and hold to select a location.
3. Select the pop-up menu button.
4. Select **Use in Route**.
5. Select **Add to Current Route**.



Your route is recalculated to include your stop.

## Deleting a stop from your route

1. Press the switch view button to show the map.  
Your complete route is shown on the map.
2. In the route bar, press the stop you want to delete.  
The map zooms in to the stop and shows a pop-up menu.

**Tip:** If you select the wrong stop, press the back button to return to the map.

3. Select **Delete This Stop**.  
The stop is deleted and your route is recalculated.

## Reordering stops on a route

**Note:** If you have a route with no stops, you can use this button to reverse the route.

1. In the Main Menu, select **Current Route**.
2. Select **Reorder Stops**.  
The map view is shown with the route cleared. The starting point, destination and all the stops are shown.
3. Select the starting point.

4. Select the stops one by one in the order you wish to drive them.  
The symbols change to a flag as you select each stop.
5. Select your destination.  
Your route is recalculated with the stops in the changed order.

# Report working time

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## About reporting working time

You can report the time that you start and finish work, as well as the time you spend taking breaks.

Note: You can either [report working time](#) or keep a [logbook](#) depending on the configuration in WEBFLEET.

To report working hours, you must first [set your driver name](#).

## Driver identification

To generate personalized work time reports, you need to identify yourself by entering your PIN code.

**Note:** Using WEBFLEET, the office can select to have you enter your PIN code each time you turn on your TomTom PRO.

1. Tap the **Main Menu** button.



2. Tap the **Working times** button.



3. Tap **Change driver**.
4. Select your name from the driver list by tapping it.
5. Enter your four digit PIN code provided by your WEBFLEET administrator, then tap the arrow button.

Your PIN code is now stored and used for all reports until you change it.

## How to report working time

To report the times you spend working to WEBFLEET, do the following:

1. Tap the **Main Menu** button, then tap **Working Times**.



Alternatively, you can tap the button showing the currently selected working state in the WEBFLEET panel on the left while in map or guidance view.

2. Tap the appropriate button to change your [work status](#).

You can select between **Start**, **Pause** and **End**. When you tap **Start**, the time you started working is indicated. To report the start of a break tap **Pause**. To resume work after a break, tap **Start** again. To report the end of your work tap **End**.

**Note:** Either **Working Times** or **Logbook** is available. These are activated by the office using WEBFLEET.

## Working time buttons

You can report your working hours by using the following buttons.



**Start to work**



**Take a break**



**Finish work**

## Turning on/off the Driver Terminal

When you turn on your Driver Terminal, you may be asked to report that you are starting work or finishing a break. This happens if the last status you reported before switching off was **End** or **Pause**.

When you turn off your Driver Terminal and you have not reported **End** or **Pause**, your device displays a menu with the options **End**, **Pause** and **Start**. You can then report your status to WEBFLEET before turning off.

**Note:** The feature that asks you to **Report work time** transactions is activated by the office using WEBFLEET.

# Using the logbook

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## Change logbook mode

You can generate a driver's logbook with your TomTom PRO. To use this functionality, you need to adjust the odometer in the Vehicle Details first. You can do this by tapping **Set odometer** in the **Logbook** menu.

To change the logbook mode or type of trip, do the following:

1. Tap the **Main Menu** button, then tap **Logbook**.



Alternatively, you can tap the button showing the current logbook mode in the WEBFLEET panel on the left while in map or guidance view.

2. Select the appropriate logbook mode.

**Note:** Either **Working Times** or **Logbook** is available. These are activated by the office using WEBFLEET.

## Logbook buttons

You can change the logbook mode by using the following buttons.



**Business**



**Commute**



**Private**



# Orders

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## About orders

The office can send service orders, delivery orders, and pick up orders. They are stored on your TomTom PRO.

You can read and deal with them at any time by tapping the **Orders** button in the WEBFLEET panel in the map or guidance view. You can also do this by tapping the **Main Menu** button and then tapping **Orders**.



To recall the order you are working on, tap the button that shows the current status of your order shown in the WEBFLEET panel in the map or guidance view.

## Order state buttons

You can report the working progress on an order by using the following buttons.



**Order started**



**Arrived at destination**



**Work started**



**Work finished**



**Departure from destination**



**Order finished**



**Delivery started / Pickup finished**



**Delivery finished / Pickup started**

## Working on orders

To show the complete list of your orders, do the following:

1. Tap the **Orders** button in the WEBFLEET panel in the map or guidance view to bring up the list of orders.



2. Select an order from the list. To let the PRO device read the order aloud, tap **Read out loud**. Orders can only be read out loud when you have selected a computer voice.
3. To work on this order, tap **Start**. To cancel the order, tap the pop-up menu button, then tap **Cancel order**. You can enter a reason why you want to cancel the order.  
If the order contains destination data, you are asked to start navigation.

As soon as you start the order, you can report your current activity. The order view shows you the current and the next step, and the order details.

To report the next activity, tap **Next step**.

You can view the history of the current order, cancel, or [suspend](#) the current order. For this, tap the pop-up menu button and select from the list.

## Sending order status messages

When you are working on an order, you can send order-related status messages to the office. To do this, you need to do the following.

1. Tap the button that shows the current order status in the WEBFLEET panel in the map or guidance view to bring up the order you are working on.  
Alternatively, tap the **Main Menu** button in the map or guidance view, then tap **Orders** and select the order you are working on from the list.
2. Tap **Send Message**.
3. Choose a message template from the list.  
If you want to add a text to the predefined message, tap the **Keyboard** button and type your text.
4. Tap **Send** to send the message to the office.

## Suspend and change orders

You can suspend the order you are currently working on at any time.

1. Tap the order status button in the WEBFLEET panel or select the order you are working on from the list of orders.
2. Tap the pop-up menu button.  
A list opens.



3. Tap **Suspend order** from the list.

### Switch to another order

You can switch to another order even if you haven't finished the order you are currently working on.

1. Tap the **Orders** button in the WEBFLEET panel to bring up the list of orders and select a new order from the list of orders.



2. Tap **Start**.  
You are asked to suspend the current order to start working on the new order.
3. Tap **OK**.

You can continue working on the suspended order at any time. To do this, select the suspended order from the list and tap **Resume**.

### Cancel orders

You can cancel an order at any time. To cancel an order, do the following.

1. Select the order from the list of orders.
2. Tap the pop-up menu button.  
A list opens.



3. Tap **Cancel order**.  
You are asked to enter a reason for canceling the order. Then you are asked if you want to delete the order. To delete the canceled order from the list, tap **Delete**.

# Messages

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## About messages

The office can send text messages to you. They are stored on your Driver Terminal. You can read them at any time by tapping the **Messages** button in the WEBFLEET panel in the map or guidance view.

The **Messages** button in the WEBFLEET panel shows the number of unread messages. Unread messages are shown in the list with a downward-pointing arrow.

## Dealing with messages



To show the list of your messages, do the following:

1. Tap the **Messages** button in the WEBFLEET panel in the map or guidance view.  
Alternatively, tap the **Main Menu** button in the map or guidance view, then tap **Messages**.
2. Tap a message in the list.  
To let the message be read out loud tap **Read out loud**.  
To reply to this message, tap **Reply**.  
To delete this message, tap **Delete**.

## Sending messages

You can send text messages and predefined messages to the office. Predefined messages must be defined by the office. You can also add information to a predefined message.

1. Tap the **Messages** button in the WEBFLEET panel in the map or guidance view to bring up the list of messages.  
Alternatively, tap the **Main Menu** button in the map or guidance view, then tap **Messages**.
2. Tap **New Message**.
3. Tap the **Keyboard** button to bring up the keyboard and type a new message.  
If you want to send a predefined message and possibly add individual text, tap **Templates**.  
Select a template from the list. To add text to the template, tap the **Keyboard** button and type the additional message.
4. Tap **Send** to send the message to the office.

# OptiDrive

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## About OptiDrive

You require a TomTom LINK 105/ecoPLUS and a LINK 4xx/5xx installed in your vehicle.



OptiDrive helps you to drive safer and more eco-friendly by providing historical and in-trip statistical information about your driving style and giving background information about your driving performance.

You need to be logged on as a driver to be able to see statistics on your driving performance.

To show OptiDrive information, tap the Main Menu button in the map or guidance view, then tap **OptiDrive**.

In the OptiDrive menu you can choose from the following:



**Trip Results** - Select this button to find [overview and statistics](#) for your last trip. These give insight into how safe and how fuel efficient you are driving to help you to improve your driving style.



**Performance Trends** - See [statistics](#) about how safe and eco-friendly you have driven over time.



**Tips & Tricks** - Find tips and tricks on several aspects of safe and eco-friendly driving to learn how to drive safer and more eco-friendly.

## Trip Results

In the Trip Results view, the following icons represent the average performance for your current and last trip respectively across all considered key performance indicators.

Key performance indicators are:

- **Speeding**
- **Idling**
- **Green Speed**
- **Coasting \***
- **Driving Events**

- **Fuel Consumption**
- **Constant Speed**
- **Gear Shifting**

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

Your performance per indicator is represented by the following symbols.



**Excellent**



**Good**



**Satisfactory**



**Poor**



**Very poor**

Tap the individual key performance indicators in the list to show historical performance information.

Tap the **Trip Statistics** button to open the [Trip statistics](#) view.

### **Trip Statistics**



You can see detailed statistical information on the following:

- Distances driven
- Driving time
- Average fuel consumption
- Fuel consumption
- Driving events
- Average severity of driving events
- Total idling time
- Wasted fuel while idling

To [show information about how eco-friendly you are currently driving](#) or have driven during your last trip, tap the **Trip Results** button.

To delete the statistical information tap the **Reset** button.

## Performance Trends



In the **Performance Trends** menu you can see statistics on the development of your individual driving style. To do so, you have to [register as a driver](#) on the Driver Terminal.

In the Performance Trends menu you can select to see statistics across all key performance indicators or on the individual key performance indicators for a selected period. Below the graphical statistic you can find a summary of the analysis of your performance for the selected key performance indicator.

You can choose between the following:



**My Profile** - Tap this button to see a graph and the statistics for a selected period showing how you have improved on all relevant key performance indicators.



**Speeding** - Tap this button to see a graph and the statistics for a selected period on how much you have exceeded speed limits.



**Driving Events** - Tap this button to see a graph and the statistics for a selected period on how often you have braked too hard and cornered too fast.



**Idling** - Tap this button to see a graph and the statistics for a selected period on how long you have been standing still with the engine running.



**Fuel Consumption** - Tap this button to see a graph and the statistics for a selected period on how much fuel you have used over time.



**Constant Speed** - Tap this button to see a graph and the statistics for a selected period on how you have performed on maintaining a constant speed while driving.



**Coasting** - Tap this button to see the graph and statistics for a selected period on how often you released the accelerator, remained in gear, and let the vehicle roll to decrease your speed.



**Green Speed** - Tap this button to see a graph and the statistics for a selected period on how you made use of the Green Speed advice while driving.



**Gear Shifting** - Tap this button to see a graph and the statistics for a selected period on how you made use of the Gear Shifting advice while driving.

### Selecting a period for the graph

You can choose from a list of periods to show the statistics.

1. Tap the pop-up menu button in the graph view.



2. Select a period from the pop-up list.

### Viewing detailed statistics

Tap the **Statistics** button in the graph view, to view detailed statistical information.



# Considerations

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## Considerations

This section contains important considerations for the use of your TomTom PRO together with the TomTom LINK and/or WEBFLEET.

### Maintain connection to LINK

The following applies when you are using a PRO 7xxx connected to a TomTom LINK.

If you are using your PRO together with a LINK, these devices must be connected to fully benefit from the additional WEBFLEET functionality.

Messages you send to the office are only sent when your PRO and the LINK are connected. When there is no connection between the two devices, the messages are stored on your PRO and sent to WEBFLEET as soon as your PRO is connected again.

### Maintain connection to WEBFLEET

The following applies when you are using a PRO 5xxx connected to WEBFLEET.

If you are using your PRO device connected to WEBFLEET, the PRO device must maintain a connection to the WEBFLEET service to fully benefit from the additional WEBFLEET functionality.

Messages are only sent to your office if your PRO is connected to WEBFLEET. When there is no connection, the messages are stored on your PRO device.

### Configuration from the office

Status message configuration and the selection between **Change logbook mode** and **Report work time** can only be made by the office.

# My Routes

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## About My Routes

My Routes provides an easy way to create saved routes with optional stops, sometimes known as an itinerary. You can use My Routes to save, retrieve and edit routes.

You may want to use My Routes in one or more of the following situations:

- **While working** - Your job involves driving several routes with multiple stops on a daily basis. Your routes can change and you need to be flexible and be able to change the order of your stops or change the planned route.
- **While on vacation** - You are going on vacation and want to plan and save a route. Your route includes scenic roads, stops at various hotels, and other places like tourist attractions.
- **While commuting to work** - You want to add one or two regular stops between home and work. Your route back home in the evening is the reverse of your route to work in the morning.

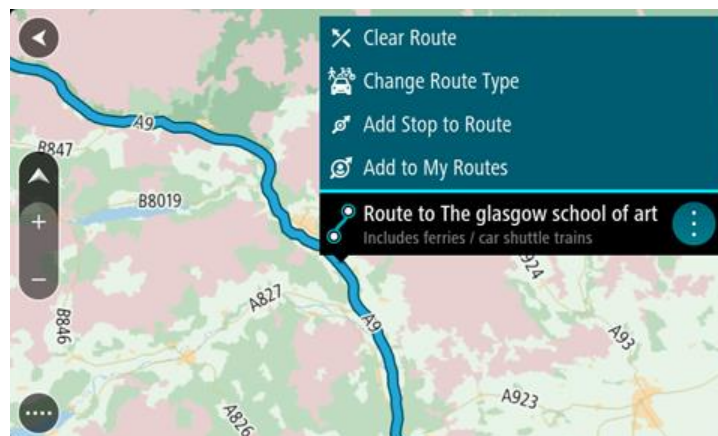
You can add the route that you have planned on the map to your My Routes list by selecting it.

## Saving a route

1. Plan a route using the steps described in [Planning a route](#).

**Tip:** If you cannot see your planned route on the map view, select the back button to show your route.

2. Select the route.
3. Select the pop-up menu button to open the menu.



4. Select **Manage Route**.
5. Select **Add to My Routes**.  
The name of the route is shown in the edit screen.
6. Edit the name of the route so that you can easily recognize it.
7. Select **Add** to save your route in the My Routes list.

**Tip:** You can also save a route using the **Add to My Routes** button in the Current Route menu.

## Navigating using a saved route

To navigate using a previously saved route, do the following:

1. In the Main Menu, select **My Routes**.
2. Select a route from your list.

The route is shown on the map view.



3. To navigate to the start of the saved route, select **Drive**.

The starting point of the saved route is converted to your first stop and then the route is planned. Guidance to your destination begins from your current location. As soon as you start driving, the guidance view is shown automatically.



**Tip:** There are two other ways to navigate using a saved route:

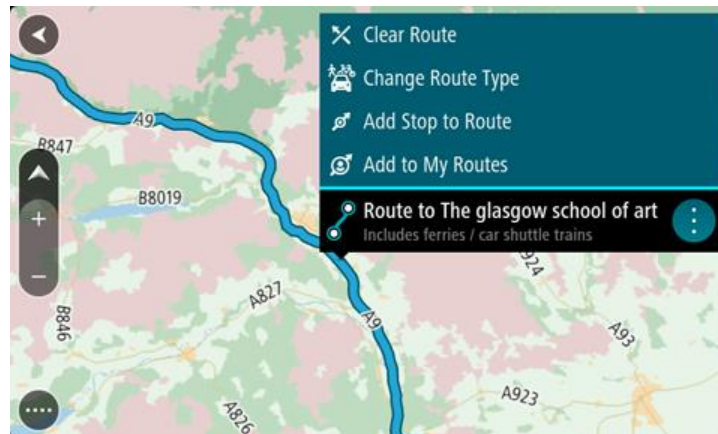
Select the starting point of the route. When the pop-up menu opens, select **Change to a Stop**.

Alternatively, select **Drive to Route** in the Current Route menu.

## Adding a stop to a saved route using the map

**Note:** You can also press and hold a location on the map and select **Add to Current Route** from the pop-up menu.

1. Press the switch view button to show the map.  
Your complete route is shown on the map.
2. Select the route.
3. Select the pop-menu button to open the menu.



4. Select **Manage Stops**.
5. Select **Add Stop to Route**.
6. Select your new stop on the map.

**Tip:** If you know the name of your new stop, you can use **Search** to select your stop instead of using the map.

7. Select the **Add Stop** button to add this location as a stop.  
Your route is recalculated to include your stop.

**Tip:** To update the saved route in your My Routes list with the changes, select the route on the map, then select **Save Changes to Route** in the pop-up menu.

### Deleting a route from My Routes

1. In the Main Menu, select **My Routes**.
2. Select **Edit List**.
3. Select the routes you want to delete.
4. Select **Delete**.

# Voice control (Speak & Go)

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## About voice control

**Note:** Voice control is not supported on all devices or in all languages.

Instead of selecting items on the screen to control your TomTom PRO, you can use your voice to control your PRO.

You can use voice control to control many of the navigation features on your PRO or to change settings. For example, you can change the screen to day colors or decrease the volume just by using your voice.

Voice control is active in the map view, the guidance view, and the voice control screen.

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**Important:** Voice control requires a voice that speaks street names. When there is no voice that speaks street names installed and selected on your TomTom PRO, this feature is not available.

To select a voice that reads aloud street names, select **Voices** in the Settings menu, then select **Choose a voice** and select a Computer voice that reads aloud street names.

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## Starting voice control

In map view or guidance view, say the wake-up phrase to start voice control. The default wake-up phrase is "Hello TomTom," but you can make your own wake-up phrase.

**Tip:** Voice control is off by default. You can turn the wake-up phrase on or off in the [settings](#) menu.

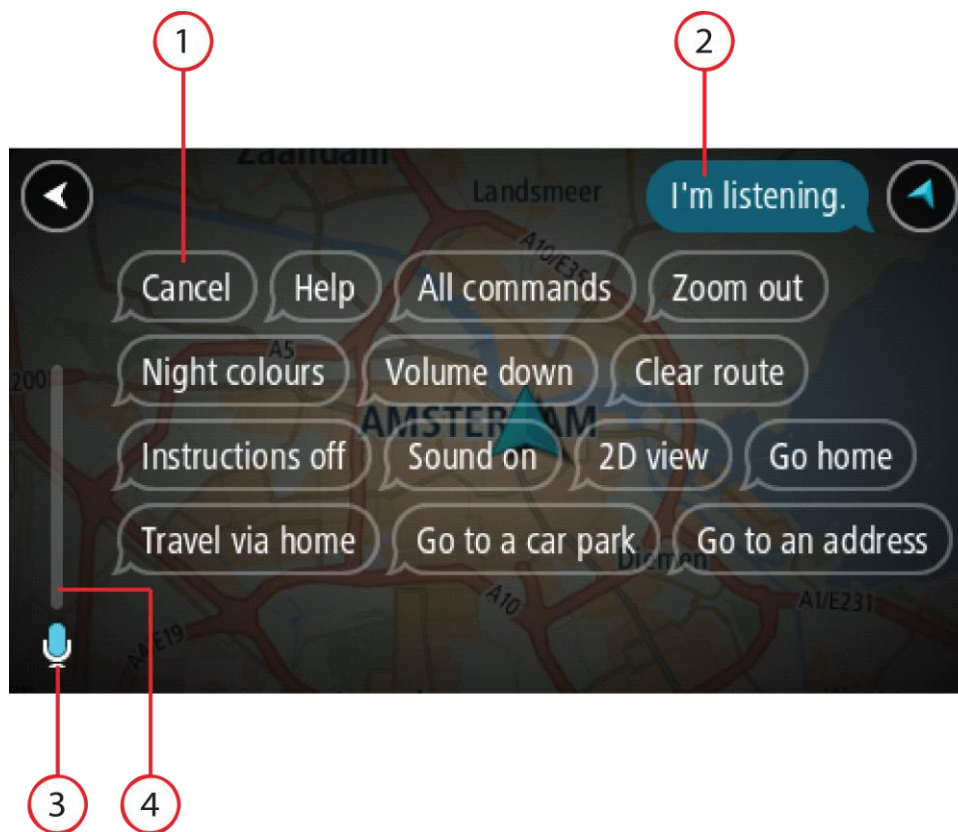
Alternatively, you can select **Voice Control** in the Main Menu:



When voice control is ready to use, you see the voice control screen and your PRO says "I'm listening." Speak when you hear the beep.



**Note:** If the [volume control](#) is set to 20% or lower, the volume automatically changes to 50% when you start voice control.

## The voice control screen



1. Examples of what you can say.

**Tip:** Say "All commands" to see a list of commands you can say. Alternatively, select Help in the Main menu, then select **Voice control** and then select **Which commands can I say?**

2. The status of voice control on your PRO. You can speak when your PRO says "I'm listening" and you see the microphone symbol in the left corner.  
The status message tells you if voice control cannot understand what you said and gives you instructions about using voice control. At the same time, voice control reads aloud the message.
3. The microphone symbol shows you when you can speak:
  -  This symbol shows you that voice control is ready to listen. Speak when you hear the beep.
  -  This symbol shows you that voice control is busy.
4. The microphone monitor. While you are speaking the microphone monitor shows how well voice control can hear your voice:
  - A light blue bar means voice control can hear your voice.
  - A red bar means your voice is too loud for voice control to recognize individual words.
  - A dark blue bar means your voice is too quiet for voice control to recognize individual words.

## Some tips for using voice control

You can help your PRO understand what you are saying by following these tips:

- Mount your PRO about an arm's length in front of you, away from speakers or air vents.
- Reduce background noise such as voices or the radio. If there is excessive road noise, you may need to speak in the direction of the microphone.
- Speak fluently and naturally as though speaking to a friend.
- When saying an address, try not to pause between parts of the address or add extra words.
- Say "number one" or "number two" and not "one " or "two" when selecting an item from a list such as a house number.
- Try not to correct mistakes, for example "Number four, oh I mean number five."

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**Important:** Voice control on your PRO is specifically for native speakers of the selected language who have a neutral accent. If you have a strong local or foreign accent, voice control may not understand everything that you say.

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## What you can use voice control for

To view the complete list of available commands, select **Help** in the Main menu, then **Voice control** and then **Which commands can I say?**

When voice control is on, you can also say "All commands" to view the list of available commands.

Here are some of the commands you can say when voice control is active:

### Global commands

- "Help," "Back," and "Cancel"

### Navigation and route

- "Go home" and "Travel via home"
- "Go to a parking lot" and "Go to a gas station"
- "Go via a parking lot" and "Go via a gas station"
- "Display My Places" and "Recent destinations"
- "Travel via a recent destination," and "Travel via a saved place"
- "Report safety camera"
- "When will I get there?"
- "Mark the current location"
- "Add current location to My Places"
- "Clear route"
- "What's the next instruction?"

### Device settings

- "Volume 70%", "Volume up", and "Volume down"
- "Mute", and "Sound on"
- "Instructions on", and "Instructions off"
- "Day colors", and "Night colors"
- "2D view", and "3D view"
- "Zoom in", and "Zoom out"

## Saying commands in different ways

Your PRO recognizes many more words than just the ones you see in the list of commands, so try some of your own words. You can say other words that have the same meaning, for example you can say the following words:

- "OK," "Correct" or "Right" instead of "Yes" when you want to confirm what you said.
- "Navigate to," "Look for" or "Nearest" instead of "Drive to" when you want to drive to a gas station.
- "Cancel" or "Delete" instead of "Clear" when you want to clear your current route.

## Entering an address using voice control

**Note:** If spoken address entry is not supported in your current country, voice control is stopped and the address entry screen is shown. You can enter the address in the normal way using the keyboard.

The following example shows how to use voice control to plan a journey to an address or a location:

1. In map view or guidance view, say the wake-up phrase to start voice control.

The voice control screen is shown and your PRO says "I'm listening." When voice control is ready to listen, you see a microphone icon in the bottom left corner and you hear a beep.



2. Say "Go to an address" or "Go to a saved location."

**Tip:** Say "All commands" to see a list of commands you can say. Alternatively, select Help in the Main menu, then select **Voice control** and then select **Which commands can I say?**

For some commands, your PRO repeats what you say and asks for confirmation.

3. If the command is correct, say "Yes."

If the command is incorrect, say "No" and repeat the command after you hear "I'm listening."

4. Say the address or location.

You can also say the name of a place or a city centre. Your PRO repeats what you say and asks for confirmation.

**Important:** Say "number one" or "number two" and not "one " or "two" when selecting an item from a list such as a house number.

5. If the address or location is correct, say "Yes."

If the address or location is incorrect, say "No" and repeat the address after you hear "I'm listening."

**Tip:** If you want to change the house number or street you can say "Change house number" or "Change street."

Your PRO plans a route from your current location to your destination.

**Tip:** To stop voice control, say "Cancel." To go back one step, say "Back."

**Tip:** Your PRO recognizes places and street names when they are spoken in the local language using local pronunciation. You cannot enter ZIP codes using voice control.



## Going home using voice control

The following example shows how to use voice control to plan a trip to your home location:

1. In map view or guidance view, say the wake-up phrase to start voice control.

The voice control screen is shown and your PRO says "I'm listening." When voice control is ready to listen, you see a microphone icon in the bottom left corner and you hear a beep.



2. Say the command "Drive home."

**Tip:** Say "All commands" to see a list of commands you can say. Alternatively, select Help in the Main menu, then select **Voice control** and then select **Which commands can I say?**

For some commands, your PRO repeats what you say and asks for confirmation.

3. If the command is correct, say "Yes."

If the command is incorrect, say "No" and repeat the command after you hear "I'm listening."

Your device plans a route from your current location to your home location.

**Tip:** To stop voice control, say "Cancel." To go back one step, say "Back."

## Going to a POI using voice control

The following example shows how to use voice control to plan a trip to a gas station:

1. In map view or guidance view, say the wake-up phrase to start voice control.

The voice control screen is shown and your PRO says "I'm listening." When voice control is ready to listen, you see a microphone icon in the bottom left corner and you hear a beep.



2. Say the command "Drive to a gas station."

**Tip:** Say "All commands" to see a list of commands you can say. Alternatively, select Help in the Main menu, then select **Voice control** and then select **Which commands can I say?**

For some commands, voice control repeats what you say and asks for confirmation.

If a route is planned, a list of gas stations along your route is shown. If a route isn't planned, a list of gas stations near your current location is shown.

3. Say the number of the gas station you want to use, for example, "number three."

Voice control repeats what you say and asks for confirmation.

4. If the command is correct, say "Yes."

If the command is incorrect, say "No" and repeat the command after you hear "I'm listening."

Your PRO plans a route from your current location to the gas station.

**Tip:** To stop voice control, say "Cancel." To go back one step, say "Back."

## Changing a setting using voice control

For example, to change the volume do the following:

1. In the map view, say the wake-up phrase to start voice control.

The voice control screen is shown and your PRO says "I'm listening." When voice control is ready to listen, you see a microphone icon in the bottom left corner and you hear a beep.



2. Say the command "Volume 50%."

**Tip:** Say "All commands" to see a list of commands you can say. Alternatively, select Help in the Main menu, then select **Voice control** and then select **Which commands can I say?**

For some commands, your PRO repeats what you say and asks for confirmation.

3. If the command is correct, say "Yes."

If the command is incorrect, say "No" and repeat the command after you hear "I'm listening."

The volume on your PRO changes to 50%.

**Tip:** To stop voice control, say "Cancel." To go back one step, say "Back."

# Map Share

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## About Map Share

You can report map corrections using Map Share. These map corrections are then shared with other TomTom users when they receive a map update.

There are two ways to report a map correction:

- Select a location on the map and create the correction report immediately.
- Mark a location and create the correction report later.

To send your map correction reports to TomTom, you must connect your PRO to your computer and use [MyDrive](#).

All map corrections reported by TomTom users are verified by TomTom. These verified corrections are then sent back to your own PRO as part of the next map update.

**Tip:** If a roadblock is reported using Map Share, the roadblock is verified and immediately shown by TomTom Traffic.

## Creating a map correction report

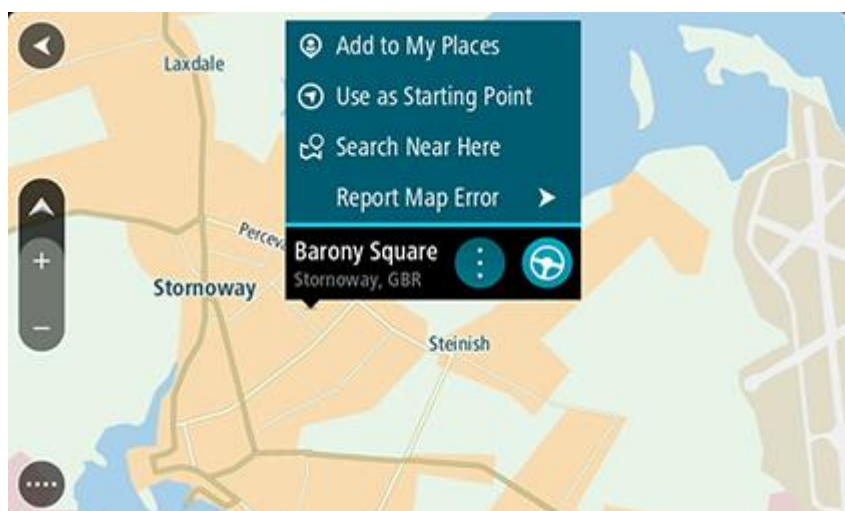
---

**Important:** For safety reasons, do not enter the full details of a map correction while you are driving. You can always [mark the location](#) and create the report later.

---

To create a map correction report, do the following:

1. Press and hold to select the location of the map correction on the map view.
2. Select the pop-up menu button to open the menu.
3. Select **Report Map Error** from the pop-up menu.



4. Select the type of map correction you want to apply.

**Note:** If you want to report a map correction of a type not shown in the menu, use the [Map Share Reporter](#) at [tomtom.com](http://tomtom.com).



5. Follow the instructions for your chosen type of map correction.
6. Select **Report**.
7. Connect your PRO to [MyDrive](#) to send your map correction report to TomTom and receive map corrections from other TomTom users.

### Creating a map correction report from a marked location

If you see a map error while you are driving, you can mark the location so you can report the error later.

**Tip:** You can mark your current location even when you are driving.

**Important:** Do not report map errors while you are driving.

1. In the map view or the guidance view, select the current location symbol or the speed panel. The Quick Menu opens.



2. Select **Mark Location**.  
The marked location is stored in My Places with the date and time you saved the location.
3. In the Main Menu, select **My Places**.
4. Open the **Marked locations** folder and select the marked location.

The marked location is shown on the map.

5. Select **Report Map Error** from the pop-up menu.
6. Select the type of map correction you want to apply.

**Note:** If you want to report a map correction of a type not shown in the menu, use the [Map Share Reporter](#) at [tomtom.com](http://tomtom.com).

7. Follow the instructions for your chosen type of map correction.
8. Select **Report**.

The marker for the marked location is removed from the map.

9. Connect your PRO to [MyDrive](#) to send your map correction report to TomTom and receive map corrections from other TomTom users.

## Types of map correction

There are several types of map correction available.

**Note:** If you want to report a map correction of a type not described below, use the [Map Share Reporter](#) at [tomtom.com](http://tomtom.com).

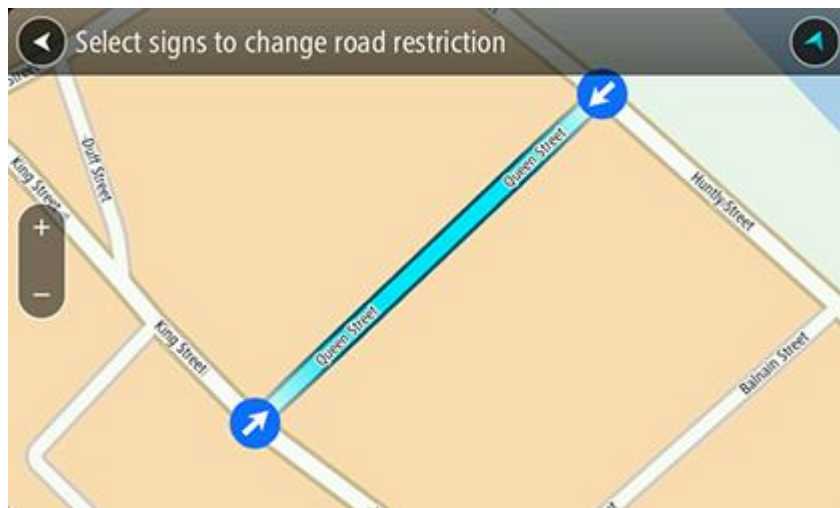
For all map corrections described below, you need to connect your PRO to [MyDrive](#) to send your map correction report to TomTom and receive map corrections from other TomTom users.

### Road Restriction

Select this option to block or unblock a road. You can block or unblock the road in one or both directions by doing the following:

1. Press and hold to select the location of the map correction on the map view.
2. Select the pop-up menu button to open the menu.
3. Select **Report Map Error** from the pop-up menu.
4. Select **Road Restriction**.

Select the road sign at either end of the road to change it from open to closed or vice versa.



5. Select **Report**.

### Street Name

Select this option to correct an incorrect street name.

1. Press and hold to select the location of the map correction on the map view.
2. Select the pop-up menu button to open the menu.
3. Select **Report Map Error** from the pop-up menu.
4. Select **Street Name**.
5. Enter the correct street name.
6. Select **Report**.

### Turn Restriction

Select this option to report incorrect road turn restrictions.

1. Press and hold to select the location of the map correction on the map view.
2. Select the pop-up menu button to open the menu.
3. Select **Report Map Error** from the pop-up menu.
4. Select **Turn Restriction**.
5. If the incorrect crossing is shown, choose **Select another crossing**.
6. Select the approach direction.  
The map rotates so that the direction you are coming from is shown at the bottom of the screen.
7. Select the traffic signs in turn to change the turn restrictions for each road at the crossing.



8. Select **Report**.

### Speed Limit

Select this option to correct the speed limit on the map.

1. Press and hold to select the location of the map correction on the map view.
2. Select the pop-up menu button to open the menu.
3. Select **Report Map Error** from the pop-up menu.
4. Select **Speed Limit**.
5. Select the correct speed limit.

If the correct limit is not shown, scroll left or right through the available speed limits.

6. Select **Report**.

# Safety Cameras

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## About safety cameras

The Safety Cameras service warns you about the following camera locations:

- Fixed safety camera locations.
- Speed trap locations.
- Speed trap hotspots.
- Average safety camera locations.
- Speed enforcement zones.
- Red light camera locations.
- Traffic restriction cameras.

The Safety Cameras service also warns you about the following safety hazards:

- Accident blackspot locations.
- Traffic jams.

**Note:** TomTom services are not available on all PRO devices.

**Note:** TomTom services are not available in all countries or regions, and not all services are available in all countries or regions. For more information on available services in each region, go to [tomtom.com/services](https://tomtom.com/services).

## Safety Camera warnings


















Safety camera warning sounds are played for the most common types of safety camera. To [change the way you are warned](#) about speed cameras, select **Sounds & Warnings** in the [Settings](#) menu.

Warnings are given as you approach a safety camera. You are warned in several ways:

- A symbol is shown in the route bar and on your route on the map.
- Your distance to the safety camera is shown in the route bar.
- You hear a warning sound as you get near the camera.
- While you are approaching a camera or driving in an average speed zone, your speed is monitored. If you drive more than 5 km/h or 3 mph over the speed limit the route bar turns red. If you drive less than 5 km/h or 3 mph over the speed limit the route bar turns orange.

**Tip:** In the map view or guidance view, you can select a safety camera symbol in the route bar to see the type of camera, the maximum speed and also the length of an average speed zone. In the map view, you can also select a safety camera that is shown on your route.



Symbol shown on map	Symbol shown in route bar	Description
		<b>Safety camera</b> - this type of camera checks the speed of passing vehicles and is fixed in one place.
		<b>Speed trap</b> - this type of camera checks the speed of passing vehicles and can be moved to different locations.
		<b>Speed trap hotspots</b> - this type of warning shows places where speed traps are often used.
		<p><b>Average speed safety cameras</b> - these types of cameras measure your average speed between two points. You are warned at the start and end of the average speed zone.</p> <p>While you are driving in an average speed zone, your average speed is shown, instead of your current speed. The distance to the end of the area is shown in the route bar.</p>
		<p><b>Speed enforcement zones</b> - these zones can contain multiple safety cameras.</p> <p>You are warned at the start and end of a speed enforcement zone. While you are driving in a speed enforcement zone, your current speed is shown, and the visual warning is shown in the route bar.</p>
	 	<p><b>Red light camera</b> - this type of camera checks for vehicles breaking traffic rules at traffic lights. There are two types of red light safety cameras - those which check if you drive through a red light and those which check for driving through a red light together with speeding.</p>
		<b>Traffic restriction</b> - this type of warning warns you about restricted roads.
		<p><b>Accident hotspot</b> - this type of warning is given for a place where road traffic accidents have historically been concentrated.</p> <p>You are warned at the start and end of the accident hotspot. While you are driving in an accident hotspot, your current speed is shown. When you are in the hotspot, the visual warning continues to be shown in the route bar.</p>

Symbol shown on map	Symbol shown in route bar	Description
		<b>Traffic jams</b> - warnings are given in the route bar for traffic jams.

## Changing the way you are warned

To change the way you are warned about safety cameras, select the **Sounds and Warnings** button in the [Settings](#) menu.



You can then set how you want to be warned for the different types of cameras and safety hazards. You can change settings for whether you want to be warned, never warned or warned only if you are speeding.

For example, to change how you are warned when you approach a safety camera, do the following:

1. Select **Sounds and Warnings** in the **Settings** Menu.
2. Select **Safety camera warnings**.
3. Select **Safety cameras**.
4. Select one of the following warning options:
  - **Always**.
  - **Only when speeding**.
  - **Never**.
5. Select the back button.

**Tip:** To turn off all audible warnings, select **Settings**, followed by **Sounds and Warnings** and then turn off **Warning sounds**.

## Reporting a new safety camera

If you pass a new safety camera that you were not warned about, you can report it instantly.

**Note:** To report a safety camera, you must be connected to TomTom services and logged in to your MyTomTom account.

You can report a safety camera in two ways:

### Using the quick menu to report a safety camera

1. Select the current location symbol or the speed panel in the guidance view.
  2. Select **Report Safety Camera** from the pop-up menu.
- You see a message thanking you for adding the camera.

**Tip:** If you make a mistake when reporting a camera, select **Cancel** in the message.

The safety camera is saved on your PRO automatically and also sent to other users.

### Using the Main Menu to report a safety camera

1. Select the Main Menu button to open the Main Menu.



2. Select **Report Safety Camera**.



You see a message thanking you for adding the camera.

**Tip:** If you make a mistake when reporting a camera, select **Cancel** in the message.

The safety camera is saved on your PRO automatically and also sent to other users.

### Confirm or remove a speed trap

You can confirm the presence of a speed trap or remove a speed trap if it is no longer present.

1. Just after you pass a speed trap, in the route bar you are asked if the camera was still there.
2. Select **Yes** if the speed trap is still there.
3. Select **No** if the speed trap has been removed.

If you select No, the speed trap is removed from your map.

### Updating locations for cameras and hazards

The locations of safety cameras can change frequently. New cameras can also appear without warning and the locations for other hazards, such as accident hotspots, may also change.

When connected to TomTom services, your TomTom PRO receives all camera updates for fixed and mobile camera locations in real time. You do not need to do anything to receive updates – they are sent to your PRO automatically.

# Danger Zones

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## About danger zones and risk zones

The Danger Zones service warns you about danger zones and risk zones on your route when you are in France.

Since January 3, 2012, it has been illegal to receive warnings about the positions of fixed safety cameras or speed traps when you are driving in France. To be compliant with this change in French law, safety camera locations are no longer reported but instead areas of danger are indicated as danger zones and risk zones.

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**Important:** Outside of France, you receive warnings about safety cameras. Inside France, you receive warnings about danger zones and risk zones. When you cross the border, the type of warning you receive changes.

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A danger zone is a zone specified by French law. A risk zone is a temporary danger zone reported by users. The Danger Zones service warns you about both danger zones and risk zones in the same way.

Danger zones and risk zones may or may not contain one or more safety cameras or a range of other driving hazards:

- Specific locations are not available and a danger zone icon is shown instead as you approach the zone.
- The minimum length of the zone depends on the road type and is 300 m for roads in developed areas, 2000 m (2 km) for secondary roads and 4000 m (4 km) for highways.
- The location of one or more safety cameras, if any, can be at any point within the zone.
- If two danger zones are close to each other, the warnings can be merged into a single longer zone.

Information about the location of zones is continually updated by TomTom and other users and frequently sent to your PRO so that you always have the latest information. You can also contribute by reporting new risk zone locations.

**Note:** You cannot remove a danger zone or a risk zone.

**Note:** TomTom services are not available on all PRO devices.

**Note:** TomTom services are not available in all countries or regions, and not all services are available in all countries or regions. For more information on available services in each region, go to [tomtom.com/services](http://tomtom.com/services).







## Danger zone and risk zone warnings

Warnings are given 10 seconds before you reach a danger zone or risk zone. You are warned in several ways:

- A symbol is shown in the route bar and on your route on the map.
- Your distance to the start of the zone is shown in the route bar.
- You hear a warning sound as you get near the start of the zone.

- While you are approaching a zone or driving in a zone, your speed is monitored. If you drive more than 5 km/h or 3 mph over the speed limit the route bar turns red. If you drive less than 5 km/h or 3 mph over the speed limit the route bar turns orange.
- While driving within a zone, your distance to the end of the zone is shown in the route bar.

Warning sounds are played for these types of zones:

Symbol shown on map	Symbol shown in route bar	Description
		<b>Danger zone</b> - this type of warning is only given in France. You are warned at the start and end of the danger zone.
		<b>Risk zone</b> - this type of warning is only given in France. You are warned at the start and end of the risk zone.
		<b>Traffic jams</b> - warnings are given in the route bar for traffic jams.

To [change the way you are warned](#) about danger zones and risk zones, select **Sounds & Warnings** in the [Settings](#) menu.

## Changing the way you are warned

To change the way you are warned about danger zones, select the **Sounds and Warnings** button in the [Settings](#) menu.



You can change settings for whether you want to be warned or not.

For example, to change how you are warned when you approach a danger zone, do the following:

1. Select **Sounds and Warnings** in the **Settings** Menu.
2. Select **Safety warnings**.
3. Select **Danger zones**.
4. Select whether you always want to be warned or warned only when you are speeding. Select **Never** to turn off the warning.
5. Select the back button.

**Tip:** To turn off all audible warnings, select **Settings**, followed by **Sounds and Warnings** and then turn off **Warning sounds**.

## Reporting a risk zone

If you pass a new temporary risk zone that you were not warned about, you can report it instantly.

**Note:** To report a risk zone, you must be connected to TomTom services and logged in to your MyTomTom account.

If a new temporary risk zone is reported directly before or after an existing risk or danger zone, the new zone is added to the existing zone.

If enough Danger Zones users report a new risk zone, that zone may become a danger zone and be available for all subscribers.

To report a risk zone, do the following:

1. Select the Main Menu button to open the Main Menu.



2. Select **Report Risk Zone**.



You see a message thanking you for adding the risk zone.

**Tip:** If you make a mistake when reporting a risk zone, select **Cancel** in the message.

The risk zone is saved on your device automatically and also sent to other users. A reported risk zone stays on your device for three hours.

## Updating locations for danger zones and risk zones

The locations of danger zones and risk zones can change frequently. New zones can also appear without warning.

Your TomTom PRO receives all zone updates in real time. You do not need to do anything to receive updates – they are sent to your PRO automatically.

# My Places

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## About My Places

My Places provides an easy way to select a location without the need to search for the location each time. You can use My Places to create a collection of useful addresses.

The following items are always in My Places:

- **Home** - Your home location can be your home address or somewhere you often visit, such as your office. This feature provides an easy way to navigate there.
- **Recent destinations** - Select this button to select your destination from a list of locations you have recently used as destinations. These also include your stops.
- **Marked locations** - You can mark a location and temporarily add it to My Places.

You can add a location to My Places directly in [My Places](#), by [selecting a location](#) from the map, by [searching for a location](#) or by [marking a location](#).

Your home location, marked locations, and the locations that you have added appear in a list in My Places and are shown with a marker on the map.



## Setting your home location

You can set your home location in the following ways:

### Setting your home location using My Places

1. In the Main Menu, select **My Places**.
2. Select **Add Home**.
3. To select a home location, do one of the following:
  - Zoom in on the map at the location you want to select. Press and hold to select the location, then select the home location symbol.



- Select the Search button and search for a location. Select a location to set as home. Select **Set home location**.

### Setting your home location using the map

1. In the Map View, move the map and zoom in until you can see your home location.
2. Select the location by pressing and holding the screen for about one second.  
A pop-up menu shows the nearest address.
1. Open the pop-up menu and select **Add to My Places**.
2. In the name bar, enter the name "Home".

**Note:** "Home" must have a capital letter H.

3. Select **Add**.  
Your home location is shown on the map.

### Changing your home location

You can change your home location in the following ways.

#### Changing your home location using My Places

1. In the Main Menu, select **My Places**.
2. Select **Home**.  
Your home location is shown on the map, with a pop-up menu.



3. Select **Edit Location**.
4. To select a new home location, do one of the following:
  - Zoom in on the map at the location you want to select. Press and hold to select the location, then select the home location symbol.
  - Select the **Search** button and search for a location. Select a location to set as home. Select **Set home location**.

### Changing your home location using the map

1. In the Map View, move the map and zoom in until you can see your home location.
2. Select the location by pressing and holding the screen for about one second.  
A pop-up menu shows the nearest address.
1. Open the pop-up menu and select **Add to My Places**.
2. In the name bar, enter the name "Home".



**Note:** "Home" must have a capital letter H.

3. Select **Add**.  
Your home location is changed to the new location.

### Adding a location from My Places

1. In the Main Menu, select **My Places**.
2. Select **Add a new place**.
3. To select a location, do one of the following:
  - Zoom in on the map at the location you want to select. Press and hold to select the location, then select the add location symbol.
  - Search for a location. Select **Show on Map**, then select the add location symbol.



The name of the location appears in the edit screen.

4. Edit the name of the location so you can easily recognize it.
5. Select **Done** to save your location in the My Places list.

### Add a location to My Places from the map

1. [Move the map](#) and zoom in until you can see the destination that you want to navigate to.
2. Press and hold to select the location.



3. Select the pop-up menu button.



4. Select **Add to My Places**.  
The name of the location is shown in the edit screen.
5. Edit the name of the location so you can easily recognize it.
6. Select **Done** to save your location in the My Places list.  
The location you added is shown with a marker on the map.

## Adding a location to My Places using search

1. In the Main Menu, select **Search**.
2. Search for a location.
3. Select the location then select **Show on map**.
4. When the map view shows the location, select the pop-up menu button.



5. Select **Add to My Places**.  
The name of the location appears in the edit screen.
6. Edit the name of the location so you can easily recognize it.
7. Select **Done** to save your location in the My Places list.

## Adding a location to My Places by marking

To mark a location and temporarily add it to My Places, do the following:

1. Make sure that your current location is the location you want to mark.
2. Select the current location symbol or the speed panel in the guidance view to open the quick menu.
3. Select **Mark Location**.
4. Once marked, the location is saved in My Places in the Marked Locations list.

If you want to permanently save a marked location, add it My Places by doing the following:

1. From the main menu, select **My Places**.
2. Select **Marked Locations** and choose your location from the list.  
Your location is shown on the map.
3. Select **Add to My Places** from the pop-up menu.  
The name of the location appears in the edit screen.
4. Edit the name of the location so you can easily recognize it.
5. Select **Add**.

## Deleting a recent destination from My Places

1. In the Main Menu, select My Places.
2. Select **Recent Destinations**.
3. Select **Edit List**.
4. Select the destinations you want to delete.
5. Select **Delete**.

## Deleting a location from My Places

1. In the Main Menu, select **My Places**.
2. Select **Edit List**.
3. Select the locations you want to delete.
4. Select **Delete**.

# Settings

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## Driver & Vehicle

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

Here you can identify yourself as a driver, connect your PRO to a LINK device that is installed in your vehicle, select the type of vehicle you use your device in, adjust the odometer to align with the odometer of your vehicle, and enter your vehicle's license plate number.

## Driver

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

Select **Driver** to identify yourself as a registered driver for the office.

1. Select your name from the list of drivers.  
You can filter the list by entering your name at the top.
2. Enter your individual PIN.
3. Tap the arrow button.

## Vehicle

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

Select **Vehicle** to search for the TomTom LINK device installed in your car and to connect your PRO to the LINK device.

When you have selected **Vehicle**, your PRO immediately starts searching for LINK devices. This can take some time.

1. Select your LINK device from the list.  
The name starts with LINK followed by the serial number of your LINK or the license plate number of your vehicle. You can find the serial number on the outside of your LINK.
2. If you connect the devices for the first time, enter the activation code found in your WEBFLEET contract confirmation and tap the arrow button.

The connection status symbol in the WEBFLEET panel in the map or guidance view shows your PRO is connected to the office.

## Profile

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

Select **Profile** to select a vehicle type, define the dimensions and weight of your vehicle and a maximum speed that your vehicle should drive.

The profile settings you make here influence routing preferences.

### Selecting the vehicle type

To set the vehicle type do the following.

1. Select **Vehicle Type**.
2. Select the type of vehicle from the list.

If you cannot find the type of vehicle you have in the list, select **Others**.

### Defining the dimensions, weight and maximum speed

To define the dimensions, weight and maximum speed, do the following.

1. Tap in the fields for **Length / Width / Height** on the right.
2. Type in the dimensions in the respective fields.
3. Tap the **Next** button.
4. Type in the respective fields the numbers for weight and maximum weight per axle.
5. Tap the **Next** button.
6. Type in the maximum speed.
7. Tap the **Done** button.

### License Plate

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

To enter the license plate number of your vehicle, do the following.

1. Tap **License Plate**.
2. Type the license plate number of your vehicle using the keyboard.
3. Tap the Return button.

### Odometer

Select **Settings** in the Main Menu, then select **Driver & Vehicle**.

To adjust the odometer according to the odometer of your vehicle, do the following.

1. Select **Odometer**.
2. Tap the arrows to adjust the mileage.

### WEBFLEET Messaging

Select **Settings** in the Main Menu, then select **WEBFLEET Messages**.

On this screen, you can change these settings:

- **Incoming WEBFLEET messages**  
Select this setting to control whether incoming messages from WEBFLEET are read out loud.
- **Incoming orders**  
Select this setting to control whether incoming orders are read out loud.
- **Started orders**  
Select this setting to control whether an order is read out loud when you start it.

## Appearance

Select **Settings** in the Main Menu, then select **Appearance**.



On this screen, you can change these settings:

- **Display**  
Select [Display](#) to change the appearance of the display.
- **Route bar**  
Select [Route bar](#) to change the information you see in the route bar.
- **Guidance view**  
Select [Guidance view](#) to change the information you see in the guidance view.
- **Automatic zoom**  
Select Automatic zoom to change how you view a crossing as you drive.
- **Show green speed advice**

Note: Green speed advice is only available if you have a TomTom LINK 5xx/4xx installed that is connected to a TomTom ecoPLUS/LINK 105.

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

- **Automatic map view switching**  
By default, automatic changing of views is on. This means, for example, that your PRO shows the map view when an alternative route is being suggested, along with several other sets of circumstances. Also, for example, that your PRO shows the guidance view when you start driving and you start to accelerate. Select this setting if you want to turn off automatic changing between guidance view and map view.
- **Show previews of highway exits**  
Select this setting to control the full screen preview when you approach highway exits.
- **Fuel information**  
If you are using your TomTom PRO in combination with a TomTom LINK 105/TomTom ecoPLUS and a LINK4xx/5xx installed in your vehicle, [information about fuel efficient or eco-friendly driving](#) is shown in the [WEBFLEET panel](#). Here you can select to either show an indicator for safe and eco-friendly driving, current fuel consumption or an indicator for average fuel consumption to give you immediate feedback on safe and eco-friendly or fuel-efficient driving.

## Display

Select **Settings** in the Main Menu, then select **Appearance**.



Theme color

Select **Theme color** to change the accent color used in the menus, buttons and icons.

Brightness

Select **Brightness** to change the following settings:

- **Day brightness**  
Move the slider to adjust the brightness level of the screen during the day.
- **Night brightness**  
Move the slider to adjust the brightness level of the screen during the night.

Select **Switch to night colors when dark** to automatically switch to night colors when it gets dark.

Size of text and buttons

Select **Size of text and buttons** to change the size of the text and the buttons you see on the screen.

**Note:** This feature is only available on devices with a 6 inch / 15 cm or larger screen.

Drag the slider to change the text and button size to small, medium or large, then select **Apply this change**. Your PRO restarts and applies the change.

## Route Bar

Select **Settings** in the Main Menu, then select **Appearance**.



Select [Arrival information](#) to change the arrival information you see in the route bar.

Select Route information to change the route information you see on the route bar.

Show current time

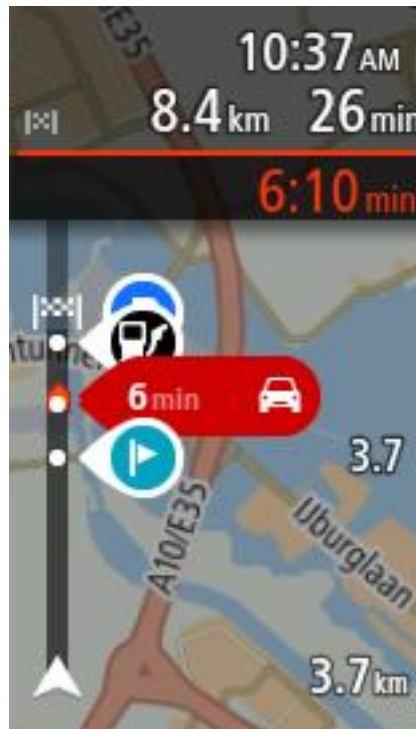
Select this setting to show the current time in the guidance view. When switched on, the current time is shown at the bottom of the route bar.

Show wide route bar if possible

The wide route bar is not shown by default. You can select this setting to turn on the wide route bar in the guidance view.

**Note:** The wide route bar can only be shown if the screen is wide enough.

When the wide route bar is shown, you see more information about your route. For example, you see time and distance to traffic and more.



## Arrival information

Select **Arrival information** to change the following settings:

- **Show remaining distance**  
Select this setting to show the remaining distance left to travel in the arrival information panel during navigation.
- **Show remaining time**  
Select this setting to show the remaining time left to travel in the arrival information panel during navigation.
- **Switch between distance and time automatically**  
Select this setting to control the automatic switching between remaining distance and remaining time in the arrival information panel.
- **Show arrival information for**  
Use this setting to control whether you want to see information about the destination or the next stop in the arrival information panel.

**Tip:** To find out where the different panels are in the guidance view or map view, see [What's on the screen](#).

## Route Information

You can choose to see any of the following in the route bar:

- **Parking**  
Select this setting to see parking lots and parking.

- **Gas stations**  
Select this setting to see gas stations on your route.
- **Stops**  
Select this setting to see stops on your route.
- **Rest areas**  
Select this setting to see rest areas on your route.
- **Coasting advice**  
Select this setting to see coasting\* advice.
- **Shift up advice**  
Select this setting to see shift up advice.

\* Coasting means keeping the car moving, without accelerating while the car remains in gear. You should not travel while the car is out of gear or with the clutch depressed. This is dangerous as it reduces driver control.

## Guidance view

Select **Settings** in the Main Menu, then select **Appearance**.



- **Show current street name**  
This setting displays the name of the street you driving along on the guidance view.
- **Guidance view style**  
Select this setting to choose from 3D or 2D versions of the guidance view. Both the 2D and 3D guidance views move in your direction of travel.

## Automatic Zoom

Select **Settings** in the Main Menu, then select **Appearance**.



Select **Automatic zoom** to change settings for the automatic zoom in Guidance view when you approach a turn or a junction. Zooming in can make the turn or junction easier to drive.

- **Zoom in to next turn**  
All the turns and junctions on your route are shown zoomed in to the maximum level.
- **Based on road type**  
The turns and junctions on your route are shown zoomed in to the standard level for the type of road you are on.
- **None**  
None of the turns and junctions on your route are shown zoomed in.



## Voices

Select **Settings** in the Main Menu, then select **Voices**.



### Choosing a voice

Select **Choose a voice** to change the voice that gives spoken directions and other route instructions.

A wide range of voices are available. There are computer voices which can read street names and other information directly from the map and there are recorded voices which have been recorded by actors.

**Note:** Computer voices are not available in all languages.

If you need a computer voice and your language is unavailable, then you are asked to choose from a list of installed computer voices available for the country you are in.

### Instruction settings

- **Read early instructions out loud**

For example, if you turn on this setting, you could hear early instructions such as "After 2 mi take the exit right" or "Ahead, turn left."

**Note:** When a recorded voice is chosen, you see only this setting because recorded voices cannot read out road numbers, road signs, etc.

- **Read road numbers out loud**

Use this setting to control whether road numbers are read out loud as part of navigation instructions. For example, when road numbers are read out loud, you hear "Turn left onto A100."

- **Read road sign information out loud**

- Use this setting to control whether road sign information is read out loud as part of navigation instructions. For example, "Turn left onto A302 Bridge Street towards Islington."

- **Read street names out loud**

Use this setting to control whether street names are read out loud as part of navigation instructions. For example, when street names are read out loud, you hear "Turn left Graham Road towards Hackney."

- **Read foreign street names out loud**

Use this setting to control whether foreign street names are read out loud as part of navigation instructions, such as "Turn right Champs Élysées." For example, an English computer voice can read and pronounce French street names but pronunciation may not be completely accurate.

## Voice Control

**Note:** Voice control is not supported on all devices or in all languages.

Select **Settings** in the Main Menu, then select **Voice Control**.



- **Start voice control when I say "Hello TomTom"**  
Select this setting to start [voice control](#) when you say the wake-up phrase. The default wake-up phrase is "Hello TomTom," but you can make your own wake-up phrase.
- **Change the wake-up phrase**  
Use this setting to make your own wake-up phrase.
- **Use voice to accept an alternative route**  
Use this setting to control the ability to accept an alternative route by using your voice. When an alternative route can save you time, the number of minutes is also spoken and not just shown on the screen.

## Maps

Select **Settings** in the Main Menu, then select **Maps**.



### Changing the map

Select **Change map** to change the map that you are using.

You can choose from maps stored either in internal memory or on memory cards.

**Note:** Although you can store more than one map on your device, you can only use one map at a time for planning and navigation.

## Route Planning

Select **Settings** in the Main Menu, then select **Route Planning**.



### When a faster route is available

If a faster route is found while you are driving, TomTom Traffic can replan your trip to use the faster route. Select from the following options:

- **Always take the fastest route**
- **Ask me so I can choose**
- **Don't ask me**

### Always plan this type of route

The types of route you can choose from are as follows:

- **Fastest route** - the route which takes the least time.
- **Shortest route** - the shortest distance between the locations you set. This may not be the quickest route, especially if the shortest route is through a town or city.
- **Most eco-friendly route** - the most fuel-efficient route for your trip.
- **Avoid interstate highways** - this type of route avoids all highways.
- **Walking route** - a route designed for making the trip on foot.
- **Bicycle route** - a route designed for making the trip on a bicycle.

### Avoid on every route

You can choose to avoid ferries and car shuttle trains, toll roads, carpool lanes, and unpaved roads. Set how your TomTom should manage each of these road features when the device calculates a route.

Carpool lanes are sometimes known as High Occupancy Vehicle Lanes (HOV) and are not present in every country. To travel on these lanes, you may need to have more than one person in the car, for example, or the car may need to use environmentally-friendly fuel.

### Sounds and Warnings

Select **Settings** in the Main Menu, then select **Sounds & Warnings**.



On this screen, you can change the sounds and warnings settings.

### Warning type

Warning type

You can choose the type of warnings you want to hear when you are driving:

- **Read-aloud warnings**  
Hear spoken warnings and warnings sounds.
- **Warning sounds**  
Hear only warning sounds.
- **None**  
No warning sounds are given.

### Safety camera warnings

Select **Settings** in the Main Menu, then select **Sounds & Warnings**.



Select **Safety camera warnings**. You can then set how you want to be warned for the different types of cameras and safety hazards. You can change settings for advance warning time and whether you want to be warned, never warned or warned only if you are speeding.

## Safety warnings

Select **Settings** in the Main Menu, then select **Sounds & Warnings**.



Select **Safety warnings**. You can then set how you want to be warned for the different types of danger zones and safety hazards. You can change settings for advance warning time and whether you want to be warned, never warned or warned only if you are speeding.

- **Danger zones**

This type of warning is only given in France where you are only warned about [danger zones](#).

- **Accident hotspots**

This type of warning is given for a place where road traffic accidents have historically been concentrated.

- **Risk zones**

- This type of warning is only given in France where you are only warned about [danger zones](#).

- **Traffic jams**

Traffic jam warnings in the route bar are part of [TomTom Traffic](#). You can choose never to be warned or to be warned when approaching a jam too quickly.

- **When speeding**

This warning is given as soon as you exceed the speed limit by more than 5km/h or 3 mph. When you are speeding, the speed panel also turns red in the guidance view.

## Screen touch sounds

Select **Settings** in the Main Menu, then select **Sounds & Warnings**.



Switch on **Screen touch sounds** to hear a click when you select an item or touch a button. The click sound means that your selection or touch has been understood.

## Read traffic warnings out loud

Select **Settings** in the Main Menu, then select **Sounds & Warnings**.



Switch on **Read traffic warnings out loud** to hear spoken warnings about traffic on your route.

## Language and Units

Select **Settings** in the Main Menu, then select **Language & Units**.



On this screen, you can change the following settings:

- **Language**

You can see your currently selected language on this screen. Select this setting to change the language used for all buttons and messages that you see on your PRO.

When you change the language setting, the voice automatically changes and units are set to automatic.
- **Country**

You can see your currently selected country on this screen. Select this setting to change the country. When you change the country, the time/date format, distance units and voice are changed automatically. The list includes the countries from the maps currently installed on your device.
- **Keyboards**

Select this setting to choose from a list of available keyboards.

You use the keyboard to enter names and addresses, such as when you plan a route or search for the name of a town or a local restaurant.
- **Units**

Select this setting to choose the units used on your device for features such as route planning. If you want the units to be set by the GPS, select **Automatic**.
- **Time and date**

The time and date are automatically set by satellite clocks but you can change the format of both the time and date using these settings.

## System

Select **Settings** in the Main Menu, then select **System**.



On this screen, you can change these settings:

- **About**

This is an information screen rather than a setting and shows you information about your TomTom PRO. You may be asked to go to this screen during a call to TomTom Customer Support or you may need to enter information taken from this screen when using the TomTom Shop.

Information includes: Serial number, Application version, Installed maps, Product certifications, MyTomTom account details, Free space, Copyright, Licenses.
- **Send information**

Select this setting to control whether you are asked about sending information to TomTom every time your device starts.

- **Battery settings**

Select this setting to control power saving options on your device.

- **GPS signal settings**

Select this setting to control whether you want to retrieve the GPS signal from the TomTom LINK device installed in the car and connected to your PRO, or the GPS signal of your PRO device.

- **Reset**

Select this setting to delete all your saved places and settings and restore the standard factory settings to your TomTom PRO. This includes the language, voice and warning settings.

This is not a software update and will not affect the version of the software application installed on your device.

## Help

Select **Help** from the Main Menu or the Settings menu.



On this screen, you can see the following information:

- **Voice control**

**Note:** Voice control is not supported on all devices or in all languages.

Select this option to see the following information about voice control:

- **How to use voice control**
- **Tips for using voice control**
- **Which commands can I say?**

- **About**

This is an information screen rather than a setting and shows you information about your TomTom PRO. You may be asked to go to this screen during a call to TomTom Customer Support or you may need to enter information taken from this screen when using the TomTom Shop.

- **WEBFLEET connection status**

Select this option to see information about the Bluetooth and mobile network connection and to see information about the LINK that is connected to the PRO.

## More help

You can get further help by going to [business.tomtom.com/support](https://business.tomtom.com/support).

For warranty and privacy information go to [business.tomtom.com/legal](https://business.tomtom.com/legal).

# Product certification

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## Finding product certification information on your device

To find product certification information, such as the ICASA-approved certification number, do the following on your PRO:

1. Select **Settings** in the Main Menu.
2. Select **System**.



3. Select **About**.
4. Select **Legal information**.
5. Select **Certificates**.
6. You then see the relevant product certification information for your PRO, for example, ICASA.

# MyDrive

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## About MyDrive

MyDrive is a web-based tool that helps you manage the contents and services of your TomTom PRO navigation device. You use MyDrive to get map and software updates, as well as perform troubleshooting or allow customer support to perform remote diagnostics.

For businesses with a large number of devices we recommend updating devices using an SD card. Content update using an SD card facilitates the update of multiple devices in parallel. Please contact your TomTom Telematics partner for more details. MyDrive should only be used for troubleshooting when advised by customer support.

**Tip:** We recommend using a broadband internet connection whenever you connect your navigation device to MyDrive.

## About MyDrive Connect

In order to use MyDrive, you need to install MyDrive Connect on your computer.

MyDrive Connect is an application that allows your PRO to communicate with the MyDrive website. MyDrive Connect needs to be running all the time that your PRO is connected to your computer.

## Setting up MyDrive

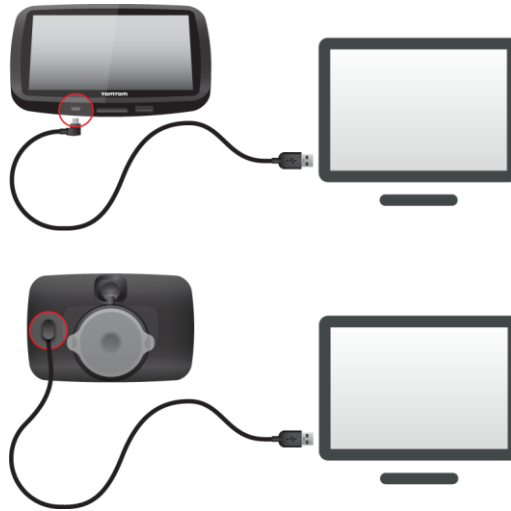
To set up MyDrive, do the following:

1. Connect your computer to the internet.
2. Open a browser and go to [business.tomtom.com/getstarted](https://business.tomtom.com/getstarted).
3. Click **Get Started**.
4. You may have to select your country to continue.
5. On the left hand side, click **Download**.

Your browser will download the MyDrive support application MyDrive Connect, which needs to be installed on your computer in order to connect your device to MyDrive. Follow the instructions on the screen if you are asked questions while downloading.



6. When prompted, connect your device to your computer using the USB cable. Then, turn your device on.



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**Important:** You should plug the USB cable directly into a USB port on your computer and not into a USB hub or USB port on a keyboard or monitor.

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Once MyDrive Connect is installed, you can access MyDrive from the notification area on your desktop.



**Tip:** When you connect your navigation device to your computer, MyDrive Connect tells you if there are any updates for your device.

# Addendum

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## Important Safety Notices and Warnings

### Global Positioning System (GPS) and Global Navigation Satellite System (GLONASS)

The Global Positioning System (GPS) and Global Navigation Satellite System (GLONASS) systems are satellite-based systems that provide location and timing information around the globe. GPS is operated and controlled by the Government of the United States of America, which is solely responsible for its availability and accuracy. GLONASS is operated and controlled by the Government of Russia, which is solely responsible for its availability and accuracy. Changes in GPS or GLONASS availability and accuracy, or in environmental conditions may impact the operation of this device. TomTom disclaims any liability for the availability and accuracy of GPS or GLONASS.



### Safety messages

#### Use with care

Use of TomTom products while driving still means that you need to drive with due care and attention.

Your device is intended to serve as a driving aid and is not a substitute for driving with due care and attention. Always obey posted road signs and applicable laws. Distracted driving can be extremely dangerous. Please do not operate this device in any manner that diverts a driver's attention from the road in an unsafe manner. TomTom recommends using the hands-free systems where available and pulling over to a complete stop at a safe location in order to interact with the device.

#### Notice for oversized/commercial vehicles

If a truck map is not installed on this product then this product is intended for use only on cars and light commercial vehicles without a trailer, because the product will not provide appropriate routes for oversized and commercial vehicles, buses, or campers and recreational vehicles. If you are operating one of those vehicle types, please visit [tomtom.com](http://tomtom.com) to find an appropriate product with maps containing height and weight restrictions.

#### Aircraft and hospitals

Use of devices with an antenna is prohibited on most aircraft, in many hospitals and in many other locations. This device must not be used in these environments.

### Safety messages

Please read and take note of the following important safety advice:

- Check your tire pressures regularly.
- Service your vehicle regularly.

- Medication can affect your riding or driving ability.
- Always use seat belts if available.
- Don't drink and drive.
- Most accidents happen less than 5 km / 3 miles from home.
- Obey the rules of the road.
- Always use your turn signals.
- Every 2 hours, take a break for at least 10 minutes.
- Keep your seat belts on.
- Keep a safe distance from the vehicle in front.
- Before setting off on a motorcycle, fasten your helmet correctly.
- When riding a motorcycle, always wear protective clothing and equipment.
- When riding a motorcycle, be extra vigilant and always ride defensively.

**Rating: 5V DC, 1.2A**

### **How TomTom uses your information**

Information regarding the use of personal information can be found at [tomtom.com/privacy](http://tomtom.com/privacy).

### **Battery**

This product uses a Lithium-Ion battery.

Do not use it in a humid, wet and/or corrosive environment. Do not put, store or leave your product in a high temperature location, in strong direct sunlight, in or near a heat source, in a microwave oven or in a pressurized container, and do not expose it to temperatures over 122°F / 50°C. Failure to follow these guidelines may cause the battery to leak acid, become hot, explode or ignite and cause injury and/or damage. Do not pierce, open or disassemble the battery. If the battery leaks and you come into contact with the leaked fluids, rinse thoroughly with water and seek medical attention immediately. For safety reasons, and to prolong the lifetime of the battery, remove your product from your vehicle when you are not driving and keep in a cool, dry place. Charging will not occur at low (below 32°F / 0°C) or high (over 113°F / 45°C) temperatures.

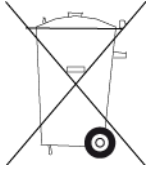
Temperatures: Standard operation: 32°F / 0°C to 113°F / 45°C; short period storage: -4°F / -20°C to 122°F / 50°C; long period storage: -4°F / -20°C to 95°F / 35°C.

**Important: Before you switch on the device, let the device acclimatize to the standard operating temperature range for at least 1 hour. Do not use the device outside of this temperature range.**

Caution: Risk of explosion if battery is replaced with an incorrect type.

Do not remove or attempt to remove the non-user-replaceable battery. If you have a problem with the battery, please contact TomTom customer support.

THE BATTERY CONTAINED IN THE PRODUCT MUST BE RECYCLED OR DISPOSED OF PROPERLY ACCORDING TO THE LOCAL LAWS AND REGULATIONS AND ALWAYS KEPT SEPARATE FROM HOUSEHOLD WASTE. BY DOING THIS YOU WILL HELP CONSERVE THE ENVIRONMENT. USE YOUR TOMTOM DEVICE ONLY WITH THE SUPPLIED DC POWER CORD (CAR CHARGER/BATTERY CABLE), AC ADAPTER (HOME CHARGER), IN AN APPROVED CRADLE OR USING THE SUPPLIED USB CABLE TO CONNECT TO A COMPUTER FOR BATTERY CHARGING.



If your device requires a charger, please use this device with the charger provided. For replacement chargers, go to [tomtom.com](http://tomtom.com) for information about approved chargers for your device.

The stated battery life is a maximum possible battery life. The maximum battery life will only be achieved under specific atmospheric conditions. The estimated maximum battery life is based on an average usage profile.

For tips on extending the battery life, see this FAQ: [tomtom.com/batterytips](http://tomtom.com/batterytips).

Do not disassemble or crush, bend or deform, puncture or shred your device.

Do not modify or remanufacture, attempt to insert foreign objects into the battery, immerse or expose to water or other liquids, expose to fire, explosion or other hazard.

Only use the battery for a system for which it is specified.

Only use the battery with a charging system that has been qualified for use with the system per this standard. Use of an unqualified battery or charger may present a risk of fire, explosion, leakage or other hazard.

Do not short circuit a battery or allow metallic conductive objects to contact battery terminals.

Replace the battery only with another battery that has been qualified with the system per this standard, IEEE-Std-1725-200x. Use of an unqualified battery may present a risk of fire, explosion, leakage or other hazard.

Promptly dispose of used batteries in accordance with local regulations.

Battery usage by children should be supervised.

Avoid dropping the device. If the device is dropped, especially on a hard surface, and the user suspects damage, please contact customer support.

Improper battery use may result in a fire, explosion or other hazard.

For those host devices that utilize a USB port as a charging source, the host device's user manual shall include a statement that the navigation device shall only be connected to products that bear the USB-IF logo or have completed the USB-IF compliance program.

## CE marking

This equipment complies with the requirements for CE marking when used in a residential, commercial, vehicular or light industrial environment, achieving all the appropriate provisions of the relevant legislation in the EU.

CE0168

## R&TTE directive

Hereby, TomTom declares that TomTom products and accessories are in compliance with the essential requirements and other relevant provisions of EU Directive 1999/5/EC. The declaration of conformity can be found here: [tomtom.com/legal](http://tomtom.com/legal).

## WEEE directive

The symbol on the product or its packaging indicates that this product shall not be treated as household waste. In line with EU Directive 2012/19/EU for waste electrical and electronic equipment (WEEE), this electrical product must not be disposed of as unsorted municipal waste. Please dispose of this product by returning it to the point of sale or to your local municipal collection point for recycling. By doing this you will help conserve the environment.



## Special Note Regarding Driving in California, Minnesota and Other States

California Vehicle Code Section 26708 which applies to those driving within the State of California restricts the mounting of a navigation device on the windshield to a seven-inch square in the lower corner of the windshield farthest removed from the driver or in a five-inch square in the lower corner of the windshield nearest to the driver and outside of an airbag deployment zone, if the system is used only for door-to-door navigation while the motor vehicle is being operated. Drivers in California should not mount the device on their side or rear windows.

Minnesota State Legislature Statutes Section 169.71, subdivision 1, section 2 restrict any person driving within the State of Minnesota from driving with a device suspended between the driver and the windshield.

Many other states have enacted laws which restrict the placement of any object or material on the windshield or side or rear window that obstructs a driver's clear view of the road. It is incumbent upon the driver to be aware of all applicable laws and to place the device in such a manner that will not interfere with his/her driving.

TomTom, Inc. bears no responsibility for and hereby disclaims all liability for any fines, penalties or damage incurred by a driver for violations of the law. While driving in any state with windshield mounting restrictions, TomTom recommends using the supplied Adhesive Mounting Disk or purchasing an alternative mounting system (for example, dashboard or air vents). See [tomtom.com](http://tomtom.com) for more information about these mounting options.

## FCC information for the user



THE DEVICE COMPLIES WITH PART 15 OF THE FCC RULES

### **Federal Communications Commission (FCC) Statement**

This equipment radiates radio frequency energy and if not used properly - that is, in strict accordance with the instructions in this manual - may cause interference to radio communications and television reception.

Operation is subject to the following two conditions: (1) this device may not cause harmful interference and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

This device has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

### **Important**

This equipment was tested for FCC compliance under conditions that included the use of shielded cables and connectors between it and the peripherals. It is important that you use shielded cables and connectors to reduce the possibility of causing radio and television interference. Shielded cables, suitable for the product range, can be obtained from an authorized dealer. If the user modifies the equipment or its peripherals in any way, and these modifications are not approved by TomTom, the FCC may withdraw the user's right to operate the equipment. For customers in the USA, the following booklet prepared by the Federal Communications Commission may be of help: "How to Identify and Resolve Radio-TV Interference Problems." This booklet is available from the US Government Printing Office, Washington, DC 20402. Stock No 004-000-00345-4.

FCC ID: S4L4FB40, S4L4FA50, S4L4FA60, S4L4FL50, S4L4FL60

IC ID: 5767A-4FB40, 5767A-4FA50, 5767A-4FA60, 5767A-4FL50, 5767A-4FL60

### **FCC RF Radiation Exposure Statement**

The transmitters within this device must not be co-located or operating in conjunction with any other antenna or transmitter.

## FCC Country Code Selection

The Country Code Selection feature is disabled for products marketed in the US or Canada. Per FCC regulations, all Wi-Fi products marketed in US must be fixed to US operation channels only.

### **Responsible party in North America**

TomTom, Inc., 24 New England Executive Park, Suite 410, Burlington, MA 01803

Tel: 866 486-6866 option 1 (1-866-4-TomTom)

### **Emissions information for Canada**

Operation is subject to the following two conditions:

- This device may not cause interference.
- This device must accept any interference, including interference that may cause undesired operation of the device.

Operation is subject to the condition that this device does not cause harmful interference.

This Class B digital apparatus complies with Canadian ICES-003.

The Country Code Selection feature is disabled for products marketed in the US or Canada.

Equipment is certified to the requirements of RSS-210 for 2.4-GHz.

### **IMPORTANT NOTE**

IC Radiation Exposure Statement:

- This equipment complies with IC RSS-102 radiation exposure limits set forth for an uncontrolled environment.
- This device and its antenna(s) must not be co-located or operating in conjunction with any other antenna or transmitter.
- This equipment should be installed and operated with a minimum distance of 20cm between the radiator & your body.

This equipment complies with IC radiation exposure limits set forth for an uncontrolled environment. End users must follow the specific operating instructions for satisfying RF exposure compliance. To maintain with IC RF exposure compliance requirements, please follow the operation instructions in this manual.

### **Pacemakers**

Pacemaker manufacturers recommend that a minimum of 15 cm / 6 inches be maintained between a handheld wireless device and a pacemaker to avoid potential interference with the pacemaker. These recommendations are consistent with independent research and recommendations by Wireless Technology Research.

### **Guidelines for people with pacemakers**

- You should ALWAYS keep the device more than 15 cm / 6 inches from your pacemaker.
- You should not carry the device in a breast pocket.

### **Other medical devices**

Please consult your physician or the manufacturer of the medical device, to determine if the operation of your wireless product may interfere with the medical device.

### **Connected networks**

Devices that contain a GSM module are intended for connection to the following networks:

GSM/GPRS 900/1800

### **EU Specific Absorption Rate (SAR) compliance**

THIS WIRELESS DEVICE MODEL MEETS GOVERNMENT REQUIREMENTS FOR EXPOSURE TO RADIO WAVES WHEN USED AS DIRECTED IN THIS SECTION

This GPS Navigation System is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Council of the European Union.

The SAR limit recommended by The Council of the European Union is 2.0W/kg averaged over 10 grams of tissue for the body (4.0 W/kg averaged over 10 grams of tissue for the extremities - hands, wrists, ankles and feet). Tests for SAR are conducted using standard operating positions specified by the EU council with the device transmitting at its highest certified power level in all tested frequency bands.

### **USA Specific Absorption Rate (SAR) compliance**

THIS WIRELESS DEVICE MODEL MEETS GOVERNMENT REQUIREMENTS FOR EXPOSURE TO RADIO WAVES WHEN USED AS DIRECTED IN THIS SECTION

This GPS Navigation System is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission (FCC) of the U.S. Government, Industry Canada of the Canadian Government (IC).

The SAR limit recommended by the Federal Communications Commission (FCC) of the U.S. Government, Industry Canada of the Canadian Government (IC) is 1.6W/kg averaged over 1 gram of tissue for the body (4.0 W/kg averaged over 10 grams of tissue for the extremities - hands, wrists, ankles and feet). Tests for SAR are conducted using standard operating positions specified by FCC/IC with the device transmitting at its highest certified power level in all tested frequency bands.

### **Exposure limits**

This device complies with radiation exposure limits set forth for an uncontrolled environment. In order to avoid the possibility of exceeding the radio frequency exposure limits, human proximity to the antenna shall not be less than 8 inches (20 cm) during normal operation.

### **C-tick**



This product displays the C-tick to show it complies with relevant Australian regulations.



### **Customer support contact (Australia and New Zealand)**

Australia: 1300 135 604

New Zealand: 0800 450 973

### **Notice for New Zealand**

This product displays supplier code Z1230 to show it complies with relevant New Zealand regulations.

### **Warning for Australia**

The user needs to turn off the device when exposed to areas with potentially explosive atmospheres such as gas stations, chemical storage depots, and blasting operations.

### **Notice for South Africa**

The model AFA50, AFL50 is ICASA approved. These instructions apply to all countries with a digital label.

To see the product certification information for your device, do the following:

Select **Help** in the Main Menu.

Select **About**.

Select **Legal information**.

Select **Certificates**.

### **Customer support contact (Asia)**

Malaysia 1800815318

Singapore 8006162269

Thailand 0018006121008

Indonesia 0018030612011

### **This document**

Great care was taken in preparing this document. Constant product development may mean that some information is not entirely up to date. The information in this document is subject to change without notice.

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### **Model names**

AFA50, AFL50

# Copyright notices

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Data Source

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