CPCex Sign Up/Login Manual for Vendor Users

Information Infrastructure Group Corporate Technology Operations





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Manual Overview

Definition

This manual is CPCex (Collaborative product Commerce Exchange) user manual for vendor users that describes procedures to sign up to CPCex to use the CPCex system.

Manual Layout

Chapter	Description	
1. CPCex Overview	Presents CPCex system overview.	
2. Signing Up to CPCex	Presents CPCex sign up procedures with figures.	
3 Signing Up to CPCex in Supplier Portal	Describes how to sign up to CPCex system in the Supplier Portal.	
4. Signing Up in the CPCex System	Describes how to sign up in CPCex when the user has no SEC B2B system ID such as Glonets ID.	
5. Logging in CPCex	Describes how to log into the CPCex system after sign up.	
6. Requesting CPCex Administrator Authority	Describes how to request administrator authority for a normal CPCex user.	
7. Withdrawing from CPCex	Describes how to withdraw user account from the CPCex system.	

Notations

Notation	Example	Description
[Menu Name] → [Menu Name]	[PREFERENCE] → [Personal Information View]	The menu path or name on the system
[Screen Name]	[Personal Work] window, [Register Personal Work] screen	The screen or window name
	"Registration complete." Press the "Register" button.	Messages or the button name displayed on the screen
£ £	Select either 'Create' or 'Share' and then	Data displayed on the screen
Bold	Create Data	Emphasized letters

Note

Indicates items or issues to read carefully.

Caution

Indicates items or issues that require extra caution.

Revision History

Version	Date	Revision	Comments
V3.7	2005.07.29	Initial Version	
V3.8	2005.09.30	No change.	
V3.9	2005.12.02	No change.	
V3.10	2006.01.20	Memo function.	
V3.11	2006.03.30	No change.	
V3.12	2006.06.30	DreamSecurity security program deleted.	
V3.13	2006.09.29	System menu and design changed.	



Version	Date	Revision	Comments		
V3.14	2006.11.	No change.			
V4.0	2007.03.05	The table of contents of this manual modified. Sign up procedures modified. Register as Korean/ Register as not Korean functions for sign up added. Administrator authority request and user withdrawal functions added.			
		Entire screen UI changed.			
V4.1	2007.04.27	User PC Authorization			
V4.2	2007.07.27	No Modification			
V4.3	2007.10.26	No Modification			
V4.4	2007.12.21	No Modification			
V4.5	2008.02.01	No Modification			
V4.6	2008.05.31	No Modification			
V4.7	2008.08.02	No Modification			
V4.8	2008.09.27	No Modification			
V4.9	2008.11.29	No Modification			
V4.10	2008.12.31	No Modification			
V4.11	2009.05.29	The method of member subscription and login changed because B2B systemUI is changed	4.1 Users with Samsung Electronics B2B System ID 5.2 Logging into CPCex through Supplier Portal		
V4.12	2009.11.06	No Modification			
		Screen UI changed			
			3 Signing Up in CPCex System		
V4.13.2	2010.10.01		4.2 Users without Samsung Electronics B2B System ID		
V 1. 10.2		Function changed	5.1.1 Connected PC Authorization		
			6.1 Applying for CPCex Administrator Authority		
V5.0.0	2012.01	Screen UI changed	All		
V5.3.0	2012.04.30	The method of new company code issuance and company info. change added	2 Signing Up to CPCex -> Method of New Company Code Issuance and Company Info. Change		
V5.3.3	2012.07.02	B2B screen UI changed	All		



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1 CPCex Overview

1.1CPCex System Overview

CPCex (Collaborative Product Commerce Exchange) is a system for supporting development information sharing and collaboration between Samsung Electronics and vendors.

- **Exchange**: Design Information Sharing (drawings, specifications, approval request sheets, BOMs, Engineering Change information, and software).
- **Development**: Outsourcing, Mock-Up Manufacture, Transmission of mold drawings and collaborations for PCB design and manufacturing, Manual Collaboration.
- **Design**: Design Service Outsourcing, Design Mock-Up.
- **Research**: Research, Tech. Cooperation.



2 Signing Up to CPCex

2.1 Signing Up in CPCex





2.2Signing Up in Supplier Portal





[Note] Method of New Company Code Issuance and Company Info. Change

CPCex/B2B integrated certification system does not support the registration/change of company info. Thus, To issue a new company code and change company info., see the following process.

The flow of issuing a new company code and changing company info. is described as follows:



Only company codes registered in the B2B integrated certification system can be used for a company code of CPCex system. To number a code of a company for payment, registration should be performed with the procedure of registering a company.

Caution

Temporary company code for CPCex (CPC00XXXX) is used only for sending/receiving doc. in the CPCex system.

- Regular material vendor: New registration should be requested to the Purchase owner of GBM of SEC.
- Irregular material vendor: G-ERP company registration should be requested to an employee handling administration of the corresponding dept.

I. Procedure of Changing Regular Material Vendor Info.

For regular material vendor, his/her company can change info. through the Supplier Portal system.

1. Log into <u>http://www.secbuy.co.kr</u> and click "SSeMS (Samsung Supplier e-Management System)" among system links.



Supplier System		
≫ Notice/e-Mail		
Purchasing Notice	Supplier e-Mail	SSeMS (Samsung Supplier e-Management System)
Purchasing Notice	Supplier e-Mail	SSeMS
Notice from Purchaser in Samsung Electronics	e-Mail system between Samsung Electronics and Suppliers	Supplier Info, / Evaluation

2. Click [Supplier Info. Amendment] → [General Info.]. Info. can be modified without additional approval.

 Supplier Info Management 	nt								
Supplier Info Ameridment Evo	Juation Management	10							
Supplier Info Management General Info.									
Change Info.									-
	Supplier Code	C100		X AI	information with (►) must be enter	red be	fore saving	Save	
	n Basic Informatio	n							
	 Company Name (Local) 	삼성전자(주)		 Company Name (English) 	SAMSUNG ELECTRONICS CO.	LTD	Country	South Korea	
	P Date Founded	1969/01/13		Website	Yes	•	Website Address	www.sec.co.kr	
	No. of Employees		84721	Company Form	KOSPI	•	IPO Date	2009/11/17	1.11

3. Click [Supplier Info. Amendment]→[Change Info.]. Info. is changed after Purchase Strategy team approves the change after the approval is submitted by GBM Purchase owner.

> Supplier Info Management						
Supplier Info Amendment Evaluation	n Manager	nent				
Supplier Info Management						
General Info.					-	
Change Info.				Save	Â	
	Supplier Cod	c100	Requester EUNHA KIM	Request Date 2012/05/10		
			ompany Name 🗹 CEO 📰 Business/Corporation No. 📝 Address	Telephone/Fax Number Industry SCM perspective	н	
Char	nge Classific	ation 🔟 C	ompany Size			
			dustry for tax Scm perspective for tax			
	Change	es	Before Changes	After Change		
	and the second		삼성전자(주)			
	ipany Nanie		SAMSUNG ELECTRONICS CO., LTD.			
	CEU					
Bu	usiness/Corpo	ration No.	1			
Local			443-742 경기 수원시 영통구 매탄동 416	Q		
	Address		443-742 416 , Maetan-dong, Yeongtong-gu, Suwon-si, Gyeonggi-do, Korea			
	Telephone !		82-31-200-1114	Country Code South Korea(62) * Area Code Total Code Tot		
				Country Code South Korea(82)	-	

Note

- The company info. before SSeMS is introduced in 2005, conduct the procedure of registering a potential company code.
- In case of the companies registered in the SSeMS system. their company name is managed according to the national code of the corresponding company based on G-ERP code. (If the company is not operated in Korea, its company name cannot be changed to Korean one.)



II. Procedure of Registering Irregular Material Vendor Info.

- 1. Company users should prepare the following doc. for requesting the relation of B2B, and submit the doc. to the Contact owner.
 - Business registration certificate (Copied) One sheet
 - Goods Payments Memorandum One sheet (Seal of Certificate of Seal Impression)
 - Certificate of Seal Impression One sheet
 - Corporate Bankbook (Copied) One sheet (Seal of Certificate of Seal Impression)
 - Identification Card of Representative (Copied) One sheet
 - If the seal in the certificate of seal impression is different from the seal of the bankbook, submit the legal pledge on the seal to be used.
- 2. When a tax invoice is issue, the following items should be checked:
 - A tax invoice issued in Websites other than http://www.docubil.com cannot be used.
 - The employee handling administration of each dept should request the check of company registration before issuing a tax invoice to a company.
 - Tax invoice should be issued only after its request doc. is completed mandatorily.

Caution

- The owner trading with a company should frequently check whether a tax invoice is issued or not.
- After receiving a tax invoice, send a request doc. to the employee handling administration of each dept. to request the process.
- 3. When issuing an authenticated certificate, see the following items:
 - Authenticated certificate is issued from the Korea Electronic Certification Authority website.
 - After completing all procedure, sign up www.docubill.com and issue the certificate.
- 4. Contact SEC employees should request the registration of a company code with the following form:

 Request for Company Code Registration
Requestor:
Request Date:
Company Info.:
Request Reason :
* G-ERP Company Registration and Approval Result Attachment
* For approval line, see the following:
Draft / Requestor
Approval / Requestor's Dept. Leader
Consent / SooMi Lee / Electronics ICTO Strategy Group
Noti. / Daesung Lee /Principal Engineer/Samsung Electronics Management Group

III. Management System for Each Vendor Type

For the management system for each vendor type, see the following table:

Vendor Type	Account Group	Management System
Distribution	0005	CIS (Code Registration) \rightarrow G-ERP (Use)

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Vendor		
Regular Material Vendor	LIEF	SSeMS (Company Approval) \rightarrow CIS (Code Registration) \rightarrow G-ERP (Use), SSeMS (Use)
Irregular Material Vendor	LIF2	G-ERP (Code Registration)
Vendor between Corporates	SECS, SEC2, SAMS, SAM2, 2000	G-ERP (Code Registration)
Expense Vendor for Generals & Others	FCST, SVCV, AGPM, 6000, 9999, etc.	G-ERP (Code Registration)

• Helpdesk for systems other than CPCex: 1577-6114



3 Signing Up in CPCex System

If you do not have SEC B2B system ID such as Glonets and wish to sign up to CPCex, follow the procedures below.

Connect to CPCex (<u>http://cpc.sec.samsung.net</u>) for sign up. Since the sign up screen is the same as that of the Supplier Portal, you can sign up in a similar way.

Caution

- For sign up, a Company Code is required.
- If you cannot sure if there is your company code, check if there is your company code first.
- When there is no company code available, it should be obtained first. For information on obtaining a company code, refer to steps 1-7 in the user registration process information below.
- 1. Connect to <u>http://cpc.sec.samsung.net</u>. Select "Biz. Partner/Affiliated (B2B)" and click the "Login to CPCex" button.



2. When the following login screen appears, click the "New Member" button.

SAMSUNG	Business Partner User Directory Coordination System	SECURITY PROGRAM CERTIFICATE FIND ID/PASSWORD FAQ
Single Log	g-in ectronics B2B systems, only one login lets you use all services.	ID Password Login New Member * Login Guide
	1995~2012 SAMS	UNG All rights Reserved. [이용약관 <mark>개인정보취급방침 개인정보처리방침</mark>]

Note



If you lost your **ID** or **password**, click the "Find **ID/Password**" menu.

FIND ID/PASSWORD		
This is a page for only • Find ID • Find F	Korean because of user identification information limit. Password	
Company code		
Name	* Please enter your Korean name.	
Resident number	* You have to surely enter this column if you are Korean.	
ID	* You have to enter this column if you want to [Find Password].	
E-mail	* You have to enter this column if you want to [Find Password].	
	+ Confirm + Cancel	

3. The **[SIGN UP NOW]** screen appears, in which you can confirm that CPCex is selected. Agree Terms of Service and Privacy Policy.

SIGN UP NOW		
If you have already registered for one of Sa please add site(s) you'd like to register inf	amsung B2B sites below, t <mark>o your profile,</mark> after logging in the	registered site.
Business Partner Family Systems		
Procurement : 🗹 CPCex	GEHS(Global Enviro	GREEN PROCUREM
GLONETS	MI(Market Intellige	Q-focus
RFID System	SSEMS	SIPMS
SLPS	Supplier Portal	SECP
SPS Portal	ToolMate	TN Portal
e-CIMS		
		+ View All B2B Systems
[CPCex System Terms of service; THE TERMS OF USE To regulate company and users by using the s CHAPTER I GENERAL PROVISION Article 1 Purpose Article 2 Terminology] the rights, obligations and respons site, S	sibilities of both the
Article 3 Effect and Alteration of TH Article 4 Other rules other than THE	E TERMS OF USE	Agreement
Privacy Policy		
[CPCex System Consent Form for "CPCex" collects the personal info customer with various and conven customer, Help Desk Operation an A. Collected Items of Personal Info - Required Items: User ID, Name, (User at work), Business Code, f Department Name, Company Ph - Selection, Items: Back (Outside, I	the Collection and/or Use of Pers rmation by the following way for p ient service such as identification d Career Management rmation Employee Number (User at work) Jusiness Name, Department Code one Number, Email, least, Company, Address, Home A	onal Information] roviding a of a , Rank
* R	egister as Korean + Register a	Agreement



4. If you are Korean citizen, click the "Register as Korean" button. Otherwise, click the "Register as not Korean" button.

Company code			+ Input	Company Code		
+ Company name	automatically at	ttached by using "	Input com	pany code" pa	ge.	
+ Company name(en)	automatically at	tached by using "	Input com	nany code" na	70	
+ ID	6 ~ 8, withou	t marks(like ' ') or	+ Input i capital let	D ters.]	
+ Password	You must mee '8 ~ 12, capita 'When passwo 'without marks Please enter th	t three criteria wh I letters rd safety is higher (like ' ') and more ie password hard t	en input p than medi than 4 co to guess.	assword. um nsecutive chara	acters	
+ Re-enter password						
+ Name						
+ Location			+ Select]	
+ Language	English		+ Select]	
+ Phone						
+ Mobile						
+ Fax						
+ E-mail						
+ Job			+ Select]	
+ Whether or not use CAD too	l 🔍 Necessity	C Needlessne	SS			
- 3D CAD System	O I-DEAS: O PRO/E:	Previous Version Previous Version	×	O UG: ⊙ Etc:	Previous STEP 🗸	Version 💌
- 2D CAD System	C I-DEAS: Etc:	Previous Version	*	C AUTOCAD:	Previous	Version 💌
+ Primary exchange division			+ Select]	
+ SEC person in charge						
+ Purpose of using	A 					
+ Applying system(s)	*CPCex					
I request to have the au in the following field)	ithority of a par	tner administrat	or in the	CPCex system	n (I'll ente	er a reasor
+ Vendor Administrator						

5. Click the "Input Company Code" button.

Company code	+ Input Company Code
Company name	
	automatically attached by using "Input company code" page.
+ Company name(en)	
	automatically attached by using "Input company code" page.
+ TD	+ Input ID
10	6 ~ 8, without marks(like '_') or capital letters.
+ Password	You must meet three criteria when input password.
	18 ~ 12, capital letters

6. The Check the Company Code window appears.



🔗 Find Enterprise – Windows Internet Explorer
Check the Company Code
Company Code Vendor Vendor Vou can use "*" to search companies by company name. 2, Term Desc. 2
To find a company, please enter a company code, company name or company number, and click 'Search' button!
If you don't know the code of your company (Vendor or Customer), you can search by the company name. Company's user which company code does not exist click below 'Request of issuing a temporary company code' button, please.

7. To find a company, enter a company code, company name or company number, and click "Search" button.

🖉 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Vendor Search Company Code Search companies by company name. ?, Term Desc. ? Company Name Company Number
To find a company, please enter a company code, company name or company number, and click 'Search' button!
If you don't know the code of your company (Vendor or Customer), you can search by the company name. Company's user which company code does not exist click below 'Request of issuing a temporary company code' button, please.
Confirm Close Request of issuing a temporary company code

Note

When you do not know the code for your company, in the **[Check the Company Code]** screen, enter a company name or the business registration number and click the **"Search"** button to check the company code.

Caution

For a sign up, if there is no registered Company Code, you have to have your company code issued first.

You can request an issue of an official or temporary company code as follows.

It is recommended for 1st vendor or customer company users to issue an official company code because it is required.

1. To Request a Temporary Company Code

In the CPCex system, request a temporary company code by following the procedures below:

1) Click on the "Request temporary company code" button



🔗 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Vendor Search You can use "*" to search companies by company name. ?, Term Desc. ?
To find a company, please enter a company code, company name or company number, and click 'Search' button!
If you don't know the code of your company (Vendor or Customer), you can search by the company name. Company's user which company code does not exist click below 'Request of issuing a temporary company code' button, please. + Confirm + Close Request of issuing a temporary company code

2) Enter items including Location, Company name, Business reg. number, Primary exchange division, and click the "**Confirm**" button.

🖉 Request of issuing a temporary company code - Windows 🔲 🗖 🛽		
Request of issuing a temporary company code		
+ Location	+ Select	
+ Company name		
+ Company name(en)		
+ Business reg. number	only Korea	
+ Division	Vendor 💌	
+ Message	X	
	Confirm Cancel	

3) If the "**Confirm**" button is clicked, the Company code, Company name and Company name (en) fields in the **[SIGN UP NOW]** screen are filled with temporary information.

You must enter the field with "+ ".		
+ Company code	CPC000000 + Input Company Code	
+ Company name	임시업체	
	automatically attached by using "Input company code" page.	
+ Company name(en)	Temporary Corporations	
	automatically attached by using "Input company code" page.	

This is the 9th step in the user registration process. Proceed with the rest of the user registration process by going to step 10 on page 18.

4) To approve a user, the administrator will replace it with a temporary company code that is issued for the user's company.

2. To Request an Official Company Code

1) Click the following link to the GBM contact information to get the company code. GBM contact info.: <u>http://cpc.sec.samsung.net/popup/ContactUs.jsp</u>



2) If a formal company code is issued, perform the user registration process from the beginning.

Vendor Type	Code Type	Management System
Logistics vendor	0005	CIS (Code registration) \rightarrow G-ERP (Utilization)
Regular material vendor	LIEF	SSeMS (Vendor approval) \rightarrow CIS (Code registration) \rightarrow G-ERP (Utilization)
Irregular material vendor	LIF2	G-ERP (Code registration/Utilization)
Inter-corporate vendor	SECS, SEC2, SAMS, SMA2, 2000	G-ERP (Code registration/Utilization
General affairs' budget and Etc.	FCST, 6000, 9999, SVCV, AGPM and etc	G-ERP (Code registration/Utilization

3) If a formal company code is issued, conduct the procedure of member subscription.

8. Check the company code and name found and click the "Confirm" button.

🖉 Find Enterprise - Windows Internet Explorer		
Check the Company Code		
Company Code Vendor Vendor Search + Search You can use "*" to search companies by company name. ?, Term Desc. ?		
Company codeA001(희성금속공업(주)), it is a registered one. (You can sign up a account with this.)		
If you don't know the code of your company (Vendor or Customer), you can search by the company name. Company's user which company code does not exist click below 'Recuest of issuing a temporary company code' button, please.		
Confirm Close Request of issuing a temporary company code		

9. Confirm that the following 3 items are filled in.

SIGN UP NOW	
You must enter the field with	"+ ".
+ Company code	A001 + Input Company Code
+ Company name	희성금속공업(주) automatically attached by using 'Input company code" page.
+ Company name(en)	HEESUNG METAL LTD. automatically attached by using "Input company code" page.

Caution

The entries shown in the screen are example inputs. Actual information should be entered during the actual user registration process.

10. Click the 'Input ID' button. The Check the Duplicated ID window appears. Enter an ID and click the "Search" button.





11. Click the "Confirm" button. Confirm that the ID has been entered.

SIGN UP NOW	
You must enter the field with	"+ ".
+ Company code	A001 + Input Company Code
+ Company name	희성금속공업(주) automatically attached by using "Input company code" page.
+ Company name(en)	HEESUNG METAL LTD. automatically attached by using "Input company code" page.
+ ID	ajatest + Input ID 6 ~ 8, without marks(like '_') or capital letters.

12. Fill in all required fields (+) from 'password' to 'Whether or not use CAD tool.'



IGN UP NOW	
ou must enter the field with '	"+ "
+ Company code	A001 + Input Company Code
+ Company name	희성금속공업(주) automatically attached by using "Input company code" page.
+ Company name(en)	HEESUNG METAL LTD. automatically attached by using "Input company code" page.
+ ID	ajatest + Input ID
+ Password	You must meet three criteria when input password. *8 ~ 12, capital letters *When password safety is higher than medium *without marks(like ' ') and more than 4 consecutive characters Please enter the password hard to guess.
+ Re-enter password	
+ Name	
+ Location	+ Select
+ Language	English + Select
+ Phone	
+ Mobile	
+ Fax	
+ E-mail	
+ Job	+ Select
+ Whether or not use CAD tool	Necessity Needlessness
- 3D CAD System	C I-DEAS: Previous Version ♥ C UG: Previous Version ♥ PRO/E: Previous Version ♥
- 2D CAD System	C I-DEAS: Previous Version ♥

Caution

The entries shown in the screen are example inputs. Actual information should be entered during the actual user registration process.

13. Click the "Select" button in the 'Primary exchange division' field.

+ Primary exchange division	+ Select
+ SEC person in charge	
+ Purpose of using	
+ Applying system(s)	*CPCex
I request to have the au in the following field).	thority of a partner administrator in the CPCex system (I'll enter a reason
+ Vendor Administrator Authority Request Reason	
	+ Confirm + Cancel

14. When the [Code search] screen appears, select a primary exchange division and click the "Confirm" button.



🖉 Search Code - GBM - Windows Internet 🔳 🗖	×
Visual Display Division	
Digital Application Division(Vacuum Cleaner) Telecommunication Systems Division Corporate Design Center Media Solution Center IT Solution Division(Printer)	~
Merinary Division Mobile Communication Division Mechatronics & Manufacturing Technology Center Digital Appliance Division SSEC(DA_Suzhou Samsung Electronics Co., ltd.) Samsung Advanced Institute of Technology	
Visual Display Division Samsung Yokohama Research Institute Samsung Telecommunication Research Israel	~
Warning : If wrong Primary exchange division was selected, your request is refused. Ask SEC partner, when you don't know exactly Primary exchange division.	
+ Confirm + Close	

15. Enter the info. entered for primary exchange division. Enter the SEC person in charge or GBM manager.

Note For the info. on the SEC person in charge, see <u>http://cpc.sec.samsung.net/popup/ContactUs.jsp</u>.

+ Primary exchange division	Visual Display Division	+ Select
+ SEC person in charge	roy An	
+ Purpose of using	Collaboration	
+ Applying system(s)	*CPCex	
\Box I request to have the autin the following field).	thority of a partner administrat	or in the CPCex system (I'll enter a reason
+ Vendor Administrator Authority Request Reason		
		+ Confirm + Cancel

16. To apply for vendor CPCex system administrator authority, select 'I request to have the authority of a partner administrator in the CPCex system (I'll enter a reason in the following field)' option and enter your reason.

+ Primary exchange division	Visual Display Division + Select
+ SEC person in charge	roy An
+ Purpose of using	Collaboration
+ Applying system(s)	*CPCex
I request to have the au	thority of a partner administrator in the CPCex system (I'll enter a reason
in the following field). + Vendor Administrator	
in the following field). + Vendor Administrator Authority Request Reason	

- 17. Check if all required fields have been filled in and click the "Confirm" button.
- 18. If your sign up application is complete, the contact information of the corresponding vendor and SEC administrators. Your application is to be approved by the corresponding vendor administrator and then by SEC administrator. You will be notified of the approval result via an email to your email address you have entered for sign up.



SamsungElectronics B2B membership registration finished. ID : vetest50
When your registration is approved, you can use the B2B system at Samsung Electronics with your integrated ID. We will notify you of your application results by email within two days after your application. If you do not receive our email notification after two days, please contact below:
* CPCex Automatically requested the approval of the access by e-mail to the following administrators. If you cannot sign in, request it again to them, please.
Samsung Electronics Admin : Tel : CPC TEST Co. / auptir@samsung.com / 017-514-9717 Tel : Jonghwa, Yang / eunstar48@partner.samsung.com / 82-31-200-4969 Tel : Jaeyong Shim / jaeyong7@icu.ac.kr / 019-412-7467 Tel : Lee Dae Hwan / daehwan.lee@samsung.com / 031-277-6915 Tel : Hyoungwan Kim / hyoungwan.kim@samsung.com / 031-277-6912 Tel : Lee minhye / minhye2k@samsung.com / 031-277-0530

19. When you receive an approval notification email, log into CPCex.



4 Signing Up in Supplier Portal

4.1Users with Samsung Electronics B2B System ID

If you have a Samsung Electronics B2B System ID, you have to add CPCex in the personal information of CPCex. Please follow the procedures below.

Login to the B2B system. (The following figure shows the screen <u>http://www.secbuy.com</u>, one of the B2B systems.)

Samsung Electronics Supplier Portal	Download • Help Desk
	Welcome to Supplier portal of Samsung Electronics
ID demouser Login PW •••••••	Looking for Potential Suppliers to lead the Future with Samsung Electronics Core Competency Proposal System
Thom Monder	Samsung Electronics is looking for potential world-class partners with innovative

2. The [Supplier System] screen is displayed. Click "SseMS (Samsung Supplier e-Management System)" or "V-GLONETS" to click the personal info. modification menu of each system.

Supplier System			
» Notice/e-Mail			
Supplier e-Mail Supplier e-Mail e-Mail system between Samsung Electronics and Suppliers	SseMS Samsung Supplier e-Management System) SseMS Supplier Info, / Evaluation		
» Strategic Sourcing		TaalMata	200 0
e-Sourcing	CPCex CPCex	ToolMate	Precision management for catapult and press Support technology for catapult and KPI system for supplier
System for Proposal Part& Market Information to SEC	CPCex supports collaboration between SEC and supplier/vendors by providing a medium for sharing design and engineering information	Tooling system for Samsung Electronics and supplier	SPS Portal
» SCM			
V-GLONETS	SLPS	WebService	
V-GLONETS	SLPS	WebService	
Velocity and Visibility enables Global Collaborative Supply Chain	Interactive Procurement Data CoH laboration System between Subsid- iary and Local Supplier	System to System Connection Tool Between SEC and Supplier	



3. If the [Checking Password] screen is displayed, enter your password and click the "Confirm" button. (From now on, its procedure is the same as all B2B system.)

SAMSUNG	Business Partner User Directory Coordination System	ABOUT MEMBERSHIP EDITING ACCOUNT FAQ
CHECKING	PASSWORD	
To protect your a Please enter you	ccount, you need to confirm your password. password.	
Password		+ Confirm + Canoel

4. The following page will show up. Click the 'Add' on the 'Appliable site(s)' field.

EDIT ACCOUNT			
You must enter the field with	"+".		+ Search User
+ Applied system(s)	*Supplier Portal	*GLONETS	
+ Rejected system(s)			
+ Applying system(s)	+GREEN PROCUREMENT		
+ Appliable system(s)	* Procurement B2BI Q-focus TN Portal	 ☐ Global e-trade System ☐ SPC(Printing Div) ☐ anyMOLD System 	NW Portal SST(SPC)
+ Company code	C100		
+ Company name	SAMSUNG ELECTRONICS	CO,. LTD.	
+ Company name(en)	SAMSUNG ELECTRONICS	CO,. LTD.	

5. [Global Partner Family Site(s)] page will pop up.

u must enter the field wit	th "• Global Partner Family	/ Site(s)			
+ Applied site(s) + Rejected Site(s)	* Marketing	: 🗖 HiDVS		SMART-HA	
+ Applying site(s)	* Procurement	: CPCex	Global e-trade System	NW Portal	
+ Appliable site(s)	* Support	: Anysvcmobile	☐ DVM ☐ GOM	□ GMS □ SSCM	
+ Company code	* WebManagement	: Cons	C CPMS		
+ ID	* CRM				
+ Old Password	* Others	: DSCPartnerPortal	ISCREEN		
+ New Password					
+ Re-enter New Password	Terms of Service				
+ Name					
+ Location					A
+ Language					
+ Phone					
+ Mobile					
+ Fax					
+ E-mail					
+ Job					

6. Select the 'CPCex' checkbox.

Global Partner Family Site(s) * Marketing : HDVS PRINS Sound-on * Procurement Sound-on * Procurement Q-focus Q-focus SPC(Printing Div) * Support Anysycmobile Q-focus GOM GGCOS GOM GGCOS GOM Telecommunication Manuals * WebManagement CMS Campaign Designer * Others DSCPartnerPortal ISCREEN Terms of Service I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos-	Site addition selection	- Microsoft Internet Explor	er		_ 🗆 🗙
<pre>* Marketing : HUDVS PRINS SMART-HA Sound-on * Procurement : CPCex Global e-trade System NW Portal Q-focus SPC(Printing Div) SST(SPC) * Support : Anysvcmobile DVM GMS GCOS GOM SSCM Telecommunication Manuals * WebManagement : CMS GRMS * CRM : Campaign Designer * Others : DSCPartnerPortal ISCREEN</pre>	Global Partner Family	Site(s)			^
<pre>* Procurement : CPCex Global e-trade System Over and Strippers Support Over an any support Strippers Support : Over any support Over any support Strippers Stripp</pre>	* Marketing	: 🗆 HiDVS 🗖 Sound-on		🗆 SMART-HA	
<pre>* Support : Anysycmobile DVM GMS GICOS GOM SSCM Telecommunication Manuals * WebManagement : CMS GRMS * CRM : Campaign Designer * Others : DSCPartnerPortal ISCREEN</pre>	* Procurement	: 🗹 CPCex	Global e-trade System	NW Portal	
<pre>* WebManagement : CMS GRMS * CRM : Campaign Designer * Others : DSCPartnerPortal ISCREEN Terms of Service [CPCex User Confidentiality Agreement] I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos- ure of confidential information by myself.</pre>	* Support	: C Anysvcmobile C GICOS C Telecommunication Manuals	DVM	☐ GMS ☐ SSCM	
* CRM : □ Campaign Designer * Others : □ DSCPartnerPortal □ ISCREEN Terms of Service [CPCex User Confidentiality Agreement] I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos- ure of confidential information by myself.	* WebManagement	: 🗖 CMS	🗖 grms		
* Others : DSCPartnerPortal ISCREEN Terms of Service [CPCex User Confidentiality Agreement] I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos- ure of confidential information by myself.	* CRM	: 🔲 Campaign Designer			
Terms of Service [CPCex User Confidentiality Agreement] I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos- ure of confidential information by myself.	* Others	: 🗖 DSCPartnerPortal	ISCREEN		
I testify to the authenticity of my information as above and I fully understand the following rules of confidentiality. I accept full responsibility for compensation, and civil and criminal liability for any loss or damage the company may suffer from disclos- ure of confidential information by myself.	ferms of Service	fidentiality Agreement	1		-
1. I will abide by the company's 「CPCex System User Confidentiality	I testify to the understand the fo l accept full re- liability for any ure of confident 1. I will abide 1	authenticity of my in ollowing rules of conf sponsibility for compe / loss or damage the c ial information by mys py the company's 「CPC	J formation as above and identiality. nsation, and civil and ompany may suffer from elf. ex System User Confide	d I fully d criminal n disclos- entiality	







7. Please, Read 'Terms of Service', and then click the 'Confirm' button.

Site addition selection	- Microsoft Internet Explor GICOS Telecommunication Manuals	er Li GOM	L SSCM	<u> </u>
* WebManagement	: 🗖 CMS			
* CRM	: 🗖 Campaign Designer			
* Others	: 🗖 DSCPartnerPortal			
1. I will abide I Agreement, as amsung Electro 2. I will use CPI mpany. I will persons and w isclose confid 3. I will not dis 4. I will return 5. I will report or Password 6. When the coope CPCex System crtment, I will changed situat any) and Samsu	by the company's FCPC a collaborative subco onics LTD,. Zex System only for th not provide any compa ill not be involved wi dential information to sclose my system ID or my ID immediately upo to administration sta s disclosed. erative work with Sams ends due to my resigna I give up my all syste tion to my company (Co ung Electronics LTD,.	ex System User Confide ntracted company emplo e purpose of my work ny information to unau th any activities that unauthorized persons password to anyone. In completion of my wou ff immediately if my so ff immediately if my so ung Electronics LTD,. tion or switch to anot m access rights and re llaborative Subcontrac	entiality syee of S- in the co- uthorized t could d- rk. system ID through through ther depa- eport my cted Comp-	
-			+ Confirm	+ Cancel

8. The 'CPCex' checkbox must be checked on the 'Appliable site(s)' field.

DITING ACCOUNT				
You must enter the field wi	th "+".			+ Admin
+ Applied site(s)	*GLONETS *SLPS	*Supplier Portal *SYNCSIGHT	*SILC *WMC	
+ Rejected Site(s)				
+ Applying site(s)	+GREEN PROCUREMEN	Т		
+ Appliable site(s)	* Procurement	☐ Global e-trade System ☐ SPC(Printing Div)	NW Portal	Add
+ Company code	C100			
+ Company Name	SAMSUNG ELECTRONIC	IS CO, LTD.		
+ ID	choi005			
+ Old Password				
+ New Password	6 ~ 12, without marks(like ' ') or capital letters.		
+ Re-enter New Password				
+ Name	이원재			
+ Location	Korea,Republicof	+ Select		
+ Language	Korean	+ Select		
+ Phone	016-490-3963			
+ Mobile				
+ Fax				
+ E-mail	lwjlwj@samsung.com	n		
+ Job		+ Select		

Property of Samsung Electronics Co., Ltd.



9. Click the 'Confirm' on the bottom of this page.

	CSR(Customer Satisfaction Report): A web support system for regularly reporting customer		
	satisfaction survey results		
	O Yes 💿 No (Please fill in the form before using the site.)		
+ SCU	* Purpose:		
	SCU(Speedy Content Update): A web support system for quickly and easily updating website contents.		
	O Yes 💿 No (Please fill in the form before using the site.)		
+ DCS	* Purpose:		
	DCS(Download Center Statistics): A web support system for providing statistics / current status of the names and types of downloaded files		
	○ Yes ● No (Please fill in the form before using the site.)		
+ DFR	* Purpose:		
	DFR(Download File Request): A web support system for requesting downloads of necessary files.		
[SILC] Additional information Falling under the field with "+",	you have to enter it certainly.		
+ Company Name	삼성전자정보전략그룹(혁신)		
+ Adapt GMT	+1		
+ Withdrawal	+ Confirm + Cancel		

10. If the CPCex user administrator approves it, CPCex appears in the [Applied Site(s)] field. After the approval is completed, log into CPCex.



4.2Users without Samsung Electronics B2B System ID

Caution

- Users without SEC B2B system ID need a Company Code for sign up.
- If you cannot sure if there is your company code, check if there is your company code first.
- When there is no company code available, it should be obtained first. For information on obtaining a company code, refer to the caution note in step 6 of the user registration process below.

If a Company Code available, the user can sign up to CPCex in Supplier Portal. Please follow the procedures below.

1. Connect to the Supplier Portal (<u>http://www.secbuy.com</u>) and click the 'New Member' button.



 The [SIGN UP NOW] screen appears. CPCex is checked by default. Agree Terms of Service and Privacy Policy.

SAMSUNG	Business Partne	em ABOU	IT MEMBERSHIP EDIT ACCOU	JNT FIND ID/PASSWORD FA
SIGN UP NO	W			
If you have alrea	ady registered for one of Sams (s) you'd like to register into y	ung B2B sites below, our profile, after logging in the	registered site.	
Business Part	tner Family Systems		-	
Procurement	t: 🗹 CPCex	GEHS(Global Enviro	GLONETS	
	MI(Market Intellige	Q-focus	RFID System	
	SECP	SSEMS	SIPMS	
	SLPS	🔽 Supplier Portal	SPS Portal	
	TN Portal	ToolMate	e-CIMS	
			+ View All B2B Systems	
Please review order to use t	v and accept guidance abo the services provided by t	ut the Terms of Service an he systems.	nd the Privacy Policy in	
Terms of Se	ervice			



3. Click the "Register as Korean" or "Register as non Korean" button and the following screen will appear.

SAMSUNG Busines User Directory C	S Partner			ABOUT	MEMBERSHI	P EDIT ACC
SIGN UP NOW						
You must ontoo the field wit	b ". "					
You must enter the field wit	n + .					
+ Company code			+ Input Com	pany Code		
+ Company name	automatically att	ached by using "I	nput compar	ny code" pag	e.	
+ Company name(en)	automatically att	ached by using "I	nput compar	iy code" pag	e.	
+ ID	6 ~ 8, without	marks(like '_') or	 Input ID capital letters 	5.		
+ Password	You must meet '8 ~ 12, capital 'When password 'without marks(I Please enter the	three criteria whe letters d safety is higher t ike ' ') and more t e password hard to	en input pass than medium than 4 conse o guess.	word. cutive charad	cters	
+ Re-enter password						
+ Name						
+ Location			+ Select			
+ Language	English		+ Select			
+ Phone						
+ Mobile						
+ Fax						
+ E-mail						
+ Job			+ Select			
+ Whether or not use CAD tool	 Necessity 	C Needlessnes	s			
- 3D CAD System	C I-DEAS: C PRO/E:	Previous Version Previous Version	 ✓ ✓	UG: Etc:	Previous Vo	ersion 💌
- 2D CAD System	○ I-DEAS: ● Etc:	Previous Version	▼ 0	AUTOCAD:	Previous V	ersion 💌
+ Primary exchange division			+ Select			
+ SEC person in charge						
+ Purpose of using						
+ Applying system(s)	*CPCex *Supplier Porta *SECP	*GREE I *SLPS	IN PROCURE.	*GLC *SSE	ONETS EMS	
+ Secondary Supplier Type	C Normal Supplie	er O Secondary	Supplier			
☐ I request to have the a in the following field).	authority of a pa	rtner administra	tor in the C	PCex syste	m (I'll ente	r a reason
+ Vendor Administrator Authority Request Reason				*		
				+ Con	ıfirm 🚽	► Cancel



4. Click the "Input Company Code" button.

SIGN UP NOW	
You must enter the field wit	h "+ ".
+ Company code	+ Input Company Code
+ Company name	automatically attached by using "Input company code" page.
+ Company name(en)	automatically attached by using "Input company code" page.

5. The [Check the Company Code] window appears.

🤗 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Vendor Search You can use "*" to search companies by company name. ?, Term Desc. ?
To find a company, please enter a company code, company name or company number, and click 'Search' button!
+ Confirm + Close

6. To find a company, enter a company code, company name or company number, and click "Search" button.

🤌 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Search Company Code Company Name Company Number Vendor Search companies by company name. ?, Term Desc. ?
To find a company, please enter a company code, company name or company number, and click 'Search' button!
+ Confirm + Close

Note

When you do not know the code for your company, in the **[Check the Company Code]** screen, enter a company name or the business registration number and click the **"Search"** button to check the company code.

Caution



For a sign up, if there is no registered Company Code, you have to have your company code issued first.

You can request an issue of an official or temporary company code as follows.

It is recommended for 1st vendor or customer company users to issue an official company code because it is required.

1. To Request A Temporary Company Code

Request an issue of a temporary company code in the CPCex system referring to the descriptions below.

- In the CPCex login screen (<<u>http://cpc.sec.samsung.net/></u>), select the 'Biz.Partner/Affiliated(B2B)' and click the "Login to CPCex" button.
- 2) Click the "New Member" button.
- 3) The Terms of Service are displayed. If you are Korean citizen, click the "**Register as Korean**" button. Otherwise, click the "**Register as not Korean**" button.
- 4) Click on "Input Company Code" button
- 5) Click on the "Request temporary company code" button

🧟 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Vendor Search You can use "*" to search companies by company name. ?, Term Desc. ?
To find a company, please enter a company code, company name or company number, and click 'Search' button!
If you don't know the code of your company (Vendor or Customer), you can search by the company name. Company's user which company code does not exist click below 'Request of issuing a temporary company code' button, please.

6) Enter items including Location, Company name, Business reg. number, Primary exchange division, and click the **"Confirm"** button.

Request of issuing a temp	porary company code - Windows 💶 🗖		
Request of issuing a temporary company code			
+ Location	+ Select		
+ Company name			
+ Company name(en)			
+ Business reg. number	only Korea		
+ Division	Vendor 💌		
+ Message			
	+ Confirm + Cancel		

7) If the "**Confirm**" button is clicked, the Company code, Company name and Company name (en) fields in the [SIGN UP NOW] screen are filled with temporary information.



SIGN UP NOW	
You must enter the field with	"+ ".
+ Company code	CPC000000 + Input Company Code
+ Company name	임시업체 automatically attached by using "Input company code" page.
+ Company name(en)	Temporary Corporations automatically attached by using "Input company code" page.

This is the 8th step in the user registration process. Proceed with the rest of the user registration process by going to step 9.

8) The administrator changes the temporary company code "CPC000000" to the actual company code before approving the request.

2. To Request an Official Company Code

1) Click the following link to the GBM contact information to get the company code.

GBM contact info.: <u>http://cpc.sec.samsung.net/popup/ContactUs.jsp</u>

2) If a formal company code is issued, perform the user registration process from the beginning.

Vendor Type	Code Type	Management System
Logistics vendor	0005	CIS (Code registration) \rightarrow G-ERP (Utilization)
Regular material vendor	LIEF	SSeMS (Vendor approval) \rightarrow CIS (Code registration) \rightarrow G-ERP (Utilization)
Irregular material vendor	LIF2	G-ERP (Code registration/Utilization)
Inter-corporate vendor	SECS, SEC2, SAMS, SMA2, 2000	G-ERP (Code registration/Utilization
General affairs' budget and Etc.	FCST, 6000, 9999, SVCV, AGPM and etc	G-ERP (Code registration/Utilization

3) If a formal company code is issued, conduct the procedure of member subscription.

7. Check the company code and name found and click the "**Confirm**" button.

🥟 Find Enterprise - Windows Internet Explorer
Check the Company Code
Company Code Vendor Search You can use "*" to search companies by company name. ?, Term Desc. ?
Company codeA003((주)진영기전), it is a registered one. (You can sign up a account with this.)
+ Confirm + Close

8. Confirm that the following 3 items are filled in.



SIGN UP NOW		
You must enter the field with	h "+ ".	
+ Company code	A003	+ Input Company Code
+ Company name	(주)진영기전 automatically attached by using	'Input company code" page.
+ Company name(en)	(주)진영기전 automatically attached by using	"Input company code" page.
+ ID	6 ~ 8, without marks(like '_') o	+ Input ID r capital letters.
+ Password	You must meet three criteria we *8 ~ 12, capital letters *When password safety is higher *without marks(like ' ') and more Please enter the password hard	nen input password. than medium than 4 consecutive characters to guess.
+ Re-enter password		

Caution

The entries shown in the screen are example inputs. Actual information should be entered during the actual user registration process.

9. Click the "Input ID" button. The Check the Duplicated ID window appears. Enter an ID and click the "Search" button.

🤌 Check the ID Duplication 🔳 🗖 🔀		
Check the ID Duplication		
ID ajatest + Search		
	ajatest, you can c	hoose this ID.
	+ Co	onfirm + Close

10. Click the 'Confirm' button. Confirm that the ID has been entered. Fill in all required fields (+) from 'password' to 'Whether or not use CAD tool.'



SIGN UP NOW	
You must enter the field wit	:h "+ ".
+ Company code	A003 + Input Company Code
+ Company name	(주)진영기전 automatically attached by using "Input company code" page.
+ Company name(en)	(주)진영기전 automatically attached by using "Input company code" page.
+ ID	ajatest + Input ID 6 ~ 8, without marks(like) or capital letters.
+ Password	You must meet three criteria when input password. '8 ~ 12, capital letters 'When password safety is higher than medium 'without marks(like ' ') and more than 4 consecutive characters Please enter the password hard to guess.
+ Re-enter password	
+ Name	
+ Location	+ Select
+ Language	English + Select
+ Phone	
+ Mobile	
+ Fax	
+ E-mail	
+ Job	+ Select
+ Whether or not use CAD tool	Necessity Needlessness
- 3D CAD System	○ I-DEAS: Previous Version ♥ ○ UG: Previous Version ♥ ○ PRO/E: Previous Version ♥ ○ Etc: STEP ♥
- 2D CAD System	C I-DEAS: Previous Version ♥ C AUTOCAD: Previous Version ♥ Etc: DXF ♥

Caution

The entries shown in the screen are example inputs. Actual information should be entered during the actual user registration process.

11. Click the "Select" button in the 'Primary exchange division' field.

+ Primary exchange division		+ Select	
+ SEC person in charge			
+ Purpose of using			
+ Applying system(s)	*CPCex *Supplier Portal *SECP	*GREEN PROCURE *SLPS	*GLONETS *SSEMS
+ Secondary Supplier Type	C Normal Supplier C	Secondary Supplier	
 I request to have the a in the following field). + Vendor Administrator 	authority of a partner	administrator in the CPCe	x system (I'll enter a reason

12. A window appears for selecting a GBM. Select your counterpart GBM and click the "Confirm" button.





13. Enter the info. entered for primary exchange division. Enter the SEC person in charge or GBM manager.

Note For the info. on the SEC person in charge, see <u>http://cpc.sec.samsung.net/popup/ContactUs.jsp</u>.

+ Primary exchange division	Visual Display Division + Select
+ SEC person in charge	Roy An
+ Purpose of using	Delivery, collaboration
	*CPCex *GREEN PROCURE *GLONETS
+ Applying system(s)	*Supplier Portal *SLPS *SSEMS
	*SECP
+ Secondary Supplier Type	C Normal Supplier C Secondary Supplier
☐ I request to have the a in the following field).	authority of a partner administrator in the CPCex system (I'll enter a reason
+ Vendor Administrator Authority Request Reason	
	+ Confirm + Cancel

Caution

The input values in this screen is examples. Thus, when using this screen, enter the info. for a user.

14. To apply for vendor CPCex system administrator authority, select 'I request to have the authority of a partner administrator in the CPCex system (I'll enter a reason in the following field)' option and enter your reason.

	*CPCex	*GREEN PROCURE	*GLONETS
+ Applying system(s)	*Supplier Portal	*SLPS	*SSEMS
	*SECP		
+ Secondary Supplier Type	C Normal Supplier C	Secondary Supplier	
I request to have the a in the following field).	uthority of a partner a	administrator in the CPCe	x system (I'll enter a reason
+ Vendor Administrator Authority Request Reason			
			+ Confirm + Cancel

- 15. Check if all required fields have been filled in and click the "Confirm" button.
- 16. If you click the "Confirm" button and your sign up application is complete, the contact information of the corresponding vendor and SEC administrators. Your application is to be approved by the corresponding



vendor administrator and then by SEC administrator. You will be notified of the approval result via an email to your email address you have entered for sign up.

SamsungElectronics B2B membership registration finished. ID : vetest50
When your registration is approved, you can use the B2B system at Samsung Electronics with your integrated ID. We will notify you of your application results by email within two days after your application. If you do not receive our email notification after two days, please contact below:
* CPCex Automatically requested the approval of the access by e-mail to the following administrators. If you cannot sign in, request it again to them, please.
Samsung Electronics Admin : Tel : CPC TEST Co. / auptir@samsung.com / 017-514-9717 Tel : Jonghwa, Yang / eunstar48@partner.samsung.com / 82-31-200-4969 Tel : Jaeyong Shim / jaeyong7@icu.ac.kr / 019-412-7467 Tel : Lee Dae Hwan / daehwan.lee@samsung.com / 031-277-6915 Tel : Hyoungwan Kim / hyoungwan.kim@samsung.com / 031-277-6912 Tel : Lee minhye / minhye2k@samsung.com / 031-277-0530

17. When you receive an approval notification email, log into CPCex.



5 Logging into CPCex

5.1Logging into CPCex Directly

1. Enter CPCex address (<u>http://cpc.sec.samsung.net</u>) in the Address input box of Internet Explorer. The following screen appears.



- 2. Select 'Biz.Partner/Affiliated (B2B)' and click the "Login to CPCex" button.
- 3. The following B2B login screen appears.

SAMSUNG	Business Partner User Directory Coordination System	SECURITY PROGRAM CERTIFICATE FIND ID/PASSWORD FAQ
Single Log	g-in ectronics B2B systems, only one login lets you use all services.	ID Password Login New Member * Login Guide
	1995~2012 SAMSI	JNG All rights Reserved. [이용약관 <mark>개인정보취급방침 개인정보처리방침</mark>]

4. Enter your Username and Password and click the "Login" button.



5.1.1 Connected PC Authorization

The connected PC authorization procedures of CPCex are given below.

1. The CPCex PC Certification screen appears as below: The following screen appears only for the first PC authorization.

CPCex PC Certification
CPCex can be accessed from a single PC authorized for each user. CPCex cannot be accessed from a PC that is not authorized.
Do you want to access CPCex from the PC that you are using now? If you press [Yes], you will be able to access CPCex from this PC only. If you press [No], the connection to CPCex will be closed.
Yes No

2. Click "Yes" to connect to the CPCex system. Click "No" to go to the CPCex portal screen.

Note

Authorization for Vendor's connected PC function: Authorize PC by using the particular key of vendor's PC which is located in vendor's workplace. So, Only a PC authorized can access the CPCex.

3. If a user who has PC authorization information registered in the user information logs in from a PC with different PC information, the following message will appear.

CPCex PC Certification
CPCex can be accessed from a single PC authorized for each user and cannot be access from a PC that is not authorized. The PC in which you are trying to access CPCex is not authorized.
If you want to use the current PC to access CPCex from now on, enter a reason to change a PC and press [Yes]. A request for changing an authorized PC needs to be approved by managers in the vendor and Samsung Electronics Company to take effect. If you press [No], the connection to CPCex will be closed.
Yes No

4. Enter a reason and click "Yes" to complete PC authorization.



CPCex P	C Certification					
CPCex can be access PC that is not authori The PC in which you a	d from a single PC authorized for each user and cannot be access from a ed. re trying to access CPCex is not authorized.					
If you want to use th and press [Yes]. A request for changin Samsung Electronics (If you press [No], the	If you want to use the current PC to access CPCex from now on, enter a reason to change a PC and press [Yes]. A request for changing an authorized PC needs to be approved by managers in the vendor and Samsung Electronics Company to take effect. If you press [No], the connection to CPCex will be closed.					
Enter a reason to u	pdate.					
reason						
	Yes No					

5. When the reason is entered, a screen appears notifying that the authorization request is complete, and the current process of the Authorized PC Change process appears. The user can log into CPCex system only after the request is approved by the Vendor Administrator and Samsung Administrator.

CPCex PC Certification					
The authorized PC change has been requested.					
You can use the CPCex system on this PC when the authorized PC change					
is approved by the authorized PC change process.					
The administrator's approval result is notified to you via e-mail.					
If e-mail does not arrive for two days since authorized PC change					
request, please contact the following.					
- The process for Authorized PC change Authorized PC change request → Approval by the Samsung Administrator Waiting Completion of authorized PC change					
Vendor Administrator Demo ten K / vman10@secsupplier.com / 031-200-0002 Min-Ho KO(B2B) / poweruse@samsung.com / 031-200-7542 Kim YongKuk / yongkuk/7443.kim@partner.samsung.com / 031-2004924 vman eleven / bbbbbb@bbbbb.com,vman11@secsupplier.com / 031-					
200-3469					
vman thirteen / aaa@bbb.net / 031-200-3469					
DeeKwillee (dd6060@babafos.com / 031-200-0788					
lov (orkvourg.lee@samsung.com (200-5923					
hamtol2 / jiyun4012.park@samsung.com / 111111					
Samsung ciectronics Administrator					
CPCex HelpDesk / cpchelpdesk@samsung.com / 031-200-4903					
Min-Hn KO (noweruse@samsung.com / 82-31-200-3030					
JANGGON KIM / janggon.kim@samsung.com / 031-277-7242					
Confirm					



6. If you attempt to log in to the CPCex system when the request has not been approved, the following message will appear.





7. If the request is waiting for the approval of Samsung Administrator, the following screen appears .





8. Once a PC is authorized, the Online Security Agreement may appear. If this happens, check the I Agree box and press the Confirm button.

2			CPCex			
/0	nline /Security /Agreeme	ent				
vman twel	Ve , Every join date of CPCex, you shoul	ld sign up the on-line Sta	ndard CPCex Security Agreement			
Sign on the Stand	lard CPCex Security Agreement (For Busine	ess Partners) after readir	ng carefully the whole contents below.			
Standard Cl	PCex Security Agreement	t for Business F	Partners [For common			
users						
ID	vman12	Date of Application	2007.04.25			
Name(Korean)	데모집이	Name(English)	vman twelve			
Office Phone	031-200-3469	Mobile				
Company Name	CPC TEST Co.	Vendor Code	A003			
written on the basis of 'Regulation on Technical Information Protection' in the capacity of executives or employees of Samsung Electronics Co., Ltd. 2. I will use the CPCex system only for my service with the company and never leak nor disclose any data to any third parties inside or outside of the company.						
 In case my CPCex ID and/or Password leak out, I will change them immediately and notify the accountable person of my company and abide following procedures. 						
5. Upon my resignation from the company or transfer to other department and no more remains CPCex business partner, I will notify it to the accountable person in managing CPCex business partners of Samsung Electronics Co., Ltd. immediately.						
✓ I Agree						
		I Agree				
		I Agree	Confirm			
		I Agree	Confirm			

- Newly registered persons
- Business partners with user-manager authority
- Persons who have not accessed the CPCex system for more than 90 days
- First login every year based on the sign-up date



9. You are logged in and the CPCex start screen appears.

CPCex 1 1 7	IItem(s)				CPCexDevKo(vman-ko) (7	5)진영기전 Losour
Approval Exchange [Development De	esign Research			User Searc	h Q 🕜
Sending Design Information	CPC	Cex is			Create a Shortcut	
Send New Memo	a sy ven	vstem that supports co-ownership of development information and co dors.	laboration between the Samsung Elec	tronics and	Notice	more 💌
New Function View Detail	· · · · · · · · · · · · · · · · · · ·	Transmission of design-information: transmission of drawing, specific Change and S/W	ations, approval document, BOM, Eng	gineering	[Notice] select 'a' from dual S	SECURITY TEST
PCB Function Added		- Design-collaboration: Sharing Resources in Mock-Up Workspace, App Outsourcing, Approval For Sharing Of Design Mock-Up, PCB design an	roval For Sharing Of Design Service d sample collaboration		[Notice] 공시네스트 <	br>
The new features are as follows: Stack- Up, Expected Schedule go i				and the second state of	[Notice] 테스트	
	0 Most Recent Post (Des	ign Information: 5)			[New Function] PCB Function	n Added
Support For Job	Section	Title	Sender	Receiving Date		
Helpdesk	Design Information	[PLM] TEST 기구도 전송 #01	YOUNGKI HAN	04.26.2012 20:15	FAO	more 💿
CPCHelpdesk 82-31-200-4903	Design Information	일괄발신 CTO그룹에서 작성	JAESUN HWANG	04.24.2012 17:24		
Dept.(Biz.Partner) Admin go 🖻	Design Information	Fwd: Sending Design Information 0423	JAESUN HWANG	04.24.2012 17:24	Relate to login error	
We will promptly and	Design Information	Fwd: Design Information 0423-001	JAESUN HWANG	04.24.2012 16:41	To forward data to the Same	sung Electronics
kindly return your calls.	Design Information	Fwd: 설계정보 (관련 BOM 정보 추가)	JAESUN HWANG	04.20.2012 15:58	To request an Engineering C	hange
					The file uploading data rate	has slowed down.
	My Collaboration List				File Upload/Download proble	ms
	Section	Title	Requestor	Last Modified	Support	
		It is searching for the list of my Collabora	tion		Download Install Files	Manual Download



5.2Logging into CPCex through Supplier Portal

A Glonets user, generally, logs into CPCex through Glonets.

1. Connect to <u>http://www.secbuy.com</u> and login.



2. The [Supplier System] screen is displayed. Click "CPCex" to automatically log into the CPCex system.

Supplier System			
≫ Notice/e-Mail			
Purchasing Notice	Supplier e-Mail	SSeMS (Samsung Supplier e-Management System)	
Purchasing Notice	Supplier e-Mail	SSeMS	
Notice from Purchaser in Samsung Electronics	e-Mail system between Samsung Electronics and Suppliers	Supplier Info, / Evaluation	
» Strategic Sourcing			
e-Sourcing	CPCex	ToolMate	SPS Portal
e-Sourcing	CPCex	ToolMate	Precision management for catapult and press Support technology for catapult and KPI system for supplier
System for Proposal Part& Market Information to SEC	CPCex supports collaboration between SEC and supplier/vendors by providing a medium for sharing design and engineering information	Tooling system for Samsung Electronics and supplier	SPS Portal



6 Applying for CPCex Administrator Authority

6.1 Applying for CPCex Administrator Authority

Note

A vendor user can apply for administrator authority when sign up. A vendor user can also apply for administrator authority by modifying Personal Information after sign up.

The following procedures are for vendor users to apply for administrator authority by modifying Personal Information. A vendor administrator approves the sign up of users belonging to the same company by judging them.

1. When clicking on the "ID|Company" Menu after logging into CPCex, the [Personal Information View and Change] screen appears.

CPCEX 🗊 🔇	🔀 1Item(s) Development Desi	an Research			CPCexDevKo(vman-ko) (주)진영기전 User Search Q
Sending Design Information 📀	CPCex	- is			Create a Shortcut
Send New Memo	a syste	~ m that supports co-ownership of development information and cc s.	llaboration between the Samsung Elec	tronics and	Notice more
New Function View Detail	- Tra	ansmission of design-information: transmission of drawing, specifi	cations, approval document, BOM, Eng	gineering	[Notice] select 'a' from dual SECURITY TEST
PCB Function Added	Cha	nge and S/W sign-collaboration: Sharing Resources in Mock-Lip Workspace - An	nroval For Sharing Of Design Service		[Notice] 공지테스트
1	Out	sourcing, Approval For Sharing Of Design Mock-Up, PCB design a	nd sample collaboration	States of States of	[Notice] System off
Ip, Expected Schedule 99 •					[Notice] 테스트
	Most Recent Post (Design	Information: 5)			[New Function] PCB Function Added
Support For Job	Section	Title	Sender	Receiving Date	
lelpdesk	Design Information	[PLM] TEST 기구도 전송 #01	YOUNGKI HAN	04.26.2012 20:15	FAO more
▶ CPCHelpdesk 82-31-200-4903	Design Information	일괄발신 CTO그룹에서 작성	JAESUN HWANG	04.24.2012 17:24	
Dept.(Biz.Partner) Admin 💷	Design Information	Fwd: Sending Design Information 0423	JAESUN HWANG	04.24.2012 17:24	Relate to login error
We will promptly and	Design Information	Fwd: Design Information 0423-001	JAESUN HWANG	04.24.2012 16:41	To forward data to the Samsung Electronics.
kindly return your calls.	Design Information	Fwd: 설계정보 (관련 BOM 정보 추가)	JAESUN HWANG	04.20.2012 15:58	To request an Engineering Change
					The file uploading data rate has slowed down.
					File Upload/Download problems
	I My Collaboration List				
	Section	Title	Requestor	Last Modified	Support
	Outside the Company Design	PCB설계 - HTS(본체)	MiHee Sim	04.28.2012 15:29	
	Outside the Company Design	PCB설계 - DB98-33832H	MiHee Sim	04.28.2012 13:09	Manual Download
	Outside the Company Design	PCB설계 - HTS(본체)	SeonYeon Park	02.10.2012 16:29	
	Mass-Production Bare PCB	PCB제작 - HTS(본체)	Jong-Ki Kim	02.10.2012 15:23	
	Mock-Up Workspace	제목 *	SEOKIN KIM	01.27.2012 18:42	Download Install Files
	Mock-Up Workspace	제목 *	SEOKIN KIM	01.27.2012 18:40	

2. When clicking on the "Modify/Withdrawal" button in the [Personal Information View and Change] screen, the [Edit Account] screen appears in which you can modify Personal Information and request administrator authority.

(2) [2] 11tem(s)			CPCexDevKo(vman-ko) (주)진영기전 Lossour			
e Development	Design Research		User Search Q 😗			
OPersonal Infomat	tion View And Change		Confidential			
User Information			Modify/Withdrawal Confirm			
Name	CPCexDevKo	ID	vman-ko			
Company	(주)진영기전	Office Phone	000			
Department		Office Fax				
Title		Mobile				
E-mail	vman-ko@naver.com		·			
Additional Information						
Num. of Lists	10 Line 💌					
* You can view as many lists as you want by selecting the number of lists to display. Modify/Withdrawal Confirm						
	Personal Information Depertment Department Department department definitional Information Num, of Lists *You can view as many lists	Ittem(s) Ittem(s) Development Design Research Personal Information View And Change User Information View And Change User Information Presonal Information Name CPcs/DevKo Company (주)건넣기건 Department Image: Company Information wman-ko@naver.com Additional Information Image: Company Additional Information Image: Company Additional Information Image: Company Vio can view as many lists as you want by selecting the number of lists to display.	Operation Design Research Personal Information View And Change User Information View And Change User Information View And Change User Information Office Phone Operation Office Phone Department Office Phone Department Office Phone Email vman-ko@naver.com Additional Information Information Num. of Lists Information *You can view as many lists as you want by selecting the number of lists to display. ************************************			

When clicking the **"Modify/Withdrawal"** button, if a user has the authority of VA of the B2Bsystem, enter the password and OTP to display the user info. modification screen.



3. Clicking the "Request Authority" button in the [EDIT ACCOUNT] screen shows the [REQUEST OF LEVELUP] screen.

+ Applied system(s)	*CPCex		*Supplier	Portal			
+ Rejected system(s)							
+ Applying system(s)							
	* Procuremen	t DCUREM	Globa	al e-trade	e Syst 🗖	GLONE	TS
+ Appliable system(s)	SECP		SLPS	IOLD Sys	tem	SST(SI	PC)
						+	Add
+ Company code	A003						
+ Company name	(주)진영기전						
+ Company name(en)	<mark>(주)</mark> 진영기전						
+ ID	vman-ko						
+ Old Password							
+ New Password	You must meet '8 ~ 12, capital 'When passwor without marks(Please enter th	three criter letters d safety is h like ' ') and e password	ria for cha iigher thai more tha hard to g	nging pa n mediun n 4 conse uess.	ssword. n ecutive chara	octers	
+ Re-enter New Password							
+ Name	CPCex개발_B2B	_한글					
+ English name	CPCexDevKo						
+ Location			+	Select			
+ Language	Korean		+	Select			
Resident number							
<mark>⊢</mark> Phone	000						
+ Mobile							
+ Fax							
+ E-mail	kstyner81@har	imail.net					
+ Job			+	Select			
+ Primary exchange division			+	Select			
 Whether or not use CAD cool 	C Necessity	• Need	lessness				
- 3D CAD System	I-DEAS:	Previous V Previous V	′ersion ∨ ′ersion ∨	0	UG: Etc:	Previou STEP	us Version 🗸
- 2D CAD System	I-DEAS:Etc:	Previous V DXF 🗸	ersion 🗠	0	AUTOCAD:	Previou	is Version 👻
	Corporate Tech	nology Ope	eratic +	Select			
Primary exchange division	feorbolace reci	2					
 Primary exchange division SEC person in charge 		27 .					



4. In the **[REQUEST OF LEVELUP]** screen, type the reason for the request and click the **"Confirm"** button. Then 'vendor administrator authority request email' is sent to the vendor administrator. If your company does not have a vendor administrator, the e-mail is sent directly to SEC administrator.

REQUEST OF LEVELUP
 The Vendor Administrator has the responsibility to authorize user registration and certificate reissuant of users within the same company. The Vendor Administrator must immediately change the password of a user if there is a concern that the password may have been guessed or stolen by someone else, and then notify SAMSUNG ELECTRONICS CO., LTD. about this matter right away. In the case when a user has left the company or has been transferred to another department, not needing the help of SAMSUNG ELECTRONICS CO., LTD. or the use of CPCex anymore, the Vendor Administrator must disconnect that particular user's access. If you are the case, you must delegate yo authority as a Vendor Administrator to another user within your company.
Reason of requesting
+ Confirm + Cancel

5. If the request is approved by the vendor or SEC administrator, administrator authority is granted.



7 Withdrawal from CPCex

7.1 Withdrawal from CPCex

You can directly request withdrawal from CPCex.

1. Click on the [Personal Info.] menu at the top right of the CPCex main screen.

CPCex I I 7	IItem(s)				CPCexDevKo(vman-ko) (주)진영기전	out
Approval Exchange D	evelopment Desi	gn Research			User Search Q	3
Sending Design Information ()	CPCes	k is			Create a Shortcut	
Send New Memo	a syste vendor	em that supports co-ownership of development information and co rs.	plaboration between the Samsung Elect	tronics and	Notice more	٠
New Function View Detail PCB Function Added	- Tra Cha - De	ansmission of design-information: transmission of drawing, specifi unge and S/W sign-collaboration: Sharing Resources in Mock-Up Workspace. Ac	ications, approval document, BOM, Eng poroval For Sharing Of Design Service	ineering	[Notice] select 'a' from dual SECURITY TEST [Notice] 공지테스트 br> br>	
The new features are as follows: Stack- Up, Expected Schedule gop	Out	sourcing, Approval For Sharing Of Design Mock-Up, PCB design a	nd sample collaboration	and the second	[Notice] System off [Notice] 테스트	
	I Most Recent Post (Design	Information: 5)			[New Function] PCB Function Added	
Support For Job	Section	Title	Sender	Receiving Date] [
Helpdesk	Design Information	[PLM] TEST 기구도 전송 #01	YOUNGKI HAN	04.26.2012 20:15	FAO more	
▶ CPCHelpdesk 82-31-200-4903	Design Information	일괄발신 CTO그룹에서 작성	JAESUN HWANG	04.24.2012 17:24		-
Dept.(Biz.Partner) Admin go 🛛	Design Information	Fwd: Sending Design Information 0423	JAESUN HWANG	04.24.2012 17:24	Relate to login error	
We will promptly and	Design Information	Fwd: Design Information 0423-001	JAESUN HWANG	04.24.2012 16:41	To forward data to the Samsung Electronics.	-
kindly return your calls.	Design Information	Fwd: 설계정보 (관련 BOM 정보 추가)	JAESUN HWANG	04.20.2012 15:58	To request an Engineering Change	
					The file uploading data rate has slowed down	-
	My Collaboration List				File Upload/Download problems	
	Section	Title	Requestor	Last Modified	Support	
	Outside the Company Design	PCB설계 - HTS(본체)	MiHee Sim	04.28.2012 15:29		
	Outside the Company Design	PCB설계 - DB98-33832H	MiHee Sim	04.28.2012 13:09	Manual Download	
	Outside the Company Design	PCB설계 - HTS(본체)	SeonYeon Park	02.10.2012 16:29		
	Mass-Production Bare PCB	PCB제작 - HTS(본체)	Jong-Ki Kim	02.10.2012 15:23		
	Mock-Up Workspace	제목 *	SEOKIN KIM	01.27.2012 18:42	Download Install Files	
	Mock-Up Workspace	제목 *	SEOKIN KIM	01.27.2012 18:40		

2. Click the "Modify/Withdrawal" button in the [Personal Information View and Change] screen.

CPCex I	👔 🛛 🕺 1Item(s)	I		CPCexDevKo(vman-ko) (주)진영기전 [LOBOUT]					
Approval Exchan	Approval Exchange Development Design Research								
Personal Info.	O Personal Infoma	tion View And Change		Confidential					
Personal Infomation View And Change	User Information			Modify/Withdrawal Confirm					
	Name	CPCexDevKo	ID	vman-ko					
	Company	(주)진영기전	Office Phone	000					
	Department		Office Fax						
	Title		Mobile						
	E-mail	vman-ko@naver.com							
	Additional Information								
	Num. of Lists ID Line w								
	* You can view as many lists as you want by selecting the number of lists to display. Modifly/Withdrawal Confirm								



3. Enter your password in the [CHECK PASSWORD] screen and click the "Confirm" button.

SAMSUNG	Business Partner User Directory Coordination System	ABOUT MEMBERSHIP EDIT ACCOUNT FIND ID/PASSWORD FAQ
ADMIN PAG	E	
Check Pass	word/OTP	//078 again
we re-identity d	sers for security reasons, therefore please enter passwor	u/OTP ağalıı.
OTP		
	+ Confirm	+ OTP-RI. + Cancel
 ※ If you are goi [HelpDesk] * <u>- Departmen</u> * CPCex Help 	ng to use a new PC or re-install OS, please apply for OTP <u>t Manager</u> Desk : 82-31-200-4903 <u>- CPCex Sign up /Login/Admin Manual</u>	again.
Please see the fr Manual for OTP Manual for OTP OTP Manageme OTP Program D	ollowing Manuals for detailed application procedure. issue/use (for Windows) + Download issue/use (for MAC OS) + Download nt Manual + Download pownload + Download	

4. The [Edit Account] screen appears as follows.

+ Whether or not use CAD tool	O Necessity 📀 Needlessness
- 3D CAD System	C I-DEAS: Previous Version ♥ □ UG: Previous Version ♥ □ UG: Previous Version ♥ □ UG: STEP ♥ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
- 2D CAD System	 G I-DEAS: Previous Version ♥ C AUTOCAD: Previous Version ♥ C Etc: DXF ♥
+ Primary exchange division	Corporate Technology Operatic + Select
+ SEC person in charge	
+ Purpose of using	
Withdrawal Withdrawal	endor Administrator + Confirm + Cancel

5. When clicking the "Withdrawal" button at the bottom of the screen, the following message box appears. Click the "OK" button.

Windows Internet Explorer		×
?	Don't you want to have any more access theCPCexsystem?	
	확인 취소	





CPCex Sign Up/Login Manual

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