



## REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:  TYPE: (please mark one)  Individual      Partnership      Corporation  CONTACT PERSON: TELEPHONE No. EMAIL ADDRESS:	23 March 2010 REFERENCE: RFQ-SS-ITEQUIPMENT-DSS/OPS-147-2010
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Dear Sir / Madam:

The United Nations Development Programme (UNDP) office in Juba, Southern Sudan seeks quotations for supply of **IT Equipment** as per the specifications and features stipulated in **Annex I**.

### TO ENABLE YOU TO SUBMIT AN OFFER, ATTACHED ARE:

- |   |             |
|---|-------------|
| i. General Conditions of Contract           | (Annex II)  |
| ii. Special Conditions                      | (Annex III) |
| iii. Eligibility Criteria                   | (Annex IV)  |
| iv. Evaluation Criteria                     | (Annex V)   |
| v. Quote Submission Format (Price Schedule) | (Annex VI)  |

Quotations submitted by hand/mail should be in sealed envelopes and sent to the following address:

**Address:** UNDP Southern Sudan Procurement Unit ATT: **Assefaw Tewolde**  
 UNDP Office Compound, **Southern Sudan –Juba**

**And Marked:** **RFQ-SS-ITEQUIPMENT-DSS/OPS-147-2010.**

Quotations submitted by **email** should be sent to the following email address: **[bids.juba@undp.org](mailto:bids.juba@undp.org)**

Quotations should reach the above address no later than **6 April 2010 @ 17:00 hours – local time.**

**Late quotes will not be accepted.**

**Each page of the offer must be dated, signed and stamped with company stamp**



ANNEX I

**SPECIFICATIONS, REQUIREMENTS AND FEATURES OF IT EQUIPMENT**

DESCRIPTION	QUANTITY
<p><b>DIGITAL Sender</b></p> <p>HP 9250c Digital Sender</p> <ul style="list-style-type: none"> <li>- Scan speed, letter: Up to 55 ipm black-and-white, up to 33 ipm color</li> <li>- Scanner type: Flatbed, ADF (Automatic Document Feeder)</li> <li>- Digital Sending features: Send to email, Send to Folder, LDAP or local address book email addressing, Kerberos and LDAP authentication, Group 1 and Group 2 PIN authentication</li> <li>- Additional digital sending features: DSS 4.0 (Authentication, Send to email, Send to Secure Secondary Email, Send to Folder, Send to LanFax, Address Book Manager, Workflow application including Send to Printer and OCR)                      HP DSS 4 is included with the device but should be installed separately</li> <li>- Processor: 480 MHz</li> <li>- Memory: 256 MB</li> <li>- Hard Disk: 40 GB HP high-performance hard disk</li> <li>- External Keyboard: Physical, full-size, retractable QWERTY keyboard</li> <li>- Control panel: VGA graphical touch-screen, contrast control dial, numeric keypad, sleep button, reset button, stop button, start button, attention light, data light, ready light</li> <li>- Duty cycle: Up to 60.000 images per month</li> <li>- Supported file formats: PDF, TIFF, MTIFF, JPEG                      Additional formats available from send to workflow using OCR, including XML, searchable PDF, TXT, RTF (Word compatible) and HTML</li> <li>- Paper Handling: 50-sheet ADF with automatic two-sided scanning</li> <li>- Paper Size: ADF: from 100 x 148 mm to 215.9 x 355.6 mm (letter, executive, legal)                      Flatbed platen glass: 216mm x 279mm</li> <li>- Paper Weight: ADF: from 60 to 120 g/m<sup>2</sup></li> <li>- Paper Types: Paper, transparencies, labels and cards (via glass)</li> <li>- Interfaces: One HP Jetdirect Fast Ethernet 10/100 Base-TX network port,                      One open EIO slot,                      One device USB port,                      One host USB port for limited applications</li> <li>- Operating Systems: Supports the standard SMTP, LDAP, and FTP protocol</li> <li>- Scan resolution, hardware: 600 x 600 dpi</li> </ul>	<p style="text-align: center;">1</p>

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<ul style="list-style-type: none"> <li>- Bit depth: 8-bit</li> <li>- Operating temperature: 0°C to 40°C</li> <li>- Operating humidity: 15 to 80%</li> <li>- Power consumption: 98W scanning at 55ppm</li> <li>- Accoustics: 53dB(a) scanning at 55ppm</li> <li>- Dimensions (W x D x H): 45.2 x 72.4 x 30.4 cm keyboard extended, 45.2 x 57.1 x 30.4 cm without keyboard extended</li> <li>- Weight: 23.09 Kg</li> <li>- What's in the box: HP 9250c Digital Sender, power cord, User's Guide, DSS 4.0, documentation CD, Mylar kit</li> <li>- Cable included: Yes</li> <li>- Warranty, standard: One year on-site warranty for all HW / SW / accessories</li> <li>- Next-day, onsite response, 3 years (1100\$)</li> <li>- Software included: HP DSS 4</li> </ul> <p>Models</p> <ul style="list-style-type: none"> <li>- HP 9250c Digital Sender</li> <li>- HP 9250c Digital Sender with 256MB RAM</li> </ul>	
<p><b>HP Laserjet P2015dn</b></p> <p>Recommended monthly print volume: 740 to 3000 pages</p> <p>Print speed, black (best/normal quality mode): Up to 27 ppm</p> <p>Print quality =&gt; black: Up to 1200 x 1200 dpi</p> <p>Resolution technology: HP FastRes 1200</p> <p>1 Cartridge black</p> <p>First page out (black): 8.5 sec</p> <p>Monthly duty cycle: Up to 15000 pages</p> <p>Paper tray(s), standard: 2, maximum: 2 plus 50-sheet multipurpose input tray</p> <p>Input capacity, standard: Up to 250 sheets</p> <p>Duplex printing (printing on both sides of paper): Automatic (standard)</p> <p>Media sizes, standard: Letter, legal, executive, index cards, envelopes (No. 10, Monarch)</p> <p>Media sizes, custom: Tray 1: 3 x 5 to 8.5 x 14 in; Tray 2: 5.8 x 8.3 to 8.5 x 14 in</p> <p>Media types: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, transparencies, heavy media</p> <p>Document finishing: Automatic duplexing, manual feed, sheetfed, straight-through paper path</p> <p>Memory, standard: 32 MB, maximum: 288 MB</p> <p>Processor speed: 288 MHz</p> <p>Hard disk: None</p> <p>Print languages, standard: HP PCL 5e, HP PCL 6, HP Postscript level 3 emulation with automatic language switching</p> <p>Connectivity, standard: Hi-Speed USB 2.0 compatible port, HP Jetdirect Fast Ethernet embedded print server</p> <p>Connectivity, optional: HP Jetdirect en3700 Fast Ethernet Print Server, HP Jetdirect ew2400 802.11g Wireless Print Server</p> <p>Operating temperature (Fahrenheit): 59 to 90.5 ° F</p> <p>Dimensions, std. (W x D x H): 13.8 x 14.3 x 10.1 in</p> <p>Dimensions, max. (W x D x H): 13.8 x 17.7 x 10.1 in</p> <p>Weight, U.S.: 24.3 lb</p>	<p>CB368A 1</p>

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<p><b>HP Laserjet M4345 MFP Series</b></p> <p>100 Sheet Multipurpose tray and 500-sheet input tray 2 for a total 600-sheet capacity  500 - sheet output bin  50 - sheet ADF  HP Jetdirect Fast Ethernet embedded print server  256 MB DDR RAM  One available EIO Slot  One Available DIMM slot</p>	<p>1</p>
<p><b>OptiPlex 960 Small Form Factor with the All-in-One Stand</b></p> <p>OptiPlex 960 Small Form Factor Base Standard PSU</p> <p><b>Operating System:</b>  Genuine Windows® 7 Professional to XP Professional,SP3,Media,English</p> <p><b>Energy Efficiency Options:</b>  Dell Energy Smart Power Management Settings Enabled</p> <p><b>Processors:</b>  Intel® Core™ 2 Quad Q9550 with VT (2.83GHz, 12M, 1333MHz FSB)</p> <p><b>Memory:</b>  4GB DDR2 Non-ECC SDRAM, 800MHz, (4DIMM)</p> <p><b>Video Cards:</b>  Integrated Video, Intel® GMA 4500</p> <p><b>Monitors:</b>  Dell E Series E170S 17in Monitor, VGA Only</p> <p><b>Keyboard:</b>  Dell Quietkey, No Hot Keys, English, Black</p> <p><b>Mouse:</b>  Dell USB Optical Mouse with Scroll, All Black Design</p> <p>OptiPlex 960 Small Form Factor Standard Power Supply</p> <p><b>Boot Hard Drives:</b>  250GB 3.5" SATA 3.0Gb/s and 8MB DataBurst Cache™</p> <p><b>CD ROM/DVD ROM:</b>  8X Slimline DVD+/-RW Roxio Creator™ CyberlinkPowerDVD™</p> <p><b>Productivity Software:</b>  Microsoft® Office 2007 Professional and Adobe Acrobat 9.0 STD</p> <p><b>Speakers:</b>  Internal Dell Business Audio Speaker</p> <p><b>Wireless:</b>  Intel® Wireless Half Mini 5300, Dell OptiPlex</p> <p><b>Network Adapters (NICS):</b>  Broadcom NetXtreme 10/100/1000 PCIe Gigabit Networking Card, Low Profile</p> <p>3 Year Basic Limited Warranty</p>	<p>2</p>
<p><b>UPS</b>  APC Smart-UPS, 500 Watts / 750 VA,Input 120V / Output 120V, Interface Port DB-9 RS-232, Smart-Slot, USB</p> <p><b>Includes:</b> CD with software, Smart UPS signalling RS-232 cable, USB cable, User Manual</p>	<p>2</p>

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	2
Ink Cartridge for HP Laserjet M4345 MFP	2
<p><b>DIGITAL Sender</b></p> <p><b>HP 9250c Digital Sender</b></p> <ul style="list-style-type: none"> <li>- Scan speed, letter: Up to 55 ipm black-and-white, up to 33 ipm color</li> <li>- Scanner type: Flatbed, ADF (Automatic Document Feeder)</li> <li>- Digital Sending features: Send to email, Send to Folder, LDAP or local address book email addressing, Kerberos and LDAP authentication, Group 1 and Group 2 PIN authentication</li> <li>- Additional digital sending features: DSS 4.0 (Authentication, Send to email, Send to Secure Secondary Email, Send to Folder, Send to LanFax, Address Book Manager, Workflow application including Send to Printer and OCR) HP DSS 4 is included with the device but should be installed separately</li> <li>- Processor: 480 MHz</li> <li>- Memory: 256 MB</li> <li>- Hard Disk: 40 GB HP high-performance hard disk</li> <li>- External Keyboard: Physical, full-size, retractable QWERTY keyboard</li> <li>- Control panel: VGA graphical touch-screen, contrast control dial, numeric keypad, sleep button, reset button, stop button, start button, attention light, data light, ready light</li> <li>- <b>Duty cycle: Up to 60.000 images per month</b></li> <li>- Supported file formats: PDF, TIFF, MTIFF, JPEG Additional formats available from send to workflow using OCR, including XML, searchable PDF, TXT, RTF (Word compatible) and HTML</li> <li>- Paper Handling: 50-sheet ADF with automatic two-sided scanning</li> <li>- Paper Size: ADF: from 100 x 148 mm to 215.9 x 355.6 mm (letter, executive, legal) Flatbed platen glass: 216mm x 279mm</li> <li>- Paper Weight: ADF: from 60 to 120 g/m<sup>2</sup></li> <li>- Paper Types: Paper, transparencies, labels and cards (via glass)</li> <li>- Interfaces: One HP Jetdirect Fast Ethernet 10/100 Base-TX network port, One open EIO slot, One device USB port, One host USB port for limited applications</li> <li>- Operating Systems: Supports the standard SMTP, LDAP, and FTP protocol</li> <li>- Scan resolution, hardware: 600 x 600 dpi</li> <li>- Bit depth: 8-bit</li> <li>- Operating temperature: 0°C to 40°C</li> <li>- Operating humidity: 15 to 80%</li> <li>- Power consumption: 98W scanning at 55ppm</li> <li>- Accoustics: 53dB(a) scanning at 55ppm</li> <li>- Dimensions (W x D x H): 45.2 x 72.4 x 30.4 cm keyboard extended, 45.2 x 57.1 x 30.4 cm without keyboard extended</li> <li>- Weight: 23.09 Kg</li> <li>- What's in the box: HP 9250c Digital Sender, power cord, User's Guide, DSS 4.0, documentation CD, Mylar kit</li> <li>- Cable included: Yes</li> <li>- <b>Warranty, standard: One year on-site warranty for all HW / SW / accessories</b></li> </ul>	2

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- Next-day, onsite response, 3 years (1100\$)

- Software included: HP DSS 4



## **General Terms and Conditions for Goods**

### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

### **2. PAYMENT**

- 2.1.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.1.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.1.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.1.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

### **3. TAX EXEMPTION**

3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.

3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

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### 4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with DDU Incoterms 2000, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

### 5. EXPORT LICENCES

Notwithstanding any INCOTERM 2000 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

### 6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

### 7. INSPECTION

1. UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

2. Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

### 8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

### 9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- a) Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- b) Refuse to accept delivery of all or part of the goods.
- c) Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

### 10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.



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### **11. ASSIGNMENT AND INSOLVENCY**

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

### **12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

### **13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

### **14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

### **15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

### **16. SETTLEMENT OF DISPUTES**

#### **16.1 Amicable Settlement**

The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

#### **16.2 Arbitration**

Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within

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sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration

Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

**17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.



## ANNEX III

<b>SPECIAL CONDITIONS</b>	
Warranty/Guarantee of Goods and Installation	A warranty of minimum 3 years is required and I year for other equipments. If, within this period, after the goods have been put into service, any defects are discovered or arise in the normal course of usage, the Supplier shall remedy the defect either by replacement or by repair.
Preliminary Examination Completeness of Quotations	Partial offers are not permitted
Language	The quotations shall be in English
Currency of quotations/offers	Offers submitted by suppliers may be submitted in USD
DELIVERY	UNDP Juba – CIP Juba
DELIVERY PERIOD	WITHIN 2-3 WEEKS OF ISSUANCE OF PO
Payment Terms	Payment will be made by cheque or Bank Transfer within 30 days upon receipt of invoices and certification of satisfactory completion of services by UNDP.
Award criteria for award of contract	The contractor that offers the <b>lowest and most technically compliant quote</b> as per the specifications and features stipulated in Annex I and that meets the evaluation criteria will be offered the contract.
Validity of Quotation	60 days from entry into Contract
Submission of Quotes	By Hand to UNDP Juba Office ATT: Josephine Baruch-Tucker By Email: <a href="mailto:bids.juba@undp.org">bids.juba@undp.org</a>
VAT or Taxes	<b>Purchases by the UNDP are not subject to any VAT . Do not include any VAT/taxes when bidding or invoicing.</b>
Request for clarification	Bidders requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office to <a href="mailto:bids.juba@undp.org">bids.juba@undp.org</a> or to <a href="mailto:assefaw.tewolde@undp.org">assefaw.tewolde@undp.org</a>
Quality Assurance: ISO	ISO 9001:2000
General Terms and Conditions	Annex II
After Sales Services	Evidence of After-sales must be provided





**ANNEX IV**

**Eligibility Criteria**

1. The bidder must demonstrate that they have had at least three (3) years acceptable prior experience in supplying IT equipment. This qualification will be satisfied by listing at least 3 clients to whom similar requirements have been provided, in the table below: Failure to provide this information will result in your offer being non-responsive.

Name	Address & telephone No.	Year

2. Provide the profile of your company.



**EVALUATION CRITERIA**

1.1	Compliance with pricing conditions set in the RFQ
1.2	Compliance with requirements relating to technical specifications and features and the product's ability to satisfy functional requirements.
1.3	Compliance with the Special and General Conditions specified in this Solicitation Documents.
1.4	Compliance with start-up, delivery or installation deadlines set by the procuring entity.
1.5	Demonstrated ability to comply with critical provisions such as execution of the Purchase Order by honoring the tax-free status of the UN.
1.6	Demonstrated ability to honor important responsibilities and liabilities allocated to Supplier in this RFQ ( warranties, or insurance coverage, etc).
1.7	Proof of after-sales service capacity and appropriateness of service network.

Your offer should indicate agreement to the Conditions stipulated in Annexes II and III



## Quote Submission Format

Provide your quote in the following format: List additional costs separately below.

S/N	Item	Description	Uom	QTY	Unit cost (USD)
	Sender	Refer to Annex 1 for detailed specifications	each	1	
	Printer	Refer to Annex 1 for detailed specifications	each	1	
	Photocopier	Refer to Annex 1 for detailed specifications	each	1	
	Computer	Refer to Annex 1 for detailed specifications	each	2	
	UPS - 500 Watts			2	
	Ink Cartridge for HP Laserjet M4345 MFP	Refer to Annex 1 for detailed specifications	each	2	
	ink Cartridge for HP Laserjet P2015dn	Refer to Annex 1 for detailed specifications	each	2	
	Laptop	Refer to Annex 1 for detailed specifications	each	2	
	Sender	Refer to Annex 1 for detailed specifications	each	2	
<b>TOTAL</b>					

<b>Ship Via*:</b>	
<b>Total Freight Cost:</b>	
<b>Insurance Cost</b>	
<b>Total Item + Freight:</b>	
<b>Delivery Time (in weeks):</b>	

<b>TOTAL COST</b>	<b>USD</b>
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Company Stamp:

Signature: