

www.cna.nl.ca/tenders

DATE OF INVITATION:

06 Feb 2014

TENDER NUMBER:

2013-161

Closing Time: 17 Feb 2014 2:00 P.M. Newfoundland Local

Time

Public Opening: 17 Feb 2014 2:05 P.M. Newfoundland Local Time

INVITATION TO TENDER

DIRECT INQUIRIES TO: Monique M. Rideout Email: monique.rideout@cna.nl.ca Fax: 709-643-7971

SUBMITTED BY: (Company Name and Address)

PLEASE QUOTE PRICES FOB **DESTINATION TO** BE DELIVERED TO

College of the North Atlantic Corner Brook Campus Corner Brook NI

		DELIVERED TO	Corner Br	OOK, NL
ITEM	DESCRIPTION/SPECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE
	The College of the North Atlantic invites Tend the Supply, Delivery, Installation and Commissioning for the following Mass Notific System at Corner Brook Campus			
	Delivery required on or before March 31, 2014 Bidders must indicate best delivery on Tender submission.			
	Site visit is strongly recommended. To arrang site visit please contact: Chad Simms (Campu Administrator) at 709-967-8516			
	The Mass Notification System is to be installe Corner Brook Campus, College of the North Atlantic. The purpose of this system is to ass campus team to administer either a partial or complete lockdown of the facility in cases of emergency. Facility is located at 141 O'Conne Drive, Corner Brook, NL	sist the		
1.	Complete Mass Notification System as specified document that will serve the facility listed above including all hardware, software, controllers, trans and any other devices required for a functioning software include the following outputs:	smitter	\$	\$
	 28 Blue Strobe Lights 28 Horn Speakers (30 Watt) 4 LED Alphanumeric Display 3 Alphanumeric Pagers 3 - 2 Way Intercom Speakers to communato the central control 	nicate t'd pg. 2		
NAME OF OFF	ICIAL (Please Print) SIGNATURE:		PATE:	

TELEPHONE NUMBER: FAX NUMBER: DELIVERY DATE: PAGE 1 OF 14

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	Location of these devices will be discussed upon award to obtain the best possible coverage for notification of a lockdown.			
	Items 2 – 7 are Optional and may not be purchased			
2.	Additional Blue strobe light output (if required) including all associated hardware, software, installation and commissioning required forming part of Item 1. College shall reserve the right to add additional items up to 12 months from award.	1 Ea	\$	\$
3.	Additional Horn Speaker Output (if required) including all associated hardware, software, installation and commissioning required forming part of Item 1. College shall reserve the right to add additional items up to 12 months from award.	1 Ea	\$	\$
4.	Additional Ceiling mount speaker output (if required) including all associated hardware, software, installation and commissioning required forming part of Item 1. College shall reserve the right to add additional items up to 12 months from award.	1 Ea	\$	\$
5.	Additional LED Alphanumeric display output (if required) including all associated hardware, software, installation and commissioning required forming part of Item 1. College shall reserve the right to add additional items up to 12 months from award.	1 Ea	\$	\$
6.	Additional Alphanumeric pager output (if required) including all associated hardware, software, installation and commissioning required forming part of Item 1. College shall reserve the right to add additional items up to 12 months from award.	1 Ea	\$	\$

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ITEM	DESCRIPTION/SP	PECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE
7.	Additional 2-way intercom the central control (if requ hardware, software, instal required forming part of Ite the right to add additional award. General Specification The mass notification sy following: - Have a central co	speaker to communicate ired) including all associat lation and commissioning em 1. College shall reservitems up to 12 months fro	to 1 Ea re m	\$	\$
	each room, as we well as two extern	should include strobe light ell as two for each room, as all strobe Lights. Two spe e installed outside the	s		
	communications to speakers and the - Upon activating a	d allow for two- way between the 2-way interco main office (control centre lockdown alarm, all strobe classroom speakers shoul of the lockdown.	e). e		
	Must include up to 1 (one) the use and operation of t		aff on		
	There shall be no annual the system or its operation	ո.	with		
NAME OF OFFI	CIAL (Please Print)	SIGNATURE:		DATE:	

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ITEM	DESCRIPTION/SP	ECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE
	The College of the North A locations of all output devi	Atlantic will decide the final ices in the building.			
	_	tic and The Department of and shall not affect building ty. Building can be made			
		ng during installation of the sibility of the bidder and the ke like new.			
	All work must be complian building code, fire code ar				
	Bidder must be COR certi	fied			
	Technical Specificat Part 1 – General	ion:			
	1.1 System Description				
	A. Emergency Mass Notification system shall activate and wirelessly control remote alerting devices such as PA speakers, strobe lights, LED displays and siren horns.				
	microphone, serial connect serial connect automation	stem shall include a dedicated full keyboard for data entry, tions to in-house alert system, ection to optional building systems, software and erface for network access and backup.			
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CONSTITUTE PART OF THE TENDER

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ITEM DES	CRIPTION/SPECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE
C. Tr	e main system shall be capable of ading alerts to the following devices: 1. Wirelessly Controlled PA Speakers: Activation of embedded tones and bells, pre-recorded voice alerts and user recorded voice alerts. 2. Wirelessly Controlled Strobe Lights: Activation of devices that have ON and OFF status, including strobe lights and sirens. 3. Wirelessly Controlled Alphanumeric LED Display: Activation of alphanumeric displays that can display an alphanumeric message using different formats and effects. 4. Wirelessly interface with local Fire Alarm system by providing drycontact control and PA audio signal. 5. Wireless Pagers: Activation of alphanumeric, numeric, tone-only and voice pocket pagers. 6. Email Notification: Sending email messages to email subscribers. 7. Audio Output: activation of voice alerts that may be played thorough the PC audio output and activation of voice alerts that may be played thorough the telephone line.	goallin.		
NAME OF OFFICIAL (Please Prin	t) SIGNATURE:		DATE:	

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IMPORTANT – TERMS AND CONDITIONS FOR PURCHASING ATTACHED & ANY ATTACHED DOCUMENTS



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		DESCRIPTION/OPEGIAL INCTRUCTIONS OLIANITITY LIMIT PRIOR				
ITEM	DESCRIPTION/SPECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PR		
	Network Notification: Sending alphalerts to Client software users.	nanumeric				
	 Modem Dial Out: Sending alphanu alerts to pagers and cell phones th capable of receiving messages us party provider. 	nat are				
	D. The system shall be capable of guser attended alerts using the interfaces: Dialing in to the telepted connected to the main system's pro-	following hone line vstem and				
	Using PC software the network users to send visual and alphanumeric if from their PC.	audible,				
	E. The system shall be capable of gautomated alerts using the interfaces: Dry-contact closure of or alarm / dry-contacts. serial data, which will be paccording to the active pothe specific serial port recodata.	ne of the Incoming processed rotocol on				
	Triggering a button or d closure of a 900MHz transmitter or wireless pus	wireless				
E OF OFFICE	AL (Please Print) SIGNATURE:	<u> </u>	ATE:	я:		

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	Receiving an email message that may be forwarded to a specific device or analyzed according to the Data Stream Analyzer protocol for conditional messaging. Pre-programmed scheduled events that may	1333333		
	activate individual or multiple wireless and non- wireless devices. F. The main system shall provide a graphic			
	Visual Control Panel for monitoring dry- contact alarm inputs and wireless push buttons and transmitters and activation of alerts, allowing placement of visual indicators over a site map or any other image.			
	G. The main system shall provide a graphic Visual Control Panel for monitoring drycontact alarm inputs and wireless push buttons and transmitters and activation of alerts, allowing placement of visual indicators over a site map or any other image.			
	H. The main system shall be capable of accessing wireless devices and non-wireless devices individually and as a group, including groups of devices of different types.			
ME OF OFF	CIAL (Please Print) SIGNATURE:		PATE:	

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	I. The main system shall be capable of supporting up to 1000 devices, up to 100 pre-recorded voice messages, up to 100 dry-contact alarm inputs, up to 100 wireless push button and transmitters, up to 100 "keywords" for conditional messaging and up to 100 RS232 serial ports.			
	J. The system shall be capable of providing a "Secure Mode" design so that no other paging transmitter can activate the local wireless remote devices. The "Secure Mode" code should be programmable from the system main console.			
	K. The system shall be capable of providing an "Over-the-Air" programmability design. This feature shall allow programming wireless remote devices (such as wireless remote devices such as speakers, strobe lights, LED displays and sirens) into groups/zones and setting their operation mode wirelessly from the system main console.			
	L. The system shall be capable of providing full supervision capabilities of all system wireless remote devices such as speakers, strobe lights, LED displays and sirens. This feature shall allow each remote wireless device to report back its operational status, setup information and internal battery status upon wireless request from the main system.			

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	M. The main system shall provide a voice gateway to access wirelessly controlled PA speakers individually or as a group. Real- time voice messages can be initiated via the system microphone or the telephone line interface. The messages may be initiated automatically or manually by the user.			
	N. The main system shall provide an "Alert Tone" voice gateway to access wirelessly controlled PA speakers individually or as a group. The messages may be initiated automatically or manually by the user.			
	O. The main system shall support activation of wirelessly controlled strobe lights individually or as a group. The messages may be initiated automatically or manually by the user.			
	P. The main system shall support activation of wirelessly controlled alphanumeric data displays individually or as a group. The messages may be initiated automatically or manually by the user.			
	Q. The main system shall support activation of wirelessly controlled siren horns individually or as a group. The messages may be initiated automatically or manually by the user.			

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	include stor voice mes wirelessly o capable of groups or z	sly controlled PA speakers shall age of at least 8 pre-recorded sages or alert tones. The controlled PA speakers shall be being a member of at least 8 cones, with a built-in real time II wireless programmability.			
	be capable	sly controlled strobe lights shal of being a member of at least 8 zones, with full wireless bility.			
	displays sh receiving alp the main sys lines. Th alphanumeri	sly controlled alphanumeric LED all be capable of wirelessly bhanumeric text messages from stem and display them in 1 to 4 ne wirelessly controlled ic LED displays shall be being a member of at least 6 ones.			
	capable of	sly controlled siren horn shall be being a member of at least 8 zones, with full wireless bility.			
	light, alphar	sly controlled speaker, strobenumeric display or siren horn apable of supporting built-inup.			
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	W. The system shall incorporate a "fail-safe" design so that a temporary power interruption shall not cause failure of the entire system. Upon restoration of power, the system shall resume normal operation without the need to reset the system or any of its components.	40/11111	J. H. H. W. L. W.			
	X. The system shall include a notification pager to automatically notify a local supervisor or maintenance personnel of any system malfunction within seconds.					
	1.2 Regulatory Requirements					
	Equipment and components furnished shall be of manufacturer's latest model.					
	Encoder, transmitter and receivers as follows:					
	This device may not cause harmful interference to existing systems in the building.					
	 This device must accept interference received, including interference that may cause undesired operation. 					
	1.3 Submittals					
	A. Product Data: Submit complete catalog data for each component, describing physical characteristics and method of installation.					

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	Submit brochure showing available colors and of PA amplifiers and speakers, strobe light corand strobe light lens, LED displays and sirens.				
	B. Manufacturer's Instructions: complete installation, set-up maintenance instructions.	Submit and			
	1.4 Quality Assurance				
	Permits: Obtain operating license for transmrequired.	itter, if			
	Qualifications:				
	Manufacturer: Company specializin manufacturing commercial wireless systems documented experience. Must be available request	with a			
	Installer: Company with documented experience installation of commercial wireless systems. May available upon request				
	1.5 Delivery Storage and Handling				
	Deliver all components to the site in the manufa original packaging. Packaging shall manufacturer's name and address, product ident number, and other related information.	contain			

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		Cernor Brook, NE						
ITEM	DESCRIPTION/SPECIAL INSTRUCTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE				
	Part 2 – Installation							
	2.1 Site examination: Verify that 120-volt electrical is operational and properly grounded.	S						
	2.2 System Installation: Refer to the manufacture installation manuals as supplied with the system and install each one of the system components.							
	2.3 Inspection : Prior to final acceptance, inspect each system component for proper function and replace part that are found to be defective.							
	2.4 Cleaning: Prior to final acceptance, clean exposed surfaces of all system components, using cleaning methods recommended by the manufacturer Remove temporary protective film from display lenses.	3						
	2.5 Delivery: Provide training to Owner's representative on system setting and operation as demonstrated in the manufacturer system user manual.							
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			Corner Bi	DIOOK, INC		
ITEM	DESCRIPTION/SPECIAL INSTRUC	CTIONS	QUANTITY	UNIT PRICE	EXTENDED PRICE	
	Successful bidder must be able to su Good Standing with WHSCC.	ipply a Letter of				
	This Tender consists of: Invitation To Tender Form Floor Plans Terms and Conditions for Purchasing	14 Pages 6 Pages 4 Pages				
ME OF OFF	FICIAL (Please Print) SIGNATURE:		D	ATE:		

TELEPHONE NUMBER:

FAX NUMBER:

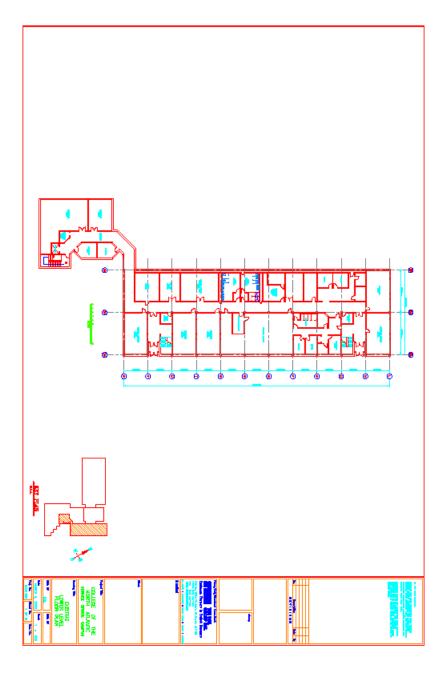
DELIVERY DATE:

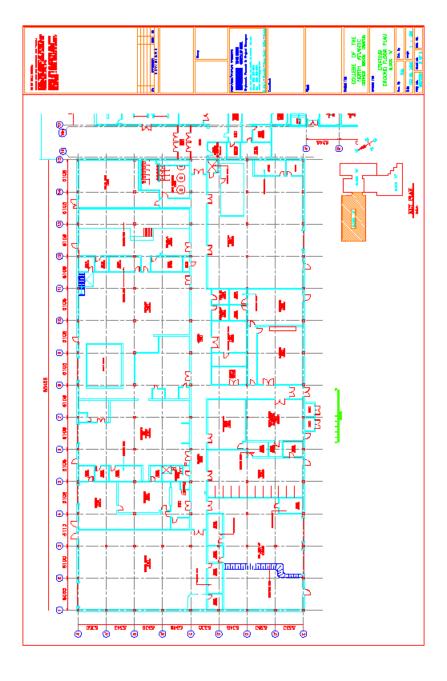
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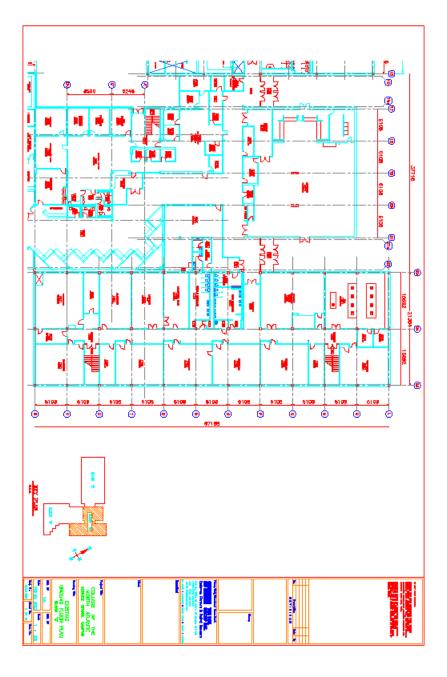
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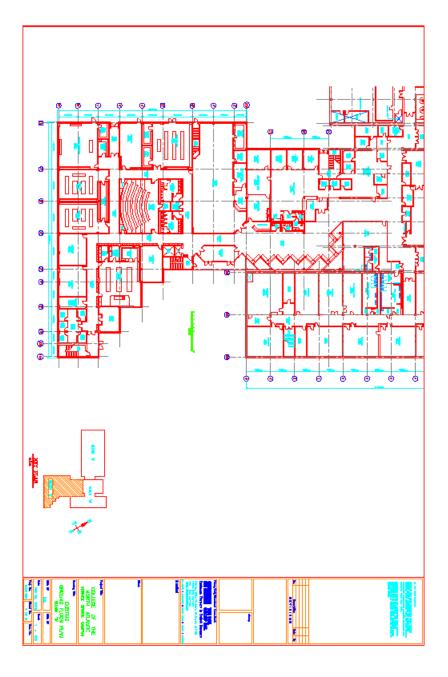
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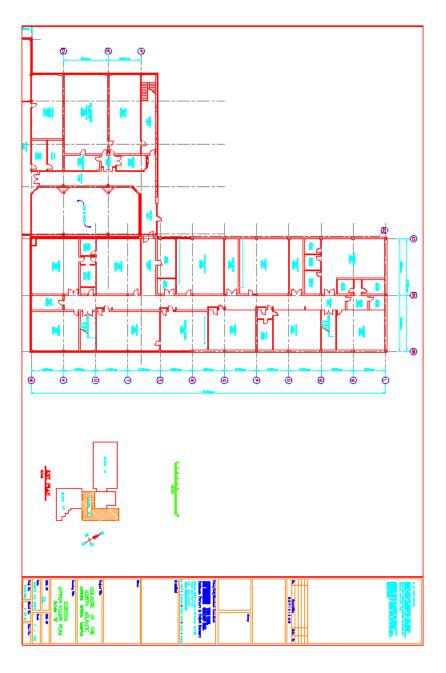












PURCHASING DEPARTMENT

General

- 1. Inquiries before tendering should be directed in writing to the official whose name is shown in the appropriate box on the tender form and firms should quote the tender number on any correspondence. In the case where a tender envelope has been sent to the bidder, do not use the tender envelope for inquiries because tender envelopes are not opened before tender closing time. All requests for tender award prices should be in writing and sent to the purchasing department.
- 2. Responses by fax will be accepted, however the College will not be held responsible for errors or omissions in fax transmissions. Responses may be sent by facsimile, using the official tender forms, to 709-643-7971. Bids by facsimile are accepted for the convenience of the Bidder. A Bidder submitting a Bid by facsimile does so at their own risk. Tender documents submitted by facsimile must be received "in full" at the College of the North Atlantic, Purchasing Department, by the specified closing time. Bids received late, or not received completely by the closing time will not be considered. Documents in transmission after the closing time will be considered late tenders. Bidders are responsible for ensuring their Bid, however submitted, is received on time at the specified location. All responses must be received before the exact closing time and date indicated. Responses received after that time will not be considered.
- 3. In the case where tender envelopes are used, tenders must be submitted on the official tender form in sealed envelopes, showing the closing time and tender number and delivered before the closing time to:

SUBMIT TO:

Purchasing Department 35 Carolina Avenue Stephenville, Newfoundland Canada, A2N 3P8 Telephone: 709-643- 7805

Facsimile: 709-643-7971

- 4. Please ensure that your firm's name, address, tender number and the closing date appears on the outside of the tender envelope.
- 5. The firm's name must appear on the tender and the forms provided must be completed in their entirety. Failure to submit a tender on the provided forms and/or failure to comply with all the terms and conditions will result in disqualification of the bid.
- 6. Any tender may be accepted or rejected in whole or in part. The lowest or any tender will not necessarily be accepted.
- 7. Prices include customs and brokerage fees, packing, cartage and loading charges, unless otherwise specified in the tender.
- 8. It is understood that the tender offer will remain open for acceptance by the College for a period of not less than 30 days from the closing date of tender, unless otherwise indicated herein.
- 9. Firms must satisfy themselves that the item on which they are tendering is available for delivery on the date they specify on the tender, as such a quotation is legal and binding.
- 10. Unless otherwise stated herein, all prices quoted shall be regarded as net, unless a cash discount is specified, taxes extra.

- 11. In case of error in the extension of prices, the unit price will govern.
- 12. If required, the bidder will enter into a formal contract containing such items and conditions (not inconsistent with the terms and conditions of this tender) as may be required. Unless and until such a formal contract is entered into, this tender and any acceptance of tender shall together be the complete and only contract.
- 13. If applicable, items must be C.S.A. approved. The College may also take into account any approvals or recommendations provided by neutral, independent third parties as to energy efficiency or environmentally friendly products.
- 14. Bidders must provide specifications, brochures or descriptive literature for all items. Failure to provide such literature or specifications sufficient to show that tender specifications have been met shall result in the disqualification of the bid. All Items must be new unless otherwise specified in the tender.
- 15. Acquisition made as a result of this tender will be governed by the laws of the Province of Newfoundland and Labrador.
- 16. Bidders must ensure that you have read and understand all requirements articulated on this document -the invitation to tender and any other documentation provided. Failure to meet all requirements will result in the disqualification of your bid.
- 17. Any bidder wishing to clarify any aspect of a tender or express concern over specifications or basis of evaluation must make a written submission. Only written submissions will be answered and such answers will be in writing and will be provided to any bidder who receives tender documents. **Submissions must be received 48 hours prior to the tender closing date.**
- 18. College of the North Atlantic reserves the right to modify the terms of a tender document at any time prior to closing, at its sole discretion. When these changes occur within five business days of the closing date, the closing date may be extended to allow for a suitable bid preparation.
- 19. College of the North Atlantic will not consider or issue amendments, corrections or extensions of a tender 24 hours before the noted tender closing time.
- 20. **OR EQUIVALENT**: Bidders must provide detailed specifications on all items offered in order to determine equivalency in those circumstances where bidders are not supplying the specific item described. College of the North Atlantic shall be the sole judge as to the suitability of the equipment and/or services to be purchased. Whenever reference to a specific brand name is made in a tender/proposal, it is illustrative and to be construed as a specification which describes a component that has been tested or evaluated by College of the North Atlantic as best meeting the specific operational, design, performance, maintenance, quality or reliability standards and requirements of College of the North Atlantic, thereby incorporating the requirements by reference within the specification. An equivalent (or equal) may be offered by bidders, subject to testing and evaluation at the option of College of the North Atlantic prior to award of bid. College of the North Atlantic reserves the sole right to reject a substituted component that will not fulfill requirements. It shall be the sole responsibility of bidders to provide at the bidder's expense any product information, test data and other information or documents College of the North Atlantic may require to fully evaluate or demonstrate the acceptability of the offered substitute. Where appropriate, independent testing or evaluation, including destructive testing at qualified test facilities at bidder's expense, may be required as a condition of acceptance
- 21. Where dimensions are shown, suppliers are advised that they are for descriptive purposes only. Variations will be accepted provided the product is suitable for the intended use.
- 22. Payment Terms: 30 Days net

- 23. Quantities: College of the North Atlantic reserves the right to make purchases of additional quantities providing prices, terms and conditions remain the same as provided in the original tender documents.
- 24. College of the North Atlantic reserves the right to reject bids received from bidders who cannot show a reasonable acquaintance with and do not possess proper qualifications for the preparation and proper performance of the class of work involved. Evidence of such competence must be furnished by the bidder if requested to do so prior to the acceptance of the bid and execution of the contract documents.
- 25. Unless otherwise specified in the tender document, evaluation will be made on the mandatory requirements only and no weight or value will be given to added values.
- 26. Bidders may only submit one (1) bid per line item. Multiple bids per line item may be rejected. Bidders with multiple options on items may submit multiple tender documents. (For each alternate bid, a complete separate tender document must be submitted)
- 27. Bidders who are currently in a legal dispute with the College about the provision of wares or services substantially similar to those being sought under this tender are disqualified from bidding.
- 28. Bidders please note: The College is a public body and is subject to the Provisions of the Access to Information and Protection of Privacy Act S.N.L. 2002, c. a-1.1 (ATIPP). Any information supplied to and held by the college may be subject to requests from the public made under ATIPP for access to this information. You will be notified of any such request and will be given the opportunity to make representations on the request. The College will not be responsible for any legal costs incurred by you in making such representations and will not make any such representations on your behalf.
- 29. Holdbacks: College of the North Atlantic reserves the right to withhold payment of 10% of the overall tender value until all conditions of the tender are met to the satisfaction of the College. These holdback funds will also serve as security for the remedy of any breach of the tender.
- 30. Liquidated damages applicable to heavy equipment only: Heavy Equipment shall be delivered to the location specified in the tender within 120 days of issuance of the purchase order by the College. Should the successful bidder fail to deliver the heavy equipment as required within this 120-day timeframe, the successful bidder will pay to the College, as liquidated damages and not as a penalty, an amount equal to the total per-day rental cost of equivalent heavy equipment to that specified in the tender, calculated from the 121st day after issuance of the purchase order by the College until the date of actual delivery.