User Manual

For http://www.askzad.com

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1. Introduction

1.1 Overall Description:

Welcome to AskZad! The World's first and largest Arabic Digital Library.

After launching in 1997, AskZad has consistently maintained its place in the Arabic digital community by boasting a vast amount of archived journals, articles, newspapers, books, and other forms of media, all concerning the Middle East.

Designed with the needs of researchers in mind, our library contains scans of original articles going as far back as 1823. Our collection strives to include everything published in the
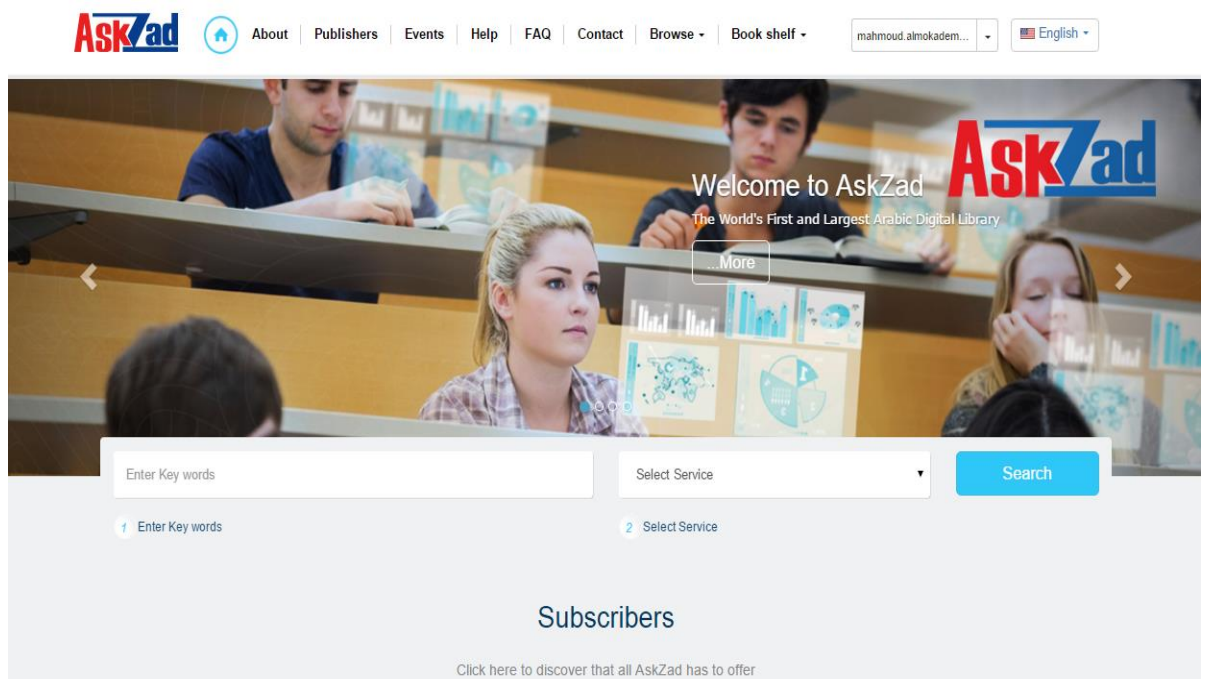
Middle East in any language as well as anything published in Arabic worldwide.

Most of our content is in Arabic, but there are also texts in English, French and German.

2. System Specification

2.1 Component Description

2.1.1 Home Page

1- The page displays (**AskZad**) website interface which include a number of menus (About Us, Publishers, Events, Help, FAQ, Contact Us)

2- The search box enables the user to search for broad keywords or specific titles from any of AskZad's extensive databases. Simply type in what you're looking for, and select the appropriate database from the dropdown menu. Accessing content is only available after sign in.
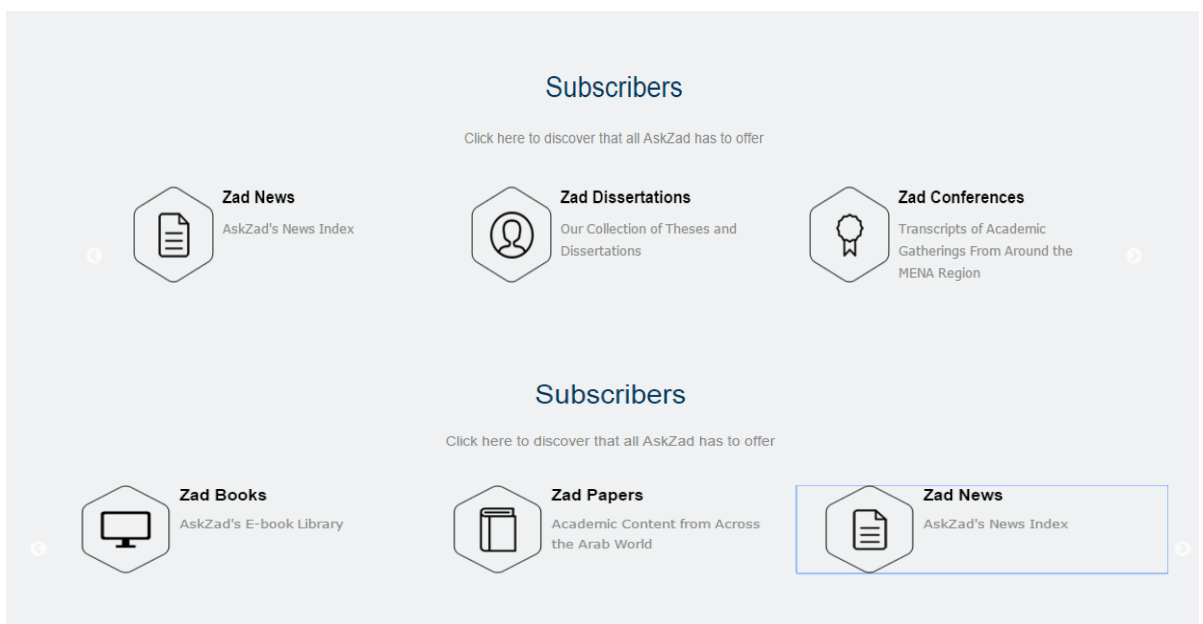

3- The **Home Page** is divided into specific sections to help our visitors find what they are searching for easily and speedily, and it includes the following sections:
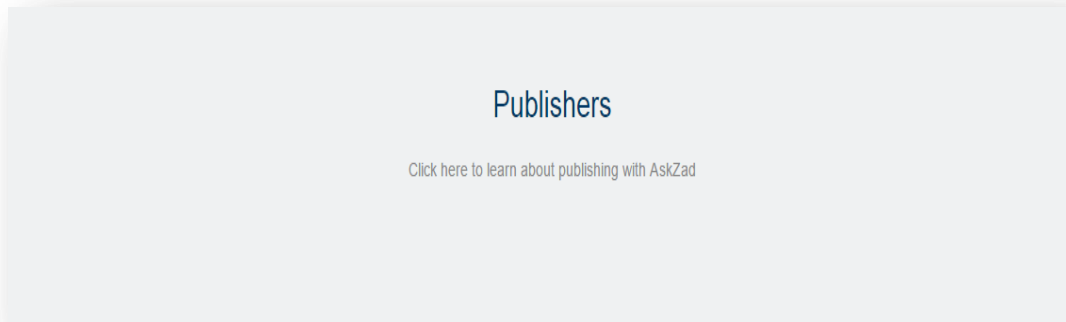
3.1 **Subscribers:**

Contain the Following Services:

1- Zad News
2- Zad Dissertations
3- Zad Conferences
4- Zad Books
5- Zad Papers

3.2 **Publishers**:

Publishers

Click here to learn about publishing with AskZad

2.1.2 Login

Sign In

Sign In To Your Account

👤 | User Name

🔒 | Password

☐ Remember me

Sign In

1- The "Log in" button enables our users to log in to their account using their username and password as shown below:
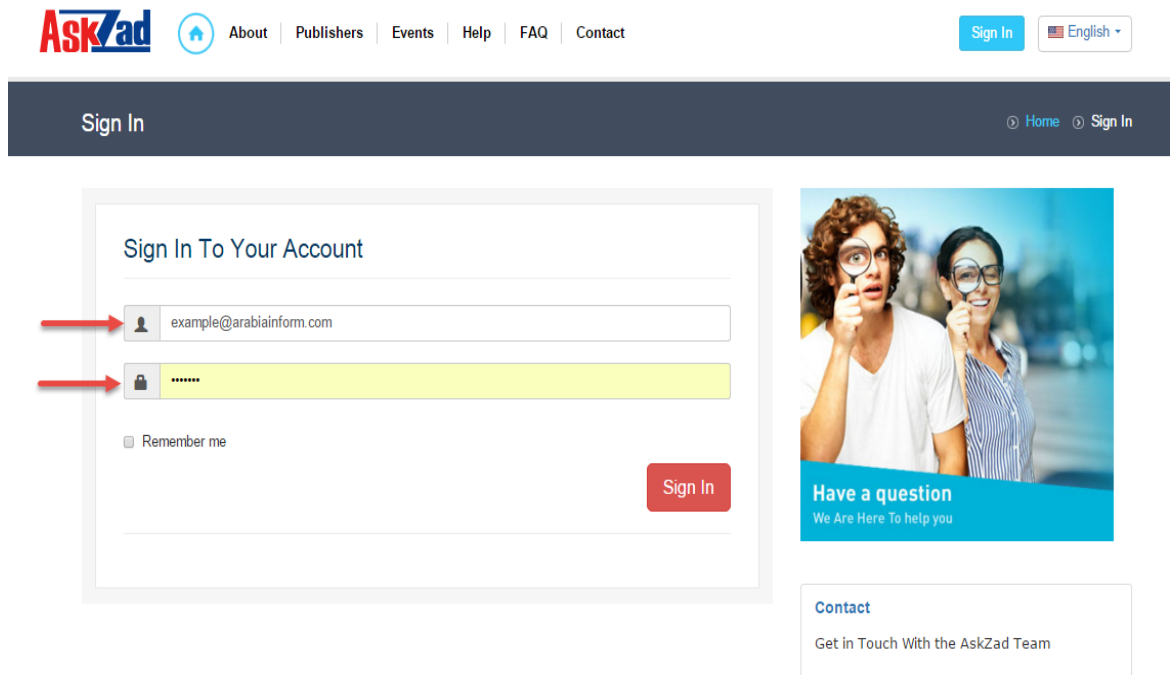
2- After successfully signing in, the website brings you to a page containing (Search and Advanced Search) buttons. After entering your search terms choose the database containing the appropriate content - dissertations, books, scientific researches, online press/journalistic article directory/index, science magazine archive and/or index, TV shows, conferences and click "Search"
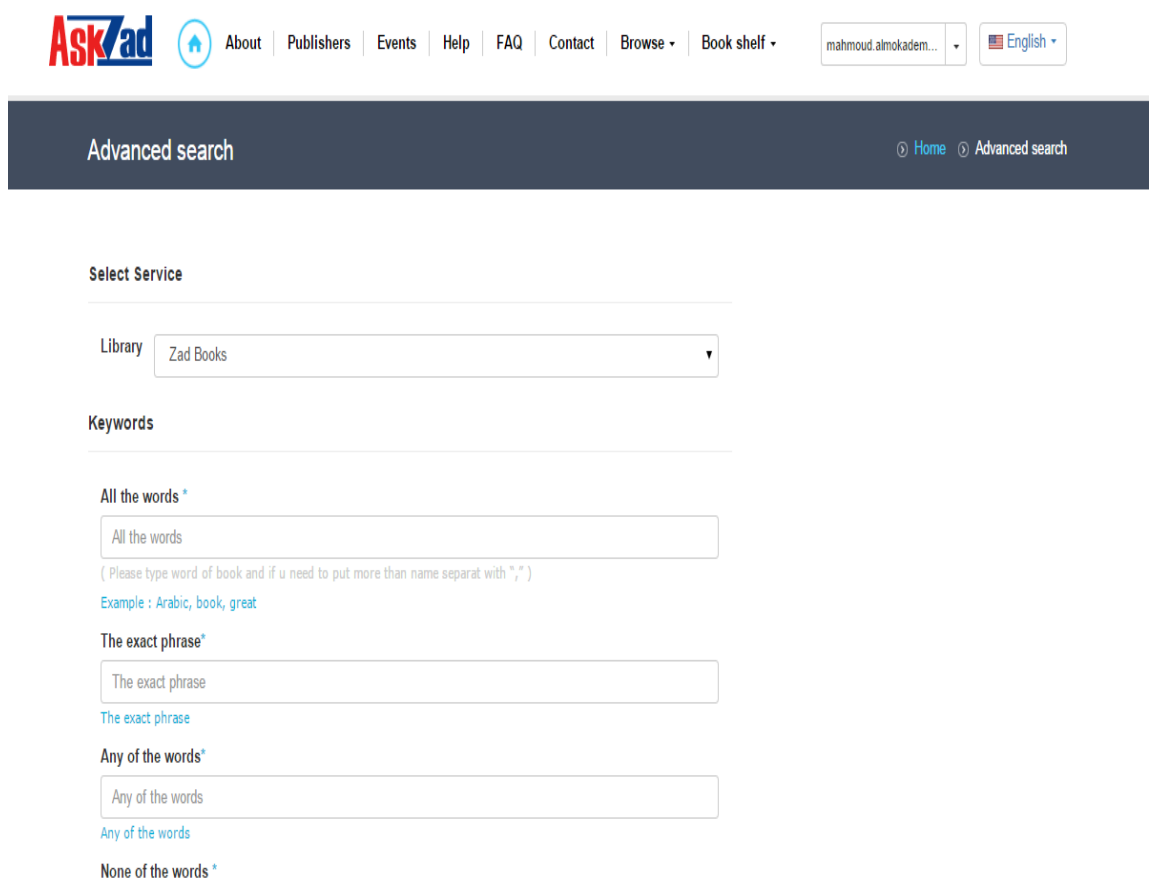
2.1.3 Search
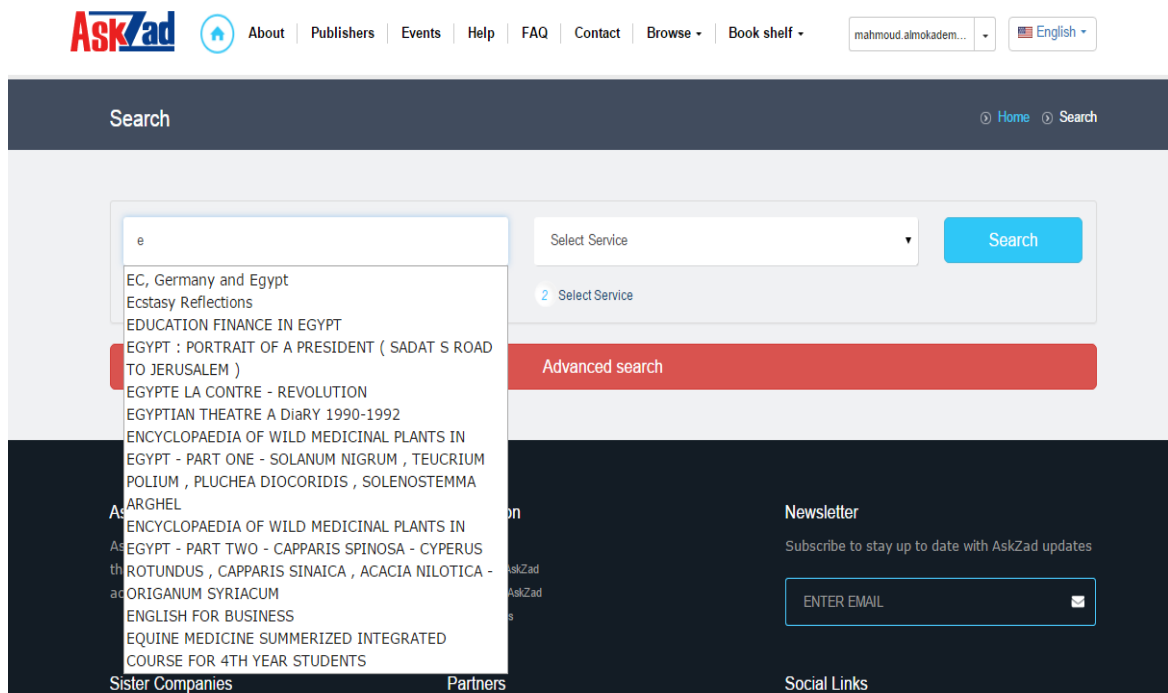
1- Before searching begins, users can click on "**Select Service**" to choose from the services we provide for a faster and more accurate search
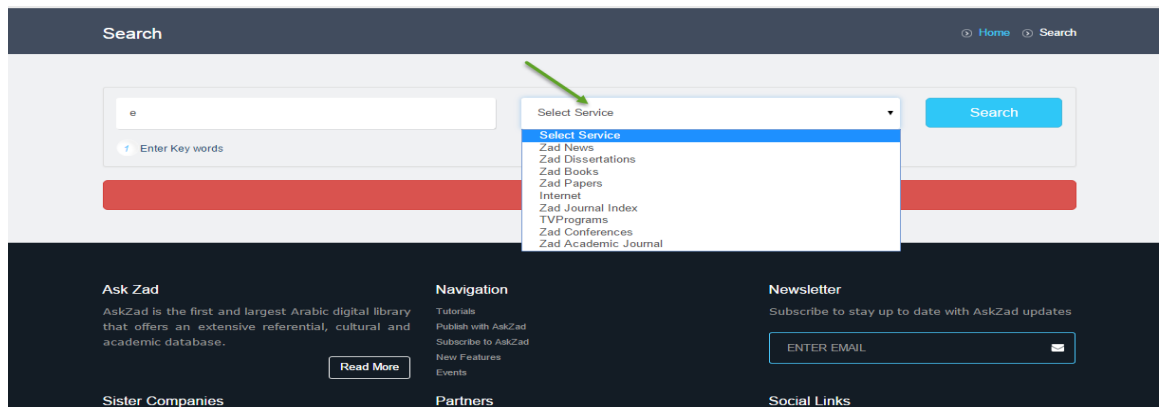
2- "Advanced Search" features new upgrades that enable users to perform precise searches. After clicking on "Advanced Search", you will be referred to the this page:-

3- The user can enter "**Search Details**" in the previous fields: All words or a whole sentence.

4- **User** can also utilize the Search Criteria option in the above figure, such as "Book
   Title, keywords, author, specialty, etc....

   4.1 Returning to the normal search, we find that user can browse any book on **AskZad.** When clicking on the book title, it displays as below:

4.2 We will find more than one button below the book title, click "**Read**" to browse the book, "Full Bibliographic Data" to display book title, an extensive summary, and other information for citations. Clicking "Citation" shows the book title, author's name and publishing date.

4.3 After searching and finding the right book, the user can save that book, send it to a friend, or add it to the favorites using the "**Action**" menu.

4.4 **Adding** a book to your favorites is done as follows, (you can add to a preexisting favorites or create a new favorites

4.5 The user can send a copy of a book or a dissertation or any other type of content to a friend using the "**Send**" option.

2.1.4 View Book

1- Only while reading a book, the user can click on the "**Read**" option to view the book in a reading mode

3- On the bottom of each page are helpful links to navigate the entirety of the site.
- Also News Letter **Subscribe** and receive it on your E-mail

Thank you