

SYRACUSE UNIVERSITY SUMMER COLLEGE

COMPUTER ACCESS INFORMATION

You need SU computer access to be able to:

- Use your SU email account , which SU mandates you must monitor while you are a student
- Use campus computer clusters
- Obtain class assignments and post class work to Blackboard
- View your schedule, grades, registration holds and active address information

New students:

You must activate your SU NetID and password to access SU computer systems, email, Blackboard, personal webpage and file storage.

Complete the following steps to prepare to activate your SU NetID and password:

1. Locate your SUID number.
 - This is the 9-digit SUID number found on your letter of acceptance.
2. Calculate your PIN.
 - Your PIN is the 2 digit day and 4 digit year of your birth.
 - For example: If you were born on: February 8, 1980, your birthday in *MMDDYYYY* format (and your initial PIN) is *081980*.
3. Following #2 above, write your PIN here _____
4. Create a NetID password that adheres to the following rules:
 - Seven or 8 characters long
 - Has at least one lowercase letter
 - Has at least one number,
 - Has at least one uppercase letter,
 - Has at least one character from this list:
! # \$ % & * ^ _ = [] ; ' , . / \ () _ | : ?
 - Avoid any known words
 - Avoid the following special characters:
{ } " < > + ~ ^ %
 - Avoid using the @ sign
5. Write your NetID password here _____
6. Go to <http://its.syr.edu/netid/> and click the **Activate Your NetID** link.

Returning students: You *do not* need to activate your NetID if you were:

- Registered for last term
- Registered for next term
- Eligible to register for a future term for which registration is open

Using AirOrangeX for the First Time - FOR STUDENTS WHO HAVE THEIR OWN LAPTOPS

The first time you use AirOrangeX, you must configure your laptop computer for 802.1x technology. Follow these steps the first time you use AirOrangeX:

- Enable your computer for wireless networking, and search for available wireless networks. Consult your computer's user manual or help system for instructions, if needed.
- Connect to the "AirOrangeHelp" wireless network.
- Open your web browser and type in <http://airorangehelp.syr.edu>
- Type in your NetID and password
- Follow the instructions on the screen to download the appropriate 802.1x configuration tool.

For help 8am–4:30pm Mon–Fri, contact Syracuse University ITS Help at (315) 443-2677 or email, help@syr.edu.
CST walk-in center 10am–6pm Mon–Thurs and 10am–3pm on Fri.