	<p align="center"><b>INAF</b></p> <p align="center">Centro VST a Napoli</p> <p align="center">WEB Site User Manual</p>	<p align="right">Napoli, 18/07/2006</p> <p align="right">Pages 39</p>
---	--	---

# VSTceN


## *Technical Documentation*

**vstportal.oacn.inaf.it**

## **WEB SITE USER MANUAL**

<b>Written by</b>	R. Alvino, I. De Marino	18/07/2006
<b>Released by</b>	M. Brescia	18/07/2006

***Release 1.0***


	<p align="center"><b>INAF</b></p> <p align="center"><b>Centro VST a Napoli</b></p> <p align="center"><b>WEB Site User Manual</b></p>	<p align="right">Napoli, 18/07/2006</p> <p align="right">Pages 39</p>
---	--	---

## Document Evolution Table

WHO	WHEN	WHAT
M. Brescia	08/07/2006	English version 1.0 done
M. Brescia	12/07/2006	user types tables added
M. Brescia, R. Alvino, I. De Marino	18/07/2006	Minor changes

## DOCUMENT INDEX

1	Introduction.....	4
2	Site Architecture .....	4
2.1	The page header.....	5
2.2	The central information area .....	7
2.3	The left/right navigation frames .....	8
3	Website Functionalities.....	10
3.1	The public areas.....	10
3.2	Registration and access login procedure .....	10
3.3	Password modification .....	13
3.4	Recovering username and password.....	14
3.5	Private account management .....	15
3.6	Uploading information and documents .....	18
3.7	How to modify on-line comments or information.....	20
3.8	Discussion forum handling.....	22
3.9	Discussion modification and message uploading .....	24
3.10	Polls, image galleries and logout instructions .....	26
4	Survey project administration .....	28
4.1	User management .....	28
4.2	Publication management .....	34

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

## FIGURE INDEX

Fig. 1 – <i>Home Page</i> and site main architecture .....	4
Fig. 2 – The page header.....	5
Fig. 3 – The advanced research section .....	5
Fig. 4 – The quick navigation menu and the VST access area.....	6
Fig. 5 – The central information area with VST dome details .....	7
Fig. 6 – The left frame .....	8
Fig. 7 – The right frame.....	9
Fig. 8 – Roles of user types foreseen in the portal.....	10
Fig. 9 – Types of users foreseen in the portal .....	11
Fig. 10 – The User Login access point .....	11
Fig. 11 – The account registration form.....	12
Fig. 12 – The area “account settings” .....	13
Fig. 13 – “Request new password” .....	14
Fig. 14 – The form to require a new <i>password</i> .....	14
Fig. 15 – The report area with personal account information .....	15
Fig. 16 – An example of the form “account settings” filled .....	16
Fig. 17 – The form “Personal Information” .....	17
Fig. 18 – The form “Professional Information” .....	17
Fig. 19 – The menu for new information block or document creation/uploading .....	18
Fig. 20 – The “Submit book page” .....	19
Fig. 21 – The form “view” to upload comments and/or information.....	21
Fig. 22 – The form “revisions” .....	22
Fig. 23 – “Submit forum topic” .....	23
Fig. 24 – Available forums list for all categories.....	24
Fig. 25 – Topics for “General Discussion” category .....	25
Fig. 26 – Discussion sample .....	25
Fig. 27 – The image gallery of Pre-Assembly Area at VST integration site .....	26
Fig. 28 – Sample of a single image and comment insertion area.....	27
Fig. 29 – Group list overview area .....	28
Fig. 30 – The form “list”.....	29
Fig. 31 – The form “list” and the “promotion” example of user “malabase” as administrator of the group .....	29
Fig. 32 – The form “configure member roles”.....	30
Fig. 33 – Example of a change of role for the user “malabase”.....	31
Fig. 34 – The form “add subscribers” .....	32
Fig. 35 – Example of users of group “SUDARE” .....	32
Fig. 36 – Insertion of the user “mcapaccioli” in the group “SUDARE”.....	33
Fig. 37 – The users of group “SUDARE” after the new user insertion .....	33
Fig. 38 – Home page of a survey group.....	34
Fig. 39 – The form “edit” to modify group home page .....	35
Fig. 40 – Publication list of group “VESUVIO” .....	36
Fig. 41 – The form “view” and the visualization of a sample document “Documento prova 2” .....	37
Fig. 42 – The form “revisions” .....	38
Fig. 43 – The form “email” .....	39

## 1 Introduction

This document describes all main features and functionalities of website enclosing all VSTceN activities. The main target is to furnish a quick reference and an easy-to-use website guide to users. The website is organized in order to be completely managed and updated by remote in all its functionalities. This is in fact the basic requirement in order to give the opportunity to world-wide scientific and technical groups involved in several projects, related to VST, to communicate and to coordinate common and specific working tasks and publications through a unique facility. All information reported in the website is, as obvious, under continuous update, so during project timeline, this document will be periodically updated and released to the VST community.

## 2 Site Architecture

The official internet address is <http://vstportal.oacn.inaf.it/>


The website structure is designed to give an easy and “what you see what you get” working instrument.

By looking at the *Home Page* this is structured by 4 main parts:

- 1) the page header frame, containing the search module and the quick navigation menu;
- 2) the central frame with changing information depending on the focus area selected;
- 3) the left side frame with several utilities and logging module;
- 4) the right side frame with the main subject menu.



**Fig. 1 – Home Page and site main architecture**

	<p align="center"><b>INAF</b></p> <p align="center"><b>Centro VST a Napoli</b></p> <p align="center"><b>WEB Site User Manual</b></p>	<p align="right">Napoli, 18/07/2006</p> <p align="right">Pages 39</p>
---	--	---

Obviously, by selecting a particular submenu option, the central area and sometimes the pop-up menu in the lateral frames, can show slightly different choices and information.

## 2.1 The page header

The header frame contains title, website logo, the search module and the quick navigation menu.



**Fig. 2 – The page header**

The search module allow the research in all public pages of the portal.

## search

Enter your keywords:


 

▼ **Advanced search**

<p><b>Containing any of the words:</b></p> <input type="text"/>	<p><b>Only in the category(s):</b></p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Authorship</b></p> <ul style="list-style-type: none"> <li>Conference Proceedings</li> <li>Refereed papers</li> <li>-Other Research papers</li> <li>-Survey Representative papers</li> <li>-Technical papers</li> <li>Theses</li> </ul> <p><b>Forums</b></p> <ul style="list-style-type: none"> <li>General Discussion</li> <li>Survey Forums</li> </ul> </div>	<p><b>Only of the type(s):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> book page</li> <li><input type="checkbox"/> forum topic</li> <li><input type="checkbox"/> image</li> <li><input type="checkbox"/> group</li> <li><input type="checkbox"/> page</li> <li><input type="checkbox"/> poll</li> <li><input type="checkbox"/> story</li> </ul>
<p><b>Containing the phrase:</b></p> <input type="text"/>		
<p><b>Containing none of the words:</b></p> <input type="text"/>		

**Fig. 3 – The advanced research section**

The quick navigation menu can be used to access directly to main sections of the website.

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---



**VSTceN Portal**  
VLT Survey Telescope Center at Naples Web Portal

The VSTceN
The VST
Science
Instrumentation
Data Management
Public Outreach
Visitor home page

Home

User login

Username: \*

Password: \*

Log in

[Create new account](#)  
[Request new password](#)

Navigation

- [Create new Contents](#)
- [Discussion Forums](#)
- [Image Galleries](#)
- [Polls](#)

« July 2006

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Random image



## The VLT Survey Telescope

Submitted by administrator on Tue, 2006-05-23 19:15.

The VLT Survey Telescope is a 2.61 m diameter imaging telescope conceived for the [Paranal Observatory](#) to support the VLT through its wide-field capabilities and to perform stand-alone survey projects.

It features a f/5.5 modified Ritchey-Chretien optical layout, a two lens wide-field corrector, with the dewar window acting as a third lens and an optional atmospheric dispersion compensator, an active primary mirror, a double-hexapod driven secondary mirror, and an alt-azimuth mounting.

It shall operate from the UV to the I band, preserving, within a corrected field of view of 1°x 1°, the excellent seeing conditions achievable at the Cerro Paranal site.

The telescope will be equipped with just one focal plane instrument, OmegaCAM, a large format (16k x16k pixels) CCD camera built by the international consortium of the same name.

Fruit of a joint venture between ESO and the [Capodimonte Astronomical Observatory \(OAC\) of Naples](#), now research centre of the newly established [Italian National Institute for Astrophysics \(INAF\)](#), the VST is expected to become operational at Paranal in the spring of 2006.

**Attachment    Size**

[overview.gif](#)    138.53 KB

[email this page](#) | [printer friendly version](#) | **145 reads**

Link to the [VST Official Site](#).

( categories: [Telescope](#) )


Main Menu

- ▶ The VSTceN
- ▼ The VST
  - History
  - Technical Documentation
  - VST Pre-PAE
  - Basic Specifications
  - Expected Performances
  - Passband of Filter System
  - Image Quality Budget
- ▶ Design
  - Dome
  - About the VLT
- ▶ Science
  - Instrumentation
  - Data Management
  - Public Outreach
  - Visitor home page

Related Links

- [INAF](#)
- [INAF - OACN](#)
- [OmegaCAM at ESO.org](#)
- [OmegaCAM Homepage](#)
- [Paranal Observatory](#)
- [VLT at ESO.org](#)
- [VST Official Site](#)

Syndicate



Who's online

There are currently 0 users and 1 guest online.

Powered By [Ivan De Marino & Roberto Alvino](#)

[Validate XHTML](#) or [CSS](#)

**Fig. 4 – The quick navigation menu and the VST access area**



## 2.2 The central information area

This is the main interface between user and website and it is the location for on-line documentation and relevant information of each technical or scientific subject.



The screenshot displays the VSTceN Portal website. The header features the VSTceN logo, the title "VSTceN Portal", and the subtitle "VLT Survey Telescope Center at Naples Web Portal". A search bar is located in the top right corner. Below the header, a navigation menu includes links for "The VSTceN", "The VST", "Science", "Instrumentation", "Data Management", "Public Outreach", and "Visitor home page".

The main content area is titled "Dome" and contains a submission by an administrator dated 2006-05-31 11:09. The text states: "The VST enclosure at Paranal Observatory has been realized by ESO as a facility integrated into the VLT system. [See the dome picture gallery.](#)". Below this text is a large image of the VST dome at Paranal Observatory, with a red arrow pointing to the dome structure. A smaller inset image shows a close-up of the dome's base, with a green arrow pointing to it. A blue box in the top left of the main image reads "VST: dome March 2005".

On the left side of the page, there is a "User login" section with fields for "Username" and "Password", a "Log in" button, and links for "Create new account" and "Request new password". Below this is a "Navigation" section with links for "Create new Contents", "Discussion Forums", "Image Galleries", and "Polls". A calendar for July 2006 is also present, showing the date 15 as the current day. A "Random image" section displays a small image of the dome.

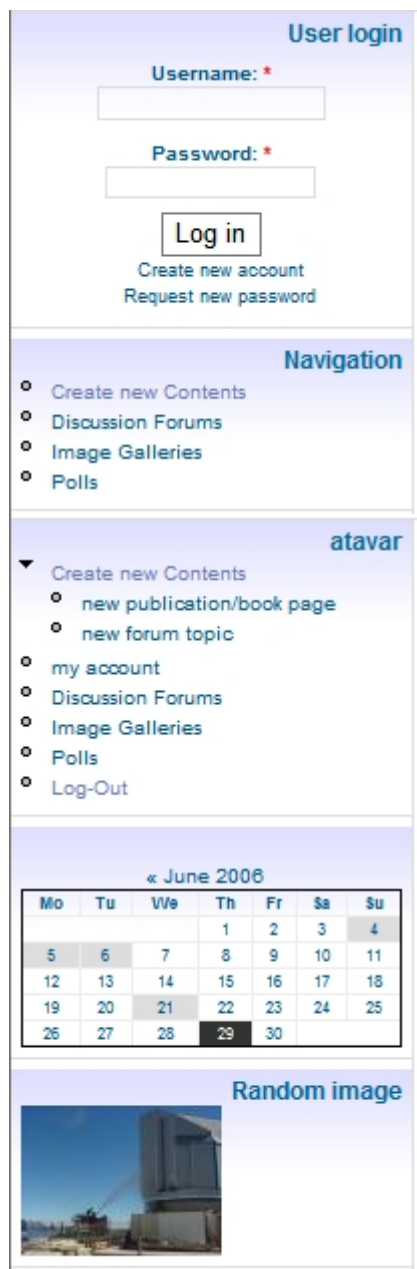
On the right side of the page, there is a "Main Menu" section with a tree view of the website's structure, including "The VSTceN", "The VST", "Science", "Instrumentation", "Data Management", "Public Outreach", and "Visitor home page". Below this is a "Related Links" section with links to "INAF", "INAF - OACN", "OmegaCAM at ESO.org", "OmegaCAM Homepage", "Paranal Observatory", "VLT at ESO.org", and "VST Official Site". A "Syndicate" section shows a RSS feed icon. A "Who's online" section indicates that there are currently 0 users and 1 guest online.

At the bottom of the page, there is a footer with the text "Powered By Ivan De Marino & Roberto Alvino" and a link to "Validate XHTML or CSS".

Fig. 5 – The central information area with VST dome details

## 2.3 The left/right navigation frames

Through the lateral frames it is possible to access all website sections and to activate all its facilities.



**User login**

Username: \*

  
 Password: \*
  
  
[Create new account](#)  
[Request new password](#)


---

**Navigation**

- Create new Contents
- Discussion Forums
- Image Galleries
- Polls

---

**atavar**

- ▼ Create new Contents
  - new publication/book page
  - new forum topic
- my account
- Discussion Forums
- Image Galleries
- Polls
- Log-Out


---

« June 2006

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

---

**Random image**

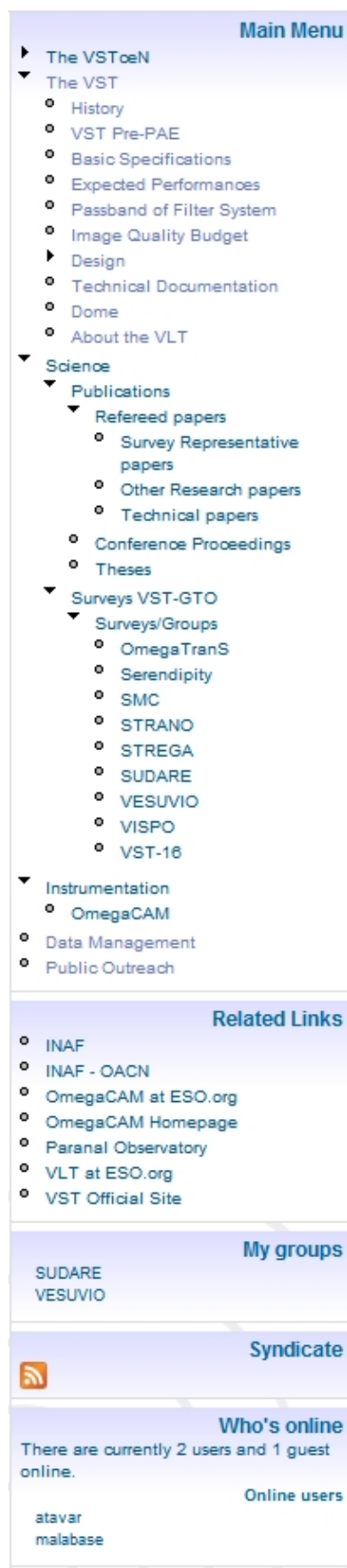


The left frame contains the following items:

1. **User Login** to log in as well identified user (with its own capabilities) after registration. (This item will disappear after logged in);
2. **Navigation** is the section to access at image galleries, polls and discussion forums;
3. **Personal section (example: user “atavar” in the Fig. 6)** is the user personal section (the title is the user name) where he can interact with main website functionalities. These can change depending on the particular user access level. These section will appear only after logged in (obviously!);
4. **Calendar** is the section reporting current date (black box) and all days with some uploaded news to read (gray boxes);
5. **Random Image** contains *picture of the day* or random images from website image galleries.

**Fig. 6 – The left frame**





The right frame contains following items:

1. **Main Menu** is the main navigation tree through website;
2. **Related Link** are the *links* to topic related interesting sites;
3. **My Groups** is the list of all science (survey) and technology groups where current user is involved (this section will appear only if logged in);
4. **Syndicate** is the RSS section (RSS is the web automatic mechanism to inform user about website important news) (for more details see <http://it.wikipedia.org/wiki/RSS>);
5. **Who's online** is the section where current on-line users number is reported.

Fig. 7 – The right frame

### 3 Website Functionalities

The VSTceN website can be managed and updated by remote control and it is not required any knowledge about *markup* or programming languages.

There are foreseen public and private type pages. Main reason is that the website must be a safe and efficient working instrument for people directly involved in VST related projects, but at the same time must report public information about VST and related science topics to world-wide astronomical community.

All pages having information are provided with an option to set page ready to print and to send its link through e-mail. All fields labeled by a red asterisk must always be filled.

#### 3.1 The public areas

Public sections are those where access is possibile without any log in or registration procedure. These include information about:

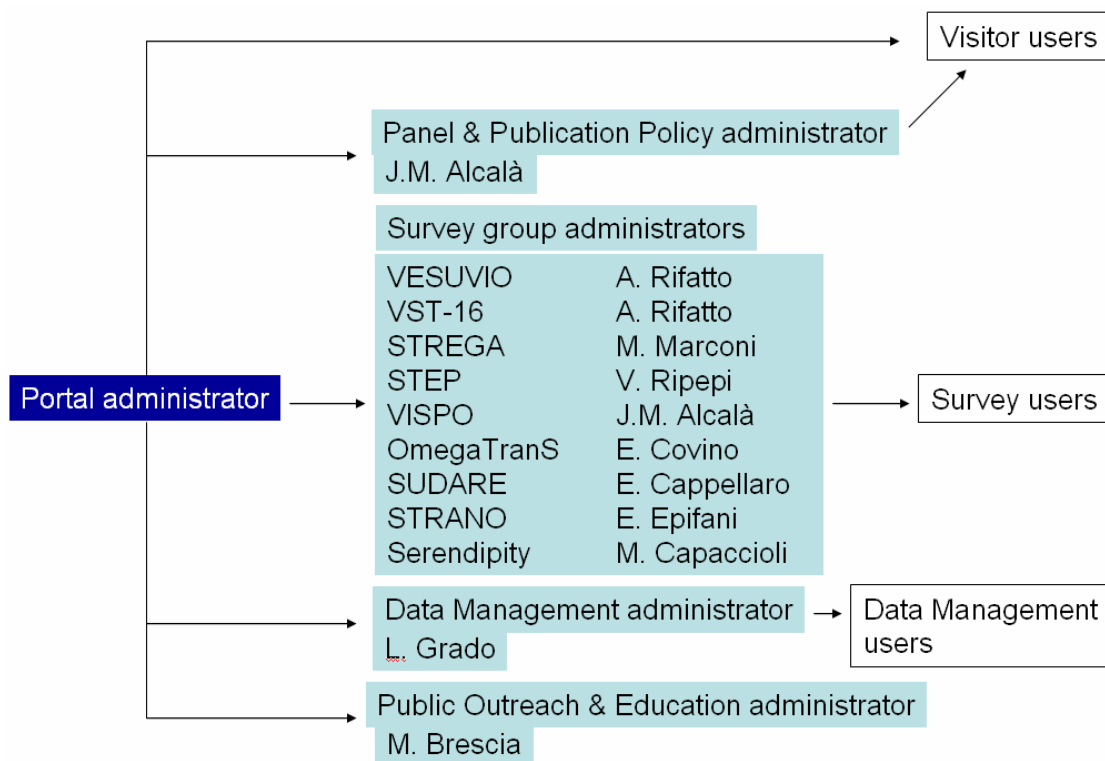
- a) VSTceN;
- b) *VLT Survey Telescope*;
- c) Official publications (already submitted) related to telescope and science projects;
- d) *Survey* projects;
- e) Telescope instrumentation;
- f) *Data Management*;
- g) *Public Outreach*;
- h) Public forums (read-only);
- i) Public polls (read-only);
- j) Image galleries;.

#### 3.2 Registration and access login procedure

In order to access **for the first time** as a specific user (survey administrator, survey project member, public outreach, publication manager, data management user etc...), the registration is required.

Role	Actions
Portal Administrator	Portal general administration
Survey Administrator	survey type user management Survey publication management
Public Outreach & Educational Administrator	Static pages management news publication management Image galleries management Polls and forums management
Panel & Publication Policy Administrator	Publication Policy management
Data Management Administrator	Scientific data Management
survey user	Private documentation management
visitor Administrator	visitor type users management visitor users documentation management
visitor user	Visitors documentation management

**Fig. 8 – Roles of user types foreseen in the portal**



**Fig. 9 – Types of users foreseen in the portal**

The registration procedure is quite easy.

In the *Home Page*, in the *User Login* section, it is sufficient to click on “**Create new account**”. The registration form will appear.

**Fig. 10 – The User Login access point**

In the account registration form, all red asterisk fields must be filled. In particular it is necessary to subscribe to one or more groups, that anyway will require an official approval by group administrator.

When finished, it is sufficient to click on “**Create new account**” and the registration will be completed. After few minutes, your password will be notified by e-mail (sent at the e-mail address specified in the registration form).

## user account

log in
register
request new password

[Account information](#)

**Username: \***

  
Your full name or your preferred username; only letters, numbers and spaces are allowed.

**E-mail address: \***

  
A password and instructions will be sent to this e-mail address, so make sure it is accurate.

[Personal Information](#)

**First Name: \***

**Second Name: \***

**Telephone:**

**Fax:**

**Homepage/Personal Website/Blog:**

[Groups](#)

☐ Subscribe to *OmegaTranS.* (approval needed)

☐ Subscribe to *Serendipity.* (approval needed)

☐ Subscribe to *SMC.* (approval needed)

☐ Subscribe to *STRANO.* (approval needed)

☐ Subscribe to *STREGA.* (approval needed)

☐ Subscribe to *SUDARE.* (approval needed)

☐ Subscribe to *VESUVIO.* (approval needed)

☐ Subscribe to *VISPO.* (approval needed)

☐ Subscribe to *VST-16.* (approval needed)

[Professional Information](#)

**Institute/Organization/University Name: \***

**Department:**

**Role:**

**Fig. 11 – The account registration form**

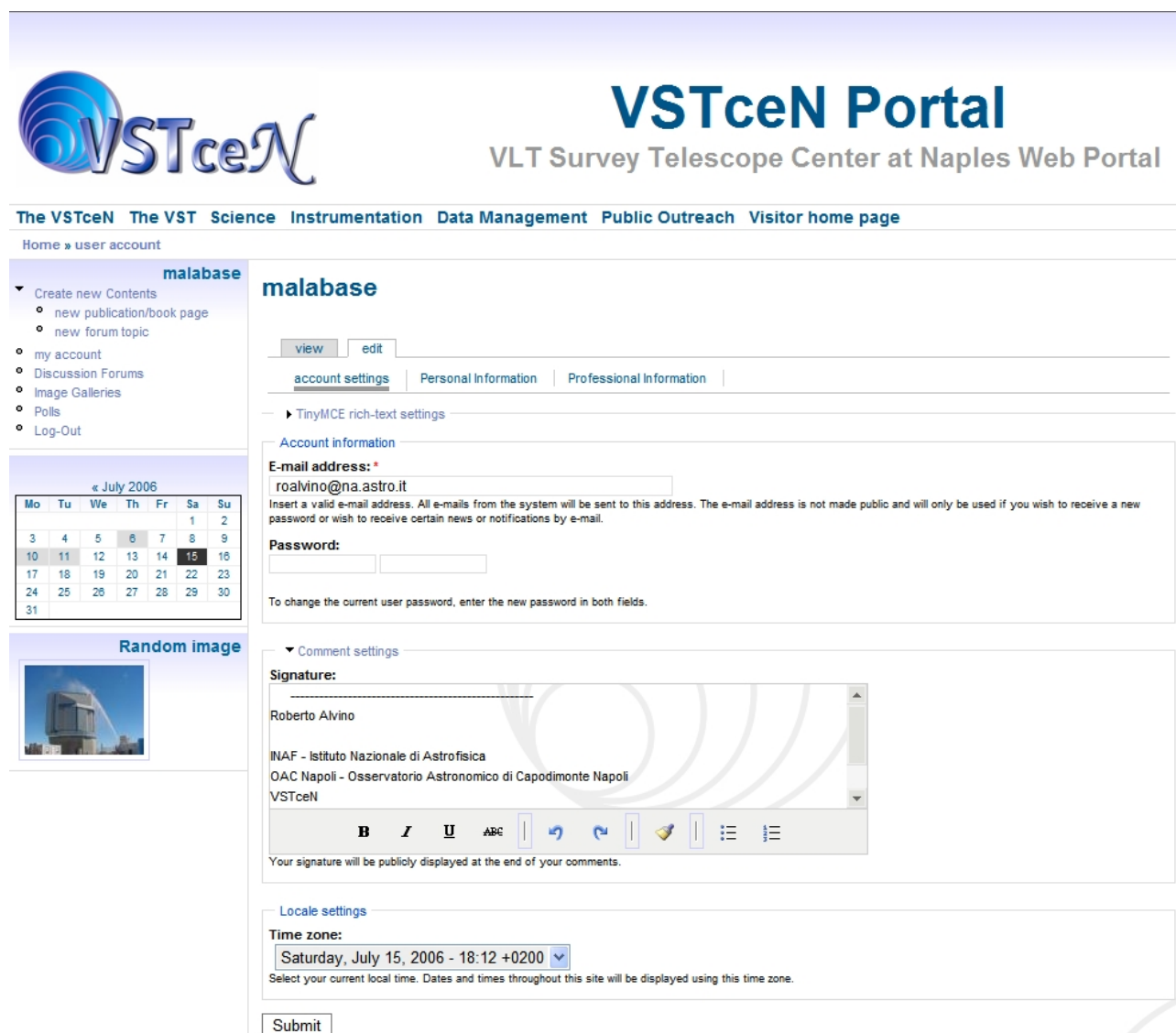
### 3.3 Password modification

After logged in for the first time (i.e. after registration) it is strongly recommended to change the password automatically assigned by e-mail notification. How to do this?

It is sufficient to click on **“my account”** in the left frame and then click on **“edit”** option in the central frame.

In the sub-section **“account settings”** you must fill two times the new password in the fields **“Password”** and then click on **“Submit”** at the bottom of section.

Doing so, you will remain logged in with the old password until you will logged out. At the new access the new password will be active.



**VSTceN Portal**  
VLT Survey Telescope Center at Naples Web Portal

The VSTceN The VST Science Instrumentation Data Management Public Outreach Visitor home page

Home » user account

**malabase**

- Create new Contents
  - new publication/book page
  - new forum topic
- my account
- Discussion Forums
- Image Galleries
- Polls
- Log-Out

« July 2006

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Random image**

**malabase**

[view](#) [edit](#)

[account settings](#) [Personal Information](#) [Professional Information](#)

► TinyMCE rich-text settings

**Account information**

**E-mail address:** \*

roalvino@na.astro.it

Insert a valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

**Password:**

To change the current user password, enter the new password in both fields.

▼ **Comment settings**

**Signature:**

Roberto Alvino

INAF - Istituto Nazionale di Astrofisica  
OAC Napoli - Osservatorio Astronomico di Capodimonte Napoli  
VSTceN

**Locale settings**


**Time zone:**

Saturday, July 15, 2006 - 18:12 +0200

Select your current local time. Dates and times throughout this site will be displayed using this time zone.

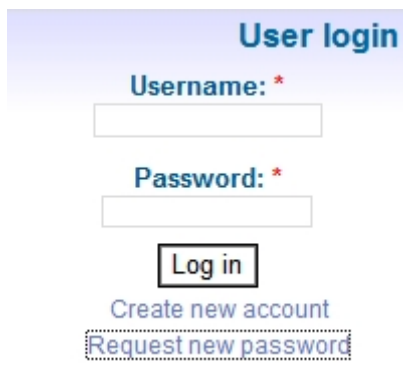
**Submit**

Fig. 12 – The area “account settings”

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;">Centro VST a Napoli</p> <p style="text-align: center;">WEB Site User Manual</p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

### 3.4 Recovering username and password

If you forget the password no panic! You can request a new password with the following procedure. In the *Home Page*, in the block *User Login*, click on **“Request new password”**.



The image shows a 'User login' form. It has two input fields: 'Username: \*' and 'Password: \*'. Below the password field is a 'Log in' button. At the bottom of the form, there are two links: 'Create new account' and 'Request new password' (which is highlighted with a dashed border).

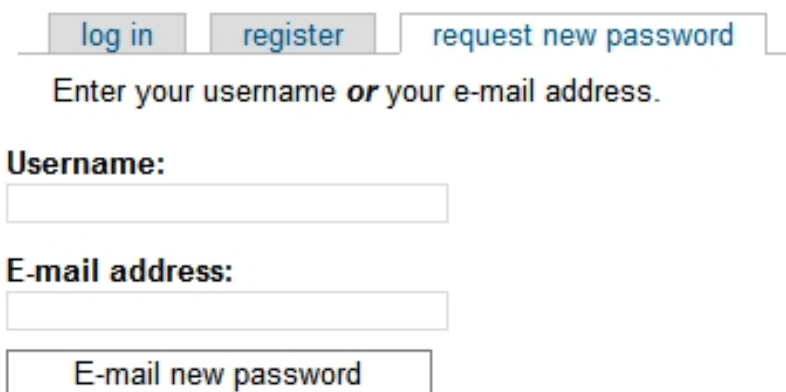
Fig. 13 – “Request new password”

The new password request form will open.

Fill appropriate information in the fields (the own *username*, or your e-mail address if you don't remember username) and the you will receive by e-mail new instruction for a temporary access in order to fix the new password that will be the official one in the future.

When finished, click on **“E-mail new password”**.


## user account



The image shows a 'user account' form. At the top, there are three buttons: 'log in', 'register', and 'request new password'. Below these buttons is a text prompt: 'Enter your username *or* your e-mail address.' There are two input fields: 'Username:' and 'E-mail address:'. At the bottom, there is a button labeled 'E-mail new password'.


Fig. 14 – The form to require a new *password*



	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;">Centro VST a Napoli</p> <p style="text-align: center;">WEB Site User Manual</p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

### 3.5 Private account management

After registration it is also possible to change your own account data. Just click on “**my account**” in the left frame. The section “**view**” will appear with all your account information.



view
edit

---

## History

**Member for**  
3 weeks 2 days

## Groups

SUDARE  
VESUVIO

## Personal Information

**First Name**  
Roberto

**Second Name**  
Alvino

**Homepage/Personal Website/Blog**  
<http://disco.na.astro.it/~roalvino>


## Professional Information

**Institute/Organization/University Name**  
INAF - OAC Napoli

**Department**  
VSTceN

**Role**  
VSTceN Portal Developer

**Fig. 15 – The report area with personal account information**

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

Now by clicking on “**edit**” option there will appear 3 sub-sections: “**account settings**”, “**Personal Information**” and “**Professional Information**”.

a) The sub-section “**account settings**”, partially already described in the section 3.3 of this document, permits to insert your own “signature” in the field “**Signature**” and to choose local date and time with field “**Time zone**”.

At the end just click on “**Submit**”.

## malabase

view

edit

account settings

Personal Information

Professional Information

TinyMCE rich-text settings

Account information

E-mail address: \*

roalvino@na.astro.it

Insert a valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password:

To change the current user password, enter the new password in both fields.

Comment settings

Signature:

Roberto Alvino

INAF - Istituto Nazionale di Astrofisica

OAC Napoli - Osservatorio Astronomico di Capodimonte Napoli

VSTceN

**B**

**I**

**U**

ABC

Your signature will be publicly displayed at the end of your comments.

Locale settings

Time zone:

Friday, June 30, 2006 - 15:14 +0200

Select your current local time. Dates and times throughout this site will be displayed using this time zone.

Submit

Fig. 16 – An example of the form “account settings” filled

b) The sub-section “**Personal Information**” can be used to specify personal information.

At the end just click on “**Submit**”.

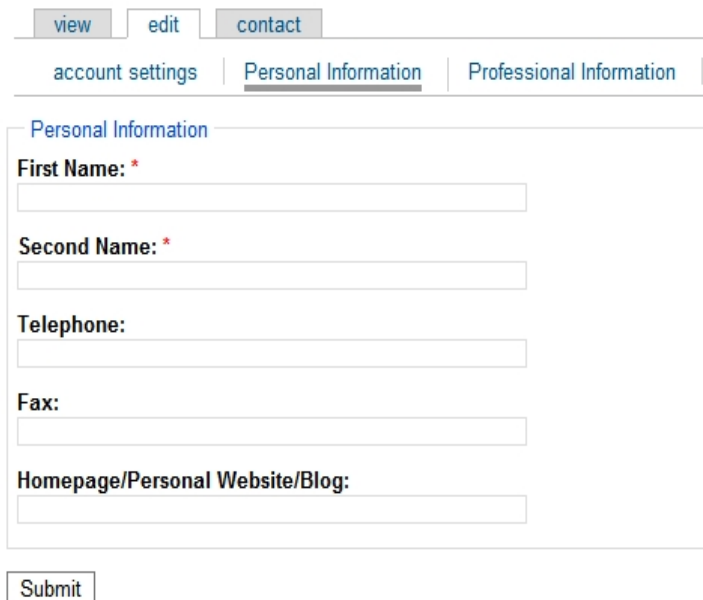


Fig. 17 – The form “Personal Information”

c) The sub-section “**Professional Information**” permits to specify your own job information.

At the end just click on “**Submit**”.

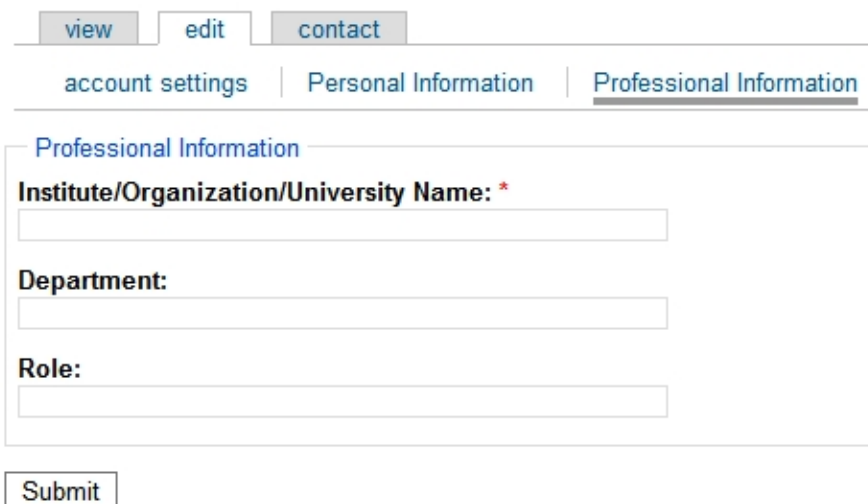


Fig. 18 – The form “Professional Information”

### 3.6 Uploading information and documents

Always after registration it is possible to create and upload a new information block or a new document/publication on website with the option “**new publication/book page**” in the left frame.



**Fig. 19 – The menu for new information block or document creation/uploading**

To do this you have to fill the “**Submit book page**”:

- insert document title (“**Title**”);
- set the “parent level” of the document, (i.e. if it should be child of an already existing document or as root of a new documentation sub-tree), using the field (“**Parent**”);
- select group where to associate the document for a correct tree indexing (“**Survey’s Articles/Documents**”);
- choose document type according to VST science *publication policy* (“**Autorship**”, see <http://vstportal.oacn.inaf.it/node/91>);
- fill in document content by formatting it with foreseen *tags* and with possible images (“**Body**”);
- choose if document should be available as public or restricted to some group (“**Groups**”);
- attach document or related files (“**Attach new file**”).

At the end of the procedure just click on “**Preview**” to see how will appear information filled and then click on “**Submit**” to publish the information. In case of wrong events, you can simply repeat the procedure.


**malabase**

- ▼ Create new Contents
  - new publication/book page
  - new forum topic
- my account
- Discussion Forums
- Image Galleries
- Polls
- Log-Out

« June 2006 »

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Random image**



## Submit book page

**Title: \***

**Parent:**

OmegaTranS Publications Root ▼

The parent that this page belongs in.

▼ Categories

**Survey's Articles/Documents:**


<none> ▲

- OmegaTranS
- Serendipity
- SMC
- STRANO
- STREGA
- SUDARE
- VESUVIO
- VISPO ▼

**Authorship: \***

- Conference Proceedings
- Refereed papers
- Other Research papers
- Survey Representative papers
- Technical papers
- Theses

**Body: \***



**Path:**

disable rich-text

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

More information about formatting options

▼ Groups

▼ Groups

☒ **Public**

Show this post to everyone, or only to subscribers of the groups checked below. Only uncheck this box if truly needed.

**Audience:**

☐ SUDARE

☐ VESUVIO

Show this post in these groups.

**Log message:**

An explanation of the additions or updates being made to help other authors understand your motivations.


▼ File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

**Attach new file:**

[Home » Create new Contents](#)

**Fig. 20 – The “Submit book page”**

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

After that the document/information uploaded will be immediately visibile (if public) in the *Home page* and in the path “**Science**” -> “**Publication**” -> “**Refereed papers**” -> **document type** in the right frame. If not public (restricted document) it will be available to selected groups only.

### 3.7 How to modify on-line comments or information

To modify an already published document or information, if you have appropriate rights (your group, survey project administrator etc...) it is sufficient to select it in the right frame at the path “**Science**” -> “**Publication**” -> “**Refereed papers**” -> **document type**.

The document will be shown and if you click on its title you will access to section “**view**”.

Together with document/information text there will also be shown author, publication date and time information.

There are also document navigation options, such as (“**Documento prova 1, up, Documento prova 3**”), useful to add sub-documents (“**add child page**”), to produce a print version (“**printer-friendly version**”) and to send document electronic link via e-mail (“**email this page**”).

In the section “**Post new comment**” it will be possible to send related comments and/or suggestions.



## Documento prova 2

view
edit
revisions

Submitted by atavar on Sat, 2006-07-01 16:23.

Documento di prova.

Realizzato per la stesura di questo manuale.

Autori

Roberto Alvino

Ivan De Marino

« Documento prova 1
up
Documento prova 3 »

[add child page](#) | 
 [printer-friendly version](#) | 
 [email this page](#) | 
 12 reads
















( categories: [Technical papers](#) | [VESUVIO](#) )

### Post new comment

**Your name:**  
malabase

**Subject:**

**Comment: \***

**B** *I* U ABC    
  $x^2$   $x_2$  HTML          

Path: p

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

[More information about formatting options](#)

Fig. 21 – The form “view” to upload comments and/or information

By accessing to section “**edit**” it will be also possible to modify the document, by following instructions reported in the section 3.6.

Through option “**revisions**” the complete list of document revisions, author, date and time, will be shown.

## Revisions for Documento prova 2

view
edit
revisions

The revisions let you track differences between multiple versions of a post.

Revision	Operations
2006-07-01 16:33 by atavar	current revision
2006-07-01 16:23 by atavar	

**Fig. 22 – The form “revisions”**

By clicking on date and time it will be possible to read document text related to that specific revision. If you click on author, its profile information will appear.  
 In the column “**Operations**” the information “**current revision**” specifies that this is the current (last) release.

### 3.8 Discussion forum handling

**In order to create a new discussion forum it is sufficient to click on “Create new Contents” -> “new forum topic” (see**

Fig. 19) in the left frame.

You will access to “**Submit forum topic**” page that must be filled:

- a) insert discussion subject (“**Subject**”);
- b) select category type (“**Forums**”);
- c) insert argument details by formatting it with foreseen *tags* and if needed by associating it to some images (“**Body**”);
- d) select if the document must be public or restricted to specific groups (“**Groups**”);
- e) attach related files if needed (“**Attach new file**”).

At the end of the procedure just click on “**Preview**” to have an image on how the information will appear and then select option “**Submit**” to publish the forum. In case of wrong typing, you can repeat the procedure.

## Submit forum topic

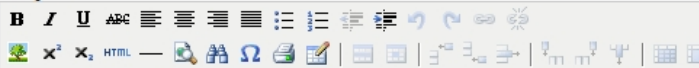
**Subject: \***

▼ Categories

**Forums: \***

General Discussion ▼

**Body: \***



Path:

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

[More information about formatting options](#)

▼ Groups

☒ Public  
Show this post to everyone, or only to subscribers of the groups checked below. Only uncheck this box if truly needed.

**Audience:**

☐ SUDARE

☐ VESUVIO

Show this post in these groups.

▼ File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

**Attach new file:**

**Fig. 23 – “Submit forum topic”**

The created forum, if public, will be visible to unregistered people also, by selecting option **“Discussion Forums”** in the left frame. But for unregistered people it will be shown in “restricted mode”, (i.e. their comments will be delivered to website administrator for an official publication approval). Otherwise, if not public, it will be visible to selected groups only.

### 3.9 Discussion modification and message uploading

If a forum belongs to a specific group, only the group administrator can modify it, by selecting option “**Duscussion Forums**” in the left frame. In this case all forum related topics will be shown.

## Forums

- [Post new forum topic.](#)

Forum	Topics	Posts	Last post
<a href="#">General Discussion</a>	1	1	31 min 44 sec ago by <a href="#">malabase</a>
<b>Survey Forums</b>			
<a href="#">OmegaTranS</a>			
OmegaTranS - Discussion Forum	0	0	n/a
<a href="#">Serendipity</a>			
Serendipity - Discussion Forum	0	0	n/a
<a href="#">SMC</a>			
SMC - Discussion Forum	0	0	n/a
<a href="#">STRANO</a>			
STRANO - Discussion Forum	0	0	n/a
<a href="#">STREGA</a>			
STREGA - Discussion Forum	0	0	n/a
<a href="#">SUDARE</a>			
SUDARE - Discussion Forum	0	0	n/a
<a href="#">VESUVIO</a>			
VESUVIO - Discussion Forum	0	0	n/a
<a href="#">VISPO</a>			
VISPO - Discussion Forum	0	0	n/a
<a href="#">VST-16</a>			
VST-16 - Discussion Forum	0	0	n/a

**Fig. 24 – Available forums list for all categories**

Then by selecting the category it will possible to access the specific topic.

## General Discussion

- [Post new forum topic.](#)

Topic	Replies	Created	Last reply▼
✉ <a href="#">Discussione di prova</a>	0	15 sec ago by <a href="#">malabase</a>	n/a

**Fig. 255 – Topics for “General Discussion” category**

### Discussione di prova

[view](#)
[edit](#)

---

Valutazioni e giudizi su questo portale.

---

[Discussione di prova >](#)

---

[email this page](#) | 
 [printer friendly version](#) | 
 15 reads
 ( categories: [General Discussion](#) )

---

**Comment viewing options**

Threaded list - expanded ▼
Date - oldest first ▼
50 comments per page ▼
Save settings

Select your preferred way to display the comments and click "Save settings" to activate your changes.

---

**Mia valutazione**

Submitted by [atavar](#) on Fri, 2006-06-30 15:33.

Ottimo!

[reply](#) | [email this page](#)

---

**Comment viewing options**

Threaded list - expanded ▼
Date - oldest first ▼
50 comments per page ▼
Save settings

Select your preferred way to display the comments and click "Save settings" to activate your changes.

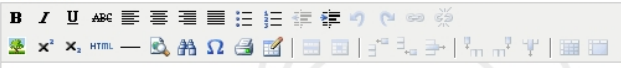
---

**Post new comment**

**Your name:**  
[malabase](#)

**Subject:**

**Comment: \***



Roberto Alvino


INAF - Istituto Nazionale di Astrofisica  
OAC Napoli - Osservatorio Astronomico di Capodimonte Napoli  
VSTceN  
Via Moiarriello 16  
80131 Napoli - ITALIA

**Path:**

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

[More information about formatting options](#)
Preview comment
Post comment

**Fig. 266 – Discussion sample**

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

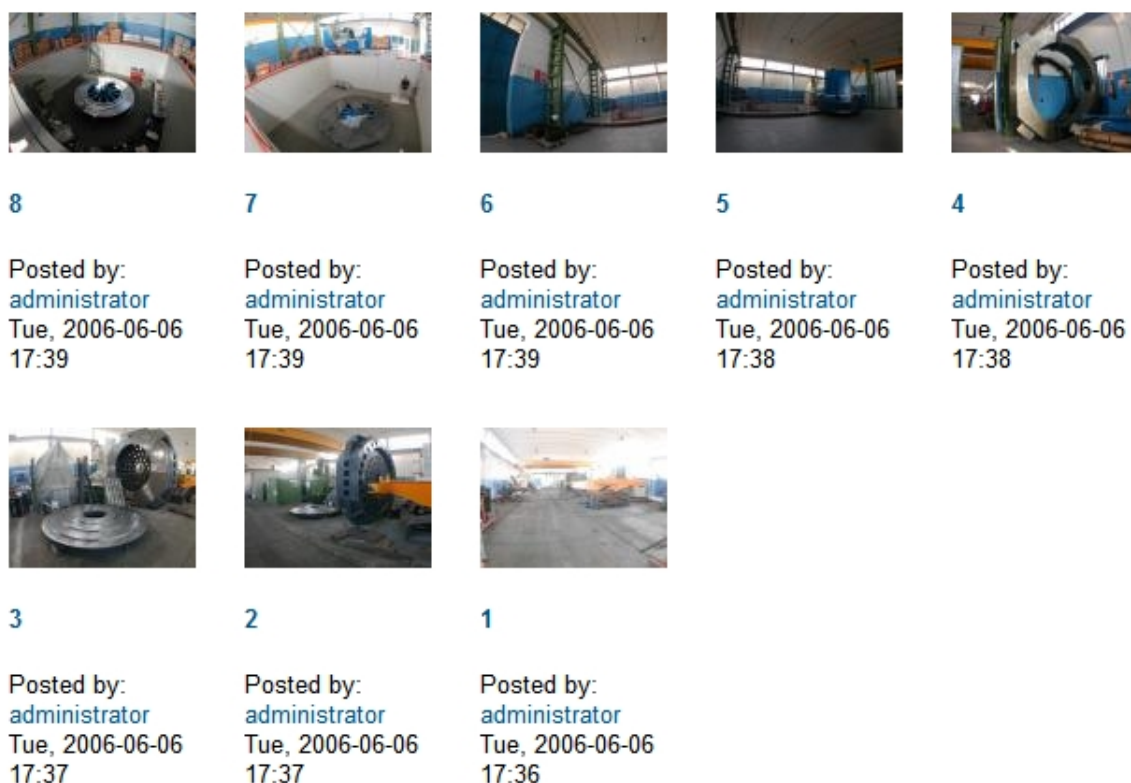
In the section “**view**” (fig. 26) are visible all related messages and with option “**Post new comment**” it is possible to participate to the discussion. Also, with option “**edit**” the discussion can be modified following instructions reported in the section 3.8 of this document.

### 3.10 Polls, image galleries and logout instructions

If you click on “**Polls**” in the left frame (fig. 19), it is possible to participate to opinion polls, promoted and moderated by *Public Outreach* administrator.

The other option “**Image Galleries**”, always in the left frame, permits to access image galleries. managed by *Public Outreach* administrator.

## Pre-Assembly Area at MECSUD



**Fig. 277 – The image gallery of Pre-Assembly Area at VST integration site**


By clicking on an image *preview*, the image will be enlarged and it is possible to choose between several options, such as real dimension view (“**original**”), print format (“**printer-friendly version**”), the delivery via *e-mail* of image *link* (“**email this page**”), the reduction to a *thumbnail* (“**thumbnail**”).



It is also possible to insert comments to that image, by selecting “**Post new comment**”.

2

Submitted by [administrator](#) on Tue, 2006-06-06 17:37.



[email this page](#) | [thumbnail](#) | [original](#) | [printer friendly version](#) | 12 reads

( categories: [Pre-Assembly Area at MECSUD](#) )

**Post new comment**

**Your name:**  
malabase

**Subject:**

**Comment: \***



Path: p

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

[More information about formatting options](#)

**Fig. 288 – Sample of a single image and comment insertion area**

By clicking on “**Logout**” in the left frame, own working session will be closed.

## 4 Survey project administration

The core of the website is the **VST science** area, structured as a hierarchical tree, where the two main sub-trees are, respectively, represented by **VST Panel & Publication Policy** and **Survey VST-GTO** areas. While the first one is managed by a single administrator and it is reserved to coordinate all the publications (see publication policy document available on site: <http://vstportal.oacn.inaf.it/node/91>), the second area is structured as a set of groups, one for each survey project, each one managed by an own administrator, called *survey project administrator*, chosen by the super-user (the entire website coordinator, also identified as the “website God”), according to VST science group decisions. The survey administrator has the responsibility to coordinate and maintain the related survey project web area (publications, documents, internal related pages, users, contents, forums and discussions, etc...).

### 4.1 User management

After logged in as *Survey administrator*, through “**Surveys/Groups**” in the right frame it is possible to access the related survey project WEB group menu. Here are shown: the name of the group (“**Title**”), subscribed users (“**Subscribers**”), the group *manager* itself (“**Manager**”) and the group description (“**Description**”).

### Surveys/Groups

You may also view an [OPML file](#) listing RSS feeds from your subscribed groups.

Title	Subscribers	Manager	Description
Data Management	1	administrator	Documents and Publication about the Software developed for VSTceN
Technical Documentation	1	administrator	Technical Documentation
Publications	1	administrator	Publications Administration Group
Serendipity	2	administrator	Serendipity
SUDARE	3	administrator	SUDARE - SUPernova Diversity And Rate Evolution
VST-16	2	administrator	VST-16
VESUVIO	4	administrator	VESUVIO - VST/OmegaCam Exploration of Superclusters, Voids, and Intermediate Objects
SMC	1	administrator	The Small Magellanic Cloud in time: evolution of a prototype interacting dwarf galaxy
VISPO	1	administrator	VISPO - VST Imaging Survey for Pre-Main Sequence Objects, probing the low-mass end of the IMF in different environments
STREGA	1	administrator	STREGA - Structure and Evolution of the Galaxy
OmegaTranS	1	administrator	OmegaTranS - OmegaCAM Transit Survey
STRANO	1	administrator	STRANO - Search for TRAns Neptunian Objects

### Main Menu

- ▼ The VSTceN
  - Info on Us
  - VSTceN Users
  - Main Roles Structure
  - Project Organization
  - Milestones
- ▼ The VST
  - History
  - VST Pre-PAE
  - Basic Specifications
  - Expected Performances
  - Passband of Filter System
  - Image Quality Budget
  - Design
  - Technical Documentation
  - Dome
  - About the VLT
- ▼ Science
  - ▼ Publications
    - Refereed papers
      - Survey Representative papers
      - Other Research papers
      - Technical papers
    - Conference Proceedings
    - Theses
  - ▼ Surveys VST-GTO
    - ▼ Surveys/Groups
      - OmegaTranS
      - Serendipity
      - SMC
      - STRANO
      - STREGA
      - SUDARE
      - VESUVIO
      - VISPO
      - VST-16
- ▼ Instrumentation
  - OmegaCAM
- Data Management
- Public Outreach

Fig. 299 – Group list overview area

By clicking on the number in the “**Subscribers**” column (fig. 29), it is possibile to switch in users handling mode and the section “**list**” is shown (fig. 30).

## Subscribers: VESUVIO

<div> <a href="#">list</a> <a href="#">add subscribers</a> <a href="#">configure member roles</a> </div>	
Name	Operations
administrator	manager edit group
atavar	unsubscribe admin: remove
malabase	unsubscribe admin: create
mcapaccioli	unsubscribe admin: create

**Fig. 300 – The form “list”**

The section “**list**” contains the detailed list of group users and their role.

In fig. 30 the “**administrator**” is the group manager, which can create or remove users, coordinate pages and publications of the group, etc...

The other group users are simple users and can handle own documents only.

## Subscribers: VESUVIO

<div> <a href="#">list</a> <a href="#">add subscribers</a> <a href="#">configure member roles</a> </div>	
Name	Operations
administrator	manager edit group
atavar	unsubscribe admin: remove
malabase	unsubscribe admin: remove
mcapaccioli	unsubscribe admin: create

**Fig. 311 – The form “list” and the “promotion” example of user “malabase” as administrator of the group**

In fig. 31 there is an example of “elevation” of user “**malabase**” as a new group administrator.

If it is wanted to elevate a user with administrator rights, including publications coordination, it is mandatory to set rights in the section “**configure member roles**”.

## subscriber management

list
add subscribers
configure member roles

Here you can assign group roles to members. This will give that member permission of that role. It will apply to all posts of this group type.

Users	Roles
administrator	<input checked="" type="checkbox"/> group editor <input checked="" type="checkbox"/> group user
atavar	<input checked="" type="checkbox"/> group editor <input type="checkbox"/> group user
malabase	<input type="checkbox"/> group editor <input checked="" type="checkbox"/> group user
mcapaccioli	<input type="checkbox"/> group editor <input checked="" type="checkbox"/> group user

Save changes

Fig. 322 – The form “configure member roles”

The role “**group user**” permits the handling of own publications and of own user profile. The role “**group editor**” is an expansion of the role “**group user**” where there is also the possibility to handle group publications and documents. If it is associated also the elevation to administrator, in the section “**list**”, in this case the user has also the power coordination on all group users.

As an example, in fig. 32 the website administrator has assigned different rights to sample users. As shown the user “**atavar**” has the role of “**group editor**” and was elevated to group administrator in the section “**list**”, so he can manage both group users and group publications. The user “**mcapaccioli**” has the role of “**group user**”, therefore he can only handle his publications and own profile, but not group users.

## subscriber management

list
add subscribers
configure member roles

Your changes have been saved

Here you can assign group roles to members. This will give that member permission of that role. It will apply to all posts of this group type.

Users	Roles
administrator	<input checked="" type="checkbox"/> group editor <input checked="" type="checkbox"/> group user
atavar	<input checked="" type="checkbox"/> group editor <input type="checkbox"/> group user
malabase	<input checked="" type="checkbox"/> group editor <input type="checkbox"/> group user
mcapaccioli	<input type="checkbox"/> group editor <input checked="" type="checkbox"/> group user

Save changes

**Fig. 333 – Example of a change of role for the user “malabase”**

Through the section “**add subscribers**” users can be added to the group, but they must complete their own registration before to do that (see section 3.2).

If during the registration a user has selected more than one group, then he will automatically appear in all “**list**” sections of these groups.

It is always possible to move a user between groups by using the option “**add subscribers**”.

## subscriber management

[list](#)
[add subscribers](#)
[configure member roles](#)

**List of users:**

Add one or more usernames in order to associate users with this group. Multiple usernames should be separated by a comma.

Fig. 344 – The form “add subscribers”

In our example (fig. 30) in the “VESUVIO” group exists user “**mcapaccioli**” that it is not a user of group “SUDARE” (compare fig. 30 with fig. 35).

## Subscribers: SUDARE

<a href="#">list</a> <a href="#">add subscribers</a> <a href="#">configure member roles</a>	
Name	Operations
administrator	manager edit group
atavar	unsubscribe admin: remove
malabase	unsubscribe admin: create

Fig. 355 – Example of users of group “SUDARE”

Now we will try to add user “**mcapaccioli**” to the group “SUDARE” (fig. 36).



## subscriber management

[list](#)
[add subscribers](#)
[configure member roles](#)

**List of users:**

mcapaccioli

Add one or more usernames in order to associate users with this group. Multiple usernames should be separated by a comma.

**Fig. 366 – Insertion of the user “mcapaccioli” in the group “SUDARE”**

With the option “**Submit**” the new user has been added. Now coming back to section “**list**”, you will see the change done in the group “**SUDARE**” (compare fig. 37 with fig. 35).

## Subscribers: SUDARE

<a href="#">list</a> <a href="#">add subscribers</a> <a href="#">configure member roles</a>	
Name	Operations
administrator	manager edit group
atavar	unsubscribe admin: remove
malabase	unsubscribe admin: create
mcapaccioli	unsubscribe admin: create

**Fig. 377 – The users of group “SUDARE” after the new user insertion**

## 4.2 Publication management

After logged in as survey administrator, by selecting one survey group in the right frame, it is possible to manage the group related pages. The first page is the group presentation one, in the section “**view**”, compiled by website administrator.

### VESUVIO

view
edit
outline
email

**VESUVIO - VST/OmegaCam Exploration of Superclusters, Voids, and Intermediate Objects**

P.I.: M. Capaccioli

One main role in galaxy evolution is played by processes related to the environment, which include galaxy-galaxy interaction and merging, and interaction with the intra-cluster diffuse medium, inducing changes in star formation rates and morphological transitions.

The VESUVIO survey is aimed at studying the role of environment in galaxy evolution. The project mainly consists in the study the detailed properties, such as magnitudes, colours, structure, internal distribution of stellar populations, and star formation rates of galaxies belonging to all morphological types and to the whole range of cosmic environments, from the cores of rich clusters to voids.

The target areas of the survey are a 100 sq. deg. area in the Southern concentration of the Horologium-Reticulum supercluster, plus a 10 sq. deg. area in the Hercules supercluster. Data will be acquired in the five VST/OmegaCam broad-band filters (u',g',r',i',z') at an average depth of  $r'=25$  (S/N>10).

The project includes 40 nights of [VLT-VIMOS](#) to achieve complete physical characterisation of selected samples of galaxies. To carry out the survey, which requires a total of 120 VST GTO nights, an international collaboration, led by [INAF-OAC](#) and the [Kapteyn Institute](#), has been established, including, besides OAC: the INAF-Observatories of [Catania](#) and [Teramo](#), the Universities of [Naples "Federico II"](#), [Athens](#), [Innsbruck](#), [North Carolina](#), and [Tasmania](#), the [MPIE at München](#), and the [SRON at Utrecht](#).

[book page](#)

Title	Author	Replies	Last reply
<a href="#">VESUVIO Publication Root</a>	administrator	0	2006-06-06 16:55

[XML](#)
[email this page](#) | [printer friendly version](#) | 51 reads

( categories: [VESUVIO](#) )

#### Main Menu

- ▼ The VSTceN
  - Info on Us
  - VSTceN Users
  - Main Roles Structure
  - Project Organization
  - Milestones
- ▼ The VST
  - History
  - VST Pre-PAE
  - Basic Specifications
  - Expected Performances
  - Passband of Filter System
  - Image Quality Budget
  - ▶ Design
  - Technical Documentation
  - Dome
  - About the VLT
- ▼ Science
  - ▼ Publications
    - ▼ Refereed papers
      - Survey Representative papers
      - Other Research papers
      - Technical papers
    - Conference Proceedings
    - Theses
  - ▼ Surveys VST-GTO
    - ▼ Surveys/Groups
      - OmegaTranS
      - Serendipity
      - SMC
      - STRANO
      - STREGA
      - SUDARE
      - VESUVIO
      - VISPO
      - VST-16
  - ▼ Instrumentation
    - OmegaCAM
  - Data Management
  - Public Outreach

**Fig. 388 – Home page of a survey group**

Within the section “**edit**” it is possible to modify this page.

## VESUVIO

view
edit
outline
email

**Name: \***

VESUVIO

**Description: \***

VESUVIO - VST/OmegaCam Exploration of Superclusters, Voids, and Intermediate Objects

A brief description for the group details block and the group directory.

▼ Categories

**Survey's Articles/Documents:**

<none>

OmegaTranS

Serendipity

SMC

STRANO

STREGA

SUDARE

**VESUVIO**

VISPO

**Welcome message:**

**VESUVIO - VST/OmegaCam Exploration of Superclusters, Voids, and Intermediate Objects**

P.I.: M. Capaccioli

One main role in galaxy evolution is played by processes related to the environment, which include galaxy-galaxy interaction and merging, and interaction with the intra-cluster diffuse medium, inducing changes in star formation rates

Path: div

This message is shown by default at the top of the group home page.

- Lines and paragraphs break automatically.
- Allowed HTML tags: <p> <a> <em> <strong> <code> <ul> <ol> <li> <dl> <dt> <dd> <div> <h1> <h2> <h3> <h4> <h5> <table> <tr> <td> <th> <tbody> <caption> <img> <p> <br> <hr>

[More information about formatting options](#)

**Group website:**

If your group has its own website, enter the address here.

**Subscription requests:**

☐ open - subscription requests are accepted immediately.

☒ moderated - subscription requests must be approved.

☐ invite only - subscriptions must be created by an administrator.

☐ closed - subscriptions are fully administered by an administrator.

How should subscription requests be handled in this group? When you select closed, users will not be able to subscribe or unsubscribe.

☒ registration form

Should this group be available for subscription during registration? If checked, a corresponding checkbox will be added to the registration form.

☒ list in groups directory


Should this group appear on the list of groups page?

▼ File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

**Attach new file:**

**Fig. 399 – The form “edit” to modify group home page**

	<p style="text-align: center;"><b>INAF</b></p> <p style="text-align: center;"><b>Centro VST a Napoli</b></p> <p style="text-align: center;"><b>WEB Site User Manual</b></p>	<p style="text-align: right;">Napoli, 18/07/2006</p> <p style="text-align: right;">Pages 39</p>
---	---	---

It is possible: to modify the name of the document (“**Name**”), the description (“**Description**”), to associate the document to the belonging survey group for a correct document indexing (“**Survey Articles/Documents**”), to modify the document text (“**Welcome message**”), to indicate the group specific website, if exists, (“**Group website**”), to indicate the subscription rules for that group (decided and coordinated by the group administrator) (“**Subscription requests**”), to indicate if the group subscription should be available in the registration procedure or reserved (“**registration form**”), if the group should be clearly visible as active in the group list page (“**list in groups directory**”, see fig. 29).

After modifications it is sufficient to click on “**Preview**” to have a preview of the publication and on “**Submit**” to publish the modified document.

In order to modify all publications of a specific group, for example, those belonging to the group “**VESUVIO**”, simply click on “**VESUVIO Publication Root**” in the section “**view**” (see fig. 38). The list of publications will appear (fig. 40).

## VESUVIO Publication Root

view
edit

---

Submitted by administrator on Tue, 2006-06-06 16:55.

**VESUVIO Publication Root**

---

- [Documento prova 1](#)
- [Documento prova 2](#)
- [Documento prova 3](#)

---

[Documento prova 1](#) ›

---

add child page | printer-friendly version | email this page | 23 reads
( categories: [VESUVIO](#) )

**Fig. 400 – Publication list of group “VESUVIO”**

Select one of the documents listed to open, for example “**Documento prova 2**”. The section “**view**” will be opened with document contents.



It is also possible to add sub-documents (“**add child page**”), to produce a print format version (“**printer-friendly version**”) etc...

In the section “**Post new comment**” it will be possible to send comments and/or suggestions related to that document.

Through the section “**edit**” it will be possible to modify the document (see section 3.6).

By accessing the section “**revisions**”, the list of document revisions with additional information will be shown.

## Revisions for Documento prova 2

view
edit
revisions

The revisions let you track differences between multiple versions of a post.

Revision	Operations
2006-07-01 16:33 by atavar	<a href="#">current revision</a>
2006-07-01 16:23 by atavar	<a href="#">revert</a>

**Fig. 422 – The form “revisions”**

One of the most useful options is the revision “**revert**”, i.e. the possibility to recover as current one of the past revisions.

As survey administrator it is also possible to send e-mails to all group members with the section “**email**” (see fig. 43).

## Send email to VESUVIO

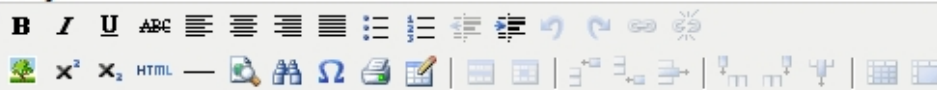
view
edit
outline
email

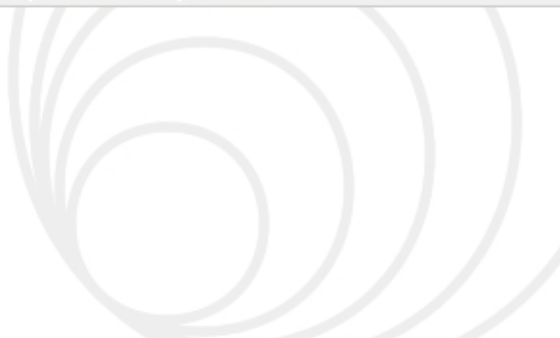
Your email will be sent to **all 4 subscribers** in this group. Please use this feature sparingly.

**Subject: \***

Enter a subject for your email.

**Body: \***





Path:

Enter a body for your email.

Send email

Fig. 433 – The form “email”

\_\_oOo\_\_