# Getting Started Guide Apprentice Remote

#### Contents

#### Introduction

- > Minimum System Requirements
- > Supported File Formats
- > Overview of Apprentice Remote

#### Preparing a Print Job

- > Step 1: To add drawings to a job
- > Step 2: To set print properties
  - AutoCAD® Properties
- > Step 3: To process drawings
  - View Drawings in a Job
  - Print Check Plots
- > Step 4: To send the job
  - To a Plans & Specs digital plan room
  - To ProjectPoint, network queue, modem, or disk

#### Appendix

- > About Pen Sets
- > Get Help



# Introduction

Welcome to Autodesk® Apprentice Remote, a software program designed to improve the CAD plotting process.

Apprentice allows you to preview and prepare a set of CAD files, predetermine output options, and print or submit the job electronically.

## Minimum System Requirements

- 64 MB RAM
- 60 MB free hard drive space
- Windows NT with Service Pack 5 or Windows 95 or 98
- Windows 2000 with Service Pack 2

#### Supported File Formats

#### Vector

- AutoCAD<sup>®</sup> DWG (R2.5-R2002)\*
- HPGL
- HPGL/2
- HP-RTL (color and monochrome)
- CalComp 906/907/PCI

#### Raster

- CALS Group IV
- NIFF Group IV
- TIFF Group IV
- TIFF Group III
- TIFF packbits
- TIFF Uncompressed
- PostScript (with 3rd-party interpreter)
- PDF (with 3rd-party interpreter)

# **Overview of Apprentice Remote**

Using Apprentice involves four basic steps:

- 1. Add drawing files to a job.
- 2. Set print properties such as paper size, scale, etc.
- 3. Process drawings for viewing or to print to a small-format printer.
- 4. Send the job to a Windows printer, publish to the Internet, submit to an Apprentice server queue, or archive.

\* Apprentice DWG update required.



				Addr		
4	Job1					
<<	File 🗢	Co	Drawing Size 🤝	Zoom 🔻	Paper Size 😽	Me
0	- 14 Nels-sd1.dwg	1	Unprocessed	100.0%	Arch D: 36.0 x 2	4.0 ir Bo
0	Nels-a4.plt	1	Unprocessed	100.0%	Arch D: 36.0 x 2	4.0 ir Bo
0	🕂 🔛 Nels-a1.dwg	1	Unprocessed	100.0%	Arch D: 36.0 x 2	4.0 ir Bo
		1	Unprocessed	100.0%	Arch D: 36.0 x 2	4.0 ir Bo
	Drawing Size refers to file of	limen-	Zoom controls o	plargament	<b>Pen Set</b> controls the ance of lines. See "Ab	appear- out Pen
	sions. Changes to the drawin are made with Zoom.	ig size	and reduction.	inargement	Sets" on page 8.	sut i tii
	ile 🛫 🛛 Co 🛛 Drawing S	ize 🖵 🗍	Zoom 🗲 Paper Size 🗲	Media Eold <del>–</del>	Pen Set 🛫 🛛 Alianment a	-
			100.0% X Arch D: 36.0 x 24.0	Dir Bond No	standurd.pen 0.0 x 0.0 in	×
	····· <mark>V Nels-a4.plt</mark> 1 42.0 x 30.0 ····· <b>V Nels-a1.dwg</b> 1 33.6 x 24.0	Din 🚦	0% Reduc 9.0 x 6.0 in 100.0% Arch D: 36.0 x 24.1	Film No DirBond No	standard.pen Align Title B standard.pen 0.0 x 0.0 in	lock
•	✓ Nels-a3.plt 1 42.0 x 30.0	Din 1	100.0% Arch <b>≰</b> : 24.0 x 18.0	) in Vellum No	standard.pen 0.0 x 0.0 in	
					<b>1</b>	
		Paper	Size refers to the	Alignment	controls how the	٦
		size of	the output.	drawing is a	ligned on the paper.	
		1		II Ŭ		1

#### Setting AutoCAD Properties

To control AutoCAD<sup>®</sup> print properties, click a DWG file in the job window to select it, then click the Properties button.

For AutoCAD files, you must select your plotting method:

- *Extents* will plot the current viewport if you have selected Zoom Extents in AutoCAD.
- *Limits* will plot the limits of the drawings as set by the AutoCAD limit command in the drawing file.
- *Display* will plot what is currently displayed in the current AutoCAD viewport.
- *View* will plot a view saved in AutoCAD. Selecting this option will prompt you to select one of the saved views.
- *Layout* will plot based on layouts predetermined in AutoCAD 2000.

After you set your plotting method, select an AutoCAD scale (Full,1/4, etc.)

Use the scrollbar at the right of the AutoCAD Properties page to change properties for each file or click **Copy All** to use the same settings for all DWG files.

Please see *Plotting With AutoCAD 2000 Tips for Apprentice Users* in the Apprentice Training & Support section of the Buzzsaw website.

The Apprentice DWG update is required to process AutoCAD DWG files.

# Step 3: To process drawings

Vector file formats are processed into a compressed format (.VIC) that is optimized for digital printing. Follow the instructions below to process all drawings in a job. Raster files such as TIFF and CALS do not require processing.



Click the Process button. All vector files are processed. Processed files are indicated with a check mark next to the file name.

4	Job1					
<<	File 🗢	Со	Drawing Size 🗢	Zoom 😽	Paper Size 🗢	М
0	👘 ᠯ Nels-sd1.dwg	1	25.2 x 18.0 in	100.0%	Arch D: 36.0 x 24.0 ir	rВ
		1	42.0 x 30.0 in	50% Reduc	9.0 x 6.0 in	Fi
	🚽 🚺 Nels-a1.dwg	1	33.6 x 24.0 in	100.0%	Arch D: 36.0 x 24.0 ir	rВ
0	🗸 Nels-a3.plt	1	42.0 x 30.0 in	100.0%	Arch C: 24.0 x 18.0 in	۱V

Check marks in the File column indicate the drawing has been processed.

If Apprentice detects errors during processing, warning messages will offer advice on how to resolve them.



#### Step 3, continued

#### Print Check Plots

Apprentice Remote can print any supported image up to 9 x 12 inches directly to a Windows printer.

\\MIKADO\HP C LaserJet 4500-PS (Copy)

to: 1

Print

Printer

Name:

Status:

Type:

Where:

Print range

C Selection

<u>A</u>

Ready

C Pages from: 1

HPIC LaserJet 4500-PS

Print Room 2 Comment: Color LaserJet

To print to a Windows printer:

- 1. Click the Print button.
- 2. Select Windows printing parameter, and click OK.

The paper size of a Windows printer is controlled by the current printer settings in Windows, not the paper size in Apprentice Remote.

If you wish to print in color in

Apprentice, open the Options menu and select Windows Printer Uses Color.

# Step 4: To send the job

Apprentice jobs can be sent by modem, FTP, or LAN. Jobs can also be posted to a ProjectPoint<sup>™</sup> collaboration site, or published to a Plans & Specs<sup>™</sup> digital plan room.

Γ	
L	
l	Publish

? ×

+

Cancel

**Properties** 

Print to file

1

Copies

Number of copies:

ΟK

#### To publish an Apprentice job to a Plans & Specs digital plan room:

1. Open the job containing the files you wish to send.

2. In the toolbar, click Publish. The conversion progress bar shows the conversion progress, then the Plans&Specs Logon message appears.

3. Click Log On. The Login dialog box appears.

4. Enter your www.buzzsaw.com user name and password and the containerlocation for your reprographer.

5. Click OK. The Plans & Specs Navigation dialog box appears.

(continued)

**Apprentice Remote** 

#### Step 4, continued

6. Click **Take you to the last issue used** or **Let you navigate on your own**, then click OK. The Plans & Specs system publishing wizard appears:

	Name Grand Anton	Add Elle	≈ [eund_]	

7. In the tree view, click the plus sign for each container level to **showsubcontainers** OR In the browser window, double-click each container icon to **showsubcontainers**. Navigate to the issue in which you wish to publish the documents.

8. Open the issue.

9. If the issue is empty, the Add File button becomes available. Click Add File. OR

- If the issue contains documents, several buttons become available. Click a document to select it, then click: > New File After to publish your Apprentice documents behind the selected file.
  - > New File Before to publish your Apprentice documents in front of the selected file.
  - > **Republish** to publish your Apprentice documents over the existing file.

The Publish LDF file dialog box appears:

10. Double-click any field for any document to enter new information. Press Enter on the keyboard to save the new information:

Dialog				×
File	Sheet Name Nels-a1	Description	Discipline Electrical	Publish (New)
	<i></i>			
GM December TrainingAccount	Client TrainingClie	nt Tra	ect siningProject	Issue TrainingIssue
Reset Target			Publis	h Cancel

11. Click Publish. A confirmation message appears. The documents are published to Plans & Specs.

et Name	Description	Discipline
ls-a1		Electrical

#### Step 4, continued

## To send to ProjectPoint, a network queue, a modem, or disk:

- 1. With the Job window open, click the Send Job button.
- The Send Job To dialog box appears. Select **ProjectPoint**, **Modem**, **Queue** or **Drive** and any required location, then click **OK**.

Send Job To	
ProjectF	'oint ProjectPoi <u>n</u> t Folders and Projects ▼ <u>S</u> elect
	Path To Queue
<sup>™</sup> odem	Communications Method
C Drive	Drive Letter

3. The Work Order appears. Complete the appropriate information and click **Submit.** The job is sent and the order receipt appears.

Job Information	
Dint	Qiote
Send Job to C:\	Submit Cancel
Company	
Contact	Buzzsaw.com
E-Mail Addross	Joe smm
Phone Number	joe.smth(gmail.com
Account Number	602.555.1212
Account Number	1826338-001
Dalivary Address	
Line 1	1850 North Central Avenue
City	Phoenix
State	AZ
Postal Code	85004
Billing Address	
Line 7	194 South Central Avenue
City City	ISune 1500
State	Phoenix
Postal Code	
	185004
Project	New Perding
P.O. Number	Invew stadium
Delivery Method	logel Doluges
Reimbursable:	
Job Due Date	
Job Due Time	12:00 × AM ×
Set Count	CUse Set Info CUse Copies Field
First Set Media	Bond
First Set Edging	Steple Only
Additional Set Count	3
	Columnia Concented
	Submit Cancel

# Appendix

## About Pen Sets

Pen sets control the appearance of lines. Properties such as line width, shading and color can all be set within Apprentice. Pen sets use standard AutoCAD® colors by default (pen 1 is red, pen 2 is yellow, etc.).

J Pen1								
Pen	$\nabla$	Width 🗢	Pattern 🗢	Number 🤝	Shape 🤝	Effect 🗢	Color 🗢 🔺	
0	0	0.25 mm	Solid Black	0	Round	Transparent	rgb(0,0,0)	
۲	1	0.13 mm	Solid Black	0	Square	Transparent	rgb(255,0,0)	
۲	2	0.19 mm	💥 75% Black	4	Round	Opaque	rgb(255,255,0)	
0	3	0.25 mm	Solid Black	0	Butt Ended	Transparent	rgb(0,255,0)	
۲	- 4	0.25 mm	Ziggurat	115	Round	Transparent	rgb(0,255,255)	
0	5	0.25 mm	Solid Black	0	Round	Transparent	rgb(0,0,255)	
0	6	0.25 mm	Solid Black	0	Round	Xor	rgb(255,0,255)	
۲	- 7	0.25 mm	Solid Black	0	Round	Transparent	rgb(255,255,25	
0	8	0.25 mm	Solid Black	0	Round	Transparent	🔲 rqb(128,128,12	
4							► /	

If you are using plot files with embedded pen widths, colors, patterns, etc., you can use embedded pen information or override the embedded pens and use an Apprentice pen set. Press <Ctrl> + H on your keyboard to access these pen controls. For more information, see the online help topic "HP-GL/2 pen control tab."

After installing Apprentice, you should configure your default pen set. Every time Apprentice starts, it uses a default pen set called standard.pen. Apprentice supports an unlimited number of reusable pen sets.

# Configure a pen set



1. Select a drawing and click the Pen Set button. The current pen set appears:

🥜 Pe	n1						
Pen 🔻	$\overline{\nabla}$	Width 😽	Pattern 🗢	Number 😽	Shape 😽	Effect 🗢	Color 🗢 🔺
۲	0	0.25 mm	Solid Black	0	Round	Transparent	rgb(0,0,0)
۲	1	0.13 mm	Solid Black	0	Square	Transparent	rgb(255,0,0)
۲	2	0.19 mm	💥 75% Black	4	Round	Opaque	rgb(255,255,0)
۲	3	0.25 mm	Solid Black	0	Butt Ended	Transparent	rgb(0,255,0)
۲	4	0.25 mm	Ziggurat	115	Round	Transparent	rgb(0,255,255)
۲	5	0.25 mm	Solid Black	0	Round	Transparent	rgb(0,0,255)
۲	6	0.25 mm	Solid Black	0	Round	Xor	rgb(255,0,255)
۲	7	0.25 mm	Solid Black	0	Round	Transparent	rgb(255,255,25
0	8	0.25 mm	Solid Black	0	Round	Transparent	🔲 rqb(128,128,12
							► //.

2. See the next page in this guide to edit individual pens.

3. After you edit the pen set, save it for future use by opening the File menu and selecting Save.

# Pen properties



# Get Help

Online help is available by opening the Help menu and clicking Index.

Additional documentation is contained in the Apprentice User Manual on the installation CD, or on the Buzzsaw web site at <u>www.buzzsaw.com</u>. Both the online help and the manual contain full-text search capability.

# Upgrades

Apprentice Remote can only print 8.5x11" locally. However, you can purchase an output driver that will allow Apprentice to print full-size to your local wide-format printer. Please call (800) 782-0753 for more information.

