

# TROY M401 Printer and M401 Font Card Kit User's Guide

(For use with Hewlett-Packard LaserJet M400 Series Printers)

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#### Acknowledgements

Some of the TROY products include cryptographic software written by Eric Young (<u>eay@cryptsoft.com</u>) The Twofish encryption/decryption source code used in the TROY MICR Card is provided by Crytopane.

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Preface	This manual document car document. E computer scre web site at <u>htt</u>	is designed and formatted for use as an online document (viewed on your computer screen). The n also be printed. For best results, use Adobe Acrobat Reader 7.0 or higher to view or print this arlier versions of Adobe Acrobat Reader may not produce a properly formatted document on your een. The latest version of Adobe Acrobat Reader is available as a free download from the Adobe tp://www.adobe.com.
Conventions	This User's G	uide uses these conventions:
	Bold indicate	s emphasis or a minor heading.
	Italic refers to	a document title or is used for emphasis.
	COURIER typ	be indicates text visible on a computer screen or keys on your computer keyboard.
	The letter $\ell$ is	used in examples to distinguish the small letter l from the numeral 1 (one).
	The character	$\emptyset$ is used in examples to distinguish the letter O from the numeral 0 (zero).
	<esc>, <cr> For example, key. Other te</cr></esc>	$x_{r}$ , $<$ LF>, $<$ FF>, etc. are control characters. Use a text editor to enter the equivalent of the character. to get $<$ Esc> using a DOS text editor, hold down the <b>Ctrl</b> key; and press the [ (left square bracket) xt editors may vary.
	NOTE:	Notes contain important information set off from the text.
	CAUTION:	Caution messages appear before procedures, which, if not observed,
		could result in loss of data or in damage to equipment.
	WARNING:	Warning messages alert you to a specific procedure or practice,
		which, if not followed correctly, could cause serious personal injury.



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Introduction	Thank you for purchasing your TRC quality MICR (Magnetic Ink Charact flexibility, and precision for printing h	DY M401 Printer or M401 Font Card Kit. You have chosen the highest er Recognition) printing solution available today that offers convenience, igh-quality MICR documents.										
TROY Security Fonts	The TROY M401 Printer includes the designed to meet or exceed all ANSI documents are printed using MICR to (Optical Character Recognition), and Card is also offered as a kit (M401 Fe printer to provide MICR printing cap installing the necessary TROY support the TROY Font Card into an HP M40 Your TROY M401 Printer or M401 CMC-7) and other security fonts programore information. The TROY Securit	he TROY Font Card, a custom formulated TROY MICR toner cartridge MICR printing standards, and a physical toner sensor to ensure all MICR ner. The TROY Font Card features an enhanced collection of MICR, OCR security fonts designed for printing financial documents. The TROY Font ont Card Kit), which can be installed in a standard Hewlett Packard M401 pabilities. Refer to <u>http://www.troygroup.com/support</u> for information on rt files. Refer to the Appendix in this manual for information on installing 1 LaserJet printer. Font Card Kit includes a collection of high-quality MICR fonts (E13-B, rammed into the TROY Font Card. See Section 3 – <i>Using TROY Fonts</i> for ty font collection includes the following fonts:										
	TROY Font	Description										
	E13-B MICR Font	Used to print the MICR line at the bottom of the check (United States and selected countries)										
	E13-B MICR Font       Used to print the MICR line at the bottom of the check (United States and selected countries)         CMC-7 MICR Font       Used to print the MICR line at the bottom of the check (if your bank of deposit requires this for											
	Enhanced Convenience Font	Used to print the convenience amount information on the check (this font is scalable)										
	Large Convenience Font	Used to print the convenience amount information on the check (this font is non-scalable)										

TROY Font	Description
E13-B MICR Font	Used to print the MICR line at the bottom of the check (United States and selected countries)
CMC-7 MICR Font	Used to print the MICR line at the bottom of the check (if your bank of deposit requires this font)
Enhanced Convenience Font	Used to print the convenience amount information on the check (this font is scalable)
Large Convenience Font	Used to print the convenience amount information on the check (this font is non-scalable)
Small Convenience Font	Used to print the convenience amount information on the check (this font is non-scalable)
TROY Reverse Helvetica Font	Used to print names and addresses on the back of transparent envelope windows for use in pressure-seal machines
British Pound and Euro Currency Symbols	Used as the British or European currency symbol for the respective country (replaces the U.S. dollar sign). These symbols can be selected to print in the audit reports.
TROY Barcode and POSTNET Fonts	Used to print several types of industry-standard barcodes for a variety of uses, and also includes a POSTNET font for printing the U.S. postal bar code that represents the 9-digit zip code printed below the postal address
TROY Security Font	Used to print the amount information on the check (English / Spanish) (this font is scalable)
TROY OCR Font (type A and B)	Used to print any information (names, addresses, amounts) that is to be read by automated readers using optical character recognition (this font is scalable)
International Convenience Fonts	Used to print the convenience amount on the check in any one of five languages (available on the web at <a href="http://www.troygroup.com/support">http://www.troygroup.com/support</a> )



#### Introduction

The TROY MICR E-13B and CMC-7 MICR fonts have been specifically engineered for your TROY Security Printing Solution to ensure the highest quality MICR printing in the industry. The TROY font collection provides seamless integration and security within your Windows-based check printing application. All TROY fonts are permanently programmed into the TROY Font Card to ensure consistent high-quality MICR printing and to prevent unauthorized use of these fonts on another printing system. Your TROY Security Printing Solution includes the following fonts:

- TROY MICR Font (E-13B and CMC-7)
- TROY Security Font (English and Spanish)
- TROY Convenience Fonts (Enhanced, Large and Small)
- TROY Reverse Helvetica Font
- TROY OCR Fonts (type A and B)
- British Pound and Euro symbols
- TROY POSTNET and Barcode Fonts (not available for TROY 2300 Font DIMM Kits)

#### Accessing and Using TROY Fonts

Accessing TROY Fonts Using Windows Applications

Accessing TROY Fonts Using Non-Windows Applications The following paragraphs provide some basic information for accessing and using the TROY fonts. It is important that these fonts are kept secure to prevent unauthorized use and that the fonts remain unaltered to ensure accurate rendering by your printer. All TROY fonts are permanently programmed into the TROY Font Card and cannot be directly accessed through external means.

To access the TROY fonts in a Windows environment, you must first install the Windows printer driver for your TROY M401 printer or HP M401 LaserJet printer if installing the TROY Font Card Kit. Instructions can be found at <a href="http://www.troygroup.com/support">http://www.troygroup.com/support</a> to install the printer driver and Windows support files, enabling you to select these fonts from any Windows-based application. To print the TROY E13-B and CMC-7 MICR fonts, your printer must be set to MICR enabled mode, and a TROY MICR toner cartridge must be installed in the printer. Many commercial MICR check-printing applications are pre-programmed to access the TROY MICR fonts.

If you are using a non-Windows application to print MICR documents, the escape sequence for each font must be programmed into your check-printing application in order to "call" each of the selected fonts. The <Esc> character is ASCII character number 27 (hexadecimal number 1B). Refer to the end of this section for each escape sequence (displayed above each character map) used to call each TROY font.



Using TROY MICR Fonts	The E-13B MICR font (TROY E-13B, TROY CMC-7) can be used for printing the MICR line in many countries, including the United States. In some European and Latin American countries, the CMC-7 MICR font is used instead. MICR document processing requires that the MICR characters be precise in size, shape, and spacing. For this reason, the TROY MICR font is supplied as a TrueType font; it must not be altered by scaling or other size manipulation. TROY can provide customer support for your MICR applications only if you use the supplied TROY MICR fonts.
Using the TROY OCR Fonts	The TROY OCR fonts (TROY OCR-A AND TROY OCR-B) are used to print any information (names, addresses, amounts) on the check that is to be read by automated readers using optical character recognition.
Using the Reverse Helvetica Font	The TROY Reverse Helvetica font is used to print names and addresses on the back of transparent envelope windows for use in pressure-seal machines.
Using the British Pound and Euro Symbols	The British Pound and European currency symbols are used in place of the U.S. dollar sign for the respective European country and can be selected to print in the audit reports.



Using	TROY	Fonts
-------	------	-------

Using Printer	In addition to the TROY <i>printer</i> fonts that are permanently	TROY E-13B Screen Font:	□▌2∃▙ऽ╚?₿٩ι▋₀▘║▘┉
Screen Fonts	programmed into the TROY	TROY CMC-7 Screen Font:	04234567897##¥A
	Font Card, the TROY <i>screen</i> fonts have been developed for	TROY OCR-A Screen Font:	ABCDEFGHIJKLMNOPØRSTUVWXYZ
	screen display use only as a visual reference and for making	TROY OCR-B Screen Font:	ABCDEFGHIJKLMNOPQRSTUVWXYZ
	positional adjustments to the	TROY Reverse Helvetica Screen Font:	ABCDEFGHIJKLMNOPQRSTUVWXYZ
	MICR line. The TROY <i>screen</i> fonts display differently than the	TROY EAN-8 Screen Font:	012345678901
	actual <i>printer</i> fonts in order to	TROY EAN-13 Screen Font:	D12345678901
	using the MICR screen fonts on	TROY POSTNET Screen Font:	0 1 2 3 4 5 6 7 8 9
	other Windows-installed printers.	TROY Reverse POSTNET Screen Font:	0 1 2 3 4 5 6 7 8 9
	If the E-13B MICR screen font is	TROY UPC-A Screen Font:	012345678901
	printed (white characters on a	TROY UPC-E Screen Font:	012345678901
	black background) MICR screen		
	bank reader/sorter machines. The		
	uniquely displayed screen fonts		
	ensure that the MICR font printed		
	generated by the TROY Font Card		
	and <u>not</u> by the Windows operating		
	system using the resident $T_{\text{TWOT}}$ for $T_{\text{TWOT}}$		
	screen fonts are found here		
	http://www.troygroup.com/support.		



#### MICR Font Guidelines

The TROY E-13B and CMC-7 MICR fonts were developed using strict specifications designed specifically for high-speed magnetic-read processing. To maintain these strict specifications, the TROY MICR fonts were designed as <u>non-scalable</u> fonts (fixed fonts) that are fixed in pitch (spacing) and point size (height). Because Windows TrueType<sup>TM</sup> technology allows fonts to be scalable by changing the point size, it is imperative to maintain the 12-point size of the MICR fonts installed in Windows. Selecting a point size other than 12-point for the MICR font in Windows will not visibly enlarge or reduce the size of the characters; however, the horizontal spacing <u>will be</u> affected. Any alteration to the spacing of the characters will result in incorrect placement of the MICR characters in the MICR line at the bottom of your checks, causing your financial documents to be rejected by the bank.

The Convenience Amount fonts were also designed as non-scalable fonts, but can be changed (increased or decreased) from the default point size to meet your check printing requirements. Changing the point size of a fixed font in Windows will only affect the horizontal spacing of the characters and not affect the vertical size of the characters. The TROY Enhanced Convenience Amount font and TROY Security font were designed as scalable fonts that can be changed (increased or decreased) from the default point size to meet your check printing requirements.

<u>NOTE</u>: It is highly recommended that you verify the MICR line at the bottom of your printed checks using the TROY MICR Document Template (p/n 54-17373-001) to verify the positioning of each character. Refer to the TROY MICR Basics Handbook for details (provided in PDF format found here <u>http://www.troygroup.com/support</u>.)



#### Font Each character or symbol in a font set corresponds to a specific ASCII (American Standard Code for Information Interchange) number (e.g., the capital letter "A" = ASCII number 65). Pressing a key on your computer **Character** keyboard automatically generates the ASCII number (32 through 127) associated with the character or symbol Mapping displayed on the key. Likewise, any character or symbol not represented on your computer keyboard (ASCII numbers above 127) can be accessed by manually entering the associated ASCII number using the numeric keypad. The fonts are found here *http://www.troygroup.com/support* and have each of the characters and symbols in each font set (shown on the following pages) "mapped" (associated) to standard computer keyboard characters using the corresponding ASCII number for each character and symbol on the keyboard. For example, the transit symbol (one of the industry-standard symbols used in a MICR line at the bottom of a check) contained in the TROY E-13B MICR character table (shown on page 3-8) does not exist on a standard computer keyboard but has been "mapped" to the standard ASCII keyboard capital letter "A", designated as ASCII number 65. Therefore, after loading and then selecting the TROY E-13B MICR Font, typing the capital letter "A" on your computer keyboard will produce the MICR transit symbol instead of the capital letter "A". The TROY E-13B MICR character table (shown on page 3-8) associates the transit symbol with ASCII number 65 (the same ASCII number used for the capital letter "A" if you had selected a standard ASCII font set instead of the TROY E-13B MICR font set).



Determining a Character Mapping

Accessing Unmapped Characters To determine which key on your computer keyboard that a TROY character or symbol is "mapped" to, simply compare the ASCII number of the selected TROY character or symbol to the same ASCII number listed in the *Standard ASCII Character Map* (shown on the next page) to determine which keyboard key can be used to access the selected TROY character or symbol.

Some of the font sets provided on the Are found here *http://www.troygroup.com/support* contain more characters or symbols than can be "mapped" to the available keys on a standard computer keyboard. In this case, these characters can be accessed by manually entering the ASCII number (see example at right) designated for each character (refer to the character tables on the following pages). The hexadecimal number shown below the ASCII number is used for programming mainframe computers.



To access a character or symbol that is <u>not</u> "mapped" to one of the keys on your Windows computer keyboard, you can manually enter the ASCII number by holding down the **ALT** key on your keyboard, entering the associated ASCII number for the character you wish to access, and then releasing the **ALT** key.

<u>NOTE</u>: You <u>must</u> use the numerical keypad on your keyboard to enter the ASCII number. The number keys along the top of the keyboard will not work for this application.



#### Standard ASCII Character Set

(reference only)

24	25	26	27	28	29	30	31	32 0020	33 0021	34 0022	35 0023 #
36 0024 <b>\$</b>	37 0025 <b>%</b>	38 0026 <b>&amp;</b>	39 0027	40 0028	41 0029	42 002A ★	43 002B	44 002C	45 002D	46 002E ■	47 002F
48 0030 <b>0</b>	49 0031	20 0032 <b>2</b>	3 <sup>51</sup> 3	52 0034 <b>4</b>	53 0035 <b>5</b>	54 0036 <b>6</b>	<sup>55</sup> <sup>0037</sup> <b>7</b>	56 0038 <b>8</b>	57 0039 <b>9</b>	58 003A	59 003B
60 003C	61 003D	62 003E	63 <sup>003F</sup>	64 0040	<sup>65</sup> 0041 А	<sup>66</sup> 0042 В	67 0043 <b>C</b>	68 0044 <b>D</b>	69 0045	70 0046	out 71 0047
72 0048	73 0049	74 004A	75 004B K	76 004C	77 004D	78 004E <b>N</b>	79 004F	P80 0050	81 0051 <b>Q</b>	R	83 0053 <b>S</b>
84 0054	85 0055 U	86 0056 V	87 0057	88 0058 X	89 0059 Y	<sup>90</sup> ооба <b>Z</b>	91 005В	92 005C	93 005D	94 005E	95 005F
96 0060	97 0061 <b>a</b>	98 0062 <b>b</b>	99 0063 <b>C</b>	100 0064 <b>d</b>	101 0065 <b>e</b>	102 0066 <b>f</b>	103 0067 <b>g</b>	104 0068 <b>h</b>	105 0069	106 006A	107 ообв <b>k</b>
108 006C	109 006D	110 006E	111 006F	p	113 0071 <b>Q</b>	114 0072	115 0073 <b>S</b>	116 0074 <b>t</b>	117 0075 <b>U</b>	118 0076 V	119 0077 W
120 0078 <b>X</b>	121 0079 У	122 007A <b>Z</b>	123 007В <b>{</b>	124 007C	125 007D }	126 007E	127	128	129	130	131



### **Using TROY Fonts**

TROY MICR E-

13B 12-Point Font

(Troy E-13B)

<Esc>(ØQ<Esc>(s1p12vØsØbØT





#### TROY MICR CMC-7 12-Point Font

F030

hull

F031

i IIIIII

(Troy CMC7)

<Esc>(ØQ<Esc>(slpl2vØsØblT

F033

F034

F035

F041

F036

F042

duth

**||**::||

F037

F043

IIII

F020

F038

F044

F045

F039

F032

<Esc>(3Q<Esc>(s1p□vØsØb1ØT

 $\Box$  = desired point size

F020 F024 F02A F02C F02E \$ . , \* F034 F035 F036 F037 F038 F039 F030 F031 F032 F033 **2** TWO THREE FOUR FIVE s1x SEVEN EIGHT O ONE F047 F043 F044 F045 F046 F041 F042 CTS CTS O CTS F04A F049 F048 CTS CTS CTS

#### TROY Enhanced Convenience Amount Font (Troy ECF)

TROY

#### TROY Reverse Helvetica Font (Troy Helvetica (Rev))

$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	-										_									
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	32	20	33	21	34	22	35	23	36	24	37	25	38	26	39	27	40	28	41	29
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$							4	t		5		0	6	x				1		`
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	42	2A	43	2B	44	1 20	45	2D	46	2E	<u>0</u> 47	2F	48	30	49	<b>1</b> 31	50	32	51	33
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$																				
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	*		+	-		•	-	-		•	1	\	C	)		1		5		3
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	52	34	53	35	54	36	55	37	56	38	57	39	58	ЗA	59	3B	60	30	61	ЗD
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$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	02	3E	03	31	04	40	00	41	00	42	0/	43	08	44	09	40	/0	40		4/
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$\begin{array}{c c c c c c c c c c c c c c c c c c c $	72	48	73	<b>)</b> 49	74	<u>リ</u> 4A	75	<u>/</u> 4в	76	<u>≯</u> ₄c	77	ر 4D	78	<u>ر</u> 4E	79	<b>-</b> 4F	80	50	81	<u>51</u>
$\begin{array}{c c c c c c c c c c c c c c c c c c c $																				
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Η		I			h	k		l r	-		N		1	6	C	╎╷	_	0	Т
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	82	52	83	53	84	54	85	55	86	56	87	57	88	58	89	59	90	5A	91	5B
$\begin{array}{c c c c c c c c c c c c c c c c c c c $																				
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	В		2	?			ſ	ſ	/	١	Λ	٨	)	<		٨.	2	2		[
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	92	5C	93	5D	94	5E	95	5F	96	60	97	61	98	62	99	63	100	64	101	65
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	,		-				-	_								_				_
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	102	66	103	67	104	68	105	69	106	<b>,</b> 64	107	J 68	108	) 60	109	6D	110	1 6F	111	<del>G</del>
$\begin{array}{c c c c c c c c c c c c c c c c c c c $		~	100	0.				~				00				0.0		02		0.
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	l 1		ĉ	9	1	J				1	ŀ				l I	U	1	J		0
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	112	70	113	71	114	72	115	73	116	74	117	75	118	76	119	77	120	78	121	79
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $																				
122     7A     123     7B     124     7C     125     7D     126     7E     127     7F     128     80     129     81     130     82     131     83       S     S     S     S     S     S     S     S     S     120     S     131     83	b		C	k	ı		1	5	4	¢	ſ	r	/	١	1	Ν	)	<		λ
z {   } ~ 0 0 0 0	122	7A	123	7B	124	70	125	7D	126	7E	127	7F	128	80	129	81	130	82	131	83
$ z  \{       \}   \sim                            $												-			r	-	,	-		
	Ζ		{					}	~	^										



#### TROY OCR-A (Troy OCR-A)

#### <Esc>(Ø0<Esc>(s1p□vØsØb1Ø4T

 $\Box$  = desired point size



#### TROY OCR-A (continued)

156	157	158	159	160 00A0	161	162 00A2	163 00A3	164 :	165 00A5	166	167
168	169	170	171	172	173	174	175	176	177	178	179
180	181	182	183 00B7	184 00B8	185	186	187	188	189	190	191 00BF <b>?</b>
192	193	194	195	196 00C4	197 00C5 <b>R</b>	198 00C6	199	200	201	202	203
204	205	206	207	208	209 00D1 <b>X</b>	210	211	212	213	214 00D6	215
216 00D8	217	218	219	220 00DC Ü	221	222	223	224	225	226	227

NOTE: This OCR font must be used at the designated point size to ensure optical readability.

- Size I must use 12-point size (upper and lower case characters can be used)
- Size III must use 16-point size (only upper case characters can be used)
- Size IV must use 20-point size (only upper case characters can be used)



#### TROY OCR-B (Troy OCR-B)

#### <Esc>(10<Esc>(s1p□vØsØb11ØT

 $\Box$  = desired point size

24	25	26	27	28	29	30	31	32 0020	33 0021	34 0022	35 0023
36 0024	37 0025 9	38 0026 <b>Q</b> .	39 0027	40 0028	41 0029	42 002A	43 002B	44 002C	45 002D	46 002E	47 002F
48 0030	49 0031 <b>1</b>	50 0032	51 0033 <b>Z</b>	52 0034	53 0035 5	54 0036	55 0037 <b>7</b>	56 0038	57 0039	58 003A	59 003B
60 003C	61 003D	62 003E	63 003F	64 0040	65 0041	66 0042	67 0043	68 0044	69 0045	70 0046	71 0047
72 0048	73 0049	74 004A	75 004B	76 004C	77 004D	78 004E	79 004F	80 0050	81 0051	82 0052	83 0053
84 0054	85 0055	86 0056	87 0057	88 0058 V	89 0059	90 005A	91 005B	92 005C	93 005D	94 005E	95 005F
96 0060	97 0061	98 0062	99 0063	100 0064	101 0065	102 0066	103 0067	104 0068	105 0069	106 006A	107 006B
108 006C	109 006D	110 006E	111 006F	112 0070	113 0071	114 0072	115 0073	116 0074	117 0075	118 0076	119 0077
120 0078	121 0079	122 007A	123 007B	124 007C	125 007D	126 007E	127 007F	128	129	130 201A	131
132 201E	133 2026	134 2020	135 2021	136 02C6	137 2030 0/	138 0160	139 2039	140 0152	141	142 017D	143
144	145 2018	146 2019	147 201C	148 201D	149 2022	150 2013	151 2014	152 02DC	153 2122	154 0161	155 203A
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#### TROY OCR-B (continued)

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192 00C0	193 00C1	194 00C2	195 00C3	196 00C4	197 00C5	198 00C6	199 00C7	200 00C8	201 00C9	202 00CA	203 00CB
204 00CC	205 00CD <b>f</b>	206 00CE	207 00CF	208 00D0	209 00D1	210 00D2	211 00D3	212 00D4	213 00D5	214 00D6	215 00D7
216 00D8	217 00D9	218 00DA	219 00DB	220 00DC	221 00DD	222 00DE	223 00DF R	224 00E0	225 00E1	226 00E2	227 00E3
228 00E4	229 00E5 <b>Q</b>	230 00E6	231 00E7 C	232 00E8	233 00E9	234 00EA	235 00EB	236 00EC	237 00ED	238 00EE	239 00EF
240 00F0	241 00F1	242 00F2	243 00F3	244 00F4	245 00F5	246 00F6	247 00F7	248 00F8	249 00F9	250 00FA	251 00FB
252 00FC	253 00FD	254 00FE	255 00FF	256 E000	257 E001	258 E002	-	y	l	u	u
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**<u>NOTE</u>**: This OCR font must be used at the designated point size to ensure optical readability.

- Size I must use 10-point size (upper and lower case characters can be used)
- Size III (not supported)
- Size IV must use 16-point size (upper and lower case characters can be used)



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#### TROY Barcod

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1	82	B6	183	B7	184	B8	185	B9	186	BA	187	BB	188	BC	189	BD	190	BE	191	BF



#### TROY POSTNET Reverse (optional)

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182 B6 183 B7 184 B8 185 B9 186 BA 187 BB 188 BC 189 BD 190	= 191 BF



Section 2	Using TROY Fonts
PCL Font Collection	In addition to the TROY Security Printing fonts contained on the TROY Font Card, an extensive collection of PCL fonts have been included on the TROY Font Card as a value-added convenience to suit a wide variety of printing needs. Print the PCL font lists from printer for examples.



#### Troubleshooting by Symptom

The following troubleshooting table provides solutions to the most common MICR printing problems. Some of the messages may not apply to your TROY Security Printing Solution. Visually inspect your MICR documents using the *TROY MICR Document Template* where appropriate.

<u>NOTE</u>: This table does not cover all of the ANSI and banking specifications that MICR-encoded documents must meet. Refer to the *TROY MICR Basics Handbook* for more information on MICR specifications and check design.

Condition	Possible Cause	Solution
Incorrect data in MICR line (account #, bank #, etc.).	Error typing in the account #, etc.	Re-enter the correct data.
Incorrect format of fields in MICR line (according to your bank's specifications).	Error typing in the field information.	Re-enter the correct data. Ask your bank for its specification sheet or copy the field format from your old checks, including any spaces.
Vertical streaking or smearing throughout document.	Problem with the Hewlett-Packard printer or TROY MICR toner cartridge.	Refer to the troubleshooting section in the printer user's manual.
Horizontal streaking in MICR clear band during document processing.	Problem with the reader/sorter machine.	The reader/sorter machine must be cleaned and checked or adjusted.



Trouble-			
shooting by Symptom	600 dpi MICR font not used in MICR line (an incorrect font such as Courier	No MICR font installed.	Install the TROY Font Card and reprint the document.
(cont.)	or Times Roman was used instead).	MICR mode disabled and an attempt was made to use a TROY MICR font.	Consult your software dealer.
		Software error.	Enable MICR mode by issuing the appropriate escape sequence via your check writing software.
		MICR font requested orientation (portrait or landscape) not installed in the printer.	Install the correct orientation of MICR font via system Card.
		Non-TROY MICR font was used.	Use the TROY MICR font or consult the non-TROY MICR font manufacturer for assistance.
		Font escape sequence coding error.	Verify the escape sequence accuracy.
	MICR clear band has magnetically chargeable printing besides the MICR line on front or backside of document.	Border, signature, or other printing extends into MICR clear band on front or back.	Reformat your document design to ensure nothing besides the MICR line appears in the MICR clear band.
		Laser-printed items extend into MICR clear band on backside of the check.	Reformat your document design or other laser-printed items so that there is no MICR information in the clear band on the backside of the check.
		1	



Trouble-					
shooting by Symptom (cont.)	MICR clear band has extra printing (such as toner splatter) besides the MICR line on front or backside of document.	Printer density setting is too dark. Printer fusing unit is contaminated.	Use TROY MICR defaults. Refer to printer user's manual for cleaning instructions.		
		Faulty MICR toner cartridge.	Try another TROY MICR toner cartridge. If cartridge is faulty, return to the dealer.		
		Use of non-TROY MICR toner cartridge.	Use a TROY MICR toner cartridge, or consult TROY Technical Support for assistance.		
	MICR line is skewed on document.	Your MICR paper was cut or perforated inaccurately (lower edge of paper is not perpendicular to the right and left edges of paper).	Measure your MICR paper and/or perforation lines to ensure your MICR- encoded documents fall within ANSI specifications for document size. Ask your paper vendor for correctly sized MICR paper.		
		Your MICR paper has changed properties due to environmental conditions in storage or handling.	Measure your MICR paper and/or perforation lines to ensure your MICR- encoded documents fall within ANSI specifications for document size.		
		Paper incorrectly loaded.	If using MP tray, paper width guide should lightly touch right side of paper stack.		
		Faulty paper transport system in printer.	Try non-MICR paper to verify the problem. Contact TROY Technical Support if problem is verified on non-MICR paper.		



Trouble-					
shooting by Symptom (cont.)	MICR line not positioned correctly on the document (vertically and horizontally).	Your MICR paper was cut or perforated inaccurately (paper is too short/long or narrow/wide).	Measure your MICR paper and/or perforation lines to ensure your MICR- encoded documents fall within ANSI specifications for document size. Ask your paper vendor for correctly sized MICR paper.		
		Software registration is off (software is positioning data incorrectly on the printed page).	Make adjustments in your software application to adjust the positioning of the MICR line. Use the TROY MICR Document Template to verify all adjustments to the MICR line.		
		Printer registration discrepancies (small inconsistencies in positioning of the image on the printed page)	Small errors in the printer's registration can change the position of the MICR line, which is most noticeable on the trailing edge of the printed page. If the MICR line on your checks is positioned on trailing edge of the page (the edge of the page that exits the printer last), try using the TROY printer's Auto- Rotate feature to place the MICR line on the leading edge of the page to avoid any small registration errors that would significantly change the position of the MICR on your printed checks.		
		Faulty paper transport system in printer.	Measure your MICR paper. If cut to correct size, consult your software vendor for assistance.		
			Try non-MICR paper to verify the problem. Consult the printer user's manual or TROY Technical support if problem is verified on non-MICR paper.		



assistance.

Trouble-			
shooting by Symptom	MICR characters are too thick or too thin.	Printer density setting is too dark or too light.	Use TROY MICR defaults.
(cont.)		Your MICR toner cartridge is nearly empty.	TROY MICR toner cartridge should not be used if any print fading is visible across the document.
		Your MICR paper is out of specification so that toner does not adhere properly to the paper.	Refer to TROY MICR paper specifications elsewhere in this guide and consult your paper vendor to ensure you have the correct paper (including correctly preprinted background areas). Also, check to ensure your paper has not altered due to environmental conditions during storage and handling.
		Faulty MICR toner cartridge.	Try another TROY MICR toner cartridge. If the cartridge is faulty, contact TROY Technical Support for assistance.
		Use of Non-TROY MICR toner or font.	Use TROY MICR toner or font, or consult TROY Technical Support for



Trouble-	
shooting by	
Symptom	
(cont.)	

MICR characters are broken, there are voids in characters or toner rubs off.	Your MICR paper is out of specification so that toner does not adhere properly to the paper.	Refer to the TROY MICR paper specifications and consult your paper vendor to ensure you have the correct paper (including correctly preprinted background areas). Also, check to ensure your paper has not altered due to environmental conditions during storage and handling.
	Faulty MICR toner cartridge.	Try another TROY MICR toner cartridge. If cartridge is faulty, return to dealer.
	Use of Non-TROY MICR toner cartridge.	Use a TROY MICR toner cartridge, or consult TROY Technical Support for assistance.
	Printer fusing unit is faulty.	Confirm by verifying with a non-MICR application. Contact TROY Technical Support for instructions.
Voids in characters in MICR line or other text.	Transfer roller wear (check for page count of greater than 100,000).	Replace transfer roller.
MICR character spacing and positioning is not correct.	Error in typing MICR line information.	Re-enter correct data. (Do not forget to enter the correct number of spaces where required.) If using TROY MICR fonts in Windows, ensure the point size is set to 12 pt.
	Software placement of characters is incorrect.	Consult your software dealer.



Trouble				
shooting by Symptom (cont.)	Your bank reports a high reject rate when processing your TROY MICR-printed documents.	A Non-TROY MICR toner was used.	Print test documents using TROY MICR toner or consult the non-TROY manufacturer for assistance.	
	<b>NOTE:</b> This section covers conditions not addressed above. You should also investigate all of the items described above as possible causes of bank rejects as well as the other ANSI MICR specifications not covered in this table.	The bank-of-deposit made a typing or imprinting error when they encoded the check AMOUNT onto the right end of the MICR line. Your MICR paper is out of specification so that your documents tend to jam or tear inside bank processing equipment.	Ask your bank or one of the document testing facilities in the list following this table to determine if the MICR line error is in the TROY MICR-printed portion of the bank-encoded portion (many errors are bank induced). Observe the condition of your processed checks. Refer to this guide for information on TROY and ANSI MICR paper specifications. Your paper vendor or bank may also provide	
		Documents were folded, spindled, or otherwise roughly handled before they reached the bank-of-deposit. Your bank's reader/sorter equipment is out of adjustment.	Consider sturdier MICR paper or improved check-handling processes with your regular recipients. Ask your bank for assistance in determining the cause of your rejects.	



Troubleshooting by Symptom (cont.)

MICR characters appear smeared after processing by a bank.	A Non-TROY MICR toner was used.	Print test documents using TROY MICR toner or consult the non-TROY manufacturer for assistance.
	Your MICR paper is out of specification so that toner does not adhere properly to the paper.	Refer to TROY MICR paper specifications and consult your paper vendor to ensure you have the correct paper (including correctly preprinted background areas). Also, check to ensure your paper has not altered due to environmental conditions before printing the checks.
	Your bank's reader/sorter equipment is out of adjustment.	Ask your bank for assistance in determining the cause of your rejects.



Software Uninstall Procedures	In the event you wish to reinstall or permanently remove the TROY Security Printing Solution support files and utilities use the following procedures to properly uninstall (remove) all TROY software from your computer.
Uninstall the TROY Screen Fonts	<ol> <li>Close all applications before uninstalling the TROY screen fonts.</li> <li>From the <i>Start</i> menu, click on <i>Settings</i>, and then click on <i>Control Panel</i>.</li> <li>Double click on the <i>Forts</i> folder icon. I costs the TROY correspondent installed (refer to the MICP fort).</li> </ol>
	facsimile example on the previous page for font names).
	<ol> <li>Right-click on the TROY screen font to be uninstalled, and then click on <i>Delete</i> from the pull-down menu. A confirmation window will appear with the prompt, "<i>Are you sure you want to delete these fonts?</i>". Click on <i>YES</i> to confirm the deletion. The TrueType<sup>™</sup> MICR screen font will be removed.</li> </ol>
	5. Repeat steps two and three for each TROY screen font to be uninstalled.
	6. Close the <i>Fonts Folder</i> and <i>Control Panel</i> .
	<ol> <li>If removing all the TROY support files, proceed to the next section for removing all the TROY support files for Microsoft<sup>®</sup> Windows<sup>™</sup>.</li> </ol>
Uninstall the	1. Close all applications before uninstalling the TROY support files.
TROY Support	2. From the <i>Start</i> menu, click on <i>Settings</i> , and then click on <i>Printers</i> .
r nes	3. Right-click on the <i>Hewlett Packard LaserJet UPD PCL 5e</i> (or renamed TROY printer) printer icon, and then click on <i>Properties</i> from the pull-down menu.
	4. Click on the <i>Configure</i> tab located at the top of the <i>Properties</i> window.
	5. Click on the <i>More</i> button located within the <i>Other Options</i> category.
	6. Click on the <i>Configure</i> button located within the <i>Fonts</i> category.
	7. Within the <i>Configure Font Cards</i> window, locate the section labeled <i>Installed Cards</i> . Click on <u>TROY</u> <u>Security Font Collection</u> listed under <i>Installed Cards</i> ( <u>TROY International Security Font Collection</u> for international support). Click on <i>Remove</i> to uninstall the TROY support files. The entry will be deleted from the <i>Installed Cards</i> list.
	8. Close all remaining open windows. All the TROY support files have been removed.

# Appendix A

# Installing the TROY Font Card

#### **Installing the IMPORTANT:** Ensure the printer power is switched OFF, and then **TROY Font Card** disconnect the printer power cord from the printer. 1. Ensure the printer power is switched OFF. Never install or remove the Card when the printer power is ON. 2. Open the Card access door at the left side of the printer using your finger to press and unlatch the door. 3. Detach the Card access door from the printer by fully opening the door and then unhooking the two hinge tabs from the printer panel. 4. Remove the TROY Font Card from the protective anti-static bag. **IMPORTANT:** To prevent static discharge from damaging the TROY Font Card, handle the Card by the edges. 5. Insert the Card into the Card slot by aligning the notch on back of Card. The Card can only be inserted in one orientation. 6. Ensure the Card is fully inserted into the Card socket, and then carefully press on top and bottom of the Card. 7. Replace the access door by aligning the hinge tabs with the notches in the printer panel, and then push the access door closed until it snaps into place. 8. Reconnect the printer power cord, and then switch the printer power ON. 9. Refer to the installation instructions found at http://www.troygroup.com/support for installing the TROY support files on your computer. If assistance is required, call TROY Technical Support at (855) 889-1109. Customers outside the United States, please call (304) 232-0899.

