

GIFTXPRESS

Smartest way to personalize gifts

USER MANUAL 5.0

Table of Contents

1.0. Introduction	3
2.0. System Requirements.....	4
3.0. Opening the Tool Box – Getting Started	5
3.1. Registration	6
3.2. Re-registering the Software on another Computer	7
3.3. Know the Software	8
3.3.1. What is new?	8
3.3.2. General Features.....	8
3.3.3. Controls & Navigations	9
3.3.4. Preferences	10
3.3.5. Shortcut Tools	11
4.0. Getting into the Job – Using the Software	14
4.1. Predefined Categories & Sizes	15
4.2. Create, Edit & Delete Categories *	16
4.2.1. Creating a Category *	16
4.2.2. Editing a Category *	17
4.2.3. Deleting a Category *	19
4.3. Create, Edit & Delete Sizes *	20
4.3.1. Creating a Size *	20
4.3.2. Editing a Size *	22
4.3.3. Deleting a Size *	24
5.0. Exploring the World of Designing – Design Gifts	25
5.1. Automatic Gift Creation	26
5.2. Advance Gift Creation	32
5.3. Manage the Photos	44
6.0. Building the Framework – Page Composition	50
6.1. Basic Page Composition	51
6.2. Advance Page Composition.....	54
7.0. Nuts & Bolts – Designs & Decors	56
7.1. Software Designs & Decors	57
7.2. Customize your Design.....	58
7.2.1. Get more & Import	58
7.2.2. Save & Build *	59
8.0. Fine Tuning – Photo Editing.....	61
9.0. Job’s Done – Saving & Exporting	67
9.1. Saving the Project.....	68
9.2. Exporting in JPG Format	69
9.3. Exporting in PNG Format.....	70
10.0. How to Create Multi Photo Gift? *	71
10.1. Create Frame & Mask for Multi Photo Gift	73
10.1.1. Creating Frame.....	73

10.1.2. Creating Mask	74
10.1.3. Save the Masks & Frames in the Application Folder.....	75
10.2. Create, Edit & Delete Category for Multi Photo Gift.....	77
10.2.1. Creating a Category.....	77
10.2.2. Editing a Category	78
10.2.3. Deleting a Category.....	79
10.3. Create, Edit & Delete Size for Multi Photo Gift	81
10.3.1. Creating a Size.....	81
10.3.2. Editing a Size	83
10.3.3. Deleting a Size	85
10.4. Creating your Gift in Multi Photo Gift	86
10.5. Save & Build Templates.....	89
10.5.1. Save Template.....	89
10.5.2. Build Template	90
10.6. Get more & Import Templates	91
10.6.1. Get More Template.....	91
10.6.2. Import Template	91
10.7. Saving & Exporting Multi Photo Gift	92
10.7.1. Saving the Project	93
10.7.2. Exporting in JPG Format.....	94
10.7.3. Exporting in PNG Format	95
11.0. How to Create Special Design Gift? *	96
11.1. Create Frame & Mask for Special Design Gift	97
11.1.1. Creating Frame.....	97
11.1.2. Creating Mask	98
11.1.3. Save the Masks & Frames in the Application Folder.....	98
11.2. Create, Edit & Delete Category for Special Design Gift.....	101
11.2.1. Creating a Category.....	101
11.2.2. Editing a Category	102
11.2.3. Deleting a Category.....	103
11.3. Create, Edit & Delete Size for Special Design Gift	105
11.3.1. Creating a Size.....	105
11.3.2. Editing a Size	107
11.3.3. Deleting a Size.....	109
11.4. Creating your Gift in Special Design Gift	111
11.5. Saving & Exporting Special Design Gift	113
11.5.1. Saving the Project	113
11.5.2. Exporting in JPG Format.....	113
11.5.3. Exporting in PNG Format	114
12.0. Open Saved Project	116
13.0. Troubleshoot.....	118

1.0. Introduction

Gift Xpress is software where you can design gifts in easy way with ready designs provided in the software. This software has various ready gift categories like Mug, Mousepad, T-Shirt, Key-Chain, Cap, Water Bottle, Pillow, Puzzle, Laptop Sleeve, Multi Photo Clock, Photo Collage and Phone Cover. Choose or make your own design with photos of you and your loved ones on it. Your Gift will always stand out, stored for life, seen and shown many times guaranteed. This manual explains the features and uses of Gift Xpress in detail and will serve as your guide as you navigate the world of easy and instant Gift creation.

2.0. System Requirements

Windows System

- ✓ Pentium 4, 2.8 GHz Processor and above
- ✓ Microsoft Windows XP (service pack 2)/ Microsoft Windows 7 / Microsoft Windows 8
- ✓ 1 GB RAM
- ✓ 1 GB free disk space
- ✓ CD/DVD- ROM drive
- ✓ Internet

MAC System

- ✓ Mac Intel, min 1 GHz
- ✓ Mac OS X 10.8.5 and above
- ✓ 1 GB RAM
- ✓ 1 GB free disk space
- ✓ CD/DVD-ROM drive
- ✓ Internet

3.0. Opening the Tool Box – Getting Started

This section deals with registration process and other tools like controls and navigations, preferences and help.

3.1. Registration

3.2. Re-Registering the Software on another Computer

3.3. Know your Software

3.3.1. What is new?

3.3.2. General Features

3.3.3. Controls & Navigations

3.3.4. Preferences

3.3.5. Shortcut Tools

3.1. Registration

Once you have installed the Gift Xpress software on your computer, you need to proceed to Registration. This ensures that all features of the software are made available to you. Registration is very easy and the user-friendliness of the software makes the process quick and simple.

On installation of Gift Xpress, the Registration window appears on your screen. All the fields are mandatory. Fill in the details and proceed as per the instructions in this section.

The software enables you to complete the registration process while you are connected to the Internet. It also allows you to register at a later date.

The screen that you first see on starting the software needs to be completed as a first step. Here is how:

- ❖ Enter your details in the relevant fields. These are Name, Email and Phone or Mobile number ①.
- ❖ In the last field-, Serial Number (XXXXX-XXXXX-XXXXX-XXXXX) will be automatically generated in the serial number text box ③. You will also find the serial number inside the software box pack.
- ❖ Click on the 'Buy Now' button ② to buy the complete version of Gift Xpress if you have installed the trial version.

'Registration' window

- ❖ After ensuring that all the fields are filled correctly, click on 'Register' ④ in the lower right-hand corner.
- ❖ To register the software at a later date, click on 'Register Later' option ⑤.
- ❖ The message confirming completion of the registration process appears on the screen.
- ❖ For any query and assistance, feel free to connect with us via;

Phone: +1-732-543-7676

Email: support@dgflick.com

Web: www.dgflick.com

- ❖ You are now registered and can use the software.

3.2. Re-registering the Software on another Computer

The licensed version of Gift Xpress can be re-registered on any other Computer.

- ❖ In case you want to use the software on any other computer, firstly, install the software on the computer on which you want to use it.
- ❖ After installation, connect the dongle * to the computer and fill the registration form. While filling up the registration form, enter the same email address you used while registering the software for the very first time.
- ❖ After filling up the form, click on the 'Register' button. You will get an alert stating, 'It seems the license is already registered on other system. Do you wish to transfer the license to this system?'
- ❖ If you want to re-register the software on this system, click on 'Yes' or else to cancel the operation, click on 'No'.
- ❖ When you click 'Yes', you get a mail on the registered email. This email contains a link. Click on the link to unregister the software from previous system. You will be redirected to a web page where you will get a confirmation that license is ready to transfer to the new system.
- ❖ Now you can register the software on new computer by clicking on 'Register' option.

Note: Dongle is applicable only for PRO version users. Dongle can be found in PRO version box pack.

3.3. Know the Software

This section gives you a basic understanding of Gift Xpress before you actually start working on the software. Running through this section will enhance your understanding of the options available and will help you to make finest use of the software.

3.3.1. What is new?

Every new version makes you more creative with new features. In this version of Gift Xpress, we have added some interesting features that enhance the workability of the software and serve you with the tools that add to your comfort while you work in Gift Xpress. This section makes you familiar with the newly added features.

- ❖ **Quicker access to hot folders:** Now access photos faster than ever. Quick access for photo locations like Desktop, My pictures and My Documents.
- ❖ **Improved Interface:** New version brings improved interface for you. New look and feel enhancing your experience of Gift designing.
- ❖ **Textures to fill titles and shapes:** New feature to fill titles and shapes with textures. Now filling of titles and shapes are not restricted up to solid color. Besides, Gift Xpress provides 50 ready presets of textures, which can be used or your own textures can be imported. The texture can be filled in tiled or stretched style.
- ❖ **A brand new 'Title' tab:** The 'Title' tab has been changed and giving you newer weapons. Any language title writing to make it personalize. Now you can manage the size of the title by just dragging the title. Apart from the solid colors and ready presets, you can fill the title with any texture. Manage the fill in tiled and stretched way. Customize title further with outline and shadow. Experience the real magic by exploring 'Title' tab.
- ❖ **Choice of Mirror output:** Checkbox to define your mirror preference. Checking a checkbox will reverse the image and will be available in mirror format.
- ❖ **Multi touch enabled software:** Feel the magic of Gift Xpress in touch screen enabled devices. Gift Xpress now supports multi touch reading.

3.3.2. General Features




























Gift Xpress comes with several features, which are discussed in this section:






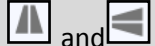








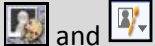
- ❖ **In-built Standard Gift Sizes:** Gift Xpress comes loaded with several in-built Gift types predefined according to the standard industry printing specifications.

- ❖ **Ready-to-Use Designs:** Gift Xpress has various inbuilt Designs. Ready set of designs can be filtered occasion wise, photo count wise, color, orientation & style wise. In addition, DgFlick releases new downloadable Designs on a regular basis. Moreover, more than 100 decors are also available along with the software.
- ❖ **Design Creation and Alteration:** Customization of designs according to your desire with the help of decors. Create complete new composition or alter ready one and save * for further use.
- ❖ **Online Cropping:** The online photo crop feature allows you to trim out any part of the source photo that you do not need. You can crop the photo to give it the desired height and width.
- ❖ **Photo Editing:** Gift Xpress lets you enhance the quality of the photos that make up the Gift. It also allows editing of multiple photos * at a time.
- ❖ **Interactive User Interface:** Navigation through the software is simplified by user-friendly controls and virtually no training is required before use.
- ❖ **Multilingual:** Gift Xpress is already loaded with multiple languages. You can read the software in the language of your comfort from DgFlick's language pack. It supports Unicode. DgFlick keeps adding to its list of languages that Gift Xpress works on. You could download the latest dictionary, which may include the language you are looking for. Else, you could add the language of your choice to DgFlick's dictionary for your own use.
- ❖ **Available on Windows and Mac:** Gift Xpress works on both Mac and Windows systems. DgFlick releases the updates for both versions simultaneously.

*Note: Features marked with * marks are only for PRO version users.*

3.3.3. Controls & Navigations

Icon	Meaning	Icon	Meaning	Icon	Meaning
	Preferences		Photo is locked		Equal spacing between objects
	Help		Photo is unlocked and can be modified		Equal size photos
	Adjust size		Zoom in		Group/Ungroup Objects
	Go to the home page		Zoom out		Rotate
	Move back to the previous window		Photo is not of very good quality but can be used		Load original image
	Go to the next window		Photo is of bad quality but can still be used		Save the work
	Create		Photo is unfit for use		Save as
	Edit		Fit to screen		Reset
	Delete		Actual size		Rotate in 90°, 180° and 270°

	Select path for browsing		Swap photo		Rotate clockwise and counter clock wise
	Undo		Lock/unlock		Flip horizontally and vertically
	Redo		Arrange objects		Panning
	Show/hide margins		Page-based alignment		Full Screen View
	Show/hide gridlines		Object-based alignment		Edit Photo

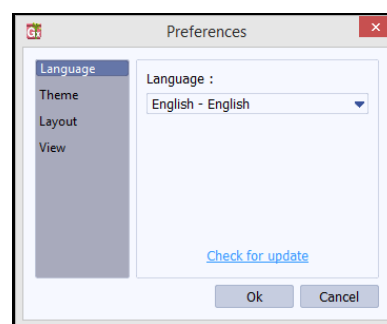


3.3.4. Preferences


Gift Xpress gives you great flexibility in usage while working on it. You could

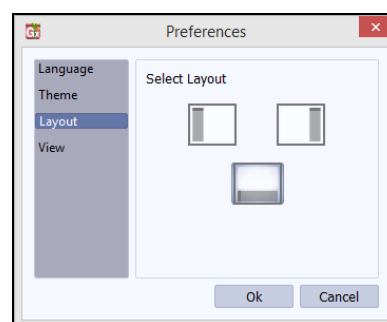
- ❖ Change the language of your choice.
- ❖ Select the desired Theme for your software.
- ❖ Select the desired tab layout for 'Design Gift' window.
- ❖ View/Hide tools for precise working area.

After installation, click on the Gift Xpress shortcut icon to start the software.



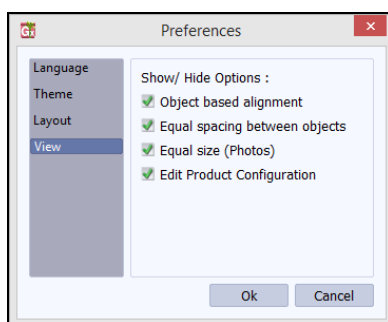
'Preferences' window

- ❖ Clicking on the 'Preferences' icon  on the top right-hand corner, displays the 'Preferences' window.
- ❖ Choose your preferred language from various available languages in 'Language' tab, click on 'Check for Updates' to check the updated list of languages.
- ❖ Select the color in which you want the software to be displayed from 'Theme' tab, click on 'Get More' to get more themes from DgFlick's website.
- ❖ From 'Layout' tab, you can change the layout of 'Design Gift' window i.e. canvas area of the software. You can align tabs to left, right and bottom style.



'Preferences' window – 'Layout' tab

- ❖ 'View' tab allows you to show/hide additional tools. Check the tools which you want to make visible. Uncheck the unwanted tools.



'Preferences' window – 'View' tab

- ❖ Save your changes by clicking on 'Ok'. You might need to restart your software for the changes to take effect.
- ❖ Click on 'Help' to get the help menu. It has a complete list of shortcut keys that you will find useful while using the software



3.3.5. Shortcut Tools

Gift Xpress - Shortcut Keys			
Object Type	Actions	Windows	Mac
All	Move – Left	Left Arrow key	Left Arrow key
	Move – Right	Right Arrow key	Right Arrow key
	Move – Top	Top Arrow key	Top Arrow key
	Move – Bottom	Bottom Arrow key	Bottom Arrow key
	Move – Left + Snap	CTRL + Left Arrow key	COMMAND + Left Arrow key
	Move – Right + Snap	CTRL + Right Arrow key	COMMAND + Right Arrow key
	Move – Top + Snap	CTRL + Top Arrow key	COMMAND + Top Arrow key
	Move – Bottom + Snap	CTRL + Bottom Arrow key	COMMAND + Bottom Arrow key
Photo	Crop – Zoom In	ALT + '+'	ALT + '+'
	Crop – Zoom Out	ALT + '-'	ALT + '-'
	Crop – Left Pan	ALT + Left Arrow key	ALT + Left Arrow key
	Crop – Right Pan	ALT + Right Arrow key	ALT + Right Arrow key
	Crop – Top Pan	ALT + Top Arrow key	ALT + Top Arrow key
	Crop – Bottom Pan	ALT + Bottom Arrow key	ALT + Bottom Arrow key
	Crop – Before	Page Up	Page Up
	Crop – After	Page Down	Page Down
All	Rotate X Increase	ALT + X	ALT + X
	Rotate X Decrease	ALT + CTRL + X	ALT + COMMAND + X
	Rotate Y Increase	ALT + Y	ALT + Y
	Rotate Y Decrease	ALT + CTRL + Y	ALT + COMMAND + Y
	Rotate Z Increase	ALT + Z	ALT + Z
	Rotate Z Decrease	ALT + CTRL + Z	ALT + COMMAND + Z
All	Arrange Object – Bring To Front	SHIFT + Top Arrow Key	SHIFT + Top Arrow Key
	Arrange Object – Bring Forward	SHIFT + Right Arrow key	SHIFT + Right Arrow key
	Arrange Object – Send to Back	SHIFT + Bottom Arrow key	SHIFT + Bottom Arrow key
	Arrange Object – Send Backward	SHIFT + Left Arrow key	SHIFT + Left Arrow key
All	Align Page based – Top Left	CTRL + 7	COMMAND + 7

	Align Page based – Top Center	CTRL + 8	COMMAND + 8
	Align Page based – Top Right	CTRL + 9	COMMAND + 9
	Align Page based – Center Left	CTRL + 4	COMMAND + 4
	Align Page based – Center	CTRL + 5	COMMAND + 5
	Align Page based – Center Right	CTRL + 6	COMMAND + 6
	Align Page based – Bottom Left	CTRL + 1	COMMAND + 1
	Align Page based – Bottom Center	CTRL + 2	COMMAND + 2
	Align Page based – Bottom Right	CTRL + 3	COMMAND + 3
	Align Page based – Top	CTRL + T	COMMAND + T
	Align Page based – Bottom	CTRL + B	COMMAND + B
	Align Page based – Left	CTRL + L	COMMAND + L
	Align Page based – Right	CTRL + R	COMMAND + R
All	Align Object based – Top Left	CTRL + SHIFT + 7	COMMAND + SHIFT + 7
	Align Object based – Top Center	CTRL + SHIFT + 8	COMMAND + SHIFT + 8
	Align Object based – Top Right	CTRL + SHIFT + 9	COMMAND + SHIFT + 9
	Align Object based – Center Left	CTRL + SHIFT + 4	COMMAND + SHIFT + 4
	Align Object based – Center	CTRL + SHIFT + 5	COMMAND + SHIFT + 5
	Align Object based – Center Right	CTRL + SHIFT + 6	COMMAND + SHIFT + 6
	Align Object based – Bottom Left	CTRL + SHIFT + 1	COMMAND + SHIFT + 1
	Align Object based – Bottom Center	CTRL + SHIFT + 2	COMMAND + SHIFT + 2
	Align Object based – Bottom Right	CTRL + SHIFT + 3	COMMAND + SHIFT + 3
	Align Object based – Top	CTRL + SHIFT + T	COMMAND + SHIFT + T
	Align Object based – Bottom	CTRL + SHIFT + B	COMMAND + SHIFT + B
	Align Object based – Left	CTRL + SHIFT + L	COMMAND + SHIFT + L
	Align Object based – Right	CTRL + SHIFT + R	COMMAND + SHIFT + R
All	Equal Spacing Horizontally	CTRL + SHIFT + H	COMMAND + SHIFT + H
	Equal Spacing Vertically	CTRL + SHIFT + V	COMMAND + SHIFT + V
All	Move Selection to Next Object	TAB	TAB
	Move Selection to Previous Object	SHIFT + TAB	SHIFT + TAB
	Add Next Object to current Selection	CTRL + TAB	COMMAND + TAB
	Add Previous Object to current Selection	CTRL + SHIFT + TAB	COMMAND + SHIFT + TAB
All	Select All Objects on page	CTRL + A	COMMAND + A
	Cut Object(s)	CTRL + X	COMMAND + X
	Copy Object(s)	CTRL + C	COMMAND + C
	Paste Object(s)	CTRL + V	COMMAND + V
	Delete Object(s)	DEL	DEL
	Undo Object(s)	CTRL + Z	COMMAND + Z
	Redo Object(s)	CTRL + Y	COMMAND + Y
	Show Photo Information	CTRL + SHIFT + I	COMMAND + SHIFT + I
All	Increase the size of Object from – Top Left	ALT + 7	ALT + 7
	Increase the size of Object from – Top Center	ALT + 8	ALT + 8
	Increase the size of Object from – Top Right	ALT + 9	ALT + 9

	Increase the size of Object from – Center Left	ALT + 4	ALT + 4
	Increase the size of Object from – Center	ALT + 5	ALT + 5
	Increase the size of Object from – Center Right	ALT + 6	ALT + 6
	Increase the size of Object from – Bottom Left	ALT + 1	ALT + 1
	Increase the size of Object from – Bottom Center	ALT + 2	ALT + 2
	Increase the size of Object from – Bottom Right	ALT + 3	ALT + 3
All	Decrease the size of Object from – Top Left	CTRL + ALT + 7	COMMAND + ALT + 7
	Decrease the size of Object from – Top Center	CTRL + ALT + 8	COMMAND + ALT + 8
	Decrease the size of Object from – Top Right	CTRL + ALT + 9	COMMAND + ALT + 9
	Decrease the size of Object from – Center Left	CTRL + ALT + 4	COMMAND + ALT + 4
	Decrease the size of Object from – Center	CTRL + ALT + 5	COMMAND + ALT + 5
	Decrease the size of Object from – Center Right	CTRL + ALT + 6	COMMAND + ALT + 6
	Decrease the size of Object from – Bottom Left	CTRL + ALT + 1	COMMAND + ALT + 1
	Decrease the size of Object from – Bottom Center	CTRL + ALT + 2	COMMAND + ALT + 2
	Decrease the size of Object from – Bottom Right	CTRL + ALT + 3	COMMAND + ALT + 3
Page	Flip Page composition Horizontally	ALT + H	ALT + H
	Flip Page composition Vertically	ALT + V	ALT + V
View	Fit to Screen	CTRL + F12	COMMAND + F12
	Actual Size (1:1)	CTRL + SHIFT + F12	COMMAND + SHIFT + F12
	Zoom In	+	+
	Zoom Out	-	-
Screen	Toggle Full Screen	CTRL + SHIFT + F11	COMMAND + SHIFT + F11

4.0. Getting into the Job

– Using the Software

In previous section, we learnt about software functionality. Now in this section we will learn how to use this software to create Gifts. We will see various available categories and sizes.

4.1. Predefined Categories & Sizes

4.2. Create, Edit & Delete Category *

4.2.1. Creating a Category *

4.2.2. Editing a Category *

4.2.3. Deleting a Category *

4.3. Create, Edit & Delete Sizes *

4.3.1. Creating a Size *

4.3.2. Editing a Size *

4.3.3. Deleting a Size *

4.1. Predefined Categories & Sizes

Gift Xpress is versatile software that lets you use its made-to-standard, predefined categories and sizes. The ready-to-use Gift types, which conform to industry standards, come in major variants. Each of these categories has multiple gift options and you can choose the size that suits the Gift you want to design.



Predefined Categories and Sizes

Gifts are categorized into following categories.

- ❖ **Mug Regular:** Makes Customized and Personalized gifts with inbuilt products such as Coffee Mug, Color inside Mug, Animal Mug, Lovers Mug, Magical Mug, Small Cone Mug and Cone Mug.
- ❖ **Key Chain:** Makes Customized and Personalized gifts with inbuilt products such as Small Oval Key chain, Big Oval key chain, Rectangle key chain, Heart key chain.
- ❖ **Pillow Cover:** Makes Customized and Personalized gifts with inbuilt products such as Square Pillow cover, Heart Pillow cover and Rectangle Pillow Cover.
- ❖ **Mobile Covers:** Makes Customized and Personalized gifts with inbuilt products such as I-Phone 4S, I-Phone 5S, I-Phone 6, I-Pad Mini, I-Pad, Samsung S3, Samsung S4, Samsung S5 and Samsung Grand.
- ❖ **Clocks:** Makes personalized clock design with inbuilt products like Six Photos Clock, Seven Photos Clock and Ten Photos Clock.
- ❖ **Collage Frames:** Makes customized photo frames with various products such as Five Photos Frame and Ten Photos Frame.
- ❖ **Other Gifts:** Apart from the categorized gifts, we have some other spare gift products such as Cap, Water Bottle, Puzzle, T Shirt, mousepad, mousepad circular, Laptop Sleeve 14 inch and Laptop Sleeve 17 inch.

4.2. Create, Edit & Delete Categories *

Gift Xpress has a variety of standard predefined categories for Gifts (refer section Predefined Categories and Sizes). However, in case, the Gift category you have in mind is not among the standard categories, you could create your own category and save it for reuse, edit it or delete it as per your requirement. This section will let you know about creating, editing and deleting the categories in detail.

4.2.1. Creating a Category *

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Add' option to add a new category in the 'Select Category' window.
- ❖ On the next 'Create Category' window, Fill in the fields corresponding to the,
 - 'Name': (A) The name you want for the new Category.
 - 'Ref. Image': The image you want for the Category, clicking on the 'Browse' icon (C) to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': (B) Give a description of the category you are creating.



'Create Category' window – Adding Category

- ❖ Click on 'Save' icon **D** on the lower right-hand corner to save the category you created.



The New category added

- ❖ The new category is created and can be viewed along with the predefined categories.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

*Note: Features marked with * mark are available only for PRO version users.*

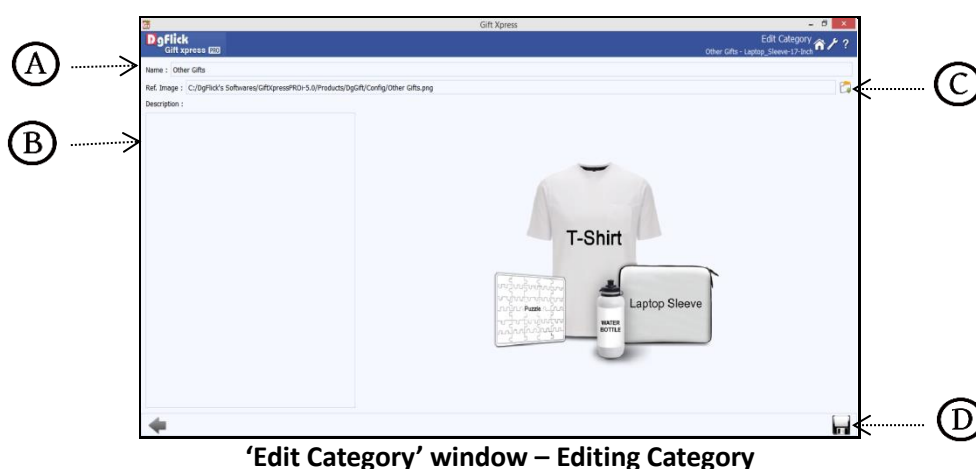


4.2.2. Editing a Category *

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.
- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to edit. Click on the 'Edit' icon. You will see Add, Edit and Delete options.



- ❖ Select the 'Edit' option to edit selected category in the 'Select Category' window.



- ❖ On the next 'Edit Category' window, You can add the edits to the,
 - 'Name': **A** Edit the name as per your choice.
 - 'Ref. Image': Change the image you want for the Category, clicking on the 'Browse' icon **C** to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': **B** Change the description of the category as per your choice.
- ❖ Click on 'Save' icon **D** on the lower right-hand corner to save the changes you made.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

*Note: Features marked with * mark are available only for PRO version users.*

4.2.3. Deleting a Category *

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to delete permanently. Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Delete' option to delete selected category in the 'Select Category' window.
- ❖ A dialog box asking if you are sure, you want to delete category appears on the screen.
- ❖ Clicking on 'Yes' deletes the category permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

*Note: Features marked with * mark are available only for PRO version users.*




4.3. Create, Edit & Delete Sizes *

Apart from the categories, you can also create, edit and delete sizes in Gift Xpress. You get a freedom of designing Gift in your own size. You can define your own custom Gift parameters. This section will let you know about creating, editing and deleting the sizes in detail.

4.3.1. Creating a Size *

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



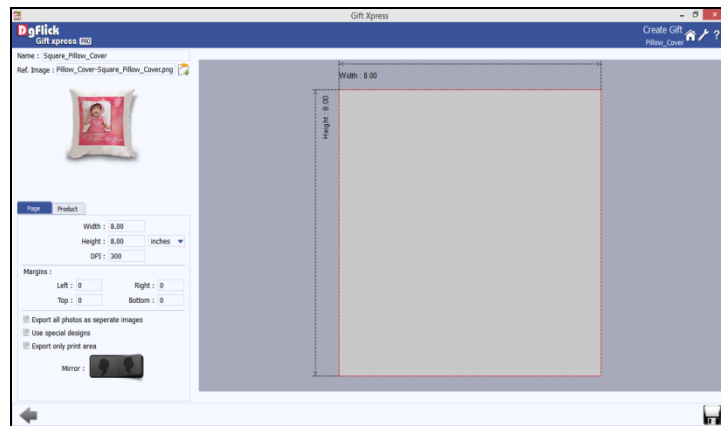
- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the category in which you want to add new size. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Add' icon to add a new size in the selected category.
- ❖ On the next window: 'Create Gift' window, Fill in the fields corresponding to the,
 - 'Name': add new name for the new Gift size.
 - 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
 - Define the Gift parameters under 'Page' tab.

Units

Width, height and DPI

Margins (Left/Right/Top/Bottom)

- Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.



The 'Create Gift' window


- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the option.

- Define product details from 'Product' tab.

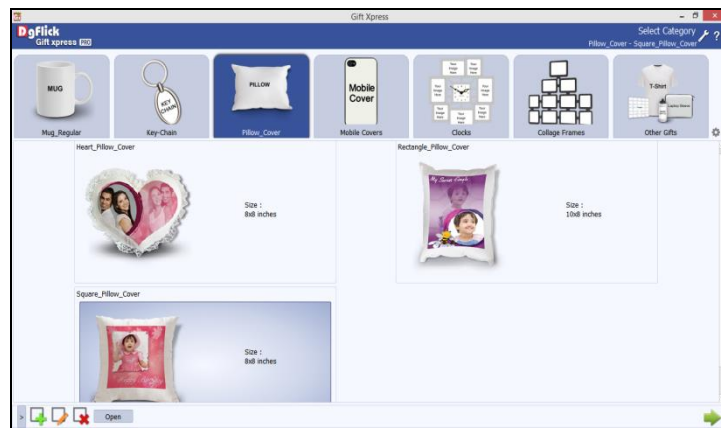
- Check the 'Use Product Image' checkbox to insert the overlay image of the product.

- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.

- Check the 'Export Product Image' checkbox to export the overlay image of the product.

❖ Click on 'Save' icon on the lower right-hand corner to save the size you created.

❖ The new Gift size is created and can be viewed along with the other Gift sizes.





New size is created

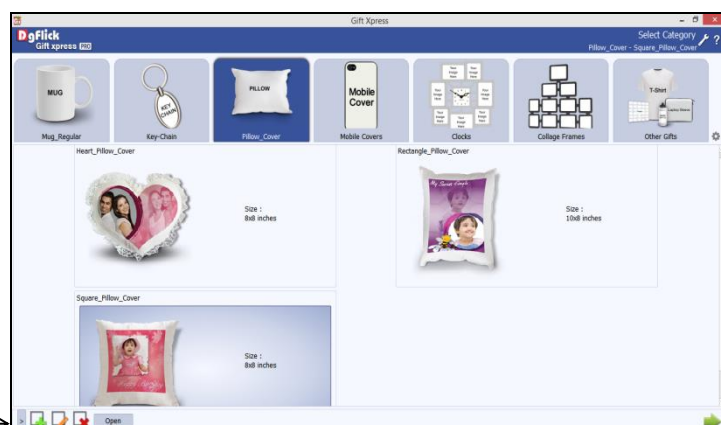
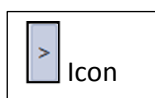
! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

*Note: Features marked with * mark are available only for PRO version users.*



4.3.2. Editing a Size *


- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.
- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the size, which you want to edit. Click on the  icon. Add, Edit and Delete icons will get visible.

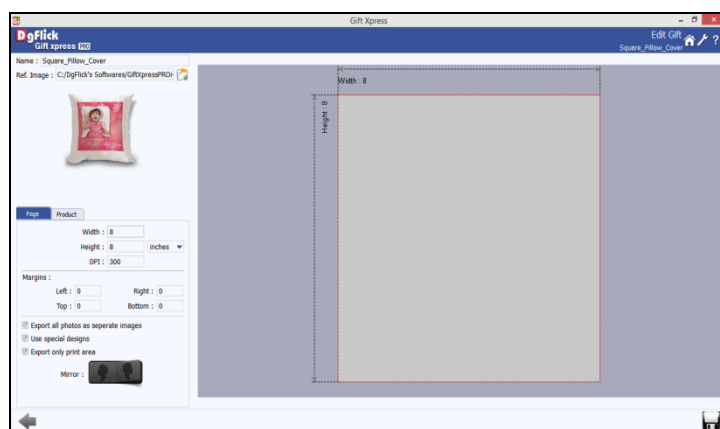


'Select Category' window

- ❖ Select the 'Edit' icon to edit selected size in the selected category.

❖ On the next window: 'Edit Gift' window, Edit in the fields corresponding to the,


- 'Name': edit the name as per your choice.
- 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Edit the Gift parameters under 'Page' tab.
Units
Width, height and DPI
Margins (Left/Right/Top/Bottom)
- Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.




The 'Edit Gift' window

- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the  option.
- Define product details from 'Product' tab.
- Check the 'Use Product Image' checkbox to insert the overlay image of the product.

- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Check the 'Export Product Image' checkbox to export the overlay image of the product.

❖ Click on 'Save' icon on the lower right-hand corner to save the changes you made.

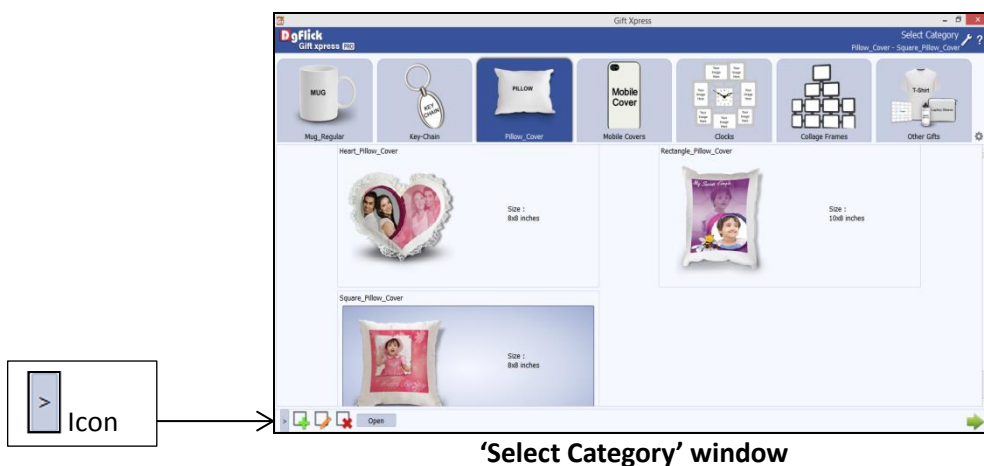
*Note: Features marked with * mark are available only for PRO version users.*



! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.



4.3.3. Deleting a Size *

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the size, which you want to delete permanently. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Delete' icon to delete selected size in the selected category.
- ❖ A dialog box asking if you are sure, you want to delete size appears on the screen.
- ❖ Clicking on 'Yes' deletes the size permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

*Note: Features marked with * mark are available only for PRO version users.*

5.0. Exploring the World of Designing – Design Gifts

In previous section, we learnt about managing Gift categories and sizes. In this section, we will learn how to create Gifts.

5.1. Automatic Gift Creation

5.2. Advance Gift Creation

5.3. Manage the Photos

5.1. Automatic Gift Creation

Using Gift Xpress is a fast and user-friendly process, with an interactive interface, that gives you the flexibility of selecting category and size and the Gift is ready in a quick way. It makes the designing task simpler.

- ❖ On the 'Select Category' window, select the Category and size you would like to use for the Gift.



The 'Select Category' window

- ❖ Click on 'Next' button ① on the lower, right-hand corner to move on to generate the Gift.

Design Gift


- ❖ The Gift is now ready and can be viewed in the 'Design Gift' window.

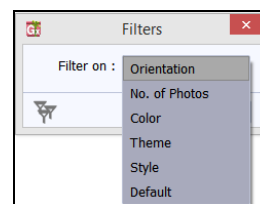


'Design Gift' window

- ❖ You can use various tabs at the bottom option bar to design the gift.

Design

- ❖ You can insert any ready design from the 'Design' tab. You will see various designs for the gift. The designs are categorized into various categories.
- ❖ From the design bank, you can filter your search and get the designs as per your requirements by clicking on . The categories are Orientation, No. of Photos, Color, Theme, Style and the Default option.
- ❖ Select the category of your choice and insert the desired design by double clicking on it.




Design appeared on the page

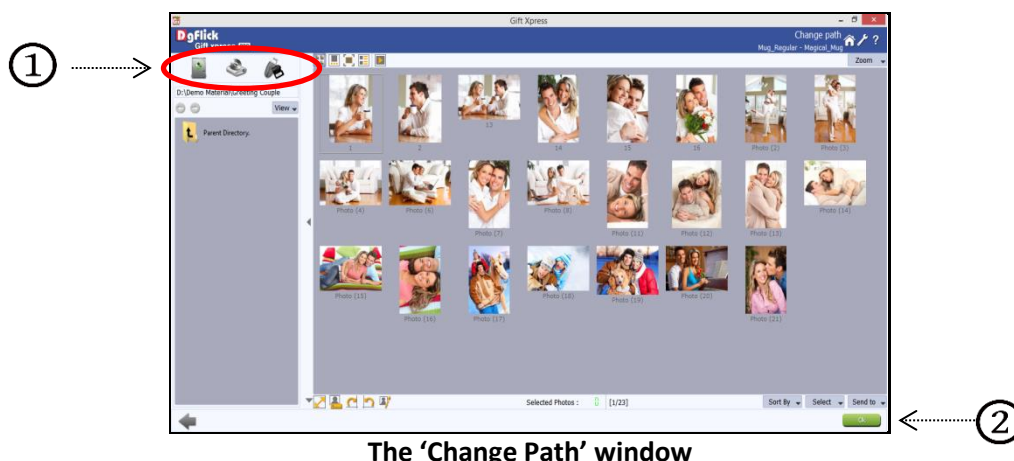
Photo

- ❖ Click on the 'Photo' tab to access the photos for the gift.



'Design Gift' window – 'Photo' tab

- ❖ To get the additional controls for managing photos, click on the 'More' icon . (For details, refer section Manage the Photos)



The 'Change Path' window

- ❖ You have the option of selecting the photos from the various available options ①.

Hard disk

CD/DVD

USB

- ❖ You can make changes to the photos using the options listed at the bottom of the window. (for details refer Section Manage the photos)
- ❖ Click on 'OK' button ② to go back to the 'Design Gift' window.
- ❖ To use a photo, either double click on it or drag and drop it on the canvas.
- ❖ Sort the photos by clicking on 'Sort By' button.
- ❖ Filter the photos by their used status from 'Filter' option.





Photo added in gift

Zooming In/Out

- ❖ While working on the Gift you can focus your attention on a specific area of the photo by zooming in or take a look at the 'larger picture' by zooming out. You can use a combination of these options to obtain the desired level of visibility on the page.
- ❖ **How to:** Click on the photo you want to work on and then use the scroll wheel of the mouse to zoom in or zoom out as per your requirement.


Panning

- ❖ Panning lets you view specific areas of the photo by moving the photo up or down and sideways in the canvas area. This gives access to the areas that would otherwise remain obscure given the size of the photo.

- ❖ **How to:** Place the cursor over , which then changes to  or the 'hand symbol'. Now use your mouse to take hold of the photo and move it around to get to the area you wish to work on.

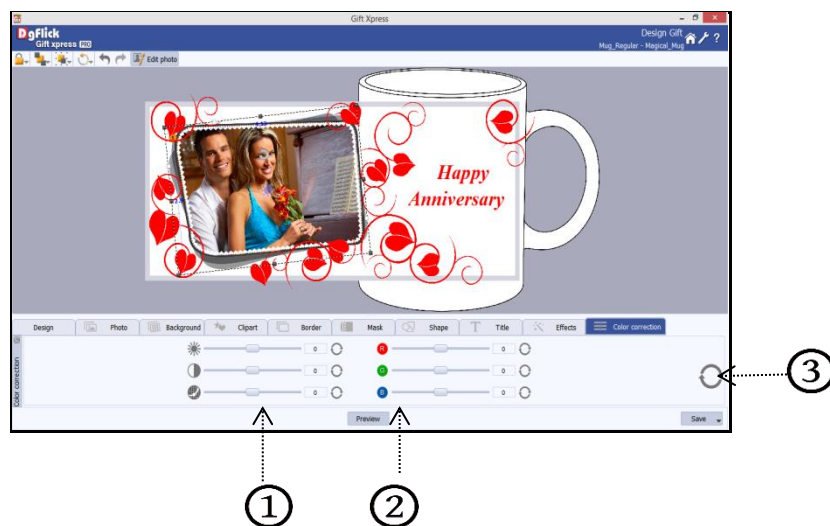
Swapping Photos

- ❖ Many a times you need to swap photos on a page as you go along. However, the borders if applied to the photos are not swapped.

How to: Select the photos you wish to swap by keeping the ctrl key pressed. When both the photos are selected, the 'Swap' icon appears . Click on the icon to swap the photos.

Color correction

- ❖ 'Color Correction' tab helps you to color correct photos instantly. The instant color correction feature helps you to color correct photos according to the background.
- ❖ You can color correct multiple photos at a time. Select the photos you wish to color correct.



'Design Gift' window - 'Color Correction' tab

- ❖ From 'Brightness, Contrast and Gamma' sliders ①, you can adjust the brightness, contrast and gamma of the photos.
- ❖ To adjust the red, green and blue value of the photos, use the 'Red, Green and Blue' sliders ②.
- ❖ You get individual 'Reset' option in front of each slider.

- ❖ From 'Reset all' button ^③, you can reset all the color corrections in single click.

Border

- ❖ Click on 'Border' tab on the 'Design Gift' window to select the border that you want for the photo.
- ❖ You could browse and select a border of your choice from the path in which you have saved it.




'Design Gift' tab – 'Border' tab

- ❖ Double click on the border or drag and drop the border on the photo to apply.
- ❖ You could change the color of the border to suit the photo by clicking on the 'Ready Tone' button. There are 18 ready tones available for use.
- ❖ Double click on the ready tone you want to apply on selected photos.
- ❖ Remove the border with 'Remove' option.
- ❖ You can transform these borders freely on the page.



! Additional icons on the 'Design Gift' – 'Border' tab:

- | | |
|---|---|
| ○ 'Flip Vertical' ^① : To flip the border vertical. | ○ 'Rotate CW180' ^① : To rotate the border 180 degrees. |
| ○ 'Flip Horizontal' ^① : To flip the border horizontally. | ○ 'Rotate CW270' ^① : To rotate the border 270 degrees. |
| ○ 'Rotate CW90' ^① : To rotate the border 90 degrees. | |

Rotating Photos

- ❖ Rotating photos in a Gift keeping the creative design in mind adds to the overall presentation of the page. Gift Xpress gives you the option of either rotating the photo within the frame or rotating the whole picture along with the frame.
- ❖ **To rotate the photo within the frame:** Keep your cursor on the rotate icon  that is seen when you select a photo. Once the 'hand' symbol appears, use the mouse to rotate it in the direction of your choice.



- ❖ **To rotate the photo along with the frame:** 'Unlock' the photo by clicking on . Now keep your cursor on  and use the mouse to rotate the photo with the frame when the 'hand' appears.

Right Clicking











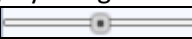


- ❖ While working in Gift Xpress, you could use the right click button to get several options right then and there.
- ❖ **Right clicking outside photo:** Right clicking outside photos lets you access the following options directly:
 - The 'Effects' option- Give effects like Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation and Blend.
 - The 'Flip Page' option to flip the page either vertically or horizontally.
- ❖ **Right clicking on the photo:** Using right click after selecting a photo lets you access the following options directly:
 - Cut, copy, paste (in case an element has been copied) and delete.
 - The 'Effects' option- Give effects like Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation and Blend and copy, paste and clear effect.
 - Arrange objects- Send to Back, Send Backward, Bring to Front and Bring Forward.
 - Align to page- Top Left, Top Center and so on.
 - The 'Flip Page' option to flip the page either vertically or horizontally.
 - The 'Find' option to find the source of the object.
- ❖ You can have a preview of the design by clicking on the 'Preview' icon.
- ❖ **Photo Quality Indicator:** The quality of photos used in the Gift must be good to ensure clarity in the final product. Gift Xpress has an in-built 'Quality Indicator', which warns you whenever the photo quality goes below the required standards.
- ❖ Your Gift design is ready in an easy way and now can be sent for exporting.









5.2. Advance Gift Creation

Gift Xpress provides you some advance features of designing where you get a more personalization tools for Gift. In this section, we will use some advance features that are available in Gift Xpress.

The Tool Bar

The tool bar at the top of the screen has a variety of options that makes Gift Xpress user friendly and easy to work with. If any tools are unavailable in the window, you can make them visible from 'Preferences' tab. These options are explained below.

Table The Tool Bar	
Icon	Use
<Lock/unlock objects> 	Can be used to lock or unlock the photos as per the requirement.
<Arrange objects> 	The four options in this tool – Send to Back, Send Backward, Bring to Front, Bring Forward – help in moving objects forward and backward depending on the page layout. Click on the object and then choose the option required to move the photo accordingly.
<Page based alignment> 	This option can be used to move the object around with respect to the page. Click on the object and then select the option on the bar to apply the changes.
<Object based alignment> 	This option can be used to move the object around with respect to the other objects on the page. Click on the object and then select the option on the bar to apply the changes.
<Equal spacing> 	Helps to equalize the horizontal and vertical spacing between objects. Select the objects for which you wish to equalize spacing. Click on the tool and select either 'Vertical' or 'Horizontal' as per your choice.
<Equal size> 	Helps to equalize the size of two or more photos on a page. Select the photos of which you want to equal the size. Then click on this tool and select the parameter for equalizing: Width, Height and Size.
<Group/Ungroup> 	Group and ungroup elements on the page. Grouping (select objects to be grouped and then click on the tool and select 'Group' option) ensures that the photos that are grouped move together as one unit with the spacing intact. To move an element of a group individually you need to ungroup the elements (click on the grouped photo and select 'Ungroup' option).
<Rotate object> 	Rotates the object. To rotate the object as per your requirements, click on the tool and alter the x, y and z axis. You could also rotate it by 90 or 270 degrees and flip them vertically  or horizontally  . You could also rotate the image manually by using number box and entering the value of your choice or using the slider  .
<Edit photo> 	Helps you to enhance the photos.
<Undo> 	To reset the change you made on the page.

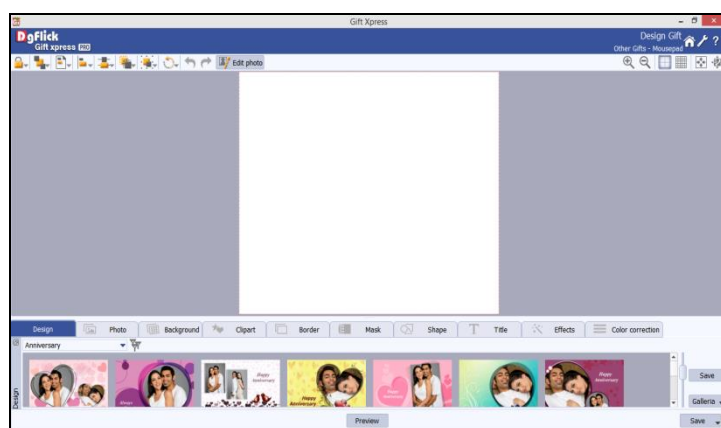
<Redo> 	To redo a change you made on the page.
<Show/hide margins> 	Shows/hides the margins on the page.
<Show/hide gridline> 	Shows/hides the gridlines on the page.
<Zoom in> 	For zooming the page in.
<Zoom out> 	For zooming the page out.
<Fit to screen> 	Adjusts the page size such that the page fits the screen.
<Actual Size> 	Shows the actual size of the page.
<Full size> 	View page in full size.

- ❖ On the 'Select Category' window, select the Category and size you would like to use for the Gift.



The 'Select Category' window

- ❖ Click on 'Next' button ① on the lower, right-hand corner to move on to generate the Gift.
- ❖ The Gift is now ready and can be viewed in the 'Design Gift' window.

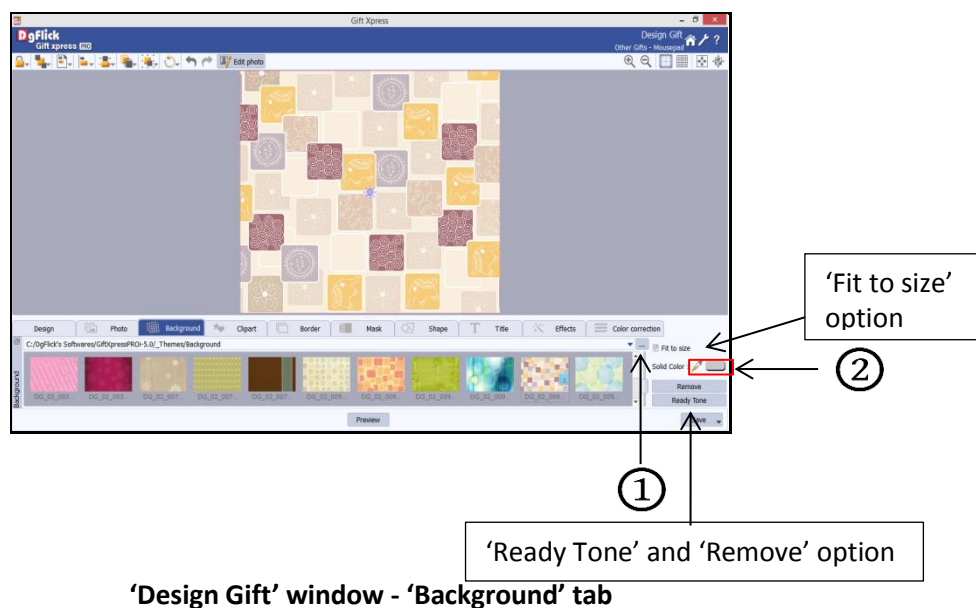


'Design Gift' window

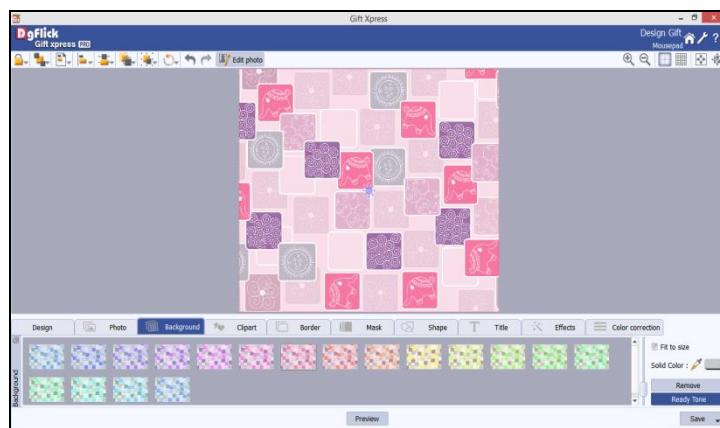
- ❖ You can use various tabs at the bottom option bar to edit the Gift.

Background

- ❖ Let us start with the background.
- ❖ Click on the 'Background' tab on the option bar to select the background for the Gift or to fill it with any solid color.
- ❖ Besides the in-built backgrounds, you could access and select backgrounds that you have saved elsewhere by clicking on the 'Browse' button ①. The last 15 paths used can be viewed.



- ❖ To use a background, double click on it or drag and drop it on the canvas from the option bar.
- ❖ Uncheck the 'Fit to size' check box on the 'Background' tab to expand the background on the page.
- ❖ To fill the canvas with one single solid color, click on 'Color Picker' ② and place it on the color you wish to use as background for the Gift. The whole page now gets a background of that color.
- ❖ Click on the 'Ready Tone' option in the 'Background' tab to see the 18 ready tones of selected background.
- ❖ To change the tone, double click on the chosen tone.



Ready tone applied

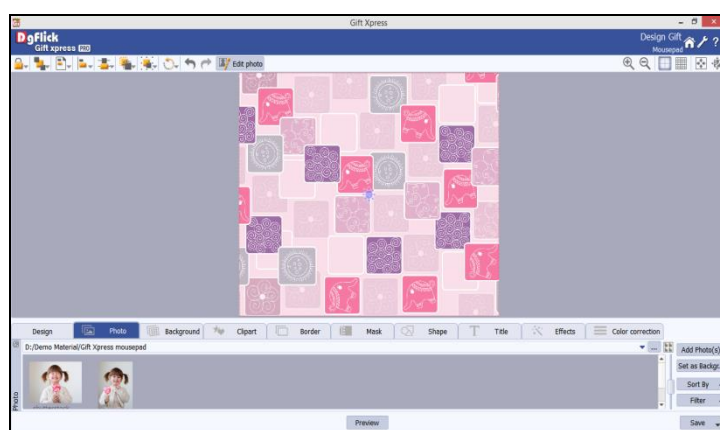
- ❖ You can remove the background with the 'Remove' button.
- ❖ You could also use a photo of your choice as the background for the Gift. To do this, click on the 'Photo' tab to view the photos. Select the photo and click on 'Set as background'. The photo now serves as a background to the page.




Gift with photo as background


Photo

- ❖ Click on the 'Photo' tab to access the photos for the gift.



'Design Gift' window – 'Photo' tab

- ❖ Click on the 'Browse' button  and give the path of the photo folder. The photos in the selected folder will open in the 'Photo' tab.

- ❖ To get the additional controls for managing photos, click on the 'More' icon . (For details, refer section Manage the Photos)



- ❖ You have the option of selecting the photos from the various available options ^①.

Hard disk

CD/DVD

USB

- ❖ You can make changes to the photos using the options listed at the bottom of the page. (for details refer Section Manage the photos)
- ❖ Click on 'OK' button ^② to go back to the 'Design Gift' window.
- ❖ To use a photo, either double click on it or drag and drop it on the canvas.
- ❖ Sort the photos by clicking on 'Sort By' button.
- ❖ Filter the photos by their used status from 'Filter' option.
- ❖ To insert multiple photos at a time, keep the control key pressed and keep on selecting the photos you want to insert.
- ❖ Use the 'Add Photos' button to insert all the selected photos at once.



Photos added in gift

Mask

- ❖ Go to the 'Mask' tab on the option bar to select the mask of your choice.
- ❖ Select the photo to which you want to apply the mask and double click on the mask or drag and drop the mask on the photo to apply it. Browse from 'Browse' icon ③ and bring in your own masks.




'Design Gift' window – 'Mask' tab – Mask applied on both the photos

- ❖ You can transform these masks freely on the page.

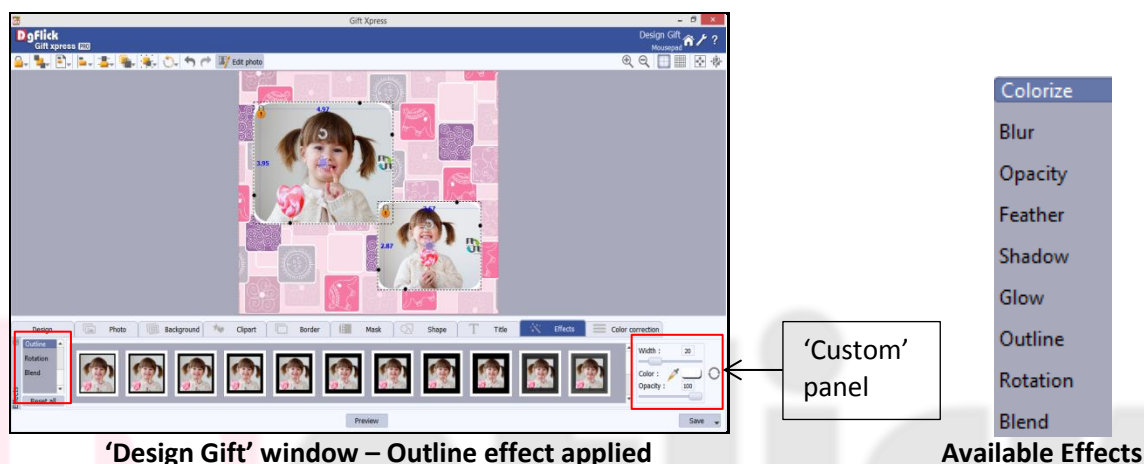
! Additional Icons on 'Mask' tab



- ① Masks can be flipped horizontally or vertically
- ② Masks can be rotated in 90°, 180° and 270° degrees in clockwise direction

Effects



- ❖ To apply effects to the photos; click on 'Effects' tab on the option bar.
- ❖ There are different options under this category. They are: Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation and Blend . Apply the desired effect on the photo.
 - **Colorize:** Click on the photo to be modified and then click on the colorize preset to apply the effect to the photo. To manually make changes or customize, use the 'Custom' panel available at the right side of the tab and change the color, opacity and level using 'Color Picker' and sliders. Reset the effect with 'Reset' option .
 - **Blur:** You could give a blurred appearance to some photos to make the page visually more appealing. Click on the photo you need to blur and then select the preset of your choice under this option. Use the 'Custom' panel available at the right side of the tab and increase or decrease the level or blurriness using the slider.
 - **Opacity:** Add opacity to the photos by selecting the presets available under this option. You could also manually choose the level of opacity from the 'Custom' panel available at the right side of the tab.
 - **Feather:** Apply the feather effect to the photos by clicking on the photo and then selecting the preset of your choice. Use the 'Custom' panel available at the right side of the tab to manually change the values of the feather using the slider.

- **Shadow:** To apply the shadow effect to the photos, click on 'Shadow' and then choose from the available presets. Use the 'Custom' panel available at the right side of the tab to apply the shadow settings manually.
- **Glow:** Apply the required presets under the 'Glow' option by clicking on the photo and then clicking on the preset. Use the 'Custom' panel available at the right side of the tab for changing your blur, color and opacity values.
- **Outline:** Select the photo and click on the preset of your choice to apply the outline. To customize the outline, Use the 'Custom' panel available at the right side of the tab and create the outline of your choice by filling in the values in these fields.




- **Rotation:** The photos on the Gift page can be rotated using the predefined presets under the 'Rotation' option. Use the 'Custom' panel available at the right side of the tab to flip the photo horizontally and vertically by using  and , respectively.
- **Blend:** There are 12 blending modes that help you achieve the desired effect for the photo. Click on the photo and then select the blend option of your choice to apply.

Clipart

- ❖ Click on the 'Clipart' tab on the option bar to preview available clip-arts.
- ❖ Double click on the clip-art of your choice or drag and drop it onto the canvas to use it on the page. You can also replace clipart. To do so, select the existing clipart on the page and then double click on the clipart you want to insert.
- ❖ You could even use your own clip-arts by accessing them using 'Browse' option .
- ❖ Click on 'Ready Tone' button  to access the ready tones for the clip-arts. There are 18 ready tones available for each clipart and you could use the color of your choice depending on your page by double clicking on the ready tone.



'Design Gift' window – 'Clipart' tab – clipart added

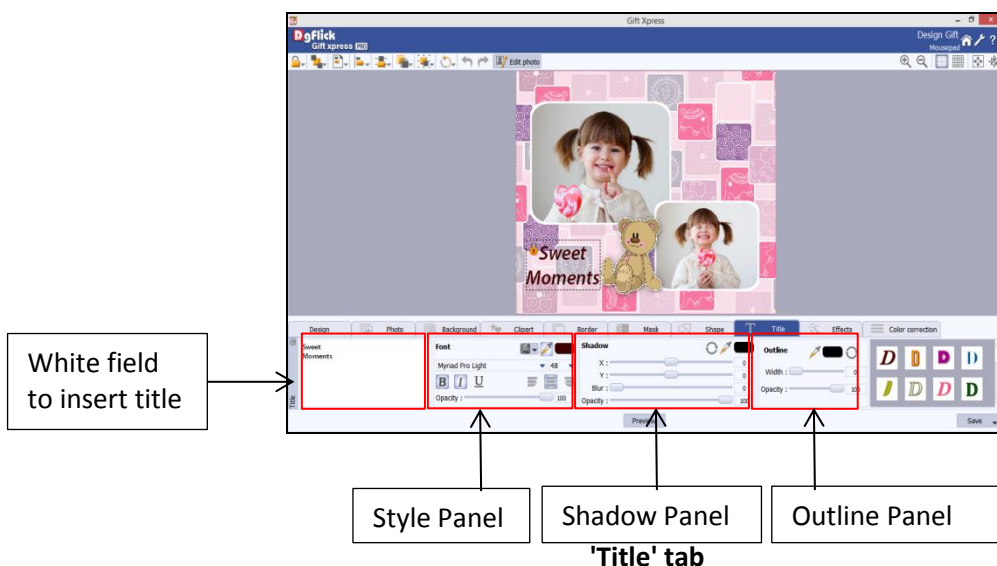
- ❖ You may reset the ready tone with the help of 'Reset' icon .
- ❖ In the same way, you can add or change the cliparts, as you desire.
- ❖ You may apply shadow effect to the clipart if you want from the 'Effects' tab.



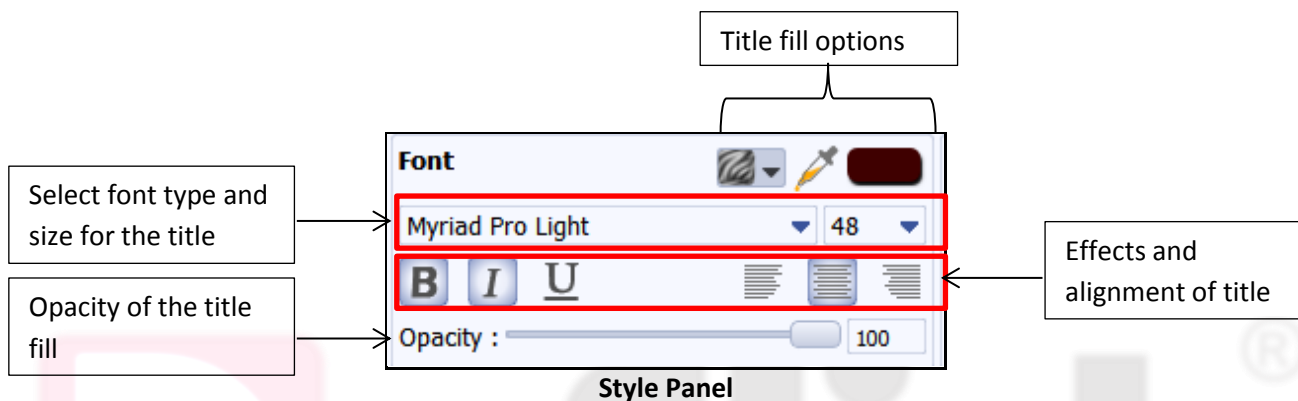
'Design Gift' window – Shadow effect given to the clipart


Title

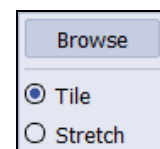
- ❖ You can insert titles from the 'Title' tab.



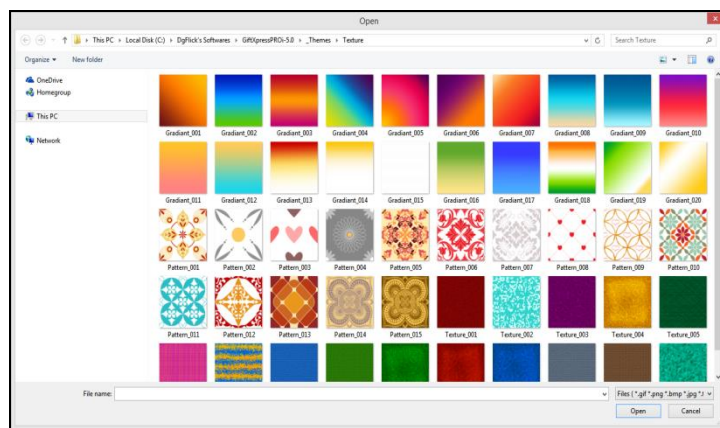
- ❖ Click on the 'Title' tab to add or amend a title for the photo.
- ❖ You can do several creative things with title. Let us have a look.
- ❖ First, use the white space to insert the title on the page.
- ❖ There are three panels in the window.
 - Style Panel: This panel allows you to set the style of the title.



- Set the font type and size from Style Panel.
- You can also apply the effects like bold, italic and underline from the Style Panel. The alignment of the title can also be managed.
- The title can be filled with solid color or any texture.
- Use the color picker or color palette to select the color for the title.
- If you want to fill title with any texture, 'Title' tab helps you with the texture tools.
- Click on the 'Texture' icon . You will see 'Browse' option.

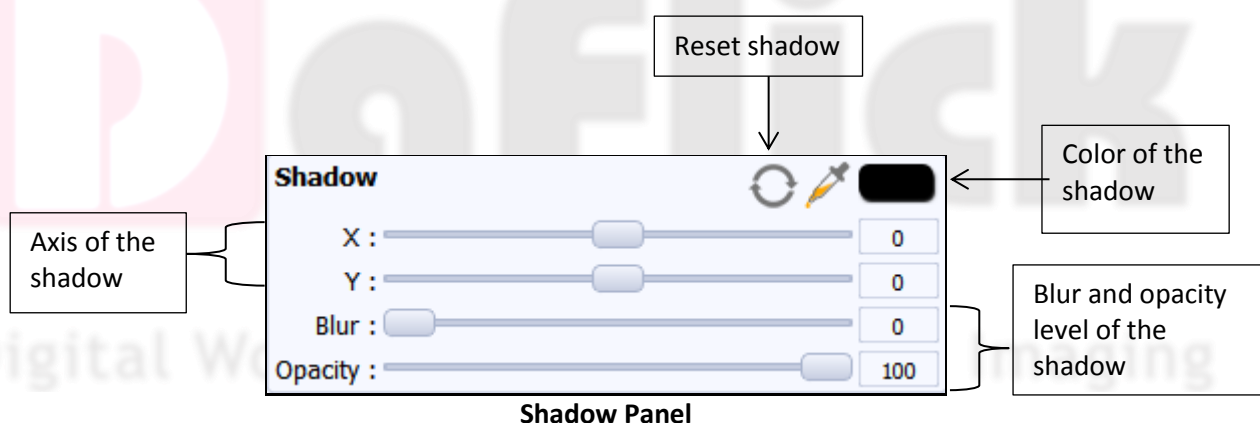


- Once you click on the option, you will be redirected to a window where you can select the image you want to insert as texture.
- DgFlick provides you 50 ready textures.
- You may browse and use your own textures as well.
- Select the texture image and click on 'Open' option.




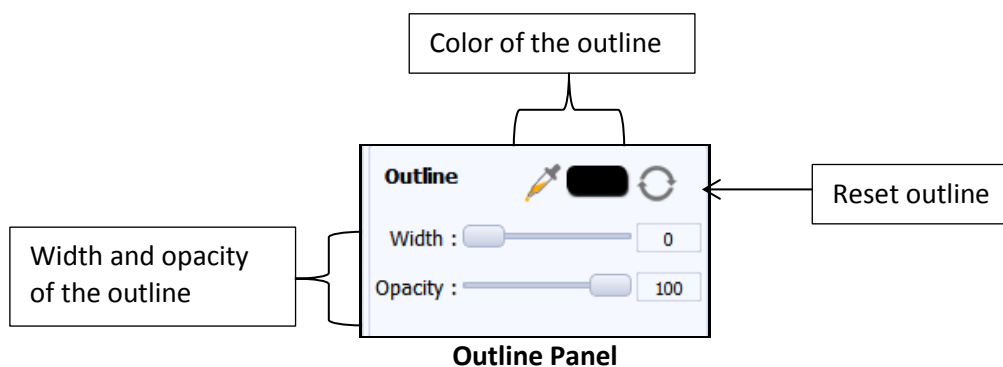
Ready textures by DgFlick

- The texture will appear in the title. You may set the texture in the 'Tile' and 'Stretch' style. These options get visible after you click on 'Texture' icon.
- You can manage the opacity of the title fill from the opacity slider. You can also insert the values manually.
- Shadow Panel: You can give shadow effect to the title from this panel. There are various tools in the panel to customize the shadow effect.

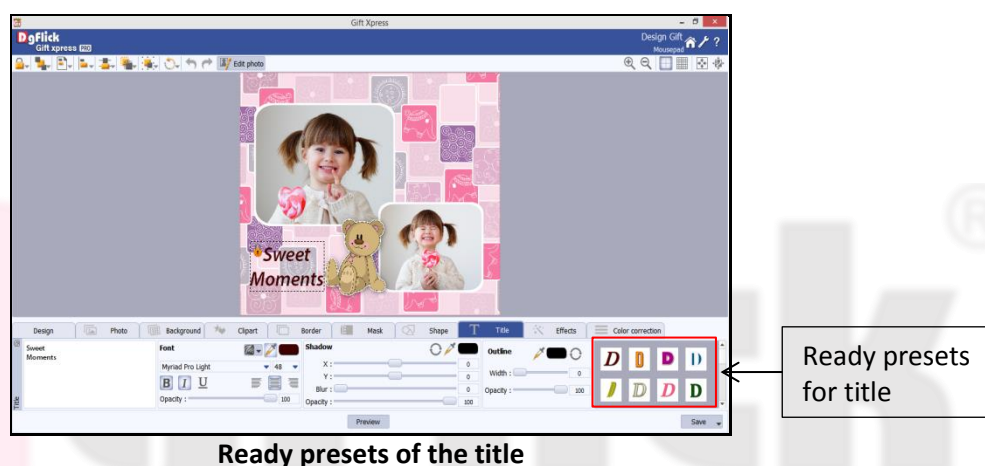


Shadow Panel

- Use the color picker or color palette to select the color for the shadow.
- Axis of the shadow can be manipulated. You have got X and Y sliders to manage axis. You can either use the sliders or enter the values manually.
- The blur and opacity level of the shadow can be manipulated from the respective sliders.
- Reset the shadow with 'Reset' icon .
- Outline Panel: Title can be given an outline with desired effect.



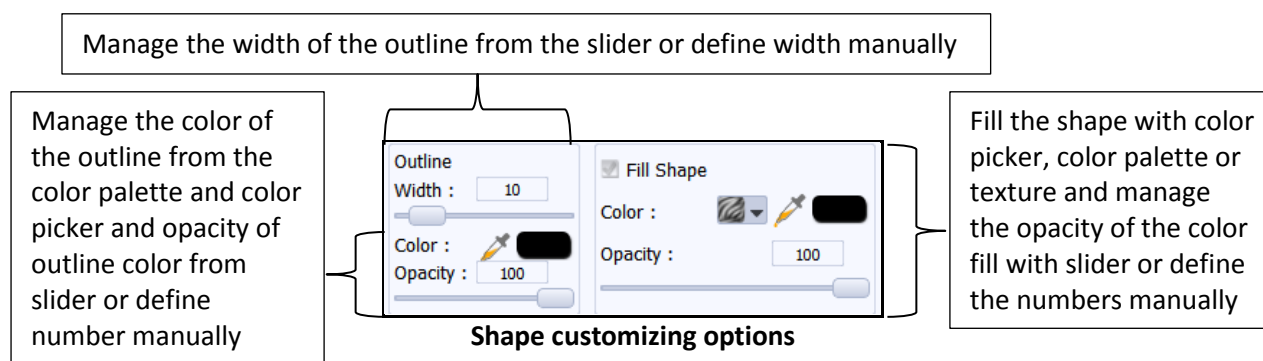
- The color of the outline can be selected via color picker or color palette.
- Width and opacity of the outline is customizable and can be managed with either sliders or value box.



- The outline can be reset with the help of 'Reset' icon

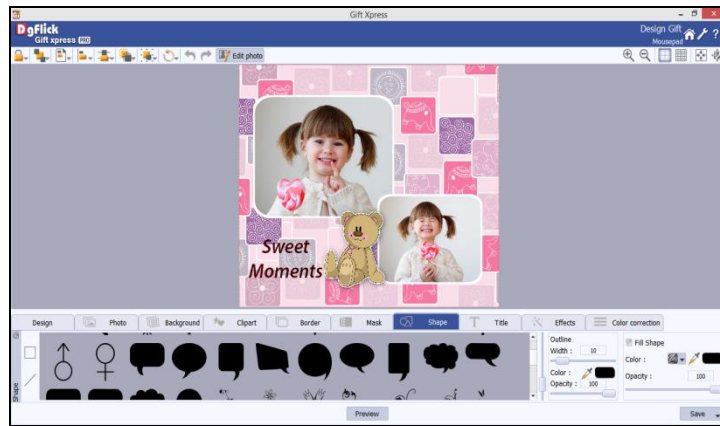
Shape

- ❖ Click on 'Shape' tab on the option bar to select a shape you would like to add to decorate the page.



- ❖ Double click on the shape or drag and drop onto the canvas.
- ❖ You can align and resize the shape or rotate it using icon on the shape.

- ❖ To customize the shape according to your taste, use the 'Custom' panel available at the right side of the tab.



'Design Gift' window – 'Shape' tab

- ❖ You can have a preview of the design by clicking on the 'Preview' icon.
- ❖ In this way, you can create your Gift and send for exporting.




5.3. Manage the Photos

In this section, we will learn how to manage the photos.

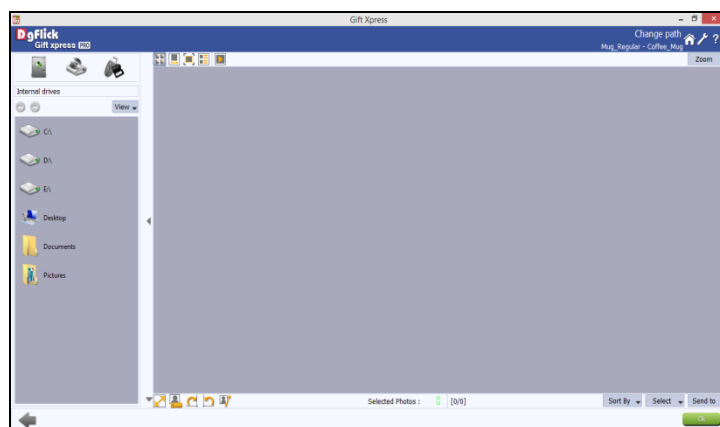
- ❖ Click on the 'Photo' tab to access the photos for the gift.



'Design Gift' window – 'Photo' tab

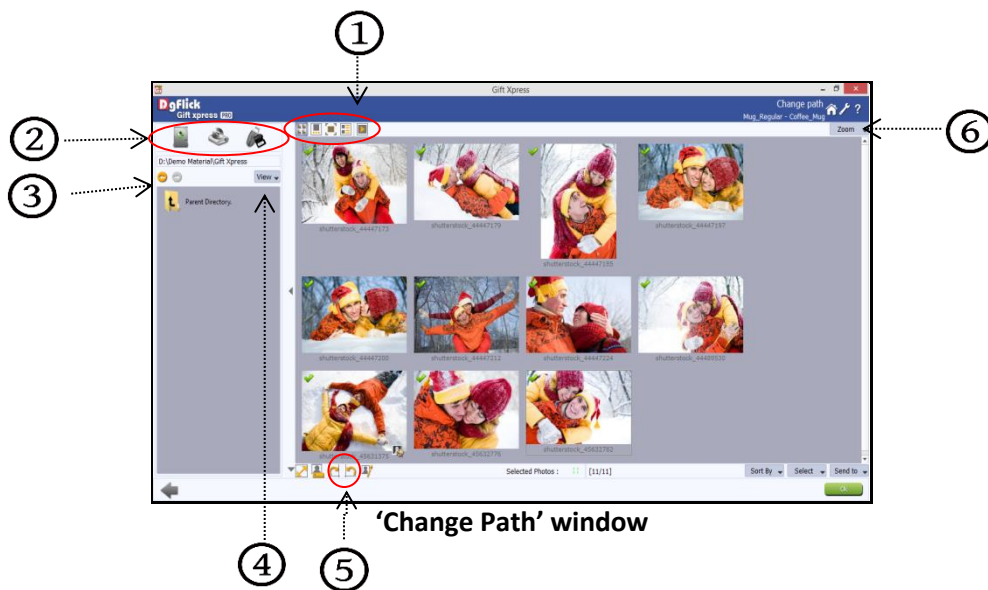
- ❖ To get the additional controls for managing photos, click on the 'More' icon .
- ❖ You will be redirected to the 'Change Path' window where you can manage the photos, edit them, give them desired effect, resize them or rename them.
- ❖ On the 'Change Path' window, you have the option of selecting the photos from ② the

Hard disk	CD/DVD	USB
-----------	--------	-----
- ❖ When you select hard disk option, the default drives available in your computer are shown. In addition, some quick access locations like Desktop, My Documents and My Pictures are also listed.

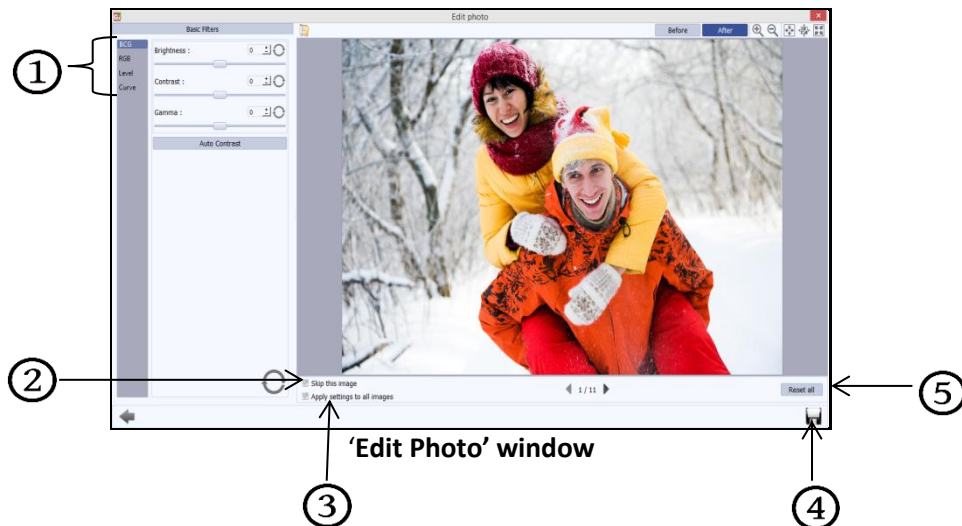


'Change Path' window – showing quick access locations

- ❖ Select any of the media where the photos have been saved.




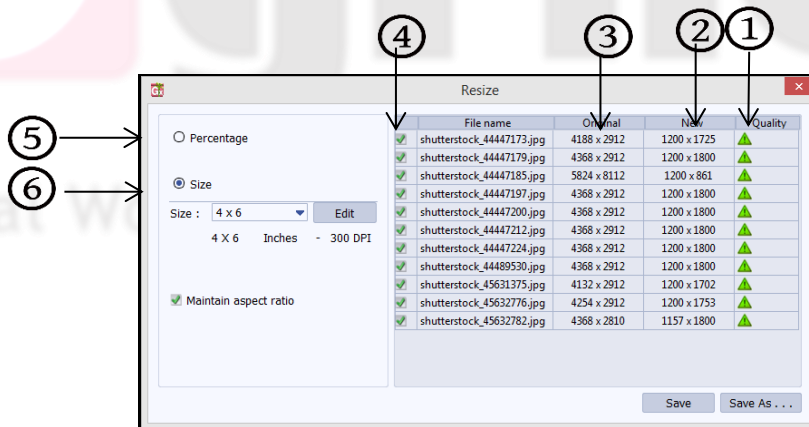
- ❖ Go forward or backward from here (3).
- ❖ View your folders in list or icon style from here (4).
- ❖ This button (6) on the top right corner of the window to get the better view of the photo thumbnails.
- ❖ The top option bar (1) helps you to view the photos in different ways
 - Thumbnail style.
 - Filmstrip view.
 - Navigate the photos from [Left Arrow] and [Right Arrow].
 - To get a full view of the photo.
 - Get the photos list wise.
 - Starts the slide show
- ❖ Select the photos to be rotated. Here you can rotate the multiple photos.
- ❖ Select 'Rotate Clockwise' or 'Rotate Counterclockwise' icons (5) to rotate the photos.
- ❖ 'Edit Photo' button [Edit Photo Icon] at the lower option bar helps you to edit multiple photos * at a time.
- ❖ On the 'Edit Photo' window, access color correction options (1) like 'BCG' is to adjust the brightness, contrast and gamma; 'RGB' is to adjust the color tones, 'Level' is to adjust the input and output levels of the photo; and 'Curve' is to adjust the RGB color.
- ❖ If you do not wish to apply the changes on the current photo, click on 'Skip This Image' (2).
- ❖ To apply changes to all the selected photos, click on 'Apply settings to all images' (3).
- ❖ Click on 'Reset all' button (5) to reset all the changes done.



- ❖ Click on 'Save' ④ to save all the changes made.
- ❖ Clicking on Save will create a folder for original image and will save the changes made on the copy of the image, without affecting the original image.

Note: Features marked with * marks are only for PRO version users.

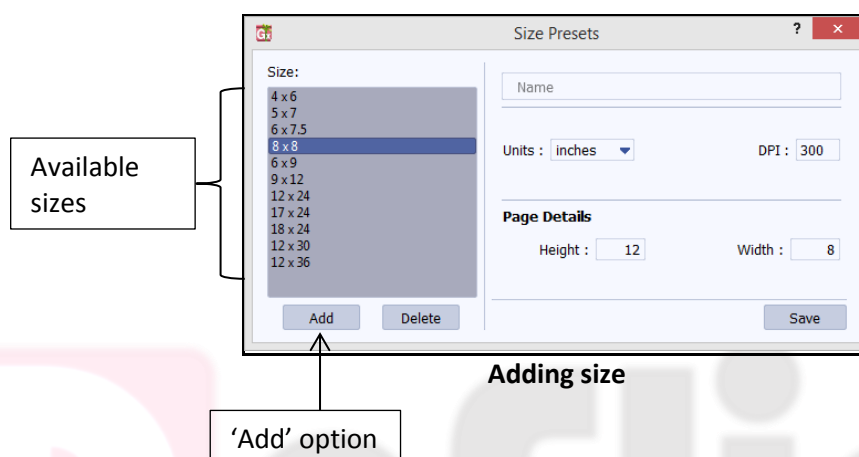
- ❖ Select 'Resize' option  to change the size of the photos.
- ❖ A 'Resize' window will open on the screen.



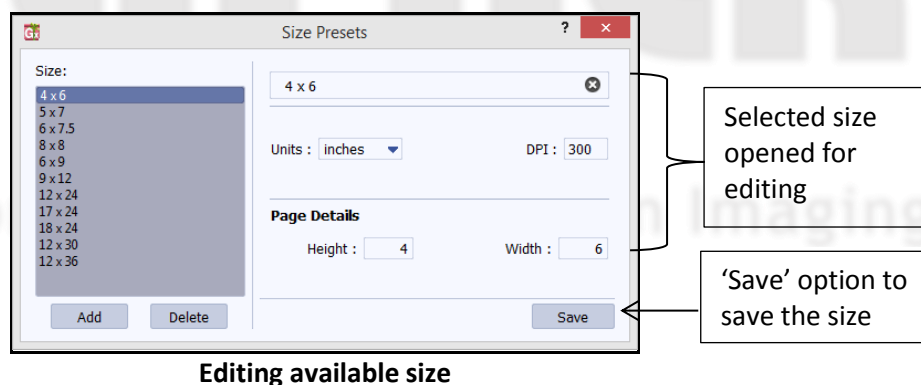
'Resize' window

- ❖ Check the checkbox ④ of the images to be resized.
- ❖ If you do not want to resize any selected image, uncheck the checkbox.
- ❖ Select the desired percentage from 'Percentage' ⑤ tab if you want to resize the images percentage wise.
- ❖ From the 'Original' ③ and 'New' ② tab, you can see the changes applied. The 'Quality' tab ① indicates the quality of the images. The quality of images used here must be good to ensure clarity in the final product.

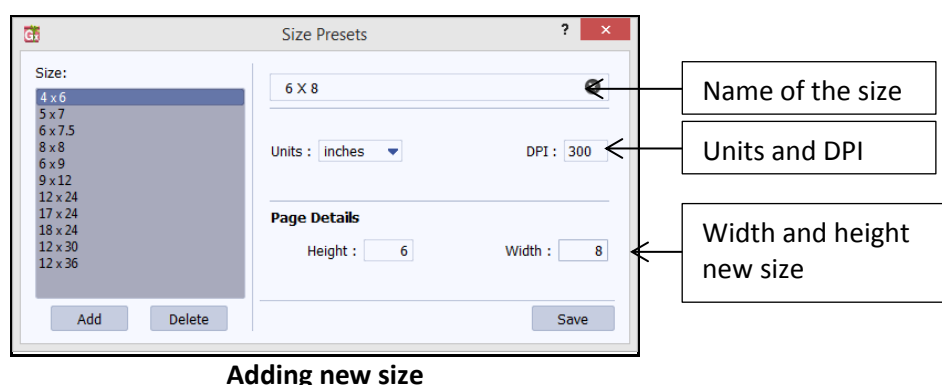
- ❖ Gift Xpress has an in-built 'Quality Indicator', which warns you whenever the image quality goes below the required printing standards.
- ❖ Go to 'Size' ⑥ tab if you want to resize the images size wise.
- ❖ In the drop down menu, you will see available sizes. Select any size in which you want to resize images.
- ❖ If you want to resize in any new size, click on 'Edit' option. A window will appear.
- ❖ Here an Image size has been added to make you familiar with the process.



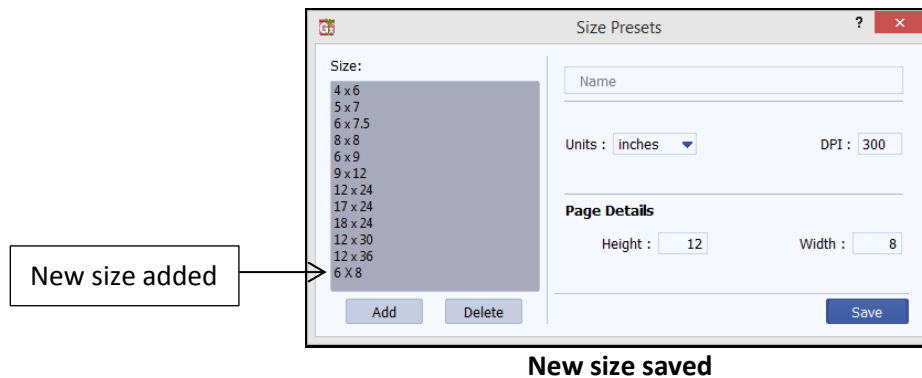
- ❖ To edit any of the available sizes, click on the desired size. The selected size will appear in the window.



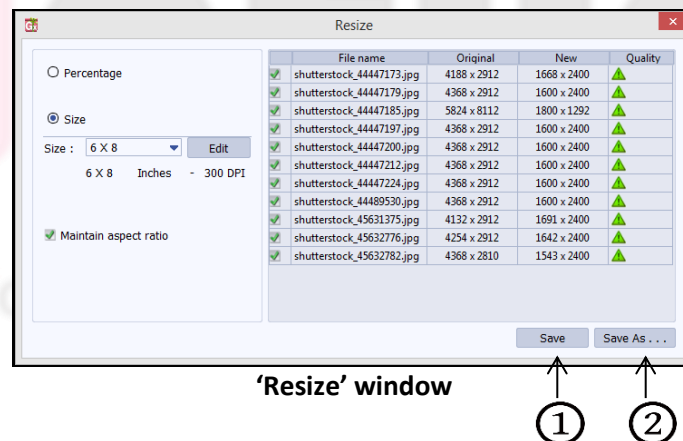
- ❖ Edit the desired parameters and save the changes with 'Save' button.
- ❖ You can add new size by clicking on 'Add' option located below available size list.




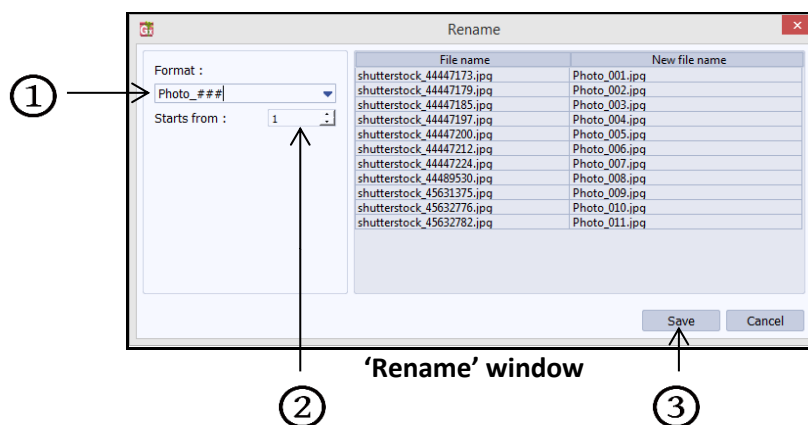
- ❖ Define the name for the new size in the 'Name' textbox.
- ❖ Define the units and DPI for the new size from 'Units' and 'DPI' option.
- ❖ You need to define the width and height of the new size in the 'Width' and 'Height' textbox.
- ❖ Save the size with 'Save' button. Once you save the size, it will be added to the size list.



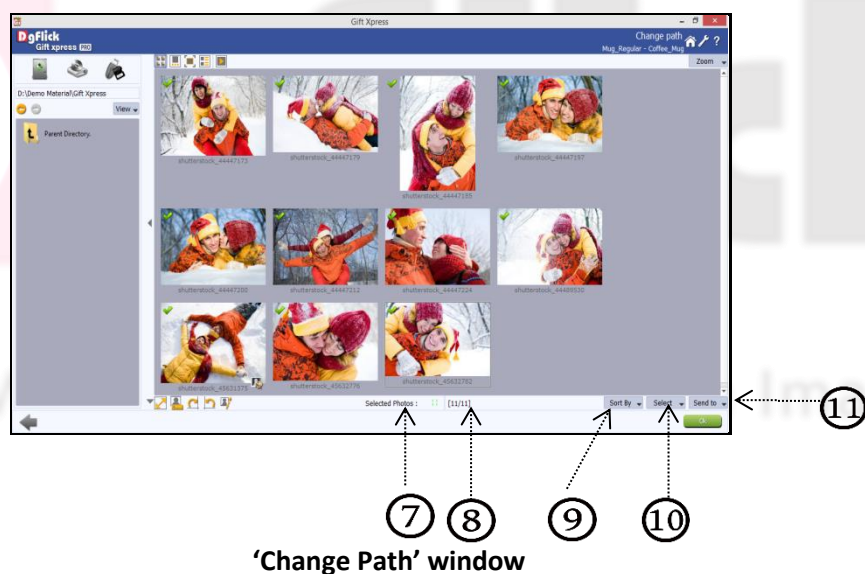
- ❖ In this way, you can add new sizes. Add more sizes by clicking on 'Add' option.
- ❖ Once you finish adding sizes, close the window.

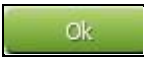


- ❖ From the drop down menu, select the size for resizing.
- ❖ If you want to maintain aspect ratio while resizing, check the 'Maintain Aspect Ratio' checkbox.
- ❖ After resizing the images click on 'Save' ① to overwrite the changes over the existing images.
- ❖ Clicking on 'Save as' ② will save the changes done on the images with a different name.
- ❖ Select the 'Rename' option  to rename the photos.
- ❖ Manually change the photo name format from 'Format' option ①.
- ❖ From 'Starts From' option, you can change the count of the photos.



- ❖ Click on 'Save' ③ to save the changes made.
- ❖ 'Selected Photos' ⑦ shows number of photos selected.
- ❖ ⑧ Here it indicates the position of highlighted photo.
- ❖ Sort the photos in various ways from 'Sort By' button ⑨.



- ❖ Select individual, multiple or all photos or deselect selected photos with this 'Select' button ⑩.
- ❖ Send the edited photos to any hard disk folder from 'Send to' option ⑪.
- ❖ After selecting the photos and setting its arrangements click on  button to go to 'Design Gift' window, where you can view the selected photos ready with the selected parameters.

Note: Features marked with * marks are only for PRO version users.

6.0. Building the Framework – Page Composition

In previous section, we learnt how to create Gift. In this section, we will learn how to align and decorate Gift.

6.1. Basic Page Composition

6.2. Advanced Page Composition

6.1. Basic Page Composition

While you are designing the Gift, you need flexibility in operations to help you manipulate the photos to achieve the desired layout. Gift Xpress gives you this flexibility. This section deals with the additional features in the software that helps you in page composition.

Used Photo Indicator

While designing gift, you may be dealing with a large number of photos and managing them might turn out to be a cumbersome task. Gift Xpress helps you sort the photos and manage them better by indicating the photos that have been used and the number of times they have been used in the Gift. This helps you plan the Gift with the remaining photos and avoid using the same photos multiple times without being aware that you are doing so.

Blue tab on the photo: This indicates the photos used in Gift.



Number on the tab: This indicates the number of times the photo has been used in the Gift.



Besides these options, photos can be sorted as 'used' and 'unused' by selecting the 'Used' button on the 'Sort By' button.

Find Photo/Decor

After you are done with a gift designing, if you need to return to it re-edit later on, you can find the source photographs, borders and mask by simply right clicking on the photo on the Gift. Moreover, all the photos appearing on a Gift can be identified by the blue tab on them, as described earlier.

Use Photo as Background

Gift Xpress provides you many backgrounds with its ready tone for the photos. Even you can add your own backgrounds from your hard disk. However, in some instances, to personalize the Gift, you might wish to use a photo as a background. This can be done in an instant way using the software.

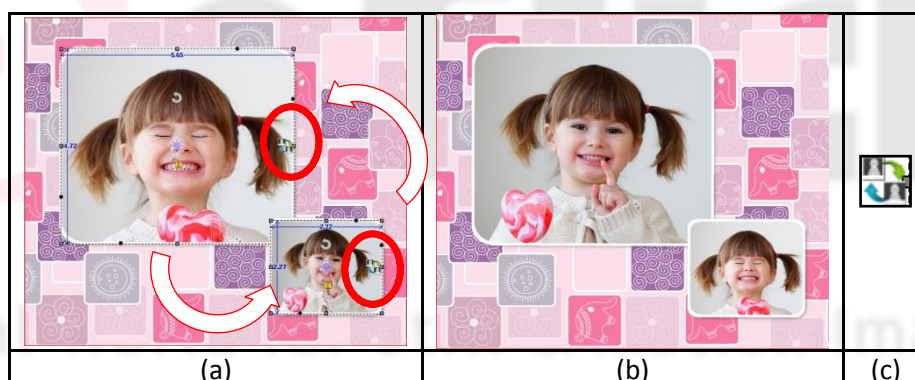
Just select the photo you want to use as background and choose the 'Set as Background' option under the 'Photos' tab on the option bar. The photo is now set as a background.



Setting a photo as background for the Gift



Swap Photos

While working on a Gift, you might want to swap photos to achieve the desired effect on the Gift. Gift Xpress lets you do this by just a single click. Just select the photos to be swapped using the Ctrl key. Then click on 'Swap' icon to swap the photos. This is particularly useful to fit a portrait photo into a portrait frame and vice versa.



Swapping photos (a) Original photos, (b) Swapped Photos, (c) Swap Icon

Lock and Unlock Photos

Gift Xpress generally 'locks' photo on the 'Design Gift' window to ensure precise designing. This ensures that changes do not happen on the photos by mistake while one is working on the Gift. Clicking on the  'lock' icon unlocks  it and now you can move it or resize it as per your wish.

Resize Photo

Within border: In the 'locked' condition, a photo can be enlarged within its frame, by zooming it and adjusting it in the frame. It can even be panned within the frame.

With border: Once the photo is 'unlocked' by clicking on the icon, the photo can be resized according to your size requirements by moving the nodes.

Ensure that the photo stays within 'printable' limits while increasing the size of the photo. Refer the 'Photo Quality Indicator'.

Rotation of Photo

Within border: A photo can be rotated within its frame when it is in the 'locked' state. However, if a border or a mask has been applied to it, it stays in its position while the photo alone rotates within it.

With border: A photo can be rotated along with its border or its mask as a single unit when the photo is in an 'unlocked' state. The photo can now be rotated in all three axis x, y and z to give it a 3D effect.

Copy, Paste and Clear Effects

Gift Xpress allows you to cut, copy and paste photos and effects on the photos in the Gift. Right click on the element you want to copy and select the 'Copy' option on the drop list. Now paste it on to the location of your choice by right clicking on it and choosing the 'Paste' option.

Cut	Ctrl+X
Copy	Ctrl+C
Paste	Ctrl+V
Delete	Del
Copy Effect	
Paste Effect	
Clear Effect	
Effects	▶
Arrange	▶
Align to Page	▶
Align to Objects	▶
Equal Spacing	▶
Equal	▶
Flip Page	▶
Find	▶
Group	
Ungroup	

Flip Decor

Decors like border and mask can be flipped horizontally and vertically, with the help of 'Flip' option provided at the bottom in the respective tabs.



Flip Page


- ❖ Gift Xpress gives you the option of flipping a page both horizontally and vertically as per your requirements.
- ❖ **Horizontal flip:** Right click on the page and select the 'Flip page' option on the drop list. Select 'Horizontal' to flip the page horizontally.
- ❖ **Vertical flip:** Right click on the page and select the 'Flip page' option on the drop list. Select 'Vertical' to flip the page vertically.

6.2. Advance Page Composition

Following are the options available with Gift Xpress for advanced page composition.


Grid and Guideline

Gift Xpress gives you the option of using grids and other guidelines such as ruler, margins on the Gift; you are designing to help you align the Gift better and design with ease.

Grids: On the top, right-hand corner of the top option bar, click on  to activate the gridlines on the Gift you are working on. The grids on the page allow you to align the photos and other elements on the page accurately.

Click on the same icon again to deactivate the grids on the page.

Rulers: On the 'Design Gift' window, you can view the ruler at the top and on the left of the page. Double click on the ruler to activate it and then drag and drop the green line that appears on to the page at the desired location to align an element against it. You could work with multiple rulers simultaneously. Select and delete the rulers to remove them from the page.

Margins: On the top, right-hand corner of the page, click on  to activate the margins on the page. Click on the icon again to deactivate the margins as per your requirement.


Arrange objects

Gift Xpress gives you the option of changing the position of an object on the Gift i.e. send it backward or forward or to the back or front.


Select the photo you wish to move backward or


forward and click on  to access the options under this function.

Arrange object(s)	
Send to Back	Shift+Down
Send Backward	Shift+Left
Bring to Front	Shift+Up
Bring Forward	Shift+Right

Alternatively, use the right click button and on the drop list click on 'Arrange' to access the sub-options. Select the object and click on 'Send to back' or 'Bring to front' to move the element to the last or the first position, respectively. Select 'Send backward' or 'Bring forward' to move the object either one-step backward or one-step forward. You can undo the changes by clicking on .

Object-Based Alignment

This option allows you to align photos with respect to other photos or elements on the Gift. There are multiple options for this sort of alignment. Select photos or other elements you wish to align using the Ctrl key. Then click on  to select the alignment option you wish to apply to the photos from the drop list.

Alternatively, use the right click button and on the drop list click on the 'Align to Object' to access the sub-options. You can undo the changes by clicking on .

Object based alignment	
Top Left	Ctrl+ Shift+7
Top Center	Ctrl+ Shift+8
Top Right	Ctrl+ Shift+9
Center Left	Ctrl+ Shift+4
Center	Ctrl+ Shift+5
Center Right	Ctrl+ Shift+6
Bottom Left	Ctrl+ Shift+1
Bottom Center	Ctrl+ Shift+2
Bottom Right	Ctrl+ Shift+3
Top	Ctrl+ Shift+ T
Bottom	Ctrl+ Shift+ B
Left	Ctrl+ Shift+ L
Right	Ctrl+ Shift+ R
Horizontal Center	Alt+ Shift+ H
Vertical Center	Alt+ Shift+ V


Page-Based Alignment

This option allows you to align photos and other elements on the page with respect to the page. There are multiple options for this sort of alignment. Select photos or other elements you wish to align using the Ctrl key. Then click on



to select the alignment option you wish to apply to the photos from the drop list.

Alternatively, use the right click button and on the drop list click on 'Align to Page' to access the sub-options. You can undo the changes by

clicking on .

Page based alignment	
Top Left	Ctrl+7
Top Center	Ctrl+8
Top Right	Ctrl+9
Center Left	Ctrl+4
Center	Ctrl+5
Center Right	Ctrl+6
Bottom Left	Ctrl+1
Bottom Center	Ctrl+2
Bottom Right	Ctrl+3
Top	Ctrl+T
Bottom	Ctrl+B
Left	Ctrl+L
Right	Ctrl+R
Horizontal Center	Shift+H
Vertical Center	Shift+V

7.0. Nuts & Bolts – Designs & Decors

This section deals with various available features of design and guides you on how to get more, import as well as Save and Build designs.

7.1. Software Designs & Decors

7.2. Customize your Design

7.2.1. Get More & Import

7.2.2. Save & Build *

7.1. Software Designs & Decors

Gift Xpress has varieties of inbuilt designs and decor options, which offer a wide range of choices in designing Gifts. The features are listed here:

- ❖ Gift Xpress has 300 ready-to-use inbuilt designs, which can be accessed by clicking on the 'Design' tab on the option bar.
- ❖ Gift Xpress also has a huge collection of decor options for Gift designing. These include a variety of backgrounds, cliparts, frames and masks that help you to present the Gift in a more artistic and eye-catching manner.
- ❖ Besides the inbuilt decor options Gift Xpress also allows you to use your own backgrounds, borders, cliparts and masks. Any PNG and JPG file can be used as a clipart or as backgrounds and masks or borders can be designed or used directly on the Gift.
- ❖ Backgrounds, borders and clipart's are made available by a single click of the mouse. Besides, 18 ready-to-use color tones are available for each of these elements and you can change the color of the elements to match the Gift color. This option is available even for your own decors.

! You could download utility from www.dgflick.com or buy relevant CDs/ DVDs.

- ❖ DgFlick releases new design volumes at a regular interval to make Gift Xpress more and more versatile for the user. These designs can be downloaded or they can be bought in the form of CDs/DVDs.
- ❖ The versatility of Gift Xpress enables you to create and save * your own designs for future use. Existing designs can be modified and saved as new designs or new designs can be created from scratch using your own or DgFlick's decor elements. These can then be saved as designs for later use.

Note: Features marked with * marks are only for PRO version users.

7.2. Customize your Design

This section explains how designs can be imported, saved or build in Gift Xpress.

The versatility of Gift Xpress lies in the fact that it gives you a wide range of ready-to-use designs to choose from besides letting you create or modify designs according to your choice. Moreover, designs can be imported from other locations and built.




! Save and Build options are available in the PRO version.

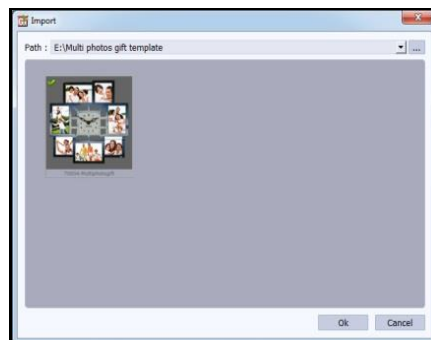
7.2.1. Get more & Import

Get More

- ❖ DgFlick adds new design collection on the website on regular basis. You can add these designs to your software.
- ❖ On 'Design Gift' window, Click on 'Galleria'. Click on 'Get More' Button to access more designs from the DgFlick website.
- ❖ You are now routed to www.dgflick.com from where you can download the designs of your choice and proceed to creating the Gift.

Import

- ❖ Gift Xpress software provides you the facility to use your own created or downloaded designs in design creation.
- ❖ For that, you need to import your designs into the software.
- ❖ On 'Design Gift' window, Click on 'Galleria' in the 'Design' tab. Click on 'Import' Button to Import designs.
- ❖ Access the folder containing your designs by clicking on the 'Browse' button  and selecting the location.
- ❖ The 15 paths accessed immediately before this instance are saved in the path list box and can be accessed by clicking on the path.
- ❖ Now select the designs from the location and click 'OK' to import them to the 'Design' tab. Now you can use the same in designing.

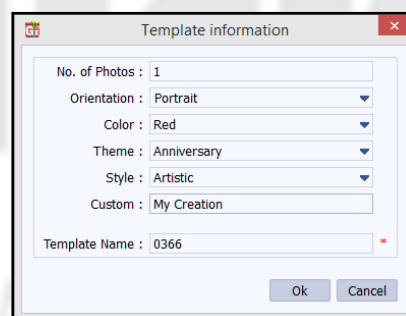


The 'Import' window

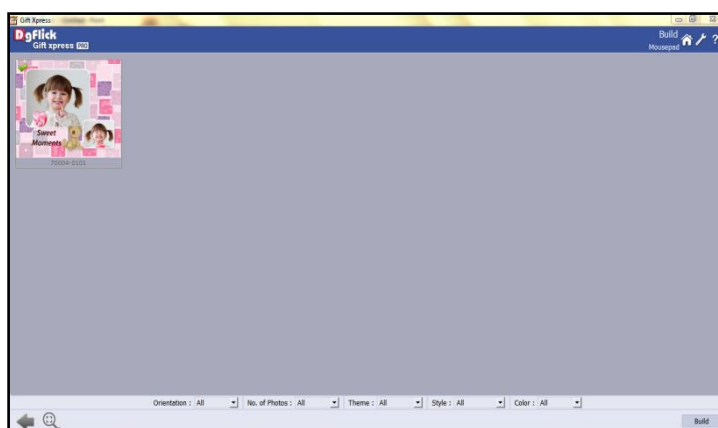


7.2.2. Save & Build *

- ❖ Gift Xpress gives you the option of building designs of your own.
- ❖ To start the building process, first you need to save the design that you want to build.
- ❖ Create the design and click on 'Save' in the 'Design' tab to save the design.
- ❖ In the textbox that appears, enter the design information pertaining to the parameters (except the parameter according to which the design has been filtered).
- ❖ These include No. of Photos, Orientation, Color, Theme, Style and Custom. Depending on the number of photos used in the design, here the number of photos is detected automatically. You can also enter a name for your design in the 'Template Name' box.
- ❖ Click on 'Ok' to proceed and on 'Cancel' to quit the process.
- ❖ To proceed with the building of your designs, click on 'Build' in 'Galleria' menu.



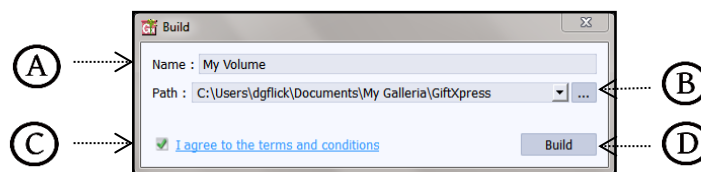
Design information while saving your design



Building your design – 1

❖ On the 'Build' window, select the designs and then click on 'Build' option.

❖ In the text box that appears in next window, specify the name of the folder ^(A) in which you wish to save it and the path ^(B) where you want to place it.



Building your design - 2

❖ If the path is not specified, the built volume is saved in the following path by default: My Documents\My Galleria\ Gift Xpress.

❖ Check the box ^(C) besides the 'I agree to the terms and conditions' and proceed by clicking on 'Build' ^(D).

! If you do not agree to the terms and conditions, close the textbox and quit the building process.

❖ A dialog box will appear which will inform you about successful buildup of designs. Click on the 'OK' button to continue building, else click on 'Open' to access the created design.

! At any point during the process, you could click on the 'Back' button to go back to the previous window.

Note: Some features are available only for the Gift Xpress PRO version.

8.0. Fine Tuning – Photo Editing

Gift Xpress has Basic Filters that helps in the editing of photos to be used in Gift. This filter includes several options that help you modify the photos to suit your requirements and they add value to the Gifts without much effort. This section deals with the photo editing features in Gift Xpress.



Features such as BCG correction, RGB color modification, Curve, Level, Crop and Rotation will be explained in detail in this section. You could view these options (B) on the option bar. This section deals with the filters one by one.



BCG (Brightness, Contrast and Gamma) Color Correction

- ❖ To adjust the brightness, contrast and gamma of the photo, click on the 'BCG' button on the 'Edit Photo' window.
- ❖ Move the sliders for the three parameters forward and backward to achieve the desired effect.
- ❖ Alternatively, you could enter the values for the parameters in the value boxes above the respective sliders.

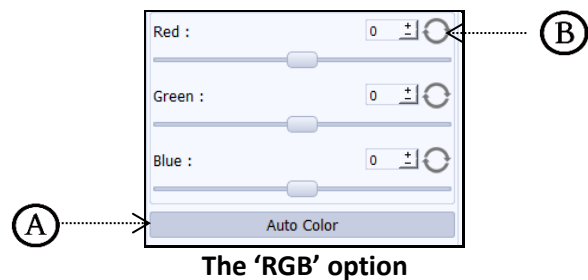


- ❖ Clicking on the 'Auto Contrast' button (A) at the top will adjust the contrasts automatically
- ❖ The changes can be reset by clicking on 'Reset' (B)

RGB (Red, Green and Blue) Color Correction

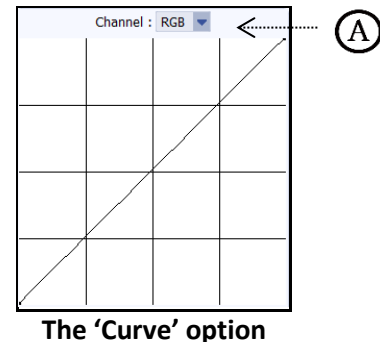
- ❖ To adjust the color tones of the photos, you could use the 'RGB' color correction option.
- ❖ Modify the color tone by altering the degree of 'Red', 'Green' and 'Blue' on the color sliders.
- ❖ Alternatively, you could enter the values manually in the value boxes above the respective sliders.

- ❖ Clicking on the 'Auto Color' button (A) at the top will adjust the color automatically.
- ❖ The changes can be reset by clicking on 'Reset' (B).



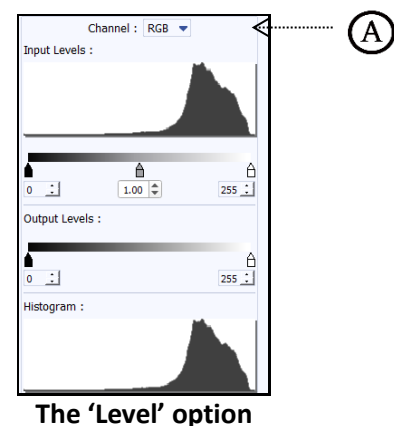
Curve

- ❖ Color intensities can be adjusted by clicking on 'Curve' button on the option bar of the 'Edit Photo' window.
- ❖ Select the color to be adjusted (RGB i.e. red, green or blue) from the drop list under the 'Channel' button (A).
- ❖ Adjust the intensity by clicking on the curve and moving it as per your requirement.



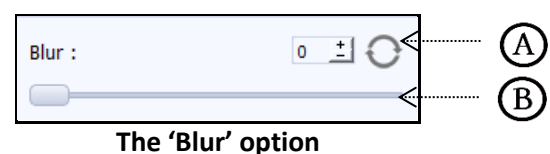
Level

- ❖ To adjust the input and output levels of the photo, click on 'Level' button on the option bar of the 'Edit Photo' window.
- ❖ Select the color for which the input and output levels need to be modified (RGB i.e. red, green or blue) from the drop list under the 'Channel' button (A).
- ❖ Modify the 'Input' and 'Output' level values in the value boxes as required.



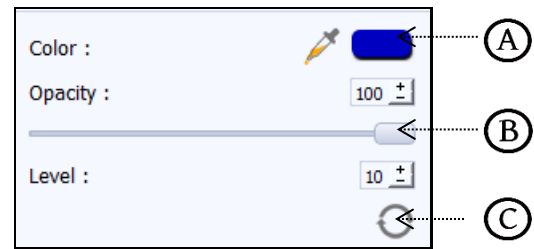
Blur

- ❖ To give the photo a blurred effect; click on 'Blur' button on the option bar of the 'Edit Photo' window.
- ❖ Adjust the blur level from slider (B) forward and backward to achieve the desired degree of blurring.
- ❖ The changes can be reset by clicking on 'Reset' (A).



Colorize

- ❖ To give a color-film effect to the photo, click on 'Colorize' option on the option bar under 'Basic Filters'.
- ❖ Select the color from 'Color Picker' or 'Color Palette' (A).
- ❖ Adjust the opacity from slider (B) and level by inserting the value in the value box.
- ❖ The changes can be reset by clicking on 'Reset' (C).



The 'Colorize' option

Feather

- ❖ Click on 'Feather' option to give feather effect to the photo.
- ❖ Adjust the feather effect by moving the slider (B) forward and backward or by inserting the value in the value box.
- ❖ It will help you to soften the hard edges of photograph.
- ❖ The changes can be reset by clicking on 'Reset' (A).



The 'Feather' option



'Feather' effect applied to the photo

Opacity

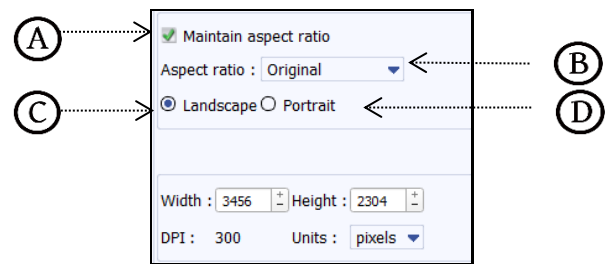
- ❖ Click on 'Opacity' option to give opacity effect to the photo.
- ❖ Adjust the opacity by moving the slider (B) forward and backward or by inserting the value in the value box.
- ❖ The changes can be reset by clicking on 'Reset' (A).



The 'Opacity' option

Crop

- ❖ To crop the photo to the desired dimensions and orientation, click on 'Crop' button on the 'Edit Photo' window.
- ❖ Change the aspect ratio by clicking on the 'Aspect Ratio' box (B) and select the required value.



The 'Crop' option

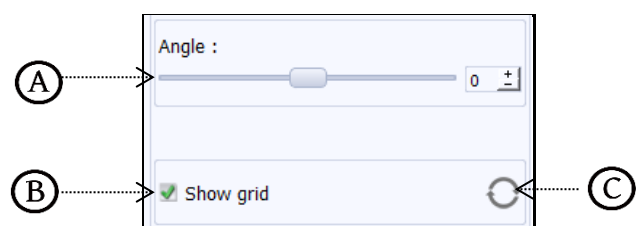
- ❖ Select the orientation you desire by selecting either 'Landscape' (C) or 'Portrait' (D).
- ❖ You can enter the values for the width and height after selecting the unit you want to work with.
- ❖ Uncheck the 'Maintain Aspect Ratio' checkbox option (A) if you would like to proceed with free hand cropping of the photo.



Cropping: (a) Portrait; (b) Landscape

Rotate

- ❖ Select the 'Rotate' option on the option bar and then rotate the photo to the desired angle using the slider (A).
- ❖ The changes can be reset by clicking on 'Reset' (C).
- ❖ Uncheck the 'Show Grid' box to remove the grid lines.
- ❖ You also have the option of using grid lines on the photo to help align it better while rotating. You could activate the grid lines by checking the 'Show Grid' checkbox (B).



The 'Rotate' option

Other Icons on Edit Photo window

Apart from the options that are available under Basic filters, there are few other 'aids' in the Gift Xpress that help you as you proceed with designing the Gift. These are discussed below.

Correction Tool in 'Edit Photo' window

The correction tool **(D)** appears with all options and can be used to 'correct' any error that might happen while using the filters or add to the effects already created. The brush size and feather tool can be altered by using the respective slider or by entering the value of your choice in the value box.

! Remember to keep the Ctrl key pressed to activate the correction mode and to keep the Shift key pressed to undo the change.

Original and Before and After Images

Original Image: In the course of working on the photos, you might decide to retain an original image or make a fresh set of changes. In such cases, you could load the original image once again by clicking on 'Load Original'. Once the 'Load Original' icon **(A)** is clicked, the software asks for confirmation by displaying a dialog box. This dialog box warns that all changes made on the photo so far will be lost. You could click on 'Yes' to proceed. Clicking on 'No' will take you back to the photo with changes.

Before and After Images: After making a change, you could view how the photo looked just before the change was made by clicking on 'Before' and how the photo looks after the change by clicking on 'After'. This aids in better decision-making.

Saving the Changes

There are two 'Save' icons on the lower right-hand corner of the 'Edit Photo' window.

'Save' **(F)**: Clicking on this icon causes the old file to be rewritten and the new copy now exists for your reference.

'Save as' **(E)**: Clicking on this icon will allow you to save a copy of your work. A dialog box allowing you to name the copy appears and clicking on 'Ok' after entering the name creates a new file of your work.

9.0. Job's Done – Saving & Exporting

Gift Xpress allows you to save the file for future use and export it as required. These features add to the versatility of the software and simplify working on it to a great extent. This section deals with the saving and exporting files once the Gift is created.

9.1. Saving the Project

9.2. Exporting in JPG Format

9.3. Exporting in PNG Format

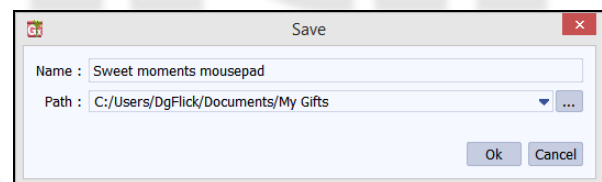
Digital World for Still & Motion Imaging

9.1. Saving the Project

- ❖ After the project is done, the next step is saving the project by clicking on 'Save' option.



- ❖ You get different options here. Save, JPG and PNG.
- ❖ Save the Gift project with 'Save' option.
- ❖ The default path for saving the project is displayed in the textbox as 'My Documents \My Gifts'. You could either save the project in this path or provide the path of your choice to save the project.
- ❖ Click on 'Ok' to save the project or on 'Cancel' to abort the process.

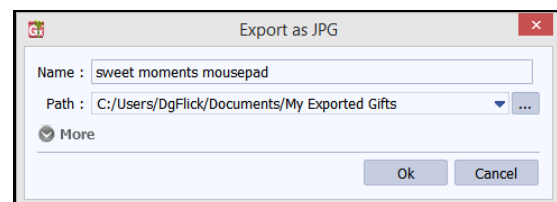


9.2. Exporting in JPG Format

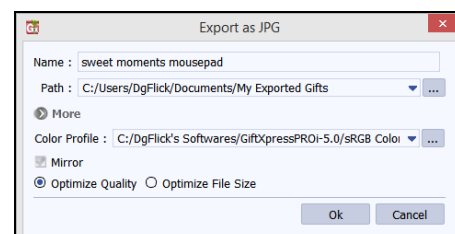
- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in JPG format, select the 'JPG' option.
- ❖ A window will appear. Assign a folder name for saving the JPG files.
- ❖ The default path for saving the JPG file is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.



- ❖ To access advance options for saving JPG, click on the 'More' option. Additional options will get visible.
- ❖ Set the color profile by clicking on 'Browse' button.
- ❖ You could optimize the quality or the file size by checking 'Optimize Quality' or 'Optimize File Size', as per your requirement.
- ❖ To export the output as a mirror image, check the 'Mirror' image.



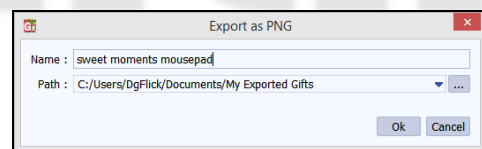
- ❖ Click on 'OK' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.

9.3. Exporting in PNG Format

- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in printable PNG format, select the 'PNG' option.
- ❖ A window will appear.
- ❖ Assign a folder name for saving the PNG files.
- ❖ The default path for saving the PNG file appears in the textbox. The path is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.
- ❖ Click on 'OK' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.



10.0. How to Create Multi Photo Gift? *

In this section, you will learn how to create Multi Photo Gifts in Gift Xpress.

10.1. Create Frame & Mask for Multi Photo Gift

10.1.1. Creating Frame

10.1.2. Creating Mask

10.1.3. Save the Masks and Frames in the Application Folder

10.2. Create, Edit & Delete Category for Multi Photo Gift

10.2.1. Creating a Category

10.2.2. Editing a Category

10.2.3. Deleting a Category

10.3. Create, Edit & Delete Size for Multi Photo Gift

10.3.1. Creating a Size

10.3.2. Editing a Size

10.3.3. Deleting a Size

10.4. Creating your Gift in Multi Photo Gift

10.5. Save & Build Template

10.5.1. Save Template

10.5.2. Build Template

10.6. Get More & Import Template

10.6.1. Get More Template

10.6.2. Import Template

10.7. Saving & Exporting Multi Photo Gift

10.7.1. Saving the Project

10.7.2. Exporting in JPG Format

10.7.3. Exporting in PNG Format

Note: Features marked with * marks are only for PRO version users.



10.1. Create Frame & Mask for Multi Photo Gift

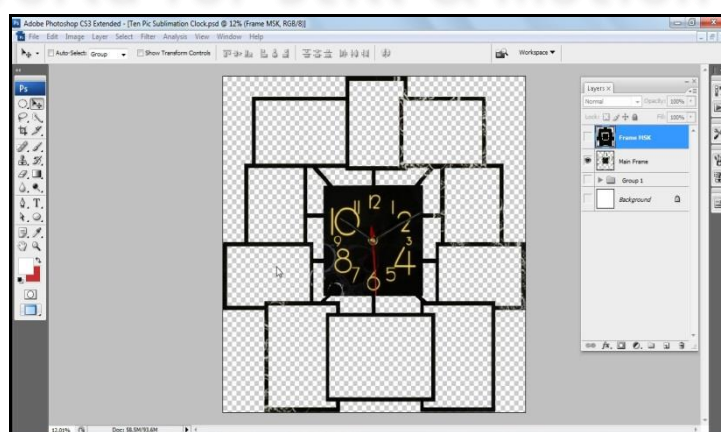
- ❖ To create a gift with particular design, we need to create frame for that gift.



Frame for Gift

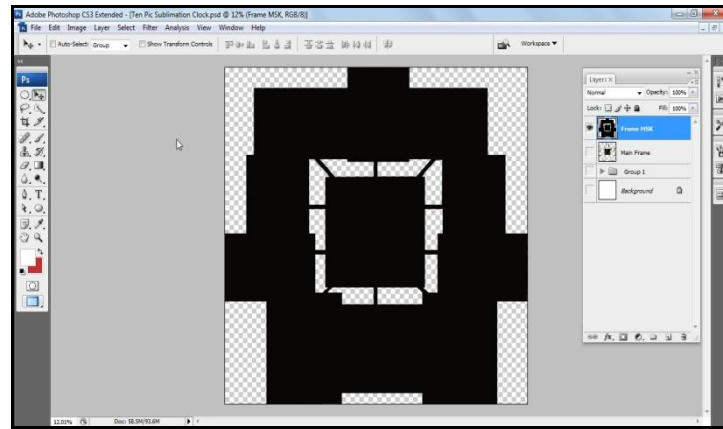
10.1.1. Creating Frame

- ❖ Measure the width and height of the actual frame with ruler.
- ❖ According to the gift size, select the canvas area in the Photoshop.
- ❖ Create outer border of the frame.



Creating Frame

- ❖ Save the created frame in PNG format.
- ❖ Define the transparency of the frame to fit the photos in the desired mask.



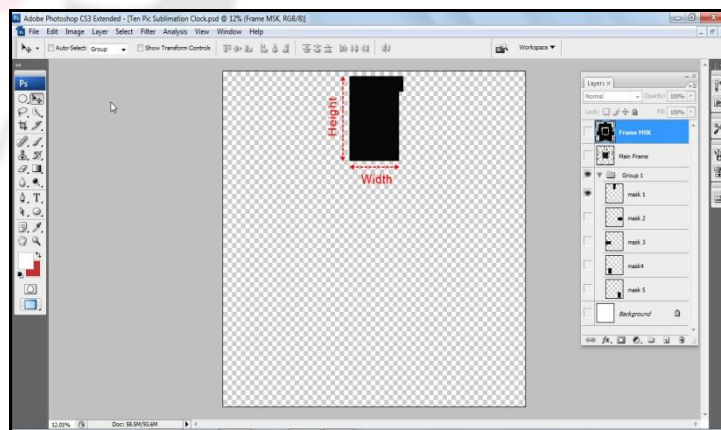
Creating Frame

- ❖ Save the frame in msk format.

*Note: The file name of the frame in *.png and *.msk format should be similar Size and Name.*

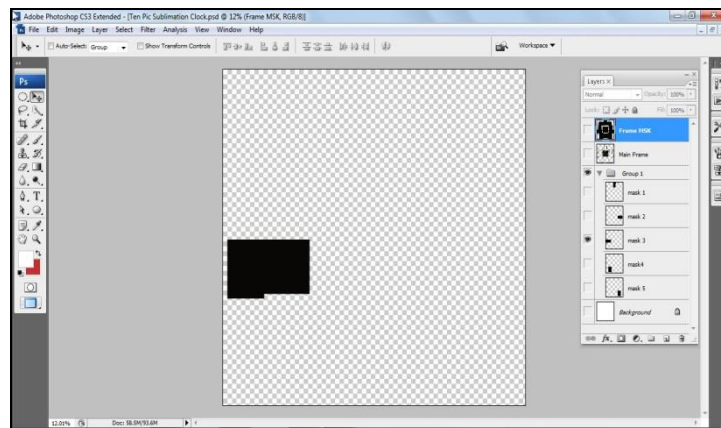
10.1.2. Creating Mask

- ❖ Measure the width and height of the photo frame for individual masks.
- ❖ Create mask only for odd shapes.



Creating Mask

- ❖ Create the mask according to the photos.
- ❖ Save the mask in PNG format.



Creating Mask



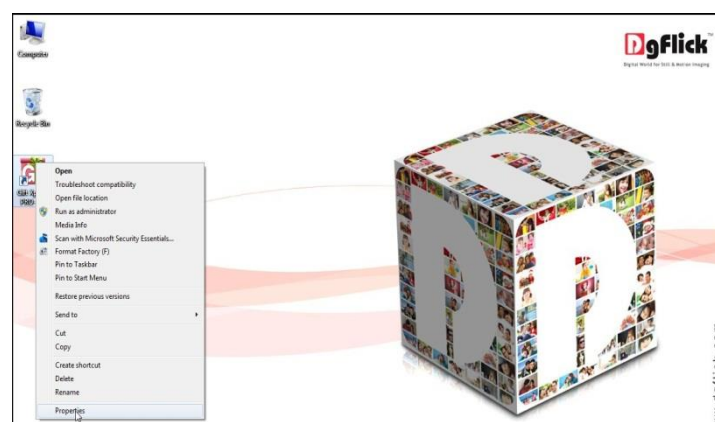
10.1.3. Save the Masks & Frames in the Application Folder

- ❖ Right click on the software folder.



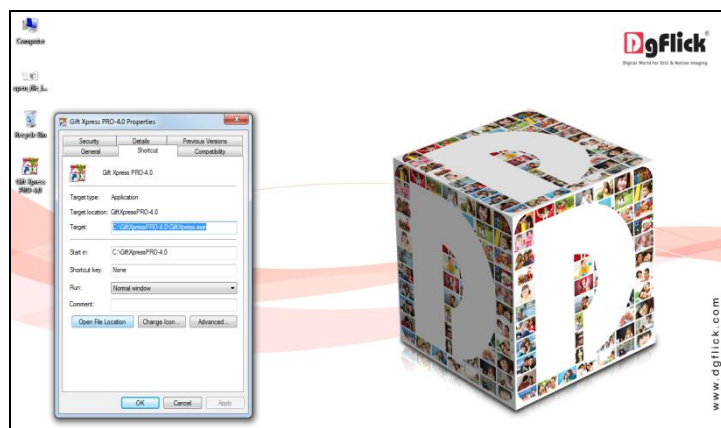
Saving Created Frame and Mask

- ❖ Click on properties.



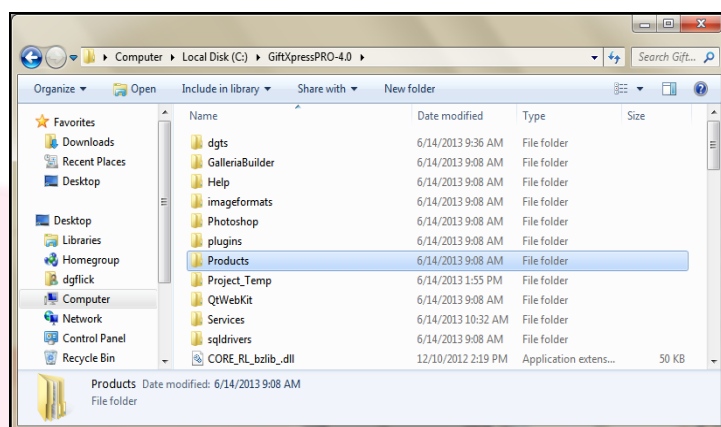
Saving Created Frame and Mask - Properties Option

- ❖ Click on Open File Location.



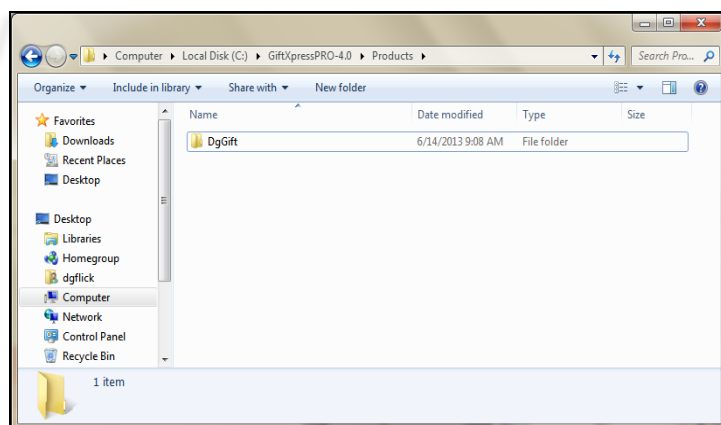
Saving Created Frame and Mask - Open File Location Option

- ❖ Click on Products.



Saving Created Frame and Mask - File Location Product Folder

- ❖ Click on DgGift.



Saving Created Frame and Mask - DgGift Folder

- ❖ Click on Theme folder and paste the created frame in .png and .msk files in frame folder.
- ❖ Click on Theme folder and paste the created mask in .png and .msk files in mask folder.

10.2. Create, Edit & Delete Category for Multi Photo Gift

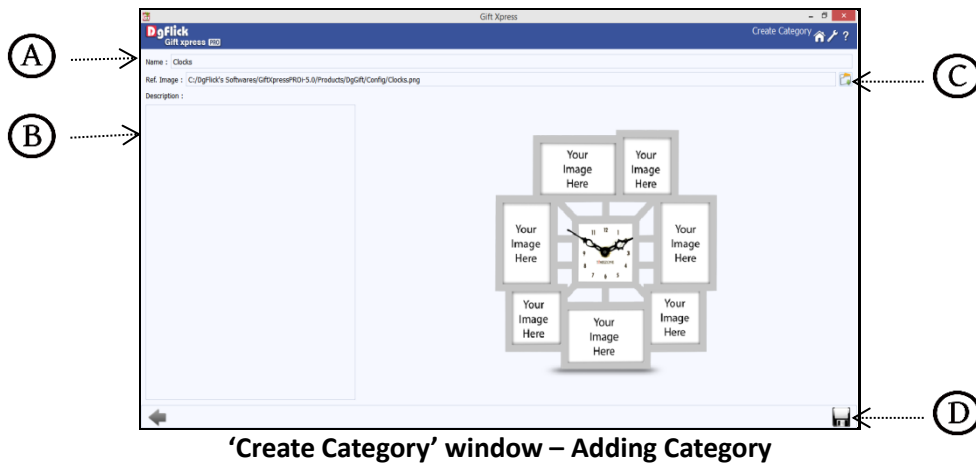
Gift Xpress has a wide variety of predefined categories for Gifts (refer section Predefined Categories and Sizes). However, you can create category and size according to design, edit it and delete as per your requirement. This section will let you know about creating, editing and deleting the categories in detail.

10.2.1. Creating a Category

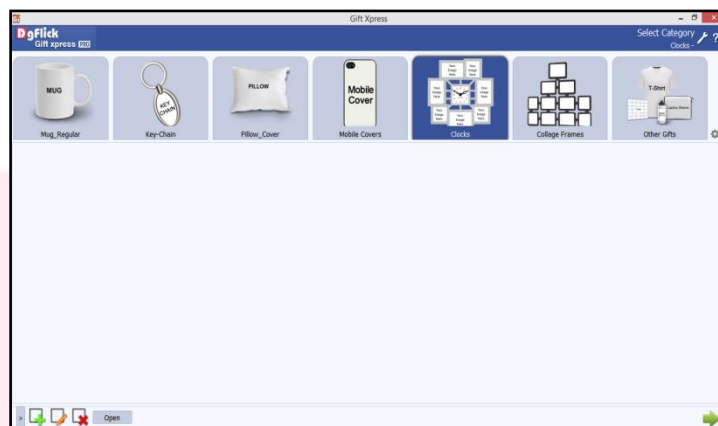
- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Add' option to add a new category in the 'Select Category' window.
- ❖ On the next 'Create Category' window, Fill in the fields corresponding to the,
 - 'Name': (A) The name you want for the new Category.
 - 'Ref. Image': The image you want for the Category, clicking on the 'Browse' icon (C) to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': (B) Give a description of the category you are creating.



- ❖ Click on 'Save' icon **D**, on the lower right-hand corner to save the category you created.



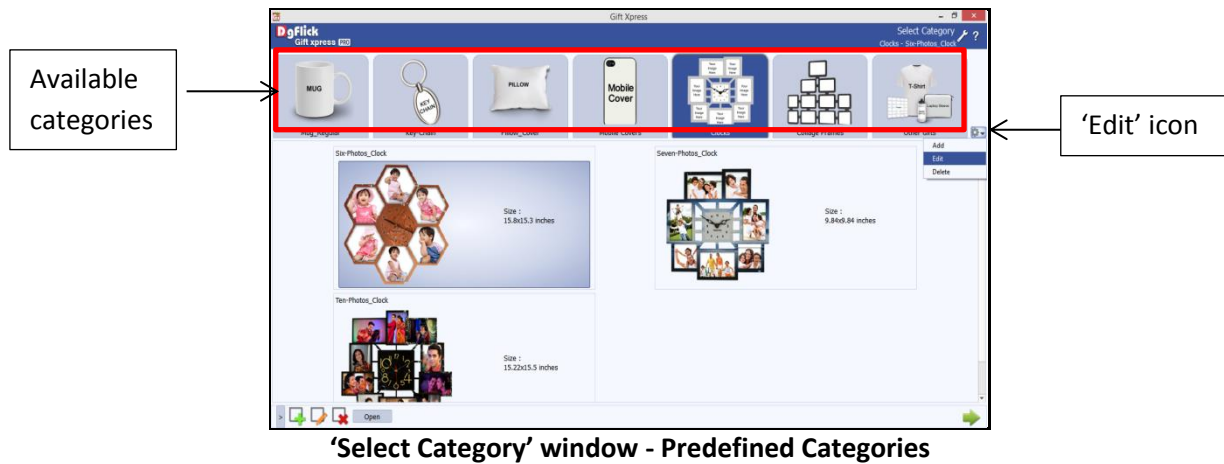
- ❖ The new category is created and can be viewed along with the predefined categories.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

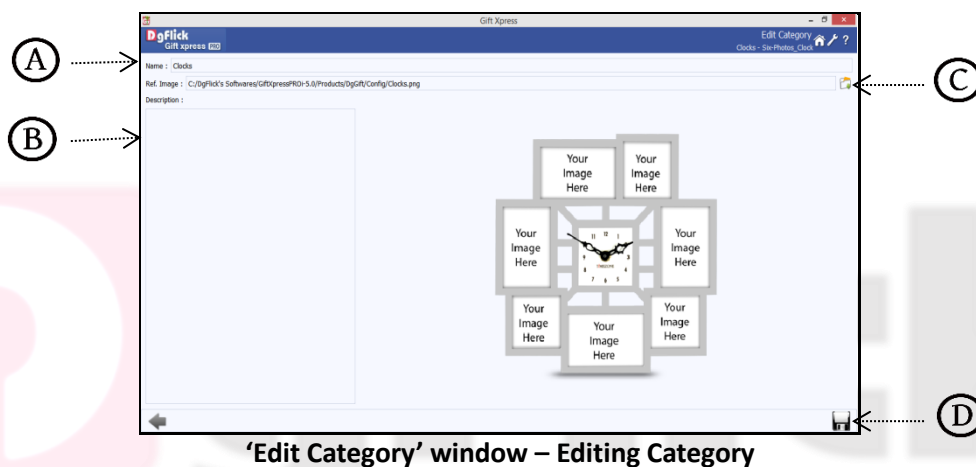


10.2.2. Editing a Category

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.
- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to edit. Click on the 'Edit' icon. You will see Add, Edit and Delete options.



- ❖ Select the 'Edit' option to edit selected category in the 'Select Category' window.



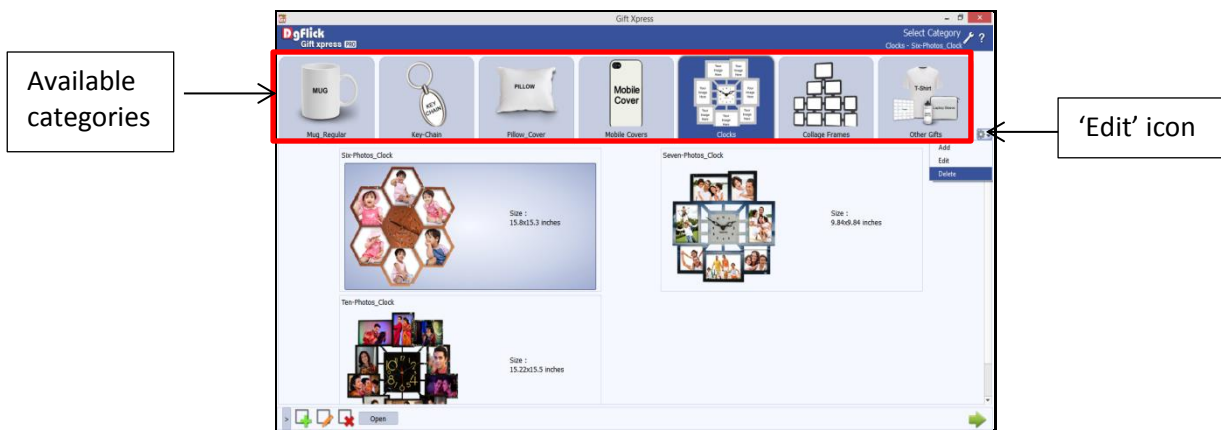
- ❖ On the next 'Edit Category' window, You can add the edits to the,
 - 'Name': (A) Edit the name as per your choice.
 - 'Ref. Image': Change the image you want for the Category, clicking on the 'Browse' icon (C) to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': (B) Change the description of the category as per your choice.
- ❖ Click on 'Save' icon (D), on the lower right-hand corner to save the changes you made.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.



10.2.3. Deleting a Category

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



'Select Category' window - Predefined Categories

- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to delete permanently. Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Delete' option to delete selected category in the 'Select Category' window.
- ❖ A dialog box asking if you are sure, you want to delete category appears on the screen.
- ❖ Clicking on 'Yes' deletes the category permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

Digital World for Still & Motion Imaging



10.3. Create, Edit & Delete Size for Multi Photo Gift


Apart from the categories, you can also create, edit and delete sizes in Gift Xpress. You get a freedom of Designing Gift in your own size. You can define your own custom Gift parameters. This section will let you know about creating, editing and deleting the predefined sizes in detail.

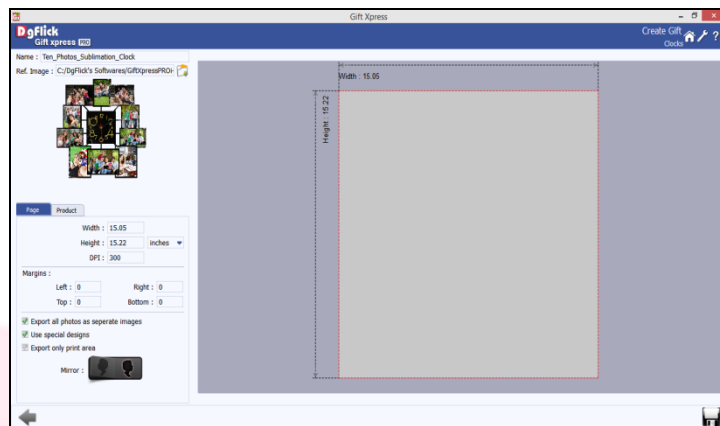
10.3.1. Creating a Size

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the category in which you want to add new size. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Add' icon to add a new size in the selected category.
- ❖ On the next window: 'Create Gift' window, Fill in the fields corresponding to the,
 - 'Name': add new name for the new Gift size.



- 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Define the Gift parameters under 'Page' tab.
Units
Width, height and DPI
Margins (Left/Right/Top/Bottom)
- Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.



The 'Create Gift' window

- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the  option.
- Define product details from 'Product' tab.
- Check the 'Use Product Image' checkbox to insert the overlay image of the product.
- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Check the 'Export Product Image' checkbox to export the overlay image of the product.



- ❖ Click on 'Save' icon on the lower right-hand corner to save the size you created.
- ❖ The new Gift size is created and can be viewed along with the other Gift sizes.

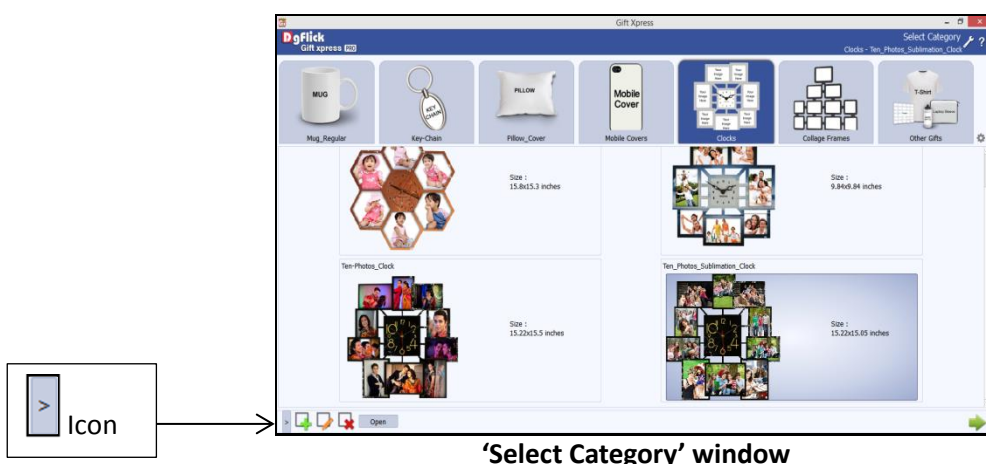


New size is created

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.


10.3.2. Editing a Size

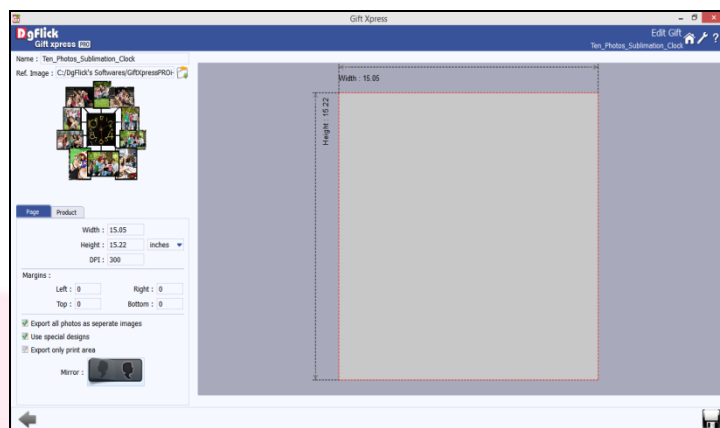
- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.
- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the size, which you want to edit. Click on the  icon. Add, Edit and Delete icons will get visible.



'Select Category' window

- ❖ Select the 'Edit' icon to edit selected size in the selected category.
- ❖ On the next window: 'Edit Gift' window, Edit in the fields corresponding to the,
 - 'Name': edit the name as per your choice.



- 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Edit the Gift parameters under 'Page' tab.
Units
Width, height and DPI
Margins (Left/Right/Top/Bottom)
- Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.



The 'Edit Gift' window

- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the  option.
- Define product details from 'Product' tab.
- Check the 'Use Product Image' checkbox to insert the overlay image of the product.
- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Check the 'Export Product Image' checkbox to export the overlay image of the product.



- ❖ Click on 'Save' icon on the lower right-hand corner to save the changes you made.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

10.3.3. Deleting a Size

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the size, which you want to delete permanently. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Delete' icon to delete selected size in the selected category.
- ❖ A dialog box asking if you are sure, you want to delete size appears on the screen.
- ❖ Clicking on 'Yes' deletes the size permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

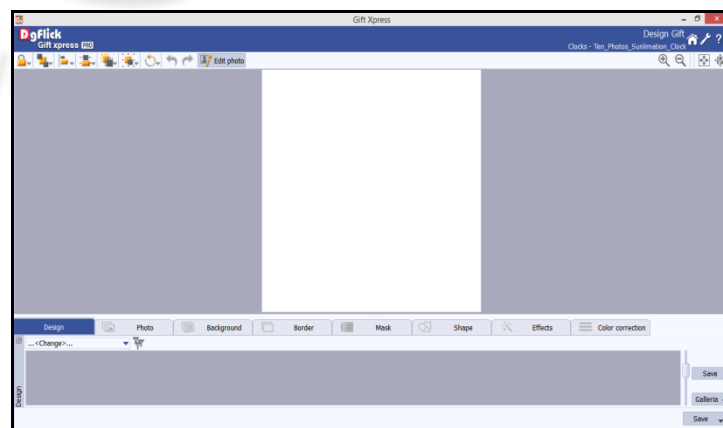
10.4. Creating your Gift in Multi Photo Gift

Let us see how this gift can be actually designed in Gift Xpress.



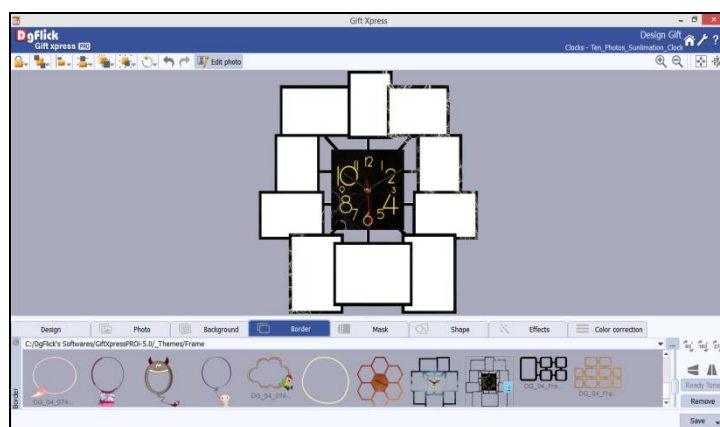
'Select Category' window

- ❖ Select the category and size you have created for Multi Photo Gift and start designing with 'Next' button.
- ❖ You will be redirected to the 'Design Gift' window.



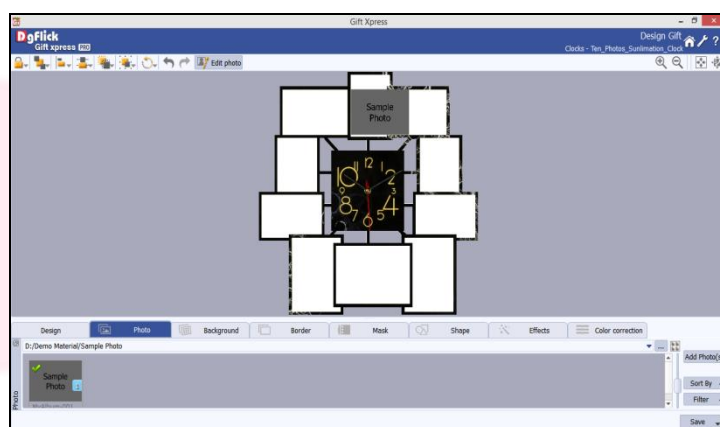
'Design Gift' window

- ❖ At the bottom side of the window, you will get various tabs that will help you to build the design.
- ❖ Let us start with the border. To define the outline of the design, apply border to the canvas. Go to the 'Border' tab.
- ❖ To apply border, double click on the border or drag and drop the border needed from the 'Border' tab.





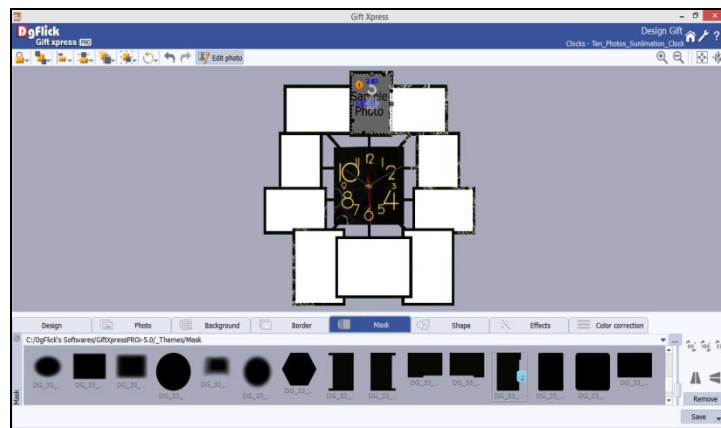
'Design Gift' window – Border applied

- ❖ Let us insert a dummy photo in the design that will take place of the actual photo. Go to the 'Photo' tab and open the folder from where you want to insert the dummy photo.
- ❖ Double click on the photo to be inserted. The photo will appear on the page.



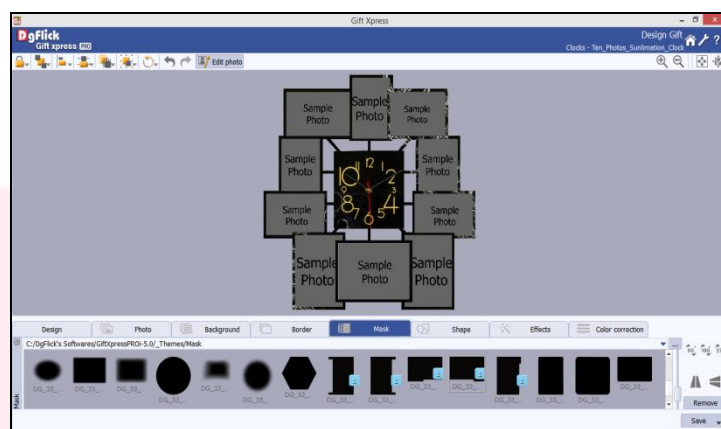
Dummy photo added

- ❖ Let us apply a mask on the photo to fit that photo in the area we want.
- ❖ To apply the mask double click on the mask needed from the Left panel or drag and drop the mask.
- ❖ To fit the photo in the photo area, scroll the mouse wheel to zoom in and zoom out on the photo.
- ❖ For On-board Panning– Move the cursor on , the mouse pointer changes to  now click and drag.
- ❖ Resize the Dummy Photo to fit in Photo Area.



Mask applied on dummy photo and resized as per design

- ❖ Similarly insert other photos and masks.



Other dummy photos and masks applied

- ❖ Now Your Template with dummy photo is ready to save.
- ❖ Template saving will help to design multiple articles in future without applying all the masks and save the resizing time.

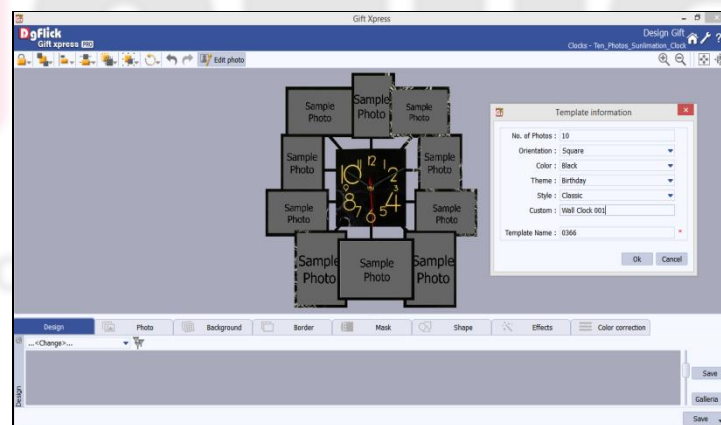
10.5. Save & Build Templates

Gift Xpress allow you to save a template and use it several times in future for instant gift designing.



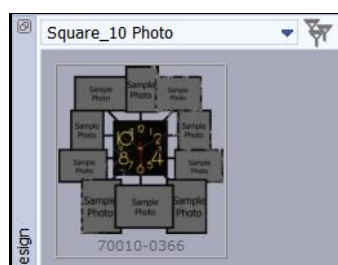
10.5.1. Save Template

- ❖ Create the design and click on 'Save' option in the 'Design' tab to save the design.
- ❖ In the textbox that appears, enter the design information pertaining to the parameters (except the parameter according to which the design has been filtered).
- ❖ These include No. of Photos, Orientation, Color, Theme, Style and Custom. Depending on the number of photos used in the design, here the number of photos is detected automatically. You can also enter a name for your design in the 'Template Name' box.



Design information while saving your design

- ❖ Click on 'OK' to proceed and on 'Cancel' to quit the process.
- ❖ Template is saved as per the given information.

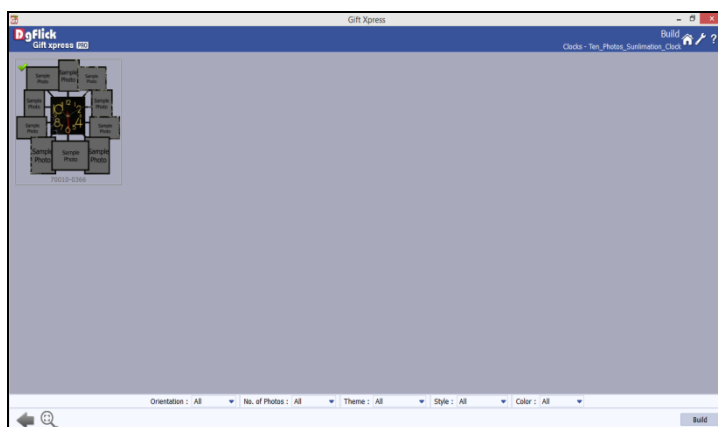


Template saved



10.5.2. Build Template

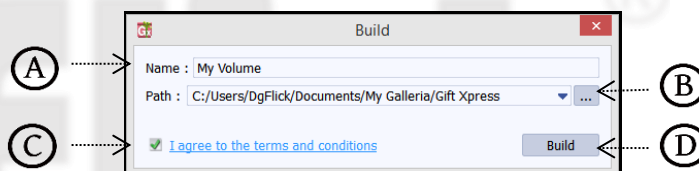
- ❖ To proceed with the building of your designs, click on 'Build' in 'Galleria' menu.



Building your design – 1

- ❖ On the 'Build' window, select the designs and then click on 'Build' option.

- ❖ In the text box that appears in next window, specify the name of the folder ^(A) in which you wish to save it and the path ^(B) where you want to place it.



Building your design - 2

- ❖ If the path is not specified, the built volume is saved in the following path by default: My Documents\My Galleria\ Gift Xpress.
- ❖ Check the box ^(C) besides the 'I agree to the terms and conditions' and proceed by clicking on 'Build' ^(D).

! If you do not agree to the terms and conditions, close the textbox and quit the building process.

- ❖ A dialog box will appear which will inform you about successful buildup of designs. Click on the 'OK' button to continue with saving, else click on 'Open' to access the created design.

! At any point during the process, you could click on the 'Back' button to go back to the previous window.

Note: Some features are available only for the Gift Xpress PRO version.

10.6. Get more & Import Templates

You can maintain the template galleria in very fine way.




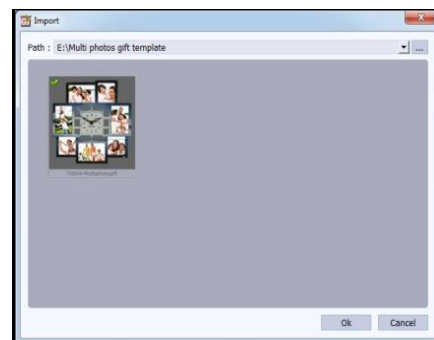
10.6.1. Get More Template

- ❖ DgFlick adds new design collection on the website on regular basis. You can add these designs to your software.
- ❖ On 'Design Gift' window, Click on 'Galleria'. Click on 'Get More' Button to access more designs from the DgFlick website.
- ❖ You are now routed to www.dgflick.com from where you can download the designs of your choice and proceed to creating the Gift.




10.6.2. Import Template

- ❖ Gift Xpress software provides you the facility to use your own created or downloaded designs in design creation.
- ❖ For that, you need to import your designs into the software.
- ❖ On 'Design Gift' window, Click on 'Galleria'. Click on 'Import' Button to Import designs.
- ❖ Access the folder containing your designs by clicking on the 'Browse' button  and selecting the location.
- ❖ The 15 paths accessed immediately before this instance are saved in the path list box and can be accessed by clicking on the path.
- ❖ Now select the designs from the location and click 'OK' to import them to the 'Design' tab. Now you can apply the same in the Gift.



The 'Import' window

10.7. Saving & Exporting Multi Photo Gift

- ❖ You can create new Gift in new template. Go to the 'Design' Tab and insert newly created template.
- ❖ Go to the 'Photo' tab and give the path of the photo folder.
- ❖ Select the photo to be inserted on the page & double click on the photo.
- ❖ To get the additional controls for managing photos, click on the 'More' icon . (For details, refer section Manage the Photos)



- ❖ You have the option of selecting the photos from the various available options ^①.

Hard disk	CD/DVD	USB
-----------	--------	-----
- ❖ You can make changes to the photos using the options listed at the bottom of the page. (for details refer Section Manage the photos)
- ❖ Click on 'OK' button ^② to go back to the 'Design Gift' window.
- ❖ To use a photo, either double click on it or drag and drop it on the canvas.



Photos added to template

- ❖ Save your project and export it in JPEG or PNG.

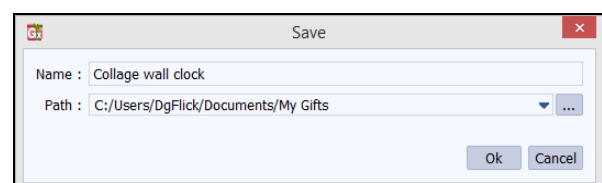
10.7.1. Saving the Project

- ❖ After the project is done, the next step is saving the project by clicking on 'Save' option.



Saving Gift

- ❖ You get different options here. Save, JPG and PNG.
- ❖ Save the Gift project with 'Save' option.
- ❖ The default path for saving the project is displayed in the textbox as 'My Documents \My Gifts'. You could either save the project in this path or provide the path of your choice to save the project.



- ❖ Click on 'OK' to save the project or on 'Cancel' to abort the process.

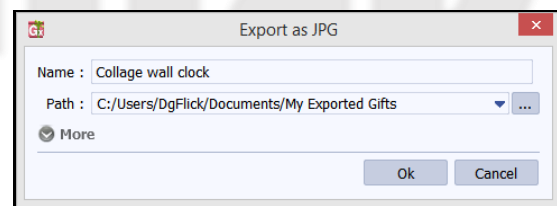
10.7.2. Exporting in JPG Format

- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



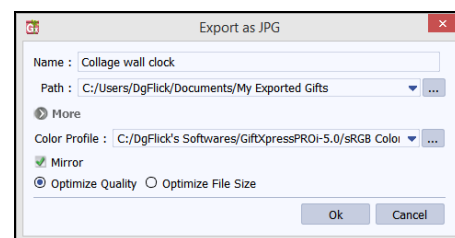
- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in JPG format, select the 'JPG' option.

- ❖ A window will appear. Assign a folder name for saving the JPG files.
- ❖ The default path for saving the JPG file is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.



- ❖ To access advance options for saving JPG, click on the 'More' option. Additional options will get visible.
- ❖ Set the color profile by clicking on 'Browse' button.

- ❖ To export the output as a mirror image, check the 'Mirror' image.
- ❖ You could optimize the quality or the file size by checking 'Optimize Quality' or 'Optimize File Size', as per your requirement.



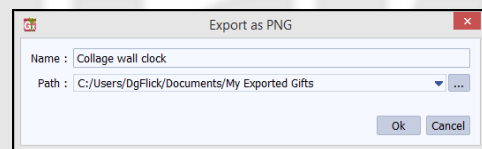
- ❖ Click on 'Ok' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.
- ❖ The Gift saves its images separately according to the frame design.

10.7.3. Exporting in PNG Format

- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in printable PNG format, select the 'PNG' option.
- ❖ A window will appear.
- ❖ Assign a folder name for saving the PNG files.



- ❖ The default path for saving the PNG file appears in the textbox. The path is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.
- ❖ Click on 'Ok' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.
- ❖ Here you can view the multi photo gift with photos in PNG format

11.0. How to Create Special Design Gift? *

Gift Xpress software provides you the option of creating special design Gifts. In this section, we will learn how to create Special Design Gift with the Help of Gift Xpress.

11.1. Create Frame & Mask for Special Design Gift

11.1.1. Creating Frame

11.1.2. Creating Mask

11.1.3. Save the Masks & Frames in the Application Folder

11.2. Create, Edit & Delete Category for Special Design Gift

11.2.1. Creating a Category

11.2.2. Editing a Category

11.2.3. Deleting a Category

11.3. Create, Edit & Delete Size for Special Design Gift

11.3.1. Creating a Size

11.3.2. Editing a Size

11.3.3. Deleting a Size

11.4. Creating your Gift in Special Design Gift

11.5. Saving & Exporting Special Design Gift

11.5.1. Saving the Project

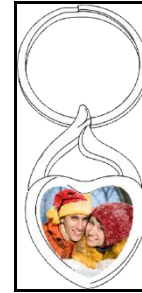
11.5.2. Exporting in JPG Format

11.5.3. Exporting in PNG Format

Note: Features marked with * marks are only for PRO version users.

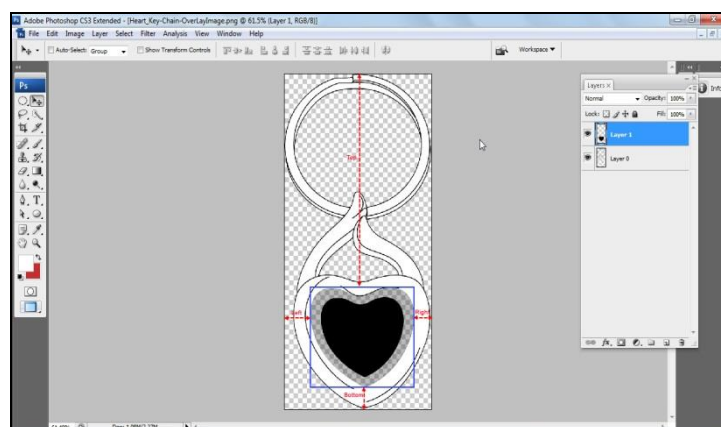
11.1. Create Frame & Mask for Special Design Gift

- ❖ You can create a Special Design Gift like shown in the image beside.



11.1.1. Creating Frame

- ❖ Measure the width and height of the gift size.
- ❖ According to the gift size, select the canvas area in the Photoshop.
- ❖ Create outer border of the frame.
- ❖ Save the created frame in PNG format.
- ❖ Measure the top, bottom, left and right area of the frame for creating mask.
- ❖ Define these measurements in the Create new category window in Gift Xpress.



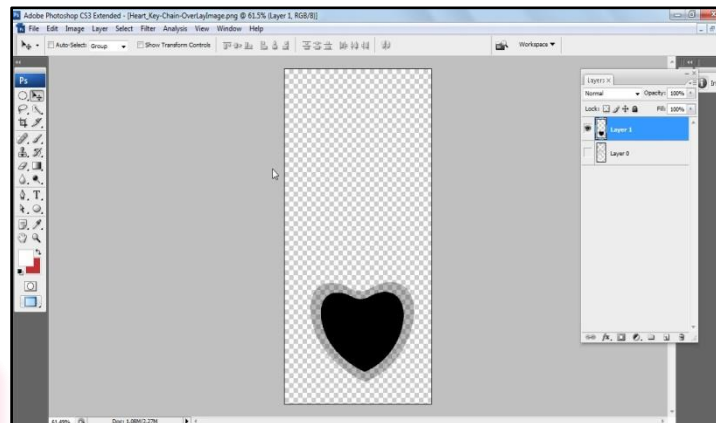
Create Frame

*Note: The file name of the frame in *.png and *.msk format should be similar Size and Name.*



11.1.2. Creating Mask

- ❖ Create mask only for odd shapes.
- ❖ Create the mask according to the photo placement area.
- ❖ Save the mask in PNG format.



Create Mask

- ❖ Define the transparency of the mask to fit the photos in the desired shape or mask.
- ❖ Save the mask in msk format.

Note: The file name of the Frame in png and msk format should be similar.

- ❖ Save the created frame in the application folder of Gift Xpress.



11.1.3. Save the Masks & Frames in the Application Folder

- ❖ Right click on the software folder.



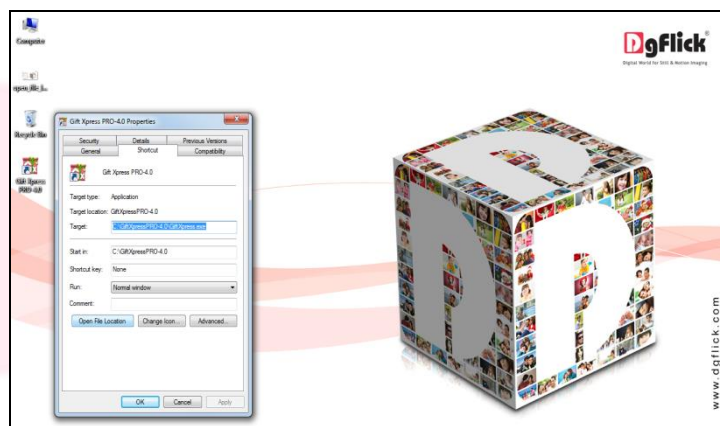
Saving Created Frame and Mask

- ❖ Click on properties.



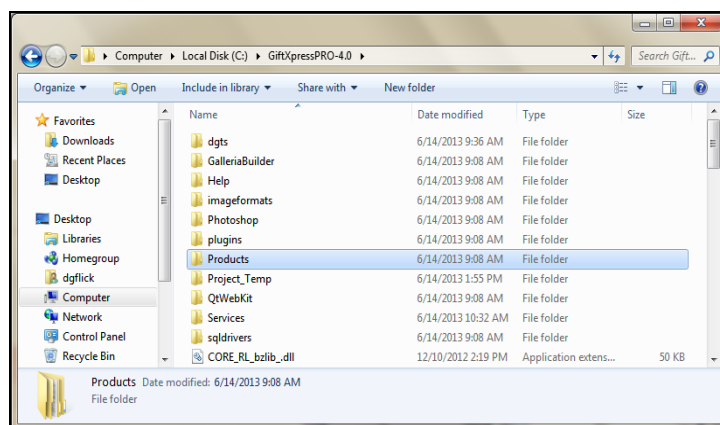
Saving Created Frame and Mask - Properties Option

- ❖ Click on Open File Location.



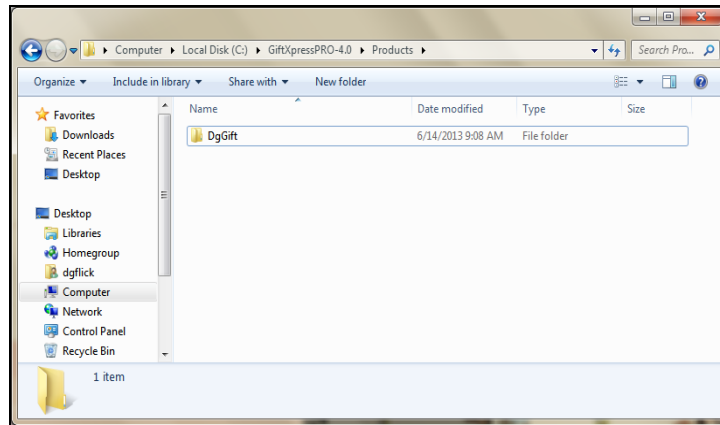
Saving Created Frame and Mask - Open File Location Option

- ❖ Click on Products.



Saving Created Frame and Mask - File Location Product Folder

- ❖ Click on DgGift.



Saving Created Frame and Mask - DgGift Folder

- ❖ Click on Theme folder and paste the created frame in .png and .msk files in frame folder.
- ❖ Click on Theme folder and paste the created mask in .png and .msk files in mask folder.



11.2. Create, Edit & Delete Category for Special Design Gift

Gift Xpress has a wide variety of predefined categories for Gifts (refer section Predefined Categories and Sizes). However, in case the Special Design Gift, you can create category and size according to design, edit it and delete as per your requirement. This section will let you know about creating, editing and deleting the categories in detail.

11.2.1. Creating a Category

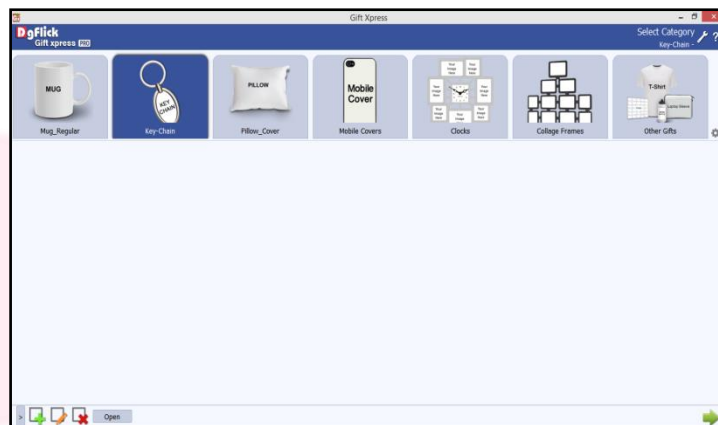
- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Add' option to add a new category in the 'Select Category' window.
- ❖ On the next 'Create Category' window, Fill in the fields corresponding to the,
 - 'Name': (A) The name you want for the new Category.
 - 'Ref. Image': The image you want for the Category, clicking on the 'Browse' icon (C) to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': (B) Give a description of the category you are creating.



- ❖ Click on 'Save' icon **D**, on the lower right-hand corner to save the category you created.

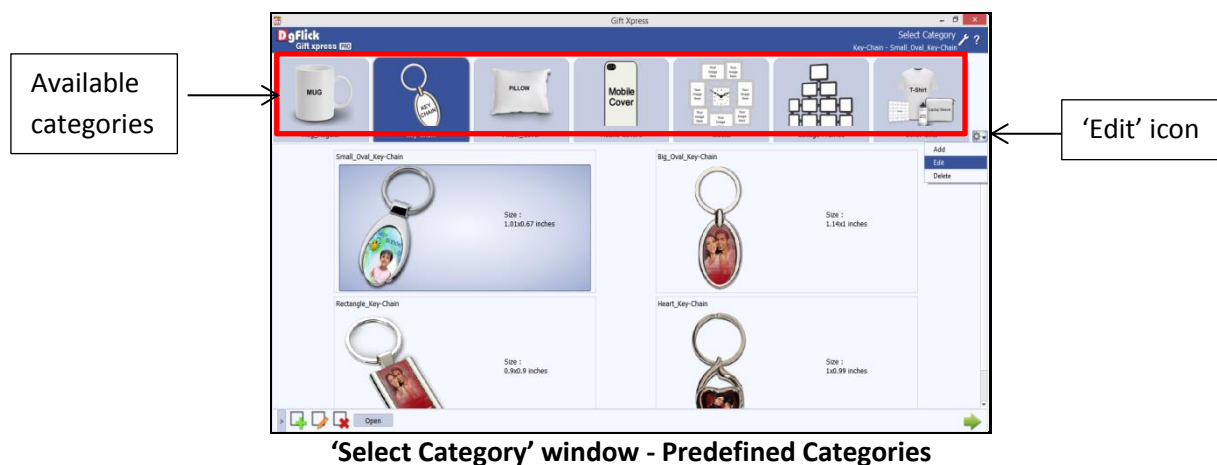


- ❖ The new category is created and can be viewed along with the predefined categories.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

11.2.2. Editing a Category

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.
- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to edit. Click on the 'Edit' icon. You will see Add, Edit and Delete options.



'Select Category' window - Predefined Categories

- ❖ Select the 'Edit' option to edit selected category in the 'Select Category' window.



'Edit Category' window – Editing Category

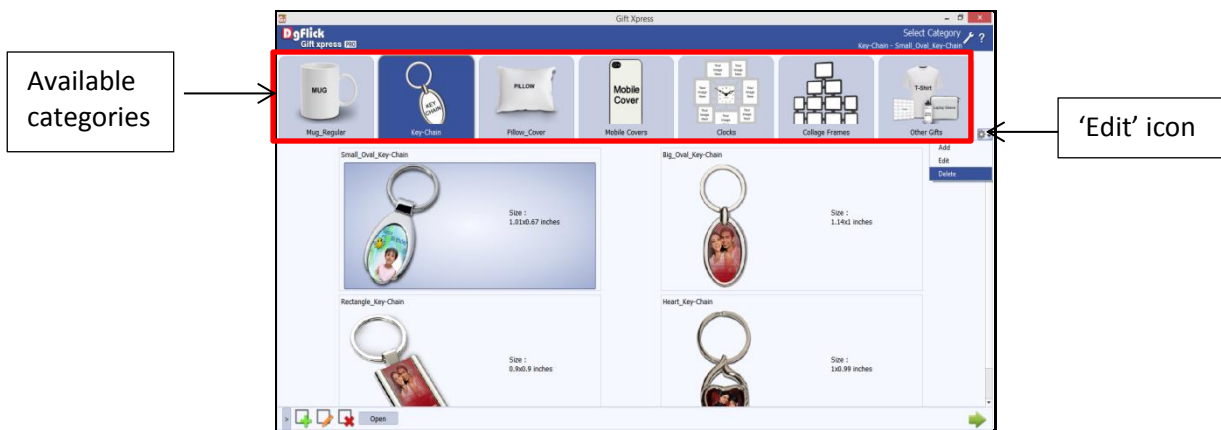
- ❖ On the next 'Edit Category' window, You can add the edits to the,
 - 'Name': (A) Edit the name as per your choice.
 - 'Ref. Image': Change the image you want for the Category, clicking on the 'Browse' icon (C) to the right of this field lets you choose the reference image from the path in which you saved it.
 - 'Description': (B) Change the description of the category as per your choice.
- ❖ Click on 'Save' icon (D), on the lower right-hand corner to save the changes you made.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.



11.2.3. Deleting a Category

- ❖ At the top of the screen, you see the available categories in the Gift Xpress.



'Select Category' window - Predefined Categories

- ❖ You get an 'Edit' icon at the end of the categories trail. If you do not see any 'Edit' icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The 'Edit' icon will get visible.
- ❖ Select the category you want to delete permanently. Click on the 'Edit' icon. You will see Add, Edit and Delete options.
- ❖ Select the 'Delete' option to delete selected category in the 'Select Category' window.
- ❖ A dialog box asking if you are sure, you want to delete category appears on the screen.
- ❖ Clicking on 'Yes' deletes the category permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.



11.3. Create, Edit & Delete Size for Special Design Gift


Apart from the categories, you can also create, edit and delete sizes in Gift Xpress. You get a freedom of designing Gift in your own size. You can define your own custom Gift parameters such as Cover, Page and size. This section will let you know about creating, editing and deleting the predefined sizes in detail.

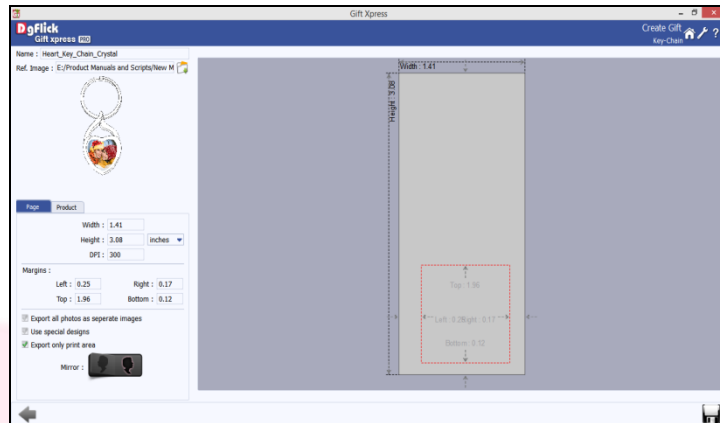
11.3.1. Creating a Size

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the category in which you want to add new size. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Add' icon to add a new size in the selected category.
- ❖ On the next window: 'Create Gift' window, Fill in the fields corresponding to the,
 - 'Name': add new name for the new Gift size.


- 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
- Define the Gift parameters under 'Page' tab.
Units
Width, height and DPI
Margins (Left/Right/Top/Bottom)
- Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.

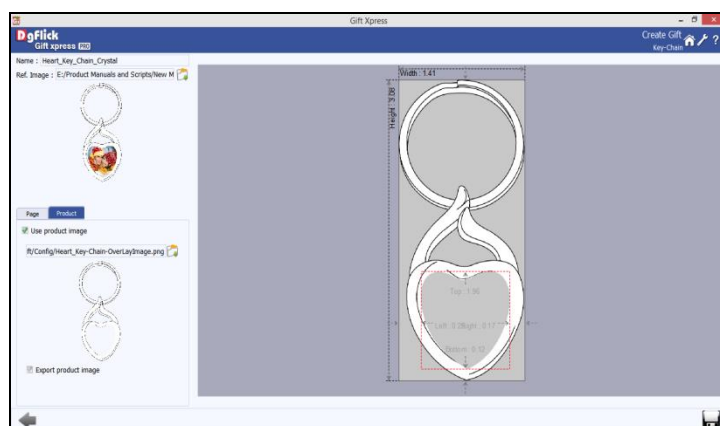


The 'Create Gift' window


- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the  option.
- Define product details from 'Product' tab.



'Create Gift' window – 'Product' tab

- Check the 'Use Product Image' checkbox to insert the overlay image of the product.
- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.


- Check the 'Export Product Image' checkbox to export the overlay image of the product.
- ❖ Click on 'Save' icon on the lower right-hand corner to save the size you created.
- ❖ The new Gift size is created and can be viewed along with the other Gift sizes.





New size is created

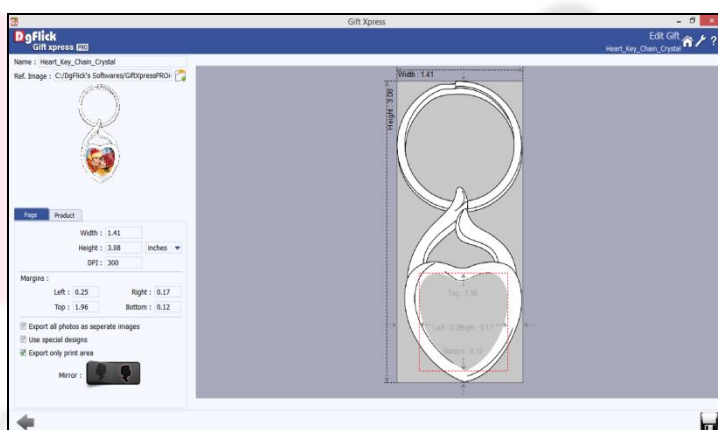
! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

11.3.2. Editing a Size

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.
- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.





- ❖ Select the size, which you want to edit. Click on the  icon. Add, Edit and Delete icons will get visible.
- ❖ Select the 'Edit' icon to edit selected size.
- ❖ On the next window: 'Edit Gift' window, Edit in the fields corresponding to the,
 - 'Name': edit the name as per your choice.
 - 'Ref. Image': the image you want for your gift. Clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.
 - Edit the Gift parameters under 'Page' tab.
Units
Width, height and DPI
Margins (Left/Right/Top/Bottom)
 - Checking the 'Export all photos as separate images' check box will allow you to export all the images separately.

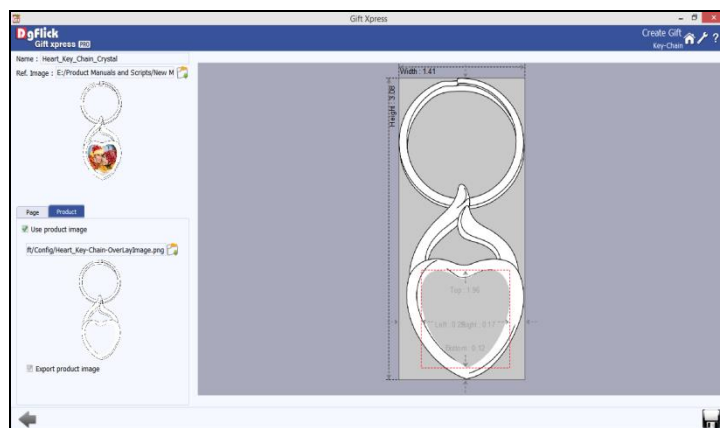


The 'Edit Gift' window

- Checking the 'Use Special Designs' check box will allow you to view the designs in design area.
- Check the 'Export only Print Area' to export only design area.



- Give mirror effect to the output from the  option.
- Define product details from 'Product' tab.
- Check the 'Use Product Image' checkbox to insert the overlay image of the product.
- Define the reference image, clicking on the icon  to the right of this field lets you choose the reference image from the path in which you saved it.



'Create Gift' window – 'Product' tab

- Check the 'Export Product Image' checkbox to export the overlay image of the product.
- ❖ Click on 'Save' icon on the lower right-hand corner to save the changes you made.



! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.

11.3.3. Deleting a Size

- ❖ Whenever you select any category, available sizes are displayed in the 'Select Category' window.



'Select Category' window

- ❖ You get an  icon given at the bottom left corner of the window. If you do not see any icon, go to the 'Preferences' and from the 'View' tab, check the 'Edit Product Configuration' checkbox and restart the software. The icon will get visible.
- ❖ Select the size, which you want to delete permanently. Click on the  icon. Add, Edit and Delete icons will get visible.

- ❖ Select the 'Delete' icon to delete selected size in the selected category.
- ❖ A dialog box asking if you are sure, you want to delete size appears on the screen.
- ❖ Clicking on 'Yes' deletes the size permanently; clicking on 'No' aborts the operation.

! At any point during the process, you could click on the 'Back' button to go back to the previous window. By clicking on this button, you are offered the chance to save/not save the changes or cancel the 'Back' command. You could also click on 'Home' to go back to the home page.




11.4. Creating your Gift in Special Design Gift

Let us see how this gift can be actually designed in Gift Xpress.



- ❖ Select the category and size you have created for Special Design Gift and start designing with 'Next' button.
- ❖ You will be redirected to the 'Design Gift' window.



- ❖ At the bottom side of the window, you will get various tabs that will help you to build the design.
- ❖ Go to the 'Photo' tab and give the path of the photo folder.
- ❖ Select the photo to be inserted on the page & double click on the photo.
- ❖ To get the additional controls for managing photos, click on the 'More' icon . (For details, refer section Manage the Photos)



The 'Change Path' window

- ❖ You have the option of selecting the photos from the various available options^①.

Hard disk

CD/DVD

USB

- ❖ You can make changes to the photos using the options listed at the bottom of the page. (for details refer Section Manage the photos)
- ❖ Click on 'OK' button^② to go back to the 'Design Gift' window.
- ❖ To use a photo, either double click on it or drag and drop it on the canvas.



Photos added to design

- ❖ Save your project and export it in JPEG or PNG.

11.5. Saving & Exporting Special Design Gift

- ❖ Save project for future editing and exporting.



11.5.1. Saving the Project

- ❖ After the project is done, the next step is saving the project by clicking on 'Save' option.



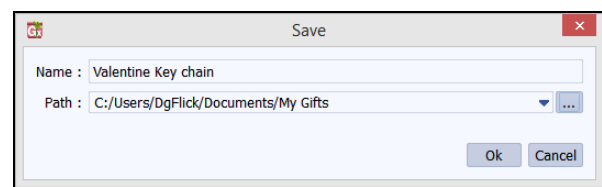
Saving Gift

'Save' option

- ❖ You get different options here. Save, JPG and PNG.

- ❖ Save the Gift project with 'Save' option.

- ❖ The default path for saving the project is displayed in the textbox as 'My Documents \My Gifts'. You could either save the project in this path or provide the path of your choice to save the project.



- ❖ Click on 'OK' to save the project or on 'Cancel' to abort the process.



11.5.2. Exporting in JPG Format

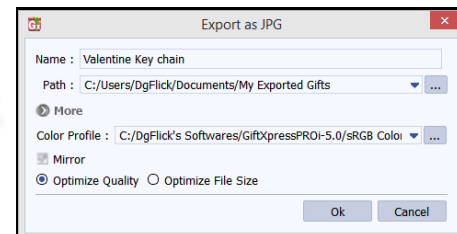
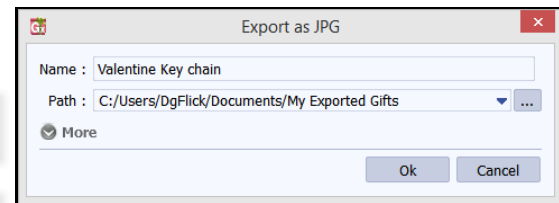
- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



Exporting Gift

'Save'
option

- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in JPG format, select the 'JPG' option.
- ❖ A window will appear. Assign a folder name for saving the JPG files.
- ❖ The default path for saving the JPG file is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.
- ❖ To access advance options for saving JPG, click on the 'More' option. Additional options will get visible.
- ❖ Set the color profile by clicking on 'Browse' button.
- ❖ You could optimize the quality or the file size by checking 'Optimize Quality' or 'Optimize File Size', as per your requirement.
- ❖ To export the output as a mirror image, check the 'Mirror' image.
- ❖ Click on 'OK' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.
- ❖ The Gift saves its images separately according to the frame design.
- ❖ The gift gets saved as Special Design Gift.JPEG



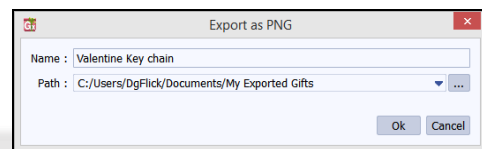
11.5.3. Exporting in PNG Format

- ❖ After the project is saved, the next step is exporting the project by clicking on 'Save' option.



Exporting Gift

- ❖ You get different options here. Save, JPG and PNG.
- ❖ To export the project in printable PNG format, select the 'PNG' option.
- ❖ A window will appear.
- ❖ Assign a folder name for saving the PNG files.



- ❖ The default path for saving the PNG file appears in the textbox. The path is 'My Documents\My Exported Gifts'. However, you could change the path and save it in any location of your choice.
- ❖ Click on 'Ok' to proceed with the exporting or on 'Cancel' to abort the process.
- ❖ Once the project has been exported, you get the confirmation in a dialog box.
- ❖ Here you can view the Special Design Gift with photos in PNG format
- ❖ The gift is saved as Special Design Gift.PNG.

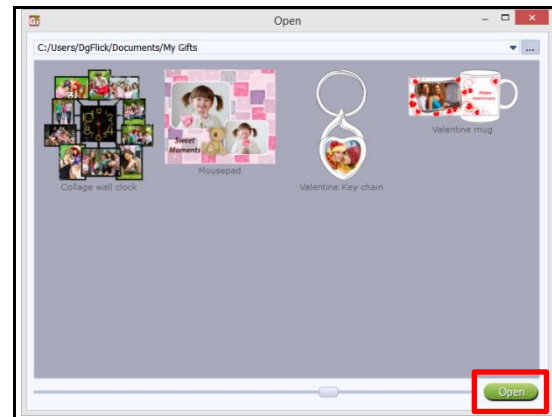
12.0. Open Saved Project

Gift Xpress gives you the great advantage of opening and editing the saved projects as many times as you want.



Digital World for Still & Motion Imaging

- ❖ To open a project that has been saved and exported, click on the Home icon of Gift Xpress.
- ❖ You will be redirected to Home page where you can see 'Open' option at left bottom side.
- ❖ Click on 'Open' option.
- ❖ The projects you have saved are now displayed on the screen.
- ❖ Through 'Browse' icon, you can give path of the folder where you have saved your project.
- ❖ Select the project you wish to work on and then click on 'Open'.



The saved projects on the path

DgFlick[®]
Digital World for Still & Motion Imaging

13.0. Troubleshoot

This section deals with questions most commonly encountered by Gift Xpress users.

How many times I can install the software on the same machine?

Ans: You can install the software on the same machine for as many times as you needed.

Can I install the software from the same DVD/CD on MAC as well as on Windows?

Ans: The installation DVD/CD comes with dual installation setup files of both MAC & Windows, so you can easily install on both operating systems with the same DVD/CD.

Can I create my own Designs?

Ans: Yes, You can create Designs of your own choices. Software gives you complete freedom to create and save * your creations.

Can I get create sublimation gifts in Gift Xpress?

Ans: Yes. Gift Xpress supports sublimation gift designing. Even, it can create mirror output in single click.

***Note:** Some features are available only for the Gift Xpress PRO version users.*



Digital World for Still & Motion Imaging

For additional support or clarification, please contact DgFlick offices/support via:

DgFlick LLC,

30 Knightsbridge Rd,
Suite 525,
Piscataway,
NJ 08854

Email: support@dgflick.com

Telephone: India +91 22 2968 68 68,
US +1-732-543-7676.