



USER MANUAL

for forum users
on the business portal

www.agribusiness-nl-srb.com



Portal can be accessed at www.agribusiness-nl-srb.com. When you want to access the internal forum, select the menu item **Forum** and log in with your access details, entering your **Username** and **Password**:

[HOME](#) [ABOUT](#) [PROJECTS](#) [COMPANIES](#) [FORUM](#) [LINKS](#) [CONTACT](#)



AGRICULTURAL CENSUS
From **October 1st to December 15th 2012** an agricultural census will take place. It is the first agro census after 1960. It will cover around 800.000 farm-households. Besides farms...

[LOG IN](#) [REQUEST NEW PASSWORD](#)

User account

Username: *

Enter your Agribusiness communication - The Netherland - Serbia username.

Password: *

Enter the password that accompanies your username.

[LOG IN](#)

Figure 1. Logging into the portal

Logging, also can be performed directly at <http://www.agribusiness-nl-srb.com/user>

By logging on to the system, to the right you will see an icon with which you enter on the internal forum:





Forums

Post new Forum topic

Forum	Topics	Posts	Last post
Phytosanitary	0	0	n/a
Veterinary	0	0	n/a
Rural Development	0	0	n/a
Breeders rights	0	0	n/a
EU affairs	1 1 new	1	6 hours 14 min ago by admin
EU Common Agriculture Policy (CAP)	6 5 new	13	3 hours 17 min ago by eutest



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Agriculture & Innovation (EL&I)
of the Kingdom of the Netherlands

Worldwide network
of the Agricultural Counselors
of The Netherlands:



Site map

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Embassy of the Kingdom of the
Netherlands
Development . Radionica KRUG

EUTEST

[My account](#) | [Create content](#) | [Log out](#)

Figure 2. Forum home page

Forum currently has 5 main forum (**Phytosanitary**, **Veterinary**, **Rural Development**, **Breeders right** and **EU affairs**) and one subforum **EU Common Agriculture Policy (CAP)**.

On the front page of the forum in the top left corner there is a link through which you can always go back to the **home page**, as well as links to **user manuals** in English and Serbian language.

At the bottom is the part **My Account** where you can independently change e-mail password, create content **Create content** (new topic on the forum) or **Log out**.

You can add a **new topic (Topic)** or add your **comment (Comment)** on someone or your topic.

Topics and comment consist of a **title (Subject)**, selected **forums or subforums** (select it from the drop-down list), **body** where you enter your text and if necessary one or more documents (**File Attachment**) (Figure 3).

File attachments can be documents, pictures, presentations in any format in which it is stated in the message field below **Attach new file**.

Subject: *

First forum topic

Forums: *

-EU Common Agriculture Policy (CAP)

Body: *

SPLIT SUMMARY AT CURSOR

Text . firs forum topic . Text . firs forum topic . Text . firs forum topic . Text . firs forum topic . Text . firs forum topic .

→ Input format

▼ File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

Delete	List	Description	Size
	☐	☒ CoopSRB.ppt http://www.agribusiness-nl-srb.com/sites/default/files/CoopSRB_0.ppt	509 KB

Attach new file:

Browse...

The maximum upload size is 15 MB. Only files with the following extensions may be uploaded: jpg jpeg gif png txt doc xls pdf ppt pps odt ods odp zip rar docx pptx.

ATTACH

SAVE

PREVIEW

Figure 3. Adding a new topic

When you **save / publish** your post, the system will automatically **generate an email** about your publish and **notify all members of the group** (eg, groups affairs EU).

Your post (new topic or comment), you can post directly on Forum home page by selecting the forum topic or comment on the who you want to discuss (Figure 4) choosing **Post new forum topic**.



FORUM HOME PAGE > USER MANUAL ENG > USER MANUAL SR

EU Common Agriculture Policy (CAP)

Post new Forum topic

Topic	Replies	Created	Last reply ▾
 First forum topic	0	14 min 2 sec ago by eutest	n/a
 Nova tema u EU CAP	4	4 hours 52 min ago by eu admin	4 hours 12 min ago by eutest
 Post od eu admina u CAP	1 1 new	6 hours 6 min ago by eu admin	6 hours 4 min ago by eu admin
 Novi topicccccccccc EU CAP	1 1 new	6 hours 10 min ago by admin	6 hours 7 min ago by admin
 Novi topik u EU CAP	1 1 new	6 hours 45 min ago by eu admin	6 hours 40 min ago by eu admin
 Topik u eu cap	0	7 hours 3 min ago by eu admin	n/a
 Novi post u EU CAP	0	7 hours 7 min ago by admin	n/a

Figure 4. Read and unread posts (posts with yellow letters were not read)

Figure 5 shows an example of initiated topic and one comment. In this case, you can add a new comment (**Add new comment**) directly to the topic or **Reply** to someone comment.

Novi topik u EU CAP

Posted Thu, 20/12/2012 - 15:38 by eu admin

Novi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAPNovi topik u EU CAP

« Novi topicccccccccc EU CAP

Topik u eu cap »

Forums: EU Common Agriculture Policy (CAP)

Add new comment

Printer-friendly version

Send by email

new

Koment EU CAP

by eu admin - 20/12/2012 - 15:43

Koment EU CAP

reply

Figure 5. Topic and one comment from **eu admin**

Figure 6. The window in which you add your comment in response to the current comment (Reply)

Reply to comment

Koment EU CAP
by eu admin - 20/12/2012 - 15:43
Koment EU CAP

REPLY

Your name:
euteat

Subject:
Reply to one comment

Comment: *

Text Reply to one comment . Text Reply to one comment .
Text Reply to one comment . Text Reply to one comment . |

→ **Input format**

→ **File attachments**

SAVE **PREVIEW**

Figure 6. Reply to comment

When you add an comment or topic, you will be able to **edit** or **delete** the post (Figure 7).

Koment EU CAP
by eu admin - 20/12/2012 - 15:43
Koment EU CAP

[reply](#)

new
Reply to one comment
by euteat - 20/12/2012 - 22:55
Text Reply to one comment . Text Reply to one comment . Text Reply to one comment . Text Reply to one comment .

[edit](#) [reply](#)

Slika 7. Post edit

Remark: Members of a group can post comment on the topics also in other groups, but they can create new topics just in the group belong to.