CSECS 2014, pp. 000 - 000

The 7 Annual International Conference on
Computer Science and Education in Computer Science,
July 03-07 2014, Albena, Bulgaria

SAMPLE SHEET FOR PREPARING THE MANUSCRIPTS

Name FAMILY of the 1st Author
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Abstract: The rules for the papers are outlined. The main form for the papers is shown of this sheet.

Keywords: *formatting rules (Keywords are your own designated keywords).*

ACM Classification Keywords: *A.0 General Literature - Conference proceedings (This is just an example, please use the correct category and subject descriptors for your submission. The ACM Computing Classification Scheme: http://www.acm.org/class/1998/)*

Introduction

The proceedings are the records of the conference. We hope to give these conference by-products a single, high-quality appearance.

To do this, we ask that authors follow some simple guidelines. In essence, we ask you to make your paper look exactly like this document.

The rules for preparing and deadlines for submitting the manuscripts are compulsory.

The easiest way to prepare your paper is simply to replace the content with your own material in this sample sheet. Please get permission to reprint any copyrighted material. The camera-ready copy of the paper should be received by e-mail: username@gomain.name.

Instructions for Manuscripts Preparation

The authors are hoped to prepare manuscripts in close accordance with the instructions given below. This text is a sample for preparing the articles. Name the file of the paper beginning with the conference name, following with the family names of the authors or if they are more than 3 authors name of the first author, followed by "˽et˽al". For instance:

- paper for the CSECS2011 from Ivanov and Petrov the file need to be named: "CSECS2011-Ivanov˽Petrov.doc(x)";

- paper for the CSECS2011 from Ivanov, Petrov, Stoyanov and Vladimirov the file need to be named: "CSECS2011-Ivanov˽et˽al.doc(x)".

The articles should be written in DOC or DOCX format, no more than **15 pages**, **A5 paper** (148 x 210 mm). **Margins** of the paper sheet are: top - 20mm; bottom 20mm, left 20mm, right - 20mm, gutter 5mm, multiple pages mirror margins.

Typing styles: The paper should begin with the title of the paper (use the style "CSECS˽Title") and the name(s) of the author(s), (use the style "CSECS˽Authors"). After that apply style "CSECS˽Abstract" for: "Abstract", "Keywords" and "ACM Classification Keywords".

Please, write the whole first name and only family with all caps of the authors.

The abstract needs to be no more than 14 lines. Note that this abstract is very important for:

- directing the paper to the right reviewers;

- including the paper in the right section of the proceedings;

- representing the paper in the proceeding.

Use "CSECS˽Normal" style - Arial Narrow; 10pt; 1.2-spaced text; 3pt before each paragraph; without special indents; left and right justification. Use style "CSECS˽Subtitle" for the titles of the separated parts of the article.

The papers need to be well structured. This means that "Introduction", "Conclusion", "Acknowledgements", "Bibliography" and "Author's Information" need to be

separated clearly. The body of the paper needs to be organized in different parts named using style "Subtitle".

Figures, tables and expressions should be positioned in the body of the text, as close as possible to the relevant text (Figure 1). Number manually all figures, tables and equations/formulas (Table 1). Use these numbers to point them in the text. Note that the position of figures and tables may be changed during the assembling the proceedings. Color figures are good for electronic variant but they will be printed in grayscale and some colors may look as equal.

> Be sure your figures quality is at least 600 dpi. You can send additionally a high quality of the figures separately from the camera-ready copy if needed

Figure 1: The figures should be centered. The name of the figure must be written under the figure. Use the style CSECS_Figure for the figures

Displayed **equations** or **formulas** are centered and set on a separate line (with an extra line or halfline space above and below). Displayed expressions should be numbered for reference (Equation/formula (1)). The numbers should be consecutive within each section or within the contribution, with numbers enclosed in parentheses and set on the right margin.

$$x + y = z. \tag{1}$$

Equations should be punctuated in the same way as ordinary text but with a small space before the end punctuation mark.

Table 1: Table captions should always be positioned above the tables. You can use CSECS_Table style for the tables caption.

Style name	Example	Font size and style
CSECS_Title (centered)	**SAMPLE SHEET**	12 p., bold
CSECS_Abstract	*Abstract*	10 p., italic
CSECS_Authors	**Author(s) of the paper**	11 p., bold
CSECS_Subtitle	**Subtitle**	11 p., bold
CSECS_Normal	Your normal text	10 p.
CSECS_Figures	Figures caption	10 p.
CSECS_Tables	Tables caption	10 p.
CSECS_Bibliography	Bibliography	10 p.
CSECS_Normal.Authors	Author description	10 p.
CSECS_SourceCode	`Source code`	10 p.

For the **program listings** or **program commands** in the text you should use Courier New font or use CSECS_SourceCode style. Example of a Computer Program from Jensen K., Wirth N. (1991) Pascal user manual and report. Springer, New York

```
{Assuming annual inflation rates of 7%, 8%, and
10%,...   years};
const  MaxYears = 10;
var    Year: 0..MaxYears;
       Factor1, Factor2, Factor3: Real;
begin
  Year := 0;
  Factor1 := 1.0; Factor2 := 1.0; Factor3 := 1.0;
  WriteLn('Year 7% 8% 10%'); WriteLn;
  repeat
    Year := Year + 1;
    Factor1 := Factor1 * 1.07;
```

```
      Factor2 := Factor2 * 1.08;
      Factor3 := Factor3 * 1.10;
      WriteLn(Year:5,Factor1:7:3,Factor2:7:3,
        Factor3:7:3)
    until Year = MaxYears
end.
```

References in the text should be keyed with parenthesized Arabic numbers or with the name(s) and year of the referred material - for instance [1] or [Shannon, 1949]. Put list of **bibliography** after the text of the article using the style "CSECS_Bibliography".

Author's Information: Finish the article with the author's information: names of the author(s), scientific degree(s), scientific position(s), organization(s), post and e-mail address(es). For this information use style "CSECS_Normal.Authors".

The only ways to contact with the authors are pointed e-mail addresses in the author's information. Be sure that the addresses are written correctly. If you (or your provider) use anti-spam protector write the way to access the e mail address.

Conclusion

This exemplar is meant to be a model for manuscript format. Please make your manuscript look as much like this exemplar as possible. In the case of serious deviations from the format, the paper will be returned for reformatting.

References

[1] C. E. Shannon. The Mathematical theory of communication. In: The Mathematical Theory of Communication. Ed. C.E.Shannon and W.Weaver. University of Illinois Press, Urbana, 1949.

Authors' Information

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