

Doctoral Human Resources Database User's Manual

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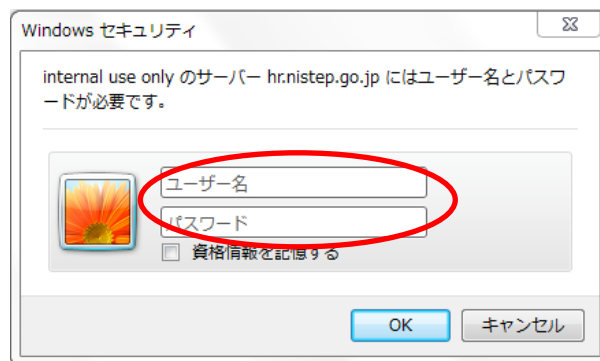
1. ACCESSING THE DOCTOR DATABASE WEBSITE

PROCEDURE

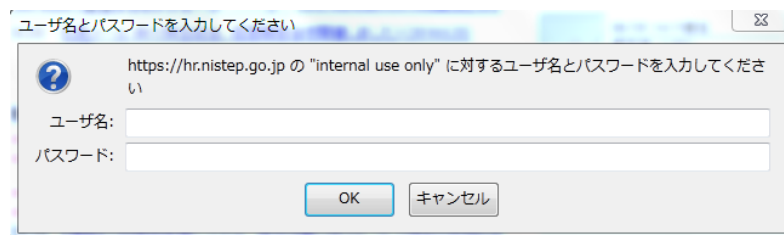
(1) Access

Use a web browser to access the Doctor Database.

Enter in <https://hr.nistep.go.jp> into the web browser. Basic Authentication is used at the current time, so entering this URL will cause a window to pop up prompting you to enter in the authentication password. Enter in your [ユーザー名 (User Name)] and [パスワード (Password)] to be informed separately.



(Confirmation screen when using Internet Explorer)



(Confirmation screen when using Firefox)

2. LOGGING IN/OUT OF THE DOCTOR DATABASE

This section describes the process used to log into and out of the Doctor Database.

PROCEDURE

(1) Change language

Click <言語の選択 (Change language)> at the lower left on the screen and select <English>. This will change the language of the website to English.

ログイン

科学技術・学術政策研究所では、文部科学省の科学技術イノベーション政策における「政策のための科学」推進事業の一環として、博士人材データベースの構築を進めています。博士人材データベースは博士課程修了者のキャリアパスの把握を目的としており、大学等の関連機関からの情報提供や協力を得て、設計を行っています。

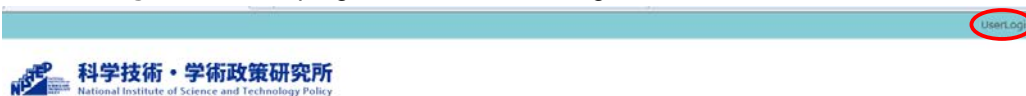
UserLogin

Doctorate recipients are expected to be leaders who create new knowledge and new ways in Science and Technology for Innovation, however their career paths after graduation have not been fully elucidated. Data concerning their careers would be referred as a portfolio to design policy options for STI human resources. NISTEP constructs the database of doctoral recipients based on coordinated efforts with related sections and institutions as a SciREX* project which aims to promote STI policy making supported by objective evidences.

*SciREX = The Science for RE-designing Science, Technology and Innovation Policy program operated by Ministry of Education, Culture, Sports, Science and Technology (MEXT)

(2) Login

Click <User Login> on the top right of the screen to log into the Doctor Database.



① Select login method

Clicking <User Login> will bring up a window requesting you to enter your ID and password. Check the <Login by ID>.

A login dialog box titled 'Login' with a close button (X). It contains two input fields: 'E-mail address/ID' and 'Password'. Below the fields are two radio buttons: 'Login by E-mail address' and 'Login by ID', with the latter selected. At the bottom are 'Login' and 'Cancel' buttons, and a link for 'Forgot your Password?'.

② Enter your ID and password

A login dialog box identical to the one above, showing the 'Login by ID' option selected. The input fields for 'E-mail address/ID' and 'Password' are empty.

- ③ Click the <Login> button

After entering your ID and password, click the <Login> button.

Welcome to the database of doctorate recipients

Doctorate recipients are expected to be leaders who create new knowledge and new ways in Science and Technology for Innovation, however their career paths after graduation have not been fully elucidated. Data concerning their careers would be referred as a portfolio to design policy options for STI human resources. NISTEP constructs the database of doctoral recipients based on coordinated efforts with related sections and institutions as a SciREX* project which aims to promote STI policy making supported by objective evidences.

*SciREX = The Science for RE-designing Science, Technology and Innovation Policy program operated by Ministry of Education, Culture, Sports, Science and Technology (MEXT)

change language:
English

National Institute of Science and Technology Policy

- (3) Logout

Click <Logout> on the top right of the screen to log out of the Doctor Database.

Message(0) Control Panel **logout**

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National Institute of Science and Technology Policy

SPECIAL NOTES

- Cancelling the login process
Click the <Cancel> button when you do not wish to log into the Doctor Database.
- Reissuing passwords
If you have forgotten your password, click <Forgot your Password> on the login screen.
The procedure to reissue a new password will be sent to the e-mail address registered in member information. Reissue a new password by following the instructions included in this e-mail.

Login

E-mail address/ID

Password

Login by E-mail address

Login by ID

Login Cancel

Forgot your Password?

3. ACTIVATION

You will need to complete the activation process for the Doctor Database when logging in for the first time.

PROCEDURE

Activation is performed on the Activation screen that displays after logging in.

- (1) Access the Doctor Database URL and log in
 - ① Access the Doctor Database URL
 - ② Click the [Login] link on the top right of the screen, enter your ID and password and click the <Login> button

Message(0) Control Panel Logout

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National Institute of Science and Technology Policy

Login: [X]

E-mail address/ID

Password

Login by E-mail address

Login by ID

Login Cancel

Forgot your Password?

- ③ The Activation screen will be displayed

博士人材DB

Activate
Doctoral
Student
Database

E-mail address*

Terms of Use* The terms & conditions for using the contents of this site is governed by this agreement. Please read carefully the following conditions, and register only if you agree to them.

By using this site, I agree to refrain from the following actions. or
 I agree to the Terms of Use above.

Send

(2) Enter your e-mail address and agree to the terms of use

① Enter your e-mail address and agree to the terms of use

The screenshot shows a registration form titled "博士人材DB" (Doctoral Student Database). At the top center is a blue box with the text "Activate Doctoral Student Database". Below this, there is a form with the following elements:

- An "E-mail address*" field containing "nistep@nistep.co.jp".
- A "Terms of Use*" section with a scrollable text area containing the following text:
"The terms & conditions for using the contents of this site is governed by this agreement. Please read carefully the following conditions, and register only if you agree to them."
"By using this site, I agree to refrain from the following actions, or
 agree to the Terms of Use above."
- A "Send" button at the bottom.

② The E-mail Sent screen will be displayed

(3) Completing the activation process

① Click on the URL found in the activation key notification e-mail sent to the e-mail address you entered

② You will be sent to the My Portal screen (this completes the activation process)

The screenshot shows the "My Portal" screen. It has a header "新着情報" (New Information) and a dropdown menu for "posted in past" set to "5day(s)". Below this, it says "No news to show." The main content area is titled "博士人材DB" and contains the following text:
"An activation key has been sent to your registered e-mail address.
Follow the instructions on the email to complete your activation."

SPECIAL NOTES

- Contact the administrator if an error occurs.

4. ENTERING BASIC INFORMATION

After completing the activation process, next doctoral course students and graduates are to register basic information about themselves.

This section explains this procedure.

PROCEDURE

Members can enter in basic information about themselves on the My Portal screen that displays after logging in.

The Basic Information Entry screen will be displayed on the My Portal screen as shown below.
(*In some instances information already registered by the university will differ with that on the screen)



(1) Enter in basic information

① Display the Edit Basic Information screen

Click the <Edit> button inside the Doctor Database on the My Portal screen to edit basic information.



- ② Click the <Basic Information> tab on the top left

*As basic information will already be displayed when clicking <Edit>, this step normally will not be required.

The screenshot shows the 'Basic Information' tab of a registration form. The form is titled '博士人材DB' (Doctoral Human Resources Database) and includes tabs for 'Basic information', 'During doctoral course', 'After graduation', and 'Career after graduation'. The 'Basic information' tab is active. The form contains various fields for personal and contact information, with asterisks indicating mandatory fields. The fields are organized into columns and rows. The 'User name' section includes 'Login name*', 'User name', and 'Maiden name (Katakana)'. The 'Name (English)' section includes 'Last Name', 'First Name', and 'Middle name'. The 'E-mail address*' section includes 'E-mail address*', 'E-mail address Confirm*', and 'Sub e-mail address 1'. The 'Gender*' and 'Nationality*' fields are also present. A 'Password' field is located on the right side of the form. The form also includes a 'Change language' dropdown menu and 'OK' and 'Cancel' buttons at the bottom.

- ③ Enter in relevant data in the format required for the field

Fields with an asterisk (*) mark are required items.

- ④ Register the entry results

Click the <OK> button on the bottom of the screen to confirm and send entries.

SPECIAL NOTES

- Make sure to click the <OK> button for each screen after entries are made as any basic information entered will not be reflected when transitioning to other tabs when the <OK> button has not been clicked.
- Click the <Cancel> button to remove entered content during the editing process.

5. ENTERING COURSE ENROLLMENT INFORMATION

Next doctoral course students and graduates are to register course enrollment information about themselves.

This section explains this procedure.

PROCEDURE

Members can enter in course enrollment information about themselves on the My Portal screen that displays after logging in.

The Course Enrollment Information Entry screen will be displayed on the My Portal screen as shown below.

(*In some instances information already registered by the university will differ with that on the screen)



(1) Entering course enrollment information

① Display the Course Enrollment Information Entry screen

Click the <Edit> button inside the Doctor Database on the My Portal screen to edit course and current status information.



② Click the <During Doctoral Course> tab on the top left

③ Enter in relevant data in the format required for the field

Fields with an asterisk (*) mark are required items.

④ Enter <Educational background before doctoral course> details

Clicking the <Add educational background information> button displays the Enter Educational History screen as a popup. Field entries and selected fields can be changed by changing the Educational History option selected.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.

Clicking the <Add> button will list the educational history entered on the Course Enrollment Information Entry screen. Click the <Cancel> button to close the popup screen.

⑤ Enter [Work experience before doctoral course]

Clicking the <Add work experience information> button displays the Enter Work History screen as a popup.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.

Clicking the <Add> button will list the work history entered on the Course Enrollment Information Entry screen. Click the <Cancel> button to close the popup screen.

The screenshot shows a popup window titled "Add work experience information" with a close button (X) in the top right corner. Below the title, it says "Column with "*" is mandatory." The form contains the following fields:

- Employment term***: A date range selector showing "201" for the start year and "20" for the end year, with "Year" and "Month" labels and arrows.
- Type of organization***: A dropdown menu with "Private-sector company" selected.
- Location***: A dropdown menu with "Japan" selected.
- Name of organization***: A text input field containing "野村総合研究所".
- Name of department***: A text input field containing "情報技術本部".
- Job rank**: A text input field containing "アプリケーションエンジニア".

At the bottom of the form are two buttons: "Add" and "Cancel".

⑥ Register the entry results

Click the <OK> button on the bottom of the screen to confirm and register entries.

SPECIAL NOTES

- Make sure to click the <OK> button for each screen after entries are made as any course enrollment information entered will not be reflected when transitioning to other tabs when the <OK> button has not been clicked
- Click the <Cancel> button to remove entered content during the editing process

6. ENTERING COURSE COMPLETION INFORMATION

Next doctoral course students and graduates are to register course completion information about themselves.

This section explains this procedure.

PROCEDURE

(1) Entering course completion information

- ① Click the <Edit> button inside the Doctor Database on the My Portal screen to modify the Course Completion Entry screen.

The screenshot shows the 'Doctor Database' interface with the 'After graduation' tab selected. The form includes the following fields and options:

- Course completion status***: Radio buttons for 'In school as a student', 'Completed course', and 'Withdrawal'.
- Course completion date***: Year and month dropdown menus.
- Certification of degree***: Radio buttons for 'Degree earned' and 'Degree not earned'.
- Degree certification date***: Year and month dropdown menus.
- Degree name***: Dropdown menu with 'Doctor of Engineering' selected.
- Experience during doctoral course**:
 - Average time spent at school***: Week dropdown menu (Less than 7 hours) and text input for 'Average time spent per week at laboratory, study spaces, etc. of school.'
 - Average time spent for studying***: Week dropdown menu (Less than 7 hours) and text input for 'Average time spent per week for lectures, presentations, academic paper preparation, etc.'
- Overseas research activities***: Radio buttons for 'Yes' and 'No'.
- Internship experience***: Radio buttons for 'Yes' and 'No', with a link to 'Add internship experience information'.
- Career information**:
 - Career after graduation***: Radio buttons for 'Work', 'Continue study', 'Work and continue study', and 'Other / Unplanned'.
 - Work**: Regardless of regular or irregular employment.
 - Continue study**: Includes schools outside of Japan.
 - Work and continue study**: Student with a job (regular employment contract, or a contract for 1 year or longer with 30 - 40 working hours per week).
 - Other / Unplanned**: One that does not fit in the choices above (includes residents, students).

- ② Click the <After graduation> tab, the third from the top left

- ③ Enter in relevant data in the format required for the field.

Fields with an asterisk (*) mark are required items.

④ Enter in [Overseas research activities]

Select whether you have/do not have overseas research experience. An Overseas Research Activity Experience popup screen will display when clicking the <Add overseas research activities information> button shown when selecting that you have such experience.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.

Clicking the <Add> button will list the overseas research activity experience entered on the Course Completion Entry screen.

The screenshot shows a dialog box titled "Add overseas research activities information" with a close button (X) in the top right corner. Below the title, it says "Column with "*" is mandatory." The form contains the following fields:

- Activity period***: A dropdown menu with "Less than one month" selected.
- Type of organization***: A dropdown menu with "Universities and college" selected.
- Location of organization***: A dropdown menu with "National university (in J)" selected.
- Location of organization***: A dropdown menu with "Japan" selected.
- Location of organization***: A dropdown menu with "Hokkaido" selected.
- Name of organization***: An empty text input field.

At the bottom of the dialog box, there are two buttons: "Add" and "Cancel".

⑤ Enter in [Internship experience]

Select whether you have/do not have internship experience. An Internship Experience popup screen will display when clicking the <Add internship experience information> button shown when selecting that you have such experience.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.

Clicking the <Add> button will list the internship experience entered on the Course Completion Entry screen.

The screenshot shows a dialog box titled "Add internship experience" with a close button (X) in the top right corner. Below the title, it says "Column with "*" is mandatory." The form contains the following fields:

- Internship period***: A dropdown menu with "less than two weeks" selected.
- Type of organization***: A dropdown menu with "Universities and college" selected.
- Location of organization***: A dropdown menu with "National university (in J)" selected.
- Location of organization***: A dropdown menu with "Japan" selected.
- Location of organization***: A dropdown menu with "Hokkaido" selected.
- Name of organization***: An empty text input field.

At the bottom of the dialog box, there are two buttons: "Add" and "Cancel".

⑥ Enter the <Career information>

Select your course in the course information selection section. Field entries and selected fields will change depending on the selections made.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.

Average time spent for studying* Week: Less than 7 hours
Average time spent per week for lectures, presentations, academic paper preparation, etc.

Overseas research activities* Yes No [Add overseas research activities information](#)

Internship experience* Yes No [Add internship experience information](#)

<Career information>

Career after graduation* Work *Regardless of regular or irregular employment.*
 Continue study *Includes schools outside of Japan.*
 Work and continue study *Student with a job (regular employment contract, or a contract for 1 year or longer with 30 – 40 working hours per week).*
 Other / Unplanned *One that does not fit in the choices above (includes residents, students preparing for more study, post-doctors without an employment relationship).*

New job or returned to former job* New job Return to former job Other

Multiple jobs* Yes No

Date work starts* 20: Year: Month

Type of organization* Private-sector company

Name of organization* NRI

Location of organization* Japan

Type of occupation* Research and develop

Scheduled working hours* 30 hours or more per week
 20 hours or more, less than 30 hours per week
 less than 20 hours pr week

Employment term* No determined
 one year or more
 less than one year

Employment status* Tenure-track
At the longest 1 Year 1 months for people who have an employment term

Industry group* information and commu

Job type* Science researcher

OK Cancel

⑦ Register the entry results

Click the <Add> button on the bottom of the screen to confirm and register entries.

SPECIAL NOTES

- Make sure to click the <Add> button for each screen after entries are made as any course completion information entered will not be reflected when transitioning to other tabs when the <OK> button has not been clicked.
- Click the <Cancel> button to remove entered content during the editing process.

7. POST-STUDIES COURSE ENTRY

Next graduates of doctoral courses are to register post-studies course information. This section explains this procedure.

PROCEDURE

(1) Entering post-studies course information

- ① Click the <Edit> button inside the Doctor Database on the My Portal screen to edit the Post-Studies Course Entry screen



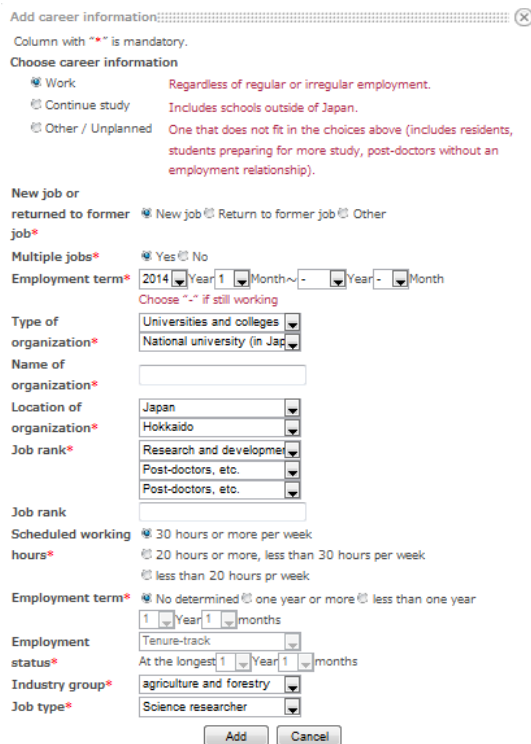
The screenshot shows the 'My Portal' interface for a user. On the left, there is a navigation menu with 'マイポータル' (My Portal) selected, followed by '登録グループ Registration Group' and '博士人材DB表示窓 Doctoral Human Resources Database BBS NRI大学'. The main content area is titled '博士人材DB' and has four tabs: 'Basic information', 'During doctoral course', 'After graduation', and 'Career after graduation'. The 'Career after graduation' tab is active. Below the tabs, there is a 'Career after graduation' section with a '<Career information>' header and an 'Add career information' button. Below this, there is a form with '04/2014' in the start date field, 'NRI 研究員' in the job title field, and 'Edit' and 'Delete' buttons. A 'Back to resume' button is also present.

- ② Click the <Career after graduation> tab, the fourth from the top left

- ③ Enter in <Career information>

Clicking the <Add career information> button displays the Enter Course Information screen as a popup. Field entries and selected fields will change depending on the selected course information fields.

Enter in relevant data in the format required for the field. Fields with an asterisk (*) mark are required items.



The screenshot shows the 'Add career information' popup form. At the top, it says 'Add career information: [close icon]'. Below that, it states 'Column with "*" is mandatory.' and 'Choose career information'. There are three radio button options: 'Work' (selected), 'Continue study', and 'Other / Unplanned'. Below this, there are three radio button options for 'New job or returned to former job': 'New job' (selected), 'Return to former job', and 'Other'. There are also radio button options for 'Multiple jobs': 'Yes' (selected) and 'No'. The 'Employment term' field is set to '2014' for Year 1, 'Month ~ -' for Month, 'Year -' for Year, and 'Month' for Month. Below this, there is a note 'Choose "-" if still working'. The 'Type of organization' field is set to 'Universities and colleges' and 'National university (in Jap)'. The 'Name of organization' field is empty. The 'Location of organization' field is set to 'Japan' and 'Hokkaido'. The 'Job rank' field is set to 'Research and development' and 'Post-doctors, etc.'. The 'Scheduled working hours' field is set to '30 hours or more per week'. The 'Employment term' field is set to 'No determined', 'one year or more', and 'less than one year'. The 'Employment status' field is set to 'Tenure-track' and 'At the longest 1' for Year 1, '1' for months. The 'Industry group' field is set to 'agriculture and forestry'. The 'Job type' field is set to 'Science researcher'. At the bottom, there are 'Add' and 'Cancel' buttons.

④ Register the entry results

Click the <Add> button on the bottom of the screen to confirm and register entries.

SPECIAL NOTES

- Make sure to click the <Add> button for each screen after entries are made as any course information entered will not be reflected when transitioning to other tabs when the <Add> button has not been clicked
- Click the <Cancel> button to remove entered content during the editing process

8. VIEWING/EDITING MEMBER INFORMATION

Doctoral course students and graduates can confirm or modify any basic information, course enrollment information, or post-studies course information they have entered.

This section explains this procedure.

PROCEDURE

Members can view and edit member information on the My Portal screen which displays after logging in.



The basic information entered will be displayed on the My Portal screen as shown below.

(1) Viewing/editing basic information

- ① Display the Edit Basic Information screen
Click the <Edit> button inside the Doctor Database on the My Portal screen to edit basic information.

The screenshot shows the 'Edit Basic Information' screen for the Doctor Database. The 'Basic information' tab is selected and highlighted with a red box. The form contains the following fields and values:

ID	nr1001	Gender*	<input type="radio"/> Male <input type="radio"/> Female
Login name*	NRユ-ザ001001	Birth date*	191 year month
User name	Last Name: 山田, First Name: 太郎	Nationality*	Japan
Maiden name (Katakana)	Last Name: ヤマダ, First Name: タロウ	Password	Click here to change password. For security reasons, please change the default password.
Name (English)	Last Name: YAMADA, First Name: TAROU		
Maiden name	MID		
Maiden name (Katakana)	ヤマダ		
E-mail address*	nr100008@partner.nri.co.jp		Input a private e-mail address that will remain usable after graduation. (ex: gmail)
E-mail address Confirm*			
Sub e-mail address 1	nr100011@partner.nri.co.jp		

At the bottom right of the form are 'OK' and 'Cancel' buttons.

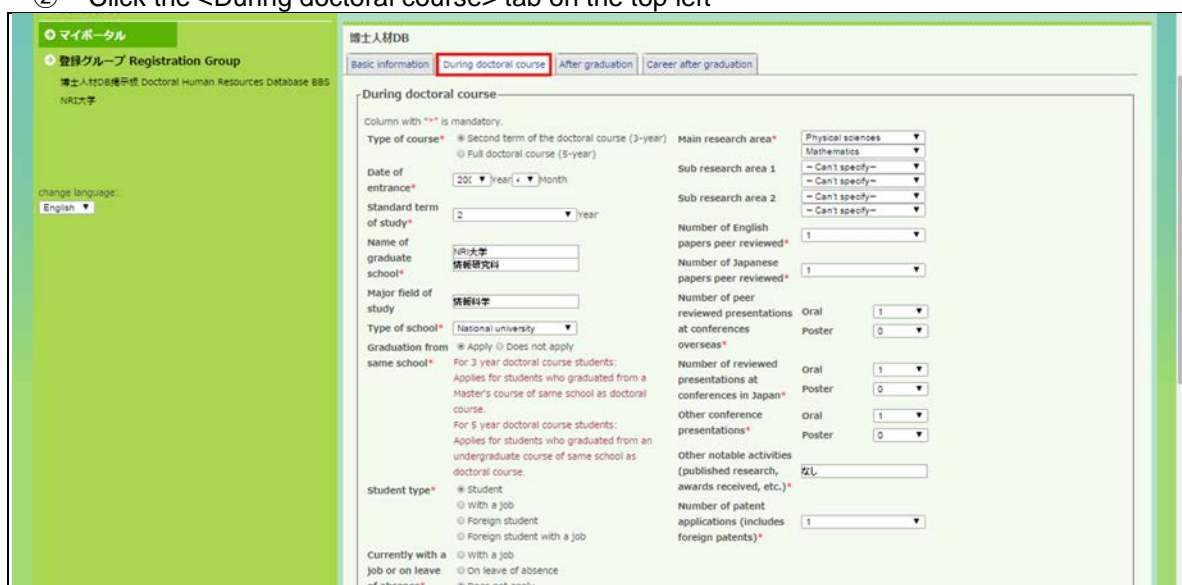
- ② Click the <Basic Information> tab on the top left
*As basic information will already be displayed when clicking <Edit>, this step normally will not be required.
- ③ Enter in relevant data in the format required for the field
Use the same data entry procedure as that for basic information
- ④ Register the entry results
Click the <OK> button on the bottom of the screen to confirm and send entries.

(2) Viewing/editing course enrollment information

- ① Display the Edit Course Enrollment Information screen
Click the <Edit> button inside the Doctor Database on the My Portal screen.



- ② Click the <During doctoral course> tab on the top left



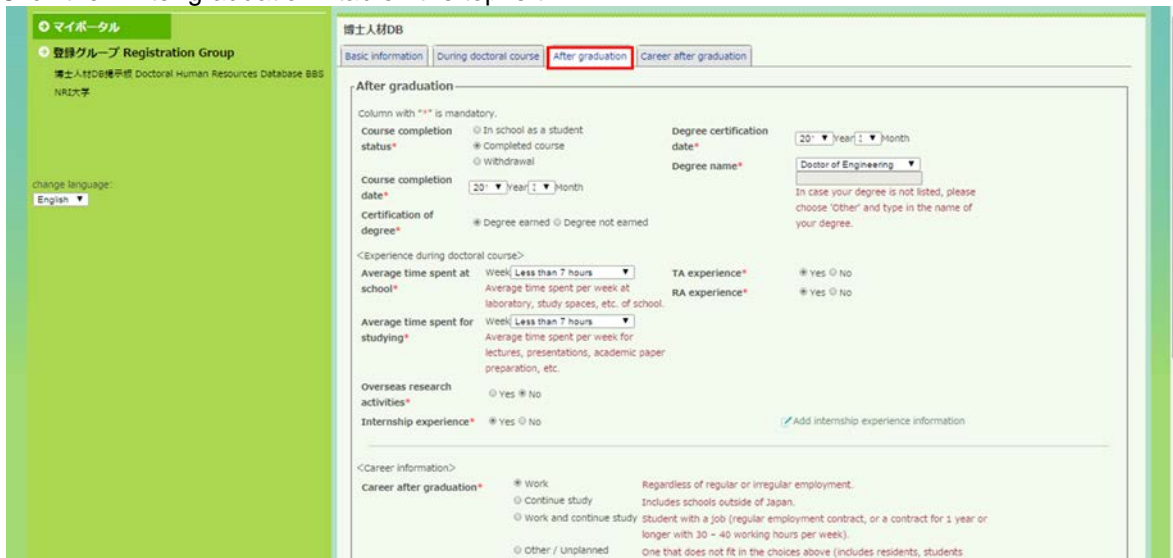
- ③ Enter in relevant data in the format required for the field
Use the same data entry procedure as that for other screens
- ④ Register the entry results
Click the <Add> button on the bottom of the screen to confirm and register entries.

(3) Viewing/editing the Edit Course Completion Information screen

- ① Display course completion information
Click the <Edit> button inside the Doctor Database on the My Portal screen.



- ② Click the <After graduation> tab on the top left



- ③ Enter in relevant data in the format required for the field
Use the same data entry procedure as that for other screens

- ④ Register the entry results
Click the <Add> button on the bottom of the screen to confirm and register entries.

(4) Viewing/editing the Edit Post-Studies Course Information screen

- ① Display the post-studies course
Click the <Edit> button inside the Doctor Database on the My Portal screen.



- ② Click the <Career after graduation> tab on the top left



③ Click the <Add career information> link



Add career information: [Close]

Column with "*" is mandatory.

Choose career information

Work *Regardless of regular or irregular employment.*

Continue study *Includes schools outside of Japan.*

Other / Unplanned *One that does not fit in the choices above (includes residents, students preparing for more study, post-doctors without an employment relationship).*

New job or returned to former job* New job Return to former job Other

Multiple jobs* Yes No

Employment term* 2014 [Year] 1 [Month] ~ - [Year] - [Month]
Choose "-" if still working

Type of organization* Universities and colleges
National university (in Jap)

Name of organization* [Text Box]

Location of organization* Japan
Hokkaido

Job rank* Research and development
Post-doctors, etc.
Post-doctors, etc.

Job rank [Text Box]

Scheduled working hours* 30 hours or more per week
 20 hours or more, less than 30 hours per week
 less than 20 hours pr week

Employment term* No determined one year or more less than one year
1 [Year] 1 [Month] months

Employment status* Tenure-track
At the longest 1 [Year] 1 [Month] months

Industry group* agriculture and forestry

Job type* Science researcher

[Add] [Cancel]

④ The Course Information Registration screen will be displayed when clicking the <Add Course Information> link. Enter in relevant data in the format required

⑤ Register the entry results

SPECIAL NOTES

- Registering information for each screen cannot be done all at once. Click the <Add> button for each screen to register the information on the screen.

9. ANSWERING QUESTIONNAIRES

This section covers the method used to answer questionnaires requested by the Ministry of Education, Culture, Sports, Science and Technology or university bodies.

PROCEDURE

All members will be informed of requests from various related parties to answer questionnaires with a notification under <新着情報 (New Information)> on the My Portal screen after logging in.

- (1) Display the Questionnaire screen

Click the link to the questionnaire displayed on My Portal.



The screenshot shows the NISTEP My Portal interface. The top navigation bar includes the NISTEP logo, the text "科学技術・学術政策研究所 National Institute of Science and Technology Policy", and user information "useraaaa | メッセージ(0) | 管理 | ログアウト". Below the navigation bar, there are links for "トップページ" and "NISTEP大学". The main content area is divided into two sections. The first section, titled "新着情報", displays a notification: "「NISTEP大学職員意識調査」が公開されました。" dated "04/16 21:15". The second section, titled "博士人材DB", contains a "編集" button and a table of academic records. The table lists the user's ID, handle, affiliation, graduation date, and degree.

履歴書	
ID	useraaaa
ハンドル	useraaaa
所属大学院・研究科	農林水産省農林水産技術会議事務局筑波事務所
学位授与年月	2014年01月
取得学位	博士 (理学)

<博士後期/一貫課程以前の学歴>

西暦	2009年04月 ~ 西暦	2011年03月	博士課程 (後期)	農林水産省農林水産技術会議事務局筑波事務所
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(2) Answering the questionnaire and confirming answers

① Answer the questionnaire

The following answer formats are used for questionnaires.

- Either-or choices
Choose one of the options when responding.
- Multiple choice
Select multiple answers when responding.
- Written format
Answer the question freely in text form.

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質問1：
新規質問001

選択肢A 選択肢B 選択肢C

質問2：
新規質問002

選択肢A 選択肢B 選択肢C 選択肢D

質問3：
新規質問003

回答する

② Confirming and correcting questionnaire answers

Click the <回答する (Respond)> button when all answers are complete.

A Confirmation screen containing the content of your answers will be displayed when the <回答する (Respond)> button is clicked.

Check the content of the answers displayed.

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以下の内容でよろしければ[確定する]ボタンを押して、
回答を確定させてください。

質問1：
新規質問001

選択肢A 選択肢B 選択肢C

質問2：
新規質問002

選択肢A 選択肢B 選択肢C 選択肢D

質問3：
新規質問003

自由記述

<<戻る 確定する

If any responses have been made in error, or if anything has been left out, click the <戻る (Return)> button to return to the Questionnaire Response screen.

(3) Confirm questionnaire responses

Once you have confirmed the content of all answers on the questionnaire Confirmation screen, click the <確定する (Confirm)> button.



- You can view your answers by clicking <結果を見る (View Results)>
- Clicking <集計結果を見る (View Total Results)> for questionnaires where aggregate results are available for viewing will enable you to view the total results for answers made as of the moment this was clicked.

SPECIAL NOTES

- Questionnaires are considered to have been responded to when the Questionnaire Confirmation Complete screen displays instead of the Questionnaire screen when clicking the link to the questionnaire from the New Information section.