

User manual Lite 3.20

Password: marad



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Congratulated with the purchase of the **Marad** maintenance system Marad Lite. **Marad** is realised in narrow consultation with the users and that is the reason why it excels in its operation convenience. Provided in your own language, a graphic design with the image of your own ship and the continual help of the help-assistant (i) at the screen makes a guidebook as a matter of principle, superfluous. **Marad** however, is constantly in development, applications, rectifications and new functions are asking to a solid reference-book.

We hope this guidebook will satisfy to your expectations. For comments and recommendations towards this guidebook or one of our programs we will keep us wholeheartedly recommended.

The producers,

Gerrit de Wit & Pieter van Urk

Important! Using a software-product existing on the added disks/ cd-rom and/or that is installed on the computer, is subject to the conditions of the user agreement just like what is put into words in this guidebook. Don't use the software before you read the user agreement. By using this software you indicate you read the user agreement and you agree on its conditions.



Installeren

- **System requirements**

Make sure that your computer satisfies to the minimal system requirements which are mentioned below in the table before installing **Marad**.

Component	Requirement
Processor	Pentium® or equal
Operating system	Windows 95/98/NT4/2000/ME/XP
Free space on the ram-memory	75 MB
System memory	32 MB
Other stations	Cd-rom / 3 ½ diskette drive
Monitor/screen	256 colors / resolution 1024x768 / min 15 inch
Ponu out aid	Mouse or tableau

- **Installationprocedure**

1. Be sure that al programmes are closed.
2. Place the cd-rom from the Marad parcel into the cd-rom station. This is a cd-rom that starts itself automatically, what means that Windows remarks the presence of the cd-rom and so starts the auto run program of Marad.
3. When the auto run program of Marad appears, you have to click at the button Install to start the program. Follow the instructions on the screen to complete the installation.
4. When the installation completed, you have to take the cd-rom from the station and put it away on a save place.

Remark: If the auto run program does not start after you put the cd-rom in the cd-rom station, you also can install the program by enter: **D:/setup** via start/perform and click **ok**. The installation procedure starts on this way too.

Tip: In stead of answering the questions during the installation by clicking with the mouse, you also can confirm the questions by clicking at the button Enter. Marad then will take the most logical decisions and that will accelerate the installation.

- **Making a short-cut**

When you want to make a short-cut on your desktop you have to follow next instructions. Go to **Start/programs** and look up in the list the program Marad. Place your mouse on the icon of Marad and click with the right mouse button. Then there will appear a new screen. Go in this screen to **copy to >**. Click with the mouse on **Desktop (making a shortcut)**.



- **Install Marad at a network**

- Place the Marad-key on the parallel- or usb-port of the server of the network.
- Install Marad on all computers, so on the server and on all clients that use Marad. The pad on which Marad is installed stays standard on C:\Program Files\Marad\Shipname, in which shipname is the name of your ship. If the letter of the network for instance is G, then, enter: G:\Marad\Shipname. Do not forget the shipname because that is important for copying data to e.g. your office.
- Install on each computer also the Super Pro Server that maintains the communication between Marad on the security key. This you can find in the map SuperProServer on the Marad cd. Search for that with the explorer. Doubleclick the button Setup and follow the instructions.

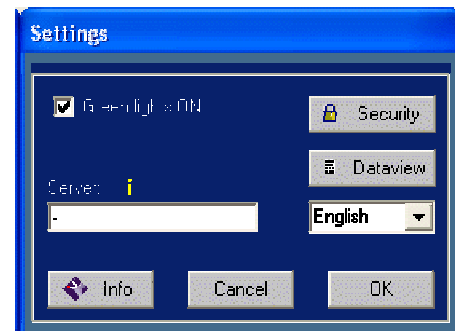
Servername

In the menubalk under 'Settings' you can enter the servername. This enables Marad to search directly the security key on the server. Otherwise, the whole network will be looked up, what takes more time.

If you do not know the servername, please search for:

Settings/Control Panel/System/Network Identification.

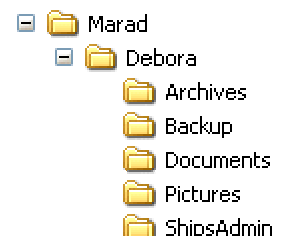
Here you find by 'Full computer name' the name you need to enter.



- **Place of the program / map structure**

During the installation there will be asked where you want to place the program. When the questions are been answered by enter, the program will automatically be placed in the map **Program files**, that normal stays under **C**. Of course you also can choose a map by yourself or make a map in which you want to place the program.

The installation procedure will make automatically a map Marad with under it a sub map with the name of the ship, in this example: Debora. The ship map is divided in five sub maps:



Archives: At the begin of a new year, Marad will put the maintenance of the last year in this map. In this way the overview list will not become too long and so the program will keep his optimal speed.

Backup: Via the menu Export & Import you place here a back-up of your data.

Documents: In this map you can place any type of files, which can be coupled to a job card of a maintenance point.

Pictures: In this map has to be placed any pictures.

ShipsAdmin: see page 22.



Security

- **Reason for security**

MaraSoft invests much time and much money in the development of 'new' software. Marad protects her software against illegal and improper use to prevent a once granted software program of copying without permission. In the user agreement you can read more about copying, use and transfer of the software.

- **Way of security**

MaraSoft protects her program Marad against improper use by means of a key, also called a dongel, that has to be placed into the backside of the computer. This key is programmed uniquely for the supplied software.

So key and software belong to each other and so aren't exchangeable with other programs. The program only looks for input functions whether the key is present. With the set up of a maintenance program or with reading out of information the key isn't necessary. So you can install the program at more places.

The key has to be placed in the computer on the same place as the maintenance data will be put into. You have to place the key at the rear of the computer in the printer port. If there are more keys which have to be placed into the same port, or if the printer plug also has to be connected, then you can heap up the keys on each other. The order doesn't matter.



Possible Dongel-errors

Error record	Cause	Solution
<i>Security program not found.</i>	C:\Windows\System\sx32w.dll is missing.	Install Marad again.
<i>No Security program found.</i>	Sentinel System Driver non-active.	Execute in map <i>Sentinel System Driver</i> of the CD setup.exe #
<i>No Marad-dongle found.</i>	No Marad-dongle on parallel port.	Place Marad-dongle on parallel port.
<i>The Marad-dongle is not from the UK 151</i>	Marad-dongle of an other ship on parallel port.	Install the right Marad-dongle on parallel port.

#

Put the Marad-CD in the CD-drive, and press at the same time the shift key (This will prevent that Marad will be installed again). Search in the explorer for the cd-map: Marad key, and click twice on setup.exe. Now the Marad key will be remarked by the computer, and you can input maintenance.



Menubalk



Activation of different modules like Maintenance, Machinerylist and Certificates has to be realised through the buttons on the left side of the menu balk. The illuminating button is in active state. Marad automatically will start up with the module maintenance. The different modules will start up by clicking on the buttons. The modules will also start by using the 'F1', 'F2' and the 'F3' buttons.

On the right side of the menu balk you can find two buttons with which you can adjust particular functions (which are umbrella functions for all the modules).

Export & Import

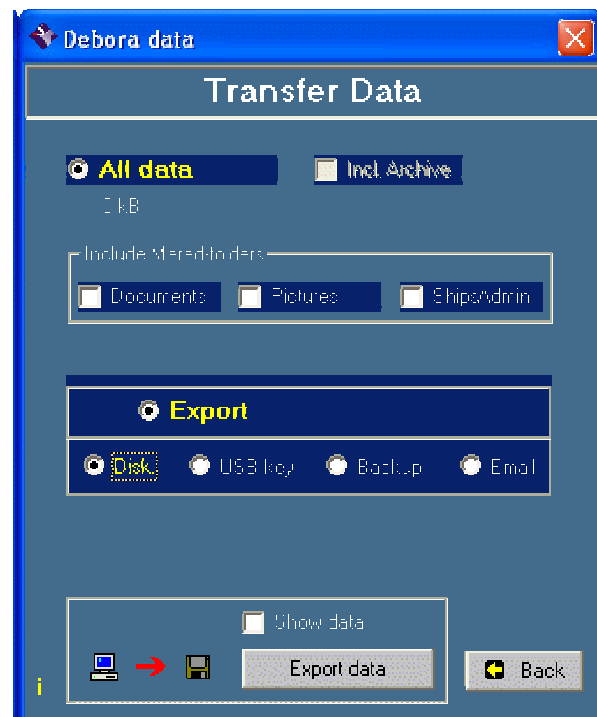
With this function you can copy data from the computer to a particular destination or the other way round. Besides you can make a back-up.

Select the data you want to copy. You can choose 'All data', or 'Only changed data'. **Marad** will indicate the size of the file that has to be copied. If you want to send the file by e-mail, you have to mark the e-mail button after which a screen will appear in what you can type the particular e-mail address. This address will be saved by Marad to make it easier during a next mailing. Finally you have to click on the button comp > disk to export the data.

With the other button you import the data from the disk.

If you received an email with **Marad**-data, you first have to indicate whether it concerns all or changed data, following select the button e-mail and finally the button Email -> Comp. **Marad** will scan your Inbox, and if **Marad**-data is found, **Marad** will import the attached data automatically.

In the same way you make a back up. You can choose the target by yourself, standardly the data will be stored in the file C:\Program Files\Marad\Backup.



Why copying data?

*As a prevention of losing data by something or other reason, for instance damage at the hard drive, it is better to make a **back-up**. It is also clever to set up a maintenance system at home after which it is copied on board. The other way round is also possible, the data of the computer on board transferring to the computer ashore. So you have a disposal of all data at more places and so keeping wired up of the system on both places is possible.*

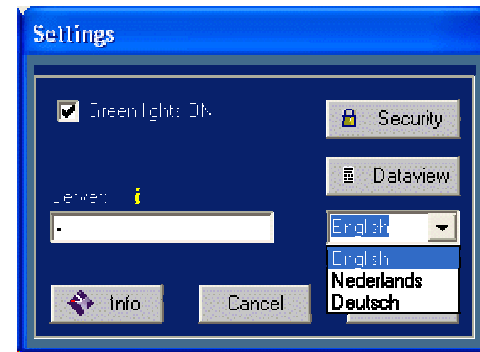


Settings

Here you find different functions:

Languageoptions

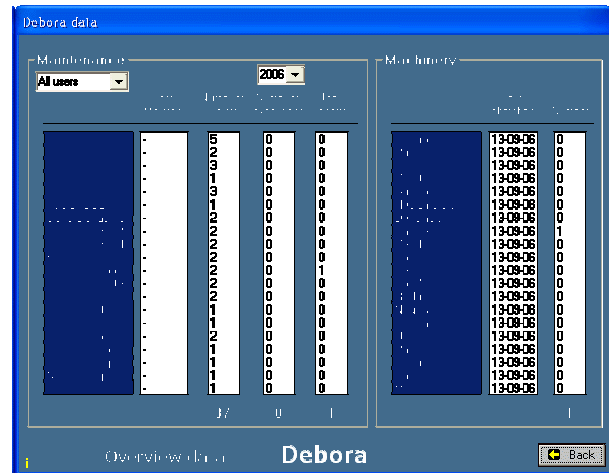
Here you set the language in which all buttons and information screens have to be shown. The text entered by yourself of course do not change of language.



Data-view

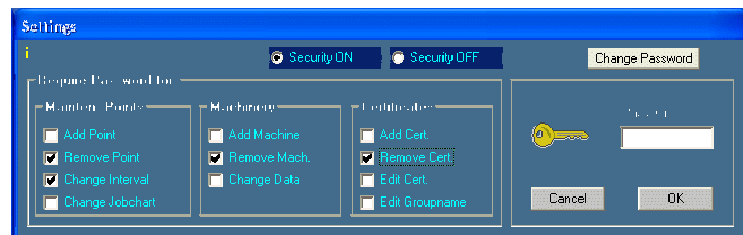
In the dataview you can see the date of last performed maintenance in a group, the number of maintenancepoints of each group, how many times maintenance is performed and the number of given machinery in a machinerylist.

You can filter the data by typing particular initials. You also can filter after year.



Security

In this screen you mark the functions which have to be secured by a password
The active password is marad.



Info

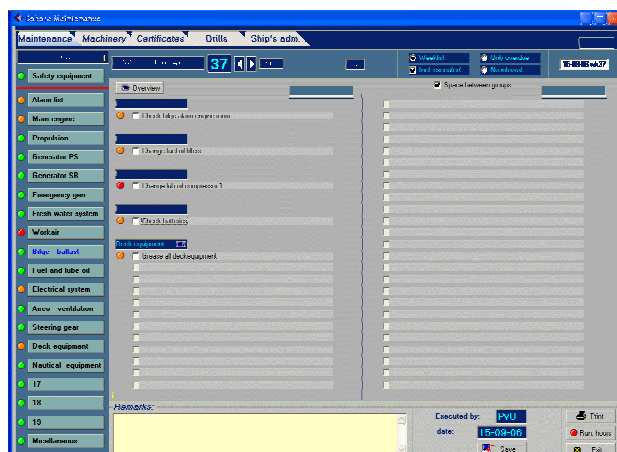
By clicking on the button 'info' there appears the startscreen of the program, yet provided with all our address data. Besides you can find here the versionnumber of the program. This disappears by clicking on the screen.



Module Onderhoud

- **Onderhoud > Werklijst / Weeklijst**

Marad starts automatically with the maintenance module. Then the result of the program, the working list/ week list, will be showed. The week list tells you what to do that week according to the established maintenance system. You also can take a look forward in the maintenance. The week list can be printed with the button Print, right below.



Marad starts automatically with the maintenance module. Then the result of the program, the working list/ week list, will be showed. The week list tells you what to do that week according to the established maintenance system. You also can take a look forward in the maintenance. The week list can be printed with the button Print, right below.

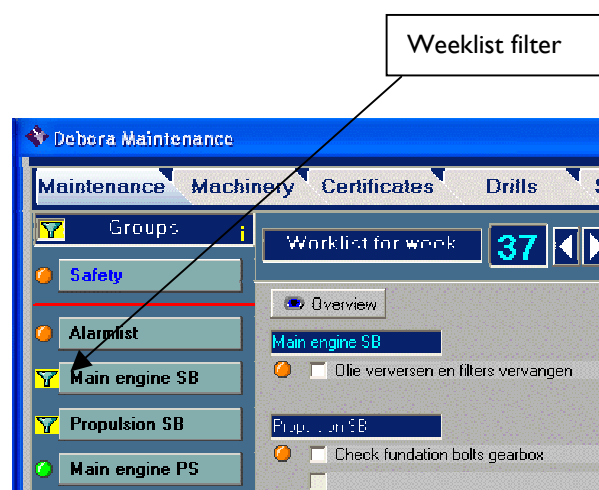
Right above you can indicate whether you want to see overdue things (only red), forthcoming maintenance of that secure week (only orange), or both (red and orange).

Weeklist filter

Normally Marad Shows points from all groups in de weeklijst. But you can also filter one or more groups to be shown or printed, so you have more overview.

Press with the mouse to the left of the group on the light. A yellow filter will appear before the group, and only the points of that group will be shown in the weeklist. Other groups can be added in the same way.

The other way around is to filter all groups, and then filter groups out which you don't want to see. Click to the left of the header 'Groups' on the yellow filter that will appear. All groups will be selected, and now you have the possibility to click away unwanted groups.



Points without an interval

All groups will show their points without an interval by marking 'Points without an interval'. By purchasing this maintenance program the groups will have the maintenance points 'Non-scheduled maintenance'. All groups have a maintenance point with the purchase of this product. All the corrective maintenance what occurs can be written under this point. You also can make for instance by a motor the point 'consumption' without giving it an interval.

The normal week list will appear by marking 'Weeklist'.



Overview performed maintenance

By marking this square all the inputted maintenance will appear in a separate screen. By clicking on a group, you ask for the performed maintenance from that group. You can filter on maintenance point and year.



The possible remark which are putted in, can be read again by clicking it. You also can alter the remarks. With the button 'print', you print the performed maintenance.

With the button 'Back' or with the 'Escape' button on your keyboard you go back to the weeklist.

Free line between the groups

By marking this, there will be no space between the groups and the screen will contain more data. If it's not possible to show all data on the screen, there will appear a scroll balk.

Running hours

Marad has to know, for the maintenance points which are based on running hours, the actual state of the running hours of the machines/engines. Marad wants to know at least once a week the actual state of the running hours. As long as you don't tell Marad the state of the running hours, the light in the button 'Running hours' will remain red. When Marad got all running hours the light turns into green.

After clicking the button 'running hours' there appears a screen like the one below.

	Actual run hours	Last run hours	Date of input	Average hours /wk
Main engine	3971	25	03-02-06	125
Aux engine 1	1603	25	03-02-06	50
Aux engine 2	1603	25	03-02-06	50
Aux engine 3	1603	25	03-02-06	50
Emergency gen	182	25	03-02-06	5

Buttons: Add, Save, Back

You have to enter the running hours, that you can find on the meter of the machine/engine, in the square called 'Actual running hours', now it turns into yellow. With the button 'save' you can save the running hours after which it turns into green.

You can import all machines at once but also separately at different times.

Marad wants to know the average number of running hours for the case you don't tell Marad the actual running hours. Then Marad will count with the average number.

With the button 'add' you import a new engine/machine from which Marad has to keep up the running hours. Confirm the name with 'Enter'.

It is possible to couple automatically the running hours from the system of the ship to Marad. Inquire MaraSoft after this possibility. Also you find information about this in the map 'Documents' where you find the file

'Protocol Marad Draaiuren.pdf'.



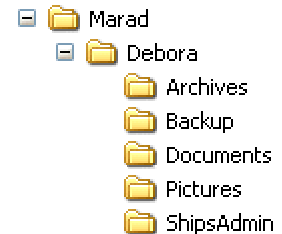
- **Place your own depiction during launching Marad**

Marad Lite and Marad Standard launch in the maintenance module with the weeklist. The weeklist tells what maintenance has been planned for that week.

Instead of Marad launches with the week list it is possible to launch with a personal depiction, for instance a picture of your own ship. This can be a drawing but also a foto.

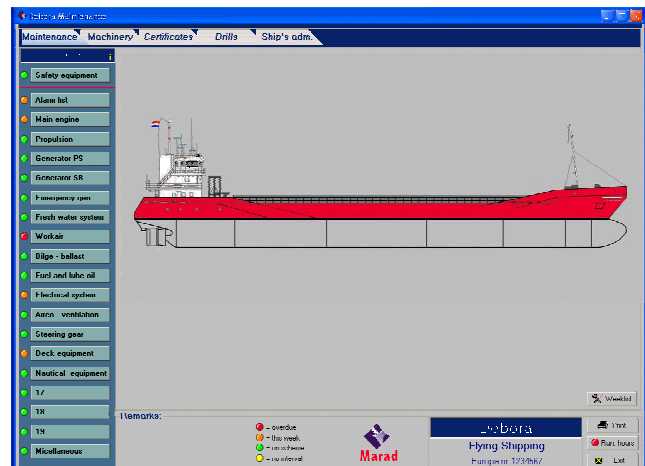
In the map with the name of the ship (in this case: Debora) you find the file maradship.jpg. Replace this file with your own picture and give it the same name, size and extension. Now during launching Marad, it shows your own depiction.

File name : MaradShip
Max size : 825 x 565 pixels
Extension : .jpg

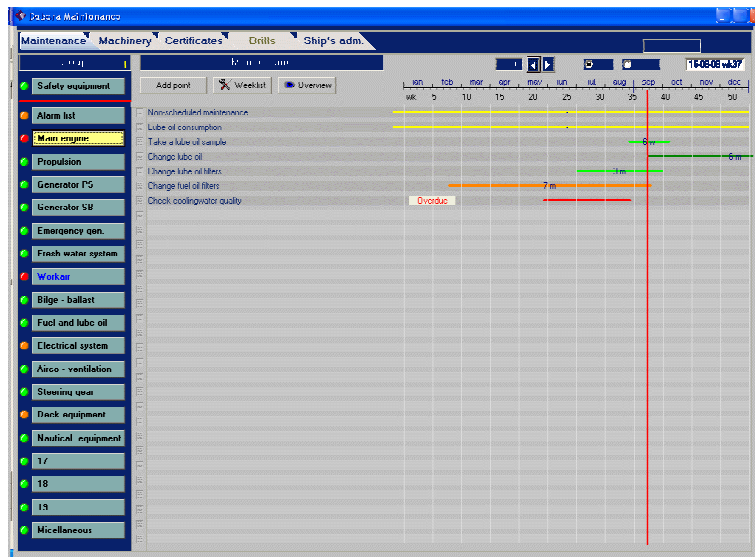


MaraSoft advises you to save the original MaradShip.jpg file in the back-up folder before you install your own picture. So you can undo your changes. An other option is to change the name of the original file.

If your depiction is larger than the required 825 x 565 pixels then Marad shows only a part of the picture. With the help of a photo operation program you can fit your depiction to the right size.



- **Maintenance > Set up a maintenance schedule**



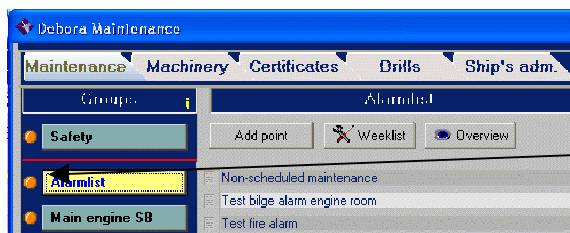
After marking a group the screen alongside will appear.

Per group you can place an unrestricted number of maintenance points. The interval will be shown graphic with a line. The colour from the line says something about the status of the maintenance point.

Yellow: no interval
Green: on schedule
Orange: For this week
Red: overdue

The red line is the time line what slowly goes to the right and in this way leave or enter an interval. The intervals can be shown for a year or for a quarter.

Groupnames



You can change the name of a group by clicking the led. With the enter key you confirm the name of the group.

Add a maintenancepoint

By clicking on the button 'Add Point' you will see a screen like you the one below with which you can add a maintenancepoint.

- In the white square you have to fill in the paraphrase of the maintenancepoint, for instance: 'refreshing oil'. You also can select a maintenancepoint with the arrowkeys below the with square.
- Below 'Setup interval' you input the frequency of executing the maintenancepoint. By marking 'runninghours' you have to select the machine to which the interval has to be coupled.
- A Maintenancepoint can be fixed.
- Below 'filled in by:' you fill in your initials. For instance: PvU
- By Startdate or Duedate you fill in the last date of maintenance or you make clear what's the duedate. Click on the name 'Startdate' to refresh the actuale date.
- With the button 'Save' the maintenance point will be saved.
- With the button cancel you leave the menu without saving a maintenancepoint.



Fixe a maintenancepoint

A maintenancepoint can be fixed. This means that a maintenancepoint starts to count always from its Startdate/decaydate when it is marked off. An Early or late mark off has no consequences for the number of times Marad notifies the maintenancepoint.

Set an interval

The interval that can be set on weeks, months and runninghours, can be changed with the horizontal arrow key behind the square with the number of the interval. Its cleverer and faster to place your mouse into the square and using the arrowkey on the keyboard. Using the shift key speeds up changings.

When you want to run an interval on running hours you have to select the motor/machine to which the interval has to be coupled with after marking 'runninghours'. This motor/machine first has to be added on the button Runninghours.

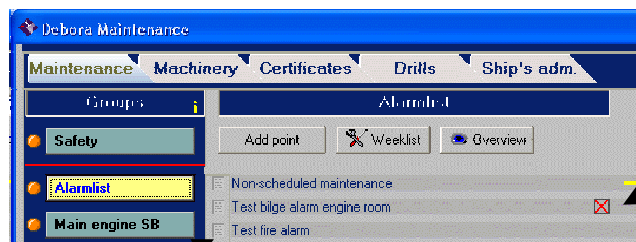
Changing the interval of an existing maintenance point

To change the interval of an existing maintenance point click on the **interval line** behind the maintenance point. The same menu like the one that appears if you want to add a maintenance point for first time appears after which all data can be changed.

Startdate / Decaydate

With the startdate you indicate when maintenance was executed last. You place your mouse in the square of the date, week or possible the running hours and change with the arrow key on the keyboard the date or running hours. You can see the line from the interval moving and probable changing of colour.

Removing a maintenancepoint



To remove the maintenancepoint click with the right mouse button on the name of the maintenancepoint and after that on the red mark. You also can use the Delete key.

Jobchart

In a jobchart you can save information about a maintenancepoint such as how the work has to be done, which safety measures has to be taken into account and which tools and / or parts you need. The way of working is exactly the same as the way to add information to a part with the datachart. Look up page 14 for more information about this.

It's also possible to couple to the jobchart an existing document. All kinds of files can be coupled like Word, Excel but also pictures like jpg.

Click in a group on the picture of the maintenance point to open the jobchart. See the picture above.

When in the week list the maintenance point is been showed, there will be mentioned there is more information in the jobchart. If you want to see this information in the field 'Remarks' you have to click on this mention.



Linking pictures and documents to maintenance points.

Procedure:

- First place the document to be linked in the folder **Documents** in the Marad-folder, or in the folder **Pictures** when it is a picture. This is no hard requirement, but is advised to maintain overview over the linked files.
- Click on the link-icon to the left of the control-lamp of a part or a maintenance point.
- Click on the button '**Attach Document**'.
- Double-click in the left column on the map **Documents** or **Pictures**.
- Look in the right column for the file or picture and select it. The name is displayed in the line on the top, with the complete path. If it is a picture, it will be shown immediately.
- You can add additional text in the white field. In case of a picture the picture is hidden to show the complete white field, but the picture stays linked.
- Click on the button '**Save**' to save the link. The link-icon appears near the control-lamp to indicate that a link is made.
- Click on the button '**Open**' to see the linked file.

There are 4 link-icons:



Nothing linked, the job chart or data-chart is empty.



Only text is added, but no file is being linked.



A document is linked (no picture) with possible additional text.



A picture is linked with possible additional text.



- **Maintenance > Input of executed maintenance**

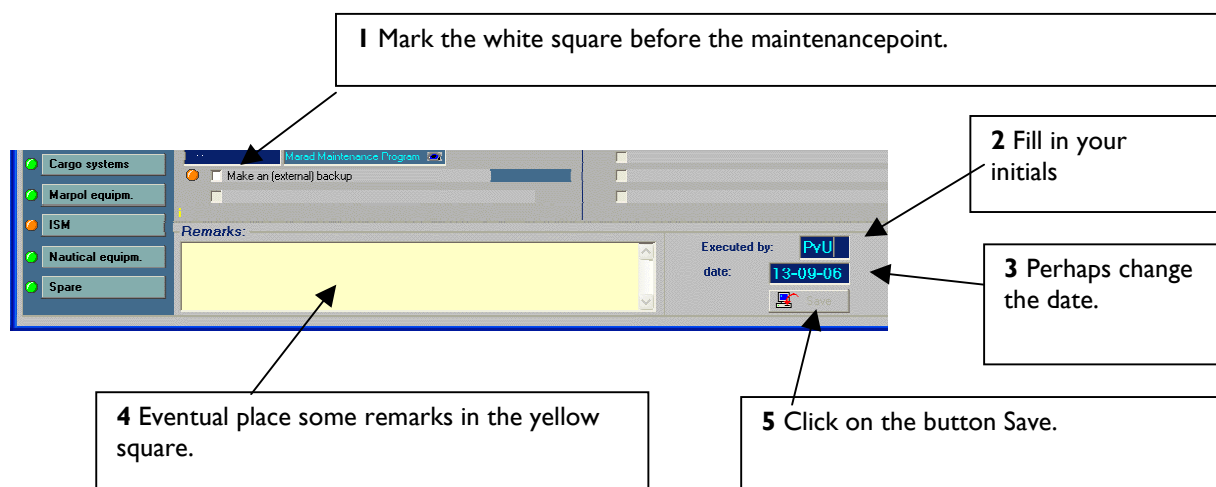
There are two ways to input the executed maintenance to Marad.

1 Via the week list / Repair list / Critical equipment list

2 Via the maintenance point in a group

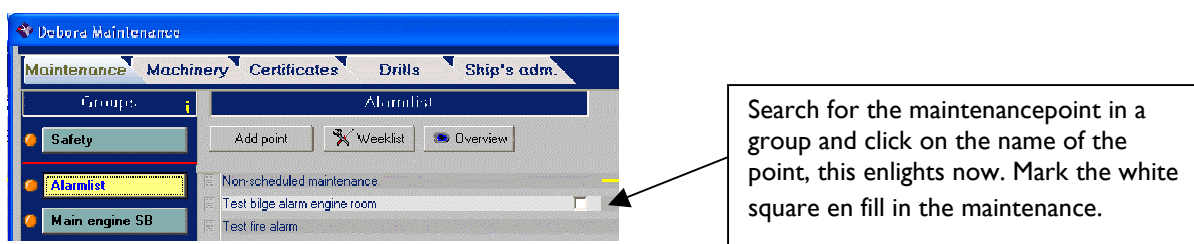
Input of maintenance via the week list, repair list and critical equipment

Maintenance in the week list can be feed in by marking the white square. After this you input your initials and eventual place some remarks in the yellow square. The date on which the maintenance is executed can be changed by placing the cursor in the date square and changing the date with the arrow key on the keyboard. After this you click on the button 'Save'. Now the maintenance is saved.



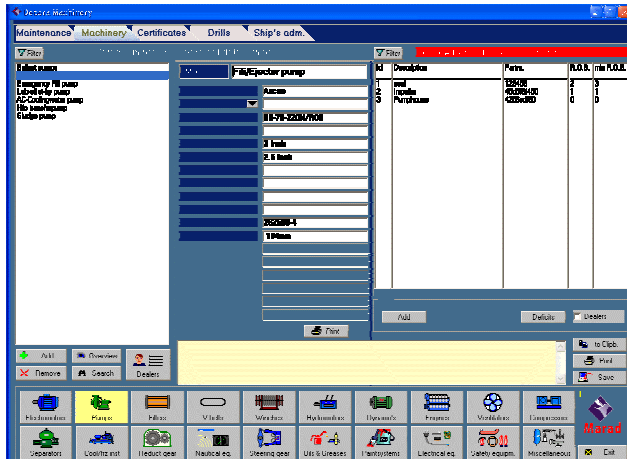
Input maintenance via the maintenancepoint in a group

If you select the group in which you can find the maintenancepoint and afterwards click on it, it enlights. There appears a white square. With the white square you can make clear that the maintenance is executed. After marking the white square there appears the same menu as by inputting the maintenance via the weeklist.



Module Machinerylist

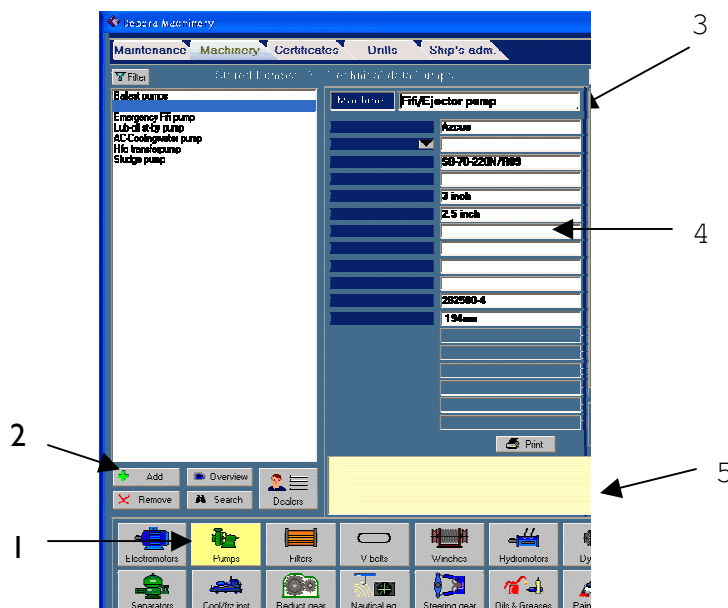
In the machinerylist you can save in various groups all relevant information from machines like trademark, kind of serial number etc. From each machine also the parts can be stored. All information can be printed.



After clicking the button 'Machinery' the alongside screen appears, in this example already filled in. Choose the group from which you want to obtain, or fill in information.

The machines are on the left, the main data from the machines in the middle (type nr, supplier, etc). The parts of the marked machines with its stock administration on the right.

• Fill in a machine



1. Select with the pictures below in the screen a group of machines. In this case the pumps.
2. Click -> Add.
3. Fill in the name of the machine.
4. Fill in the main data of the machine.
5. It's possible to place some remarks.
- 6 Click on the button 'Input' to store the data.

- The data fields to input a machine are editable by yourself. Click on the name of an existing field or on the short stripe from a new field. The field will be coloured yellow. Change the name or fill in a new name and confirm with the enter key.

The altered name or the name from the new field is valid for all machines which are introduced in a group. New fields can only be added just below an existing field. The first two fields from producer and supplier can't be changed.

- Suppliers have to be introduced under this button, to make it possible to select them in a data field. This in relation to the order module for parts/components.



- **Fill in parts**

After you input an machine, an unlimited number of parts can be coupled. From each part, the computer can keep up how many parts there are aboard (**Remaining On Board**), and how much there are necessary to be in stock. Marad will notify when there aren't enough.

Id	Description	Partn.	R.O.B.	min R.O.B.
1	seal	123456	2	3
2	Impeller	456789	1	1
3	Pumphouse	425678	0	0

Buttons: Add, Deficits, Dealers

Select an machine from which you want to save parts.

Click at the button 'Add'. Write the name from the part in the appearing balk in the field 'description'. For example: Seal.

Feed in the number of the part like it is written in the instruction book or manual of the machine.

In the field 'R.O.B.' you indicate how many parts from one sort there are aboard.

In the field 'min. R.O.B.' you indicate how many parts of a sort are necessary to be on board.

In the field 'Supplier' you select out the data base the supplier of the concerning part.

In the square 'Remarks' you can write an amount of text what refers to the part. With the button 'Input' you store the data.

- By clicking the button 'suppliers' behind each part the supplier will appear.
- By clicking the button 'deficits' Marad will make a list of all deficit parts. The groups with deficits will be coloured red.



With this button you put the data from a machine on the clipboard. The data can be pasted into fax-, mail- or a word procession program.

Read back / Adapt

If you want to get the data from all machines, you have to start the Machinerylist by clicking at that button. Now select the group in which the machine is placed, for example Electromotors. On the left side from the screen you can see the list with names from which the data is stored. You click with your mouse on the machine from which you want to see the data. These data will appear in the squares in the middle of the screen. Now you can adapt the data. When only one element is changed, the button 'Input' will illuminate. By clicking on this button, all changed data will be stored.



Module Certificates

- **Certificates > General**



The screen alongside appears after activating the module Certificates. An unlimited number of certificates can be subdivided into six different groups. With the white arrow keys you can change from the first three to the last three groups of certificates.

The names of the groups can be made by yourself. After clicking with the cursor on the group there will appear the menu Rename. You can affirm the name with the Enter key.

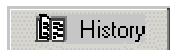
- In the group name behind the name of the group you can see the number of inputted certificates from that group. Left below you can see the number of the total inputted certificates.
- To see all certificates of a group you have to click on the arrow on the right (beside the group name). With the left arrow you turn back.
- When the arrows behind the group name get the colour blue it means that there are more pages with certificates.

Explanation of the different buttons



Print

With this button you can make a print screen.



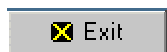
History

By clicking this button you can see the performed tasks to certificates from the past.



Overview

With this button you get a survey from the state of affairs of the certificates on that moment.



Exit

With this button you shut down the program.

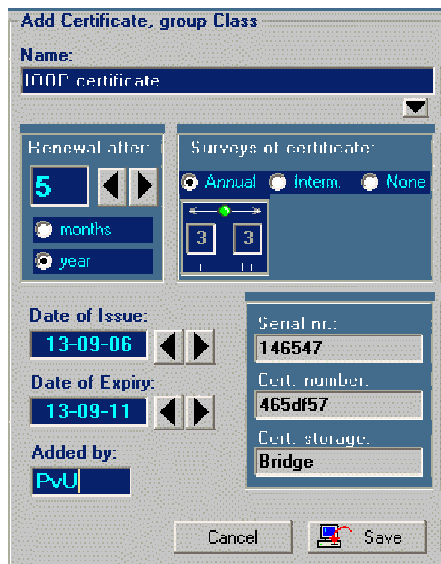
NB MaraSoft recommends you to think well about the names you will give the groups. Standard, the first groups will be programmed by MaraSoft with the names: Statutory, Class, and Others. Order of importance is the underlying idea here. Of course you can change the names at your own understanding.

MaraSoft recommends you to put in the certificates inside the groups in order of importance. The certificate you put in first will be placed at the top of the list. Certificates with for instance an unlimited lifetime can be put in last or can be placed in the last groups.



Certificates > adding a certificate

To add a certificate in a group you have to click on the group, and a menu will appear. Then you have to click on 'Add Cert.' After that the screen below will appear.



In the blue field you fill in the name of the new certificate.

By **Surveys of certificate** you indicate what kind of surveys have to be done to the certificates; annuals, only an intermediate or none. Marad indicates automatically by the second or third annual that it has to be an Intermediate.

You can quickly synchronise the Date of Expiry with the Date of Issue by clicking on 'months' and then 'years' again.

Fill in your initials in the field **Added by** or **Changed by**.

The grey fields are optional. You can store your own information here.

NB Certificates with an unlimited life time: set **Renewal after**: to 0

Explanation 'Surveys of certificate' (Annual, Intermediate and None)

Marad will give a sign before the end of each certificate, whether it is an Annual, Intermediate or None. For Annual and Intermediate is that 3 months before expiry (legally), and for None you can enter it yourselves.

Annual

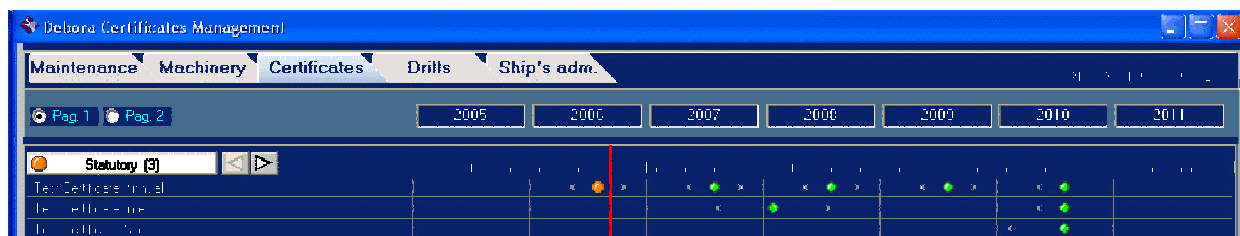
A certificate has a certain duration, but every year it also has to be endorsed or, at the end, renewed. This is possible 3 months before till 3 months after the expirydate; a margin from 6 months.

Intermediate

Halfway through the lifespan of a certificate there has to be an intermediate visitation. This may happen 6 months before till 6 months after the expirydate; a margin of 12 months.

None

A certificate does have a certain lifespan, but an intermediate visitation is not required. Marad just gives a signal if the expirydate of the certificate is reached.



	2005	2006	2007	2008	2009	2010	2011
Statutory (3)							
Ten Certificate model							
Ten Certificate model							
Ten Certificate model							



- **Actions to a certificate**

Click on the name of a certificate and this menu will appear to do some actions on the certificate.

Endorse certificate
Additional Survey
History
Edit
Remove

Endorse Certificate

You can see the name of the certificate in the blue field.

In the field **Signed:** add the name of the person who performed the visitation.

You mark whether it concerns **Flag state** or **Class**.

In the field **Place:** fill in the place where the visitation occurred.

You mark whether it was an **Annual** or an **Intermediate**.

Here you enter the date of visitation.

By **Executed** you fill in your initials.

Below **Remark:** you can place some remarks

With **Save** you save the data.

NB You can change the date quickly by the vertical arrow keys on your keyboard.

NB The menu to endorse a certificate also appears when you click on the orange or red light of that certificate.

Additional survey

This menu what appears here is the same as that by an endorsement. Fill in the required data, and Marad will store that in the history.

History

With this you call for the history of the selected certificate.

Edit

Here you can alter the data from a certificate. It is the same menu as that for adding a certificate.

Remove

With this you remove a certificate, together with its history.

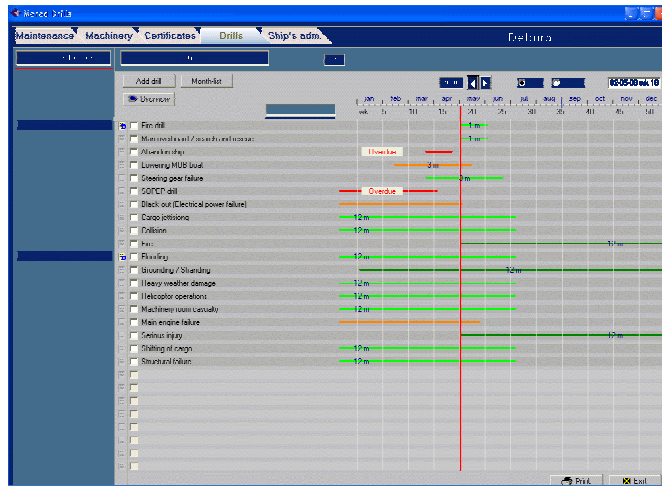
Renew a certificate

When a certificate is at the end of its term, you click at the orange light and a similar menu will appear like before. In this you can register the Renewal, so it is not necessary to remove the old one.



Modules Drills & Ship's administration

- **Drills**



The screen alongside (already registered) will be shown after activating the module **Drills**. This module has many similarities with the maintenance module of the Lite version and with the graphical structure of the standard and special version.

The red line indicates a timeline that stands on the actual date. The length of the coloured lines indicate the size of an interval of a drill.

The colours of the lines indicate the status of a drill.

Green = due, orange = must be done this month, red = overdue.

Add drill With this you add a new drill. Click on a particular line to change afterwards the name of the drill, interval or start date. A special screen will appear. Via the Drillchart you can add data to the drill. Just like with the maintenance points in the maintenance modules. Here also, you can link a document to a drill. The linked document will be indicated before the drill. By clicking on the name of a document, this will be opened.

Month-list With this you open a list with the upcoming drills of that particular month.

Overview With this you call for an overview of the executed drills. You can filter on each entered drill and year. Here also, you can call for the evaluation of the drill and possible print the complete executed drill with evaluation.

Tip

With the button **Esc** on your keyboard you turn one menu backwards in the module!



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