User Manual (Collector) for e-Tracking

Pollution Control Department National Environment Agency Singapore

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1 Definitions and Acronyms

| NEA | National Environment Agency |
|-------|-----------------------------------|
| TOTAL | Total Systems Technology Pte. Ltd |
| TMTS | Tuas Marine Transfer Station |
| NA | Not Applicable |

2 Collector Main Menu

Tasks

- 1. To view the list of pending consignments
- 2. To add new generators to the collector
- 3. To raise a consignment note for the generator.

To achieve the above tasks

1. Click on Status hyperlink in the main menu

| J- TA | Realing | | • Home • Logo | ut | Download Manual |
|--|--------------------|--------------------------|-----------------------------|---------|-----------------|
| Masters | Accept/Reject Note | View/Mod Consign. | Link Generator | Reports | |
| User Name : COL1 Company : Test Coll | ector | | | | |
| You have 13 consignment(s) pending. To view the list of pending consignment(s), please click on the <u>Status</u> | | | | | |
| | To add n | ew generators, please go | to the <u>Link Generato</u> | r | |
| | <u>To n</u> | aise a consignment note | for the Generator | | |

2. The pending consignments screen is opened. Click on the Consignment Id hyperlink to accept/reject the consignment. For e.g. click on item no 1.

| Pending (| Consignments Li | st | | |
|-----------|--------------------|------------|------------------------|--|
| S.No. | Consign. Id | Date | Name of the Generator | Toxic |
| 1. | <u>TVV/2002/21</u> | 23/01/2002 | TEST GENERATOR COMPANY | Catalyst, Containers/Packaging Material, Battery |
| 2. | TVV/2002/05 | 23/01/2002 | TEST GENERATOR COMPANY | Alkali |
| З. | TVV/2002/06 | 23/01/2002 | TEST GENERATOR COMPANY | Sludge, Acid |
| 4. | TVV/2002/07 | 23/01/2002 | TEST GENERATOR COMPANY | Acid |
| 5. | <u>TW/2002/08</u> | 23/01/2002 | TEST GENERATOR COMPANY | Sludge, Acid, Coolants, Alkali |
| 6. | TVV/2002/09 | 23/01/2002 | TEST GENERATOR COMPANY | Acid, Battery, Sludge |
| 7. | TVV/2002/17 | 23/01/2002 | TEST GENERATOR COMPANY | Alkali, Acid |
| 8. | <u>TW/2002/10</u> | 23/01/2002 | TEST GENERATOR COMPANY | Acid |
| 9. | TVV/2002/16 | 23/01/2002 | TEST GENERATOR COMPANY | Battery, Sludge |
| 10. | TVV/2002/15 | 23/01/2002 | TEST GENERATOR COMPANY | Alkali |
| 11. | TVV/2002/14 | 23/01/2002 | TEST GENERATOR COMPANY | Battery, Alkali |
| 12. | TVV/2002/13 | 23/01/2002 | TEST GENERATOR COMPANY | Sludge |
| 13. | TW/2002/12 | 23/01/2002 | TEST GENERATOR COMPANY | Catalyst, Sludge |
| 14. | TW/2002/11 | 23/01/2002 | TEST GENERATOR COMPANY | Battery, Acid |
| 15. | <u>TW/2002/29</u> | 23/01/2002 | TEST GENERATOR COMPANY | Acid |
| 16. | TVV/2002/34 | 24/01/2002 | TEST GENERATOR COMPANY | Lead Compounds |
| 17. | TVV/2002/36 | 25/01/2002 | TEST GENERATOR COMPANY | Sludge |
| 18. | <u>TW/2002/40</u> | 25/01/2002 | TEST GENERATOR COMPANY | Alkali |
| 19. | <u>TW/2002/41</u> | 25/01/2002 | TEST GENERATOR COMPANY | Alkali, Acid, Sludge |
| 20. | <u>TW/2002/45</u> | 28/01/2002 | TEST GENERATOR COMPANY | Alkali |

- 3. The accept/ reject screen is opened in modify mode for the clicked consignment. Click on
 - Hyperlink under "Type" to view details about the toxic waste.
 - "Submit" button to accept/ reject the consignment.
 - "Reset" button to clear all filled fields.

| Consignment ID. | | TVV/2002/21 | | | | |
|-------------------------------|----------------|-------------------------------------|------------|--|--|--|
| Name of the Generator | | TEST GENERATOR COMPANY | | | | |
| Pick Up Address | | Total Generator, No.1, SIMS Lane, S | ingapore. | | | |
| Name of the Declarant | | Swami | | | | |
| Name of the TIW Collector | | Test Collector | | | | |
| Transport Approval No. | | COLL1234 | | | | |
| Foxic Details | | | | | | |
| S.No. Type | Total Quantity | Status Discrepency | Reason | | | |
| | | | | | | |
| 1 <u>Battery</u> | | | | | | |
| | | Ļ | | | | |
| 0 Ostalust | | | <u>_</u> | | | |
| Z <u>Catalyst</u> | | | T | | | |
| | _ | L. F. | | | | |
| 3 Containers/Packaging | | | <u>_</u> | | | |
| Material | - | | v | | | |
| Carrier Details | | | | | | |
| Carrier Company Name | Jil | Pick Un Date | 21/01/2002 | | | |
| Name of the Driver | Joseph | Pick Up Time | 08:10 PM | | | |
| Vehicles No. | KI 2345 | | | | | |
| Status | | | | | | |
| Status | | | | | | |
| Data of Arrival (dd/mm/////// | L | | | | | |
| Date of Arrival (dd/mm/yyyy) | | | | | | |
| Time of Arrival | 00 💌 (h | ırs) 00 💌 (mts) 📴 | | | | |
| | | - | <u> </u> | | | |
| Remarks | | | | | | |
| | | | V | | | |
| | I | | | | | |

- 4. Click on the Link Generator hyperlink to add new generators to the collector. (Please see pg. 23).
- 5. Click on the hyperlink 'To raise consignment note for the generator' to create a new consignment for generators without internet access.

3 Masters

3.1 Generator

Tasks

- 1. To create a generator.
- 2. To modify an existing generator's details.
- 3. To change password for the generator's users.

To achieve the above tasks

1. Click on Masters \rightarrow Generator in the main menu



2. The generator master screen is opened.

| Company Registration No. | * Search |
|--------------------------|------------|
| Name of the Organization | * |
| Pick Up Address * | × |
| Postal Code * | |
| Transport Approval No. | |
| Name of the Declarant * | (1) |
| | (2) |
| | (3) |
| | (4) |
| | (5) |
| Phone No. * | |
| Internet Access * | ⊙ Yes O No |
| E-mail Address | |
| | |

- 3. To add a new Generator, enter values into all the fields and click on Save button. The values are saved into the database and the record is opened in modify mode. If the generator has internet access, an email is sent to the generator about the login info.
- 4. To search for a particular generator, enter the company registration no. either partially or completely and click on Search button.
 - If only one record returns in the search, the details are displayed in the screen
 - If more than one record is returned, a search screen is opened
- 5. The following screen is opened on search of a particular generator. Please note that the e-mail id is not modifiable if the generator has internet access.

| Generator Master | |
|----------------------------|---|
| Company Registration No. * | TEST |
| Name of the Organization * | GENERATOR ORGANIZATION |
| Pick Up Address * | No 2B, Chapel Apts, 🔺 Lor Nangka, – Singapore 🗨 |
| Postal Code * | 6720230 |
| Transport Approval No. | TA 2002 |
| Name of the Declarant * | Foo (1) |
| | Tan Eee Tin (2) |
| | (3) |
| | (4) |
| | (5) |
| Phone No. * | 7651018 |
| Internet Access * | Yes |
| E-mail Address | mrajasekaran@totalsystems.com |
| Login Details | |
| S.No Login | ID |
| 1 <u>GENU</u> | ISER2 |
| 2 <u>TEST</u> | |
| · | |
| | Save Reset |

6. The following screen is opened on search of a particular generator. Please note that the e-mail id is modifiable if the generator does not have internet access.

| Generator Master | |
|----------------------------|---|
| Company Registration No. * | TEST |
| Name of the Organization * | GENERATOR ORGANIZATION |
| Pick Up Address * | No 2B, Chapel Apts, Lor Nangka, Singapore |
| Postal Code * | 6720230 |
| Transport Approval No. | TA 2002 |
| Name of the Declarant * | Foo (1) |
| | Tan Eee Tin (2) |
| | (3) |
| | (4) |
| | (5) |
| Phone No. * | 7651018 |
| Internet Access * | C Yes ⊙ No |
| E-mail Address | |
| Login Dotaile | |
| S No. Login | ID. |
| 1 <u>GENU</u> | <u>SER2</u> |
| 2 <u>TEST</u> | |
| | |
| | Save |

7. In case multiple records are returned, the following search screen is opened. The generator can be searched based on both Registration No and Organization Name. Clicking on the Generator Id hyperlink opens the generator details in the main screen.

| Company Registratio Name of the Organiz | n No. te ation Searc | ch |
|--|--------------------------|-----------------------|
| No of Records found t | for search : 5 | |
| Generator Id | Name of the Organisation | Name of the Declarant |
| TEST | GENERATOR ORGANIZATION | Foo |
| TESTGEN | TEST GENERATOR COMPANY | Lily |
| TESTGEN1 | GEN COMPANY1 | Tiong |
| TESTGEN2 | TEST GEN2 | Test Gen2 |
| TESTGENMANO | MANO ORGANIZATION | Choon |

8. To modify a login detail, click on the Login id hyperlink in the main screen. The modification of User name and password is allowed. Click on 'Change Password' button to change the password. Click on Ok to save the details. If the generator has Internet access, an email is sent to the generator about the Login info.

| User Name * TEST | |
|------------------|--|

Note: On click of Change Password, the password will be emailed to the respective generator.

9. While adding a new generator, if the Company Registration number already exists, the following error message is displayed

| Record Exists | |
|---------------|--|
| Ok | |

10. While searching for a generator, if the generator is not linked to the collector, the following message appears



11. If the generator has been blocked or de-linked, the following error message appears.

This Generator has been blocked or delinked



12. The following validations are done for the above fields

| Items | Mandatory | Format | Remarks |
|-----------------|-----------------|----------------|---|
| Company | Yes | Char (20) | Unique |
| Registration No | | | Special characters not allowed |
| | | | Modification not allowed in modify mode |
| Name of the | Yes | Char (60) | Special characters not allowed |
| Organization | | | |
| Pick Up Address | Yes | Char (200) | • Length must be less than or equal to 200 |
| Postal Code | Yes | Number (10) | Allows only Numbers |
| Transport | No | Char (12) | Allows only alphabets and |
| Approval No | | | numbers |
| Name of the | Yes | Char (30) | Allows only alphabets and |
| Declarant | | | numbers |
| Phone No | Yes | Number (9) | Allows only numbers |
| Internet Access | Yes | Char (1) | NA |
| E-mail Address | Yes if Internet | Char (50) | Must be a valid email address |
| | Access is Yes | | |

4 Accept/ Reject Note

Tasks

1. To accept / reject an existing confirmed consignment.

To achieve the above tasks

1. Click Accept/Reject Note in the main menu

| - Treesing | • Home | Logout Download Manual |
|----------------------------|--|--------------------------------|
| Masters Accept/Reject Note | View/Mod Consign. Link Generate | or Reports |
| $\overline{\}$ | | |
| User Name : COL1 | | |
| Company : Test Collector | | |
| | | |
| | You have 20 consignment(s) pendin | j. |
| To view the | ist of pending consignment(s), please cl | ick on the <u>Status</u> |
| _ | | _ |
| To a | d new generators, please go to the <u>Link</u> | Generator |
| | Fo raise a consignment note to the Gen | erator |
| | | |

2. The accept/ reject note screen is opened. Enter the consignment id and click on Search button.

| Consignment Details | | | |
|------------------------------|----------------|----------------------|--------------|
| Consignment ID. | | Search | |
| Name of the Generator | | - | |
| Pick Up Address | | - | |
| Name of the Declarant | | - | |
| Name of the TIW Collector | | - | |
| Transport Approval No. | | - | |
| Toxic Details | | | |
| S.No. Type | Total Quantity | Status Discrepency | Reason |
| Carrier Details | | | |
| Carrier Company Name | - | Pick Up Date | - |
| Name of the Driver | - | Pick Up Time | - |
| Vehicles No. | - | | |
| Status | | | |
| Status | | | |
| Date of Arrival (dd/mm/yyyy) |) | | |
| Time of Arrival | 00 🗸 | (hrs) 00 💌 (mts) 🕘 💌 | |
| Remarks | | | A V |
| | | | Submit Reset |

3. If the consignment id is not found, the following error message is displayed.

Invalid Consignment Id.



4. The required consignment details are displayed in the screen. Enter the required details and click on "Submit" button to accept/ reject the consignment.

| Consignment ID. | | TW/2002/21 | | |
|------------------------------------|----------------|----------------------------|---------------------|------|
| Name of the Generator | | TEST GENERATOR COM | PANY | |
| Pick Up Address | | Total Generator, No.1, SIM | IS Lane, Singapore. | |
| Name of the Declarant | | Swami | | |
| Name of the TIVV Collector | | Test Collector | | |
| Transport Approval No. | | COLL1234 | | |
| oxic Details | | | | |
| S.No. Type | Total Quantity | Status Discrepe | ncy Re | ason |
| 4 | | | - | |
| 1 <u>Battery</u> | | | | |
| | | | | |
| 2 <u>Catalyst</u> | - | No - | 7 | |
| | | | | ~ |
| Containers (Deckening | | | | A |
| 3 Containers/Packaging Material | | - 🔽 No 💌 | | |
| | | 4 | | Y |
| Carrier Details | | | | |
| Carrier Company Name | Jil | Pick | Up Date 21/01/ | 2002 |
| Name of the Driver | Joseph | Pick | Up Time 08:10 | PM |
| Vehicles No. | KI 2345 | | | |
| Status | | | | |
| Status | | | | |
| Date of Arrival (dd/mm/yyyy) | | | | |
| | | | | |
| Time of Arrival | | hrs) 🛄 🎦 (mts) 📑 🗾 | | |
| Domorizo | | | <u> </u> | |
| Remarks | | | V | |
| | | | | |

- 5. Click on the hyperlink under "Type" to view details about the toxic industrial waste.
- 6. Total quantity combo holds the quantity type depending on the toxic industrial waste. The quantity type can be Litres/ Metric cube, Kilograms/ Tonnes, Drums/Carboys/IBC Tank/Metal Container.
- 7. The status field can be selected as "Accepted" or "Rejected".
- 8. If there is any discrepancy in the arrived consignment, then Discrepancy can be selected as "Yes".

- 9. If discrepancy is "Yes" or if the status is "Rejected" then the Reason should be entered.
- 10. Click on "Reset" button to clear all the fields. The entered details will not be saved.

11. On click of submit button, the view screen is displayed. Click on the hyperlink "Type" to view details about the toxic industrial waste.

| | Consignment ID Date of Consignment Name of the Generator Name of the Declarant Pick Up Address Name of the TIW Collector Transport Approval No. | TW/2002/07 23/01/2002 TEST GENERATOR COMP Swami Total Generator, No.1, SIMS Lane, Singapore. 387355 Test Collector COLL1234 | ANY | |
|------------------------|---|--|------------------------------|------------------------|
| | Toxic Details S.No. Type Total Quantity 1. Acid 432423 Metric of | Status cube (s) Accepted | Discrepency No | Reason |
| | Carrier Company Name Kim and Name of the Driver Kim Vehicles No. KI 8710 | Co | Pick Up Date Pick Up Time | 21/01/2002 01:20 PM |
| | Status Accepted Date of Arrival 28/01/2002 | | | |
| CTCCC11C2C13, TV000111 | Time of Arrival DR:10 AM | | | |

12. The following screen is opened on click of the save button.

| Save As | | | | ? × |
|-----------------------|---------------------------|---|---|--------------|
| Save in: | 🚵 Desktop 💽 | • | ď | |
| 🗐 My Compu | ter | | | |
| 📴 Network N | eighborhood | | | |
| 🚞 M4n | | | | |
| 🛛 🔷 My Briefca | se | | | |
| 🔮 ToxicDetai | I_TW20021014_2.html | | | |
| 🙋 ToxicDetai | I_TW20021017_1.html | | | |
| | | | | |
| File <u>n</u> ame: | Consignment_TW200207.html | | | <u>S</u> ave |
| Save as <u>t</u> ype: | HTML Document | • | | Cancel |

13. The following screen is opened on click of the Print button.

| Print | <u>?</u> × |
|----------------------------|-------------------------------|
| Printer | |
| Name: \\SEVENTHFLOO | R\HP Properties |
| Status: Ready | |
| Type: HP LaserJet 1100 | |
| Where: \\SEVENTHFLOOF | NHP |
| Comment: | I Print to hje |
| Print range | Copies |
| • <u>A</u> I | Number of <u>c</u> opies: 1 📻 |
| C Pages from: 1 to: | |
| C Selection | |
| Print frames | |
| | C As laid out on screen |
| | O Only the selected frame |
| | All frames individually |
| | |
| Print all linked documents | Print table of links |
| | OK Cancel |
| | |

14. The following screen is opened on click of the hyperlink "Type"

Click on

- "Save" button to save the page as HTML document into hard disk.
- "Print" button to print the page.
- "OK" button to close the screen and return to the previous page.

| View Toxic Waste | |
|----------------------|--------------------------|
| Type of Toxic * | Acid |
| Sub Toxic Type * | Formic Acid |
| Physical State * | Liquid |
| Hazardous Property * | Odourous,Toxic,Flammable |
| Package * | ISO2 ISO Tank |
| Total Quantity * | 12 Metric cube (s) |
| | Save Print OK |

15. On click of Save button, the following screen will be opened. The Toxic details can be saved in the local computer.

| Save As | | ? × |
|--|---|--------------|
| Save in: 🔊 Desktop 💌 | | * 🔳 🖿 |
| 🕮 My Computer | | |
| 🔁 Network Neighborhood | | |
| 🗀 M4n | | |
| 🚵 My Briefcase | | |
| ToxicDetail_TW20021014_2.html | | |
| ToxicDetail_TW20021017_1.html | | |
| | | |
| File name: ToxicDetail_TW200207_1.html | | <u>S</u> ave |
| Save as type: HTML Document | • | Cancel |

16. On click of Print button, the following screen will be opened.

| Print | ?× |
|--|--|
| Printer Name: \\SEVENTHFLOOR\HP | |
| Status: Ready Type: HP LaserJet 1100 | |
| Where: \\SEVENTHFLOOR\HP Comment: | Print to file |
| Print range | Copies Number of <u>c</u> opies: 1 = 1 2 3 Collate |
| Print frames C As I C Only C All fr | aid out on screen • the selected frame ames individually |
| Print all linked documents | Print ta <u>b</u> le of links |
| | OK Cancel |

17. The following validations are done for the above fields

| Items | Mandatory | Format | Remarks |
|-----------------|-----------------------------------|-----------------|---|
| Consignment Id | Yes | Char (20) | Does not accept special |
| | | | characters |
| Quantity | Yes | Number (9,3) | NA |
| Reason | Yes if discrepancy is "Yes" | Char (50) | Must be less than 50 characters |
| Date of Arrival | Yes | Char (10) | Must be a valid date |
| | | | Must be less than or equal to |
| | | | current date |
| Time of Arrival | Yes | Char (8) | NA |
| Remarks | No | Char (200) | Must be less than 200 |
| | | | characters |

5 View/ Modify Consignment

Tasks

- 1. To accept / reject an existing confirmed consignment.
- 2. To view details of an accepted/ rejected consignment.

To achieve the above tasks

1. Click on View/ Mod Consign. in the main menu

| e w | iening | | • Home • Logout | | Download Manual |
|--|--------------------|----------------------------|----------------------------------|-------------|-----------------|
| Masters | Accept/Reject Note | View/Mod Consign. | Link Generator | Reports | |
| User Name : COL1 Company : Test Colle | ector | | | | |
| | | You have 13 consignmen | t(s) pending. | | |
| | To view the list | of pending consignment(s |), please click on the <u>St</u> | <u>atus</u> | |
| | To add n | new generators, please go | to the <u>Link Generator</u> | | |
| | <u>To (</u> | raise a consignment note t | for the Generator | | |

2. The View consignment screen is opened

| Collector - View Consi | gnment | | |
|------------------------|-----------------------------------|--------|--------------|
| Consignment Id | | | |
| Name of the Generator | | | |
| From Date | 28/01/2002 🏾 🏙 | | |
| To Date | 28/01/2002 | | |
| Status | | | |
| Toxic Waste | - | | |
| Sub Toxic Waste | - 💌 | | |
| | | | Search Reset |
| S.No. Consign. ld | Date Generator | Toxic | Status |
| 1. <u>TVV/2002/45</u> | 28/01/2002 TEST GENERATOR COMPANY | Alkali | |

- 3. The search for the consignment is based on the following criteria.
 - Consignment Id
 - Name of the Generator
 - Consignment Date as From Date and To Date
 - Status
 - \Rightarrow All/ Accepted/ Rejected/ Discrepancy/ Pending
 - Toxic Waste
 - Sub Toxic Waste
- 4. Click on Search button to search for the required consignment based on the entered search criteria.
- 5. Click on the Consignment Id hyperlink
 - If the consignment is not accepted/rejected by the collector, then the Accept/Reject screen is opened in modify mode for the collector to accept/reject.
 - If the consignment is accepted/rejected by the collector, then the View screen is opened with the details of the consignment.

6. The following validations are done for the above fields

| Items | Mandatory | Format | Remarks |
|--------------------------|-------------------------------------|-----------|--|
| Consignment Id | No | Char (20) | Does not accept special characters |
| Name of the Generator | No | Char (60) | Does not accept special characters |
| From Date | Yes if To Date is entered | Char (10) | Must be a valid date Must be less than or equal to current date |
| To Date | Yes if From Date is entered | Char (10) | Must be a valid date Must be less than or equal to current date Must be greater than or equal to From Date |
| Status | Yes if consignment id entered | NA | NA |
| Toxic Waste | No | NA | NA |
| Sub Toxic Waste | No | NA | NA |

7. The accept/ reject note screen is opened for pending consignments

8. The view screen is opened for accepted/rejected consignments.

Click on

- The hyperlink below the Toxic Details \rightarrow Type to view details about the toxic.
- "Save" button to save the page as HTML document.
- "Print" button to print the page.
- "OK" button to close the screen and return to the previous page.

| Consignment ID | | TW/2002/07 | | | | |
|--|--|---|----------|------------------------------------|-----------------------|--|
| Date of Consignmer | nt | 23/01/2002 | | | | |
| Name of the Genera | ator | TEST GENERATOR COMPANY | | | | |
| Name of the Declara | ant | Swami | | | | |
| Pick Up Address | | Total Generator No.1, SIMS Lar Singapore. 387355 | , 10, | | | |
| Name of the TIVV Co | ollector | Test Collector | | | | |
| Transport Approval I | No. | COLL1234 | | | | |
| S.NO. Type | Total Quantity | | Status | DISCIENCIUS | neas | |
| 1. <u>Acid</u> | 432423 Metric cub | be (s) | Accepted | No | | |
| 1. <u>Acid</u> Carrier Details | 432423 Metric cub | pe (s) | Accepted | No | | |
| 1. <u>Acid</u> Carrier Details Carrier Company N | 432423 Metric cub Name Kim and Co | oe (s) 0 | Accepted | No Pick Up Date | 21/01/200 | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver | 432423 Metric cub Name Kim and Co Kim | oe (s) 0 | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver Vehicles No. | 432423 Metric cub Name Kim and Co Kim KI 8710 | oe (s) 0 | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver Vehicles No. Status | 432423 Metric cub Name Kim and Co Kim KI 8710 | oe (s) 0 | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver Vehicles No. Status Status | 432423 Metric cub Name Kim and Co Kim KI 8710 Accepted | oe (s) | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver Vehicles No. Status Status Date of Arrival | 432423 Metric cub Name Kim and Co Kim KI 8710 Accepted 28/01/2002 | oe (s) | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |
| 1. <u>Acid</u> Carrier Details Carrier Company N Name of the Driver Vehicles No. Status Status Date of Arrival Time of Arrival | 432423 Metric cub Name Kim and Co Kim KI 8710 Accepted 28/01/2002 06:10 AM | oe (s) | Accepted | No Pick Up Date Pick Up Time | 21/01/200 01:20 PM | |

9. The following screen is opened on click of the Save button

| Save As | | | | | ? × | < | | |
|-----------------------|---------------------------|---|---|------------|--------------|---|--|--|
| Save in: | 🚵 Desktop | • | | <u>c</u> * | | | | |
| 🗐 My Compu | 📟 My Computer | | | | | | | |
| 📳 Network N | eighborhood | | | | | | | |
| 🚞 M4n | | | | | | | | |
| 🛯 🚵 My Briefca | se | | | | | | | |
| 🧧 🙋 ToxicDetai | I_TW20021014_2.html | | | | | | | |
| 🧧 🛃 ToxicDetai | I_TW20021017_1.html | | | | | | | |
| | | | | | | | | |
| File <u>n</u> ame: | Consignment_TW200207.html | _ | | | <u>S</u> ave | | | |
| Save as <u>t</u> ype: | HTML Document | | • | | Cancel | | | |

10. The following screen is opened on click of the Print button.

| Print | | | ? × |
|-------------------|-----------------------|-----------------------------|--------------------|
| Printer | | | |
| <u>N</u> ame: | \\SEVENTHFLOOR\HP | • | <u>P</u> roperties |
| Status: | Ready | | |
| Type: | HP LaserJet 1100 | | |
| Where: | \\SEVENTHFLOOR\HP | | |
| Comment: | | | Print to file |
| – Print range | | Copies | |
| • <u>A</u> I | | Number of <u>o</u> | opies: 1 🗧 |
| C Pages | from: 1 to: 1 | | |
| C <u>S</u> electi | on | | 3 Collate |
| Print frames | | | |
| | C As | lajd out on screen | |
| | Cor | ly the selected fran | ne |
| | O AI | frames individually | |
| | | | |
| 🔲 Print all lin | <u>k</u> ed documents | Print ta <u>b</u> le of lin | KS |
| | | 0 | K Cancel |
| | | | |

11. The following screen is opened on click of the toxic type hyperlink.

| View Toxic Waste | | |
|----------------------|--------------------------|---------------|
| Type of Toxic * | Acid | |
| Sub Toxic Type * | Formic Acid | |
| Physical State * | Liquid | |
| Hazardous Property * | Odourous,Toxic,Flammable | |
| Package * | ISO2 ISO Tank | |
| Total Quantity * | 12 Metric cube (s) | |
| | | Save Print OK |

12. On click of Save button, the Save As dialog box is opened

| Save As | | | | | ?) | Ч |
|-----------------------|-----------------------------|---|---|----------|--------------|---|
| Savejn: | 👼 Desktop | • | | d | | |
| 의 My Comput | er | | | | | |
| 📴 Network Ne | eighborhood | | | | | I |
| 🚞 M4n | | | | | | I |
| 🖄 My Briefcas | e | | | | | I |
| 🔮 ToxicDetail | _TW20021014_2.html | | | | | I |
| 🧧 ToxicDetail | _TW20021017_1.html | | | | | I |
| | | | | | | |
| File <u>n</u> ame: | ToxicDetail_TW200207_1.html | | | | <u>S</u> ave | |
| Save as <u>t</u> ype: | HTML Document | | - | | Cancel | |
| | | | | | | |

13. On click of Print button, the Print dialog box is opened

| Print | ? × |
|---|---|
| Printer Name: \\SEVENTHFLOOR\HP | <u>P</u> roperties |
| Status: Ready Type: HP LaserJet 1100 | |
| Where: \\SEVENTHFLOOR\HP Comment: | Print to file |
| Print range © <u>A</u> II © Pages <u>from:</u> 1 <u>to</u> : 1 © <u>S</u> election | Copies Number of <u>c</u> opies: 1 == 1 2 3 Collate |
| Print frames As la O Only O All fra | id out on screen the selected frame ames individually |
| Print all linked documents | Print ta <u>b</u> le of links |
| | OK Cancel |

6 Link Generator

Tasks

- 1. Collector has the provision to link a generator.
- 2. Collector has the flexibility to search a generator by providing the Company Registration No. or the Name of the Organization.
- 3. System has the flexibility for the collector to block a linked Generator.
- 4. System has a provision for the collector to de-link / remove the linked Generator.

To achieve the above tasks

1. Click on Link Generator in the menu or click on the Link Generator hyperlink.

| e ta | nexing | | • Home • Logout | Download Manual |
|--|--------------------|--------------------------|--|-----------------|
| Masters | Accept/Reject Note | View/Mod Consign. | Link Generator | Reports |
| User Name : COL1 Company : Test Colle | ector | | | |
| | | You have 13 consignme | nt(s) pending. | |
| | To view the list | of pending consignment(| (s), please click on the ${	extsf{S}}$ | tatus |
| | To add n | ew generators, please g | o to the <u>Link Generator</u> | |
| | <u>To r</u> | raise a consignment note | e for the Generator | |

2. Link Generator screen is opened. Click on search button to search for the generators.

| Collector License No. | TESTCOLL | |
|--------------------------|----------------|--|
| Collector Name | Test Collector | |
| Company Registration No. | | |
| Name of the Organization | | |
| Search For | All 💌 | |
| | Search Reset | |
| _ | Search Reset | |

- 3. Consignments can be searched using the following criteria.
 - Company Registration No
 - Name of the Organization
 - All/ Added/ Blocked Generators that are listed under "Search For".
- 4. After entering a valid a company registration no. or organization name, On Search click, the generators list is displayed for the collector to add / block / remove a generator for the entered collector. To add a generator, select the add check box and click the save button. To block/ remove an already added generator, deselect the respective check box and click on the Save button.

| Jonecu | | | <u>, , , , , , , , , , , , , , , , , , , </u> | | ana |
|-----------------------------|--|---|---|---------------|---|
| Collecto | or License No. | TESTCOLL | | | |
| Collecto | or Name | Test Collector | | | |
| Compai | ny Registration No. | testgen | | | |
| Name o | f the Organization | | | | |
| Search | For | All 🔻 | | | |
| eearen | 1 01 | | | | |
| | | Search Reset | | | |
| S.No. | Registration No. | Search Reset | Add | Block/Unblock | Remove |
| S.No. 1 | Registration No. | Search Reset Name of the Organization GEN COMPANY1 | Add | Block/Unblock | Remove |
| S.No. 1 2 | Registration No. TESTGEN1 TESTGENMANO | Search Reset Name of the Organization GEN COMPANY1 MANO ORGANIZATION | Add - | Block/Unblock | Remove |
| S.No. 1 2 3 | Registration No. TESTGEN1 TESTGENMANO TESTGEN | Search Reset Name of the Organization GEN COMPANY1 MANO ORGANIZATION TEST GENERATOR COMPANY | Add - - | Block/Unblock | Remove |

- 5. The following validations are done for the above fields
 - Either Company Registration No or Name of the Organization has to be entered for the Search

| Items | Mandatory | Format | Remarks |
|-----------------|-----------|-----------|--|
| Company | Yes | Char (20) | Special characters are not |
| Registration No | | | allowed |
| Name of the | Yes | Char (60) | Special characters are not |
| Organization | | | allowed |

7 Reports

7.1 Quantity of Toxic Waste Generated

7.1.1 Month wise

Tasks

- 1. System generates the Toxic Waste Total Quantity report received by the collector. The report is grouped by Toxic Waste and then by Sub-Toxic Waste.
- 2. The Total Quantity of the Toxic Waste is calculated as the Total Quantity generated in a month.
- 3. System has provision to specify the report parameters as date-wise, month-wise and year-wise.
- 4. Reports have the total for each type of waste and Grand Total is calculated by grouping the wastes in metric cubes, metric tonnes, drums, carboys, IBC tanks and metal container.
- 5. Reports have a yearly Grand Total for every year.

To achieve the above tasks

1. Click on Quantity of Toxic waste \rightarrow Month wise in the main menu

| J. TA | REALDS | | 🗨 Home 🍳 Logout | Download Manual |
|----------------------|--------------------|--|--|-------------------|
| Masters | Accept/Reject Note | View/Mod Consign. | Link Generator | Reports |
| | | _ | Month-wise | Overtity of Toxic |
| User Name : COL1 | | | Generator-wise | e ment of Toxic |
| Company : Test Colle | ector | | | Waste |
| | To view the list | You have 13 consignme of pending consignment(| nt(s) pending. s), please click on the <u>S</u> 1 | tatus |
| | To add r | new generators, please go | to the <u>Link Generator</u> | |
| | To | raise a consignment note | for the Generator | |

2. The reports search screen is opened. The report can be generated as date-wise, monthwise or year-wise. Click on Generate button to view the report.

| Oatewise | O Monthwise | O Yearwis |
|----------|--------------|-----------|
| From | 23 🔽 January | ▼ 2002 ▼ |
| То | 28 💌 January | - 2002 - |

3. Click on Print icon to print the report or OK button to return to the previous page.

| Report from 23 January 2002 to 28 January 2002 | | (1/29/2002 5:01:32 PM | | |
|--|------------|-----------------------|--|--|
| Report For 2002 | | | | |
| Month | January | | | |
| | | | | |
| Type of Waste | Quantity Y | Yearly Grand Total | | |
| Acid | | | | |
| Formic Acid | 444 | 44 | | |
| Total (M3) | 444 | 44 | | |
| Alkali | | | | |
| Spent Ammonical Solutions(NH3) | 23 | 2 | | |
| Spent Sodium Hydroxide(NaOH) | 246 | 24 | | |
| Total (M3) | 269 | 26 | | |
| Battery | | | | |
| Waste Lead-Acid batteries, whole or crushed | 12 | 1: | | |
| Total (MT) | 12 | 13 | | |
| Sludge | | | | |
| Carbide Sludge | 25.012 | 25.012 | | |
| Total (MT) | 25.012 | 25.01 | | |
| Catalyst | | | | |
| Chromium catalyst | 12.312 | 12.31 | | |
| Copper catalyst | 1231 | 123 | | |
| Total (MT) | 1243.312 | 1243.31 | | |
| Coolants | | | | |
| Spent oil water emulsion | 0.154 | 0.15 | | |
| Total (M3) | 0.154 | 0.15 | | |
| Containers/Packaging Material | | | | |
| Empty Containers(Alkali) | 1312 | 131: | | |
| Total (Carboys) | 1312 | 131: | | |
| Grand Total (MT) | 1280.324 | 1280.32 | | |
| Grand Total (M3) | 713.154 | 713.15 | | |
| Grand Total (Drums) | 0 | | | |
| Grand Total (Carboys) | 1312 | 131: | | |
| Crand Total (IBC Taul) | 0 | | | |

e-Tracking - Report for Quantity of Toxic Industrial Waste



7.1.2 Generator wise

Tasks

- 1. System generates the Toxic Waste Total Quantity report received by the collector. The report is grouped by Toxic Waste and then by Sub-Toxic Waste.
- 2. The Total Quantity of the Toxic Waste is calculated as the Total Quantity collected in a month and for the entered Generator Registration No.
- 3. System has provision to specify the report parameters as date-wise, month-wise and year-wise and the generator registration no.
- 4. The Registration No. field is mandatory.
- 5. Reports have the total for each type of waste and Grand Total is calculated by grouping the wastes in metric cubes, metric tonnes, drums, carboys, IBC tanks and metal container.
- 6. Reports have a yearly Grand Total for every year.

To achieve the above tasks

1. Click on Quantity of toxic waste \rightarrow Generator wise in the main menu



2. The search screen is opened. Click on Generate button to view the report.

| O Datewise | O Monthwise | O Yearwise |
|------------------|--------------|------------|
| Registration No. | testgen | |
| From | 28 💌 January | ▼ 2002 ▼ |
| Го | 28 🔽 January | ▼ 2002 ▼ |

Note: The Generator Registration No. is mandatory

- 3. The report screen is displayed.
- 4. Click on print icon to print the report.

| Report from 28 January 2002 to 28 January 2002 | | 1/29/2002 4:37:21 PM |
|--|----------|----------------------|
| Generator : TEST GENERATOR COMPANY | | |
| Report For 2002 | | |
| Month | January | |
| Type of Waste | Quantity | Yearly Grand Total |
| Acid | | |
| Formic Acid | 444 | 444 |
| Total (M3) | 444 | 444 |
| Alkali | | |
| Spent Ammonical Solutions(NH3) | 23 | 23 |
| Total (M3) | 23 | 23 |
| Battery | | |
| Waste Lead-Acid batteries, whole or crushed | 12 | 12 |
| Total (MT) | 12 | 12 |
| Grand Total (MT) | 12 | 12 |
| Grand Total (M3) | 467 | 467 |
| Grand Total (Drums) | 0 | 0 |
| Grand Total (Carboys) | 0 | 0 |
| Grand Total (IBC Tank) | 0 | 0 |
| Consult Total (Motel Constalized) | 0 | 0 |

e-Tracking - Report for Quantity of Toxic Industrial Waste



7.2 Movement of Toxic Waste

Tasks

- 1. To generate a report which lists the movement of Toxic waste.
- 2. System generates the details of different Toxic Waste report with the sort order by Toxic Waste or Consignment ID.
- 3. System has the provision to generate the report in generator-wise.
- 4. System has a provision to view the consignment details by clicking the consignment ID.

To achieve the above tasks

1. Click on Movement of Toxic waste in the main menu. The search screen is displayed.

| () w | REXING | | • Home • Logo | ut 🚯 Dow Man | nload ual |
|--|---|---|---|---|--------------|
| Masters User Name : COL1 Company : Test Coll | Accept/Reject Note | View/Mod Consign. | Link Generator | Reports Quantity of Foxic waste Movement of Toxic Waste | • |
| | To view the list o To add ne <u>To ra</u> | You have 13 consignme of pending consignment ew generators, please g aise a consignment note | nt(s) pending. (s), please click on the o to the <u>Link Generator</u> e for the Generator | <u>Status</u> | |

2. The search screen is displayed. Click on Generate button to view the report. The report can be generated Toxic waste wise and Consignment Id wise.

| From | 24 💌 January 💌 2002 💌 |
|-----------------------|--------------------------------|
| То | 28 💌 January 💌 2002 💌 |
| Registration No. * | testgen |
| Toxic Waste | - |
| Sub Toxic Waste | |
| Sort By | ● Toxic Waste ☉ Consignment Id |

Note: The Generator Registration No. is mandatory

3. The report is displayed. Click on the consignment id to view details about the consignment. The following screen shot shows the toxic waste wise report. Click on print icon to print the report.

| leport from 24 January 20 | 02 to 28 January 20(| 02 | | 1/29/2002 4:40:39 PI |
|------------------------------------|----------------------|------------|---------------------------|-------------------------|
| Toxic : Alkali | | | | |
| Sub-Toxic | Consignment Id | Date | Generator | Quantity |
| Spent Ammonical Solutions (NH3) | TW/2002/45 | 28/01/2002 | TEST GENERATOR COMPANY | - 23 Metric cube (s) |
| Toxic : Sludge | | | | |
| Carbide Sludge | <u>TW/2002/42</u> | 25/01/2002 | TEST GENERATOR COMPANY | 12 Tonnes |

4. The following screen shot shows the consignment id wise report.

| Report for Movement of Toxic Industrial Waste | | | | | | |
|---|-----------------------------------|------------|---------------------------|----------------------|--|--|
| Report from 24 J | lanuary 2002 to 28 January 2002 | | | 1/29/2002 4:42:06 PN | | |
| Consignment la | I : <u>TW/2002/42</u> | | | | | |
| Toxic | Sub-Toxic | Date | Generator | Quantity | | |
| Sludge | Carbide Sludge | 25/01/2002 | TEST GENERATOR COMPANY | 12 Tonnes | | |
| Consignment la | 1 : <u>TW/2002/45</u> | | | | | |
| Alkali | Spent Ammonical Solutions(NH3) | 28/01/2002 | TEST GENERATOR COMPANY | 23 Metric cube (s) | | |
| | | | | | | |

e-Tracking - Report for Movement of Toxic Industrial Waste

Ok