Health Science Applications User Manual

**San Joaquin Delta College
Health Sciences Division**

The San Joaquin Delta College's Health Science Program applications are now available as online forms.

This user guide contains screen shots of the online application and information related to how to fill out the online applications.

IMPORTANT NOTES REGARDING THE ONLINE APPLICATIONS

1. All health science program applications require that you login using your Delta College student ID number and date of birth.

2. You must be a currently registered student at the College and must have a Delta College student email address on file.

3. All applicants must be in good-standing with the College (e.g. no academic holds on file).

4. All applicants must have a valid social security card (required for background clearance).

5. Before you begin the application, have copies of your transcripts available so that you can correctly enter your prerequisite course information.

6. The online application saves the information on your application every time you click on the NEXT button.

7. If you are unable to finish your application, you may click on the SAVE AND FINISH LATER button to come back to your application at a later time.

8. Before you submit your application, please make sure to review all the information entered for accuracy.

9. Once you submit your application, you will NOT be able to access it again.

10. If you have any questions related to the application, please send an email to:

healthscienceapps@deltacollege.edu

APPLICATION PERIODS FOR HEALTH SCIENCE PROGRAMS

Please note that the following dates are *typical* timeframes when the applications are available. *For*

PROGRAM	SUMMER Admission	FALL Admission	SPRING Admission
Associated Degree in Nursing (R. N.)	N/A	Jan—Feb	Aug – Sept

Health Science Programs

LAST UPDATED SEPTEMBER 01, 2015

GENERAL LOGIN INFORMATION

Once you login into the server, you will see links to the online application(s) available. Click on the online application you wish to complete.

Instant Web Publishing
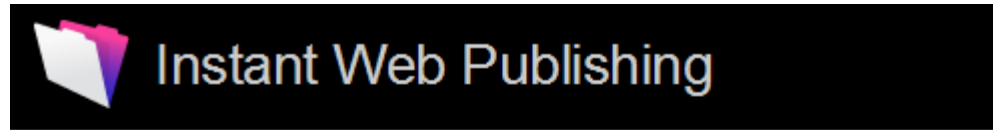
NURS Health Science Applications

Logout of FileMaker Server

ASSOCIATE DEGREE IN NURSING (ADN) ADMISSION REQUIREMENTS

Admission to the ADN program is based on a multi-criteria screening process. The following are the criteria used to determine eligibility for ADN admission:

1. Previous experience related to academic degrees, relevant licenses or certificates held by applicant, and health care experience in direct patient care *(Maximum Points = 15)*

2. GPA in Science, Non-Science prerequisite coursework and science repeats *(Maximum Points = 50)*

3. Life experiences or special circumstances *(Maximum Points = 2.5)*

4. Foreign language proficiency *(Maximum Points = 2.5)*

5. Test of Essential Academic Skills (TEAS) Test Scores *(Maximum Points = 30)*

6. Completion of Math 92 G or Math 92 S (previously know as Math 82): Intermediate Algebra or higher *(Points = 0)*

Applicants can earn up to 100 total points. All applicants will be rank ordered with the highest ranking applicants being offered the available spaces in the program for the current application period. In addition to selecting applicants for available spaces, there will be an "Alternate" list where students who meet the minimum requirements earning enough points on the application (but not enough to be offered an available space) will be provided with an opportunity to be on a "wait-list" in the event a space does become available. **Please note that "Alternates" are not guaranteed a space, <u>AND</u> this list is only used for the current application period.**

The ADN application collects the criteria information in order to determine an applicant's eligibility. Please see http://www.deltacollege.edu/div/hs/ApplicationProcess.html for a detailed description of the the admission criteria.

See pages 4 through 18 for detailed information about the application and information on how to complete

PLEASE NOTE:

If you have submitted an application to the ADN program in the prior application period some of the information you previously submitted may be populated in the application for the current period.

Please keep in mind, that it is YOUR RESPONSIBILITY to review the information you previously and/or recently submitted for completeness and accuracy. To update your information, simply click in the field.

ADN Application

Step 1: Read Welcome Page Information

SAN JOAQUIN DELTA COLLEGE

Welcome!

Before you start the application:

1. You must have your Delta College student I.D. number and your Delta College student e-mail address. **All correspondence from the college regarding this application will be sent to your DELTA COLLEGE STUDENT E-MAIL ADDRESS.**

2. This online application requires that you enter detailed information related to your academic history. Please have copies of academic transcript(s) available before you start this application. The information you provide will be used to determine your eligibility for the program; failure to provide accurate information will result in disqualification.

3. This online application automatically saves your information whenever you finish a page. If you are in the middle of completing a page in the application and wish to complete the application later, just click on the "SAVE AND FINISH LATER" button. You will be able to return and finish the application at a later time.

4. Some application information may be auto populated if you previously submitted an application to the ADN Program. Please review this information to ensure that it is correct and current. If you had errors in the past that disqualified you, be sure you correct the information before you submit your completed application.

5. BEFORE you SUBMIT your completed application, please review your application. Once the application has been submitted you will not be able to make changes to your application information. Upon completion you will receive an e-mail confirming receipt of your application.

6. It is imperative that you follow all directions on the application and ensure all the information submitted is correct. Please be aware that incorrect information or information that can not be verified will result in disqualification.

NEXT

PLEASE MAKE SURE TO READ THE INFORMATION ON THIS PAGE.

Click NEXT once you have read the information on the Welcome Page.

ADN Application

Step 2: Log into the application

To apply to the following programs:
Associate Degree in Nursing - Vocational Nursing - Psychiatric Technician
please log in here:

1. Enter your Delta ID ....
Your Delta ID is a nine digit number
starting with 98. It is assigned to you by
the college when you submit your admission
application.

Ex: 98XXXXXXX

If you do not know your Delta ID, you can retrieve
your ID information by clicking:
http://register.deltacollege.edu/student/login/index.cfm

2. Enter your Date of Birth ....
Please enter your date of birth
in the following way:
MM/DD/YYYY.

Ex: 01/01/2010

3. Click Login.

LOGIN

PLEASE NOTE:

On each page, if information is missing or invalid, you will be directed to a screen like the one above.

After you login into the server, you will be required to log into the application itself.

Log into the application using your Delta College Student ID number and date of birth.

Enter your birth date in the following format: MM/DD/YYYY.

If you are not currently a registered student or if you entered your Delta ID or date of birth incorrectly, you will get an error message.

ADN Application

Step 3: Verify Contact Information

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

CONTACT INFORMATION

This is the contact information we have on file for you. Please review the information to make sure we have the most current information.

If you need to change anything, please click in the field and make the appropriate changes.

_____   _____
DELTA ID   DELTA EMAIL ADDRESS

_____   _____   _____
FIRST NAME   LAST NAME   MIDDLE NAME

_____   _____   _____   _____
STREET ADDRESS   CITY   STATE   ZIP CODE

_____
PHONE NUMBER

| EXIT | | NEXT |

After logging into the database, the contact information we have on file for you will appear in this page.

Please be sure that the contact information is correct and current. If there is missing or incorrect information, please update this form.

ADN Application

Step 4: Personal Information

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

PERSONAL INFORMATION

This is the demographic information we have on file for you. Please review the information.

This information is required for reporting to the Program's governing agencies and will not in any way be used to determine your eligibility.

If you need to correct anything, please click in the field and make the appropriate changes.

_____   _____   _____
DELTA ID   FIRST NAME   LAST NAME

GENDER   ○ F   ○ M

ETHNICITY

○ American Indian/Alaskan Native   ○ Laotian
○ Asian Indian   ○ Mexican
○ Black/African American   ○ Other Asian
○ Cambodian   ○ Other Hispanic
○ Central American   ○ Other Pacific Islander
○ Chinese   ○ Other/Unknown
○ Filipino   ○ Samoan
○ Guamanian   ○ South American
○ Hawaiian   ○ Vietnamese
○ Japanese   ○ White
○ Korean

[EXIT]   [BACK]   [NEXT]

[SAVE AND FINISH LATER]

Please verify the information we have on file for you and make changes as appropriate.

Once verified, click NEXT.

PLEASE NOTE: The information on this page is not used to determine your eligibility into the program, but is used for reporting purposes only.

IMPORTANT INFORMATION

Once you click NEXT on this page, the system will do a search for your application for the application period. If you have completed an application for the CURRENT application period, you will not be able to navigate any further in the system. Click Exit to log out of the system.

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

ERROR: According to our records, you have a completed application on file. We are not able to log you back in at this time.

[EXIT]

ADN Application

Step 5: College Attendance

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: Application for Term:

COLLEGE/UNIVERSITY ATTENDANCE

Please list all the regionally accredited United States colleges/universities you have enrolled in courses where you received a letter grade. Use pull down lists to record your information when possible.

PLEASE DO NOT ABBREVIATE THE NAME OF THE INSTITUTION, type out the entire name.

To add more colleges/universities, just press the TAB key on your keyboard past the TERM TYPE column

Previously used
First and Last Names: _____

COLLEGE/UNIVERSITY NAME	COLLEGE CITY/STATE	TERM TYPE

BACK   NEXT

EXIT

SAVE AND FINISH LATER

Please list ALL regionally accredited United States colleges/universities you have attended.

DO NOT ABBREVIATE THE NAME OF COLLEGE

You must also complete the following information for all colleges/universities you attended:

College City/State

AND

the College's term type

(e.g. semester or quarter system)

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Official transcripts from all colleges/universities listed above.

Note: Students with a degree from a college/university outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (the evaluation must be in a sealed envelope from the agency), demonstrating equivalency to a BA/BS degree or higher from a U.S. regionally accredited college. The NACES evaluation will be used ONLY to award points as part of ADN admission criteria.

ADN Criterion 1A

Step 6: Previous Academic and Work Experiences

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: Application for Term:

Criteria 1. Academic degrees, relevant health care license or certificates held by an applicant, health care work experience in direct patient care or health care volunteer experience in direct patient care.
Maximum points = 15

EXIT   BACK   NEXT

SAVE AND FINISH LATER

Criterion 1A

If you have earned a degree, please indicate where and when you earned the degree.

If you have not earned a college degree, check NONE and click NEXT to continue.

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: [   ]   Application for Term: [   ]

CRITERION 1A: ACADEMIC DEGREES
Maximum points = 5
Points will only be awarded for one degree.
Please check all degrees that you have earned.

If you do not have a college degree, please check NONE.

	Where?	When? Month/Year
☐ None		
☐ Bachelor's Degree or Higher		
☐ AA/AS Degree		

EXIT   BACK   NEXT

SAVE AND FINISH LATER

⚠ SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Official transcript from regionally accredited U.S. colleges or universities with degree posted

– OR – students with a degree from a school outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (evaluation must be in a sealed envelope from the agency), demonstrating equivalency to a BA/BS degree or higher from a U.S. regionally accredited college. The NACES evaluation will be used ONLY to award points as part of ADN admission criteria.

ADN Criterion 1B

Step 7: Licensed Health Care and Work Experience

There are two parts to Criterion 1B.

Part 1: The following are approved licenses that applicants can earn points for.

If you have a license in any of the listed areas, complete license# and expiration date information for that license(s).

Part 2: If you answered YES to part 1, you may receive additional points for any work experience related to the license you possess.

If you have previous work experience in the license(s) you currently possess, you may enter that information here.

To receive points, you must possess a CURRENT license. Pending licenses will not be accepted.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Part 1: Licensed Vocational Nursing, Psychiatric Technician, Radiologic Technician, Respiratory Therapist or Paramedic requires a copy of current license with license number, issue date and expiration date.

Part 2: Work: Letter from your current/former employer verifying employment. The letter must be on organization letterhead with an original signature and must include applicant's name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care.

ADN Criterion 1C

Step 8: Certificated HealthCare and Work Experience

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: [   ]   Application for Term: [   ]

[   ]

CRITERION 1C: CERTIFIED HEALTH CARE AND WORK EXPERIENCE
Maximum points = 5

Points will only be awarded to one current certificate.

1. Do you have any of the following current certificates below?   ○ Yes   ○ No

If Yes, please enter information for the certificate(s) you have.

	Certificate #	Expiration Date MM/DD/YYYY
Nursing Assistant................	[ ]	[ ]
Home Health Aide	[ ]	[ ]
Emergency Medical Technician .	[ ]	[ ]

2. If you answered Yes above, do you have 1000+ hours of experience or work experience for your certificate(s)?   ○ Yes   ○ No   ○ N/A

If YES, please list current/former employer:
[   ]

[EXIT]   [BACK]   [NEXT]

[SAVE AND FINISH LATER]

There are two parts to Criterion 1C.

Part 1: The following are approved certificates that applicants can earn points for.

If you have a certificate in any of the listed areas, enter your certificate number and expiration date information that certificate.

Part 2: If you answered YES to Part 1, you may receive additional points for any work experience related to the certificate you possess.

If you have previous work experience in the certificate(s) you currently possess, you may enter that information here.

To receive points, you must possess a CURRENT certificates. Pending certificates will not be accepted.

⚠ **SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION**

Part 1: Certified CNA, HHA, or EMT requires a copy of your current certificate including your certificate number, issue date and expiration date.

Part 2: Work: Letter from current/former employer verifying employment. The letter must be on organization letterhead with an original signature and must include applicant's name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care.

ADN Criterion 1D

Step 9: Other HealthCare Work Experience

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: [   ]   Application for Term: [   ]

**CRITERION 1D: HEALTHCARE WORK EXPERIENCE NOT COVERED UNDER
CRITERION 1B OR 1C - Maximum points = 2**

If you currently have a license or certificate that was not covered under Criteria 1B
or Criteria 1C but have either of the following experiences you may earn points
here.

If you do not, please check NONE.

PLEASE NOTE: Direct patient care is defined as experience providing and assisting human clients
with hands-on healthcare needs; not including clerical and administrative type of work.

- [ ] None
- [ ] Other current license or certificate
- [ ] Total Work experience in direct patient care > 1000 hours
- [ ] Total Volunteer with direct patient care > 200 hours

EXIT

SAVE AND FINISH LATER

BACK   **NEXT**

For applicants with other types of licenses or certificates, applicants may earn points if they have the following experiences:

- Other current license or certificate

- Work or volunteer hours with direct patient care.

PLEASE NOTE: Direct patient care is defined as experience providing and assisting human clients with hands-on healthcare needs; not including clerical and administrative type of work.

If none of the experiences apply, check None.

⚠ SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Work: Letter from current/former employer(s) verifying employment. **The letter must be on organization letterhead with an original signature** and must include applicant's name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care; copy of current license or certificate.

Volunteer: Letter from organization verifying volunteer service(s). **The letter must be on organization letterhead with an original signature** and must include applicant's name, start and end date, total hours

ADN Criterion 2A

Step 10a: Science Prerequisite Course Information

CRITERIA 2A: SCIENCE PREREQUISITES - Science GPA

The following are the ADN Science Prerequisites for the program.
Human Anatomy - Science course type below = AP
Human Physiology - Science course type below = AP
Microbiology - Science course type below = Micro

Please list ADN Science prerequisites you **WANT INCLUDED IN YOUR SCIENCE GPA CALCULATION.**
Only the first passing attempt of the courses listed above will be accepted for calculation in the
Science GPA. Please note that you MUST HAVE A MINIMUM 2.50 Science GPA.

Additional science attempts will be reported in the next page.

Courses in progress WILL NOT BE ACCEPTED.
ENTER YOUR COURSE INFORMATION EXACTLY AS SHOWN ON YOUR TRANSCRIPT.

EX: BIOL 031

Use pull down lists to record your information when possible.

Do not enter + or - signs in grades UNLESS it appears on your OFFICIAL TRANSCRIPTS.
Errors in entering grades will result in disqualification.

NOTE: *The system is sensitive to data entry errors. If you are unable to move on, check each entered field to make sure there are not extra lines/spaces. If there is, delete the lines/spaces so that when you click in the field only the entered text is present.*

HUMAN ANATOMY: DELTA COURSE EQUIVALENT: BIOL 031 (PRIOR TO FALL 99: ANAT 001

COLLEGE/UNIVERSITY NAME	COURSE NAME/NUMBER	TERM	YRyyyy	UNITS	GRADE
▼	▼	▼	▼	▼	**X**

ADN Science Course Type ☐ AP ☐ Micro   + Add a row

NOTE:

Course Name/Number, Year, and Type information must be entered **for all science prerequisite courses you earned a letter grade in.**

Pull-down lists are available for all other fields. The College/University Name field is based on the information you entered in the College Attendance section.

Course ID should be entered the way the college publishes its courses on the class schedule. For example, Delta College's Human Anatomy Course ID is BIOL 31. **BIOL 31 is what is entered in the Course ID field.**

ADN Criterion 2A (C):

Step 10b: Science Prerequisite –All other attempts

CRITERIA 2A(C): SCIENCE PREREQUISITES - All other attempts

The following are the ADN Science Prerequisites for the program.
Human Anatomy - Science course type below = AP
Human Physiology - Science course type below = AP
Microbiology - Science course type below = Micro

Please list ADN Science prerequisites that **WERE NOT REPORTED IN THE PREVIOUS PAGE.**

Additional science attempts will be reported in the next page.

Courses in progress WILL NOT BE ACCEPTED.
ENTER YOUR COURSE INFORMATION EXACTLY AS SHOWN ON YOUR TRANSCRIPT.

EX: BIOL 031

Use pull down lists to record your information when possible.

To add more courses, click on the   Add a row link.
Do not enter + or - signs in grades UNLESS it appears on your OFFICIAL TRANSCRIPTS.
Errors in entering grades will result in disqualification.

NOTE: *The system is sensitive to data entry errors. If you are unable to move on, check each entered field to make sure there are not extra lines/spaces.*
If there is, delete the lines/spaces so that when you click in the field only the entered text is present.

HUMAN ANATOMY: DELTA COURSE EQUIVALENT: BIOL 031 (PRIOR TO FALL 99: ANAT 001

COLLEGE/UNIVERSITY NAME	COURSE NAME/NUMBER	TERM	YRyyyy	UNITS	GRADE
					X

Science Course Type: ○ AP   ○ Micro   **+ Add a row**

ADN Criterion 2B

Step 11a: Non-Science Prerequisite Course Information

Unlike the Science Prerequisite courses, enter the **FIRST PASSING grade** you received in Nutrition and **ANY passing grade in the approved** English Composition courses.

(Eng 1A, 1B, 1D or equivalent)

Passing grades are letter grades A, B, or C.

NOTE: The system is sensitive to data entry errors. If you are unable to move on, check each entered field to make sure there are not extra lines/spaces. If there is, delete the lines/spaces so that when you click in the field only the entered text is present.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

For ALL PREREQUISITE COURSES, Official transcripts for ALL lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements, are required.

Official transcripts will not be required for courses completed at San Joaquin Delta College.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to San Joaquin Delta College courses.

For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required.

Course descriptions for prerequisite courses only must accompany the official transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken, or may be available at http://www.collegesource.org/.

San Joaquin Delta College does not evaluate foreign transcripts nor is credit granted for foreign coursework.

ADN Criterion 2B

Step 11b: Non-Science Prerequisite Course Information

NOTE: *The system is sensitive to data entry errors. If you are unable to move on, check each entered field to make sure there are not extra lines/spaces.*
If there is, delete the lines/spaces so that when you click in the field only the entered text is present.

Effective 2011-12, completion of Math 82 (Intermediate Algebra) or higher is a prerequisite course requirement for considered admission into the program.

Passing grades are letter grades A, B, or C.

The Math requirement is not used to calculate application points.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

For ALL PREREQUISITE COURSES, Official transcripts for ALL lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements, are required.

Official transcripts will not be required for courses completed at San Joaquin Delta College.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to San Joaquin Delta College courses.

For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required.

Course descriptions for prerequisite courses only must accompany the official transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken, or may be available at http://www.collegesource.org/.

San Joaquin Delta College does not evaluate foreign transcripts nor is credit granted for foreign coursework.

ADN Criterion 3

Step 12: Life experiences or special circumstances

Applicants can earn up to 2.5 points for specific life circumstances and special experiences (Education Code Section 78261.5).

Using the checklist shown, check ALL circumstances/experiences that apply.

If you select an option other than **None of the above,** you will only earn 2.5 points regardless of how many apply to you.

SAN JOAQUIN DELTA COLLEGE

NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: Application for Term:

CRITERIA 3: LIFE CIRCUMSTANCES AND SPECIAL EXPERIENCES
Maximum Points = 2.5

Please check ALL life experiences/special circumstances that apply for which you can provide supporting documentation for.

***IF NONE OF THESE APPLY TO YOU -- PLEASE CHECK *None of the above*

☐ Disability
☐ Low Family Income
☐ First generation of family to attend college
☐ Need to work at least part-time
☐ Disadvantaged social or educational environment
☐ Difficult personal or family situations or circumstances
☐ Veteran or Refugee Status
☐ None of the above

| EXIT |
| SAVE AND FINISH LATER |

| BACK | NEXT |

Life experiences or special circumstance Maximum Points for Criterion 3 = 2.5 points	
Disabilities (Same meaning used in Section 2626 of the Unemployment Insurance Code)	Documented disability from college Learning Disability Program or Disability Support Programs & Services
Low family income (Eligibility for , or receipt of, financial aid under a pro-gram that may include, but not limited to, a fee waiver from the Board of Governors, the Cal Grant Program, the federal Pell Grant program or CalWORKs)	Proof of eligibility or proof of receipt of financial aid e.g. BOGG fee waiver, Cal Grant, Pell Grant or other federal grant, CalWORKs
First generation to attend college First generation college students are defined by the U.S. Department of Education as "Neither parent had more than a high school education."	Complete the **ADN Criterion 3 Supporting Documentation** form explaining situation or circumstances. The form can be found at http://www.deltacollege.edu/div/hs/adnhome.html
Need to work (Need to work means student is working at least part-time while completing academic work that is prerequisite for the Nursing Program)	Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be on organization letterhead) verifying employment was at least part-time while completing prerequisite courses
Disadvantaged social or educational environment	Participation or eligibility for Extended Opportunity Programs & Services (EOPS)
Difficult personal and family situation/circumstances	Complete the **ADN Criterion 3 Supporting Documentation** form explaining situation or circumstances. The form can be found at http://www.deltacollege.edu/div/hs/adnhome.html
Refugee status	Documentation or letter from United States Citizens and Immigration Services (USCIS)
Veteran status	Copy of Defense Department Form DD-214, Honorable Discharge required

ADN Criterion 4

Step 13: Foreign Language Proficiency

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Header

Delta ID: Delta ID   Application for Term: Application Per

CRITERIA 4: FOREIGN LANGUAGE PROFICIENCY
Maximum Points = 2.5

If you are proficient in more than one of the following languages, check all that apply.

If the language you are proficient in is not listed below, check Other and enter the language.

If you ARE NOT proficient in ANY of the following languages, please check "None of the above." **ENGLISH does not qualify as another language.**

- [ ] American Sign Language
- [ ] Arabic
- [ ] Chinese, including its various dialects
- [ ] Farsi
- [ ] Russian
- [ ] Spanish
- [ ] Tagalog
- [ ] Other: Please Specify
- [ ] None of the above   Other For Lang

EXIT   BACK   NEXT

SAVE AND FINISH LATER

Applicants can earn up to 2.5 points for being proficient in a language other than English (Education Code Section 78261.5).

If you select an option other than **None of the above,** you will only earn 2.5 points regardless of how many languages you are proficient in.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Official transcript from a U.S. regionally accredited college or university verifying four (4) semesters of the same foreign language with a "C" or better for each semester

– OR –

Official transcript from U.S. high school verifying four (4) years of the same foreign language completed with a "C" or better

– OR –

Complete the **ADN Criterion 4 Supporting Documentation Form – Foreign Language Certification.** The form can be found at http://www.deltacollege.edu/div/hs/adnhome.html

ADN Criterion 5

Step 14: TEAS

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Header

Delta ID: _Delta ID_   Application for Term: Application Per

CRITERIA 5: Test of Essential Academic Skills (TEAS) Score
Maximum Points = 30

All students applying for the SJDC ADN program must meet the minimum passing score on the Test of Essential Academic Skills (TEAS). *If you have taken the TEAS test more than once, please report the HIGHEST of the first three (3) passing scores.*

Attention Spring 2012 Applicants - Only TEAS Version 5 scores will be accepted

TEAS Version V: Students without TEAS scores or scores below 62% will be automatically disqualified from the current application period.

Have you successfully passed the TEAS V test?   ○ Yes   ○ No

TEAS College   TEAS Date   TEAS Scor   TEAS Time
Place/Location TEAS was Taken   Date Taken   TEAS Score* Number of times you
                                MM/DD/YYYY   took the TEAS test

*For the TEAS Score, please list your exact adjusted Individual Total Score; do not round up scores.

EXIT   BACK   NEXT

SAVE AND FINISH LATER

San Joaquin Delta College uses the Test of Essential Academic Skills (TEAS).

Effective Spring 2012 **only TEAS Version 5 test scores will be accepted.**

When reporting your score, do not round scores. Enter the exact score you received on the TEAS test.

⚠ **SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION**

TEAS taken at San Joaquin Delta College – Applicants do **not** need to submit any documentation; your results will be on file.

TEAS taken at any other location – Do NOT send your official TEAS results unless you are invited to submit documentation in support of your application. If documentation is required, you must go to www.atitesting.com online store and request that your official TEAS results be sent to the college. Please make sure you request the scores to be sent to: San Joaquin Delta College-ADN (*there is another Delta College on the list*). There is a fee for this service.

ADN Statements of Understanding
Step 15: READ, SIGN, REVIEW, SUBMIT

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

Delta ID: [_____]

CONFIRMATION OF APPLICATION
Please read the following information carefully and INITIAL each line to verify that you have: read, understand and agree to each term.
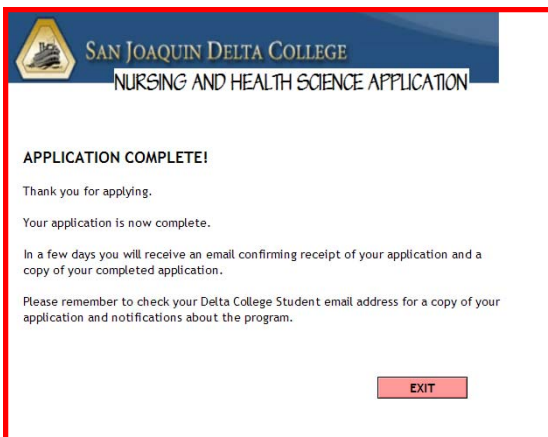
1. I understand that all correspondence regarding this application will be sent to my Delta College student email address.

2. I understand that it is MY RESPONSIBILITY to review and respond to requests for information in a timely manner and within prescribed timelines. I further understand that failure to review and respond to information within prescribed timelines may result in my disqualification from this filing period.

3. I understand that the information I submit in my application is used to determine my eligibility for the program.

4. I understand that if I am invited to submit documentation (e.g., transcript and course descriptions), that I must provide documentation to support the information included in my application. Failure to submit all required documentation AND inconsistent information between the documentation and application will result in disqualification for the filing period.

5. I have reviewed the admission criteria and read the FREQUENTLY ASKED QUESTIONS on the Nursing webpage.

6. I understand that it is my responsibility to review my application information before I submit this application.

[REVIEW MY APPLICATION]

7. I understand that **once I SUBMIT this application for processing that no changes can be made.**

8. I verify that my application is accurate and complete to the best of my knowledge.

9. I further understand that the submission of inaccurate information may/will result in disqualification of my application for the filing period.

[EXIT]   [BACK]   [SUBMIT]

[SAVE AND FINISH LATER]

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

APPLICATION COMPLETE!

Thank you for applying.

Your application is now complete.

In a few days you will receive an email confirming receipt of your application and a copy of your completed application.

Please remember to check your Delta College Student email address for a copy of your application and notifications about the program.

[EXIT]

Prior to submitting this application, applicants will need to read and initial each of the statements indicating their agreement and their understanding to each of the terms stated.

IT IS THE APPLICANT'S RESPONSIBILITY TO REVIEW ALL INFORMATION PRIOR TO SUBMISSION.

APPLICANTS WILL HAVE AN OPPORTUNITY TO REVIEW THEIR APPLICATION BY CLICKING ON THE **REVIEW MY APPLICATION BUTTON.**

After the application is reviewed for accuracy, click the SUBMIT button to submit the application.

PLEASE REMEMBER:

Once the application is submitted, you will be not be able to access the application again.

ADN Advanced Placement Option

Delta ID: **Application for Term:**

ADVANCED PLACEMENT OPTION

Based on your previous response, you may be eligible to also apply as an advanced placement into the ADN Program. This option is available for qualified applicants who have a current license as a LVN or a Psychiatric Technician AND who have successfully passed HS 43, Nursing Synthesis.

This option gives a qualified applicant the opportunity to waive one semester of the ADN program *should a space become available. Applicants are admitted IF space becomes available in the program.* Space becomes available if a current student in the program withdraws or fails during the first year of the program.

PLEASE NOTE: If you select YES you will only be considered for this option under 2 circumstances:
1. You are selected in the regular pool and decline your space. If you get selected in the regular pool, you are forgoing your opportunity to waive one semester in the ADN program.
2. You were not selected in the regular pool but meet all the minimum requirements AND there are spaces available.

Choosing this option does not guarantee that there will be advanced placement spaces available.

If a space becomes available, are you interested in being considered as an advanced placement?   ○ Yes   ○ No

HS 43: NURSING SYNTHESIS					
COLLEGE/UNIVERSITY NAME	COURSE ID	TERM	YR yyyy	UNITS	GRADE
▼		▼		▼	▼

[EXIT]   [BACK]   [NEXT]

Sciences
Division website:
http://www.deltacollege.edu/div/hs/ApplicationProcess.

Applicants who are eligible for advanced placement will be accepted on a space-available basis
-and-
Must meet all minimum ADN requirements to be considered.

Advanced Placement Option

Vocational Nurses (VN) and
Psychiatric Technicians (PT) may elect to apply to the ADN Program for Advanced Placement and waive some courses based upon their prior education.

VNs and PTs who apply for advanced placement must:

1) Complete all ADN prerequisite courses prior to application, and

2) Comply with online application directions found on the Health

ADN Transfer Option

SAN JOAQUIN DELTA COLLEGE
NURSING AND HEALTH SCIENCE APPLICATION

This application is available from:
September 10, 2010 @ 8:00 a.m. to September 20, 2010 @ 5:00 p.m.

Important information regarding the ADN Transfer Option

Please note that admittance into the San Joaquin Delta College ADN program is based on space availability. Applicant's are essentially "on call" until a space is available for the transfer student.

Please be advised that in order to be admitted as a transfer student, you must meet the following criteria:

1. Meet all of Delta College's minimum program requirements
2. Be a currently registered student at Delta College
3. Complete the Delta College ADN application
4. Submit all required documentation for the Delta College application
5. Submit all Nursing course transcripts and course descriptions
6. Submit a Letter of Recommendation from your previous Nursing program dean/director
7. Must be in "good-standing" in your previous Nursing program.

If you are able to meet ALL of these "Transfer In" requirements, please check Yes and then click Next.

☐ Yes

Transfer credit shall be given for related or previous nursing education completed within the last five years and found to be equivalent to current course curriculum.

Courses may include state-accredited nursing courses leading to licensure as a Registered Nurse or Armed Services nursing courses.

Only students who leave a nursing program in good standing will be considered for transfer.

Good standing is defined as a student who has earned passing grades in all nursing courses and is eligible to continue or reenter that program.

Students who left their program due to academic failure and/or clinical failure will not be accepted as a transfer student.

Applicants who are eligible for transfer will be accepted on a space-available basis
-and-
Must meet all minimum ADN requirements to be considered.

HEALTH SCIENCE APPLICATIONS
ONCE APPLICATION IS SUBMITTED

Upon submitting your application you will receive a confirmation email with information on how to access information concerning the status of your application.

APPLICATION STATUS INFORMATION

Associate Degree in Nursing
Psychiatric Technician

Spring 2014

DELTA ID

APPLICATION PERIOD

NAME

ADN Completed Application.pdf   PT Completed Application.pdf

ADN Disqualification Letter.pdf   PT Supporting Documentation Checklist.pdf

ASSOCIATE DEGREE IN NURSING
Thank you for applying to the Associated Degree in Nursing (ADN) Program at San Joaquin Delta College. Unfortunately, based on your application you have been disqualified.

Click on the pdf link to obtain a copy of your DISQUALIFICATION LETTER.

PSYCHIATRIC TECHNICIAN
Based on your online application to the PT Program, we are inviting you to submit all required documentation in support of your application information. Please be advised that failure to submit ALL required documentation at one time will result in a disqualification from considered admission into the program for Spring 2014.

Mailed documentation must be postmarked no later than 9/26/2013; documentation submitted in person must be submitted no later than the deadline of 4:00 P.M. on 9/26/2013.

After all documentation has been verified and evaluated, a final ranking will be prepared. Please DO NOT CALL the Health Science Office regarding the status of your application.

We expect to have the final rankings available 10/30/2013.

Click on the pdf link to obtain your SUPPORTING DOCUMENTATION CHECKLIST.

GO TO EVALUATION STATUS

1. The Application Status Information page will display the status of your application for the program(s) you applied for.

On this page you will be able to download a copy of:

• your completed application
• supporting documentation checklist (if you are invited to submit documentation)

• disqualification letter (if you are disqualified from considered admission because you did not meet the minimum qualifications based on the information you submitted in your application). webpage.

If you are selected for admission into any of the programs, IT IS YOUR RESPONSIBILITY TO SUBMIT THE APPROPRIATE FORMS OF SUPPORTING DOCUMENTATION AND MEET ANY ADDITIONAL REQUIREMENTS STATED BY THE PROGRAM BY THE DEADLINES POSTED ON THE WEBSITE.

2. If you were invited to submit documentation, you can access the status of your evaluation by clicking on the EVALUATION STATUS link.

Health Science Applications User Guide

San Joaquin Delta College
Health Sciences Division
http://www.deltacollege.edu/div/hs/adnhome.html

CONTACT INFORMATION:

Health Sciences Division
209-954-5454

For questions about the application, please send an email to:
healthscienceapps@deltacollege.edu

Dean of Health Sciences Division; Julie Kay, M.S.N., R.N.

Director of Health Sciences; Lisa Lucchesi; M.S.N., R.N.