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### **INTRODUCTION**

The purpose of Direct Second Year Pharmacy Admission Framework is to allow candidates to do the complete admission process online with least paper work and maximum accuracy. It is built to provide easy, convenient, efficient and reliable access to students for admissions.

Aspiring candidates are required to fill in the online application form, take the printout and submit the duly signed form in person, along with the required supporting documents, for confirmation at the ARC.

Candidates should produce original documents for verification and collect receipt-cum-acknowledgement, signed by the ARC officer. The merit list of eligible candidates for CAP will be displayed on the website as per the schedule.

There will be three rounds of CAP; the first two rounds wherein eligible candidates will fill separate online option forms for respective rounds and the third round will be conducted by way of counseling only for the Maharashtra state candidates.

Once candidate is allotted an institute, he has to report to the allotted institute for admission. According to the preference number allotted to candidate, the candidate can either report to institute or is eligible (according to allotted preference number) for next CAP round as per the note mentioned in allotment print. Reporting to institute as per allotment will be held at institute level according to the schedule mentioned on the site.

### STEPS (OVERVIEW)

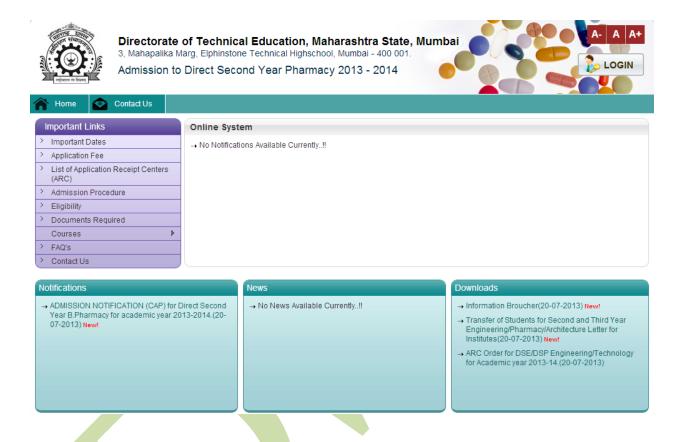
- 1. Candidate purchases the Application Kit from ARC.
- 2. Candidate logs in the system to fill the application form.
- 3. Candidate takes the print out of application form and submits it to ARC Centers with the required supporting documents.
- 4. Candidate is confirmed by ARC after verification of documents.
- 5. Provisional merit list of all eligible and confirmed candidates will be displayed.
- 6. Final merit list of all eligible and confirmed candidates will be displayed.

### **IMP Instructions**

- 1. Enable JavaScript on your browser before you start using the web portal. The instructions how to enable JavaScript on any browser are given at the end of this user manual.
- 2. Read the important instructions on each page before you proceed doing the process.
- 3. Read the latest news on the home page.

### **Homepage and Logins**

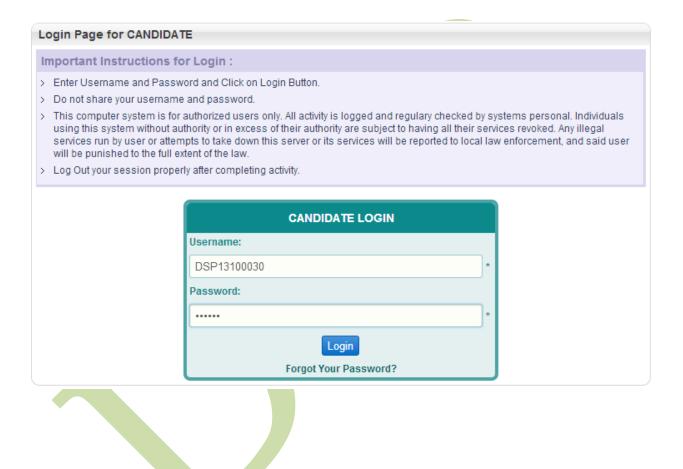
The homepage is as shown in the figure below.



- The latest news is displayed on the homepage.
- So one is expected to keep oneself updated with the latest news
- There are notifications and downloads are which has all the notification and files which are downloadable.
- Important dates link has the complete schedule
- Application Fee link has the fee details
- List of ARCs
- The eligibility link has eligibility criteria for candidates in details
- The documents required link has all the documents required for candidates according to their admission types
- FAQs has all the frequently asked questions

### **LOGIN**

- 1. Go to the login button and click on the link Registered Candidate Login
- 2. Enter your application kit ID provided to you by ARC
- 3. Enter the password
- 4. Press the login button



### **VARIOUS LEFT LINKS**

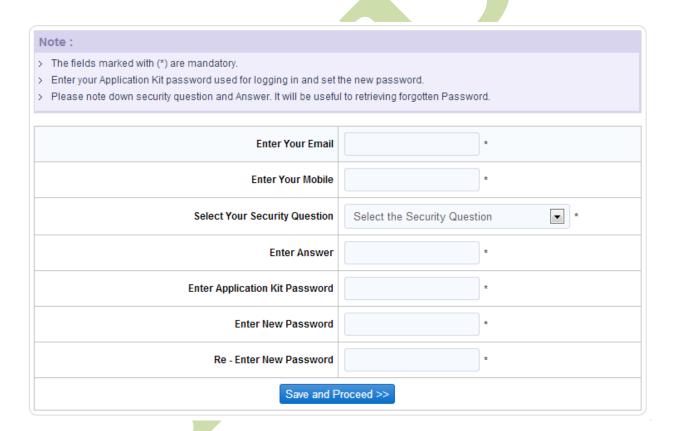
- 1. As shown in the below image, candidate has to fill all the details of him as per the left links appear after each step.
- 2. Finally after all the information is filled, printable application form is available.



- 3. There is message box link from where candidates can send messages to admin, see the inbox, view sent messages, reply to message, etc.
- 4. By using the links Change Password, Change Security Question and Change Contact Details candidate can change self password, security question & answer, contact details respectively.

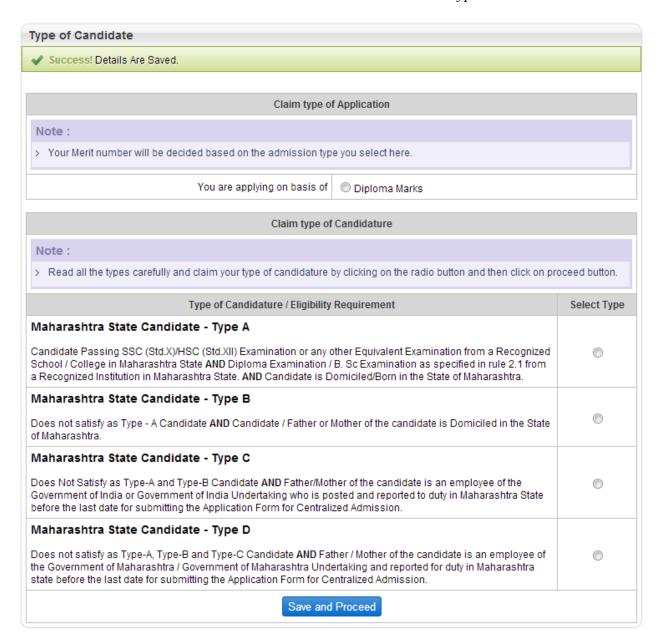
### **BASIC INFORMATION PAGE**

- 1. On this page candidate is supposed to enter the basic contact information and password information.
- 2. Enter the email
- 3. Enter mobile number
- 4. Select the security question and enter answer
- 5. Enter new password
- 6. Re-Enter new password
- 7. Note down the security question and answer as it is useful in case password is forgotten.



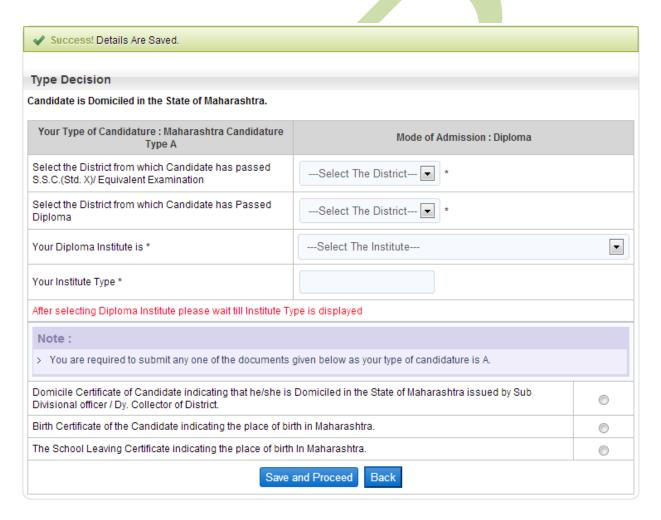
### TYPE OF CANDIDATURE

- 1. On this page you are supposed to claim the type of candidature and select your qualification.
- 2. Read all the various candidature in details and then select the type of candidature.



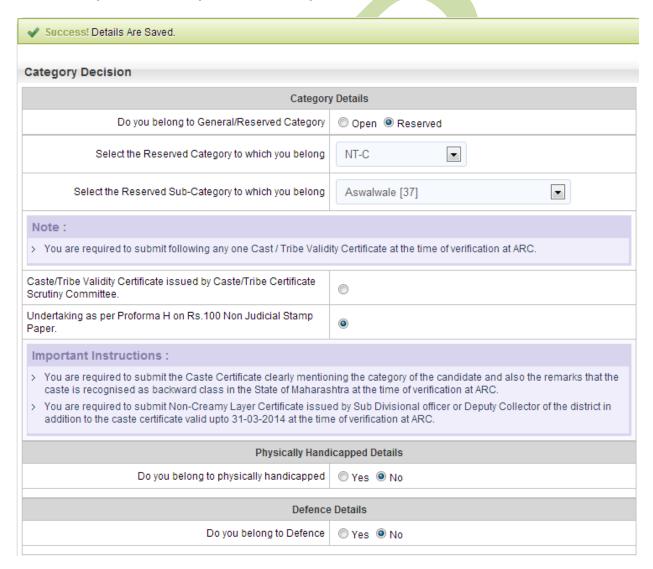
### **TYPE DECISION**

- 1. On this page you are supposed to select the type details according to previously selected Type of candidature
- 2. If type is A, you have to select the following:
  - a. District from where candidate has passed SSC
  - b. District from where candidate has passed Qualifying examination
  - c. Document as a proof of type A candidature
- 3. If you belong to Type B, Type C or Type D, you have to select the following:
  - a. Whose domicile you are going to submit at ARC
  - b. Which district is the Father or Mother or Candidate domiciled to.



### **CATEGORY DETAILS**

- 1. On this page you are supposed to enter your category details
- 2. Select whether you belong to open category or reserved category
- 3. If you belong to reserved category, select category name and sub category name
- 4. Also select whether you have Caste / Tribe Validity Certificate
- 5. Select whether you belong to physically handicapped category, If yes select the name
- 6. Select whether you belong to defence category, If yes select the name
- 7. Accordingly documents will be added to be verified at ARC
- 8. Select any one nationality document that you can submit at verification



### Certificate of the Indian Nationality of the candidate Note: > The Candidate must be an Indian National. > You are required to submit any one of the following document as a proof of Nationality at the time of verification at ARC. Certificate of the Indian Nationality of the candidate (usually issued by the Tahshildar/Executive Magistrate/Dy. Collector of the concerned District/Taluka.) The School Leaving Certificate indicating the Nationality of the Candidate as 'Indian' Or The place of birth In India. 0 Indian Passport in the name of the Candidate, issued by Government Of India. Birth Certificate of the Candidate indicating the place of birth in India. 0 Proforma I on Rs.100 Non Judicial Stamp Paper stating that you are the Indian National. Save and Proceed Back



### **QUALIFICATION DETAILS**

- 1. According to the qualifying examination Diploma, you have to enter the qualification marks on this page.
- 2. SSC Aggregate Marks, SSC Mathematics & SSC Science Marks are compulsory all types of candidates.



3. Enter the qualifying exam details. For. E.g. Diploma marks details as shown in image below.

### Diploma Marks Details

### Note:

- > You Are Applying on Basis of Diploma Marks
- > Candidates passed Diploma examination will have to submit their marksheet at the time of verification at ARC and must satisfy the eligibility criteria otherwise he/she will be considered as NOT eligible.
- > English must be the medium of instruction at Diploma level.
- > Candidates belonging to RESERVED Category Or Physically Handicapped is required 40% marks and others required 45% Marks in Diploma.

### Important Instructions:

- > The fields marked with (\*) are mandatory.
- > Fill your Diploma Examination Details carefully.
- > In case of Grades you are required to provide the certificate stating the marks equivalent to grade awarded by the respective Institutes/University/College at the time of verification at ARC. In case of range of Marks given for the grade, the minimum marks will be considered.
- > Diploma candidate need to filled marks obtained at Final Year or Final Semester / Semesters on which Diploma has been awarded.

Diploma Pattern *	Semester Annual	Diploma Roll No. / Seat No. *	565652
Diploma Course: *	Pharmacy		
Qualification	Marks Obtained	Marks OutOf	Percentage
Diploma Marks: *	658	900	73.11
First Year Diploma Marks: *	574	800	71.75
Whether Medium of Instruction was English at Diploma: *		Yes       No	

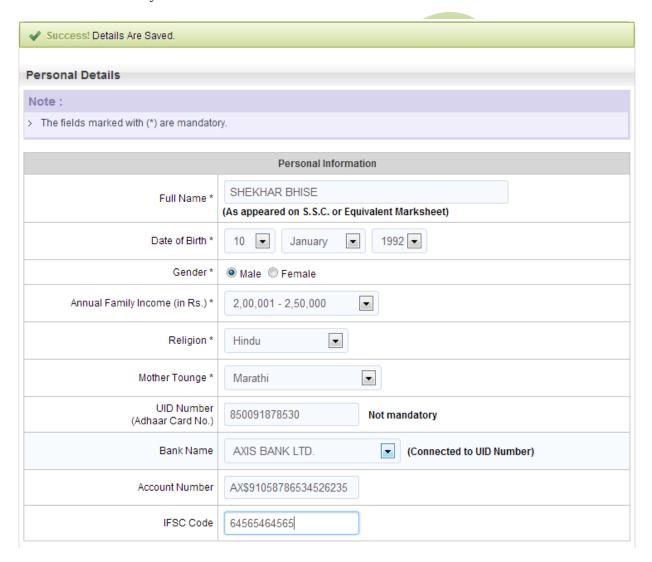


### 12th/HSC Marks Details Note: > Candidates passed 12th/HSC will have to submit their marksheet at the time of verification at ARC. Important Instructions: > The fields marked with (\*) are mandatory. > Fill your 12th/HSC Details carefully. > In case of Grades you are required to provide the certificate stating the marks equivalent to grade awarded by the respective Institutes/University/College at the time of verification at ARC. In case of range of Marks given for the grade, the minimum marks will be considered. Qualification Marks Obtained Marks OutOf Percentage 12th / H.S.C. Aggregate: \* 750 950 78.95 12th / H.S.C. Physics: \* 65 100 65.00 12th / H.S.C. Chemistry: \* 100 83.00 83 Have You passed HSC with Maths/Biology: \* Maths Biology Both 12th / H.S.C. Biology: \* 79.00 79 100 Save and Proceed Back

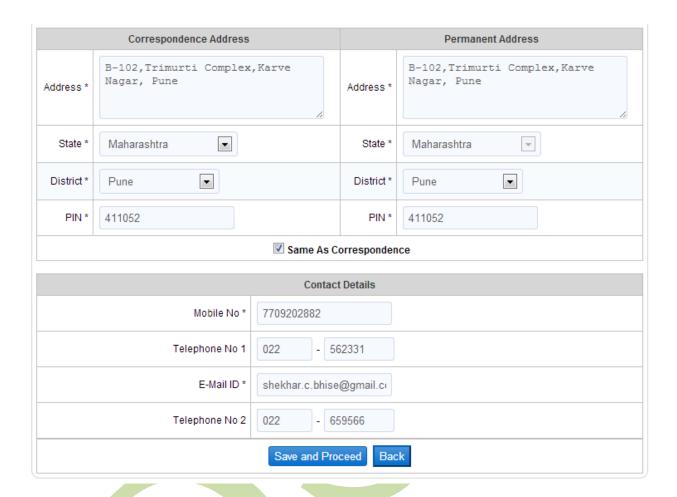
- 4. Enter your HSC Aggregate, Physics, Chemistry marks.
- 5. Select whether you have passed HSC Mathematics or Biology or both and the marks accordingly.
- 6. Once all the marks are filled press save & proceed button.

### **PERSONAL DETAILS**

- 1. On this page enter your personal details like full name, date of birth, gender, annual family income, religion, mother tongue.
- 2. If you belong to EBC category then you can apply for it and you will have to produce the income certificate at ARC verification.
- 3. Enter the UID number, Bank name, Account number, IFSC Code but these fields are not mandatory.

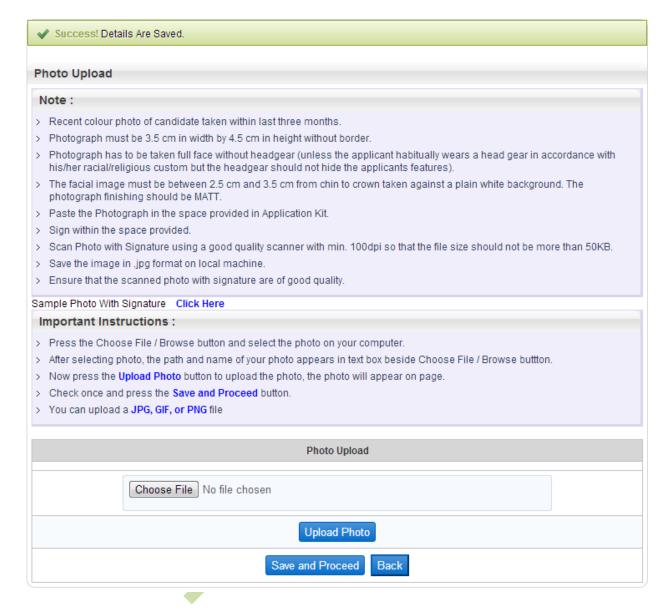


- 4. Enter the correspondence address, state, district.
- 5. Enter pin code for correspondence address.
- 6. If correspondence address is same as permanent address select Same As Correspondence check box else select no and enter the permanent address.
- 7. Enter mobile number, phone numbers and email address.

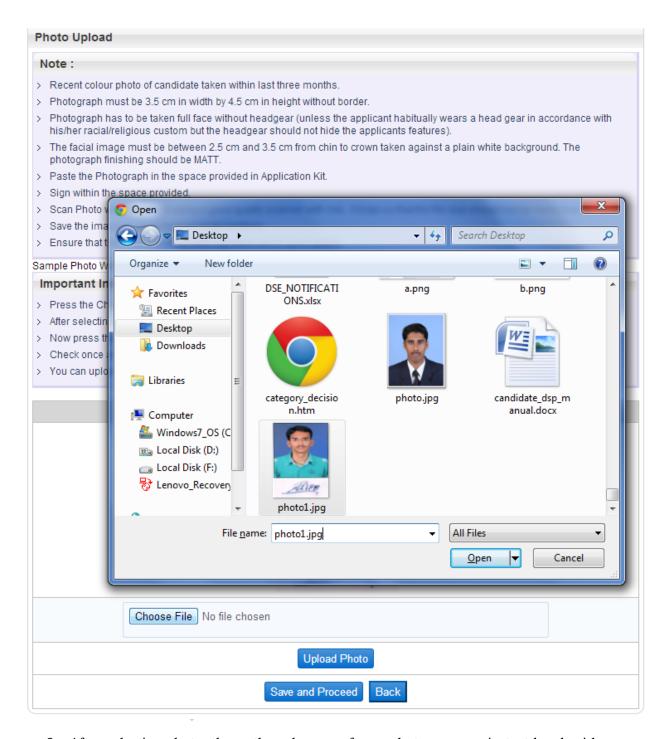


### **PHOTO UPLOAD**

1. All the instructions to upload the photo with signature are given in the Note and Important Instructions.



2. Press Choose File / Browse button and select the photo on your computer.



- 3. After selecting photo, the path and name of your photo appears in text box beside.
- 4. Press the upload photo button

# Important Instructions: > Press the Choose File / Browse button and select the photo on your computer. > After selecting photo, the path and name of your photo appears in text box beside Choose File / Browse button. > Now press the Upload Photo button to upload the photo, the photo will appear on page. > Check once and press the Save and Proceed button. > You can upload a JPG, GIF, or PNG file Photo Upload Choose File No file chosen Upload Photo

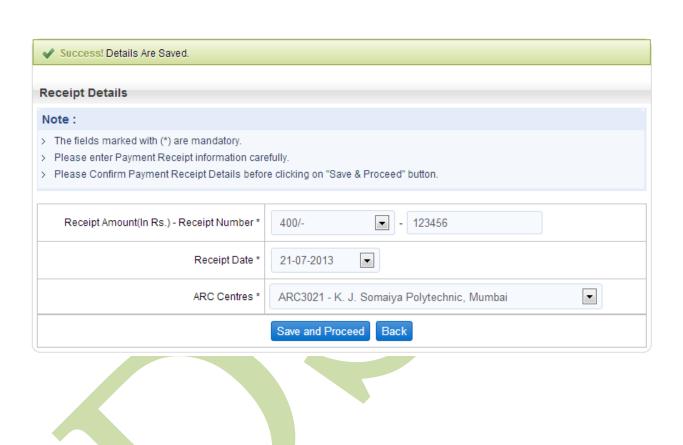
Save and Proceed

Back

5. Press the save and proceed button.

### **RECEIPT DETAILS**

- 1. Select the receipt amount and enter receipt number
- 2. Select the receipt date
- 3. Select the ARC center from where you have purchased the Application Kit.



### PRINTABLE APPLICATION FORM

- 1. After all the stages are filled, the printable application form is activated.
- 2. Take the print out of this and visit your ARC for confirmation along with all the required attested documents.

### Printable Application Form Print DIRECTORATE OF TECHNICAL EDUCATION, MAHARASHTRA STATE, MUMBAI 3, Mahapalika Marg, Elphinstone Technical Highschool Campus, Mumbai - 400001. Printable Application Form for Admission to Direct Second Year of Four Year Degree Courses in Pharmacy for the year 2013 - 2014 Mode of Application: Diploma Application ID: DSP13100030 Version: 1 Personal Details: SHEKHAR BHISE Full Name: Nationality: Indian Male Date of Birth: 10-01-1992 Gender: NT-C -Caste-Category (Sr.No.): Religion: Hindu Aswalwale [37] **Annual Family** 2,00,001 -Mother Tongue: Marathi Income (₹): 2,50,000 PH Type: Not Applicable Defence Type: Not Applicable Type of Candidature: Maharashtra State Candidate - Type A **UID Number:** 850091878530 District from which candidate has passed S.S.C.(Std. X)/Equivalent Examination Ahmednagar District from which candidate has Passed Diploma Ahmednagar Diploma Details: Institute Type: MSBTE Affiliated Institute Name: Shri.Tilok Jain Dnyan Prasarak Mandal's Anand Colleges of Pharmacy, Pathardi, Ahmednagar **English Medium:** Yes Pattern: Annual Course: Pharmacy Diploma Roll/Seat No.: 565652 **Qualification Details:** Examination Marks Obtained Out of Percentage

658

574

900

800

73.11

71.75

Diploma Final Year/Semester:

Diploma First Year/Semester:

# DSP Module for DTE

ARC Code - Receipt No:

10th/S.S.C. Aggregate:	568	750	75.73
10th/S.S.C. Mathematics :	121	150	80.67
10th/S.S.C. Science:	115	150	76.67
12th/H.S.C. Aggregate :	750	950	78.95
12th/H.S.C. Physics:	65	100	65.00
12th/H.S.C. Chemistry :	83	100	83.00
12th/H.S.C. Biology:	79	100	79.00
12th/H.S.C. Maths:	0	0	

Application Fee Receipt Details					
	ARC3021 - 221236	Receipt Date :	21-05-2013	Amount(₹):	400

Sr. No.	List of Documents Required at the time of verification at ARC as per Annexure II of Information Brochure
1	Receipt of Application Processing Fee
2	Proforma I (Submit Original at ARC).
3	Statement of marks obtained at 10th/SSC or its Equivalent Examination
4	Statement of marks obtained at 12th/HSC or its Equivalent Examination.
5	Statement of marks obtained at the Diploma Examination for each attempt in Final Year/Semesters.
6	School Leaving Certificate after passing Qualifying Examination.
7	The School Leaving Certificate indicating the Nationality of the Candidate as 'Indian' Or The Place Of Birth In India.
8	Caste Certificate stating that the caste is recognised under backward class category in Maharashtra
9	Non-Creamy Layer Certificate valid upto 31st March 2014
10	Birth Certificate of the Candidate indicating the place of birth in Maharashtra.
11	Undertaking as per Proforma H on Rs.100/- Non Judicial Stamp Paper

### Declaration

I have read all the rules of admission and on understanding these Rules, I have filled this Application Form for consideration of submission of Application Form at ARC for the admission to Direct Second Year of Four Year Degree Courses in Pharmacy for the academic Year 2013 - 2014. The information given by me in this application and in Proforma-I is true to the best of my knowledge & belief. If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be subject to legal and/or penal action as per the provisions of the law.

Date: 22-07-2013

Place:

Last modified by: DSP13100030

Last modified on: 22-07-2013 10:49:05 AM

Signature of the Candidate SHEKHAR BHISE

Printed By: DSP13100030

Printed On: 22-07-2013 11:43:40 AM

Please go to the ARC from 06-08-2013 to 10-08-2013 between 11 AM to 5 PM alongwith required documents with originals for Verification & Confirmation. Do not send by post to ARC/DTE.

### **SYSTEM REQUIREMENTS**

### **Enabling JavaScript on Your Browser**

To allow all Web sites in the Internet zone to run scripts, use the steps that apply to your browser:

- I. **Windows Internet Explorer** (All versions except Pocket Internet Explorer):
  - 1. On the Tools menu, click Internet Options, and then click the Security tab.
  - 2. Click the Internet zone.
  - 3. If you do not have to customize your Internet security settings, click Default Level. Then do step 4.
  - 4. If you have to customize your Internet security settings, follow these steps:
    - Click Custom Level.
    - In the Security Settings Internet Zone dialog box, click Enable for Active Scripting in the Scripting section.
  - 5. Click the Back button to return to the previous page, and then click the Refresh button to run scripts.

### II. Mozilla Corporation's Firefox

- 1. On the Tools menu, click Options.
- 2. On the Content tab, click to select the Enable JavaScript check box.
- 3. Click the Go back one page button to return to the previous page, and then click the Reload current page button to run scripts.

### III. Google Corporation's Chrome

- 1. Go to Tools Menu
- 2. Click On Option
- 3. Click on Under Hood Tab
- 4. Click on Content Setting
- 5. Go to JavaScript tab
- 6. Select "Allow all sites to run JavaScript" Radio box

### IV. Opera Software's Opera

- 1. On the Tools menu, click Preferences.
- 2. On the Advanced tab, click Content.
- 3. Click to select the Enable JavaScript check box, and then click OK.
- 4. Click the Back button to return to the previous page, and then click the Reload button to run scripts.

### V. Netscape browsers

- 1. Select Edit, Preferences, Advanced.
- 2. Click to select Enable JavaScript option.

### For Best Results Viewing the Website

For best results viewing the website, please use Mozilla Firefox. If you don't have
installed it, please use the link below to download it and then install it.
<a href="http://www.mozilla.org/en-US/firefox/fx/">http://www.mozilla.org/en-US/firefox/fx/</a>

# With Best Regards,

DTE Mumbai.