



User Manual

Web DataLink for Sage Line 50

Version 1.0.1

Connecting Ecommerce and ERP

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About this manual

This guide will explain how to connect your copy of Sage Line 50 with Web DataLink for Sage. This will enable the transfer of products from Sage to your website, and the transfer of downloaded order information from website to Sage. This guide assumes you are already familiar with Sage Line 50.

Compatibility: Web DataLink for Sage will work with the Sage Line 50 software. Web DataLink for Sage supports transfer of Stock, Orders, and Customer transactions.

Customer support

DataLink provides telephone and email support from Monday to Friday, 9am to 5pm UK Standard Time (GMT) (excluding UK Public&Bank Holidays). For UK customers, please call DataLink on 0800 011 2569.

Please note that on calling DataLink a member of our customer support team will always ask if you have sent us a copy of your Log file, so send an email to info@datalinkuk.com and attach a copy of the Log file and your support enquiry.

It is advisable that you do this before you call. We will then investigate your support call and let you know the solution or refer it to our Development team. In most cases extended time to amend an issue is less than 6 hours as it is quite involved to check log files and make sure all is setup correctly.

Purpose of the software

Web DataLink for Sage Line 50 can be used to synchronise a Magento-based online store with your Sage Line 50 software.

This includes:

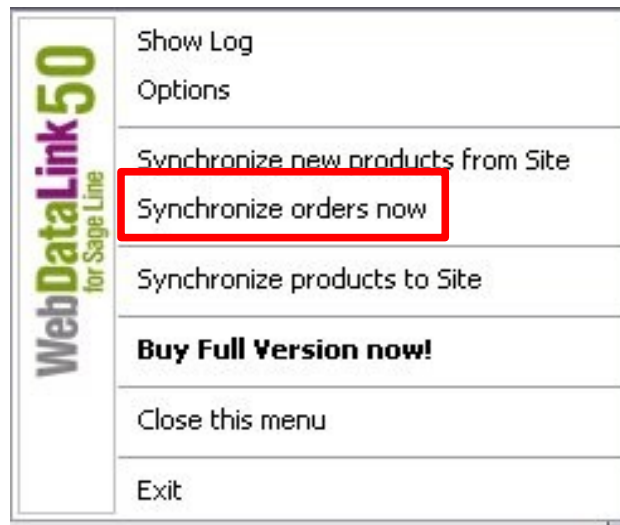
- Orders and customers accounts download from Magento to Sage Line 50
- Products download from Magento to Sage Line 50
- Products upload from Sage Line 50 to Magento

While running, Web DataLink for Sage “sits” in the system tray as an icon.

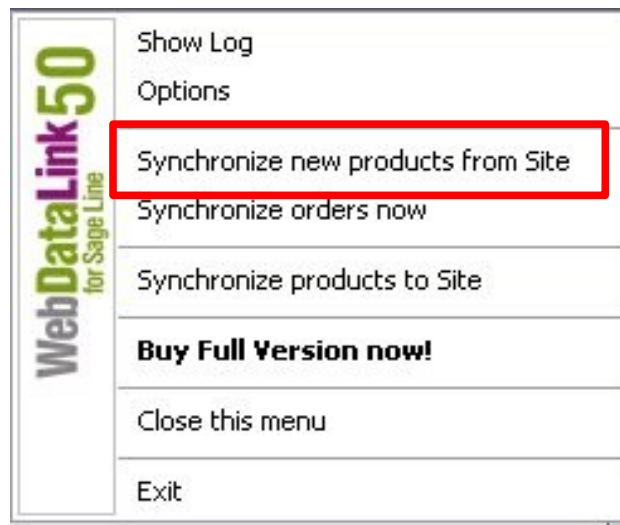


Right mouse clicking on the icon displays a pop-up menu containing the following items:

- ◆ **Synchronize orders now** downloads orders from Magento to Sage Line 50.

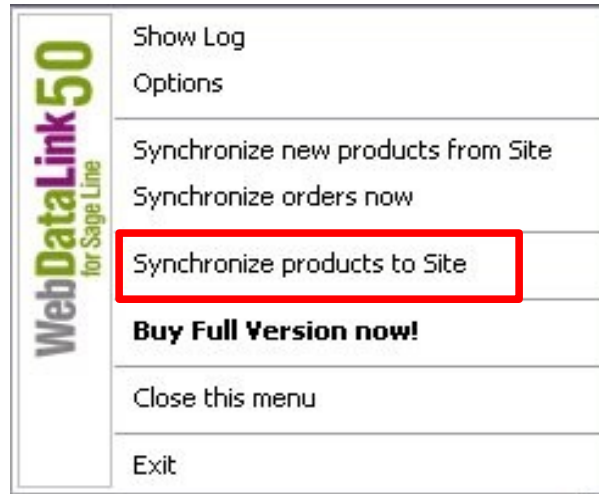


- ◆ **Synchronize new products from Site** downloads products from Magento to Sage Line 50.



(This feature is useful for systems that have newly installed the Sage Line 50 software with an empty product database. If you already have your product catalogue online, you can download it into Sage Line 50 and at a later date, if you wish to upgrade your software, you can then upload and manage your online catalogue through Sage Line 50.)

- ◆ **Synchronize products to Site** uploads products from Sage to Magento.



- ◆ **Show Log** opens Log Explorer window demonstrating information about Web DataLink's activity.



- ◆ **Options** opens the **Web DataLink Options** window.



Installation

Web DataLink for Sage Line 50 consists of two parts. The web part is pre installed to the Magento website by DataLink UK team. Please note Web DataLink for Sage must be installed onto the same computer as Sage Line 50.

Notes:

To install a web part of Web DataLink for Sage, a user should have the following information: Web Services User Name and IPI Key, plus the full rights to manage all the data that is supposed to be synchronized.

If the user is not provided with access to website Admin Panel for some reasons, then it should be provided with details described above.

The software itself is installed as any other MS Windows based software onto your PC, following the instructions of a specially designed Installation Wizard.

These procedures apply when the Web DataLink software is delivered to the Customer via email or via a web download with a Web DataLink's ZIP file as an attachment and by using the popular WinZip software, or when the installation is delivered as an executable file.

Contained in the installation are the following documents and files:

- Setup.exe (install file for Web DataLink for Sage Line 50)
- License Agreement
- Detailed installation Manual
- Readme File

Now unzip your program and install it to your PC:

(a) Firstly, save the ZIP file to your computer by either right clicking on the ZIP file attachment in the email or clicking on the website URL given to you in the email, and then click "SAVE AS". Save the file to "MY DOCUMENTS".

(b) Open "MY DOCUMENTS" in the computer Desktop, and then locate the Web DataLink ZIP File. Right click on the ZIP file, and then on GO TO "Extract DataLink ...", and then click on "EXTRACT TO". Double click on the folder that you have unzipped and double click on the "setup.exe" file. This will launch the "SET UP Wizard".

(c) Follow the instructions in the "SET UP WIZARD" and accept the "Web DataLink License Agreement".

Create the Desktop icon:



and the Quick Launch icon:

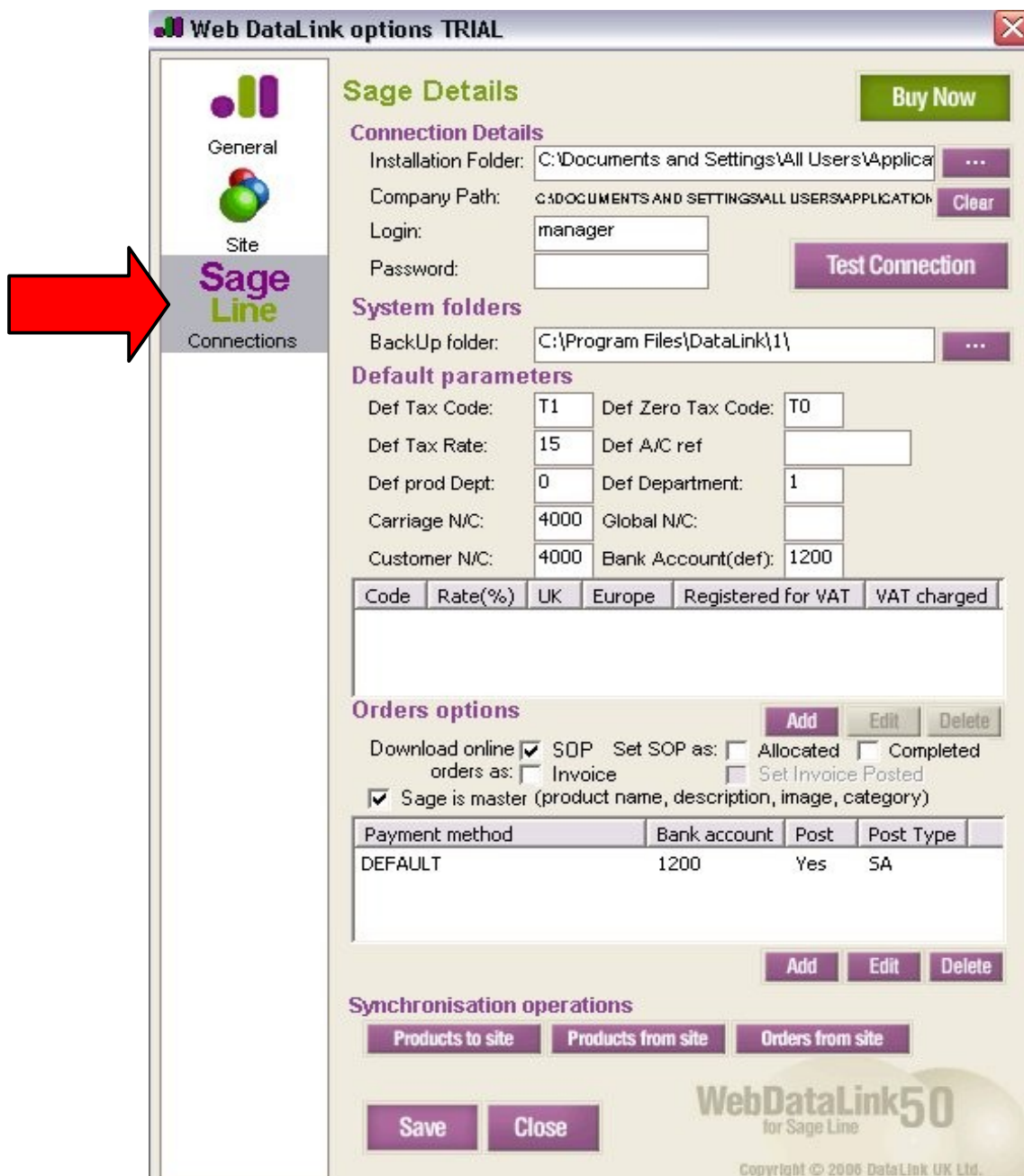


You will then be able to commence using the software by clicking the Web DataLink icon in the system tray or the icon on the computer Desktop.

Settings and Configuration

Sage Details

1. Click the **Sage Line Connections** tab to the left to switch to the **Sage Details** page.



Web DataLink options TRIAL

Sage Details Buy Now

Connection Details

Installation Folder: C:\Documents and Settings\All Users\Applica ...

Company Path: C:\DOCUMENTS AND SETTINGS\ALL USERS\APPLICATION ... Clear

Login: manager

Password:

Test Connection

System folders

BackUp folder: C:\Program Files\DataLink\1\ ...

Default parameters

Def Tax Code:	T1	Def Zero Tax Code:	T0
Def Tax Rate:	15	Def A/C ref	
Def prod Dept:	0	Def Department:	1
Carriage N/C:	4000	Global N/C:	
Customer N/C:	4000	Bank Account(def):	1200

Code	Rate(%)	UK	Europe	Registered for VAT	VAT charged
------	---------	----	--------	--------------------	-------------

Orders options Add Edit Delete

Download online ☒ SOP Set SOP as: ☐ Allocated ☐ Completed
orders as: ☐ Invoice ☐ Set Invoice Posted

☒ Sage is master (product name, description, image, category)

Payment method	Bank account	Post	Post Type
DEFAULT	1200	Yes	SA

Add Edit Delete

Synchronisation operations

Products to site Products from site Orders from site

Save Close

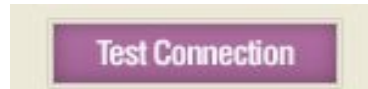
WebDataLink50
for Sage Line

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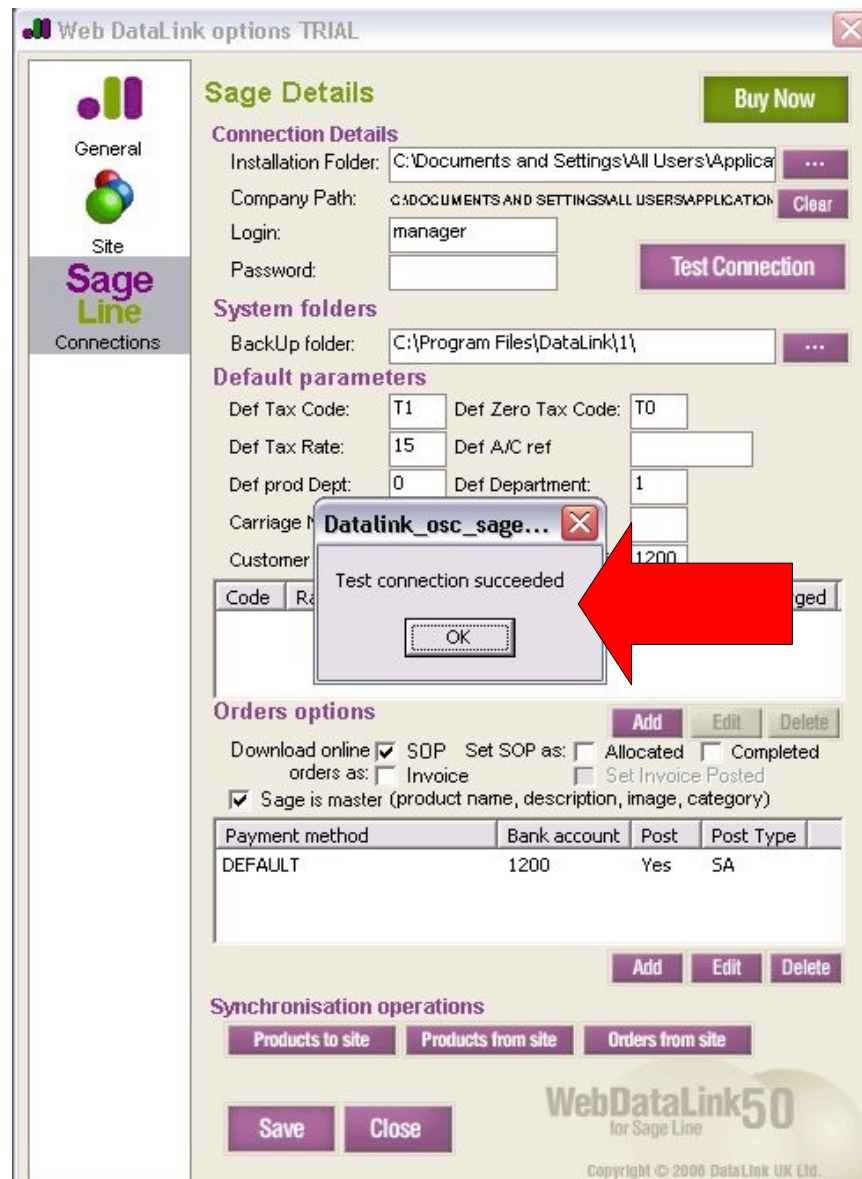
5. Under **System Folders** show a path to the backup folder. The software uses this folder to store temporary files. Click the “browse” button opposite the **BackUp folder** field and select a proper directory, for example, C:\Program Files\DataLink\1\.



6. Click the **Test Connection** button in order to confirm the system can connect to the database, and also the “3d Party Integration” has been activated and is working properly on your local PC.



If everything is OK, the Web DataLink will show the “Test connection succeeded” message.



If Connection Fails

I. If connection fails you need to check/create User Access Rights within the Sage Line 50.

(a) Go to Sage Line 50.

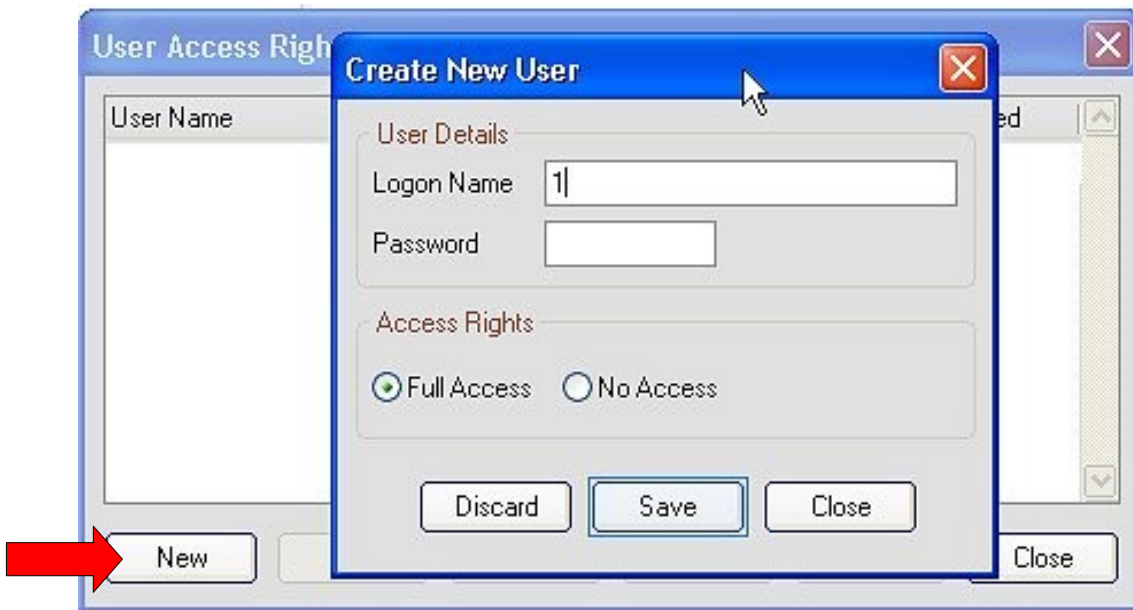
(b) Press the **Alt-I**, and **A** hotkeys. Or, open **Settings > Access Rights** in the upper menu.

(c) Answer “Yes” in the message box appeared on the screen.

(d) If there is no user in the list, click the **New** button to create a new user and enter the name in the **Logon Name** field. You may leave the **Password** field empty if you do not want to protect the access by password.

(e) Click the **Save** button and close the **Create New User** window by clicking the **Close** button.

(f) Then, close the **User Access Rights** window by clicking the **Close** button and return to the Web DataLink for Sage dialog.



(g) In the **Sage Details** page enter a username in the **Login** field and click the **Test Connection** button again.

(h) Click the **OK** button in the “**Test connection succeeded**” message box.

Return to the *Web DataLink PRO for Sage options* window. Under **Default parameters**, there are fields containing default parameters of the orders:

Web DataLink options TRIAL

Sage Details Buy Now

Connection Details

Installation Folder: C:\Documents and Settings\All Users\Application Data\Sage\... ...

Company Path: C:\DOCUMENTS AND SETTINGS\ALL USERS\APPLICATION DATA\SAGE\... Clear

Login: manager

Password: Test Connection

System folders

BackUp folder: C:\Program Files\DataLink\1\ ...

Default parameters

Def Tax Code: T1 Def Zero Tax Code: T0

Def Tax Rate: 15 Def A/C ref:

Def prod Dept: 0 Def Department: 1

Carriage N/C: 4000 Global N/C:

Customer N/C: 4000 Bank Account(def): 1200

Code	Rate(%)	UK	Europe	Registered for VAT	VAT charged

Orders options Add Edit Delete

Download online ☒ SOP Set SOP as: ☐ Allocated ☐ Completed
 orders as: ☐ Invoice ☐ Set Invoice Posted

☒ Sage is master (product name, description, image, category)

Payment method	Bank account	Post	Post Type
DEFAULT	1200	Yes	SA

Add Edit Delete

Synchronisation operations

Products to site Products from site Orders from site

Save Close

WebDataLink50
for Sage Line

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- ◆ **Def Tax Code** field is used to set the default tax code for online orders. Default value is T1.
- ◆ **Def Tax Rate** field is used to set the default tax rate. Default value is 17.5%
- ◆ **Def Zero Tax Code** field is used to set the default zero tax code. Default value is T0.
- ◆ **Def A/C ref** field is used to set one and the same customer's account number for all online orders.
- ◆ **Def prod Dept** field is used to set department number. If you are using the departmental analysis facility, you can assign products to a department for reporting purposes.
- ◆ **Def Department** field is used to set a department's number in order to assign carriage fees to it.
- ◆ **Carriage N/C** field is used to set a specific nominal code for carriage fees.
- ◆ **Global N/C** field is used to set a nominal code in order to assign the entire net value of the invoice to just one nominal account specified in this field.

Note: If you import orders as INVOICES, this field should be filled in. Default value is 4000.

- ♦ **Customer N/C** field is used to set a specific nominal code for customers.
- ♦ **Bank Account(def)** field is used to set the nominal code of bank account for online orders to be associated with.

It is possible to add some additional tax codes for any special purposes. To do this, press the **Add** button and select code name, specify rate (%), and tick the appropriate checkboxes. Then, click the **Save** button.

The screenshot shows the 'Web DataLink options TRIAL' window. The 'Add Tax' dialog box is open, displaying 'Tax Details' with 'Code: T0', 'Rate(%): 0', and checkboxes for 'UK', 'Europe', 'Registered for VAT', and 'VAT charged'. Red arrows point to the 'Save' and 'Add' buttons. The background window shows 'Sage Details' with 'Connection Details' (Installation Folder, Company Path, Login, Password), 'System folders' (BackUp folder), 'Default parameters' (Def Tax Code, Def Zero Tax Code, Def Tax Rate, Def A/C ref), and 'Synchronisation operations' (Products to site, Products from site, Orders from site). A 'Buy Now' button is in the top right.

Web DataLink options TRIAL

Sage Details **Buy Now**

Connection Details

Installation Folder: C:\Documents and Settings\All Users\Application Data\...
Company Path: C:\DOCUMENTS AND SETTINGS\ALL USERS\APPLICATION DATA\...
Login: manager
Password:
Test Connection

System folders

BackUp folder: C:\Program Files\DataLink\1\

Default parameters

Def Tax Code: T1 Def Zero Tax Code: T0
Def Tax Rate: 15 Def A/C ref:
1
ef): 1200
red for VAT VAT charged

Add Tax

Tax Details

Code: T0 Rate(%): 0
☐ UK ☐ Registered for VAT
☐ Europe ☐ VAT charged

Save **Close** **Add**

Download online ☒ Set SOR as:
orders as: ☐ Invoice ☐ Set Invoice Posted
☒ Sage is master (product name, description, image, category)

Payment method	Bank account	Post	Post Type
DEFAULT	1200	Yes	SA

Add **Edit** **Delete**

Synchronisation operations

Products to site **Products from site** **Orders from site**

Save **Close**

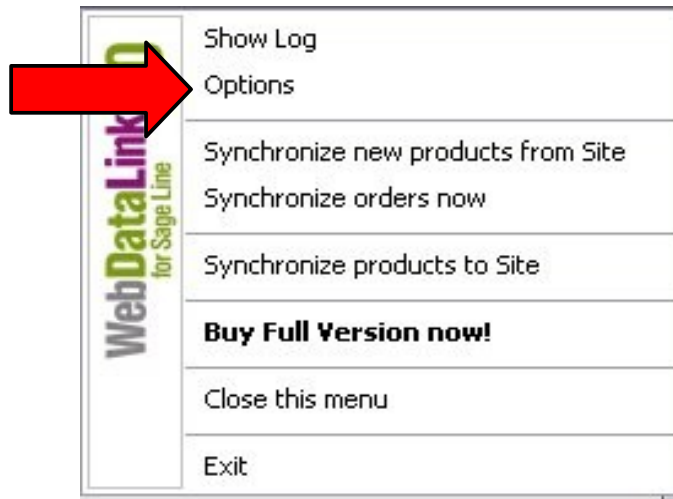
WebDataLink50
for Sage Line

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Site Options

Web DataLink for Sage Line 50 needs to be configured only once. It stores configuration settings in the MS Windows registry of the local PC.

1. For successful work Web DataLink for Sage requires access to your website. Go to **Site Options** window: right mouse click on the icon in system tray and select **Options** item.



2. Click the **Site** tab to the left.

Web DataLink options TRIAL

General

Site

Sage Line Connections

Site options

Buy Now

Ftp options

URL: datalink2magenta.holbi.co.uk

Port: 21 ☒ Use passive mode

Login: magenta

Password: *****

Upload Path: /public_html/magento_uk2/sage/upload/

Images Path: /public_html/magento_uk2/media/catalog/product/

Site URL: http://datalink2magenta.holbi.co.uk/magento_uk2/sage

Test Connection

Synchronise orders starting from: 0 to: 0

Synchronisation operations

Products to site Products from site Orders from site

Save Close

WebDataLink50 for Sage Line

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The image above demonstrates test data in the fields. Actually, the fields are pre-filled with the default links and settings already, so you only need to press the **Test Connection** button to make sure the local PC actually can connect to the Magento installation.

Test Connection

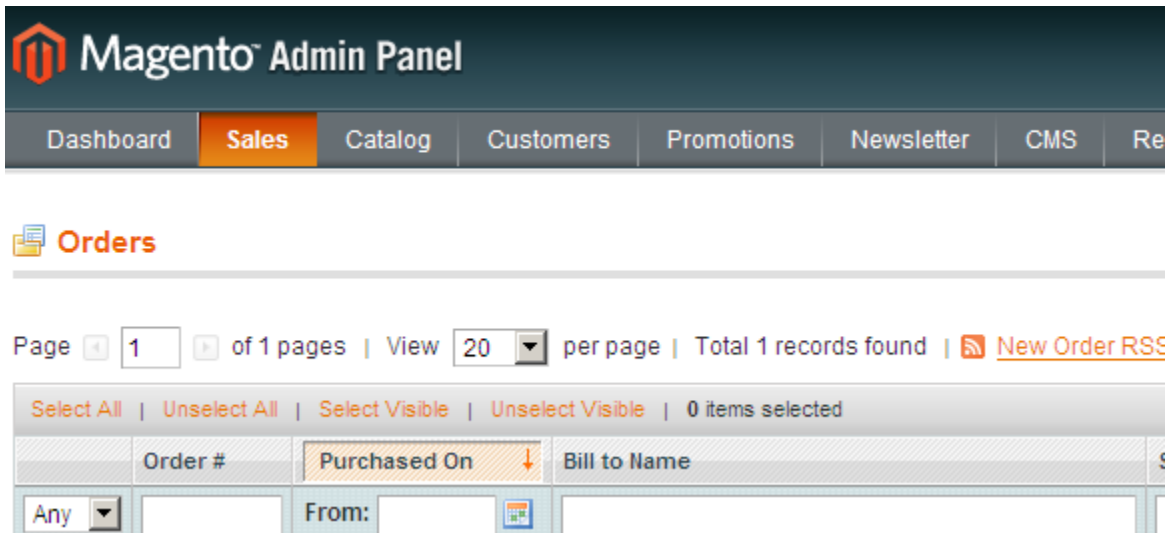
Due to the license restrictions only FTP username and password can be changed, but not the URL and host.

(Please note that all standard installations of the program are hardcoded with your FTP details to ensure that if you connect every time. If you have requested that we leave your username and password fields so that you can change these as you update your FTP login details, please make sure that if you change your FTP you also change options in Web DataLink for Sage.)

3. The **Synchronize orders from** option allows for a specific order ID on the site. If you don't want to synchronize all online orders, you can set an Order ID in this field, so only orders with greater IDs will be synchronized.

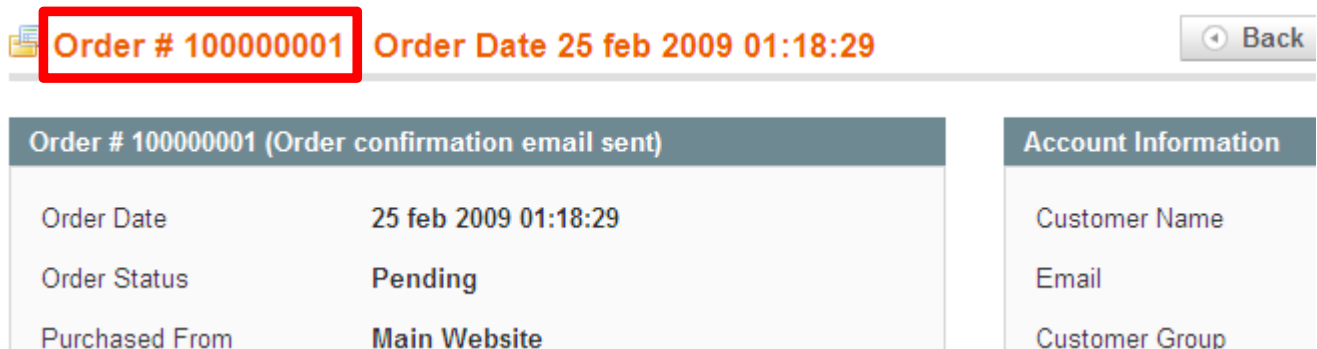
Example:

- a) Open Administrative Panel of the Magento web-store.
- b) Search for the **Orders** on site (go to Sales > Orders).



The screenshot shows the Magento Admin Panel interface. At the top, there's a navigation bar with tabs: Dashboard, Sales (highlighted), Catalog, Customers, Promotions, Newsletter, CMS, and Reports. Below this, the 'Orders' section is active, indicated by an icon and the word 'Orders'. A summary bar shows 'Page 1 of 1 pages', 'View 20 per page', and 'Total 1 records found'. Below this is a table with columns: Order #, Purchased On, and Bill to Name. The first row shows 'Any' in the Order # column, an empty date in the Purchased On column, and an empty name in the Bill to Name column.

- c) In the Orders list, choose a record.
- d) Find an **Order #** and copy it. For example, the order # is 100000001.



The screenshot shows the details of a specific order. At the top, there's a header bar with 'Order # 100000001' (highlighted with a red box) and 'Order Date 25 feb 2009 01:18:29'. Below this is a table with two columns: 'Order # 100000001 (Order confirmation email sent)' and 'Account Information'. The first column contains the following data:

Order # 100000001 (Order confirmation email sent)	
Order Date	25 feb 2009 01:18:29
Order Status	Pending
Purchased From	Main Website

The second column contains the following data:

Account Information
Customer Name
Email
Customer Group

- a) Then, go to **Web DataLink for Sage > Site Options** window.

- b) In the **Synchronize orders starting from** field, paste the order's ID. All the new orders with IDs greater than set in this field will be downloaded to Sage.

Form fields and values:

- Login: magenta
- Password: *****
- Upload Path: /public_html/magento_uk2/sage/upload/
- Images Path: /public_html/magento_uk2/media/catalog/product/
- Site URL: http://datalink2magenta.holbi.co.uk/magento_uk2/sage
- Test Connection button
- Synchronize orders starting from: 100000001 to: 0

If you want to synchronize a certain range of orders (for example, from ID=100000001 to ID=100000005), specify the appropriate orders IDs in the “Synchronize orders starting from” and “to” fields.

Synchronize orders starting from: 100000001 to: 100000005

4. Fill the **Login** and **Password** fields in: specify login name and password provided to you by Web DataLink developers. This will protect the scripts necessary for Sage's proper work from using these by other people.

Login: magenta
Password: *****

After you have finished with settings on this screen, please click the **Test Connection** button to check connection to your site.

Test Connection

Then, click the **OK** button on all the message dialogs appearing on the screen.



Orders options

Online orders can be downloaded into Sage Line 50 as Invoices and/or Sales Orders.

- Select the **Invoice** checkbox if you wish to add orders as Invoices.
- Select the **SOP** checkbox if you wish to add orders as Sales Orders.



Orders options

Download online ☒ SOP Set SOP as: ☐ Allocated ☐ Completed

orders as: ☐ Invoice ☐ Set Invoice Posted

☐ Sage is master (product name, description, image, category)

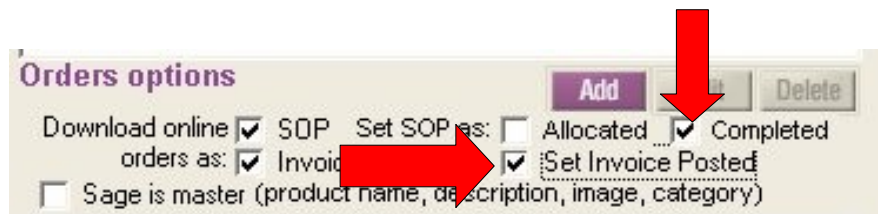
Add Edit Delete

Note: Only sales orders, but not invoices can be created in Sage should there be not enough products in stock.

Also, Sales Order can be automatically set into the “Completed” or “Allocated” status if the **Set SOP as: [] Completed** (or Allocated) checkbox is selected;

The Invoice can be automatically set into the “Posted” status if the **Set Invoice Posted** checkbox is selected.

Note: The Set Invoice Posted checkbox becomes available after the Completed checkbox has been selected.



Orders options

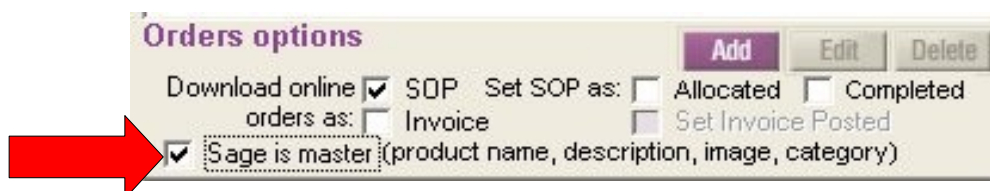
Download online ☒ SOP Set SOP as: ☐ Allocated ☒ Completed

orders as: ☒ Invoice ☒ Set Invoice Posted

☐ Sage is master (product name, description, image, category)

Add Edit Delete

Please pay special attention to the **Sage is master** checkbox. With this option checked the Product Name, Description, Image and Category fields will remain unchanged in the Sage Line 50 after synchronization even if changed on the website.



Orders options

Download online ☒ SOP Set SOP as: ☐ Allocated ☐ Completed

orders as: ☐ Invoice ☐ Set Invoice Posted

☒ Sage is master (product name, description, image, category)

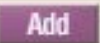
Add Edit Delete

With this option unchecked it works vice versa - the product data remains unchanged on the website even if changed in the Sage Line 50.

Note: A stock level is always taken from the Sage Line 50. It make sense to disable stock subtraction feature on the website.

You can also add Payment methods here using the **Add** button below the grid.

Payment method	Bank account	Post	Post Type
DEFAULT	1200	No	SA



Fill all the necessary fields out with the appropriate information and choose the correct payment ("on Account" or "to Invoice"), and then click the **Save** button.



Add Payment

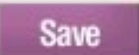
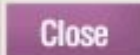
Payment Details

Payment method:

Bank accounts:

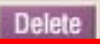
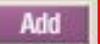
☒ Post as payment:

☐ on Account(SA) ☒ to Invoice (SR)

*Note: Use the appropriate buttons to **Edit/Delete** payment method.*

Payment method	Bank account	Post	Post Type
DEFAULT	1200	No	SA
PayPal	XXXXXXXXX	Yes	SR



General Options

Click the **General** tab on the left to open the **General options** page.



The **General Options** page contains options making the Web DataLink for Sage easier for you to run.

1. To synchronize your data once a week, you should choose any one day. If you want to do this every day, you should tick all days of the week. To disable automatic synchronization, simply untick all days options.

2. You can set the time for Web DataLink for Sage to run. If you want it to run once a day, you can tick the **Every day** option, and then set a time, for example, 9:00:00 PM.

The screenshot shows a 'Schedule' section with a grid of days: Sunday (unchecked), Monday (checked), Tuesday (checked), Wednesday (checked), Thursday (checked), Friday (checked), and Saturday (checked). Below the grid, the 'Every Day' radio button is selected and highlighted with a red box. To its right, the text 'at 9:00:00 PM' is displayed with a time picker interface.

3. Also, you can synchronize your data several times a day. In this case you should tick the **Ongoing between** option, and then set a time range, for example, 8:00:00 AM and 5:00:00 PM, and then set an interval, for example, every 10 minutes. So, with such settings the Web DataLink for Sage will synchronize data every 10 minutes between 8:00:00 AM and 5:00:00 PM on the selected days of the week.

The screenshot shows the same 'Schedule' section as before. The 'Ongoing between' radio button is selected and highlighted with a red box. To its right, a time range is set from '8:00:00 AM' to '5:00:00 PM' with time pickers. Below this, the text 'every 10 minute(s)' is displayed with a numeric input field set to '10' and a unit dropdown menu.

4. In this section there is **Run on Windows startup** option. If this option is ticked, the Web DataLink for Sage will run on Windows startup. Please note in this case it doesn't mean the synchronization process will be started immediately. It will start on time according to the Scheduler options described above.

The screenshot shows a single checkbox labeled 'Run on Windows startup' which is checked.

5. If you wish to synchronize Product's Quantity, please tick the **Products Qty** checkbox under the '**Synchronize also**'.

The screenshot shows a section titled 'Synchronize also' with a single checkbox labeled 'Products Qty' which is checked.

6. We strongly recommend you to tick the **Store Log** checkbox. It means detailed information about all the Web DataLink's activities will be stored in the log file. It will help us solve the problems with its work if any will take place.

The screenshot shows a section titled 'Log options' with a single checkbox labeled 'Store Log' which is checked.

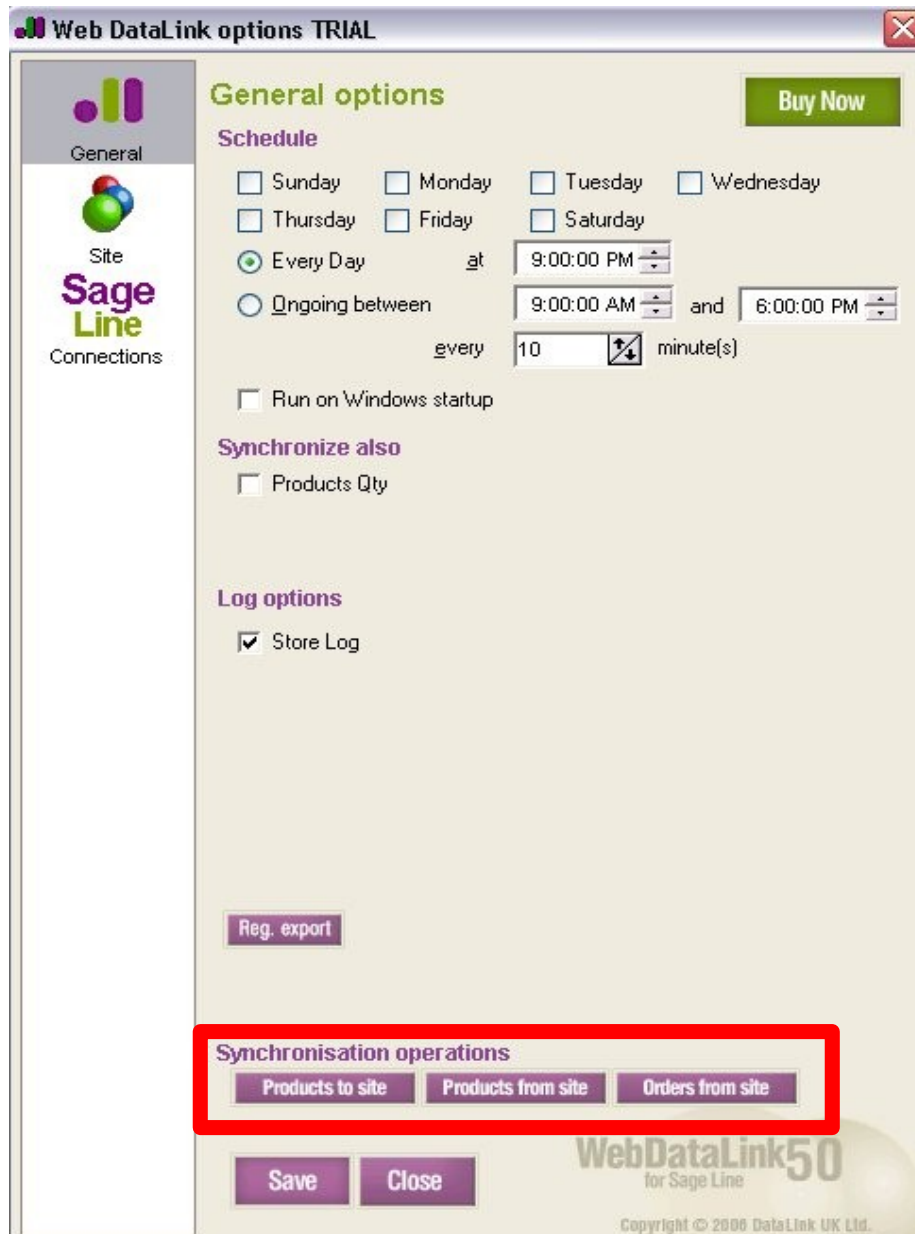
6. The **Reg. export** button allows for creating a file which contains information about current Web DataLink's settings. This file can be sent to the Web DataLink for Sage Line 50 developers in order to help them solve the problems if any will take place.

The screenshot shows a button labeled 'Reg. export'.

To create a *.cop file, click the **Reg. export** button and save the file to your PC.

Synchronization operations

After setting the Options up, you may start synchronization operations using buttons at the bottom of the **Web DataLink for Sage options** window.



- Click the **Products to site** button if you wish to upload products from Sage Line 50 to Magento.
- Click the **Products from site** button if you wish to download products from Magento to Sage Line 50.
- Click the **Orders from site** button if you wish to download orders from Magento to Sage Line 50.

The Web DataLink for Sage Line 50 updates product price, description, model, stock, pictures, and categories. Also, it creates customer accounts and sales orders in the Sage Line 50.

Now let's view some examples of products/orders downloading:

Downloading Products

1. Click the **Products from site** button at the bottom of the Web DataLink for Sage window.
2. The downloading process will take for a few seconds, please wait. Then, right mouse click on the Web DataLink icon in system tray and select the **Show Log** item.



The **Log Explorer** window demonstrates detailed information about all the Web DataLink's actions. All records have “Type”, “Result”, “Date” and “Details” fields.

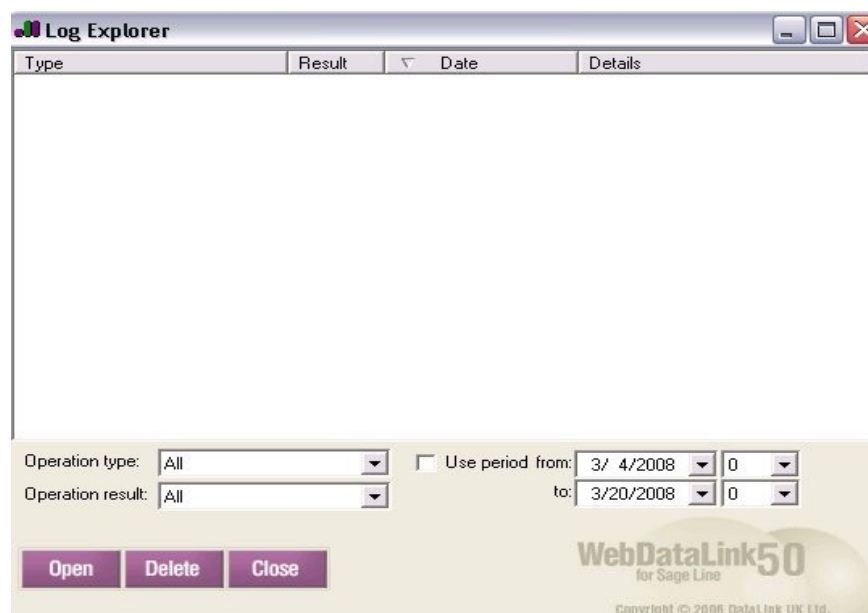
The “Type” field contains an operation type. The following types of operations can be displayed here:

- *Synchronization products from site*
- *Synchronization orders from site*
- *Synchronization products to site*

The “Result” field contains the operation results. It can display either **Ok**, **Error** or **Begin** status.

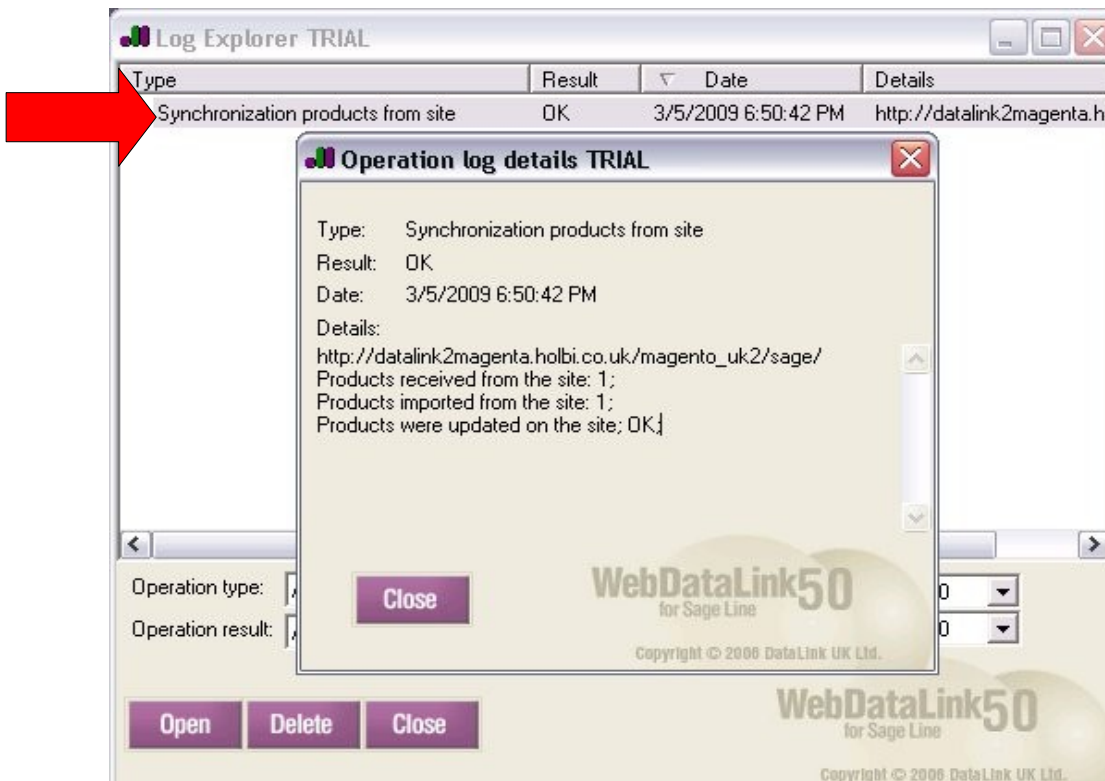
The “Date” field contains operation date and time information.

The “Details” field contains additional data: how many products/orders were processed.



Note:

- ✓ You can filter the log by operation type, operation result, and date. If you click in the column's header, all data will be sorted in the alphabetical order.
 - ✓ You can delete any log entry by using the **Delete** button at the bottom of the window.
3. For detailed information about the action you can select an item in the list and press the **Open** button. Or, double-click the *"Synchronization products from site"* item.



4. After reading information about Web DataLink's activity, close the **Log Explorer** window by clicking the **Close** button.
5. Then, go to the Sage Line 50.
4. In the left panel, under '**Links**' click the **Product List** item and view a list of new product(s) downloaded to Sage Line database.

*Note: If the downloaded products don't show up in the list, please click the **Search** button at the bottom of the Sage window, and then click **Apply**.*

Sage 50 Accounts Professional 2008 - Test Clear

File Edit View Modules Settings Tools Favourites WebLinks News Feeds Help

Products (All Records)

Tasks

- New Product
- Edit Product
- Record Stock Take
- Record Adjustment In
- Record Adjustment Out
- Check For Shortfall
- Check BOM
- Accept Returns
- Make Allocations
- Open Closing Stock Wizard

Links

- Product List
- Price Lists
- Transfers
- Activity
- Product Defaults

Product Code Description Sales Price

100000	Test product Name	100.00
--------	-------------------	--------

For example, there is one new product downloaded to Sage from site: **Test product Name**.

Products (All Records) Change View			
New	Record	Prices	Activity
Shortfall	In	Out	Transfer
Stk Take			
Product Code	Description	Sales Price	Quantity In Stock
100000	Test product Name	100.00	0.00

You can go to the website and view this product in the Catalog > Manage Products section to make sure the product was downloaded to Sage Line 50 properly.

Manage Products

Page of 1 pages | View per page | Total 1 records found | [Notify Low Stock RSS](#)

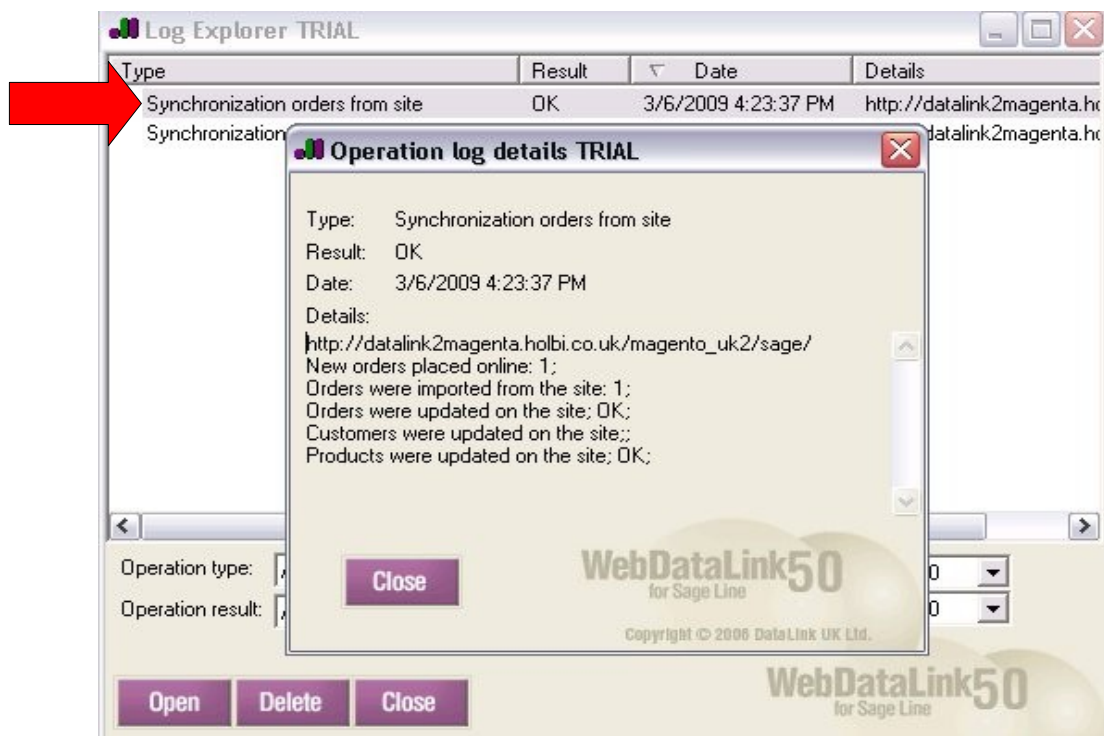
Select All Unselect All Select Visible Unselect Visible 0 items selected							
	ID	Name	Type	Attrib. Set Name	SKU	Price	Qty
Any	From: To:					From: To: In: GBP	From: To:
☐	1	Test product Name			100000	£ 100.00	

Downloading Orders

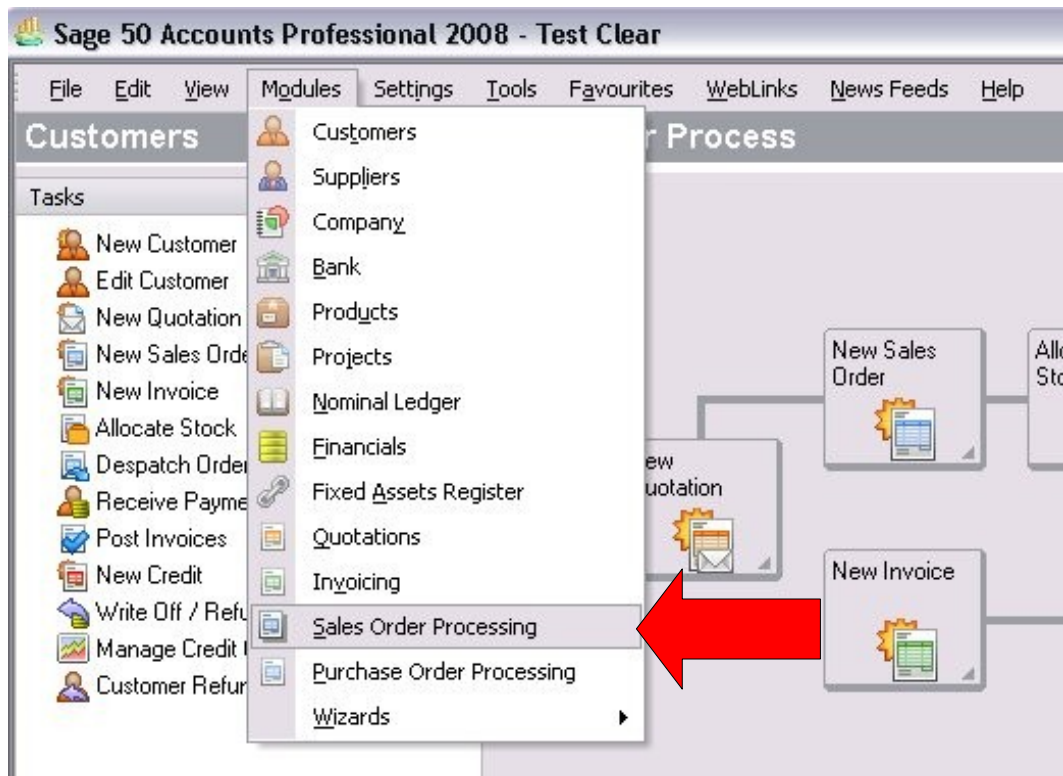
1. Click the **Orders from site** button at the bottom of the Web Datalink for Sage window.
2. The downloading process will take for a few seconds, please wait. Then, right mouse click on the Web DataLink icon in system tray and select the **Show Log** item.



3. Double-click the “*Synchronization orders from site*” item in the grid to display the **Operation Log Details**. Or, select an item from the list and press the **Open** button.



4. After viewing the information about Web DataLink's activity, close the **Log Explorer** window by clicking the **Close** button.
5. Then, go to the Sage Line 50.
6. Press the **Alt-O**, and **S** hotkeys on your keyboard. Or, click **Modules**, and select the **Sales Order Processing** item in the upper menu.



- Sales Order Processing

(All Records)











New/Edit

Allocate

Despatch

GDN

Amend

ShortFall

Recurring

Intrastat

Print

No.	Type	Date	Name	Amount	Allocated	Despatched
1	Ord	05/03/2009	DataLink UK Ltd	120.75		

- Product Sales Order

Details

Order Details

Footer Details

Payment Details

Despatched

Invoices

DataLink UK Ltd

5 Jupiter House, Calleva Park

Reading

your zip code

United Kingdom

Type

Sales Order

Product Sales Order

Order No.

1

Date

05/03/2009

Inv Ref

A/C

DAT001

Item No.

Item 1 of 1

Product Code	Description	Quantity	Price £	Net £	V.A.T. £
100000	Test product Name	1.00	100.00	100.00	15.00

Deduction

Description

Net Value Discount

Total GBP £

100.00

15.00

Carriage GBP £

5.00

0.75

Gross GBP £

120.75

Less Deposit GBP £

0.00

Amount Due GBP £

120.75

9. Then, go to the Magento site (Administrative part) > Sales > Orders section and view the order(s) to make sure the synchronisation process was done properly and all the orders details were downloaded to Sage Line 50.

 **Magento Admin Panel** Global Record Search

[Dashboard](#) **Sales** [Catalog](#) [Customers](#) [Promotions](#) [Newsletter](#) [CMS](#)

 **Orders**

Page of 1 pages | View per page | Total 1 records found | [New Order F](#)

[Select All](#) | [Unselect All](#) | [Select Visible](#) | [Unselect Visible](#) | 0 items selected

	Order #	Purchased On	Bill to Name	Ship to Name
Any		From: To:		
☐	100000001	5 Mar 2009 08:04:50	John Smith	John Smith

10. Highlight an appropriate order in the list and click the **View** link.

per page | Total 1 records found | [New Order RSS](#) [Reset Filter](#) [Search](#)

[Select Visible](#) | 0 items selected Actions [Submit](#)

Bill to Name	Ship to Name	G.T. (Base)	G.T. (Purchased)	Status	Action
		From: To:	From: To:		
John Smith	John Smith	£ 120.75	£ 120.75	Pending	View

12. View order's details on the webpage:

 **Order # 100000001 | Order Date 5 Mar 2009 08:04:50**

 **Back**

Edit

Cancel

Hold

Invoice

Ship

Order # 100000001 (Order confirmation email sent)

Order Date	5 Mar 2009 08:04:50
Order Status	Pending
Purchased From	Main Website Main Website Store Default Store View
Placed from IP	194.44.10.106
0.0000 / GBP rate:	1.0000

Account Information

Customer Name	John Smith
Email	ababich@trianic.com
Customer Group	General

Billing Address

John Smith
DataLink UK Ltd
5 Jupiter House, Calleva Park
Reading, Berkshire, your zip code
United Kingdom
T: RG7 8NN

Shipping Address

John Smith
DataLink UK Ltd
5 Jupiter House, Calleva Park
Reading, Berkshire, your zip code
United Kingdom
T: RG7 8NN

Payment Information

Check / Money order
Order was placed using GBP

Shipping & Handling Information

Flat Rate - Fixed £ 5.00

Items Ordered

Product	Item Status	Original Price	Price	Qty	Subtotal	Tax Amount	Tax Percent	Discount Amount
---------	-------------	----------------	-------	-----	----------	------------	-------------	-----------------

Order ID Number

Order ID number in Sage can differ from Order ID number on the website. Let's view this on a certain example: from the Product Sales Order window in Sage Line 50 click the **Order Details** tab. See the website Order ID number in the **Customer Order No.** field.

The screenshot shows the 'Product Sales Order' window with the 'Order Details' tab active. The 'Customer Order No.' field is highlighted with a red box and contains the value '100000001'. Other fields include 'Delivery Address' (DataLink UK Ltd, 5 Jupiter House, Calleva Park, Reading, your zip code, United Kingdom), 'Notes', 'Tax Code', 'DUNS Number', 'Customer Tel. No.', 'Customer Contact' (John Smith), 'Order Taken By', 'Allocation', 'Despatch', and 'Due' (// /). Buttons at the bottom include Save, Discard, Print, Complete, Cash Sales, Memorise, and Close.

The Sage Order ID number is shown on the **Sales Order Processing** screen, in the first column of the grid.

The screenshot shows the 'Sales Order Processing' screen with a toolbar containing icons for New/Edit, Allocate, Despatch, GDN, Amend, ShortFall, Recurring, Intrastat, and Print. Below the toolbar is a table with the following data:

No.	Type	Date	Name	Amount	Allocated	Despatched
1	Ord	05/03/2009	DataLink UK Ltd	120.75		

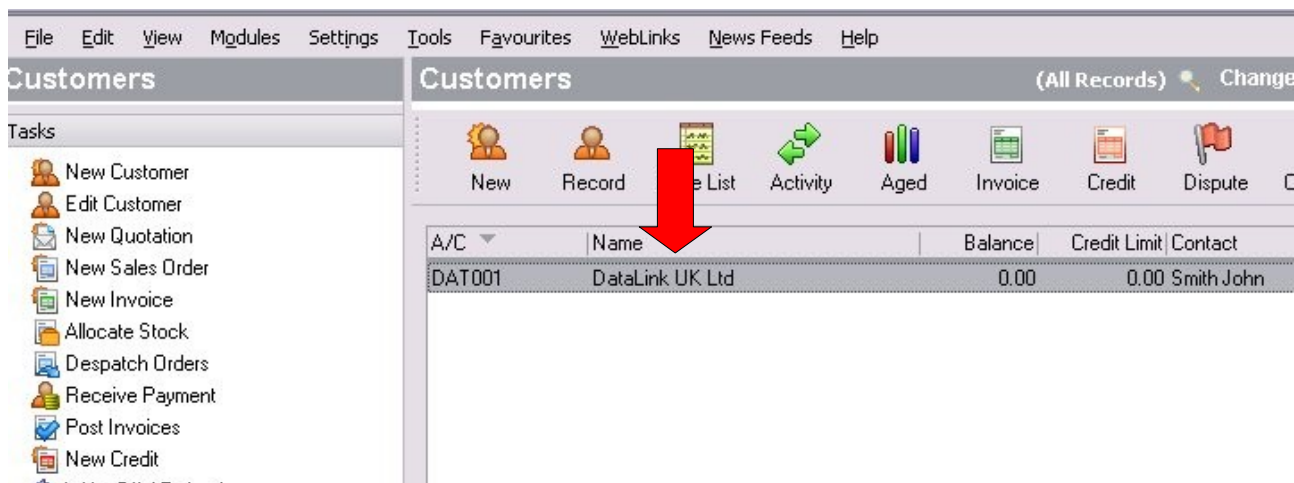
(An example above shows the Order ID on site is '100000001', while the Order ID in Sage is '1')

Customer Details

1. To view customer's details in the **Sage Line 50**, press **Alt-O**, and **T** hotkeys. Or, click **Modules**, and select the **Customers** item in the upper menu. Or, in the left panel, under the **'Links'** click the **Customer List** item and view a list of new customer(s) downloaded to Sage Line 50 database.



Double-click on the customer's name in the list to view details.



Customer's Details in Sage Line 50:

Customer - DataLink UK Ltd

Details | Defaults | Credit Control | Sales | Orders | Projects | Graphs | Activity | Bank | Contacts | Memo

Account Details

A/C: DAT001
 Name: DataLink UK Ltd
 Balance: 0.00

Address

Street1: 5 Jupiter House, Calleva Park
 Street2:
 Town: Reading
 County: Berkshire
 Post Code: your zip code
 Country: United Kingdom GB
 VAT Number:

Contact Information

Contact name: Smith John
 Trade contact:
 Telephone: RG7 8NN
 Telephone 2:
 Fax:
 Website:

e-Mail Settings

e-Mail: ababich@trianic.com
 I send invoices to this customer electronically:

Delivery Addresses...

- After viewing the customer's details in Sage, go to the Magento web-site (Administrative part).
- Click the **Customers > Manage Customers** link.
- From the Customers page select a record in the list and click the **Edit** link.

Total 1 records found Export to: CSV Export Reset Filter Search

0 items selected Actions Submit

	Group	Telephone	ZIP	Country	State/Province	Customer Since	Action
m	General	RG7 8NN	your zip code	United Kingdom	Berkshire	5 Mar 2009 08:04:49	Edit

- Here you can view customer's details to make sure that its information was downloaded to Sage properly.

Personal Information

Last Logged In:	5 Mar 2009 08:04:50 (Offline)	Primary Billing Address
Last Logged In (America/Los_Angeles):	6 Mar 2009 06:46:27 (Offline)	John Smith
Confirmed email:	Confirmed	DataLink UK Ltd
Account Created on:	5 Mar 2009 08:04:49	5 Jupiter House, Calleva Park
Account Created in:	Default Store View	Reading, Berkshire, your zip code
Customer Group:	General	United Kingdom
		T: RG7 8NN

Sales Statistics

Website	Store	Store View	Lifetime Sales	Average Sale
Main Website	Main Website Store	Default Store View	£ 120.75	£ 120.75
All Store Views			£ 120.75	£ 120.75

Recent Orders

Shopping Cart - 0 item(s)

Wishlist - 0 item(s)

- When you have finished working with the Web DataLink for Sage Line 50, right mouse click on the Web DataLink icon in system tray and select the **Exit** item.
- Answer "Yes" in the message appeared on the screen to confirm exiting of the program.



Product Data Synchronized

The following data is synchronized during DataLink for Sage activity:

- **Product Name**

[Site:](#)

Page 1 of 1 pages | View 20 per page | Total 1 records found | [Notify Low Stock RSS](#)

Select All Unselect All Select Visible Unselect Visible 0 items selected						
	ID	Name	Type	Attrib. Set Name	SKU	Price
Any	From: To:					From: To: In:
☐	1	Test product Name	Simple Product	Default	100000	

[Sage:](#)

Product Record - Test product Name

Details | Memo | BOM | Sales | Graph | Activity | Discount | Web

Product Details

Product Code100000Item TypeStock Item

DescriptionTest product Name

Category

IntraStat Com. CodeLocation

Com. Code DescriptionWeight (kg)1.00

Ordering

Last Cost Price (Standard)0.00

Last Cost Price (Discounted)0.00

Last Ord Qty0.00

Last Ord Date

Defaults

Sales Nominal Code4000Tax CodeT1 15.00

Purchase Nominal CodePart No.

Supplier A/CDepartment000

Sales Price

Price100.00

Unit of Sale1

Pricing Structure

- **Product Weight**

[Site:](#)

General	
Name *	Test product Name
Description *	Big description Updated2
Short Description *	Short description updated
SKU *	100000
Weight *	1.0000

[Sage:](#)

Product Record - Test product Name			
Details Memo BOM Sales Graph Activity Discount Web			
Product Details			
Product Code	100000	Item Type	Stock Item
Description	Test product Name		
Category	1		
IntraStat Com. Code		Location	
Com. Code Description		Weight (kg)	1.00
Defaults			
Sales Nominal Code	4000	Tax Code	T1 15.00
Purchase Nominal Code		Part No.	
Supplier A/C		Department	000
Ordering			
Last Cost Price (Standard)		0.00	
Last Cost Price (Discounted)		0.00	
Last Ord Qty		0.00	
Last Ord Date			
Sales Price			
Price		100.00	
Unit of Sale		1	
Pricing Structure			

- **Product Model**

[Site:](#)

General	
Name *	Test product Name
Description *	Big description Updated2
Short Description *	Short description updated
SKU *	100000
Weight *	1.0000

[Sage:](#)

Product Record - Test product Name			
Details Memo BOM Sales Graph Activity Discount Web			
Product Details			
Product Code	100000	Item Type	Stock Item
Description	Test product Name		
Category	1		
IntraStat Com. Code		Location	
Com. Code Description		Weight (kg)	1.00
Ordering			
Last Cost Price (Standard)		0.00	
Last Cost Price (Discounted)		0.00	
Last Ord Qty		0.00	
Last Ord Date			
Defaults			
Sales Nominal Code	4000	Tax Code	T1 15.00
Purchase Nominal Code		Part No.	
Supplier A/C		Department	000
Sales Price		Price 100.00	
Unit of Sale		1	
Pricing Structure			

- **Product Price**

[Site:](#)

Prices	
Price *	100.00 [GBP]
Special Price	 [GBP]
Special Price From Date	
Special Price To Date	
Cost	 [GBP]
Tax Class *	UK VAT

[Sage:](#)

Product Record - Test product Name			
Details Memo BOM Sales Graph Activity Discount Web			
Product Details			
Product Code	100000	Item Type	Stock Item
Description	Test product Name		
Category	1		
IntraStat Com. Code		Location	
Com. Code Description		Weight (kg)	1.00
Ordering			
Last Cost Price (Standard)		0.00	
Last Cost Price (Discounted)		0.00	
Last Ord Qty		0.00	
Last Ord Date			
Defaults			
Sales Nominal Code	4000	Tax Code	T1 15.00
Purchase Nominal Code		Part No.	
Supplier A/C		Department	000
Sales Price		Price 100.00	
Unit of Sale		1	
Pricing Structure			

- Tax Class

[Site:](#)

Prices	
Price *	100.00 [GBP]
Special Price	 [GBP]
Special Price From Date	
Special Price To Date	
Cost	 [GBP]
Tax Class *	UK VAT

[Sage:](#)

Product Record - Test product Name			
Details Memo BOM Sales Graph Activity Discount Web			
Product Details			
Product Code	100000	Item Type	Stock Item
Description	Test product Name		
Category	1		
IntraStat Com. Code		Location	
Com. Code Description		Weight (kg)	1.00
Ordering			
Last Cost Price (Standard)		0.00	
Last Cost Price (Discounted)		0.00	
Last Ord Qty		0.00	
Last Ord Date			
Defaults			
Sales Nominal Code	4000	Tax Code	T1 15.00
Purchase Nominal Code		Part No.	
Supplier A/C		Department	000
Sales Price		Price	
Unit of Sale		1	
		100.00	
Pricing Structure			

- **Product Quantity (Stock)**

[Site:](#)

Meta Information

Images

Download

Inventory

Categories

Related Products

Up-sells

Cross-sells

Inventory

Manage Stock

☒ Use Config Settings

Qty*

Qty for Item's Status to become Out of Stock

☒ Use Config Settings

Minimum Qty Allowed in Shopping Cart

☒ Use Config Settings

[Sage:](#)

Product Record - Test product Name

Details Memo BOM Sales Graph Activity Discount Web

Product Details

Product Code Item Type

Description

Category

IntraStat Com. Code Location

Com. Code Description Weight (kg)

Defaults

Sales Nominal Code Tax Code

Purchase Nominal Code Part No.

Supplier A/c Department

Status

In Stock Free Stock Re-order Level

Allocated On Order Re-order Qty

Ordering

Last Cost Price (Standard)

Last Cost Price (Discounted)

Last Ord Qty

Last Ord Date

Sales Price

Price

Unit of Sale

Pricing S

Stock Take

Date

Quantity

- **Product Description**

Site:

General	
Name *	Test product Name
Description *	Big description Updated2
Short Description *	Short description updated
SKU *	100000
Weight *	1.0000

Sage:

Product Record - Test product Name	
DetailsMemoBOMSalesGraphActivityDiscountWeb	
Web Defaults	
Description	Short description updated
Details	Big description Updated2
Image	

- **Product Short Description**

Site:

General	
Name *	Test product Name
Description *	Big description Updated2
Short Description *	Short description updated
SKU *	100000
Weight *	1.0000

Sage:

Product Record - Test product Name	
DetailsMemoBOMSalesGraphActivityDiscountWeb	
Web Defaults	
Description	Short description updated
Details	Big description Updated2
Image	

- Product Image

[Site:](#)

Images

💡 Image type and information need to be specified for each store view.

Image	Label	Sort Order	Base Image	Small Image
No image			☐	☒
		1	☒	☐

[Sage:](#)

Product Record - Test product Name

Details Memo BOM Sales Graph Activity Discount Web

Web Defaults

Description Short description updated

Details Big description Updated2

Image 

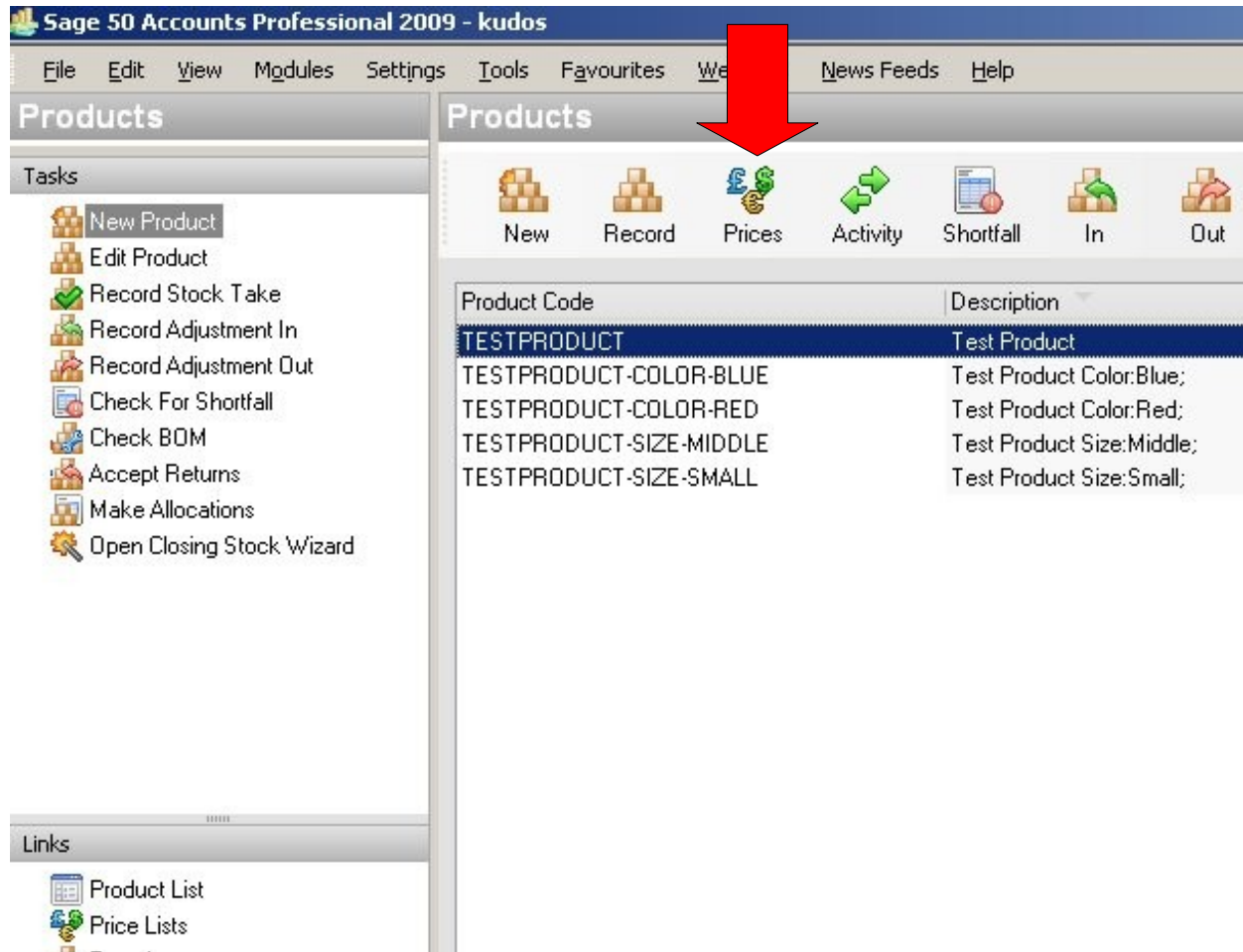
NOTE: If there is an old product image on site, this will be replaced with a new product image from Sage during synchronization.

B2B

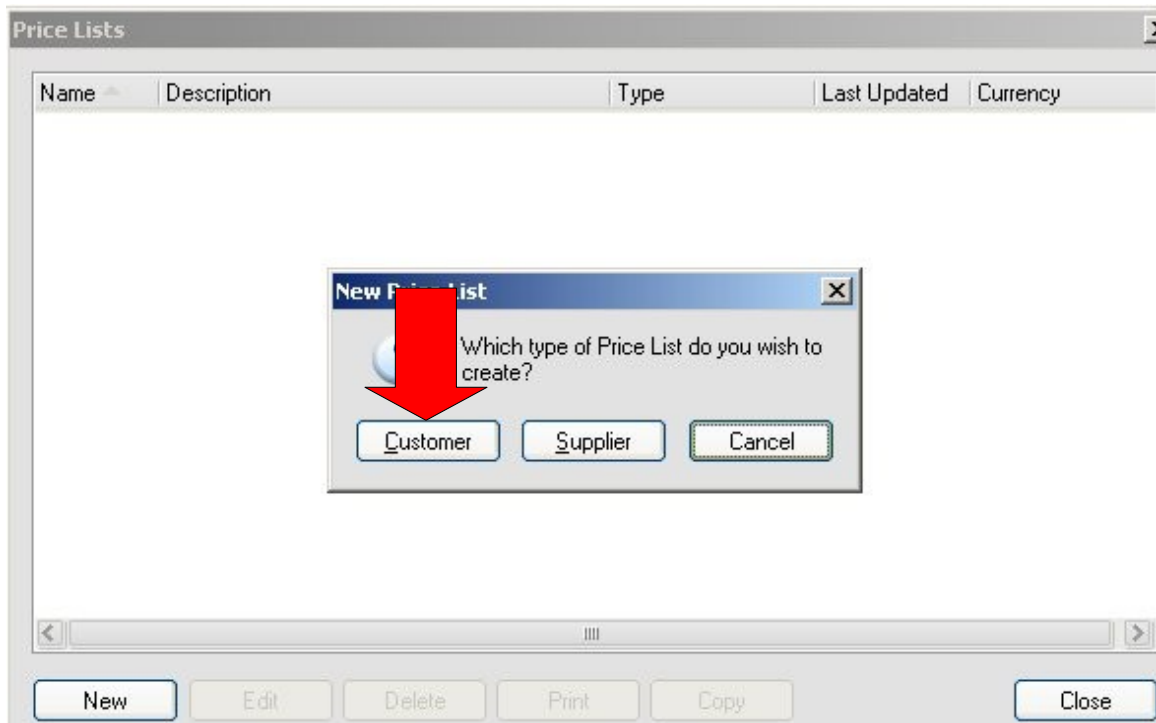
The B2B module is an additional functionality.

You have a possibility to synchronize customers group and product group discount values from site into Sage (as well as add this data manually in Sage).

To add a new customers group and specify discount for products, go to **Sage > Prices**:



Click the **Customer** button on the popup window.



Specify **Name** and **Description** of new customers group.

New Customer Price List

Price List Details

Name: Currency:

Description:

Associated Products **Customers**

Product Code	Description	Calculation Method	Sales Price ?	Cost
--------------	-------------	--------------------	---------------	------

Recalculate Prices Details

☒ Recalculate Price List prices whenever Product prices change

☐ Only recalculate Price List Prices on selection of the Recalculate Prices button

Click the **Add** button to specify products' discounts for newly created group.

New Customer Price List

Price List Details

Name: TEST Currency: Pound Sterling

Description: Test B2B

Associated Products Customers

Product Code	Description	Calculation Method	Sales Price ?	Cost Price ?
--------------	-------------	--------------------	---------------	--------------

Add **Edit Price...** **Remove** **Import**

Recalculate Prices Details

☒ Recalculate Price List prices whenever Product prices change

☐ Only recalculate Price List Prices on selection of the Recalculate Prices button

Recalculate Prices

First, select a product in the list.

Add Products [TEST - Test B2B]

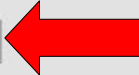
Select products to be added to Price List:

Product Code	Description	Sales Price ?	Cost Price ?
TESTPRODUCT	Test Product	100.00	0.00
TESTPRODUCT-COLOR-BLU...	Test Product Color:Blue;	120.00	0.00
TESTPRODUCT-COLOR-RED ...	Test Product Color:Red;	100.00	0.00
TESTPRODUCT-SIZE-MIDDL...	Test Product Size:Middle;	123.00	0.00
TESTPRODUCT-SIZE-SMALL ...	Test Product Size:Small;	120.00	0.00

Use these settings to determine how the Product Item Price for this Price List will differ from standard Product pricing.

Then, select **Calculation Method** from dropdown.

Set pricing method to:

Calculation Method: Decrease Sales Price by % 

Value: 50.00 

Rounding Direction: Round up to

☒ To: 2  Decimal Places

☐ Multiples of: 0.00  plus adjustment: 0.00 

And then, specify a discount **Value**.

Set pricing method to:

Calculation Method: Decrease Sales Price by %

Value: 50.00  

Rounding Direction: Round up to

☒ To: 2  Decimal Places

☐ Multiples of: 0.00  plus adjustment: 0.00 

Click **OK**.

Product Code	Description	Sales Price ?	Cost Price ?
TESTPRODUCT	Test Product	100.00	0.00
TESTPRODUCT-COLOR-BLU...	Test Product Color:Blue;	120.00	0.00
TESTPRODUCT-COLOR-RED ...	Test Product Color:Red;	100.00	0.00
TESTPRODUCT-SIZE-MIDDL...	Test Product Size:Middle;	123.00	0.00
TESTPRODUCT-SIZE-SMALL ...	Test Product Size:Small;	120.00	0.00

Use these settings to determine how the Product Item Price for this Price List will differ from standard Product pricing.

Set pricing method to:

Calculation Method: Decrease Sales Price by %

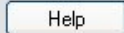
Value: 50.00 

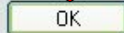
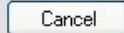
Rounding Direction: Round up to

☒ To: 2  Decimal Places

☐ Multiples of: 0.00  plus adjustment: 0.00 

(e.g. to round to the nearest 0.99, enter a value of 1.00 with an adjustment of -0.01)



And click **Save** in the next window.

Edit Price List

Price List Details

Name: TEST Currency: Pound Sterling Last Updated: 14/09/2010

Description: Test B2B

Associated Products Customers

Product Code	Description	Calculation Method	Sales Price ?	Cost Price ?	List Price ?	Profit Margin%
TESTPRODUCT	Test Product	Sales Price-	100.00	0.00	50.00	100.00

Add Edit Price... Remove Import

Recalculate Prices Details

☒ Recalculate Price List prices whenever Product prices change

☐ Only recalculate Price List Prices on selection of the Recalculate Prices button

Recalculate Prices

Save Close

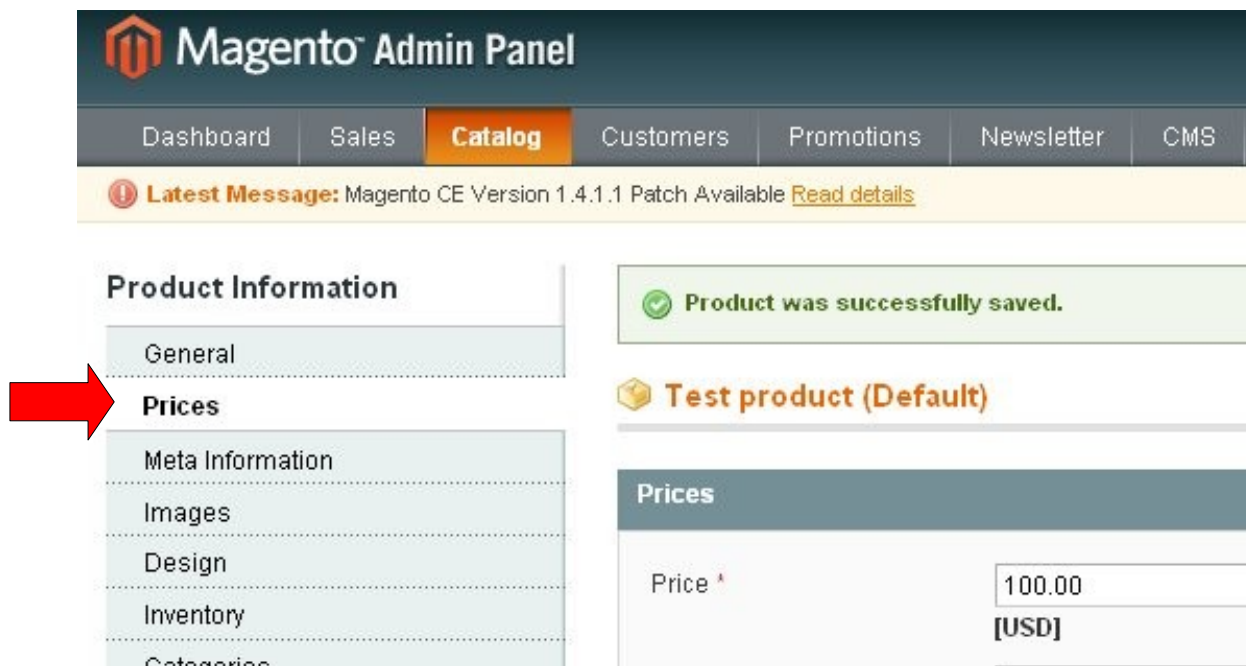
You will be returned to the window where you can add a new group using the **New** button if you wish.

Price Lists

Name	Description	Type	Last Updated	Currency
TEST	Test B2B	Customer	14/09/2010	Pound Sterling

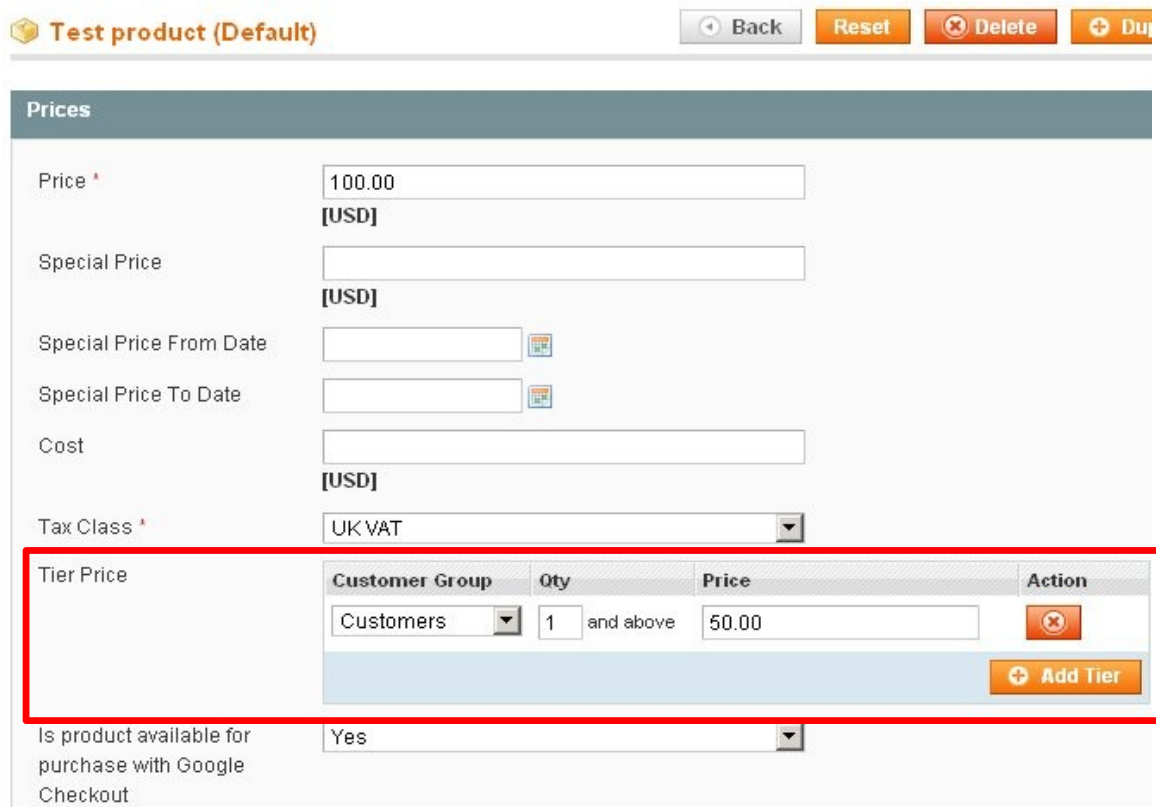
New Edit Delete Print Copy Close

After uploading data from Sage to site, you can go to Magneto site and check this. Open **Catalog > Manage Products > Prices**:



The screenshot shows the Magento Admin Panel interface. The top navigation bar includes 'Dashboard', 'Sales', 'Catalog' (highlighted), 'Customers', 'Promotions', 'Newsletter', and 'CMS'. A message banner at the top states: 'Latest Message: Magento CE Version 1.4.1.1 Patch Available [Read details](#)'. On the left, the 'Product Information' sidebar lists 'General', 'Prices' (highlighted with a red arrow), 'Meta Information', 'Images', 'Design', 'Inventory', and 'Categories'. The main content area shows a green success message: 'Product was successfully saved.' Below this, the 'Test product (Default)' page is displayed. The 'Prices' section for this product shows a 'Price' of '100.00' with a currency selector set to '[USD]'.

In the **Tier Price** box you can see data uploaded to site.



This screenshot provides a closer view of the 'Test product (Default)' page. At the top, there are navigation buttons: 'Back', 'Reset', 'Delete', and 'Duplicate'. The 'Prices' section contains several input fields: 'Price' (100.00 USD), 'Special Price' (empty), 'Special Price From Date' (empty), 'Special Price To Date' (empty), 'Cost' (empty), and 'Tax Class' (UK VAT). A red box highlights the 'Tier Price' section, which contains a table with the following data:

Customer Group	Qty	Price	Action
Customers	1 and above	50.00	

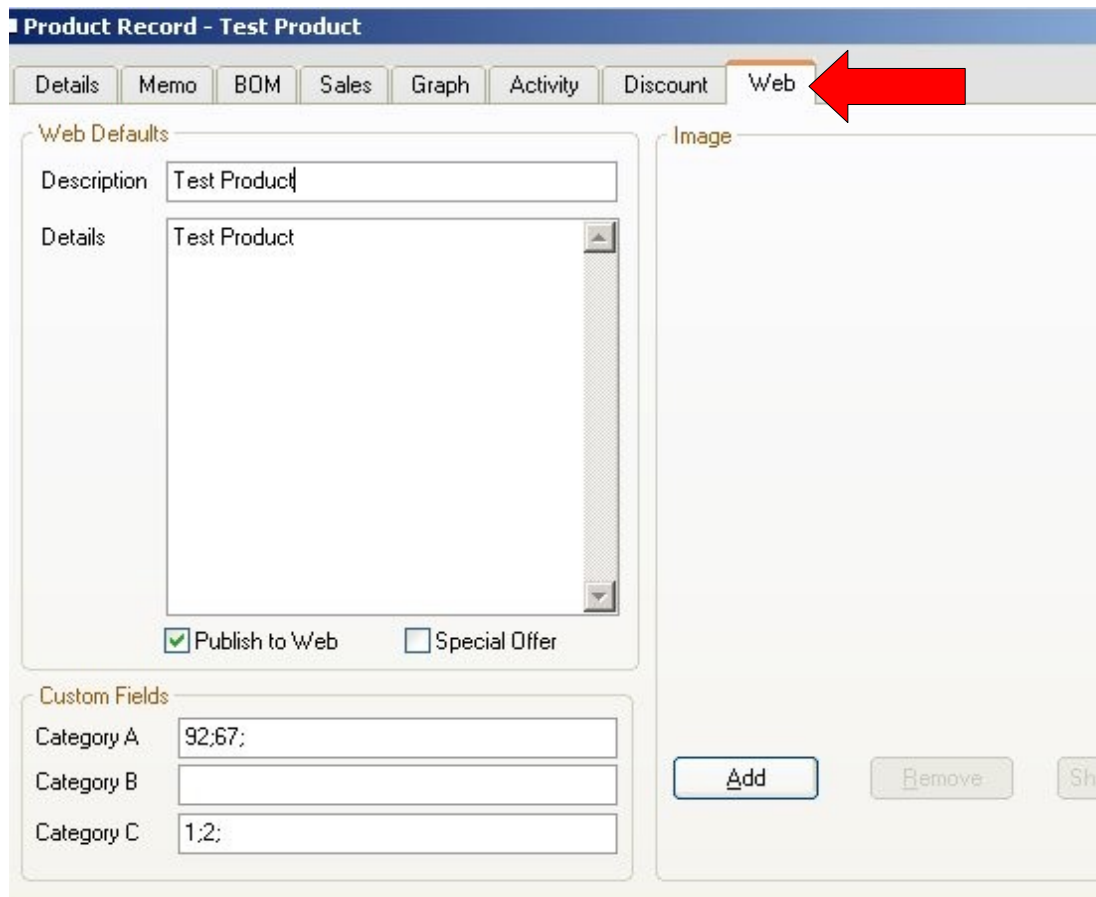
Below the table is an 'Add Tier' button. At the bottom of the page, there is a checkbox labeled 'Is product available for purchase with Google Checkout' which is currently checked.

Multi Store

The **Multi Store** module is an additional functionality.

Now you can synchronize products categories of your different frontends from Sage to site and vice-versa.

After synchronization of products from site, go to Sage > Product Record window and open the **Web** tab.



The screenshot shows the 'Product Record - Test Product' window. The 'Web' tab is selected, indicated by a red arrow. The window contains several sections: 'Web Defaults' with 'Description' and 'Details' fields both containing 'Test Product', and checkboxes for 'Publish to Web' (checked) and 'Special Offer' (unchecked). Below this is the 'Custom Fields' section with three rows: 'Category A' containing '92;67;', 'Category B' which is empty, and 'Category C' containing '1;2;'. To the right of the 'Custom Fields' is an 'Image' section. At the bottom right, there are buttons for 'Add', 'Remove', and 'Show'.

Categories IDs are stored in the **Category A** field. In the screenshot, 2 categories IDs are displayed. These IDs belong to certain webshop frontends, and so are displayed in a certain order (and semicolon separated): **92;67;**



This is a close-up of the 'Custom Fields' section from the previous screenshot. A red arrow points to the 'Category A' field, which contains the text '92;67;'. Below it are the 'Category B' and 'Category C' fields, which are empty and contain '1;2;' respectively. An 'Add' button is visible to the right of the fields.

Website frontends' IDs are stored in the **Category C** field below and also shown in a certain order (and semicolon separated): **1;2;**.



Custom Fields

Category A	92;67;
Category B	
Category C	1;2;

Add

Website frontends get their ID numbers according to the date of their creation: the very first site will get ID = 1, website created secondly will get ID = 2, etc.

Note: Be attentive while specifying categories' IDs in Sage manually: put them in a proper order according to websites' IDs. For example, like it is shown on screenshot above: category 92 belongs to frontend 1, and category 67 belongs to frontend 2.

Inventory

Please pay attention to Products Attributes and their values displayed in Sage. Their order of display is as follows:

[Product Name] [Attribute Name:] [Attribute Value:] [Attribute Price:]

For example:

Lily Color:Red;20;

Product Code ▾	Description
LILY	Lily
LILY__1_1	Lily Colour:Red;20;

Double click in an attribute's name to review details. In the Product Record details window click the **Web** tab.

Product Record - Lily Color:Red;

Details Memo BOM Sales Graph Activity Discount **Web**

Product Details

Product Code: LILY_1_1 Item Type: Stock Item

Description: Lily Color.Red;

Category: 1

IntraStat Com. Code: Location:

Com. Code Description: Weight (kg): 1.00

Ordering

Last Cost Price (Standard): 0.00

Last Cost Price (Discounted): 0.00

Last Ord Qty: 0.00

Last Ord Date:

Defaults

Sales Nominal Code: 4000 Tax Code: T1 17.50

Purchase Nominal Code: Part No.:

Supplier A/C: Department: 000

Status

In Stock: 9874.00 Free Stock: 9874.00 Re-order Level: 0.00

Allocated: 0.00 On Order: 0.00 Re-order Qty: 0.00

Sales Price

Price: 220.00

Unit of Sale: 1

Pricing Structure

Stock Take

Date: / /

Quantity: 0.00

Attribute's name, value and price are stored in the **Category B** field in Sage (according to the displaying order described above):

Details Memo BOM Sales Graph Activity Discount **Web**

Web Defaults

Description:

Details: This Lily.

☒ Publish to Web ☐ Special Offer

Custom Fields

Category A: 21:

Category B: Color:Red;20

Category C:

Image



Add Remove Show Image

lilys.jpeg

Note: If there are a few attributes, they will be displayed semicolon separated. For example:

Details

This Lily.

☒ Publish to Web

☐ Special Offer

Custom Fields

Category A

21;

Category B

Color:Red;20;Color:Blue;22

Category C

Add

Remove

lilys.jpeg



You can go to Magento site and check if the attributes data has been downloaded properly (go to the Catalog > Manage Products):

Name	Type	Attrib. Set Name	SKU	Price	Q
				From: To: In: EUR	
Lily	Configurable Product	Default	LILY	€25.00	
Lily Color:Red;	Simple Product	Default	LILY_1_1	€20.00	
Variation Product, Test Attribute: Test, Test Attribute: Tes	Simple Product	Default	VARPROD-HOLBI-RED	€1,554.00	
Variation Product	Configurable Product	Default	VARPROD	€777.00	
LAST	Simple Product	Default	777	€50.00	

Also, go to Product Edit page > Associated Products and see your attribute:

lor

Attribute Name:

Color

Option: Red

Price:

Fixed

1

of 1 pages

|

View

20

per page

|

Total 1 records found

ID	Name	Attrib. Set Name	SKU	Price	Inventory
				From:	
				To :	
281	Lily Color:Red;	Default	LILY_1_1	€20.00	In Stock