

## **User Manual for Auto easi Registration**

After clicking on the registration link as given in the email, enter the 16 digits BOLD (Demat Account Number) in 'login name' column and in the 'password' column, enter the password i.e. your complete PAN and first 4 digits of date of birth (DDMM) of the first /sole account holder as recorded in CDSL System .

Please note, the 16 digits BOLD consists of DPID (first 8 digits) and the Client ID (remaining 8 digits). In case you do not know your demat account number, kindly obtain the same from your Depository Participant (DP) (with whom you have opened your demat account).

AutoEasi - Windows Internet Explorer

https://web.cdslindi... Central ... Google

File Edit View Favorites Tools Help

Google Search Sign In

Electronic Access to Securities

Check into your personalized CDSL account by keying in your username and password.

Confirm easi Registration

\* Login Name

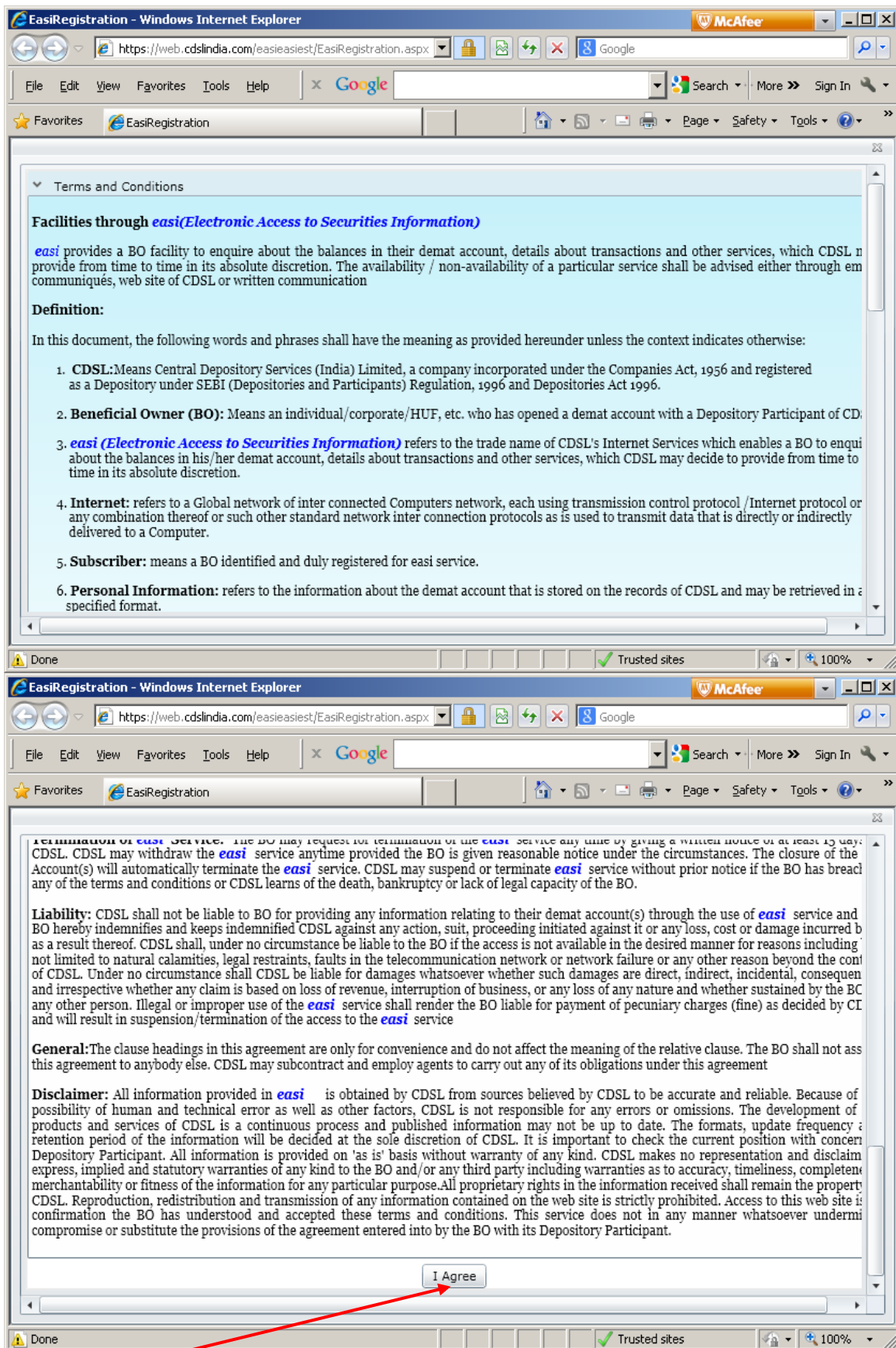
\* Password

Go

Done Trusted sites 100%

**Figure 1**

Thereafter, system will display the 'Terms and Conditions'. At the end of the terms and conditions, 'I Agree' is displayed. After reading through the terms and conditions, click on 'I Agree', as shown in Figure 2.

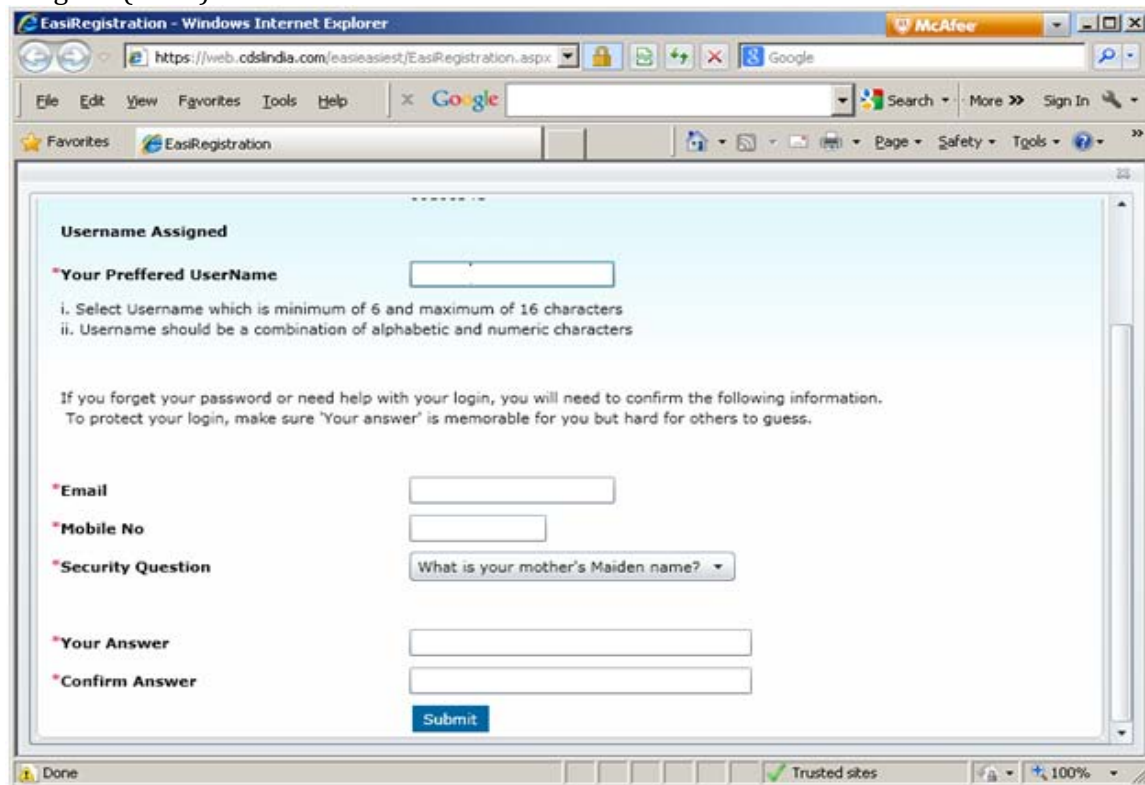


Click on I Agree

Figure 2

After clicking on 'I Agree', enter the preferred user name in the column '**your preferred user name**'. Also enter your details like email ID, telephone number, security questions,

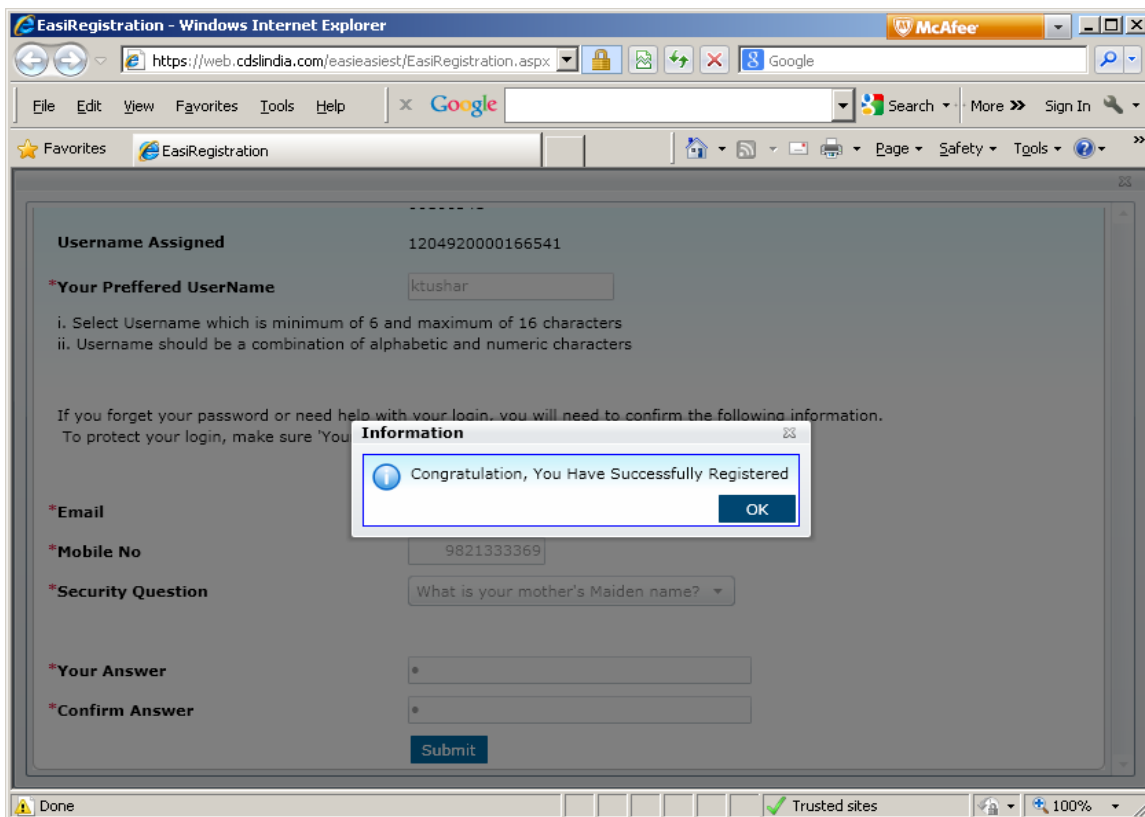
etc. and click on submit button as shown in 'Figure 3'. The user name may be the user name assigned (BOID).



The screenshot shows a web browser window titled "EasiRegistration - Windows Internet Explorer". The address bar displays "https://web.cdslindia.com/easieasiest/EasiRegistration.aspx". The page content includes a "Username Assigned" section with a text input field for "Your Preferred UserName". Below this, there are instructions: "i. Select Username which is minimum of 6 and maximum of 16 characters" and "ii. Username should be a combination of alphabetic and numeric characters". A note states: "If you forget your password or need help with your login, you will need to confirm the following information. To protect your login, make sure 'Your answer' is memorable for you but hard for others to guess." The form contains several input fields: "Email", "Mobile No", "Security Question" (with a dropdown menu showing "What is your mother's Maiden name?"), "Your Answer", and "Confirm Answer". A blue "Submit" button is located at the bottom of the form. The browser's status bar at the bottom shows "Done", "Trusted sites", and "100%" zoom.

Figure 3

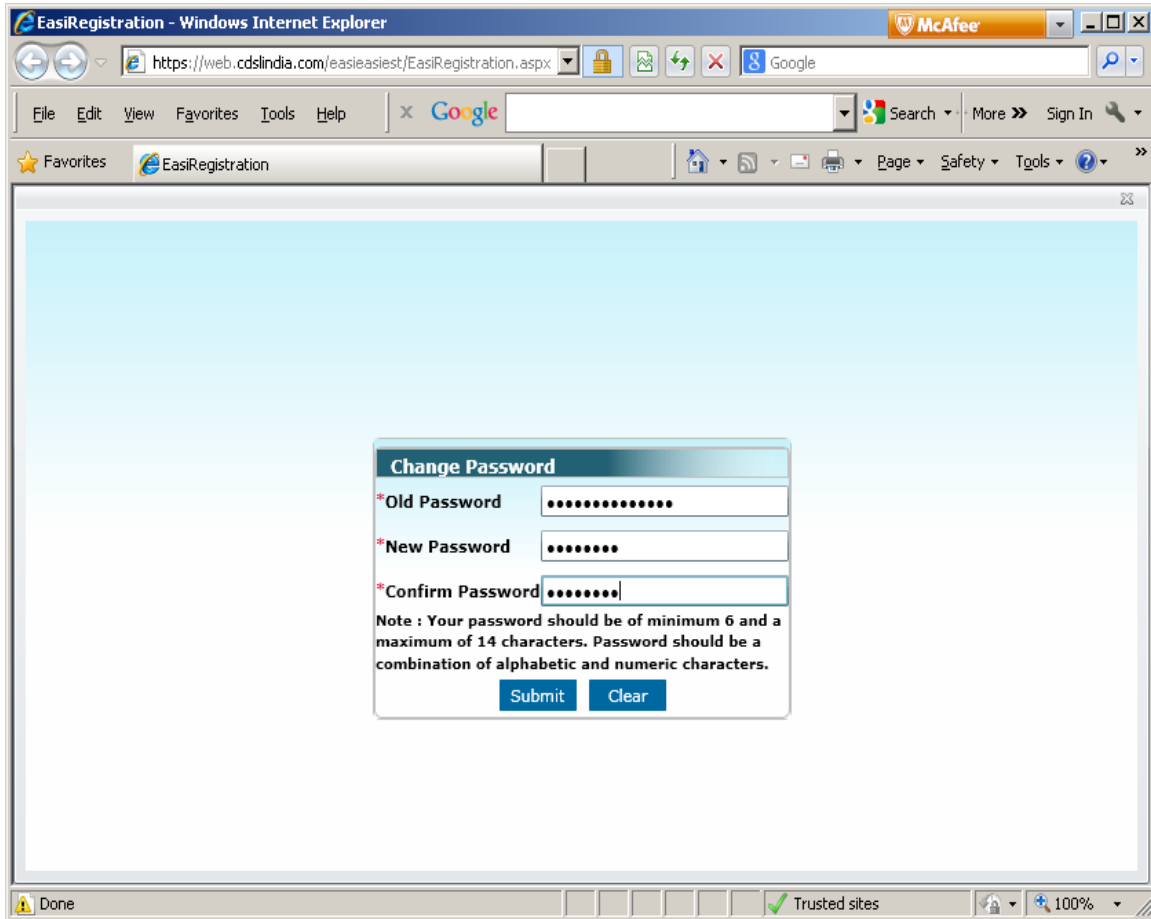
Please note, the username cannot be changed/modified after registration is completed. System will display the message as shown in 'Figure 4' below after completion of registration process, click on 'OK'.



This screenshot shows the same "EasiRegistration" web form after successful registration. The "Username Assigned" field now displays the value "1204920000166541". The "Your Preferred UserName" field contains the text "ktushar". The "Mobile No" field displays "9821333369". The "Your Answer" and "Confirm Answer" fields are now masked with asterisks. A modal dialog box is overlaid on the form, titled "Information", with the message "Congratulation, You Have Successfully Registered" and an "OK" button. The browser's status bar remains the same, showing "Done", "Trusted sites", and "100%" zoom.

Figure 4

Thereafter, the system will ask to change the password. The user has to mandatorily change the password, as shown in Figure 5 below and click on **submit**.



The screenshot shows a Windows Internet Explorer browser window titled "EasiRegistration - Windows Internet Explorer". The address bar displays the URL "https://web.cdslindia.com/easieasiest/EasiRegistration.aspx". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar contains various icons for navigation and actions. The main content area displays a "Change Password" form with the following fields and instructions:

**Change Password**

\*Old Password

\*New Password

\*Confirm Password

Note : Your password should be of minimum 6 and a maximum of 14 characters. Password should be a combination of alphabetic and numeric characters.

The browser's status bar at the bottom shows "Done", "Trusted sites", and a zoom level of "100%".

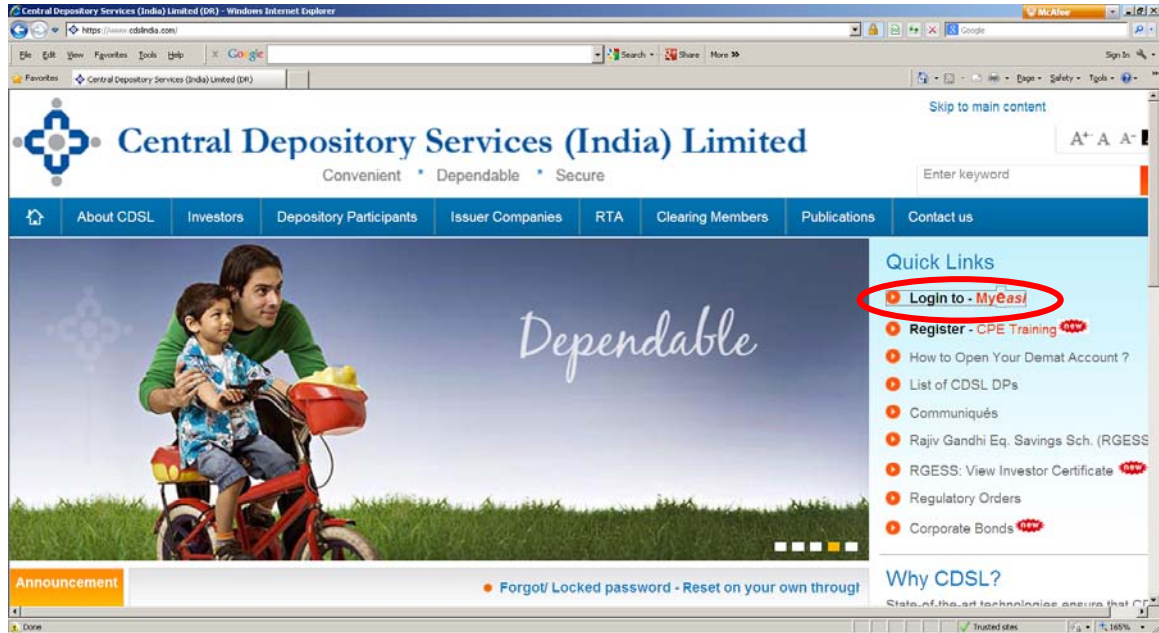
**Figure 5**

System will display the message as 'password changed successfully'. Then you may click on 'Log out' and login again by following the below procedure:

Please follow the below procedure to login to your account:

Lagon to [www.cdslindia.com](http://www.cdslindia.com)

Click on – ‘Login to – My easi’ as shown in below screen:



The following screen will be displayed. Enter the new (changed) username and password, click on ‘Login’, as shown in Figure 6 below:



Figure 6

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