



Join Me User Guide & Tutorial

T-Series Handsets



Join ME

Compatibility



T-series Products Supported



T-series Products Supported



ALL Products Supported



Supported

Note: 64-bit Windows drivers are supplied with JoinMe for T-series handsets.

Note:

For basic instructions on Windows operations and using computers, please refer to your Windows user's manual, someone familiar with computers or consult an IT Technician.

Launch Join Me

- ❑ **Double-Click** on the Join Me icon on your desktop to launch the software

If no icon is present:

Please install Join Me from the supplied CD or visit the ZTE website to download www.zte.com.au



Note:

For basic instructions on Windows operations and using computers & peripherals, please see your respective user's manual.

Select Phone Type

- ❑ From the drop down box **Select** the model of your handset.
- ❑ **Press** '*Connect*' to continue



If an error is received:

Please visit the FAQ section of the ZTE website (www.zte.com.au), for more information.

Downloading



Note:

These windows display the progress of the data downloading from your handset to your computer.

‘Connected to PC’

- ❑ ‘Connected to PC’ will now be displayed on your phone.
This message will be displayed the entire time your phone is connected to your PC.

Note:

Pressing ‘OK’ on your phone will disconnect the connection you have established between your phone & your PC.

Join Me – What can it do?

- The Join Me software can be used to perform the following:
 - Copy files from your PC to your handset
 - Copy files from your handset to your PC
 - Manage your 'Contacts' (Locally, on your Phone & on your SIM)
 - Create new 'Contacts'
 - Synchronise - Import 'Contacts'
 - Create & Send text messages (SMS)
 - Manage your 'Messages' (Locally, on your Phone & on your SIM)
 - Manage your 'Calendar' (Locally, on your Phone & on your SIM)
 - Create new 'Calendar' entries
 - Synchronise – Import/Export 'Calendar'
 - Connect to the Internet
 - Backup/Recover phone & PC data

Connected

The screenshot shows the 'Join Me' application window. The title bar reads 'Join Me'. The menu bar includes 'File(E)', 'Edit(E)', 'View(V)', 'Tools(T)', and 'Help(H)'. The toolbar contains icons for 'Load', 'New Contact', 'New Message', 'New Calendar', 'Copy', 'Cut', 'Paste', 'Connect', and 'Disconnect'. The 'Disconnect' button is highlighted with a red box. Below the toolbar is a secondary toolbar with 'Media', 'PhoneBook', 'Message', 'Calendar', and 'Internet' icons. A 'Join Me' logo is in the top right corner. Below this is a row of buttons: 'New', 'Edit', 'Delete', 'Save as', and 'Sync'. The main area is a contact list table with columns: Name, Mobile, Mobile(Other), Tel Home, Tel Office, and Detail information. The 'Detail information' column is expanded to show 'Name', 'Tel Home', 'Tel Office', 'Email(Public)', 'Email(Other)', and 'Group'. A search bar and a folder tree are on the left. At the bottom, a status bar shows 'T165+ Connected' (circled in red), 'Contacts sum: 13', and 'phone capacity:0/500 (U)SIM capacity:0/500'. A yellow callout box with a black border points to the 'Disconnect' button, containing the text: 'Note: You only have the option to 'Disconnect' as Join Me is already connected.' Another yellow callout box with a black border points to the status bar, containing the text: 'With Join Me successfully connected the status information will indicate your device is connected'.

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Detail information
<input type="checkbox"/> 0123456...	7676				Name
<input type="checkbox"/> Bill	35656				Tel Home
<input type="checkbox"/> bob	8956				Tel Office
<input type="checkbox"/> Jenny	355				Email(Public)
<input type="checkbox"/> Jimmy	345				Email(Other)
<input type="checkbox"/> JOHN	1				Group
<input type="checkbox"/> John	1				
<input type="checkbox"/> Kathy	9898				
<input type="checkbox"/> Penny	04123456	04987654321	43210	01234	
<input type="checkbox"/> Quentin	123	321	654	456	
<input type="checkbox"/> Trent	453757				
<input type="checkbox"/> Zigi	9868				
<input type="checkbox"/> zoran	9898				

Disconnected

The screenshot shows the 'Join Me' application window. The title bar reads 'Join Me'. The menu bar includes 'File(F)', 'Edit(E)', 'View(V)', 'Tools(T)', and 'Help(H)'. The toolbar contains icons for 'Load', 'New Contact', 'New Message', 'New Calendar', 'Copy', 'Cut', 'Paste', 'Connect', and 'Disconnect'. The 'Connect' button is highlighted with a red box. Below the toolbar are buttons for 'Media', 'PhoneBook', 'Message', 'Calendar', and 'Internet'. The main area displays a list of contacts with columns for Name, Mobile, Mobile(Other), Tel Home, and Tel Office. A yellow callout box with a black border points to the 'Connect' button and contains the text: "Note: You only have the option to 'Connect' as Join Me is disconnected." At the bottom of the window, a status bar shows 'T165+ Disconnected' circled in red, with an arrow pointing to it from another yellow callout box that says: "As shown here the status information indicates your device is disconnected".

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Detail information
0123456...	7676				
Bill	35656				Name
bob	8956				
Jenny	355				
Jimmy	345				
JOHN	1				
John	1				
Kathy	9898				Tel Home
Penny	04123456	04987654321	43210	01234	Tel Office
Quentin	123	321	654	456	Email(Public)
Trent	453757				Email(Other)
Zigi	9868				Group
zoran	9898				

Phonebook Tab

The 3 directories of the PhoneBook tab, indicate where contacts are stored:

- Local – stored on your PC
- Phone – stored in the handset memory
- (U)SIM – stored on the SIM card

Within the Local & Phone directories, contacts can be sorted in to the following groups:

Family, Friends, Work, VIP & Unclassified

Capacity Information

Name	Mobile
0123456...	7676
Bill	35656
bob	8956
Jenny	355
Jimmy	345
JOHN	1
John	1
Kathy	9898
Passy	4123
Trent	45375
Zigi	9868
zoran	9898

phone capacity:6/500 (U)SIM capacity:8/500

Phonebook: Local/Phone Fields

Join Me

File(E) Edit(E) View(V) Tools(T) Help(H)

Load New Contact New Message New Calendar Copy Cut Paste Connect Disconnect

Media PhoneBook Message Calendar Internet

Telstra

Join Me

New Edit Delete Save as Sync

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Detail information
Jimmy	041122233	04779987545	95556555	65426512	<p>Name Jimmy</p> <p>Mobile 041122233</p> <p>Mobile(Other) 0477998754</p> <p>Tel Home 95556555</p> <p>Tel Office 65426512</p> <p>Email(Public) one@public.c</p> <p>Email(Other) other@secor</p> <p>Group Unclassified</p>

Index: Local(1/1500) Phone(19/500) (U)SIM card(8/500)

123 AB CD EF GH IJ KL MN OP QR ST UV WX YZ ALL

T165+ Connected | 1 contact(s) selected | phone capacity:19/500 (U)SIM capacity:8/500

Phonebook: (U)SIM Fields

Join Me

File(E) Edit(E) View(V) Tools(T) Help(H)

Load New Contact New Message New Calendar Copy Cut Paste Connect Disconnect

Media PhoneBook Message Calendar Internet

Telstra

Join Me

New Edit Delete Save as Sync

Name	Phone1	Phone2	Email
<input checked="" type="checkbox"/> Manny	041122233	04779987545	one@public.c...

Detail information

- Name: Manny
- Phone1: 041122233
- Phone2: 0477998754
- Email: one@public.c

Index Folder

- Local(1/1500)
- Phone(19/500)
- (U)SIM card(1/500)**

123 AB CD EF GH IJ KL MN OP QR ST UV WX YZ ALL

T165+ Connected | 1 contact(s) selected | phone capacity:19/500 (U)SIM capacity:1/500

Message Tab

The 3 directories of the Message tab, display messages stored in folders:

- Local – stored on your PC
- Phone – stored in the handset memory
- (U)SIM – stored on the SIM card

Capacity Information

phone capacity:1/2000 (U)SIM capacity:0/30

Calendar Tab

The 2 directories of the Calendar tab, display messages stored in folders:

- Computer – stored on your PC
- Phone – stored in the handset memory

Capacity Information

phone capacity: 4/1000

Internet Tab

The screenshot shows the 'Join Me' application window. The title bar reads 'Join Me'. The menu bar includes 'File(E)', 'Edit(E)', 'View(V)', 'Tools(T)', and 'Help(H)'. The toolbar contains icons for 'Load', 'New Contact', 'New Message', 'New Calendar', 'Copy', 'Cut', 'Paste', 'Connect', and 'Disconnect'. Below the toolbar, there are icons for 'Media', 'PhoneBook', 'Message', 'Calendar', and 'Internet' (which is highlighted with a black box). The 'Join Me' logo is in the top right corner.

Below the toolbar, there are buttons for 'Delete', 'Delete All', and 'SaveAs'. The main content area is divided into several sections:

- A 'Connect to Internet' button (highlighted with a red box) with an arrow pointing to a text box: "The 'Connect' button creates an internet connection".
- A 'Connect now?' button (highlighted with a blue box) with an arrow pointing to a text box: "Status Window".
- A large table with columns: 'Userna...', 'Starting time', 'Duration', and 'Total Data'. A green box highlights the table area, with an arrow pointing to a text box: "This area displays internet session information."
- A 'Month Query' section with a dropdown menu set to 'All Records' and a 'Search' button.
- A 'Date Query' section with two dropdown menus set to '12/05/2010' and a 'Search' button.
- A 'Result' section with the following text: 'Times', 'Duration', and 'Total Data'.

At the bottom left, there is a status bar showing 'T165+ Connected'.

Media Tab

Media Tab

File(E) Edit(E) View(V) Tools(T) Help(H)

Load New Contact New Message New Calendar Copy Cut Paste Connect Disconnect **Telstra**

Media PhoneBook Message Calendar Internet **Join Me**

PC Explorer: Navigate & View folders on your PC in this area.

Name	Size	Type	Date Modified
Internet Explorer		System Folder	
Join ME	2 KB	Shortcut	13/01/2009 09:13
My Computer		System Folder	
My Documents		System Folder	
My Network Places		System Folder	
Recycle Bin		System Folder	

Phone Explorer: Navigate & View folders on your phone in this area. This is the same directory structure as seen on the handset in 'File Manager'.

Name	Size	Type	Modified
Audios		File list	
Others		File list	
Photos		File list	
Videos		File list	

T6 Connected Desktop: 16 object(s)

Media Tab

The screenshot shows the 'Join Me' application window. The menu bar includes File(E), Edit(E), View(V), Tools(I), and Help(H). The toolbar contains icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. The 'Media' tab is selected, showing a navigation pane on the left with 'Desktop' and 'My phone' sections. The main content area is divided into two panes, each with a table of files and folders.

Name	Size	Type	Date Modified
Internet Explorer		System Folder	
Join ME	2 KB	Shortcut	13/01/2009 09:13
My Computer		System Folder	
My Documents		System Folder	
My Network Places		System Folder	
Recycle Bin		System Folder	

NAVIGATE & Browse files and folders on your PC in this area.

Name	Size	Type	Modified
Audios		File list	
Others		File list	
Photos		File list	
Videos		File list	

NAVIGATE & Browse files and folders your phone in this area.

At the bottom of the window, the status bar shows 'T6 Connected' and 'Desktop: 16 object(s)'.

The 'Phone Explorer'

Join ME

File(E) Edit(E) View(V) Tools(T) Help(H)

Load New Contact New Message New Calendar Copy Cut Paste Connect Disconnect

Media PhoneBook Message Calendar Internet

Join Me

Desktop

- My Computer
- My Network Places
- My Documents
- Recycle Bin

Name	Size	Type	Date Modified
Internet Explorer		System Folder	
Join ME	2 KB	Shortcut	13/01/2009 09:13
My Computer		System Folder	

In the example shown we see an expanded view of all the 'Phone Explorer' folders. This is the same directory structure as seen on the handset in 'File Manager'.

With the 'My Pictures' folder highlighted (as shown) we see 2 image files.

- My phone
 - Audios
 - Others
 - Photos
 - My Pictures
 - Wallpapers
 - Videos

Name	Size	Type	Modified
Pic_0109_003.jpg	10 KB	Image	2009-2-11 11:14
Pic_0122_010.jpg	30 KB	Image	2009-2-11 11:14

T6 Connected Desktop: 6 object(s)

Previewing files

The screenshot shows the 'Join ME' application window. The top menu bar includes File(E), Edit(E), View(V), Tools(T), and Help(H). Below the menu is a toolbar with icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. A secondary toolbar contains Media, PhoneBook, Message, Calendar, and Internet. The main window is divided into a left sidebar with a file tree and a main pane with a file list.

Top Panel:

- Menu: File(E) Edit(E) View(V) Tools(T) Help(H)
- Toolbar: Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, Disconnect
- Secondary Toolbar: Media, PhoneBook, Message, Calendar, Internet
- Brand: Telstra, Join Me

File List (Main Pane):

Name	Size	Type	Date Modified
Internet Explorer		System Folder	
Join ME	2 KB	Shortcut	13/01/2009 09:13
My Computer		System Folder	
My Documents		System Folder	
My Network Places		System Folder	
Recycle Bin		System Folder	

File List (Bottom Pane):

Name	Size	Type	Date Modified
Pic_0109_003.jpg		Image	2009-2-11 11:14
Pic_0122_010.jpg		Image	2009-2-11 11:14

Context Menu (Preview Photo/Media):

- Cut (Ctrl+X)
- Copy (Ctrl+C)
- Paste (Ctrl+V)
- Select All (Ctrl+A)
- Undo Select All
- Delete (Del)
- Rename
- Up

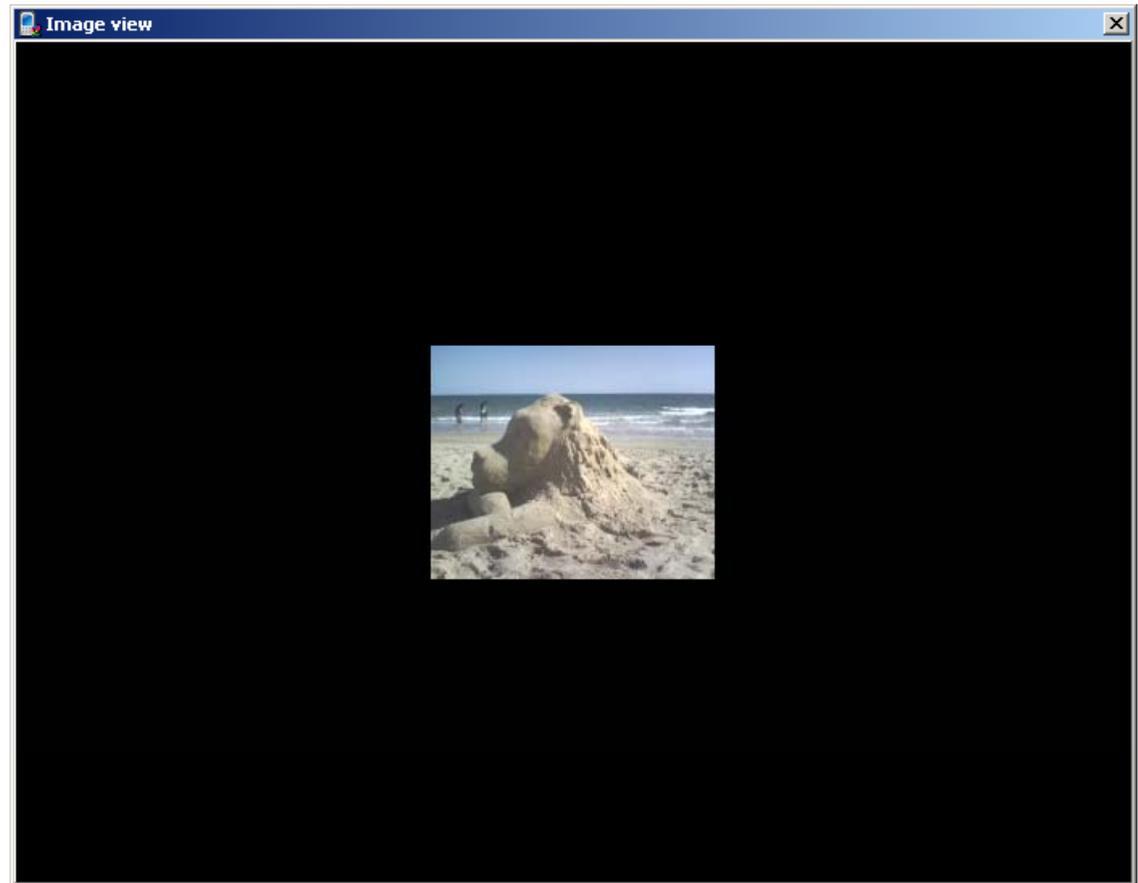
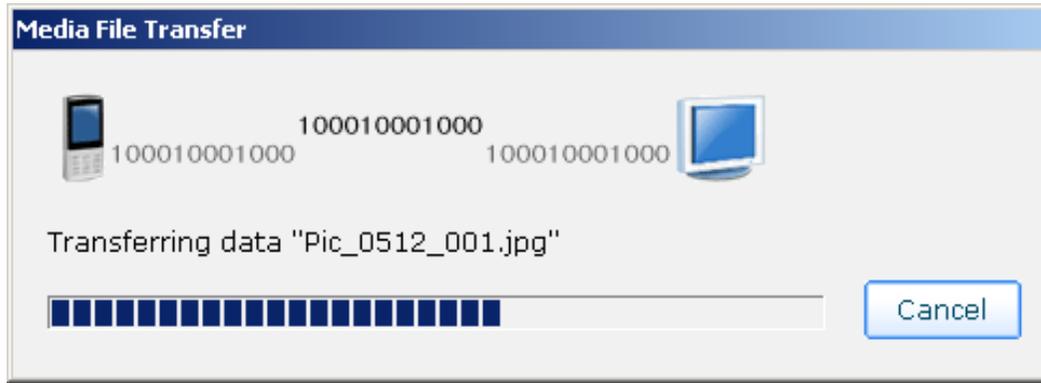
Text Box:

To preview an file (image & audio ONLY), left-click to highlight the file you wish to preview, right-click & select Preview Photo/Media {or double-click the selected file to auto-load}

The file will then proceed to load then display the file. As shown on the next slide.

Status Bar: T6 Connected | Desktop: 6 object(s)

Previewing files



Copy file - phone to clipboard

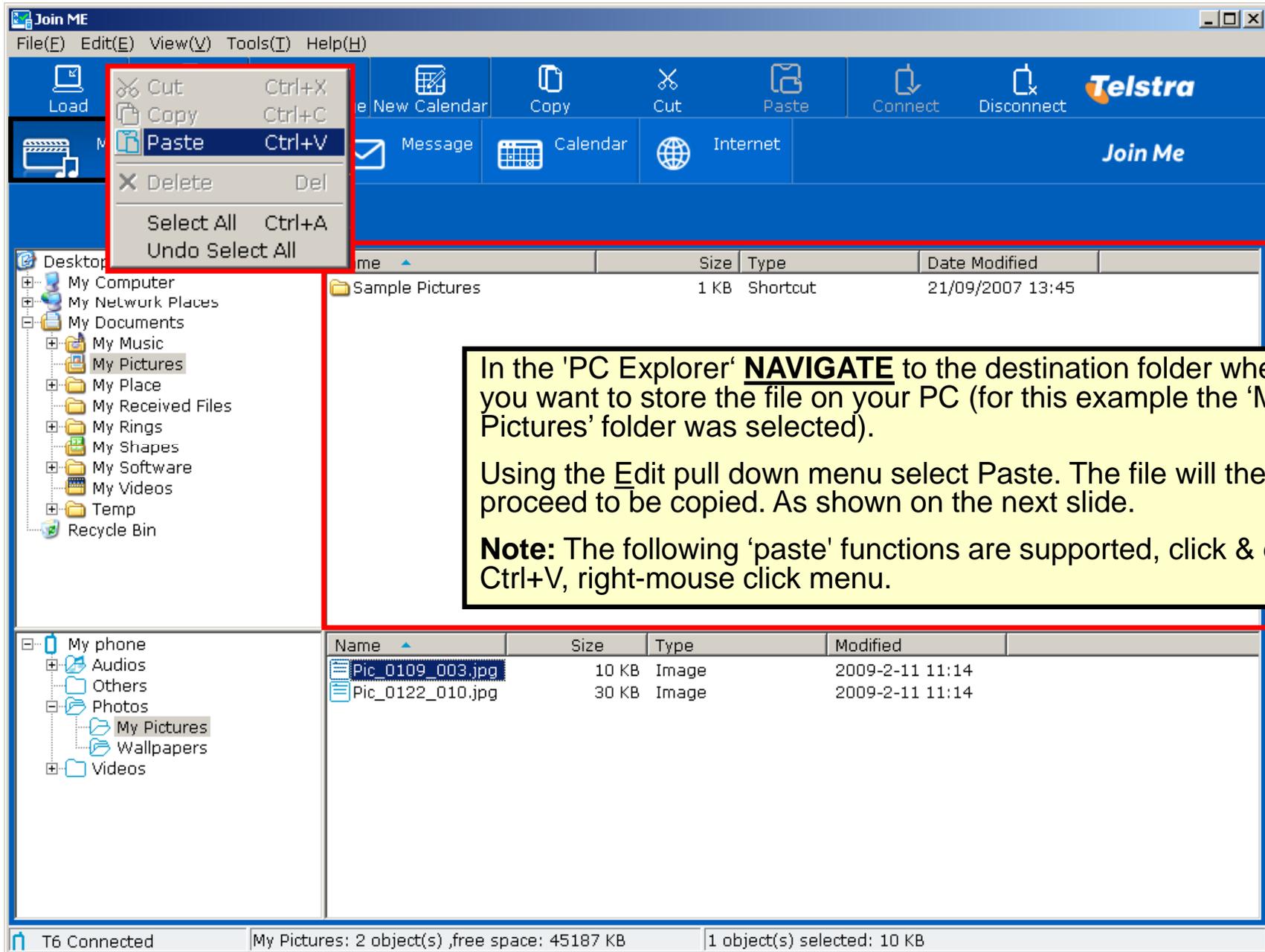
The screenshot shows the 'Join ME' application window. The 'Edit' menu is open, highlighting the 'Copy' option (Ctrl+C). The file explorer shows a list of files on a phone, with 'Pic_0109_003.jpg' selected. A yellow text box contains the following instructions:

In the 'Phone Explorer' **NAVIGATE** to the source folder where the file is you want to copy to your PC. From the files listed highlight the file you want to copy. Using the Edit pull down menu select Copy. This stores the selected file on to the clipboard.
Note: The following 'copy' functions are supported, click & drag, Ctrl+C, right-mouse click menu.

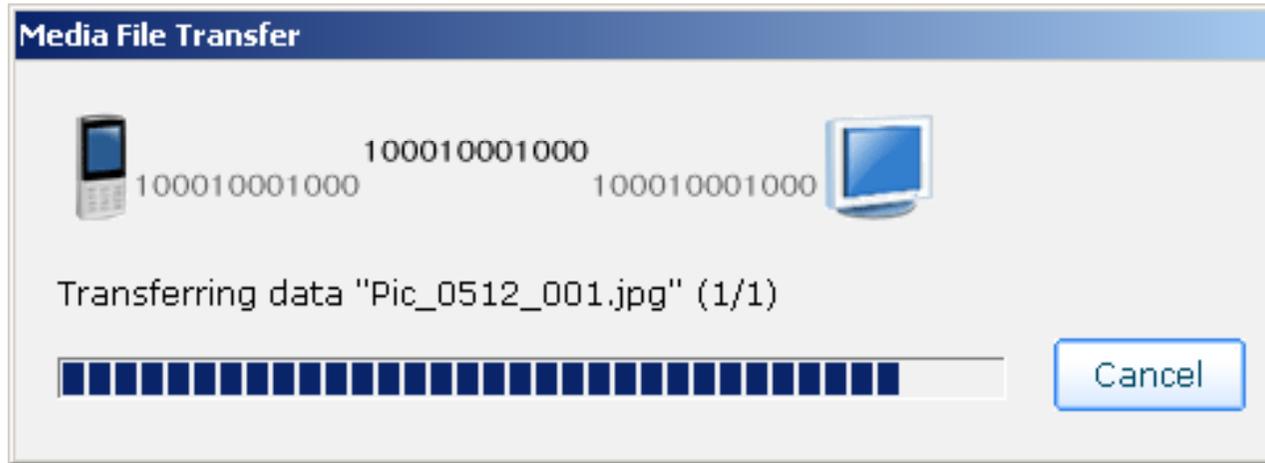
Name	Size	Type	Date Modified
Internet Explorer		System Folder	
Join ME	2 KB	Shortcut	13/01/2009 09:13
My Computer		System Folder	
My Documents		System Folder	
My Network Places		System Folder	
Recycle Bin		System Folder	

Name	Size	Type	Modified
Pic_0109_003.jpg	10 KB	Image	2009-2-11 11:14
Pic_0122_010.jpg	30 KB	Image	2009-2-11 11:14

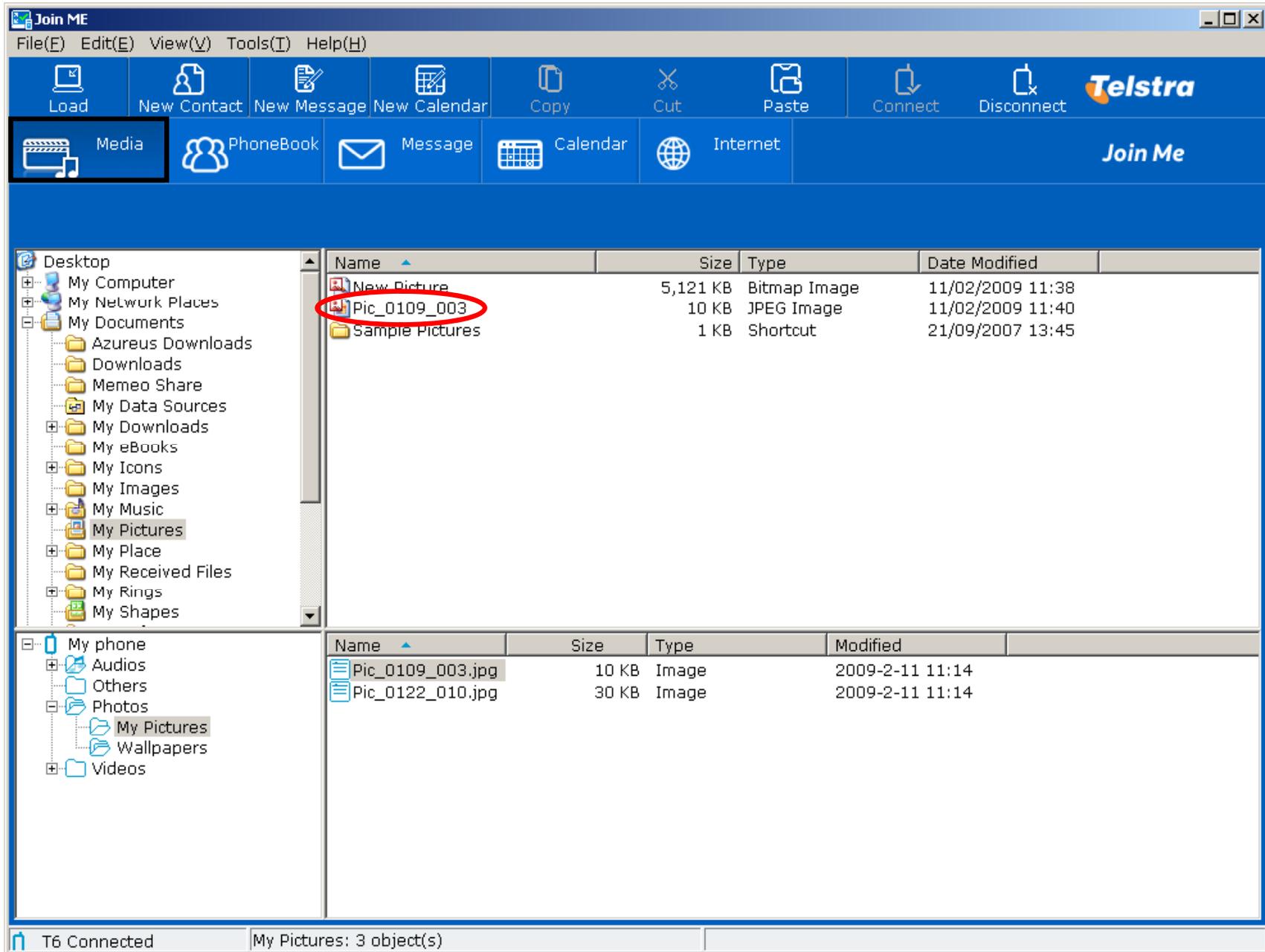
Paste file - phone to PC



Copy file from PC to phone



File now on PC



Copy files from PC to phone

Follow the same method as outlined on the previous pages. Your PC will now be the source & your phone the destination.

Eg.

Transferring mp3 files to your handset.

Note:

Other file types also can be sent to your mobile phone. However, the mobile phone may just act as a mobile storage device as not all file types are supported on the phone.

Creating Contacts

The screenshot shows the 'Join Me' application window. The 'New Contact' button in the toolbar is highlighted with a red box. A callout box points to this button with the following text:

CLICK the 'New Contact' button to create a contact.
The 'New Contact' window will now appear.
(see next page)

The interface includes a menu bar (File, Edit, View, Tools, Help), a toolbar with icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. Below the toolbar is a 'PhoneBook' section with a search bar and a folder tree. The folder tree shows a hierarchy of folders: Local(1/500), Family(0), Friends(0), Work(0), VIP(0), Unclassified(1), Phone(19/500), Family(0), Friends(13), Work(0), VIP(0), Unclassified(0), and (U)SIM card(1/500). The main area displays a table of contacts with columns: Name, Mobile, Mobile(Other), Tel Home, and Tel Office. A single contact named 'Jimmy' is listed with the following details:

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Detail information
Jimmy	041122233	04779987545	95556555	65426512	Name Mobile Mobile(Other)

The status bar at the bottom shows 'T165+ Connected', 'Contacts sum: 1', and 'phone capacity:19/500 (U)SIM capacity:1/500'.

Creating a 'New Contact'

New Contact

Save Location: Local Phone (U)SIM card All

General | Home | Work | Other

Name *

Group:

Mobile * | Tel Home

Fax | Tel Office

Email(Public) | Email(Other)

Mobile(Other)

3. CLICK Save →

1. From the options listed **SELECT** the location where your contact will be saved:

- Local – stored on your PC
- Phone – stored in the handset memory
- (U)SIM – stored on the SIM card
- All – local, phone & (U)SIM

2. **ENTER** all the information for the contact you wish to create. Fields marked with a * are mandatory.

Note: There is space to insert a picture, however this is not supported.

Contact Management

In this example, note the following:

- Local – 1 Contacts stored on the PC
- Phone – 19 Contacts stored in the handset memory
- (U)SIM – 1 Contact stored on the SIM card

Notes:

1. It is possible to “click & drag” contacts from one location to another.
2. The sub-folders give you the ability to further classify your contacts.
3. The ‘Phone’ sub-folders are the same as the contact tabs on your phone.
4. The Edit pull down menu gives the added option to copy, cut & paste.
5. A right-click displays more menu options.
6. Ctrl+C, Ctrl+X, Ctrl+V shortcuts are supported.
7. Contact information supported by PC, phone & SIM card is different, some information loss may occur when contact information is copied or moved from your PC to the phone and SIM.

Searching Contacts

Type here to search

eg. Clicking on the IJ button will display all contacts starting with "I" or "J"

eg. Clicking the ALL button will display all contacts

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Detail information
<input type="checkbox"/> Int'l M'B...	#101#				Name
<input type="checkbox"/> Jenny	355				Mobile
<input type="checkbox"/> Jimmy	345				Mobile(Other)
<input type="checkbox"/> John	041168565				Tel Home
<input type="checkbox"/> JOHN	05991534				Tel Office
					Email(Public)
					Email(Other)
					Group

T165+ Connected | Contacts sum: 5 | phone capacity:19/500 (U)SIM capacity:1/500

Phonebook Sync

1. **CLICK** the 'Sync' button to import contacts.
The 'New Contact' window will now appear.
(see next page)

2. **SELECT** the import process you wish to perform (see next page)

Import from CSV File
Import contacts from Outlook
Export contacts to Outlook

Name	Mobile	Mobile(Other)	Tel Home	Tel Office	Details information
Jimmy	041122233	04779987545	95556555	65426512	Name Mobile Email(Public) Email(Other) Group

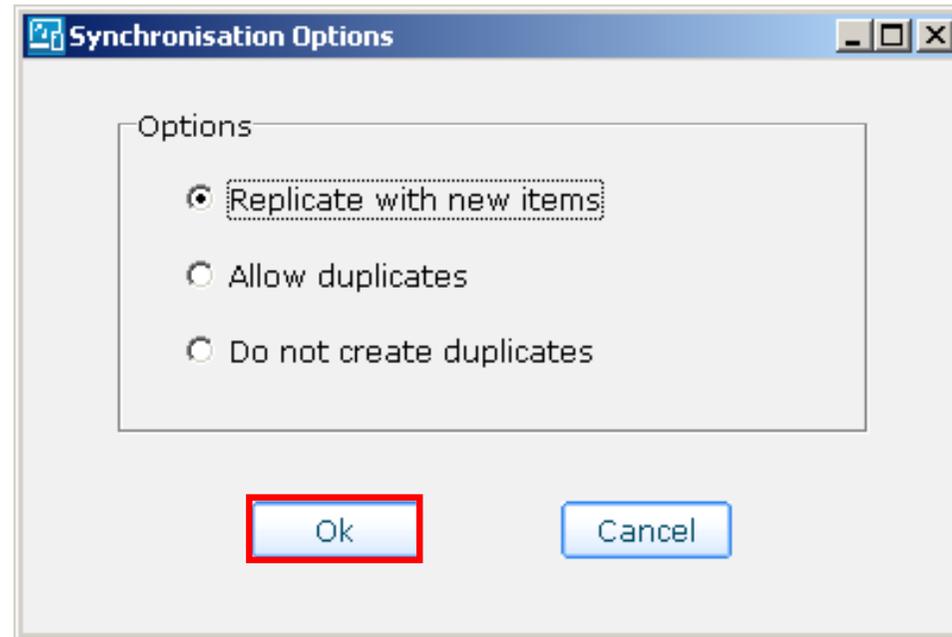
T165+ Connected | Contacts sum: 1 | phone capacity:19/500 | (U)SIM capacity:1/500

Import from CSV

- ❑ There is information on how to import contacts from a CSV file in to Join Me on the FAQ page of the ZTE website. About half way down the page under "FAQ 3 - Connectivity: Using Join Me and Bluetooth devices" there is a faq titled "How do I import contacts into Join Me?". Please follow the procedure you can download for assistance.

Import Contacts from Outlook

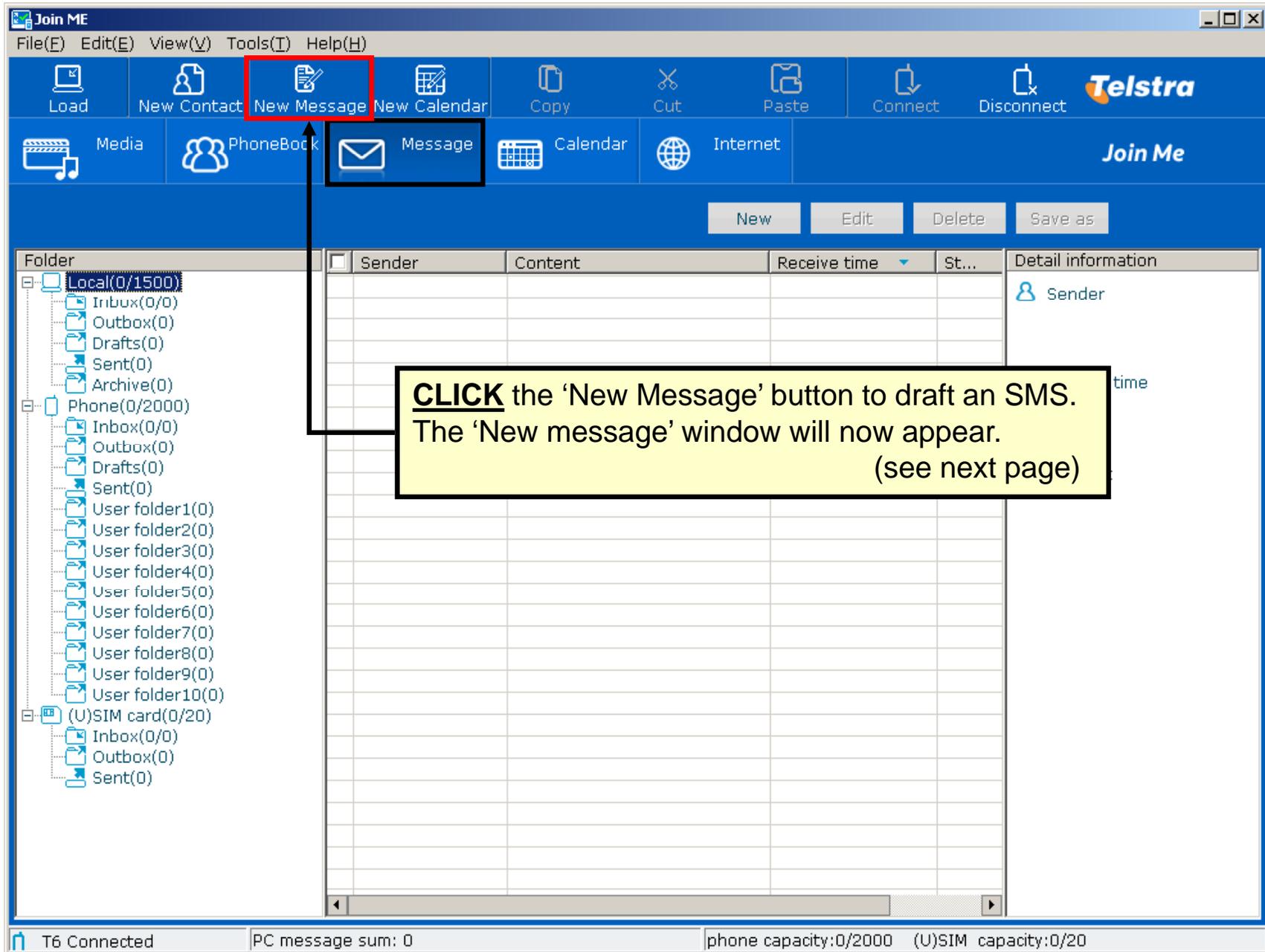
1. **SELECT** the appropriate synchronisation option, click OK & follow the prompts



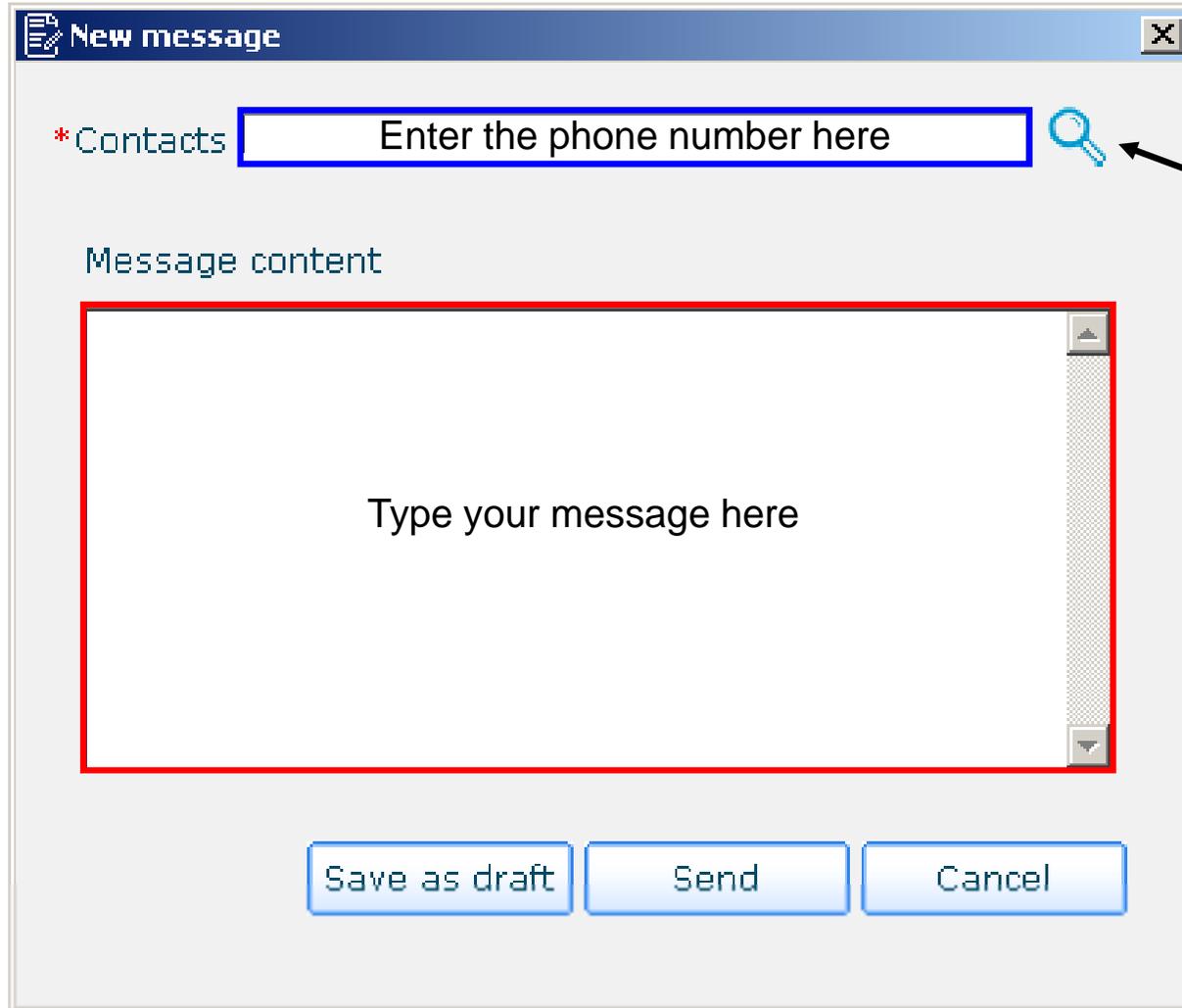
Note:

If you are having trouble with the importing of contacts from Outlook not all functions are supported. ZTE suggest you follow the Import from CSV process outline on the previous page.

Sending Text Messages (SMS)



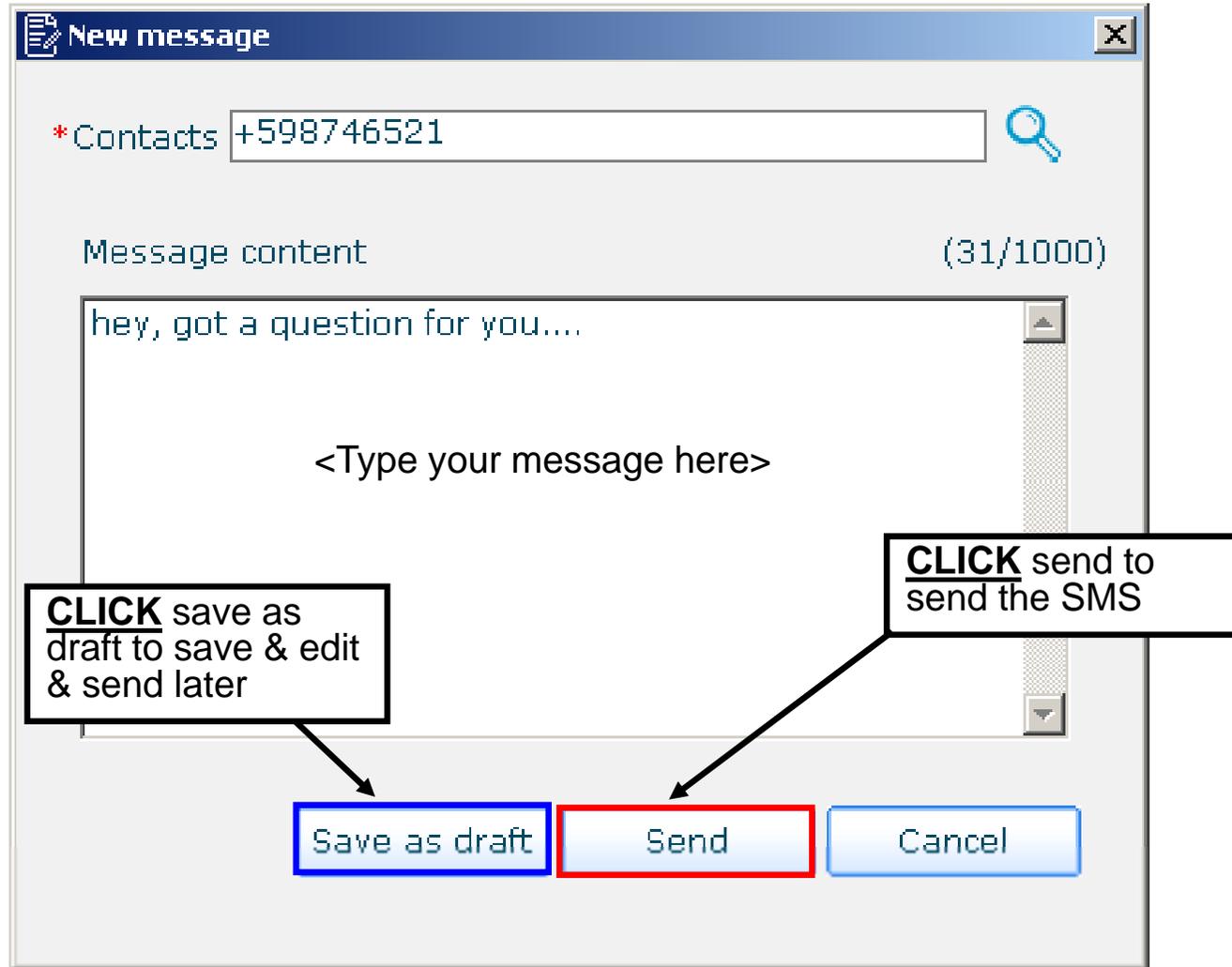
Sending SMS



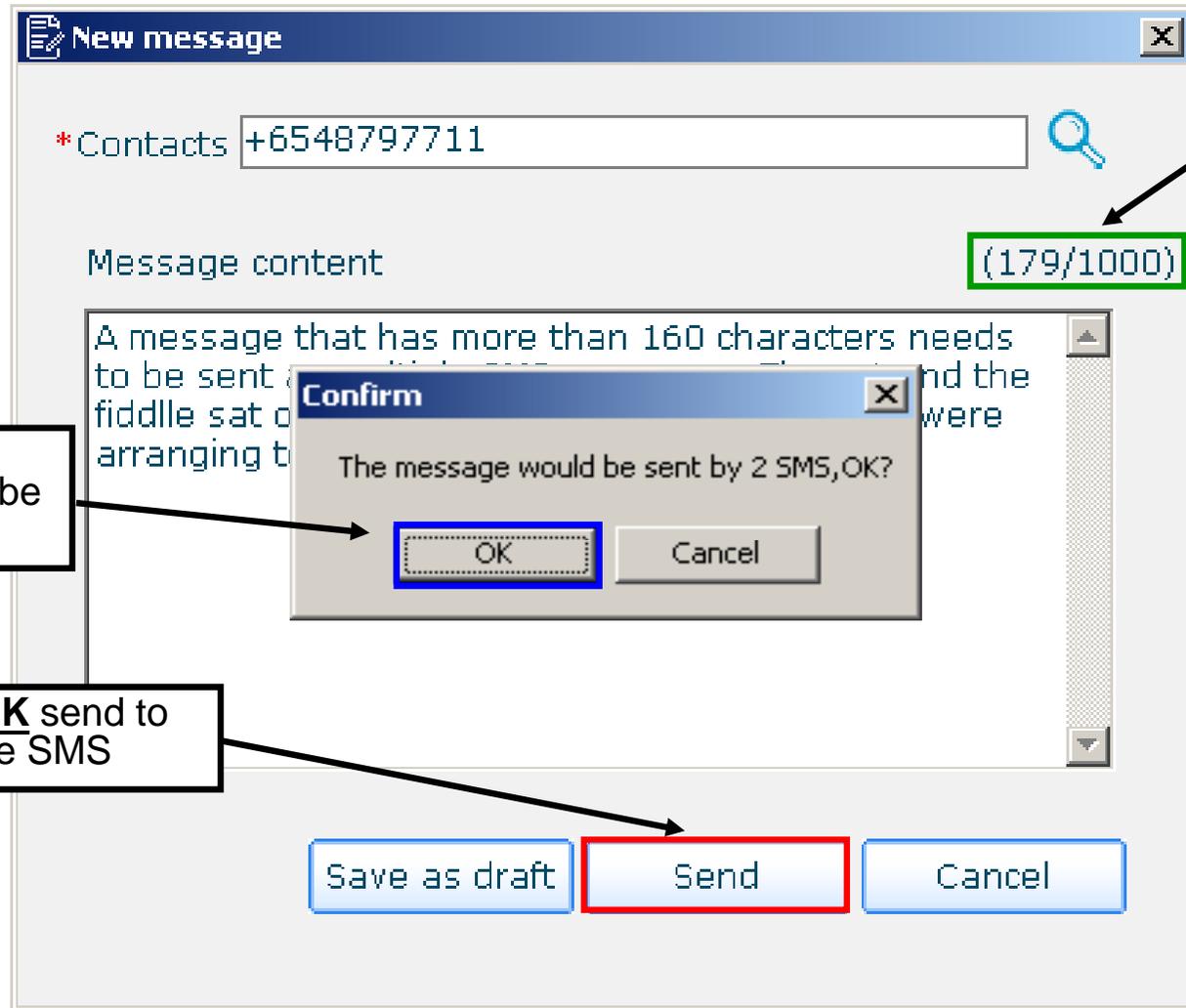
CLICK the magnifying glass to select a contact from local, phone or (U)SIM.

Note: You can send the same message to multiple recipients

Sending SMS



SMS – Message Length



Character Counter

2. **CLICK** 'OK' to acknowledge the SMS will be sent as 2 messages.

1. **CLICK** send to send the SMS

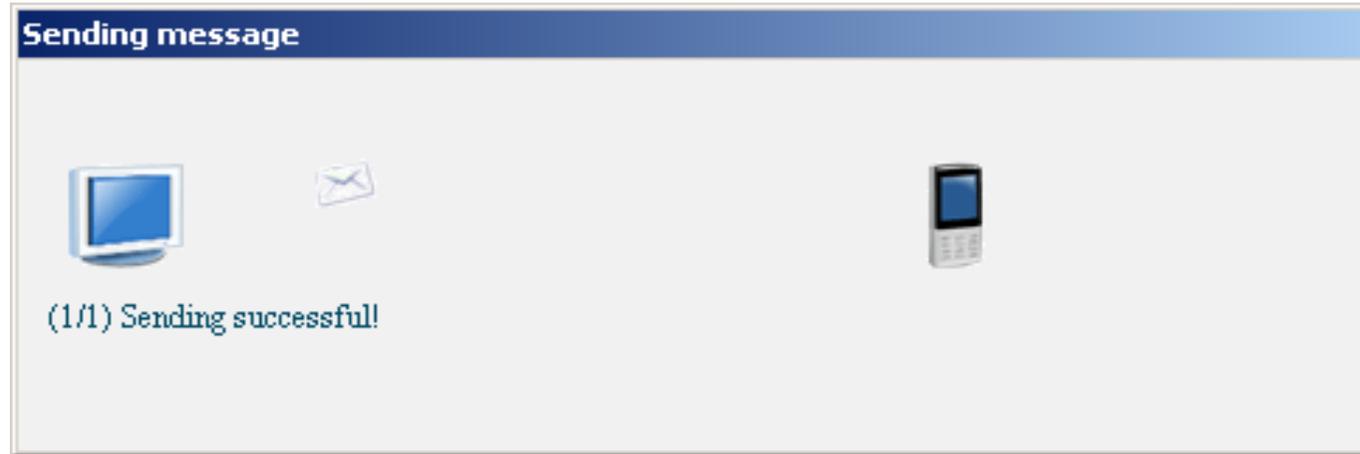
❑ The maximum length of an SMS is 160 characters by default. If this maximum is exceeded the SMS will be sent as 2 SMS.

SMS – Unicode characters



❑ The characters indicated by a red box in the image here are Unicode Characters. This means that they are not part of the standard SMS character set and they require 2 SMS characters to transmit them. If you use any of these characters in your message the message length is limited to 70 characters. If you exceed 70 characters then the message will be sent using 2 SMS messages.

Sending SMS



Note: The 'Sending message' window will be displayed showing the status of your sent message.

- SMS messages sent from Join Me are **stored on your PC** in the 'Local' folder of the 'Message' tab.

Message Management

The screenshot shows the 'Join ME' application window. The menu bar includes File(E), Edit(E), View(V), Tools(T), and Help(H). The toolbar contains icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. Below the toolbar are buttons for Media, PhoneBook, Message, Calendar, and Internet. The main window displays a folder tree on the left, a message list in the center, and a 'Detail information' pane on the right. The folder tree is highlighted with a red box and includes:

- Local(0/1500)
 - Inbox(0/0)
 - Outbox(0)
 - Drafts(0)
 - Sent(0)
 - Archive(0)
- Phone(0/2000)
 - Inbox(0/0)
 - Outbox(0)
 - Drafts(0)
 - Sent(0)
 - User folder1(0)
 - User folder2(0)
 - User folder3(0)
 - User folder4(0)
 - User folder5(0)
 - User folder6(0)
 - User folder7(0)
 - User folder8(0)
 - User folder9(0)
 - User folder10(0)
- (U)SIM card(0/30)
 - Inbox(0/0)
 - Outbox(0)
 - Sent(0)

The message list has columns for Sender, Content, Receive time, and Status. The 'Detail information' pane shows a 'Sender' field. A text box with an arrow points to the folder tree, containing the following information:

In this example, note the following:

- Local – 1 SMS stored on the PC
- Phone – 0 SMS stored in the handset memory
- (U)SIM – 2 SMS stored on the SIM card

A yellow note box contains the following points:

Note:

1. It is possible to “click & drag” messages from one location to another.
2. User folders give you the ability to further classify your messages.
3. The Edit pull down menu gives the added option to copy, cut & paste.
4. A right-click displays more menu options.
5. Ctrl+C, Ctrl+X, Ctrl+V shortcuts are supported.

The status bar at the bottom shows 'T6 Connected', 'PC message sum: 0', 'phone capacity:0/2000', and '(U)SIM capacity:0/30'.

Creating Calendar Entries

The screenshot shows the 'Join Me' application interface. The 'New Calendar' button in the toolbar is highlighted with a red box. A callout box points to this button with the following text:

CLICK the 'New Calendar' button to create a new calendar entry.
The 'New Contact' window will now appear.
(see next page)

The interface includes a menu bar (File, Edit, View, Tools, Help), a toolbar with icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. Below the toolbar are buttons for Media, PhoneBook, Message, Calendar, and Internet. The main area is divided into a folder tree on the left, a central table of calendar entries, and a detail pane on the right.

Folder	Start time	End time	Subject	Location	Detail information
Computer(2/1000)	18/02/2009 10:15	18/02/2009 12:15	Dont forget th...	2/178 Sycamor...	Subject
Meeting(2)					Location
Memo(0)					
Reminder(0)					
Phone(1/1000)					
Meeting(1)					
Memo(0)					
Reminder(0)					

At the bottom of the interface, there is a status bar showing 'T6 Connected', 'Calendars sum : 2', and 'phone capacity: 1/1000'.

Creating a 'New Calendar'

1. From the options listed **SELECT** the location where your calendar entry will be saved:

- Computer – stored on your PC
- Phone – stored in the handset memory
- All – local & phone

2. **SELECT** the type of calendar entry:

- Meeting
- Memo
- Reminder

3. **ENTER** the information for the calendar entry you wish to create. ie. subject, location, start date, end date, alarm & repeat.

4. **CLICK** Save & Close

Note: See your User Manual for more information on how to set appointments in the calendar.

Calendar Management

The screenshot shows the 'Join ME' application window. The menu bar includes File(E), Edit(E), View(V), Tools(T), and Help(H). The toolbar contains icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. Below the toolbar are tabs for Media, PhoneBook, Message, Calendar, and Internet. The main area is divided into a folder tree on the left and a calendar table on the right. The folder tree shows a hierarchy: Computer(2/1000) containing Meeting(2), Memo(0), and Reminder(0); and Phone(1/1000) containing Meeting(1), Memo(0), and Reminder(0). A red box highlights this folder tree, and an arrow points to a text box with the following text:

In this example, note the following:

- Computer – 2 Meetings, 0 Memos, 0 Reminders
- Phone – 2 Meetings, 0 Memos, 0 Reminders

The calendar table below has columns for Start time, End time, Subject, Location, and Detail information. The status bar at the bottom shows 'T6 Connected'.

Notes:

1. It is possible to “click & drag” contacts from one location to another.
2. The sub-folders give you the ability to further classify your contacts.
3. The ‘Phone’ sub-folders are the same as the contact tabs on your phone.
4. The Edit pull down menu gives the added option to copy, cut & paste.
5. A right-click displays more menu options.
6. Ctrl+C, Ctrl+X, Ctrl+V shortcuts are supported.
7. Contact information supported by PC, phone & SIM card is different, some information loss may occur when contact information is copied or moved from your PC to the phone and SIM.

Calendar Sync

File(E) Edit(E) View(V) Tools(T) Help(H)

Load New Contact New Message New Calendar Copy Cut Paste Connect Disconnect

Media PhoneBook Message Calendar Internet

New Edit Delete Save as Sync

Folder	Start time	End time	Subject	Location	Detail information
Computer(2/1000)					
Meeting(2)					
Memo(0)					
Reminder(0)					
Phone(0/0)					
	<input type="checkbox"/> 18/02/2009 10:15	18/02/2009 12:15	Dont forget th...	2/178 Sycamor...	Subject
	<input type="checkbox"/> 27/02/2009 20:00	27/02/2009 23:00	Di's 35th - buff...	their place	Location

1. **CLICK** the 'Sync' button to Import & Export calendar entries.

2. **SELECT** the import or export process you wish to perform (see the next pages for explanation).

- Import Calendar from TXT file
- Import Calendar from CSV file
- Import Calendar from Outlook
- Export Calendar to Outlook

T165i Disconnected Calendars sum : 2

Import Calendar from TXT

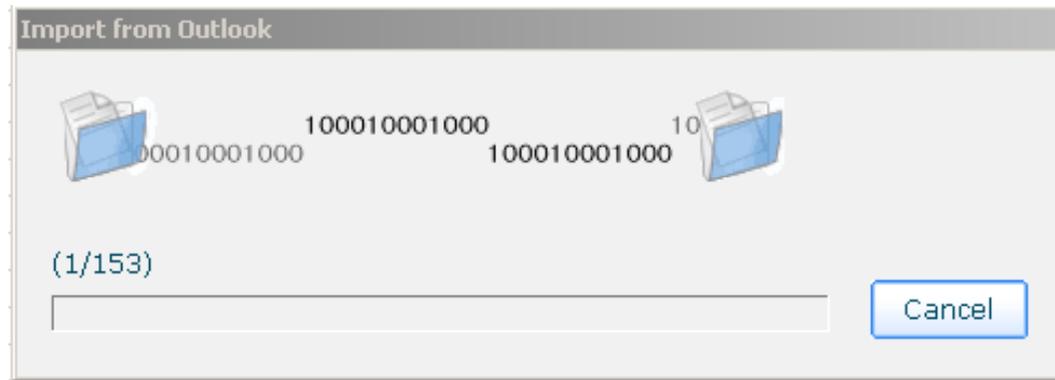
- This method is recommended for users with advanced PC skills. Hint: Create & save a dummy calendar entry to understand the text file format. Intermediate PC users please following the 'Import Calendar from CSV' procedure as outline on the next page.

Import Calendar from CSV

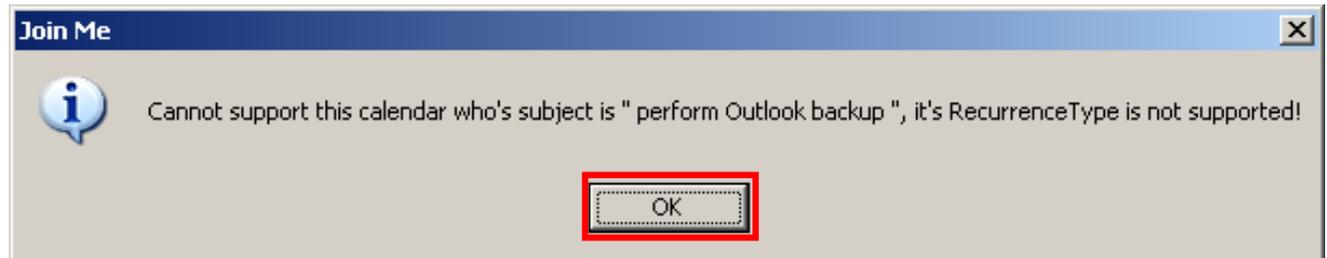
- There is information on how to import calendar entries from a CSV file in to Join Me on the FAQ page of the ZTE website. About half way down the page under "FAQ 3 - Connectivity: Using Join Me and Bluetooth devices" there is a faq titled "How do I import calendar entries into Join Me?".
Please follow the procedure you can download for assistance.

Import Calendar from Outlook

1. The import from Outlook process will launch automatically.



2. If prompted that a calendar entry cannot be imported **CLICK** OK to continue.
Note: The handset calendar does not support all the MS Outlook Calendar features



3. **CLICK** OK when importing has finished. A message will indicate how many records were imported



Note:

If you are having trouble with the importing of calendar entries from Outlook not all functions are supported. ZTE suggest you follow the Import from CSV process outline on the previous page.

Export Calendar to Outlook

1. TICK the calendar entries you want to export.

Folder	Start time	End time	Subject	Location	Detail information
<input checked="" type="checkbox"/>	01/03/2009		test reminder		Subject
<input checked="" type="checkbox"/>	24/02/2009 15:48	17:48	test meeting	ming room	Location
<input checked="" type="checkbox"/>	25/02/2009	25/02/2009	test memo		Start date
					End date

2. CLICK the 'Sync' button.

3. SELECT 'Export Calendar to Outlook'

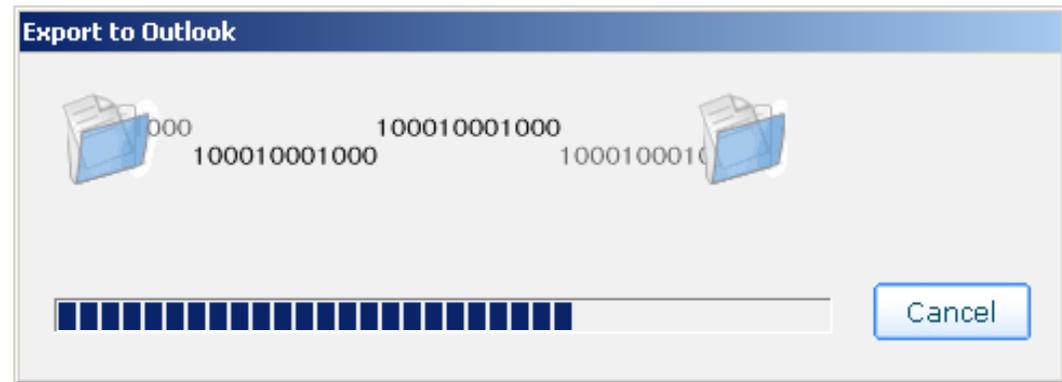
- Import Calendar from TXT file
- Import Calendar from CSV file
- Import Calendar from Outlook
- Export Calendar to Outlook**
- Store location

Note:
If you are having trouble with exporting calendar entries to Outlook, please be advised that not all functions are supported.

T165i Connected | 3 calendar(s) selected | phone capacity:7/1000

Export to Outlook

1. The export from Outlook process will now start.

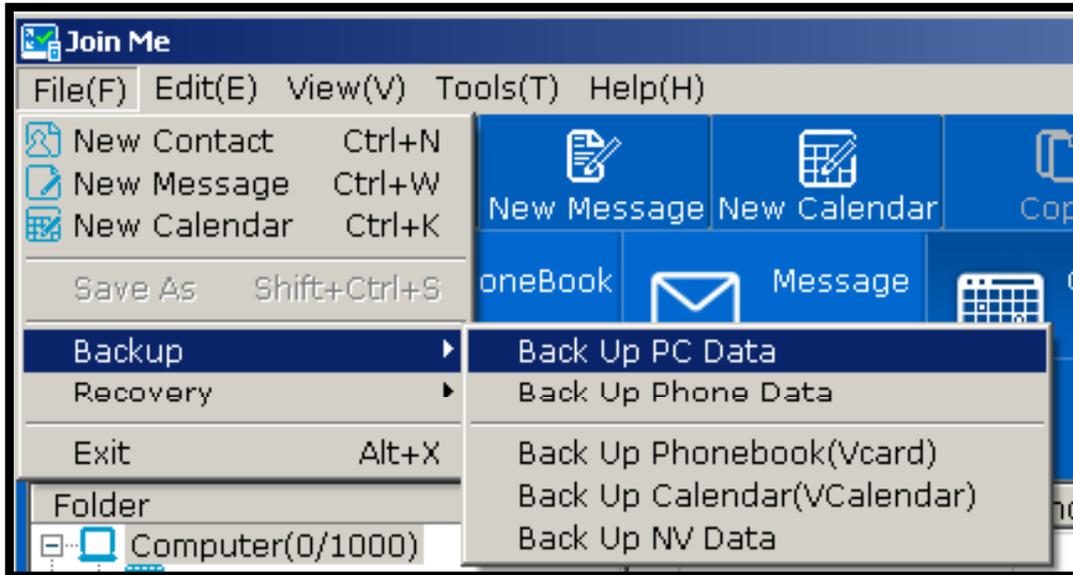


2. **CLICK** OK when exporting has finished. A message will indicate how many records were imported



Note:
If you are having trouble with the exporting of calendar entries to Outlook not all functions are supported.

Backup your Data



Note: Using the 'Recovery' option you can recover the data back to your phone or PC when necessary.

To backup data:

5 Backup options are available:

From the File pull down menu (as shown):

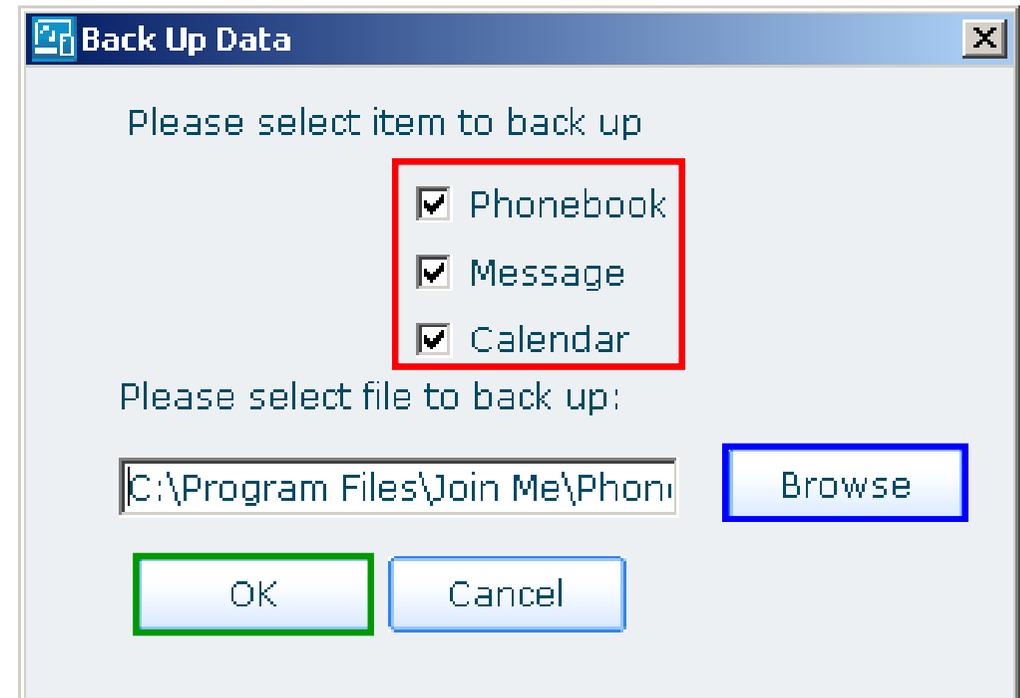
- Backup PC Data – creates a backup of all the data on your computer to your computer
- Backup Phone Data – creates a backup of all the data on your phone to your computer
- Backup Phonebook(Vcard) – creates a backup of your phonebook in Vcard format
- Backup Calendar(Vcard) – creates a backup of your calendar in Vcard format
- Backup NV Data - creates a backup of your phones non-volatile memory

1. **SELECT** the content to backup (phonebook, SMS & calendar) by placing a tick in the appropriate box.

2. **CLICK** 'Browse' to select the folder you wish to store the backup; or enter directly the import path and filename (including the '.xml' extension).

Note: The default install path will be used to when no input path is defined. If the default path is used & you uninstall Join Me all data will be lost.

3. **CLICK** 'OK' to finish the backup.

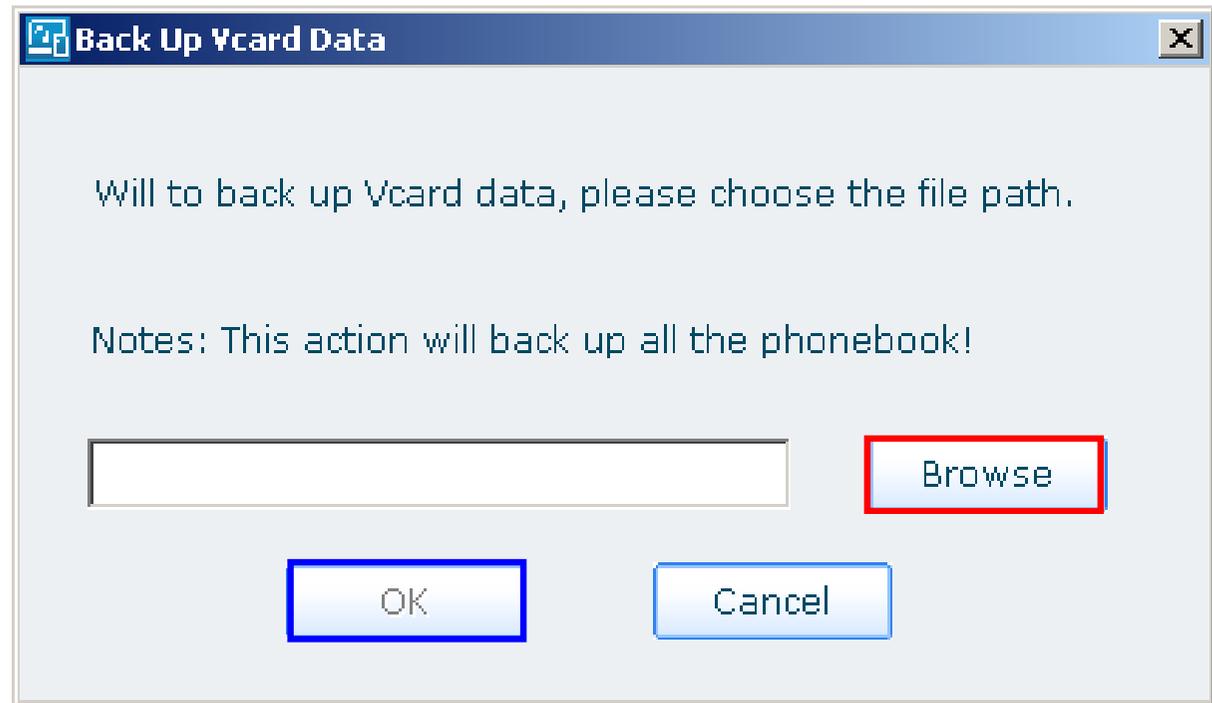


Backup Vcard Data

1. **CLICK** 'Browse' to select the folder you wish to store the backup; or enter directly the import path and filename (including the '.xml' extension).

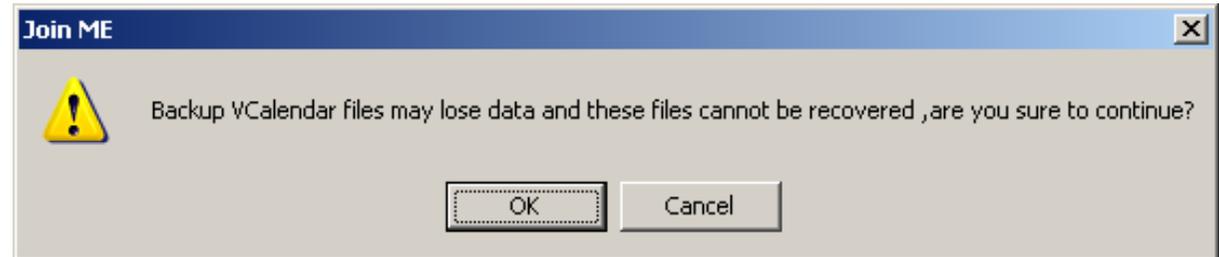
Note: The default install path will be used to when no input path is defined. If the default path is used & you uninstall Join Me all data will be lost.

2. **CLICK** 'OK' to finish the backup.



Backup VCalendar Data

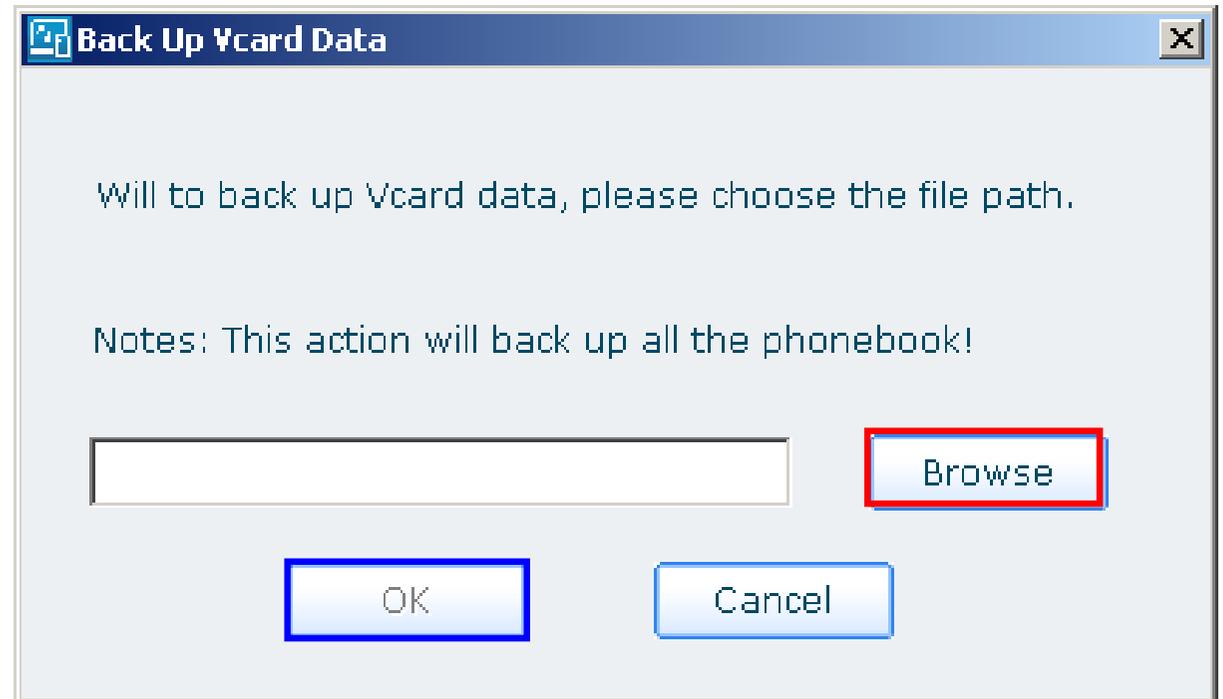
1. **CLICK** 'OK' if you wish to continue.



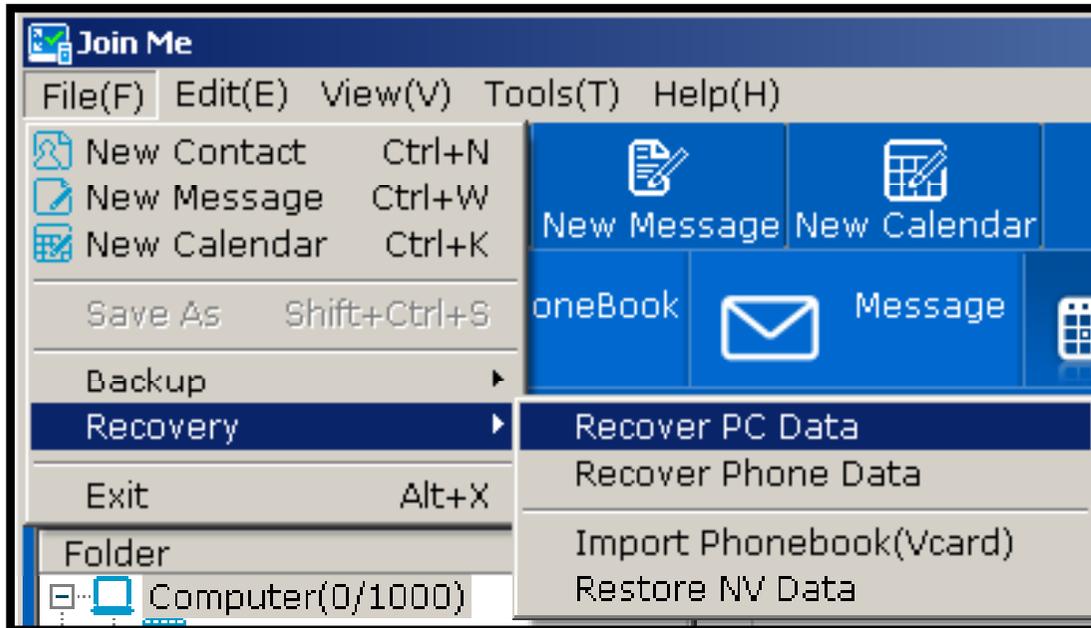
2. **CLICK** 'Browse' to select the folder you wish to store the backup; or enter directly the import path and filename (including the '.xml' extension).

Note: The default install path will be used to when no input path is defined. If the default path is used & you uninstall Join Me all data will be lost.

3. **CLICK** 'OK' to finish the backup.



Recover your Data



To recover all data (phonebook & SMS) from a single file:

4 Recovery options are available:

From the File pull down menu (as shown):

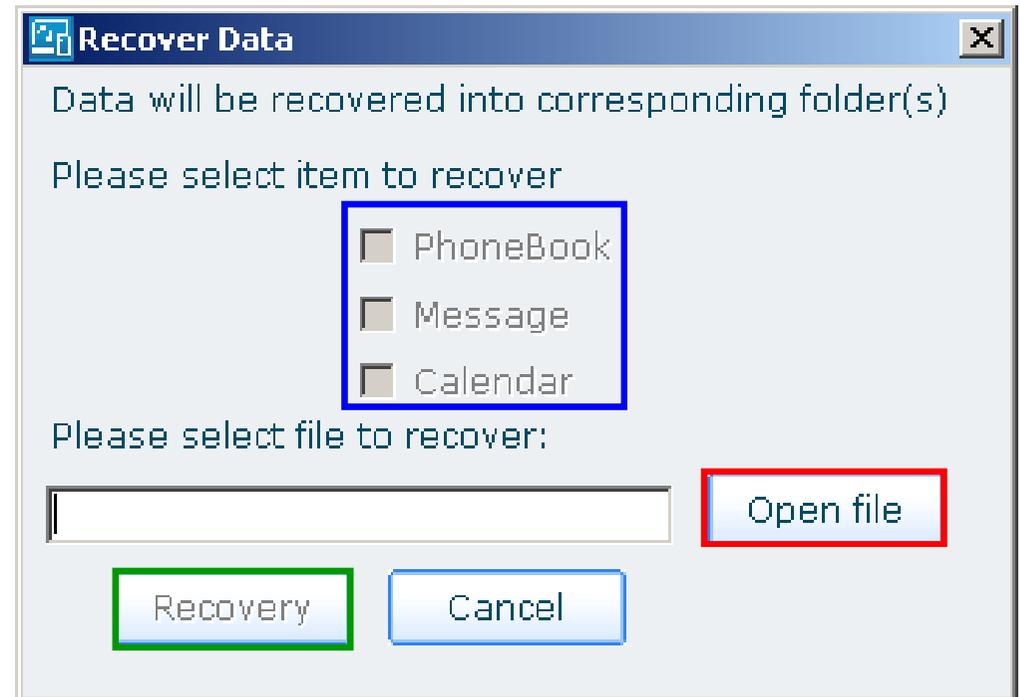
- Recover PC Data – restores all the PC data to your computer
- Recover Phone Data – restores all the data to your phone
- Import Phonebook(Vcard) – imports your Vcard contacts
- Restore NV Data – restores your phones non-volatile memory

1. **CLICK** 'Open file' to select the file you wish to restore; or enter directly the import path.

Note: The default install path will be used to when no input path is defined. If the default path is used & you uninstall Join Me all data will be lost.

2. **SELECT** the content to backup (including the phonebook, message & calendar) by placing a tick in the appropriate box.

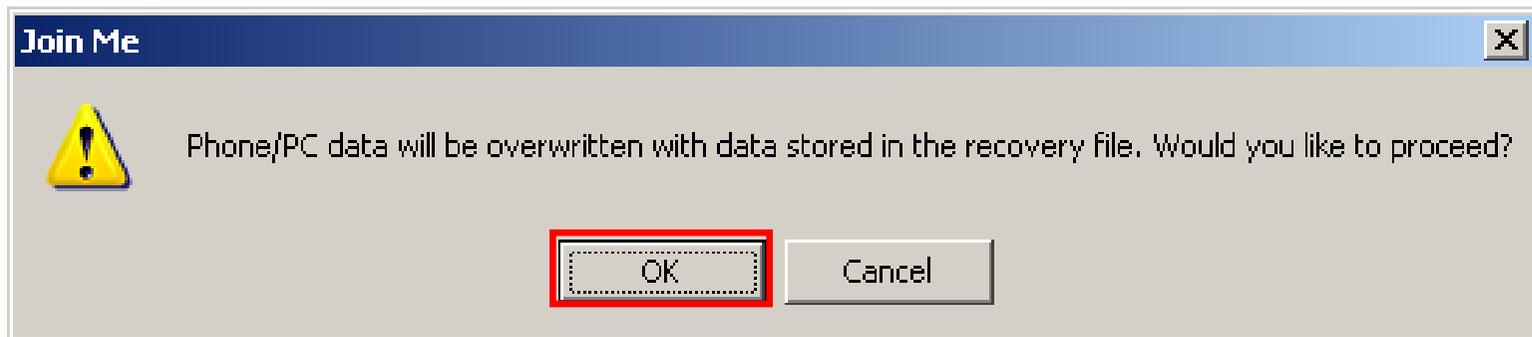
3. **CLICK** 'Recovery' after you have chosen the data to be recovered.



Restore Warning

1. **CLICK** 'OK' to continue.

Warning: Restoring data clears all the data on your phone/PC. Before recovering data please make sure no important data will be lost.



Note:

The destination of data to be restored whether for phone or PC is determined during the backup operation, that's to say, if the selected backup file was initially obtained from the phone, then it can be only recovered back to the phone, or vice versa.

Connect to the Internet

The screenshot shows the 'Join Me' application window. The menu bar includes File(E), Edit(E), View(V), Tools(I), and Help(H). The toolbar contains icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect. The main menu includes Media, PhoneBook, Message, Calendar, and Internet (highlighted with a black box). The 'Join Me' logo is in the top right corner. Below the menu is a 'Delete', 'Delete All', and 'SaveAs' button bar. The main content area features a 'Connect to Internet' button (highlighted with a red box) and a 'Connect now?' button (highlighted with a blue box). A callout box with a black border contains the text: **CLICK** the 'Connect' button to establish a connection to the internet. Below the buttons is a large globe icon. On the right side, there is a 'Month Query' section with a dropdown menu set to 'All Records' and a 'Search' button. Below that is a 'Date Query' section with two date dropdown menus set to '11/02/2009' and a 'Search' button. At the bottom, a status bar shows 'T6 Connected'. A table with columns 'Userna...', 'Starting time', 'Duration', and 'Total Data' is visible in the background.

Connecting to the Internet

The screenshot shows the 'Join Me' application interface. The 'Internet' menu item is highlighted with a black box. A status window is open, showing a 'Connecting...' button and a 'Cancel' button. The 'Cancel' button is highlighted with a red box. A text box points to the 'Cancel' button with the text: **CLICK** the 'Cancel' button to stop establishing an internet connection. Another text box points to the 'Connecting...' button with the text: The status window indicated that the phone is connecting to the internet.

The application interface includes a menu bar (File, Edit, View, Tools, Help), a toolbar with icons for Load, New Contact, New Message, New Calendar, Copy, Cut, Paste, Connect, and Disconnect, and a main toolbar with icons for Media, PhoneBook, Message, Calendar, and Internet. The 'Internet' menu is currently selected.

The status window displays a table with the following data:

Userna...	Starting time	Duration	Total Data
	2009-02-11 12:58:...	0:00:04	1.32 KB

On the right side of the status window, there are search filters for 'Month Query' (All Records) and 'Date Query' (11/02/2009). Below these filters, the 'Result' section shows:

Times	1
Duration	0:00:04
Total Data	1.32KB

The status bar at the bottom of the application shows 'T6 Connected'.

Disconnect the Internet

The screenshot shows the 'Join Me' application window. The 'Internet' button in the top toolbar is highlighted with a black box. A red box highlights the 'Disconnect from Internet' button in the left sidebar. A callout box with an arrow pointing to the 'Disconnect from Internet' button contains the text: **CLICK** the 'Disconnect' button to end your Internet session.

Below the callout, a blue-bordered box displays connection statistics:

- Total sent: 4.63KB
- Total received: 0.81KB
- Connected Time: 00:00:12

The main area features a table with the following data:

Username	Starting time	Duration	Total Data
			1.32 KB

On the right side, there are search filters for 'Month Query' (set to 'All Records') and 'Date Query' (set to '11/02/2009'). Below these is a 'Result' section showing:

- Times: 1
- Duration: 0:00:04
- Total Data: 1.32KB

The status bar at the bottom left indicates 'T6 Connected'.

Internet Session Information

The screenshot shows the 'Join Me' application window with the 'Internet' menu item highlighted. The main content area displays a table of internet session information. A callout box points to the table with the text: "This area displays Internet session information."

Userna...	Starting time	Duration	Total Data
<input type="checkbox"/>	2009-02-11 12:58:...	0:00:04	1.32 KB
<input type="checkbox"/>	2009-02-11 12:59:...	0:02:29	105.65 KB

Summary of session information:

- Month Query: All Records
- Date Query: 11/02/2009
- Result:
 - Times: 2
 - Duration: 0:02:33
 - Total Data: 106.97KB

More Information

In Join Me there is a comprehensive help file
(from the pull down menu under help, or press F1)

For product support enquiries please visit our website at www.zte.com.au.
Here you will find:

- comprehensive product information
(ZTE Next G handsets, Telstra Data Devices & Car-kits)
- an extensive FAQ knowledgebase
- ZTE discussion forums
- the latest JoinMe software to download
- the latest software updates to upgrade your handset
- all handset user guides to view online