Student-centred funding and one line budgets
A new way of resourcing and working

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SCHOOL RESOURCING SYSTEM

REQUIRED SETTINGS AND SUPPORT

QUICK LINKS

Compatibility (minimum required settings)

Internet Explorer settings

Mozilla Firefox settings

Frequently Asked Questions

Support

COMPATIBILITY

The Department of Education ICT supports Adobe Reader X and Internet Explorer 10 and this software is required to support the use of the web enabled School Resourcing System.

The following settings are necessary to enable you to use the School Resourcing System Internet Explorer 10 update Compatibility View. If this setting is not applied you will encounter error messages.

The School Resourcing System can be accessed remotely and the following table outlines the minimum requirements to operate the system.

	Availability	Important Information
Microsoft Operating System	Yes	
Apple Macintosh Operating System	Yes	Using Mozilla Browser 35 and above
Adobe Reader X	Yes - Essential	
Internet Explorer 10 Browser	Yes – Essential	How to change Compatibility View Appendix 1
Mozilla Firefox Browser 35 and above	Yes	How to Add On Remote XUL Appendix 2

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APPENDIX 1: PREREQUISITE FOR INTERNET EXPLORER (COMPATIBILITY VIEW)

- Right click on browser and select Menu Bar
- Click on **Tools**
- Select **Compatibility View Settings** and new window appears
- Ensure the check-box options on the lower section of the window, are **all un-ticked**
- Remove wa.edu.au from **Websites you've added to compatibility view**
- Select Close
- Close all Internet Explorer sessions
- Open a new Internet Explorer session to start using the School Resourcing System

![Student-centred funding and one line budgets - A new way of resourcing and working](logo)
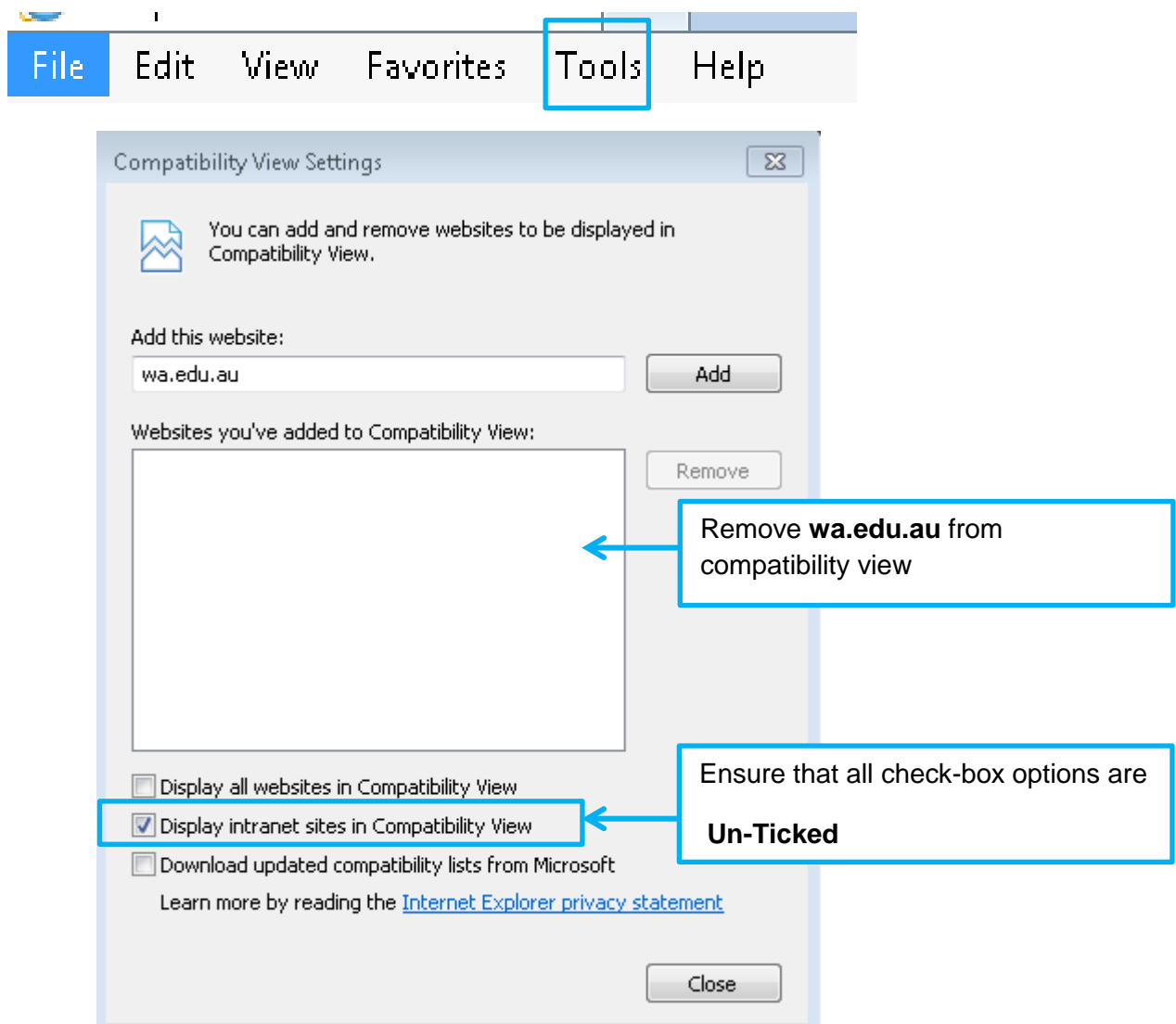
APPENDIX 2: HOW TO INSTALL MOZILLA FIREFOX ADD ON: REMOTE XUL

To self-install Mozilla Firefox browser go to https://support.mozilla.org/en-US to access further support and information.

After installation follow these essential steps to install the **Remote XUL Add On**;

- Click on Mozilla Firefox browser
- Right click on Options icon
- Click on Add-ons icon
- Enter "Remote XUL Manager" in the search field
- Click search icon
- Select the Install hyperlink
- Click on Options
- Click Add
- Enter "**https://epm.det.wa.edu.au**"
- Select OK
- Close this window with the X button
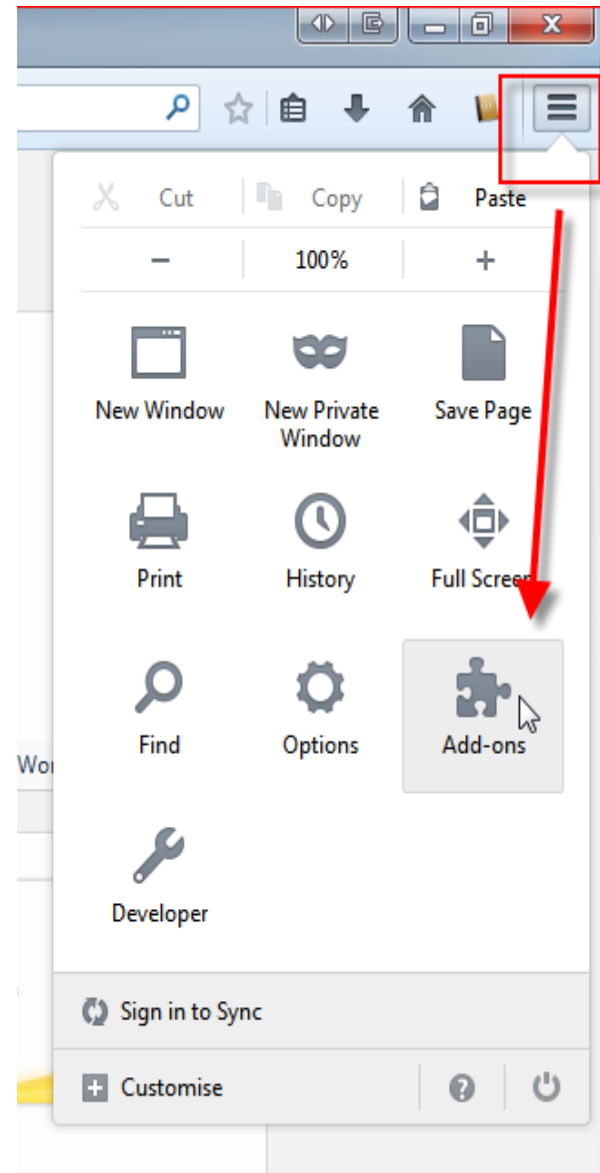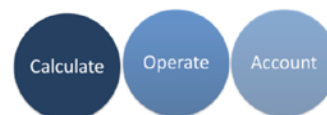
FREQUENTLY ASKED QUESTIONS

WHAT IS THE SCHOOL RESOURCING SYSTEM

This system enables Principals to view the One Line Budget for both reporting and planning purposes. The system functionality includes Preliminary Budget planning up to February Census, once Operational Budgets are approved the system enables Principals to monitor the One Line Budget for the remainder of the school year.

ACCESS TO THE SCHOOL RESOURCING SYSTEM

The following staff have access to the School Resourcing System:

- **SCHOOLS**   Principals
                                        Registrars

                                        Business Managers

- **REGIONAL EDUCATION OFFICES**   Regional Executive Directors

- **DEPARTMENT OF EDUCATION**   Senior Finance Consultants
                                        Staffing Consultants
                                        Schools Resourcing Consultants

The Principal can assign additional access to the School Resourcing System using HRMIS via Delegate Manager. The instructions for this feature is available via this link : **How to Assign Additional Access to the School Budget Reporting System** (page 124 Operational Manual)

HOW TO ACCESS THE SCHOOL RESOURCING SYSTEM

The School Resourcing System is accessed through the Department of Education Portal using your Single Sign-On user name and password. Select the **School Resourcing** or **Corporate Reporting** link found within the applications list.

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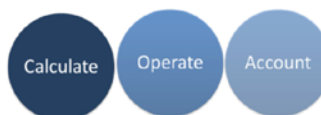
SUPPORT

The Student Centred Funding intranet provides information, support and resource materials for Principals and schools on student-centred funding and one line budgets.

A guide to the Schools Resourcing System is available via the intranet A to Z Quick Links;

- School Resourcing System User Manual Operational
- School Resourcing System User Manual Preliminary

If you require support and training the following teams may assist you.

Issue	Contact
Unable to log into Single Sign On DoE Portal	9264 5555 Customer.service.centre@education.wa.edu.au
One Line Budget Training Technical issues and feedback Principal Advisor Support How to access the School Resourcing System	SCFM@education.wa.edu.au
Support to operate one line budget and school allocation module	**Metro Schools** FinancialServices.Support@education.wa.edu.au **Country Schools** Contact the Senior Finance Consultant (Schools) for the Region
Support to operate one a line budget, staff recruitment and employment services	**All Schools** Contact your Staffing Consultant or Staffing@education.wa.edu.au