



CALENDAR HANDBOOK

2015-2016



Housing and
Dining Services

EASTERN ILLINOIS UNIVERSITY



2015-2016 CALENDAR HANDBOOK

The information in this handbook is intended to give you a clear perception of what you can expect as a student in University housing. The following pages contain listings and descriptions of the policies, options and services offered in the community of University Housing & Dining Services. Additionally, a calendar of University events, a campus telephone index and a listing of University resources has been provided for your use. The information in the Calendar/Handbook is current as of the time of printing.

PLEASE RETURN TO :

Name _____

Campus Address _____

Campus Phone _____

Home Address _____

City/Town _____

State _____ Zip _____

Home Phone _____

In Case of Emergency Contact _____

E-mail _____

Cell Phone _____

ACADEMIC BUILDING/ROOM ABBREVIATIONS

AACC	- Cultural Center	MAIN	- Old Main
BIVES	- Burl Ives Art Studio	MCAF	- McAfee Gymnasium
BLAR	- Blair Hall	NINSTR	- Ninth Street Hall
BTHLBR	- Booth Library	OBSERV	- Observatory
BUZZ	- Buzzard Hall	PEMB	- Pemberton Hall
CMPPND	- Campus Pond	PHYS	- Physical Science Building
COLE	- Coleman Hall	RENG	- Renewable Energy Center
DFAC	- Doudna Fine Arts Center	RECR	- Lantz Recreation Center
FLDH	- Field House	STAD	- O'Brien Stadium
FLDS	- Athletic Fields	STEV	- Stevenson Hall
GRGTRD	- Gregg Technology Center	STUSRV	- Student Services Building
HMSV	- Human Services Building	TARBLE	- Tarble Arts Center
KLEM	- Klehm Hall	TOMH	- Thomas Hall
LFSC	- Life Sciences Building	TAYH	- Taylor Hall
LMPH	- Lumpkin Hall	TXBK	- Textbook Rental Building
LNTZ	- Lantz	UNION	- Martin Luther King Union

QUICK REFERENCE INFORMATION & CAMPUS RESOURCES

GENERAL HOUSING INFORMATION

Andrews	581-3759
Douglas	581-5551
Ford	581-2878
Greek Court	581-8504
Housing Central Office	581-5111
Lawson	581-5131
Lincoln	581-5551
McKinney	581-2878
Pemberton	581-2578
ResNet Support Center (Housing Computer Tech Support)	581-7708
Stevenson	581-5551
Taylor	581-3333
Thomas	581-3079
Weller	581-2878
University Court	581-8000
University Apartments	581-5633

GENERAL PANTHER DINING INFORMATION

Catering, Panther	581-6082
Dining Menu	581-3663
Dining Central Office	581-5733
Food Court	581-8399
Java Beanery & Bakery	581-3000
Marketplace Convenience Center • Thomas	581-7871
Taylor Dining Center	581-3600
Thomas Dining Center	581-3700
Stevenson Grill, Etc. and Stevenson Tower Deli	581-3900

CAMPUS INFORMATION

Academic Assistance	581-2313
Bookstore	581-5821
Career Services	581-2412
Cashier's Office	581-3715
Computer Help Desk (Eastern Computer Tech Support)	581-4357
Counseling Center	581-3413
Financial Aid	581-3713

CAMPUS INFORMATION (CONTINUED)

Health Service	581-3013
Honors Program	581-2018
ITC Lab (Buzzard)	581-3823
Library Circulation	581-6071
Library Hours	581-6423
Library Workshops	581-6061
Mathematics Tutoring	581-2028
Panther Card Information	581-6596
Parking	581-5416
Reading Center	581-7898
Registrar	581-3511/3831
Sexual Assault Counseling and Information Service (SACIS)	348-5033
24 Hour Hotline:	1-888-345-2846
Speech, Language & Hearing Clinic	581-2712
Student Recreation Center	581-2821
Telecommunications	581-5951
Term Paper Clinics	581-6072
Testing Services	581-5986
Textbook Rental	581-3626
Ticket Office	581-5122
(Panther Express & Eastern Concerts)	
UPD Non-Emergency	581-3213
Writing Center	581-5929

LOCAL INFORMATION

AmerenCIPS	1-888-789-2477
Amtrak®	1-800-872-7245
Animal Control	345-4112
Checker Top Cab	234-7474
Dial A Ride	639-5169
Emergency	911
Greyhound	234-3333
Directory Assistance	1-(area code)-555-1212
Post Office	345-2900
Sarah Bush (Hospital)	348-2525
Water Department	345-8430

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WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

On behalf of the entire staff of University Housing & Dining Services, I would like to take this opportunity to welcome all of our new and returning students to on-campus housing at Eastern Illinois University.

We are well aware that the majority of your time outside of the classroom will be spent in University housing, and it is our goal to make those hours enjoyable and productive. As always, we are eager to be of service whenever possible, and strive to do our very best to provide an environment that will maximize your college experience.

We feel that living in University housing is one of the many learning experiences that you will enjoy during your college career. We wish you success in the attainment of your educational goals and the enjoyment of the challenges and opportunities you will have while attending Eastern.

Mark Hudson, Director

University Housing & Dining Services

UNIVERSITY HOUSING & DINING SERVICES MISSION STATEMENT

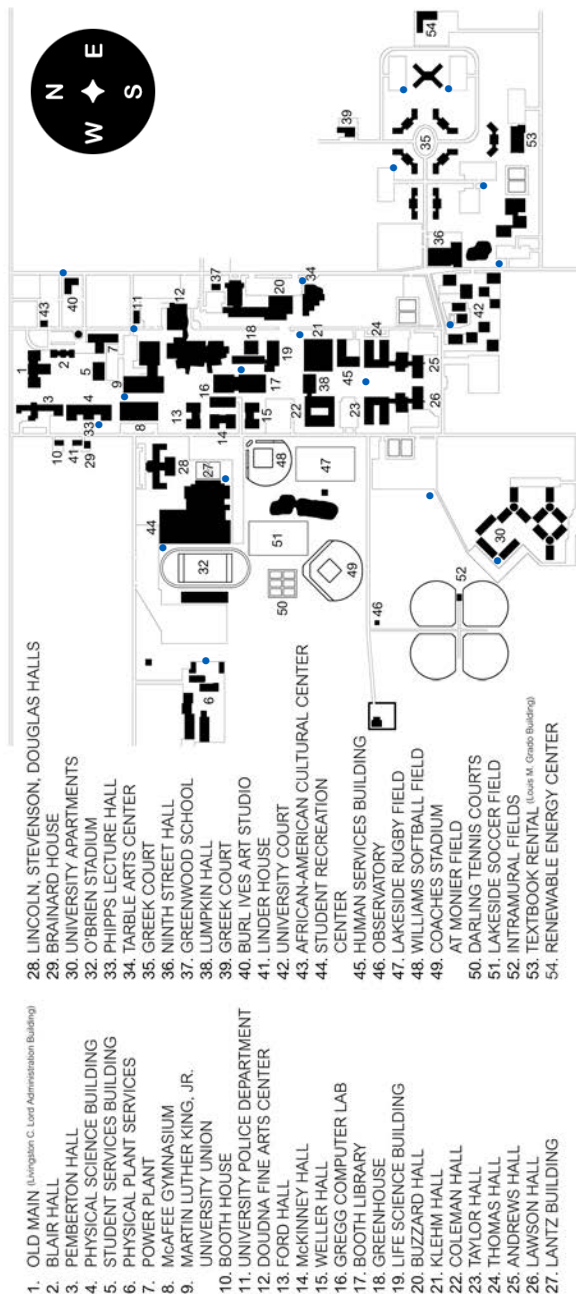
University Housing & Dining Services at Eastern Illinois University strives to create an educational and nurturing environment conducive to diverse learning opportunities and receptive to the needs of our students and guests in a manner that is congruent with the overall mission of the University.

UNIVERSITY HOUSING & DINING SERVICES DIVERSITY STATEMENT

The Department of University Housing & Dining Services at Eastern Illinois University pledges to create and uphold a community that embraces diversity in all forms; where people are treated with dignity and respect. In this community, all are safe to express their views, to live and grow as people without fear of discrimination or prejudice, and have the right to be accepted, not simply tolerated.



CAMPUS MAP



Dots represent emergency phones located throughout campus.



WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

STUDENT PROPERTY INVENTORY

Even though Eastern Illinois University is a reasonably safe campus, thefts do occur. The majority of these thefts are crimes of opportunity committed by persons who discover unattended property. By locking your doors and securing your property, you make it harder for thieves to victimize you.

Please fill out the following form and keep it for your records. Recording this data now will better ensure that the University Police Department will have the necessary information should your property be lost or stolen in the future.

See Personal Property Policy on p. 44.

NAME _____

HOME ADDRESS _____ CITY _____ ZIP _____

HOME PHONE _____ CELL _____

EASTERN/CHARLESTON ADDRESS _____

ITEM	DESCRIPTION	BRAND	SERIAL NUMBER

Please call 911 IMMEDIATELY if you witness any suspicious activity or are the victim of a crime.

ITEM	DESCRIPTION	BRAND	SERIAL NUMBER

Please call 911 IMMEDIATELY if you witness any suspicious activity or are the victim of a crime.



WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, no individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of the University. Further, no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the University or be subjected to discrimination by the University.

DISCRIMINATION IS PROHIBITED AND WILL NOT BE TOLERATED

Eastern does not tolerate discrimination or harassment (including a hostile climate related to the factors listed above). We all wish Eastern to be a positive environment for students. You are strongly encouraged to contact the Office of Civil Rights and Diversity/Title IX Coordinator at 581-5020 or civil@eiu.edu with your questions about discrimination or if you wish to file a complaint of discrimination. Eastern enlists your help in ensuring that all students behave in a respectful manner to each other. Eastern needs your help ensuring that university makes every effort to stop any form of potential discrimination and/or harassment. You are protected from retaliation if you bring forward a concern or a complaint. Eastern will make every effort to provide assistance, will implement interim remedies to address the safety and well-being of both the complainant and the respondent prior to the outcome of an investigation, and will investigate complaints in a timely manner. Eastern will take immediate and corrective actions to eliminate the discrimination/harassment, prevent its recurrence, and address its effects. Depending upon the circumstances there are both infor-

mal and formal processes that may be used. To the extent permitted by law, the confidentiality of information presented by all parties will be observed except in those instances when it interferes with the ability of the university to investigate the allegation(s) and take necessary corrective action. (Eastern Policy # 173).

EASTERN'S COMMITMENT TO DIVERSITY, NONDISCRIMINATION, AND AFFIRMATIVE ACTION

America draws its strength and vitality from the diversity of its people. Eastern Illinois University is enriched by building a pluralistic campus that celebrates and draws upon the talents of all its students, faculty, and staff. (Eastern Policy # 174).

Eastern Illinois University provides equality of opportunity in education and employment for all students and employees. Discrimination is strictly prohibited based upon race, color, sex, religion, age, national origin, ancestry, marital status, disability, veteran status, sexual orientation, or any other basis of discrimination precluded by federal and state statutes. (Eastern Policy # 174).

EMPLOYEE HARASSMENT

Any attempt to physically or verbally harass a University employee in the performance of his/her duties will be viewed seriously and may lead to suspension from University housing and/or other disciplinary action.

SECURITY STATISTICS

Campus security statistics are available at eiu.edu/police/Welcome_Statistics.php.

SEXUAL HARASSMENT IS PROHIBITED AND WILL NOT BE TOLERATED

Sexual harassment is prohibited in Eastern's policies and is a form of illegal sex discrimination prohibited by federal and state laws. Both female and male

students could be subjected to sexual harassment by someone of the same sex or opposite sex. Sexual harassment is unwelcome conduct of a sexual nature, which encompasses a wide range of conduct including sexual violence. A single incident may constitute harassment or it may be a series of unwelcome behaviors.

Sexual harassment may consist of a variety of behaviors including, but not limited to, subtle pressures for sexual activity, inappropriate touching, offensive or inappropriate language (including electronic content), jokes or gestures, demands for sexual favors, and sexual violence. (Eastern Policy # 175).

Beyond vigorous campus enforcement of harassment and discrimination laws, members of the university community have established high professional and ethical standards pertaining to consensual romantic/sexual relationships that address the issues of conflict of interest, abuse of power differential, and breach of professional conduct obligations. For example, faculty members and graduate students are prohibited from engaging in consensual amorous/sexual relationships with students who are enrolled in their courses and workplace supervisors may not be in consensual amorous/romantic relationships with students who they supervise. (Eastern Policy # 11 and Eastern Policy #11.1).

Even if you are unsure that what you are experiencing is sexual harassment, seek assistance. Contact the Office of Civil Rights and Diversity/Title IX Coordinator at 1011 Old Main, 217-581-5020, civil@eiu.edu. Eastern's Title IX Coordinator is Cynthia Nichols. We encourage you to contact us with questions or as soon as possible after you perceive that you have experienced harassment or witnessed harassment. You are protected from retaliation if you bring forward a concern or a complaint. Sexual harassment complaints are investigated according to the guidelines of Eastern's Discrimination Complaint policy #173.

STUDENTS WITH QUESTIONS ABOUT DISABILITIES

For assistance with accommodations or other questions about disability services, contact Kathy Waggoner, Director of Student Disability Services, (217) 581-6583. All requests for accommodations should be filed with Student Disability Services. For assistance with accommodations in Student Housing contact Kelly Miller, Associate Director of Housing, (217) 581-7718. To file grievances or complaints regarding discrimination based upon a disability, contact the Office of Civil Rights and Diversity/Title IX Coordinator, 1011 Old Main, 581-5020.

UNIVERSITY MISSION STATEMENT

Eastern Illinois University is a public comprehensive university that offers superior, accessible undergraduate and graduate education. Students learn the methods and results of free and rigorous inquiry in the arts, humanities, sciences, and professions, guided by a faculty known for its excellence in teaching, research, creative activity, and service. The University community is committed to diversity and inclusion and fosters opportunities for student-faculty scholarship and applied learning experiences within a student-centered campus culture. Throughout their education, students refine their abilities to reason and to communicate clearly so as to become responsible citizens and leaders.

COMMUNITY DESCRIPTION

COMMUNITY VALUES

University Housing & Dining Services strives to provide an atmosphere where students can learn and effectively pursue their academic and personal goals. In addition, the staff is committed to creating a community where ideas are freely discussed, topics of concern are explored, and a sense of community is fostered among all students. Students are encouraged to develop several community commitments where people and property are respected and an awareness of global and local issues and



WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

concerns are promoted. We hope that you will join your fellow residents in developing a community dedicated to the following goals:

• RESPECT

Respect for one's self, and respect for others, is the hallmark of a striving community. Respect results in dedication to individual collective expressions of truth and honesty. Respect is demonstrated by a commitment to act ethically, to welcome difference, and to engage in open exchange about both ideas and decisions.

• VALUING DIVERSITY

Eastern Illinois University is committed to strengthening the relationships and level of understanding among people by supporting them in learning about the diversity that exists and enriches our community. We encourage each person to see this as a lifelong learning process in which he/she continues to develop the skill and attitude necessary to be a positive and productive member of society.

• COMMUNITY WATCH

Much like the neighborhood watch program found in many communities, we ask you to watch out for and protect your "home away from home" and the members of your neighborhood. The safety and security of each residence hall depends, in part, on the actions and responsibility exercised by each community member. No lock or security measure is effective when ignored or used improperly. For your own safety and the safety of your fellow residents, please observe appropriate safety and security measures.

RESIDENT'S RIGHTS

The University housing community entitles each student the right to:

- Read and study without interference,

unreasonable noise or other distractions.

- Sleep without undue disturbance.
- Have personal privacy within an individual resident's room.
- Live in a clean, sanitary environment.
- Have free access to one's room and facilities.
- Host guests, but with the understanding that guests will honor the rights of other community members.
- Address grievances to staff.
- Be free of fear from intimidation and physical or emotional harm.
- Assume there will be reasonable cooperation in telephone use (i.e., as related to the university provided telephone line).
- Respect roommate(s) belongings.

RESIDENT'S RESPONSIBILITIES

Upon moving into University housing, you are responsible for the following:

- The rules and regulations of the University and University Housing & Dining Services as stated in the Student Conduct Code and in this document. Each person is responsible for knowing these rules and adhering to them at all times. To receive a copy of the Student Conduct Code, call the Office of Student Standards at 581-3827.
- Attending meetings held by the housing staff at the beginning of each semester, and periodically as needed. You are responsible for all information discussed, and if unable to attend, you should contact your staff member.
- You are responsible for your room or apartment, actions of guests and the activities that occur within. Even if you are not present or involved in an incident in your room, or if your guests are involved without your knowledge, you can be held responsible.

STAFFING, PROFESSIONAL STAFF

For more information on these positions go to eiu.edu/housing.

APARTMENT MANAGER, UNIVERSITY COURT

The University Court Resident Director is a full-time, live-in member of the professional staff. He or she is responsible for the operation of an apartment complex housing approximately 350 students.

AREA & RESIDENT DIRECTORS, RESIDENCE HALLS

Area Directors and Resident Directors are live-in, full-time members of the professional staff. Their primary function is the management of a residence hall or group of residence halls. They have earned at least a master's degree and have extensive backgrounds in the field of Residence Life or Student Development. They serve as advisors to residence hall governments, and, when applicable, assist in planning programs in the residence halls.

ASSISTANT DIRECTOR, HOUSING

The Assistant Director is a full-time member of the professional staff. He or she is responsible for the overall operation of an area and functions in an advisory capacity to develop the potential of each student towards their educational goals. He or she has earned at least a master's degree and has an extensive background in the field of Residence Life or Student Development.

ASSOCIATE RESIDENT DIRECTORS, ACADEMIC SUPPORT

Academic Support Associate Resident Directors are live-in professional member of the housing staff who are currently working on a master's degree. They are responsible for coordination of academic success initiatives and student leadership development programs within University Housing and Dining Services.

ASSOCIATE RESIDENT DIRECTORS, GREEK COURT

The Greek Court Associate Resident Directors are live-in professional members of the housing staff who are currently working on a master's degree. Each Greek Court Associate Resident Director is responsible for the overall operation of two Greek Court buildings and is a coordinator of special programs.

ASSOCIATE RESIDENT DIRECTORS, RESIDENCE HALLS

Associate Resident Directors are live-in professional members of the housing staff who are working on a master's degree. Each Associate Resident Director is jointly responsible for their area and other individual responsibilities as outlined by their supervisor(s).

ASSOCIATE RESIDENT DIRECTORS, UNIVERSITY COURT (AND MARKETING)

The University Court Associate Resident Directors are live-in professional members of the housing staff who are currently working on a master's degree. They assist the Apartment Manager with the overall operation of the apartment complex. They are also members of the University Housing & Dining Services Marketing Committee specializing in either research or Webpage development.

BUILDING SERVICE WORKERS (BSW)

Building Service Workers clean lounges, bathrooms, stairwells, hallways and other public areas.

Students are responsible for the cleanliness of their rooms or apartments. Cleaning supplies are available at the front desk of the residence halls, and on-site University Apartments/University Court offices.

PANTHER DINING STAFF

Composed of full and part-time employees, the Panther Dining Staff operates three residential dining centers, one convenience center, the University Food Court, Panther Catering and Java Beanery & Bakery.



WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

SECRETARIES, RESIDENCE HALLS

Stationed at many of the residence hall front desks are Residence Hall Secretaries. The Hall Secretaries work with the Resident Assistants, Front Desk Assistants and other professional staff members to complete the day-to-day tasks required to run a residence hall in an efficient manner. They are an excellent source of information for residents.

UNIT DIRECTORS, PANTHER DINING

Unit Directors are responsible for the overall management of the dining operations that fall under the umbrella of Panther Dining.

STAFFING, UNDERGRADUATE STUDENTS

For more information, including applications, go on-line to eiu.edu/housing and eiu.edu/dining.

CONFERENCE ASSISTANT

(May-August) Conference Assistants act as ambassadors to the campus for thousands of guests who travel to Charleston each summer. The position has a wide variety of responsibilities which include: working the front desk, night security, greeting at dining centers, maintaining the linen program, and recruiting future Eastern Illinois University students.

DESK ASSISTANT

Desk Assistants work at the residence hall front desks and are responsible for checking out equipment, sorting mail, answering the phone, making change and acting as a resource for residents and guests.

DINING STUDENT WORKER

Dining Student Worker is a general title used to describe a variety of positions held by students who are employed in

the University Food Court, Marketplace Convenience Center, Panther Catering, Java Beanery & Bakery or any of the three residential dining centers. Positions vary and include kitchen, line, salad and hot bar assistant, reservation only dining host and waiter, dishroom, catering, checker, busser, barista and others.

PANTHER DINING, UNIT DIRECTORS

Employment applications are conveniently available at eiu.edu/dining.

JAVA BEANERY & BAKERY

Susan DeRousse, Unit Director
581-2700, smderousse@eiu.edu

PANTHER CATERING

Kristin Hupp, Unit Director
581-6082, krcann@eiu.edu

TAYLOR DINING CENTER

Sheila Poffinbarger,
Unit Director, 581-3600
sdpoffinbarger@eiu.edu

THOMAS DINING CENTER

Chris Wojtysiak, Unit Director
581-3700, cjwojtysiak@eiu.edu

STEVENSON TOWER DINING CENTER

Jamie Huckstead, Unit Director
581-3900, jlhuckstead@eiu.edu

UNIVERSITY FOOD COURT

Sandy Black, Unit Director
581-8399, sblack@eiu.edu

DINING STUDENT MANAGER

Dining Student Managers are employed in one of the three residential dining centers, and are responsible for training and directing student employees. Duties include opening and closing for each shift, training student employees, and enforcing sanitation laws and Panther Dining guidelines.

HOUSING & DINING OFFICE

STUDENT WORKER

Housing & Dining Office Student Workers are amongst the first people students will talk with when they contact University Housing & Dining Services. This is a customer service position whose duties include answering phones, data input, computer inquiry, answering questions, mail forwarding, filing, and providing assistance at the reception counter, as well as many other miscellaneous tasks needed to operate the Office of University Housing & Dining Services.

NIGHT ASSISTANT

Night Assistants work closely with the University Police Department in the evenings to provide security for students and University property. Their primary function is to act as the eyes and ears of the University Police Department.

RESIDENT ASSISTANT

Resident Assistants live on each floor in the residence halls. Their primary concern is the resident population on their floor. They assist students personally or through appropriate referrals with academic, personal, social, or other types of services that aid college students with University life.

RESNET TECHNICIANS AND RESNET SUPPORT SUPERVISOR, COMPUTER SUPPORT

ResNet Technicians and ResNet Support Supervisors are responsible for monitoring the ResNet Support Center located in the lower level of Taylor Hall, and helping on-campus residents with software related problems such as virus removal and hard drive clean-up. Supervisors have the added duties of hiring ResNet Technicians and coordinating work schedules.

SENIOR STAFF ASSISTANT, GREEK COURT

By providing support to Professional Staff Members, the Senior Staff Assistants help ensure that the needs of the residents are being met in the best possible manner.

STUDENT CUSTODIAN

Every residence hall employs one or two residents to work with the Building Service Worker (BSW) staff. These student helpers assist with various duties like emptying trash cans, sweeping common areas such as basements, stairwells and the lobby, cleaning glass doors and windows, and vacuuming common area rugs and carpeting.

LEADERSHIP, INVOLVEMENT OPPORTUNITIES

HALL COUNCILS

Residents are provided the opportunity to have their opinions heard, and play an active role in the Hall Council that plans and executes activities in their hall. This allows residents to aid in the decision-making process, participate as a leader in hall activities and learn how to work with others. Hall Council meetings are held weekly and residents are urged to attend. All residents are automatically voting members of their building's hall council.

RESIDENCE HALL ASSOCIATION

The Residence Hall Association (RHA) serves as the voice of on-campus residents. Weekly meetings, open to all students residing in University housing, are held to discuss any number of topics related to the needs of the ever-changing student population. RHA has provided input on room and board rates, policy changes, furniture purchases, and renovation plans. Go to castle.eiu.edu/rhaorg for more information.

NATIONAL RESIDENCE

HALL HONORARY

The National Residence Hall Honorary (NRHH) is the recognition branch of the National Association of College and University Residence Halls (NACURH). NACURH, as an organization, believes that recognition is a must in a strong residence hall community. As such, NRHH is there to make sure that we don't forget to give those who deserve it a much needed pat on the back.



WELCOME, GENERAL INFORMATION & STUDENT INVOLVEMENT

NRHH chapters have a special way of recognizing those top leaders - by membership. NRHH chapter membership is restricted to the top 1% of students living in the residence halls (per school). Go to castle.eiu.edu/nrhh for details.

BOND REVENUE COMMITTEE

Students are appointed to the Bond Revenue Committee by the Residence Hall Association and the Student Senate to advise housing administration on room and board rates for the following year. They also look at long range plans and facility renovation needs for University Housing & Dining Services. These plans are reported to the Residence Hall Association and Student Senate for input. Residence hall staff and housing office personnel serve as ex-officio members and support for the committee.

DINING COMMITTEES

Dining works with housing staff members and a number of student dining committees to evaluate options and services throughout the academic year. Any student who wishes to be a part of a dining committee may inquire with the hall government of his or her residence hall.

SCHOLARSHIPS, HOUSING RELATED

SEAN R. MCKINNEY SCHOLARSHIP

The recipient must be a student with two or less semesters completed at Eastern (not including the semester of nomination). He or she must have demonstrated leadership and involvement in enriching the residence hall environment at Eastern. The recipient must maintain a minimum GPA of 2.25 and live in a residence hall for the following academic year. This award is announced in the spring and awarded in the fall.

BRAD WRIGHT SCHOLARSHIP

The recipient must be an undergraduate student at Eastern during the semester of nomination. He or she must have been employed as a Resident Assistant for a minimum of one semester, before or including the semester of nomination. The recipient must have earned a minimum cumulative GPA of 2.75 at the end of the semester before nomination. He or she should show a giving personality, strong character, and inspire others at Eastern through their example without seeking reward. The recipient must live on campus during the fall semester that the award is issued.

RICHARD G. ENOCHS SCHOLARSHIP

The recipient shall be a sophomore, junior, senior, or graduate student at Eastern during the semester of nomination with a stated intention of returning to the University for the fall semester following the semester he/she is selected. The recipient must reside in the residence halls or University-operated apartment at the time of nomination. The recipient shall be of outstanding scholastic achievement and personal character. He or she must have demonstrated achievement in terms of his or her contribution to the residence hall program, or programming within a University-operated apartment complex. Financial need may be considered by the Committee, but only after the candidate list has been reduced to three or less by the application of all other stated criteria. The scholarship award shall be paid only upon the recipients enrollment at Eastern for the fall semester following the date of his or her spring semester selection.

LOU & MARY KAY HENCKEN SCHOLARSHIP

The recipient(s) shall be a full-time student enrolled at Eastern with a minimum of a sophomore standing. The student should be seeking secondary teacher

HOUSING & DINING OPTIONS AND SERVICES



certification, with preference given to students majoring in Career and Technical Education. Applicants must be residents of Coles, Douglas, St. Clair, Macoupin, or Montgomery counties. The recipient(s) must live in University Housing. One exception of this requirement will be students that are student teaching during this semester. An overall GPA of 2.75 is required.

LOUIS V. HENCKEN HOUSING SERVICE SCHOLARSHIP

The recipient(s) must be a full-time student attending Eastern. The award may be made to a student completing their first year of school through graduate school. The recipient(s) must reside in some form of University owned housing during the entire period of time for which the award has been made, unless student teaching or studying abroad. The recipient must have a cumulative GPA of 3.0 or better on a 4.0 scale and be in good disciplinary standing. The recipient must be or have been taking an active roll in the Residence Hall Association or an individual housing unit's governing organization at some point in their Eastern student years. The recipient(s) shall be selected in the spring semester each year. All else being equal, consideration will be given to candidates contribution to the University community during the year being evaluated.

STAFF PARTNERSHIP SCHOLARSHIP

The recipient must have applied and been accepted to EIU as a degree-seeking candidate pursuing a bachelor's or master's degree. Preference will be given in priority order as follows: (1) undergraduate students who serve EIU as a resident assistant during their undergraduate program, and 2) graduate students without an assistantship who serve EIU residence hall program while pursuing a graduate education and plan

to pursue a career in student housing. The recipient shall engage in student affairs work within their department as a condition of the scholarship by performing weekly housing duties while serving as a Resident Assistant or completing other duties as assigned by the Director of University Housing & Dining Services. The recipient must live in University housing. One exception to this requirement will be to students who are student teaching during the semester of the award. The recipient must maintain an overall GPA of 3.0.

HOUSING SERVICES

ACADEMIC CLASSROOMS, RESIDENCE HALLS

Academic classrooms are located in Stevenson, Taylor and Thomas Halls and are used for EIU classes, like University Foundations and other courses.

ACADEMIC PROGRAMS

University Housing & Dining Services strives to promote and support the academic mission of the University. In this vein, the residence halls and Greek Court provide academic assistance through a loosely structured set of programs that can be adapted based on the ever changing needs of the on-campus population. Past topics have included stress management and preparing to meet with an academic advisor.

• FACULTY FELLOWS PROGRAM

As part of the program's goal to continue the overall quality of education on Eastern's campus, volunteer faculty and staff members, known as Faculty Fellows, will participate in a number of events scheduled to take place in the residence halls. Through these informal programs faculty will be able to keep up-to-date with students while getting to know them not only as students, but as individuals.



HOUSING & DINING OPTIONS AND SERVICES

ROOM OPTIONS, RESIDENCE HALLS

PHYSICAL SINGLE

Room designed to house one student.

DOUBLE ROOM

Room designed to house two students.

TRIPLE ROOM

Room designed to house three or more students, but reserved for three.

*TRIPLE AS A DOUBLE

Room designed to house three students, but reserved for two.

*DELUXE DOUBLES

Two double rooms adjoined by a connecting door designed for four students, but reserved for two.

*DOUBLE AS A SINGLE

A residence hall room designed to house two students, but reserved for one.

** Additional cost associated with room assignment.*

HOUSING FEATURES & PREREQUISITES

With the exception of University Apartments, (See **E** for more details), on-campus residents must be enrolled in at least a 1 hour credit class at Eastern and:

- A.** meet a specific gender prerequisite.
- B.** have 60 credit hours earned or be a minimum of 21 years of age.
- C.** gain permission from the Greek Court organization.
- D.** have 30 credit hours earned or be a minimum of 21 years of age.
- E.** be enrolled in at least 9 credit hours (undergraduate) or 6 credit hours (graduate) and meet one of the following requirements: married living with spouse, parent living with dependent child, or be a minimum of 25 years of age.

RESIDENTIAL BUILDINGS (CAPACITY)			Female	Male	Honors Housing	Break Housing Offered	Quiet Lifestyle Floor	Visitation (24-Hour)	Transfer Housing	Community Kitchens	Semi-Private Bathrooms	Community Bathroom(s)	Elevator
A.	Andrews Hall	(450 Residents)	●	●		■	■	■		●	●		
	Douglas Hall	(170 Residents)			●	●	■	■	●				
	Ford Hall	(144 Residents)	○	○		●	■	■	●	●			
	Lawson Hall	(348 Residents)	●	●		●	■	■	●	●	●		
	Lincoln Hall	(170 Residents)	●		●	●	■	■	●	●			
	McKinney Hall	(143 Residents)	○	○		●	■	■	●	●			
	Pemberton Hall	(152 Residents)	●	●		■	■	■	●	●	●		
	Taylor Hall	(372 Residents)	●	●	■	■	■	■	●	●	■		
	Thomas Hall	(520 Residents)	●	●	●	■	■	■	■	●	■		
	Weller Hall	(365 Residents)	●	●		●	■	■	■	●			
B.	Stevenson Hall	(144 Residents)	◆	◆	●	●	■	■	●	●	●		
C.	Greek Court	(614 Residents)	●	●		●	■	■	●	●			
D.	University Court	(145 Units)	●	●	●	●	●	●	●	●			
E.	University Apartments	(130 Units)	●		●	●			●				

THEMED HOUSING COMMUNITIES AND OPTIONS

TRANSFER HOUSING FLOORS

Available for those new to Eastern, but not necessarily new to college.

QUIET LIFESTYLE FLOORS

Available to those who wish to live with others in a more intensive study atmosphere.

See Quiet Lifestyle Agreement on p. 45 for more information.

BREAK HOUSING

Available for those who need to stay on-campus when the University closes for breaks.

HONORS HOUSING FLOORS

Programming efforts are coordinated by University Housing & Dining Services in conjunction with the Honors College and are geared toward the honors student community. Honors students receive priority assignment based on availability.

- Denotes a building with male and female students living in single gender specific rooms on the same floor.
- ◆ Denotes a building with male and female students living in single gender specific rooms within a single gender specific suite on the same floor.
- Denotes entire building or complex.
- Denotes specific floor(s) or building(s).
- ⌘ Denotes optional services.

RESIDENTIAL BUILDINGS

	Study Area	Classroom	Wireless Internet Access (WiFi)*	Ethernet Access (Internet)	Cable Television	Swimming Pool	Laundry Facility	Front Desk	80"x39" (X-Long Twin Mattress)	75"x54" (Double Mattress)	Math Tutors	Live-In Staff	Meal Plan
Andrews Hall	■	●	●	●	●	●	●	●	■	●	●		
Douglas Hall	■	●	●	●	●	●	●	●		●	●		
Ford Hall	■	●	●	●	●	●	●	●		●	●		
Lawson Hall	■	●	●	●	●	●	●	●		●	●		
Lincoln Hall	■	●	●	●	●	●	●	●		●	●		
McKinney Hall	■	●	●	●	●	●	●	●		●	●		
Pemberton Hall	■	●	●	●	●	●	●	●		●	●		
Taylor Hall	■	■	●	●	●	●	●	●	■	●	●		
Thomas Hall	■	■	●	●	●	●	●	●		●	●		
Weller Hall	■	●	●	●	●	●	●	●		●	●		
Stevenson Hall	■	●	●	●	●	●	●	●	■	●	●		
Greek Court		●	●	●	●	●	●	●		●	⌘		
University Court		●	●	●	●	●	●	●		●	⌘		
University Apartments			●	●	●	●	●	●			⌘		



HOUSING & DINING OPTIONS AND SERVICES

CABLE TELEVISION SERVICES

On-campus residents have access to 100+ channels including 8 HBO channels and 2 Spanish language channels.

See p. 27 for more details.

CAMPUS SECURITY

Personal security is provided to on-campus residents by limiting access to buildings and rooms to those with keys, requiring escorts for members of the opposite sex and:

- **ALERT EIU (TEXT MESSAGING SYSTEM)**

Students are encouraged to sign up for Alert EIU, a text-messaging system that notifies subscribers to situations that require immediate action. Go to eiu.edu/alerteiu/ to sign up.

- **EMERGENCY SIREN AND PUBLIC ADDRESS SYSTEM**

A campus-wide siren/public address system will sound a pulse tone, followed by a public address message, if needed. The pulse tone signifies that you need to check your Eastern-assigned email and/or Eastern's Website for important information.

- **EMERGENCY TELEPHONES**

Emergency telephones are located throughout campus. These phones are bright blue with a blue light on top to allow students to quickly recognize them if the assistance of a University police officer is needed. By simply pressing a button, police are dispatched to the location of the respective phone.

- **LIGHTING**

Areas around on-campus housing are well lit.

- **SECURITY CAMERAS**

Security cameras have been installed in the public areas of University-operated housing units.

- **STAFFING**

University Police, Charleston Police and Night Assistants keep watch while residents are asleep.

COMPUTER SUPPORT, RESNET SUPPORT CENTER

The ResNet Support Center assists on-campus residents with software related issues such as virus removal and hard drive clean-up. Residents may call 581-7708, or bring their computers to the ResNet Support Center in the lower level of Taylor Hall from 10am-10pm, Monday-Thursday and 10am-5pm on Friday.

COPIERS, RESIDENCE HALLS

Copy machines are available in McKinney, Thomas, Stevenson, Taylor, and Pemberton Halls. If you experience any problems with the copy machines, report it to the residence hall desk.

ETHERNET AND WIRELESS INTERNET (WIFI) CONNECTIONS

Individual Ethernet connections are provided per resident. Wireless Internet Access is available in all residence halls, Greek Court and University Court.

See p. 25 for more details.

FRONT DESK, OFFICE

Each area has a front desk/office or access to a front desk/office. Each building may offer something different. They generally lend out cleaning supplies, games and sports equipment. Other services include change for vending machines, postage stamps, lock outs, etc.

INTERCHANGEABLE FURNITURE, RESIDENCE HALLS

View the residence hall room layouts to confirm which of the rooms are equipped with furniture that is movable, bunkable and loftable online at eiu.edu/housing/reshalls.php.

TROUBLESHOOTING, INTERNET ACCESS FREQUENTLY ASKED QUESTIONS

What are the Eastern network's software and hardware requirements?

The operating systems required for Internet access are Mac OS 10.6+, Windows Vista (Premium/Ultimate), Windows 7 or Windows 8. More specifications are available at its.eiu.edu/students.php.

How do I connect my Ethernet-ready computer to the Eastern Network?

Plug one end of a Category-6 Cable (CAT-6) into the orange (or red) data port in the 4" X 4" box on the wall of your residence and the other into the Ethernet port on your computer. CAT-6 Cables should be 10' in length at a minimum.

How do I connect my WiFi-ready computer to the Eastern Network?

Double click on the WiFi icon located in the bottom right corner of your desktop (top right for Mac). Choose "eiuwifi" as your local default access point. WiFi is not available in all of Eastern's on-campus residences.

Can I use a personal wireless router?

Personal wireless routers are not permitted in the residence halls, Greek Court and University Court. They may be used in University Apartments. Routers are not supported by the ResNet Support Center or ITS Help Desk.

Where can I get a CAT 6-Cable?

Cables are available at the University Court Office and all residence hall front desks for \$15.

I can't connect to the Internet?

Call 581-7708, or bring your computer to the ResNet Support Center in the lower level of Taylor Hall.

What is the Eastern Residential Network User Agreement?

By signing an on-campus housing contract you have agreed to the terms and conditions of the Eastern Residential Network (ResNet) User agreement. *A copy of the agreement is posted on-line at eiu.edu/housing/computers.php.*

TROUBLESHOOTING, MOVIES ON DEMAND FREQUENTLY ASKED QUESTIONS

I'm seeing the error "403 Forbidden: Access is denied" message.

This movie service is available exclusively in the residence halls, Greek Court, University Court and University Apartments. You may be outside these service areas (i.e., building IP ranges). Try releasing and renewing your IP address once you have returned to one of the service areas.

How do I watch movies on my mobile device (Pending)?

Download the Swank Media Player app at Google Play or iTunes free of charge.

I'm receiving a "4001" error message or I cannot play the movies.

Verify that the URL address for the movie is correct, complete, and does not contain spaces. Make any needed corrections, and, if needed, try releasing and renewing your IP address.

The movie I'm watching stops in the middle of playback or appears to be incomplete.

Contact digital support at 866-815-7719 or digitalsupport@swank.com.

Still not working? Other problems?

Contact the ResNet Support Center at 581-7708 for assistance.



HOUSING & DINING OPTIONS AND SERVICES

LAUNDRY FACILITIES

On-campus washing machines are all high efficiency Panther Card (i.e., University ID) operated machines that require the use of high efficiency (HE) detergent. Only two tablespoons of detergent are required per load of laundry.

On-campus laundry facilities are for on-campus residents for the building they are assigned to only. Off-campus students are not permitted to utilize on-campus laundry facilities and on-campus residents are not permitted to allow off-campus students to gain access to/ or utilize on-campus laundry facilities.

MAINTENANCE REQUESTS,

ON-LINE WORK ORDERS

On-campus students can report maintenance problems at their front desk or office or at eiu.edu/housing/work_order.php. Problems should be explained in full so the urgency of the situation can be determined. Safety and security requests are first priority. Immediate service will be rendered when possible, if one of the following conditions exists:

- A blocked sewer system affecting many occupants
- A complete power failure in the building or apartment
- Loss of heat during winter
- A safety problem

Residents will only be charged if the repair is due to negligence or misuse. Personal hygiene items are not to be flushed down the toilet.

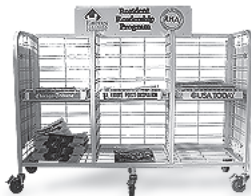
See Maintenance Policy on p. 43.

MOVIES ON DEMAND

Go to movies.eiu.edu to choose from our library of movies on your laptop, desktop computer or mobile device (App required). Sixteen movies, beginning at the start of each semester, will be added each month. Library will reset at the start

of each semester. This service is only available inside on-campus residences.

See p. 25 for more details.



NEWSPAPER READERSHIP PROGRAM

The Chicago Tribune and USA Today are provided free of charge in residence hall lobbies for students living on campus.

PANTHER SUCCESS INITIATIVE (PSI)

The PSI program is designed for Eastern Illinois University students as they begin the transition to the University community all the way through graduation. The goal of this program is to assist each student in reaching their full potential and to promote their academic and personal development by focusing on the individual's needs and goals.

Individual conversations between each student and their RA are conducted at least once a month to assist the student in accomplishing their academic, personal, and professional goals. The RA is instructed to listen to the student's goals and needs in order to assist the student in identifying campus resources and information to aid the student toward achieving their goals.

PUBLIC RECREATION AREAS

A number of activities are available for on-campus student use in the public areas of each of the residence halls. Activities will differ from building to building, but may include pool and/or ping pong tables, pinball machines, video games, air-hockey and TVs.

TROUBLESHOOTING, CABLE TELEVISION FREQUENTLY ASKED QUESTIONS

How do I set up my TV?

You must provide a digital TV with a built-in QAM tuner, 10' coaxial cable, and a TV remote. TVs built after 2006 have an internal NTSC tuner, but not all TVs will have the required QAM tuner. Be sure to confirm that your TV has a QAM tuner. Go to eiu.edu/housing/cablefaqtv.php for more details.

Connect a coaxial cable to the "video-out" port on 4" X 4" box located on the wall in your residence. Connect the other end to the "video-in" port on your TV.

Does Eastern provide coaxial cables?

No, but coaxial cable is readily available at most electronic stores.

I have missing channels?

Set the input source to cable (not antenna), and run the auto-programming feature as instructed in your TV's user manual. It's preferable to do an "all scan", but be sure to complete a "digital scan".

What if my cable goes out, or one of the channels isn't working?

Check the cable connection from the 4" X 4" box on your wall and TV, and double check that your TV is digital with a QAM tuner. Ask your RA for help if needed. Call **1-800-610-0797** if the problem persists.

ON-CAMPUS CABLE TELEVISION LINE-UP (UP-TO-DATE AT TIME OF PRINTING)*

4	EIU Channel Guide	43.6	Cartoon Network	79.5	TBN
20	MTV U	44.1	HGTV	79.9	Shop NBC
23	HBO Channel Guide	44.2	History	80.14	Hallmark
24	HBO East	44.3	Headline News	83.12	WILL 12 - PBS
25	HBO West	44.4	TV Land	83.13	WBUI 23 - CW
26	HBO 2 East	44.5	Hallmark	83.17	WCIA - CBS
27	HBO 2 West	44.6	Comcast Sports	83.22	MC22
28	HBO Signature	45.1	FX	83.6	WEIU 51 - PBS
29	HBO Latino	45.2	Fox News Channel	83.7	WAND 17 - NBC
30	HBO Family East	45.3	TBS	83.9	WGN
31	HBO Family West	45.4	MTV	84.1	WCCU 27 - FOX
32	Univision	45.5	MSNBC	84.10	WTHI 10 - CBS
33	Galavision	45.6	Fox Sports Midwest	84.11	WICD 15 - ABC
40.1	Discovery	46.1	BET	84.14	WUSI - PBS
40.2	AMC	46.2	WE	84.2	WTWO 2 - NBC
40.3	ABC Family	46.3	Food Network	84.3	WCIA 3 - CBS
40.4	Lifetime	46.4	Outdoor Channel	84.8	WRSP 55/27 - FOX
40.5	ESPN	46.5	Oxygen	93.3	WGN America
40.6	ESPN2	46.6	Fit & Health	100.3	WEIU 51 - PBS HD
41.1	A&E	47.1	Nick	100.5	WEIU - PBS World
41.2	CNBC	47.2	Big Ten Network	101.2	WICD 15 - ABC HD
41.3	USA	47.3	Fox Sports 1	101.4	WICS 20 - ABC
41.4	Animal Planet	47.4	Lifetime Movie	102.2	WAND 17 - NBC HD
41.5	CMT		Network	102.4	WBUI 23 - CW HD
41.6	Spike	47.5	Disney Jr.	102.4.4	NBC Doppler Radar
42.1	VH1	47.6	ION	101.6	Grit
42.2	Disney	79.1	QVC	101.8	ZUUS
42.3	Tru TV	79.11	Church Channel	102.6	WBUI - THIS IL
42.4	SYFY	79.13	C-SPAN3	109.2	WILL 12 - PBS HD
42.5	Travel	79.15	3ABN	109.4	WCCU 27 - FOX HD
42.6	The Learning Channel	79.17	EWTN	109.6	WCCU - MeTV
43.1	The Weather Channel	79.19	Inspiration Network	110.2	WUSI - PBS Worldview
43.2	Comedy Central	79.21	C-SPAN2	110.3	WSIU - PBS HD
43.3	TNT	79.23	Home Shopping	110.4	WCIA 3 - CBS HD
43.4	CNN		Network	110.5	WUSI - PBS Create
43.5	E!	79.3	C-SPAN		

*Updates available at eiu.edu/housing/tvchannel.php.



HOUSING & DINING OPTIONS AND SERVICES

MAIL SERVICES

Mail is delivered to University housing facilities each day, except Sundays and U.S. Postal Service holidays. There is one mailbox per room or apartment.

- **MAILING ADDRESSES,
RESIDENCE HALLS**

Student's Name
Room # Andrews Hall
2150 7th St.
Charleston, IL 61920-4062

Student's Name
Room # Douglas Hall
280 Grant Ave.
Charleston, IL 61920-3354

Student's Name
Room # Ford Hall
1867 4th St.
Charleston, IL 61920-3943

Student's Name
Room # Lawson Hall
2151 4th St.
Charleston, IL 61920-4063

Student's Name
Room # Lincoln Hall
360 Grant Ave.
Charleston, IL 61920-3355

Student's Name
Room # McKinney Hall
1907 4th St.
Charleston, IL 61920-3944

Student's Name
Room # Pemberton Hall
1521 4th St.
Charleston, IL 61920-3946

Student's Name
Room # Stevenson Hall
320 Grant Ave.
Charleston, IL 61920-3356

Student's Name
Room # Taylor Hall
2121 4th St.
Charleston, IL 61920-4064

Student's Name
Room # Thomas Hall
2120 7th St.
Charleston, IL 61920-4065

Student's Name
Room # Weller Hall
1921 4th St.
Charleston, IL 61920-3945

- **MAILING ADDRESSES,
GREEK COURT**

Student's Name
Room # Alpha Gamma Delta
1017 Greek Court
Charleston, IL 61920-4274

Student's Name
Room # Alpha Phi
1013 Greek Court
Charleston, IL 61920-4273

Student's Name
Room # Alpha Sigma Alpha
1004 Greek Court
Charleston, IL 61920-4265

Student's Name
Room # Alpha Sigma Tau
1009 Greek Court
Charleston, IL 61920-4272

Student's Name
Room # Delta Delta Delta
1012 Greek Court
Charleston, IL 61920-4267

Student's Name
Room # Delta Tau Delta
1001 Greek Court
Charleston, IL 61920-4270

Student's Name
Room # Delta Sigma Theta
1050 Greek Court
Charleston, IL 61920-4278

Student's Name
Room # Delta Zeta
1016 Greek Court
Charleston, IL 61920-4268

Student's Name
Room # Lambda Chi Alpha
1020 Greek Court
Charleston, IL 61920-4269

Student's Name
Room # Kappa Alpha Psi
1051 Greek Court
Charleston, IL 61920-4281

Student's Name
Room # Kappa Delta
1008 Greek Court
Charleston, IL 61920-4266

Student's Name
Room # Sigma Alpha Epsilon
1000 Greek Court
Charleston, IL 61920-4229

Student's Name
Room # Sigma Chi
1021 Greek Court
Charleston, IL 61920-4275

Student's Name
Room # Sigma Kappa
1034 Greek Court
Charleston, IL 61920-4277

Student's Name
Room # Sigma Nu
1005 Greek Court
Charleston, IL 61920-4271

Student's Name
Room # Sigma Phi Epsilon
2103 12th St.
Charleston, IL 61920-3598

Student's Name
Room # Sigma Sigma Sigma
1030 Greek Court
Charleston, IL 61920-4276

Student's Name
Room # Zeta Phi Beta
1054 Greek Court
Charleston, IL 61920-4279

• **MAILING ADDRESSES,
UNIVERSITY COURT**

Student's Name
Apartment # Bloomfield
Charleston, IL 61920

Student's Name
Apartment # Cooper
Charleston, IL 61920

Student's Name
Apartment # Elliott
Charleston, IL 61920

Student's Name
Apartment # Gabbard
Charleston, IL 61920

Student's Name
Apartment # Giffin
Charleston, IL 61920

Student's Name
Apartment # Hampton
Charleston, IL 61920

Student's Name
Apartment # Lancaster
Charleston, IL 61920

Student's Name
Apartment # Ringenberg
Charleston, IL 61920

Student's Name
Apartment # Saunders
Charleston, IL 61920

Student's Name
Apartment # Yorkshire
Charleston, IL 61920

• **MAILING ADDRESSES,
UNIVERSITY APARTMENTS**

Student's Name
Apt. # University Apartments
Charleston, IL 61920



HOUSING & DINING OPTIONS AND SERVICES

TROUBLESHOOTING, PHONE SERVICE FREQUENTLY ASKED QUESTIONS

What do I need to do to take advantage of the free local phone service provided as part of my housing contract?

Plug a standard landline telephone into the voice port on the 4" X 4" box located in your residence.

Who do I contact if my voice port is damaged or isn't working?

Students should contact their front

desk or office with any repair requests.

How am I billed for telephone related services?

Telephone service related charges, not included in room and board costs, will be billed to your student account. There will be no charge for local phone calls inside the Charleston and Mattoon city limits.

How do I set up my Voice Mail?

Directions are available at eiu.edu/telecomm/studentphone.php.

RECYCLING BINS

There are recycling containers for paper, aluminum and plastic located throughout all University housing facilities. Please make an effort to know the location of these containers. The University does not recycle student's electronics. They can be taken to COM2 Recycling located at 777 Windsor in the Northwest Business Park, by the Post Office.

STUDY AREAS

Each building has an area reserved for students who do not wish to study in their rooms. Typically, but not always, these areas are located in the lower level of each building.

TELEPHONE SERVICES

On-campus apartment and residence hall room and board contracts include free local telephone service via the landline in their assigned residences. Voice Mail, Call Waiting and Speed Dialing are provided free of charge. Caller ID is available for a fee. Residents must provide their own landline telephone.

See above for more details.

• TTY

TTY refers to a specialized teletypewriter designed for use by individuals who

have hearing or voice impairments. TTYs are available for students use.

24-HOUR ASSISTANCE

There is a live-in staff member on-call 24-hours-a-day. Check the front desk or office to see who is on duty in the residence halls and Greek Court.

PANTHER DINING, GENERAL DESCRIPTION

Panther Dining operates three residential dining centers, Panther Catering, the University Food Court, one convenience center and Java Beanery & Bakery. In order to best serve the University, at least one of these options is in operation from 7:15am to 1am, Monday through Thursday. Actual hours subject to change.

See the back cover for hours of operation.

Each year student and staff representatives evaluate each dining option (and the services provided by Panther Dining as a whole) to better ensure that the needs of the campus community are met.

See Dining Committees on p. 20 for details.

PANTHER DINING OPTIONS, RESIDENTIAL DINING CENTERS

STEVENSON TOWER DELI

The Stevenson Tower Deli offers made-to-order grilled deli sandwiches, wraps, specialty salads, Edy's™ ice cream novelties and several grab-n-go choices to complete the meal.



STEVENSON GRILL, ETC.

The Stevenson Grill, Etc. offers made-to-order breakfast burritos, omelets, and a yogurt bar. Make-your-own-waffles are available during brunch and dinner.

The Grill is also the home of Stevo Tower Reservation Dining - a full-service dining experience offered Thursday through Sunday evenings. Menu items include ribeye (and other choices) served with soup or salad, and a dessert. For guaranteed seating, go to eiu.edu/dining.

An ethnic menu is offered Monday through Wednesday at dinner. Choose from our prepared special or request a made-to-order dish.

TAYLOR DINING CENTER

Healthy options, chicken entrees, a variety of ethnic cuisine, potato and bread options will be served. A buffet featuring salads, desserts and side dishes are available to complete the lunch and dinner meal. A breakfast buffet is available. Make-your-own-waffles and a yogurt bar are offered at all meals.

THOMAS DINING CENTER

The Thomas Dining Center serves various American favorites, as well as made-to-order Bonici Brothers pizza,

and made-to-order burritos along with a variety of other Mexican cuisine.

Late night Bonici Brother™ Pizza is available Sunday-Thursday from 8pm-1am. Saturday and Sunday brunch features made-to-order egg scramblers and Bonici Brother™ Pizza. Thomas is the only dining center that will be open during consolidated or holiday weekends.

PANTHER DINING OPTIONS, CONVENIENCE STORES

MARKETPLACE CONVENIENCE CENTER

Located in Thomas Hall, the Marketplace Convenience Center offers an array of goodies from chips, ice cream novelties and cereal bars to frappuccinos, soft drinks and microwavable meals.

PANTHER PANTRY

The Panther Pantry, located in MLK, Jr. University Union, offers Krispy Kreme® donuts (on Thursdays), birthday cakes, hot pretzels, soft drinks, candy and other snack foods.

PANTHER DINING OPTIONS, UNIVERSITY FOOD COURT

CHARLESTON MARKET

The Market offers hamburgers, specialty sandwiches, appetizers, Freschetta® Pizza and Nathan's® hot dogs. Breakfast menu available (M-F) 7:30-10:30am.

CHICK-FIL-A

Chick-fil-A® offers an array of entrees and salads for the person looking for a tasty alternative to a burger.

PANTHER GRILLE

This Eastern original serves up an array of Mexican, Asian, Italian, Mediterranean and American comfort foods like chicken, mashed potatoes and macaroni and cheese. Be sure to check out our make-your-own salad bar (M-R).

SUBWAY

Subway® bakes their fresh bread daily to better ensure the quality of their sandwiches. Breakfast available 7:30-11am.



HOUSING & DINING OPTIONS AND SERVICES

PANTHER DINING OPTIONS, COFFEE BAR

JAVA BEANERY & BAKERY

Located in the MLK, Jr. University Union, Java B&B serves Seattle's Best® espresso, baked goods and Edy's® ice cream.

MEAL PLAN OPTIONS

PANTHER PLUS MEAL PLANS

Meal plans are available for purchase by Eastern faculty, staff, and on and off campus students including students living in University Court and University Apartments.

- **7 PLUS PLAN:**

7 Meals Per Week
+ \$200 Dining Dollars Per Semester
+ 2 Bonus Meals Per Semester

- **10 PLUS PLAN:**

10 Meals Per Week
+ \$60 Dining Dollars Per Semester
+ 3 Bonus Meals Per Semester

- **12 PLUS PLAN:**

12 Meals Per Week
+ \$100 Dining Dollars Per Semester
+ 4 Bonus Meals Per Semester

- **15 PLUS PLAN:**

15 Meals Per Week
+ \$140 Dining Dollars Per Semester
+ 5 Bonus Meals Per Semester

MEAL PLAN VALUES DEFINED

- **MEALS PER WEEK**

Meals Per Week are meals served in the residential dining centers. You may use one of your Meals Per Week every two hours. Meals Per Week reset weekly (i.e., Monday morning) and are not reimbursable.

- **DINING DOLLARS**

Dining Dollars may be used to purchase meals at the residential dining centers. They may also be used for à

la carte purchases at the University Food Court, Marketplace Convenience Center, Panther Pantry and Java Beanery & Bakery. Dining Dollars are good for the academic year in which they are purchased. Dining Dollars that are purchased as part of a meal plan replenish at the beginning of the semester in accordance with your meal plan.

- **BONUS MEALS**

Like Meals Per Week, Bonus Meals are meals served in the residential dining centers. They may be used when all of your Meals Per Week run out. Bonus Meals are good for the semester in which they are provided. Bonus Meals reset each semester and are not reimbursable.

MEAL PLAN CHANGES

Changes to meal plans must be made in writing to the Office of University Housing & Dining Services.

- The deadline for decreasing meal plans is the first Friday following the first day of scheduled classes of each semester.
- Meal plans may be increased at any time.

DINING DOLLAR PURCHASES

Additional Dining Dollars can be purchased at the Office of University Housing & Dining Services in the lower level, west wing of the Martin Luther King Jr. University Union. Dining Dollars may be purchased in \$25 increments after an initial \$50 purchase.

PANTHER DINING, GENERAL INFORMATION

DINING HOURS OF OPERATION

See Back Cover.

PANTHER CARD/DINING CARD

Student meal plans are encoded on the Panther ID cards.

- The student/customer must present their card upon entering the residential dining centers or to use Dining Dollars in the University Food Court, Panther Pantry, Marketplace Convenience Center and at Java B&B.
- When the student/customer receives his/her Panther ID it should allow him/her access to the requested meal plan. If any problems arise with the meal plan, the student/customer will need to go to the Office of University Housing & Dining Services.
- The Panther ID is the property of Eastern Illinois University and should not be shared with anyone. Panther Dining staff have been advised to confiscate cards being used by anyone other than the defined user.
- New cards can be obtained at the Panther Card Office on the second floor of the Student Services Building.

CHOOSING YOUR MEAL PLAN

To assist you in selecting a meal plan that is right for you, ask yourself these questions:

Do you have limited funds or do you have difficulty balancing your budget?

If so, you may wish to select a meal plan with a larger number of meal "swipes". While this decision may seem contrary to your situation, it may save you from undue hunger during the later parts of the semester or academic year. These plans guarantee you a set number of meal swipes per week in the residential dining centers no matter what dining dollar balance you have.

Do you often skip breakfast or plan on leaving campus on the weekends?

If this best describes you a moderate plan may better suit your needs. This allows for a moderate number of Meals Per Week that can be used for take-out service at applicable residential dining centers and Dining Dollars at the food court and convenience centers.

Are you a big eater?

The meal plans with more meal "swipes" would be a wise choice.

Do you like to snack?

Remember that Dining Dollars add vari-

ety to your meal plan. If you prefer small frequent meals or snacks, plans with more Dining Dollars will enable you to purchase a la carte or individual snack items to keep in your backpack or room.

PANTHER DINING, SERVICES

DIETARY NEEDS

If you have special dietary needs, make arrangements to see the Unit Director of the residential dining center of your choice.

DINING CENTER RESERVATION REQUESTS

All residential dining centers can be reserved by registered student organizations when no meal activity is occurring.

- A dining service reservation request form must be completed in advance of the event (preferably, two weeks).
- The request forms may be obtained at the Office of University Housing & Dining Services.

EXAM SNACKS

- Selected snacks are provided free by the dining centers during exam week.

GIFT PACKAGES AND CARDS

Take advantage of special gift offerings such as tailor-made gift baskets and giant cupcakes or cookies. Dining Dollar gift cards are also available and can be used at any Panther Dining option. For more details go to eiu.edu/dining.

MOBILE MENU

Panther Dining provides access to its menus through a phone-based hotline (217-581-FOOD), its website (eiu.edu/dining) and the University's mobile website (m.eiu.edu/dining).

PANTHER CATERING

Whether you are planning a Superbowl party, or a working luncheon, Panther Catering provides the best quality and services for your catered events. We'll plan and implement everything according to your specifications.

SICK TRAY

Your residential dining center will provide you with a special meal if you're



HOUSING & DINING OPTIONS AND SERVICES

confined to your room due to illness or injury. Call the dining center of your choice and they'll prepare the meal for pick up.

You may choose up to two entrees. Entree choices include daily menu options, soups, sandwiches and salads. You may also request a drink, vegetable and dessert.

If you're choosing an entree from our daily menu, please arrange to have the meal picked up during the regular service hours for that meal. You'll need to provide your E-Number and obtain prior approval from the Unit Director if a friend or roommate is picking up the meal.

Please place your order at least two hours in advance. There might be a short wait at pickup for orders placed with less than two hours notice.

GENERAL STANDARDS

The staff will confront you if your actions are contrary to policy or community standards. In addition, your behavior might also prompt a referral to your University housing staff member or the Student Standards staff who will determine what is appropriate in terms of addressing your behavior.

It's our most sincere desire that by calling attention to your behavior and its consequences, better judgment will be exercised and future misbehavior can be avoided. Minimum standards of conduct are specified in the Student Conduct Code as well as by observance of the policies contained in this handbook.

Sanctions may include restitution for damages, reprimands, fines of up to \$200, probationary status, imposed reassignment, removal from University housing, and others. Whether disciplinary action is an appropriate response to an incident is the determination of the

Professional Staff Member in your building or the staff member who handled the situation. Cases in which the facts of an incident are in dispute may be referred to the Office of Student Standards for resolution. Most situations can be resolved in a confidential meeting between the student and Professional Staff Member. Student Standards shares office space with University Housing & Dining Services in the west wing, lower level of the MLK, Jr. University Union and recommends that you be familiar with your rights and responsibilities as contained in the Student Conduct Code. Please contact the Student Standards staff with any questions at 581-3827.

ABANDONED PROPERTY

Residents have 30 days to claim abandoned property after receiving notification from University Housing & Dining Services. After 30 days, the property will be turned over to a charitable group.

See Bicycles, Motor-Driven Vehicles, In-Line Skates & Skate Boards on p. 37.

DISCIPLINARY RECORDS

Student Standards keeps student disciplinary records, normally for six years, before destroying them. The Family Educational Rights and Privacy Act of 1974 generally prohibits the release of any student record outside of the University without the student's permission.

DISCIPLINARY SANCTIONS

Sanctions imposed as the result of disciplinary action reflect the University's response to inappropriate student behavior. To safeguard the privacy of the student, Student Standard's hearings are confidential and, for that reason, there may be limited awareness by the rest of the University community of the consequences of unacceptable conduct. Disciplinary action may be taken in addition to, or in the absence of, the

COMMUNITY STANDARDS



filing of related criminal charges. Incidents that occur off campus may also result in disciplinary action if they are determined to significantly impact the University's interest and/or reputation. The following information is provided to make our disciplinary system more easily understood, rather than a source of surprise. An atmosphere of mutual respect and civility is the ideal which is promoted.

Typically, sanctions as described here will be imposed in the absence of mitigating or aggravating circumstances. It should be remembered that each situation and student is dealt with individually, with an appropriate response being the ultimate goal. You should be familiar with your obligations and responsibilities. Ignorance of such will not relieve you of accountability for your behavior. If you have any questions, contact your Resident Director or Student Standards.

INDIVIDUAL RESPONSIBILITY

The primary responsibility for discipline rests with the individual resident. Consideration and respect for others is required in University housing in order to avoid a proliferation of rules governing individual conduct.

NOTIFICATION OF PARENTS

Students under 21 years of age who are financially dependent on their parent(s) or guardian(s) will be notified of disciplinary action taken which jeopardizes the student's residence or enrollment (Housing or Disciplinary Probation), or which results in the student's suspension or removal.

SUSPENSION/REMOVAL FROM THE UNIVERSITY

Suspension/removal from the University may result from incidents (whether on or off campus) involving theft, inflicting bodily harm to self or others, dealing in

controlled substances, possession of ANY amount of "hard" drugs (cocaine, PCP, etc), or any repetitive behavior.

STUDENT STANDARDS BOARD

Violation of the Student Conduct Code or related housing policies are commonly resolved at a meeting between the student and the Resident Director. In the case of disputed allegations of misconduct, a hearing would be provided by a staff member or a panel of the Student Standards Board. The panel has student, staff and faculty representation. Students are urged to read the Student Conduct Code, copies of which are available from Student Standards or on-line at eiu.edu/judicial.

HOUSING SPECIFIC STANDARDS

ALCOHOL POLICY

Eastern Illinois University Housing and Dining department strives to support healthy and responsible choices concerning the consumption of alcohol.

University housing believes that the consumption of alcohol, in moderation, is a privilege for those residents of legal drinking age as mandated by state law who choose to live within our communities. THE POSSESSION OR CONSUMPTION OF ANY ALCOHOLIC BEVERAGE OTHER THAN BEER OR WINE IS PROHIBITED IN UNIVERSITY HOUSING.

Beer will be defined as domestic or imported beer, malt liquor or specialty malt beverage and it must have an alcohol percentage by volume of less than 7%. It is recommended that beer and malt liquor products be consumed in the original single serving container, but if not, the container must be on hand to prove the content of the beverage.

No open containers of alcoholic beverages are permitted in common areas. Empty cans and/or bottles may not be



COMMUNITY STANDARDS

stored, collected, or used as decorations in a residential room or apartment. Bulk containers of alcoholic beverages are not permitted (examples include servings of beer larger than quart bottles, kegs, pony kegs, mini-kegs, barrels, half-barrels, and quantities of wine larger than gallon bottles).

• DRY RESIDENCE

If all residents of a room are UNDER the legal drinking age, NO alcohol of any kind is allowed in the room, even by guests who meet the legal age requirement. All students present will be considered in violation of this policy regardless of alcohol consumption.

• DAMP RESIDENCE

If one roommate is of legal drinking age and the other roommate is under the legal drinking age, the of-age roommate and his/her guests of legal age are allowed to possess beer or wine in the room. Of age guests cannot possess beer or wine unless their host is present. The underage roommate and his/her guests of any age are not allowed to possess beer or wine in the room. If the of-age roommate is consuming beer or wine, the underage roommate and his/her guests may be present.

• WET RESIDENCE

If both residents are of legal drinking age, they may possess and consume beer or wine in the privacy of their room and apartment as long as they meet University alcohol standards. Residents are prohibited from consuming or storing beer or wine in common areas of a residence hall or apartment.

Housing staff may enter a room and direct residents (regardless of age) to empty containers of alcohol if:

- There is an excessive amount of

alcohol present.

- Other policy violations have occurred as a result from alcohol consumption.
- Disruptive behavior is reported or observed.
- Dangerous drinking habits are suspected.
- The alcoholic drink is not beer or wine.

Conference guests, alumni, parents, residents and their guests are all subject to this policy.

APPLIANCES.

RESIDENCE HALLS AND GREEK COURT

Appliances not permitted include air conditioners, electric heaters, candle warmers, ceiling fans, and Lava lamps. Cooking appliances, with the exception of 900-watt (maximum) microwaves built within the past 5 years, are not permitted in the residence halls or Greek Court. Banned cooking appliances include George Foreman® Grills, hot plates, *coffee makers, crock pots, toasters and similar items. All appliances must be UL approved. **Single serving coffee makers (i.e., K-Cups) that contain an internal, enclosed brewing system, and use no external heating element are allowed.*

AUTOMOBILE PARKING (STUDENT LOTS)

Student parking lots require a parking permit. Permits are \$50 per semester or \$100 per year for Juniors and Seniors (60 plus credit hours earned). Freshman and Sophomore permits are \$100 per semester or \$200 per year with restricted parking areas. Visitors can purchase a day pass at the University Police Department for \$1.50 per day. Summer parking permit costs, as well as parking regulations and applications for parking permits, are available from the University Police Department.

BALCONIES, UNIVERSITY COURT

Balconies should be kept clean and neat at all times, and are not to be used

as an entrance/exit. University furniture is not allowed on balconies. Items may not be attached or hung from balconies. Do not climb, jump off, or abuse the balcony. Occupancy of balconies should not exceed 14 people.

BALL PLAYING

Ball playing is prohibited inside of buildings and within 100 feet of buildings.

BARBECUE GRILLS, UNIVERSITY COURT

The use/storage of charcoal/gas barbecue grills on University Court balconies is prohibited. Charcoal barbecue grills may be stored in residences and used in grassy areas of University Court at a distance of 15 feet from any building or structure. Gas grills may not be stored or used in the University Court complex.

BATHROOM POLICY*

Guests of the opposite sex are required to use restrooms designated for use by their gender. Ask the front desk for the location of male/female designated restrooms. All facilities, including showers, are designated as single-person use.

BICYCLES, MOTOR-DRIVEN VEHICLES, IN-LINE SKATES & SKATE BOARDS

Bicycle racks are available at each University housing facility as well as near campus buildings. Bicycles cannot be stored in any public area in University housing facilities or locked to any University building, stairwell, etc. Bicycles may be stored in student rooms or apartments providing all roommates agree. Anyone who owns a bicycle is encouraged to obtain a strong lock and chain and register his/her bike with the University Police Department. Bikes may not be ridden in University buildings, student rooms or apartments.

Any bicycle left in the bike racks after the end of the spring semester will be considered abandoned property. After 30 days the University can dispose of those bikes without recourse from the owner.

Motorized vehicles should also be registered with the University Police Department.

Owners must abide by all University parking and traffic regulations. Motor-driven vehicles of any type are not permitted in University buildings, student rooms or apartments.

Motor-driven vehicles are not to be driven on sidewalks or patios. Parking is permitted in designated areas only. Motorcycle parking permits are \$10.00 for the year and \$5.00 per semester.

Skateboards, in-line skates, and bicycles may be used on sidewalks for safe transportation purposes only. They may not be used within University buildings. Excessive speed, stunt riding, or any other use of bicycles, motor-driven vehicles, skateboards or in-line skates that may cause property damage and/or endanger self or others is prohibited. Users may not ride on stairways, patios, dock areas, benches, picnic tables, or other irregular surfaces.

Students, faculty, or staff violations are subject to institutional disciplinary proceedings. Non-University persons can be required to leave campus immediately and may be subjected to restrictions on subsequent visits to the University.

See Abandoned Property on p. 34.

CANDLES AND COMBUSTIBLES POLICY

Candles, oil lamps, incense or any other combustible materials are not allowed in any University housing facility. Posters on doors, fishnets, crepe paper, potpourri and other combustibles in your room are prohibited.

CHECK-OUT PROCEDURES

The check-out procedure is as follows:

- Residents of the residence halls or Greek Court need to make an appointment with a Resident Assistant or Greek Court Associate Resident Director. If you live in University Apartments call 217-581-5633 to make your appointment. You must make your appointment at least 24 hours in advance of the desired check out time. In order for residents to be properly checked out of University housing, all issued keys must be returned.

**See Cohabitation Policy (p. 38), Guest Policy (p. 41), Unescorted Men and Women (p. 48) and Visitation Policies (p. 49).*



COMMUNITY STANDARDS

- Before returning the keys, the resident should ensure that all personal items have been removed from the room or apartment, storage closets and balcony. The University does not assume responsibility for items left in your room or apartment after check out. The resident should also check to be sure that all University furniture is in the room or apartment and in the correct rooms (in the apartments).
- It is the responsibility of the resident to leave the room/apartment in the same condition as it was found. This means a clean room or apartment, including stove and refrigerator. When you vacate an apartment, clean it thoroughly, doing such things as removing the cushions from the sofa, collecting all crumbs, articles, etc. Remember to sweep and mop the kitchen and bathroom floors; clean grease out of oven and stove burners; and defrost and dry out the refrigerator (leave the door propped open).
- Residence Hall, Greek Court and University Court residents are responsible for any damages they have caused to their room or apartment, as well as floor or common area damages. Unpaid damages will be billed to the student's University account.
- Don't forget to remove all trash from your wastebasket and sweep the floor.
- Residents must be present at the time of check out, or they will have to make arrangements for another time with their housing staff member.
- After a housing staff member checks the room, he/she will close and lock the door behind you and you will be free to leave.

NOTE: If you do not check out of the residence halls, Greek Court or University Court properly, you will be assessed a \$25 improper check-out charge, and

be billed for damages. University Apartment residents will be assessed a \$100 improper check-out charge. A hold will be placed on your records, if necessary.

CLEANING CHARGES, UNIVERSITY COURT & UNIVERSITY APARTMENTS

The following is a sample of cleaning charges that may be assessed upon inspection of your apartment. You may also be charged for common building damages. Actual cost may exceed the provided examples.

Stove/Oven	\$68	Broilers	\$36
Lavatory	\$24	Stool	\$24
Refrigerator	\$50	Sink	\$24
Bathtub	\$24	Cabinets	\$24
Walls/Windows	\$20/Hour		
Carpet Shampoo	\$30/Room		
Exterminating (Pet)	\$80		
Carpet Swept	\$60		

COHABITATION POLICY*

Only the individual(s), as assigned by the University, may reside in a University-operated residence. An excessive number of visits, even if they last no more than two nights in a row, may be considered a violation of the cohabitation policy. Excessive frequency and/or duration of a guest's stay may also be considered a policy violation. Guests may not prolong their visit by moving to another room. A guest may not occupy a room while the host and roommate(s) are absent. A host may not leave a guest with their roommate without seeking the consent of the roommate first. The roommate must understand that if they consent, they are taking responsibility for their roommate's guest.

COIN-OPERATED MACHINES

Coin-operated machines or game tables in student rooms are prohibited.

COMMON DAMAGE (FLOOR) CHARGES, RESIDENCE HALLS AND GREEK COURT

Damages occurring in public areas are charged to individuals or groups when responsibility is established. When the individual responsible cannot be determined, all residents of the building or floor become collectively responsible for costs involved in repair or replacement.

COOKING IN ROOMS, RESIDENCE HALLS AND GREEK COURT

There are kitchenettes and microwaves located in each residence hall and Greek Court chapter house. The use of cooking appliances in your room is strictly prohibited. The only exception is a 900 WATT (maximum) microwave built within the past 5 years..

CHRISTMAS TREES

Fire and safety regulations do not permit live Christmas trees in student rooms. Christmas lights must be UL-approved.

DECORATING POLICY

You may display decorations, posters, or pictures as long as they do not deface or damage any surface or structure. You may use poster putty or drafting tape. You may only use thumbtacks and pins in rooms that have dry walled walls. Scotch tape, contact paper, adhesive tape and duct tape may not be used. Shelves, shelf brackets, pictures and/or wall hangings may not be attached to or hung from the walls, ceilings, or doors by nails, screws, or other fastening devices. Holiday decorations must be made of fire-proof materials. Louvers in doors and heating/air-conditioning vents may not be covered.

DISPOSAL OF ELECTRONIC DEVICES

Disposal of unwanted electronic devices, or e-waste, is not permitted in regular trash bins. E-waste should be placed in the receptacles labeled for electronic devices. Locations for these bins differ from building to building. Consult the front desk/office for more details.

DISPOSAL OF SHARP OBJECTS

Students are not to place objects such

as razor blades, broken glass and needles (hypodermic, sewing, etc.) in regular trash bags or the trash chutes. Proper disposal containers, Sharps Containers, are available through University housing. Let your Resident Director know what you need.

DRUG POLICY

The illegal making, distribution, possession of, or use of, compounds which produce hallucinations or illusions when introduced into the body, and compounds covered under federal and state drug control laws is prohibited. Individuals who engage in actions contrary to these laws will face disciplinary and legal action, including possible suspension or removal from the University. The possession of and/or use of drug paraphernalia is also prohibited.

ELEVATOR POLICY

Tampering with or maliciously damaging the elevators will result in responsibility being placed on those individuals identified or on the building as a whole if the responsible individual(s) can't be identified. Use the emergency elevator bell only in the event of an emergency. Anyone causing damage to an elevator will be subject to disciplinary action (minimum \$100 fine, restitution for repair and probationary status). Use of tobacco products and alcohol within the elevators is prohibited as well as the use of an unauthorized elevator key.

ENTERTAINING IN YOUR APARTMENT, UNIVERSITY COURT

There have been many occasions in which University Court residents who are 21 have chosen to entertain in their apartments, during which beer and wine were served. Most of these gatherings have been successful and under the control of the residents involved. To avoid any problems, you need to know the University's policy on beer and wine.

Social gatherings at which beer and wine are served are permissible in student apartments, yet parties are not. The distinction in terms need not be made



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so much by the number of people present, as the level of disruption created. In any case, the maximum number of people allowed in the apartment is 14, which includes the residents of the apartment. If you intend to hold social gatherings, in your apartment please observe the following responsibilities:

- **HARD ALCOHOL IS NOT ALLOWED ON UNIVERSITY PROPERTY INCLUDING UNIVERSITY COURT.**
- Respect your neighbors. Keep them informed of any pending social gatherings you plan to host in your apartment. End your party at a reasonable hour. A reasonable volume must be maintained at all times or your guests will be asked to leave the premises.
- Keep your social gatherings small and manageable. Don't post signs advertising a party. Know your guests, as you are responsible for their conduct and any damages they cause.
- Observe the University's guidelines for possession of beer and wine on University property. Do not bring in kegs. **DO NOT** permit your guests to leave your apartment with beer and wine.
- You may be held financially liable to third parties for damages caused by someone to whom you have served drinks.
- Selling alcoholic beverages is prohibited (You cannot avoid this by the obvious selling cups, charging admission, etc). Evidence of selling anything will also be considered when imposing disciplinary sanctions.
- Keep music turned down and people off the balcony. Yelling attracts party crashers that may cause problems.
- The grounds are cleaned on a regular basis, but you are responsible for cleaning up the mess created by your gathering.
- Escort your guests quietly out of the building to ensure that no loud distur-

bances or disorderly behavior occurs, bothering sleeping residents.

Failure to observe any of these responsibilities could result in a loss of the privilege to entertain with alcohol present. The entire staff will consistently enforce the University's noise and alcohol policy, including the prohibition of kegs and hard alcohol in the apartments. Please help us maintain an educational atmosphere in University Court by observing the above guidelines.

FACILITIES IN RESIDENTIAL BUILDINGS (USE OF)

- A Facilities Request Form must be filled out completely, with appropriate signatures obtained, and submitted before any request will be considered. Facilities Request Form may be obtained from any designated residential building front desk, or from University Housing & Dining Services.
- No one may run a commercial business from a residential room, suite or apartment without the express written consent of University Housing & Dining Services. All inquiries should be directed to University Housing & Dining Services.

FIREWORKS

Possession of or use of fireworks are not permitted in University housing.

FLOOR MEETINGS, RESIDENCE HALLS

Residents are responsible for all information discussed at floor meetings. See your Resident Assistant or Resident Director for more details.

FRESHMAN HOUSING POLICY

The University housing policy includes the requirement that until all available residence hall space is exhausted, all Eastern Illinois University students with less than 30 semester college credit hours earned after high school gradua-

tion (duel credits do not apply) are required to live in University-operated residence halls. Exception considerations are as follows:

- Students who have lived in a Residence Hall for 2 or more semesters (2 summer sessions are equal to one semester) as verified with record of prior residency.
- Students who are married as verified with a certified copy of the marriage license.
- Students who have attained their 21st birthday PRIOR to the beginning of the semester for which enrollment is sought as verified with Eastern records.
- Students who live at home with their parents within a 50 mile radius as verified with notarized statement from parents.
- Students who, by reason of medical necessity, require special housing that cannot be provided by University Housing & Dining Services verified with a statement from your attending physician and approved by an Eastern physician.

FALSE ALARMS AND FIRE SAFETY EQUIPMENT

False reporting of an emergency and unauthorized use of or tampering with emergency or safety equipment (i.e., fire extinguishers, fire alarms, smoke detectors, sprinklers, fire doors, security cameras, etc.) is prohibited and are criminal offenses. Intentional misuse of equipment will result in a minimum \$100 fine and restitution for repair/recharge and probationary status. An intentional false fire alarm will likely result in separation from the University.

FIRE EXTINGUISHERS, UNIVERSITY COURT

Use of a fire extinguisher should be reported to the University Court Office so it may be replaced for your safety. Failure to report the usage within 24 hours will result in the resident being responsible for the recharging or replacing cost.

FIRE/SAFETY EVACUATION PROCEDURE

Evacuation procedures vary from building to building. You will find yours posted on the back of your room door. They have been designed to empty the building safely and quickly. Residents are required to leave the building promptly if an alarm is sounded. Failure to follow evacuation procedures will result in a minimum \$50 fine. When the fire alarm has been shut off, a staff member, fire fighter or University police officer will allow you to re-enter the building. All fires must be reported to a member of the housing staff, even if an alarm is not sounded, so that the extinguisher may be recharged and the area cleaned.

FURNITURE POLICY

University furniture may not be removed from apartments, rooms or public areas. Additionally, furniture may not be transferred or exchanged between apartments or rooms without prior written approval from University Housing & Dining Services.

Additionally, foosball/pool tables, water beds, freezers and large electrical appliances cannot be moved into University-operated housing.

See Lofts and Bunk Bed Policy on p. 42.

GAMBLING POLICY

Gambling in any form is prohibited in University housing. The mere absence of money from sight does not provide a loophole to permit gambling.

GUEST POLICY*

A guest is defined as an individual who is visiting a person residing in a specific room/apartment other than the residence assigned to said individual by the University, regardless of whether or not they reside within the same building. All residents are responsible for the actions and behaviors of their guest(s) who enter our communities. The host must stay with their guest at all times during their visit and inform them of any policies and standards of the learning community,

**See Bathroom Policy (p. 37), Cohabitation Policy (p. 38), Unescorted Men and Women (p. 48) and Visitation Policies (p. 49).*



COMMUNITY STANDARDS

housing and the University. After their visit, guests should leave promptly from the residence hall. The host must ensure that the presence of the guest(s) does not infringe on the rights of their roommate or overall community.

• GUESTS REGISTRATION

All non-student overnight residence hall guests must register during normal desk hours through the front desk of the residence hall at which they are staying.

A resident may host an infrequent and occasional overnight guest, provided that such does not interfere with the rights of the roommate(s) or other community members. Residents must have their roommate's consent for a guest stay overnight. Guests may stay overnight with a resident for no longer than two consecutive days (i.e., a typical weekend stay) unless otherwise noted by a professional staff member.

HALLWAYS & EXITS

Hallways and stairwell doors must be kept closed at all times unless otherwise specified by a housing staff member.

KEY POLICY

All residents are issued keys (i.e., entry doors, mailbox, and room or apartment keys) to their residence. Students are required to carry their keys with them at all times. Students are not allowed to give/lend their keys to another person. A resident may not check out a spare key to give to another person. Residents may not make duplicates of any of the keys issued to them.

KEYED ELEVATORS, RESIDENCE HALLS

Keyed elevators help to ensure your own personal safety by keeping unwanted strangers off the floors. Escorting strangers who may get onto the elevators without keys defeats the purpose of

the keyed elevators. They must call their host for an escort.

LOCKOUT PROCEDURE

Locked out residents should seek assistance from staff. Excessive (i.e., more than three in an academic year) lock outs will result in a lock out charge of \$5.00 and may result in judicial action. Lockouts that happen while the front desk or complex office is closed will result in an automatic charge of \$5.00. Lost or misplaced keys should be reported to the housing staff immediately.

• RESIDENCE HALLS, GREEK COURT AND UNIVERSITY APARTMENTS KEYS

If keys are not found in three days, the resident will be charged a total of \$45.00 for key replacement and core charge.

• UNIVERSITY COURT KEYS

If keys are not found in three days, the resident will be charged \$45.00 for the loss of an apartment key and a \$10.00 charge for loss of a building key. A \$10.00 charge will also be assessed for lost hall closet, room or mail keys. Bent or broken keys returned to the office will result in a \$10.00 charge for a replacement. A valid University identification card must be presented, and the charge must be paid at the time of the lockout.

LOFTS AND BUNK BED POLICY

Student built or provided lofts and bunk beds are not allowed in rooms containing University provided loftable and bunkable furniture. All student built or provided lofts and bunk beds must meet the following standards:

- Beds and frames must be free standing and cannot be attached to a wall, ceiling or room furnishings.
- Bolsters may not be removed from the wall or readjusted to accommodate a loft or bunk bed.

- Bunk beds must support the full length of the box spring unit.
- University furnishings, including bed frames and mattresses, may not be removed, transferred or exchanged from or between rooms.
- All lofts and bunk beds must be designed and constructed with fire and personal safety in mind.
- Enclosed lofts are not permitted.

University Housing & Dining Services will remove any loft or bunk bed that doesn't follow these guidelines. The University assumes no responsibility for any personal or property damage resulting from the use of student-built bunk beds or lofts.

See Furniture Policy on p. 41.

LOST AND FOUND POLICY

Non-perishable lost and found items will be held for 30 days. After 30 days, the property will be turned over to the University Police Department or a charitable group.

MAILBOX POLICY

Official University correspondence may be placed in student residential mailboxes by the building staff only.

MAINTENANCE POLICY

Residents are not permitted to undertake repair work to the building or its equipment. Residents may not alter the structure, paint, or remove any University property from the assigned residence unless given permission in writing from the Associate Director of University Housing & Dining Services for Residential Facilities.

MOVES WITHIN UNIVERSITY HOUSING

It is required that you contact your staff member before you move within the building or transfer to another residence hall or to Greek Court so he/she can complete the necessary change forms. **YOU MUST OFFICIALLY CHECK OUT OF THE ORIGINALLY ASSIGNED SPACE TO AVOID AN IMPROPER CHECK-OUT OR MOVE CHARGE OF \$25.**

NOISE POLICY

All residents have the right to read, study and sleep without interference or unreasonable noise and other disturbances. Therefore, a uniform noise policy was developed to insure these rights are observed and that all students know what is expected of them.

The University reserves the right to remove or restrict the use of radios, televisions, stereo systems, or the use of musical instruments if they are used in such a way as to disturb the other residents or if their use creates a fire hazard or housekeeping problem. The first incident will result in a warning and/or University reprimand. Repeated violations will result in fines and/or restrictions.

PLEASE USE HEADPHONES FOR THE CONSIDERATION OF YOUR ROOMMATE AND OTHER RESIDENTS.

OUTLETS (OVERLOADING)

Buildings are wired to provide ample outlets in each room. They are not designed to be overloaded with multiple plugs or extension cords. Overloaded circuits may cause wiring to melt and possibly start a fire. Fused multiple outlet strips with a circuit breaker may be used if plugged directly into the wall outlet. These help to protect your equipment as well as prevent electrical fires. Please keep all electrical cords visible. Do not hide them under rugs or hang them from the ceiling. Finally, NEVER use frayed cords.

OUTSIDE BUILDING DOORS, UNIVERSITY COURT

Outside building doors are to be locked 24 hours a day. Doors found propped open will result in a \$25.00 fine to the building. If you find a door propped, for your security, please close the door.



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PERSONAL PROPERTY POLICY

The University is not responsible for the loss of personal property by fire, theft, or any other cause. Keep your valuables secured at all times by keeping your door locked and carrying your key with you whenever you are out. If you choose to bring any expensive items with you such as your TV, stereo, computer, etc., you may want to make sure these valuables are insured. Insurance for personal belongings is not available through the University.

Police reports show that the majority of items stolen were taken when doors were left unlocked. An unlocked door is a welcome invitation for thieves. Money, jewelry, stereos, clothes, etc. can be stolen in a matter of minutes. Always lock your door for theft and personal safety reasons. It is unlikely that you would leave the door to your home unlocked if you lived outside the University. The same precautions should hold true for your University room.

See Student Property Inventory on p. 12.

PET POLICY

Pets are not allowed in University housing, with the exception of fish in a properly equipped aquarium. Violators are subject to cleaning, damage, extermination charges, University disciplinary action and/or eviction.

See Service Animals on p. 46.

POLICIES SPECIFIC TO UNIVERSITY APARTMENTS

See University Apartments Handbook.

POLITICAL CAMPAIGNING

Please refer to Eastern Policy No. 93 at castle.eiu.edu/auditing/igplisting.php.

POSTING AND DISTRIBUTION OF MATERIALS

No announcements, advertising, signs or printed matter may be placed on the interior or exterior walls, windows,

or doors of any building (except in residences as permitted by Office of University Housing and Dining policy, in individual offices, or on designated posting areas), on trees, lampposts, trash containers, fences, sidewalks, grounds or equipment of the University. Advertising on parked vehicles, without prior written permission from the Campus Scheduling Office, is prohibited.

Bulletin boards are maintained by the University for academic use, for University business, or for other authorized purposes. The privilege of using such facilities for the promotion of co-curricular activities, for other events of interest to the University community, or for commercial purposes, is provided on a space available basis, subject to the following limitations and restrictions:

Registered student organizations or off-campus public service organizations may post, with advance approval from the Campus Scheduling Office, items which promote on-campus co-curricular activities or other events of educational or public service interest to the University community, provided that unrestricted bulletin boards are used in accordance with this policy. A list of boards available for such purposes is available from the Campus Scheduling Office. Postings must include the name of the primary sponsoring department, Registered Student Organization, or other entity permitted to post on campus. Postings are limited to one per board, should not exceed 11"x 27", and are not to be placed over other current posters. Standard desktop staples, thumb tacks, or push pins are to be used; the use of tape or commercial staple guns is prohibited. Posted materials will normally be removed within 30 days or after the event or activity. The use and placement of banners, sandwich boards, or other

signs are subject to prior approval by the Campus Scheduling Office.

Each hall has a designated board for public posting. Any posting on this board must be approved through the Campus Scheduling Office. Once approved, the poster can be placed by the individual receiving the approval. Only one poster per event can be placed at each posting location.

The advertising of commercial products, services, or off-campus businesses will be restricted to specified bulletin boards in limited locations, a list of which is available from the Campus Scheduling Office, unless otherwise approved by an Associate Director, Campus Scheduling or designee. University bulletin boards may not be used to publicize events or activities which are unlawful or in violation of the Student Conduct Code.

Distribution of non-commercial literature is permitted outside of buildings, subject to reasonable time and place, and manner restrictions. Distribution of commercial handout literature is prohibited on campus without prior permission from the Campus Scheduling Office. Residential buildings with public areas include: Andrews, Lawson, McKinney, Pemberton, Stevenson, Taylor, Thomas, and University Court.

PRANKS

Individual or group behavior that leads to actual or potential harassment, accident, injury, damage to University or personal property, or damage that requires abnormal or unnecessary cleaning of University housing buildings and facilities is not permitted. Students who engage in pranks which constitute a violation of the above will be expected to assume appropriate responsibility for their actions. Playing with fire extinguishers or other safety equipment is also prohibited.

PROPPING DOORS

Repeated door propping may result in a fine or other sanctions.

QUIET LIFESTYLE AGREEMENT, RESIDENCE HALLS

While all residential communities at Eastern emphasize academic excellence and respect for others, Quiet Lifestyle communities have extended study hours. During study hours conversations or music should not be heard from the hallways or from neighboring rooms.

Study hours in a Quiet Lifestyle Community are in effect throughout the day except for 4pm to 7pm, Sunday through Thursday and 4pm to 10pm, Friday and Saturday.

Andrews (Women): 8th Floor
Taylor (Men): 1st Floor North
Thomas (Women): 4th Floor North
Thomas (Men): 3rd Floor South

REFRIGERATORS,

RESIDENCE HALLS AND GREEK COURT

Refrigerators must be no larger than five cubic feet.

RESEARCH PROJECTS

Student organizations or individuals that wish to distribute questionnaires or undertake research projects involving on campus students or staff must contact University Housing & Dining Services for written authorization. A written proposal along with approval from the faculty chairperson, must be submitted at least three weeks before the project begins.

ROOF ACCESS

Residents are not permitted on University housing roofs at any time.

ROOM/APARTMENT SEARCH AND ENTRY POLICY

The University reserves the right to have authorized personnel (Assistant Directors, Resident Directors, Apartment Manager or their agents) enter student rooms or apartments to determine the amount of damage and general misuse of University property, maintain general order and security, and conduct official business.

Discretion will be used at all times. Whenever possible, the rooms or apartments will be entered when the student



COMMUNITY STANDARDS

is present. No rooms or apartments will be entered without knocking. When there is reasonable cause to believe that established conduct standards or health and safety regulations are being violated, a room may be entered and a search conducted upon authorization of the Vice President for Student Affairs, the Director of University Housing & Dining Services, or Student Standards.

Should the Resident Director on duty for a housing unit have reasonable cause to believe that the imminent destruction of evidence of violations of the Student Conduct Code is likely to occur, or to ascertain the identity of occupants reasonably believed to be engaged in immediate violations of the Student Conduct Code, or in emergency situations where imminent danger to life, health, property, or safety is reasonably thought to exist, an administrative search may be immediately conducted with timely subsequent notification to the Director of University Housing & Dining Services, or the Director of Student Standards.

Stolen items or contraband seized in plain view or as the result of an authorized search may be used as evidence in student disciplinary hearings. The University may not consent to the search of a student's room by law enforcement personnel in the absence of a lawfully executed search warrant.

ROOM/APARTMENT SEARCH AND ENTRY POLICY FOR MAINTENANCE

The University reserves the right to enter the apartment at any reasonable time, with or without prior notice, to make needed repairs; for insect extermination, to address health and safety concerns; and to provide routine maintenance renovations or remodeling. Notice will be given, if possible, for major repairs.

ROOM DAMAGE CHARGES

Damages beyond normal wear and tear discovered during or at the end of the school year will be charged to the student's account.

Damages caused by residents or their guests will result in the resident being responsible for the cost of all resulting cleaning, repairs, and replacement of property.

To lessen the possibility of being charged for damages made by previous residents, each resident is required to complete a ROOM CONDITION REPORT upon moving into his/her room or apartment.

The staff will help in completing the report. The staff will inspect the room at check-out time and supply the student with a statement of charges. It is essential that the student is thorough in completing the Room Condition Report.

SERVICE ANIMALS

Students planning to bring service animals to campus should contact the Director of Disability Services at 217-581-6583 or the Associate Director of Housing & Dining for Administration at 217-581-5111 to make arrangements for accommodation. Please allow sufficient time so that appropriate arrangements can be made.

See Pet Policy on p. 44.

SMOKE DETECTORS

Smoke detectors have been installed in all student rooms, apartments and suites for the safety of all residents. Tampering with the detector or removing the battery defeats the protection for you and others that the smoke detectors provide. The University feels so strongly about the safety of its buildings and occupants that a fine of \$50 for the first offense, \$100 for the second offense, and \$200

for the third offense will be imposed as a deterrent to those who would tamper with or remove the battery from a smoke detector. Problems with a smoke detector should be reported to a housing staff member immediately.

SNOWBALL FIGHTS

Snowball fights are prohibited within 100 feet of buildings.

STUDY HOURS, RESIDENCE HALLS

This year, study hours will be voted on by the residents of each hall... that's YOU! Until voting occurs for these hours, we will begin the year with the following study hours in effect: 8pm to 10am Sundays through Thursdays and 12am to 12pm Fridays and Saturdays. During Midterm and Final Exam weeks, intensive study hours are in effect 24 hours a day with relief hours being from Noon to 1pm, 5 to 6pm and 10 to 10:30pm.

No loud or disruptive noise should be heard outside rooms during study hours. All other hours are "courtesy hours." During that time, a reasonable amount of quiet is expected to allow residents to sleep and study. Stereo speakers should not be placed out of an open window. Also, rowdy behavior (water fights, pranks, etc.) is not permitted on campus.

Residents must assume responsibility for monitoring their own behavior and should ask others, who infringe upon their right to sleep and study, to be more courteous.

Repeated complaints of excessive noise, pranks, etc., against a person, room, suite, or hallway will result in disciplinary action. Roommates are to be courteous to each other and respect the rights of others to sleep and study without undue difficulty.

SOLICITATION

Organizations and individuals may not act as vendors or sales agents for a business, nor may they set up a business, in university-owned housing.

Businesses may leave promotional materials at the front desk of a residential building, or at the office of a residential complex. Materials will only be displayed with the okay of the Professional Staff members of that building/complex.

Door-to-door solicitation is strictly prohibited. Staff members will promptly escort unauthorized solicitors from the building.

TELEPHONE AND INTERNET HARASSMENT

Those who commit phone harassment subject themselves to a number of different penalties. University penalties could consist of: suspension, University disciplinary probation, service hours and fines. Illinois Law states that charges of phone harassment could result in six months in jail and/or a \$500 fine.

IF YOU ARE BEING HARASSED BY TELEPHONE OR INTERNET

- Do not aggravate the harasser.
- Tell the harasser that you want nothing to do with them and that you're going to report them to the University Police Department.
- Keep a log of any calls you receive (date and time), and save all e-mails/text messages.
- If harassment continues, or is threatening or obscene in nature, go to the University Police Department and file a report.
- Phishing emails should be reported to phishing@eiu.edu.
- Internet security questions can be sent to info-sec@eiu.edu.

THREATS, DISRUPTIVE CONDUCT AND DESTRUCTION OF PROPERTY

Threats, disruptive conduct leading to personal injury and destruction of property could result in probationary status, along with full restitution for damages, and possible removal from University housing and/or the University.



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TOBACCO FREE CAMPUS

In accordance with the Illinois Smoke Free Campus Act (Public Act 098-0985), the use of all tobacco products, includes e-cigarettes and vaporizers, will be prohibited on all campus property, both indoors and outdoors, including buildings, grounds, parking lots and vehicles that are owned, leased, occupied, operated or otherwise controlled by EIU. Use of tobacco products will be permitted only in private vehicles traveling through or parked on campus provided that second-hand smoke is contained within the vehicle.

TORNADO AND SEVERE THUNDERSTORMS

The residence hall front desks will post tornado watch and severe thunderstorm watch signs. It's important that residents distinguish the difference between a "TORNADO WATCH" and a "TORNADO WARNING."

If the red "TORNADO WATCH" signs are posted by the residence hall desk, this means that conditions for a tornado are favorable in the area. Residents should monitor both television and radio weather bulletins and take precautionary measures

If a "TORNADO WARNING" is issued everyone should take cover in the designated area of that building. Students should proceed in an orderly manner to the interior hallway or basement and remain there until the staff announces the end of the alert. *Sirens are tested at 10am on the first Tuesday of the month.*

TRASH POLICY.

RESIDENCE HALLS AND GREEK COURT

Residents are responsible for their personal trash. All trash should be taken to the designated location for their residence. Recycling should be strongly considered when removing items to be

discarded from rooms. Utilize recycling rooms and bins where applicable.

TRASH, GARBAGE, ETC.

UNIVERSITY COURT

Next to the apartment buildings are large trash bins. Place all trash in these bins and close the lid. **DO NOT LEAVE YOUR TRASH SITTING OUTSIDE OF YOUR APARTMENT.** Do not put hot coals in the bins or dump coals into the bushes outside of your apartments. Garbage must be taken to the dumpster. If the trash bags are found sitting in the hallway or apartment trash is found in the laundry room trash can, there is a charge to the resident of \$5 per incident.

STRANGERS

Never let someone into the building who is not your guest. Vandalism, theft, and assault can occur as a result of letting strangers into your building after the doors are locked, so do your part to keep strangers from entering the building.

Non-residents wanting entry should call ahead and have a resident meet them at the outside doors.

Propping outside or hallway doors open for guests allows for easy entry by anyone. By doing this, you jeopardize the safety and security of all the residents in your building, including you self.

UNESCORTED MEN AND WOMEN, RESIDENCE HALLS*

All guests must be escorted at all times while in the residence halls. Vandalism, theft and other policy violations may occur as a result of unattended strangers

**See Bathroom Policy (p. 37), Cohabitation Policy (p. 38), and Guest Policy (p. 41).*

or visitors roaming the halls alone. For these and other reasons residents must escort guests of the opposite sex to and from their rooms. Ask the front desk for the location(s) of male or female designated restrooms.

VACATION/BREAK CLOSING POLICY

For safety and health reasons, whenever you leave your room for vacation periods, you must turn off all your lights, unplug all appliances (includes refrigerators and computers but excludes aquariums), empty wastebaskets, and close and lock your windows and doors. After the building is closed, the staff will check the rooms to insure compliance with this policy. Violations of policy may result in disciplinary action.

VISITATION HOURS, RESIDENCE HALLS*

The initial responsibility for control and supervision of visitation hours belongs to the individual. Consideration for privacy and rights of roommates and other residents must be respected. Each guest of the opposite sex must be escorted from the lobby to and from the student's room. Students are responsible for the conduct of their guests.

Andrews (2nd through 6th and 9th floors), Douglas, Ford, Lawson, Lincoln, McKinney, Pemberton (1st floor north only) Stevenson, Taylor, Thomas and Weller Halls have 24-hour visitation 7 days a week. The maximum hours of visitation for members of the opposite sex in Andrews (7th and 8th floors only) and Pemberton Halls (with the exception of the 1st floor north) are: Monday through Thursday, 11am to 11:55pm, and from 11am Friday morning to 11:55pm Sunday evening.

24-hour visitation for members of the opposite sex will be extended to week-nights when there are no University scheduled classes the following day.

VISITATION POLICY, RESIDENCE HALLS*

Minor violations of the Visitation Policy such as visitation hours, escorting guests, and use of restrooms designated for the opposite gender will result in a

University reprimand and/or fine. Repeat violations will result in restrictions on visitation privileges.

- You must escort guests at all times.
- Members of the opposite sex are required to be out of the building during non-visitation hours.
- Guests of the opposite sex are required to use restrooms designated for use by their gender. Ask the front desk for the location(s) of male or female designated restrooms.

WATER GUNS AND WATER BALLOONS

The use of water guns or water balloons is prohibited inside buildings or within 100 feet of buildings.

WATERBEDS

Waterbeds are not allowed in University housing.

WEAPONS

Possession or use of illegal weapons, paint guns, BB guns, airsoft pellet guns, firearms, explosive devices, knives (e.g., switch blades, butterfly knives, hunting knives, etc.), bows, hunting equipment, martial arts weaponry, bullets, pellets, BBs or any ammunition, live or inert (decorative) are not permitted in University housing.

WINDOWS AND SCREENS

Open windows negatively affect the temperature within the communities. Ejecting objects from the windows or ledges is extremely hazardous and is prohibited, and may result in appropriate disciplinary action. Screens found removed from windows, in disrepair (i.e., torn, bent, broken) or missing completely may result in fines and other disciplinary sanctioning. Flashing lights, making extreme gestures, posting inappropriate or offensive signs in the windows of residential facilities is also prohibited. Residence halls and Greek Court with central air-conditioning and heating systems should keep the windows closed during extreme temperatures. Open windows during times of extreme heat or cold after receiving a warning may result in behavioral sanctioning.



COMMUNITY STANDARDS

PANTHER DINING RELATED STANDARDS

BEHAVIOR IN DINING FACILITIES

Appropriate behavior is expected (i.e., no throwing of food, no destruction or theft of food or dining property, etc.). Please use common sense. Destruction and theft lead to increased costs as well as disciplinary action for those involved.

COMMENT CARDS FOR DINING FACILITIES

Cards are available at eiu.edu/dining.

DRESS CODE IN THE DINING FACILITIES

All visitors must wear shirts, shoes and appropriate attire.

ENTRY TO DINING FACILITIES

Please follow the designated service routes, when entering the dining facilities. Some of the facilities will check your Panther Card upon entering and some will inspect your card upon exiting.

FOOD EVENTS

No one may act as a food event vendor in or around residential buildings without proper authorization. Student organizations/staff members requesting to cook, bake, serve or sell food products in or around residential buildings must obtain written approval from the Coles County Department of Public Health and the Associate Director of University Housing & Dining Services for Panther Dining. Necessary forms include: Temporary Food Permit (Coles County Public Health at 217-348-0530), Food Event Form (Panther Dining), and Request To Use Facilities Form (University Housing & Dining Services).

TAKING FOOD OUT OF THE RESIDENTIAL DINING CENTERS

Students may request a "to go" box while in line at all of the residential dining centers (each dining center has a

limitation on the food taken out by a customer). No food may be brought into the dining facilities. It is the responsibility of the student/customer to provide proof of purchase for any items brought into or taken out of the dining facilities.

CONTRACT INFORMATION

CONTRACT DATES, RESIDENCE HALLS, GREEK COURT AND UNIVERSITY COURT

The contract for the 2015-2016 academic year is from August 20, 2015 to May 7, 2016.

2015-2016 ROOM AND BOARD RATES, RESIDENCE HALLS AND GREEK COURT

2015-2016 Rates based on standard double room occupancy per semester.

7 Plus Plan 7 Meals Per Week plus \$200 Dining Dollars per semester plus 2 Bonus meals per semester	\$4,233
10 Plus Plan 10 Meals Per Week plus \$60 Dining Dollars per semester plus 3 Bonus Meals per semester	\$4,422
12 Plus Plan 12 Meals Per Week plus \$100 Dining Dollars per semester plus 4 Bonus Meals per semester	\$4,588
15 Plus Plan 15 Meals Per Week plus \$140 Dining Dollars per semester plus 5 Bonus Meals per semester	\$4,773

ROOM & BOARD PAYMENTS

Visa, Mastercard, American Express and Discover credit card payments can be made at 1-866-553-8011, on-line at eiu.edu/pawslogin, and in person at the Cashier's Office located in Old Main or the Cashier's Window in the MLK Union.

CONTRACT INFORMATION



Personal checks, cashier's checks, or money orders (made payable to "Eastern Illinois University") may be mailed to: "Cashier's Office, Eastern Illinois University, 600 Lincoln Avenue, Charleston, IL 61920." The Cashier's Office/Window will also accept personal checks, cashier's checks, money orders, or cash payments in person. Do not mail cash.

Go to the Bursar/Student Accounts web site at eiu.edu/busofc/bursar_payment.php. A student's E-Number is required.

HOUSING DOWN PAYMENT

A housing down payment of \$250 is required to reserve a residence hall or Greek Court room assignment.

HOUSING PAYMENTS

After the \$250 housing down payment, all housing and dining related charges will be billed to the student's account and are payable at the Cashier's Office in Old Main.

TERMS AND CONDITIONS OF HOUSING CONTRACTS

The contract is between the individual student and the University. In signing the contract the student agrees, during the term of his/her occupancy in the residence halls, Greek Court, or apartment to comply with the Residential Network User Agreement, rules and regulations of the University and of University Housing & Dining Services, relative to preserving order on the premises, use of the premises, protection of University (State of Illinois) property, and maintenance of student status. The general rules and regulations of the University are printed in the University Bulletin (General Catalog), Student Handbook, Student Conduct Code, Calendar Handbook, and the various constitutions of University Housing. Students are also bound by State of Illinois statutes, which apply to students and the Univer-

sity, and all registration and contractual agreements signed by the student (and the student's parent or guardian).

The University reserves the right to not enter into (and/or terminate) a contract for anyone who, in the judgment of the University, represents a threat to the health and safety of either themselves or others, or anyone who provides false information to the University.

RESIDENCE HALL/ GREEK COURT APPLICATION

The Residence Hall/Greek Court housing application must be paid before any other action is taken. A non-refundable fee of \$50 is required with the student's application for a room within the residence halls and Greek Court. Payment of the application fee is a guarantee of contract fulfillment.

HOUSING ASSIGNMENTS, RESIDENCE HALLS AND GREEK COURT

Assignments are made according to the date the University receives the non-refundable \$50 housing application fee. Students who currently live in the residence halls or Greek Court have first preference over incoming students. The remaining vacancies are filled with incoming students based on the order of their date of application, and receipt of the room and board contract. Once you are assigned to a specific residence hall, room changes may be permitted seven days after the buildings open.

ROOMMATE ASSIGNMENTS, RESIDENCE HALLS AND GREEK COURT

All students are given the opportunity to request a specific hall, room, and roommate. However, physical space and prior assignments of returning students are limiting factors in being able to meet every student's request. If you want to live with someone you know, you should be aware that roommate requests must



CONTRACT INFORMATION

be mutual. In other words, if you request someone, he/she must also request you in order for the request to be met.

UNIVERSITY COURT APPLICATION

Applications may be obtained at the on-site University Court Office or on-line at eiu.edu/housing/universityct.php. A non-refundable housing application fee of \$50 is required when students apply for University Court.

REQUIREMENTS TO LIVE IN UNIVERSITY COURT

- To qualify for housing in University Court, the applicant must be enrolled at Eastern.
- To qualify for the sophomore underclassman building, applicants must have 30 semester hours and be under 21 years old for the 2015-2016 academic year.
- To qualify for the remainder of the buildings, applicants must have 60+ semester hours or be 21 years old.

UNIVERSITY COURT UTILITIES

All residents are responsible for an equal share of electric and water averages in their apartment.

UNIVERSITY APARTMENTS APPLICATION

University Apartments applications may be obtained from University Housing & Dining Services in the west wing, lower

level of the MLK Jr. Union or at eiu.edu/housing/universityapts.php. A \$50 non-refundable housing application fee and documentation to verify family status must be submitted with the application. Married applicants will be asked to submit a certified courthouse copy of their marriage license. Single parents must provide birth certificates for their dependant children, and information on the children's school, day care center, or babysitter.

ASSIGNMENT AND OCCUPANCY FOR UNIVERSITY APARTMENTS

Students must pay a minimum of \$250-prior to Aug. 1 for fall and Dec. 1 for spring in order to guarantee their apartment assignments.

- Apartment requests are honored by the University in accordance with an established priority system, which is keyed to the date of receipt of the \$50 housing application fee. Priority is first given to married couples, students with dependent children, graduate students, and undergraduates with 90 semester hours. Priority within each group is determined by the date of receipt of the non-refundable \$50 housing application fee.

SAMPLE CONTRACTS

- Residence Halls and Greek Court Standard/Early Bird Contracts available at: eiu.edu/housing/rb_contracts.php
- University Apartments Contract available at: eiu.edu/housing/pdfs/contracts/Univ%20Apt%20contract%202015-2016.pdf
- University Court Contract available at: eiu.edu/housing/uct_contract.php
- Residential Network (ResNet) User Agreement available at: eiu.edu/housing/pdfs/ResNet_User_Agreement.pdf

CAMPUS DIRECTORY



REQUIREMENTS TO LIVE IN UNIVERSITY APARTMENTS

To qualify for housing in University Apartments, the applicant must be enrolled in at least 9 credit undergraduate hours or 6 credit graduate hours at EIU and meet one of the following requirements.

- Married living with spouse
- Parent living with dependent child
- Graduate student

CAMPUS DIRECTORY

Academic Advising & Learning Assistance Center	581-2313
Academic Affairs, Office of	581-2121
Academic Testing & Assessment	581-5986
Accountancy & Finance (See Business, School of)	
Accounting Office (See Business Services)	
Activities & Organizations	581-3829
Administrative Information Systems (See Business, School of)	
Admissions	581-2223
Adult & Continuing Education, School of,	581-6644
Affirmative Action	581-5719
Alpha Gamma Delta (See Greek Court Organizations)	
Alpha Phi (See Greek Court Organizations)	
Alpha Sigma Alpha (See Greek Court Organizations)	
Alpha Sigma Tau (See Greek Court Organizations)	
Alumni Services	581-6616
Anthropology/Sociology Department	581-3123
Army ROTC	581-5944
Art Department	581-3410
Arts & Humanities, College of (See Colleges)	
Athletic Ticket Office	581-7611
Athletic Training Program	581-5939
Athletics, Intercollegiate	581-2319
Band Office	581-2622
Benefits (See Human Resources)	
Biological Sciences	581-3126
Biological Sciences Graduate Program	581-3126
Biotechnology Center	581-2514
Board of Trustees Degree Program	581-5618
Brainard House	581-3313
Budget Office	581-5590
Business, School of (See Colleges)	
Business Affairs	581-2921
Business Services	581-2979
Accounting	581-6446
Mail Services	581-6035
Purchasing	581-3311



CAMPUS DIRECTORY

Business Office	581-3421
Student Accounts/Cashier	581-3715
Camps & Conference Housing	581-7482
Campus Card Office	581-6596
Campus Recreation Office	
Student Recreation Center	581-2821
Informal Recreation & Facilities	581-3961
Wellness Center	581-2820
Campus Scheduling	581-3861
Career Occupations	581-3226
Career Services	581-2412
Cashier (See Business Office/Student Accounts)	
Center for Educational Studies	581-2116
Central Receiving	581-2914
Central Stores	581-2899
Chemistry Department	581-3322
Child Care Resource & Referral	581-6698
Civil Rights	581-5020
Civil Service Classification & Pay Administration (See Human Resources)	
Colleges	
Arts & Humanities, College of	581-2917
Art, Department of	581-3410
English, Department of	581-2428
Foreign Languages, Department of	581-3021
History, Department of	581-3310
Journalism, Department of	581-6003
Music, Department of	581-3925
Philosophy, Department of	581-6336
Social Science Studies	581-6362
Speech Communication	581-2016
Tarble Arts Center	581-5832
Theatre Arts, Department of	581-3121
Business & Applied Sciences, Lumpkin College of	581-3526
Business & Technology Institute	581-2913
Family & Consumer Sciences	581-6076
MBA Admissions, Advisement & Certification	581-7824
Military Science, Department of	581-5944
School of Business	581-3528
Technology, School of	581-3719
Education & Professional Studies, College of	581-2524
Early Childhood, Elementary, & Middle Level Education	581-5728
Educational Administration, Department of	581-2919
Grants & Contracts	581-2116
Health Studies, Department of	581-5761

Instructional Technology Center	581-3823
Leisure Studies, Department of	581-3018
Minority Teacher Identification & Enrichment Program	581-7055
Office of Clinical Experiences	581-2620
Physical Education, Department of	581-2117
Post-Baccalaureate Teacher Certification Advisement	581-7984
School/University Partnerships	581-2524
Secondary Education & Foundations	581-5932
Special Education, Department of	581-5315
Teacher Certification, Graduation Plans	581-2517
Sciences, College of	581-3328
Biological Sciences	581-3126
Chemistry, Department of	581-3322
COS Student Affairs (Graduation Plans & Certification)	581-5822
Communication Disorders & Sciences, Department of	581-2712
Economics, Department of	581-5429
Geology/Geography, Department of	581-2626
Mathematics, Department of	581-2028
Physics, Department of	581-3220
Political Science, Department of	581-2523
Psychology, Department of	581-2127
Sociology/Anthropology, Department of	581-3123
Commencement	581-6892
Communication Disorders & Sciences	581-2712
Computer Management (See Business, School of)	
Computer & Operations Management (See Business, School of)	
Conferences & Non-Credit Programs	581-5116
Continuing Education	581-5114
Cooperative Education, Student Services	581-2411
Counseling & Student Development, Department of	581-2400
Counseling Center	581-3413
Cultural Center (Office)	581-5027
Daily Eastern News (Student Newspaper)	581-2812
Delta Delta Delta (See Greek Court Organizations)	
Delta Sigma Theta (See Greek Court Organizations)	
Delta Tau Delta (See Greek Court Organizations)	
Delta Zeta (See Greek Court Organizations)	
Development Office	581-3313
Dining & Panther Catering Services	581-5733
Disability Services	581-6583
Text Telephone (Hearing Impaired)	581-6583
Diversity, Civil Rights &	581-5020
Dvorak Concert Hall	581-3010
Early Childhood, Elementary, & Middle Level Education	581-5728
Reading Center	581-7899
Economics	581-5429
Education & Professional Studies, College of (See Colleges)	
Educational Administration	581-2919
Educational Psychology & Guidance (See Counseling & Student Development)	
Emergency	911
Employee & Labor Relations (Human Resources)	581-2610



CAMPUS DIRECTORY

Employment, Civil Service (See Human Resources)	
Employment Processing (See Human Resources)	
English Department	581-2428
Writing Center	581-5929
English Language Center	581-3390
Enrollment Management	581-2120
Environmental Biology Studies	581-2817
Environmental Control	581-3416
Environmental Health & Safety	581-7068
Examinations, Civil Service (See Human Resources)	
External Relations	581-5983
Faculty Development	581-6041
Faculty Employment (See Human Resources)	
Family & Consumer Sciences, Department of	581-6076
Undergraduate Advisor	581-5310
Family/Graduate Housing	581-5633
Finance (See Business, School of)	
Financial Aid	
Emergency Loan & Veteran Benefits	581-5227
Direct Loan	581-3711
Information	581-3714
Pell Grant/Processing	581-6405
Scholarships	581-5249
Student Employment	581-3712
Student Health Insurance	581-5290
Foreign Language Department	581-3021
Foundation	581-3313
Fraternities & Sororities (See Greek Court - House Phones)	
Fraternity & Sorority Programs	581-3967
Gateway Program	581-6692
Geographic Information Systems Lab	581-3126
Geology/Geography Department	581-2626
USDA/NRCS/SOIL/GIS Survey	581-7873
Gerontology	581-6348
Governmental Relations (See External Relations)	
Graduate Business Studies	581-7824
Graduate School	581-2220
Graduate Payroll, Student & (See Human Resources)	
Grants & Research	581-2125
Greek Court Organizations, Greek Court	
Alpha Gamma Delta House	581-6889
Alpha Phi House	581-6785
Alpha Sigma Alpha House	581-6594
Alpha Sigma Tau House	581-6789
Delta Delta Delta House	581-6790
Delta Sigma Theta House	581-7087
Delta Tau Delta House	581-6893

Delta Zeta House	581-6590
Kappa Alpha Psi House	581-7088
Kappa Delta House	581-6784
Lambda Chi Alpha House	581-6890
Sigma Alpha Epsilon House	581-6595
Sigma Chi House	581-6585
Sigma Kappa House	581-7090
Sigma Nu House	581-6898
Sigma Phi Epsilon House	581-6123
Sigma Sigma Sigma House	581-7070
Zeta Phi Beta House	581-7089
Greek Court Front Desk	581-8504
Greenwood School Museum	581-5943
Health Education Resource Center	581-7786
Health Insurance, Student	581-5290
Health Service	581-3013
Health Studies Department	581-5218
History Department	581-3310
Home Economics (See Colleges, Family & Consumer Sciences)	
Hometown News Release Program	581-7650
Honors Program	581-2018
Housing & Dining Services, University	581-5111
Camps & Conferences	581-7482
Computer Labs	581-7708
Dining Service Information	581-5733
Greek Court	581-8504
Residence Hall Information	581-3923
University Apartments	581-5633
University Court	581-8000
Human Resources	581-5825
Classification & Pay Administration	581-3816
Employee & Labor Relations	581-2610
Employment, Civil Service	581-3463
Employment Processing, Faculty/A&P	581-7655
Examinations, Civil Service	581-3911
Human Resources Information Systems	581-6961
Job Line	581-6917
Management Systems	581-6961
Payroll (Civil Service Hourly)	581-2214
Payroll (Faculty, A&P, Civil Service Exempt)	581-2118
Student & Graduate Payroll	581-5510
Training & Staff Development	581-6402
Worker's Compensation	581-7835
ID Cards, Telecommunications Office	581-6596
Informal Recreation Office	581-3961
Information Technology Services	581-3227
Internet/E-Mail	581-4357
Telecommunications	581-5951
Institutional Studies	581-5023
Instructional Technology Center	581-3823
Insurance, Faculty & Staff (See Benefits)	
Insurance, Property, & Risk Management (Liability)	581-2921



CAMPUS DIRECTORY

Internal Auditing	581-5018
International Programs	581-2321
Admissions/Support Services	581-2322
Intensive English Language Center	581-3390
Study Abroad	581-7487
Intramural Sports Office	581-7000
Inventory (See Property Control)	
Journalism Department	581-6003
Kappa Alpha Psi House (See Greek Court Organizations)	
Kappa Delta (See Greek Court Organizations)	
Lambda Chi Alpha (See Greek Court Organizations)	
Learning Assistance Center	581-2014
Legal Counsel (See Student Legal Services or University Counsel)	
Leisure Studies	581-3018
Library Hours Hotline	581-6423
Service Desks	
Circulation	581-6071
Government Documents	581-6092
Illinois Regional Archives Depository (IRAD)	581-6093
Interlibrary Loan	581-6074
Media	581-6011
Periodicals, Magazines & Newspapers	581-6073
Reference	581-6072
Reserve	581-6092
SMC: Computer Lab, Videos, & CDs	581-6091
TTY for the hearing impaired	581-6065
Library Services	581-6074
Department Heads	
Acquisition Service	581-6021
Cataloging Services	581-7561
Circulation Services	581-6071
Collection Management Services	581-6092
Library Technology Services	581-6094
Media Services	581-6013
Reference Services	581-6072
University Archives & Special Collections	581-7552
Linder House (Alumni & Community Relations)	581-6616
Loan Collections (See Business Services, Student Accounts)	
Lumpkin College of Business & Applied Sciences	581-3526
Mail Services (See Business Services)	
Management Systems (See Human Resources)	
Mathematics Department	581-2028
Diagnostic Center	581-5934
Graduate Assistants	581-2327
Graduate Coordinator	581-3217
Math & Computer Science	581-6275
McAfee Training Room	581-7615

Media Relations	581-7650
Media Services	581-6011
Medical Professions	581-6387
Military Science Department	581-5944
Minority Affairs	581-6690
TRIO/Student Support Services	581-7849
Minority Teacher Identification & Enrichment Program	581-7055
Motor Pool	581-2899
Music Department	581-3925
New Student Programs	581-6435
Off-Campus Academic Services	581-5114
Orchestra Office	581-3010
Panther Card Office, Telecommunications	581-6596
Panther Dining	581-5733
Catering, Panther	581-6082
Chick-fil-A®	581-8156
Central Office	581-5733
Java Beanery & Bakery	581-3000
Marketplace Convenience Center	
Thomas Hall	581-7871
Menu-Line/Food-Line	581-3663
Taylor Dining Center	581-3600
Thomas Dining Center	581-3700
Stevenson Grill, Etc. and Stevenson Tower Deli	581-3900
University Food Court	581-8399
Panther Express	581-5122
Payroll Office (See Human Resources)	
Peace Meal	581-3612
Philosophy Department	581-6337
Physical Education Department	581-2117
Physics Department	581-3220
Planning & Institutional Studies	581-5983
Planning & Public Affairs	581-5983
Police Department, University	581-3213
Parking Services Division	581-5416
Political Science Department	581-2523
Pre-Dentistry	581-6907
Pre-Engineering Studies	581-6342
Pre-Legal Studies	581-6220
Pre-Medical Studies	581-6387
Pre-Nursing	581-7840
Pre-Occupational Therapy	581-6383
Pre-Optometry	581-6387
Pre-Pharmacy	581-6384
Pre-Physical Therapy	581-6383
President's Office	581-2011
Pre-Veterinary Medicine	581-6390
Print Center	581-3120
Programs for Professional Enrichment	581-5020
Property Control	581-7111
Psychology Department	581-2127
Publications (University)	581-5982



CAMPUS DIRECTORY

Purchasing (Business Services)	581-3311
Radio & Television Center	581-5956
Reading Center	581-7899
Registrar Office	581-3511/3831
Residence Halls (See Housing & Dining Services, University)	
Andrews Hall	581-3759
Douglas Hall	581-5551
Ford Hall	581-2878
Lawson Hall	581-5131
Lincoln Hall	581-5551
McKinney Hall	581-2878
Pemberton Hall	581-2578
Stevenson Tower	581-5551
Taylor Hall	581-3333
Thomas Hall	581-3079
Weller Hall	581-2878
Residence Hall - Building Services	581-7071
Residence Hall Dining Services, (See Housing & Dining Services, University)	
Taylor Hall Dining Center	581-3600
Thomas Hall Dining Center	581-3700
Stevenson Tower Dining Center	581-3900
Retirement (Benefits)	581-5825
Risk Management (See Insurance)	
R.O.T.C.	581-5944
Safety Officer (See Environmental Health & Safety)	
Safety Programs	581-2010
School of Adult & Continuing Education	581-5114
Dean's Office	581-6644
Off Campus & Contract Programs	581-5114
Conferences & Non-Credit Programs	581-5116
BOT/BA Degree Program	581-5618
Sciences, College of (See Colleges)	
Secondary Education & Foundations	581-5932
Sigma Chi (See Greek Court Organizations)	
Sigma Alpha Epsilon (See Greek Court Organizations)	
Sigma Kappa (See Greek Court Organizations)	
Sigma Nu (See Greek Court Organizations)	
Sigma Phi Epsilon (See Greek Court Organizations)	
Sigma Sigma Sigma (See Greek Court Organizations)	
Social Science Studies	581-6362
Sociology/Anthropology Department	581-3123
Special Education Department	581-5315
Special Events	581-6892
Speech Communication Department	581-2016
Speech-Language-Hearing Clinic	581-2712
Sports Information, Intercollegiate Athletics	581-6408

Student Accounts (See Business Office)	
Student Affairs	581-2312
Student Government/Senate	581-5522
Student Legal Services	581-6054
Student Programs	581-3829
Student Payroll (See Human Resources)	
Student Publications (See Business Office)	
Daily Eastern News (Editorial/Advertising)	581-2812
Warbler	581-2812
Minority Today	581-2814
Student Recreation Center	581-2821
Student Senate, Executive Offices	581-5522
Student Services	581-6396
Student Standards, Office of (Student Conduct)	581-3827
Student Teaching Office	581-2620
Study Abroad Office, International Programs Office	581-7487
Summer School (Lantz)	581-2023
Swimming Pool	581-7763
TDD (Telecommunications Device for the Deaf)	581-3463
Table Arts Center	581-5832
Technology, School of	581-3719
Academic Advisor	581-7128
Career Occupations	581-7128
Industrial Technology	581-6269
Graduate Coordinator	581-2721
Telecommunications	581-5951
Textbook Rental Service	581-3626
Theatre Arts Department	581-3121
Costume Designer Office	581-5958
Costume Shop	581-2458
Lighting Designer/TD	581-3219
Scene Designer Office	581-5958
University Theatre Ticket Office	581-3110
Training & Staff Development	581-6402
Treasurer	581-2921
TRIO/Student Support Services	581-7849
University Apartments	581-5633
University Board (See Student Life)	
University Counsel	581-7249
University Court	581-8000
University Police Department	581-3213
University Professionals of Illinois (UPI)	581-6005
University Publications	581-5982
University Studies	581-6056
University Union (Martin Luther King, Jr., University Union)	
Bookstore	581-5821
Bowling/Billiards	581-7457
Business Operations	581-3616
Campus Scheduling	581-3861
Catering & Dining Services (See Panther Dining)	
Check Cashing	581-5122
Copy Express	581-3820



CAMPUS DIRECTORY

Dining Services (See Housing & Dining Services, University)	
First Mid-Illinois Bank & Trust	345-8340
Hair Salon	581-7148
Housing Services (See Housing & Dining Services, University)	
Legal Service	581-6054
New Student Programs	581-6435
Panther Express (Bus Service - not shuttle service)	581-5122
Student Programs	581-3829
Student Government	581-5522
Ticket Information	581-5122
University Board	581-5117
USDA/NRCS/SOIL/GIS Survey	581-7873
User Services	581-5171
Veterans Services	581-5227
Warbler (Eastern Yearbook)	581-2812
WEIU FM (88.9)	581-6116
WEIU TV (Channel 51)	581-5956
WEIU FM/TV News Room	581-2911
FM Student Office	581-7371
WEIU Traffic	581-7365
Women's Resource Center	581-5947
Worker's Compensation (See Human Resources)	
Writing Center	581-5929
Zeta Phi Beta (See Greek Court Organizations)	

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PANTHER DINING, HOURS OF OPERATION

JAVA BEANERY & BAKERY	MON-THURS 7:30am-7pm	FRI 7:30am-2:30pm
MARKETPLACE C-STORE	SUN-THURS 11am-1am	FRI-SAT 11am-8pm
STEVENSON TOWER DELI Lunch & Dinner	MON-SUN 10:30am-9pm	
STEVENSON GRILL, ETC. Brunch	MON- FRI 7:30am-1:30pm	SAT-SUN 10am-1:30pm
Dinner	MON- WED 4:30pm-7:30pm	
Stevo Tower Reservation Dining	THURS-FRI 4:30-7:30pm	SAT SUN 5-7pm 4:30-7:30pm
TAYLOR DINING CENTER Breakfast Lunch Dinner	MON-THURS 7:15am-10:15am 11am-3:15pm 4:30pm-8pm	FRI 7:15am-10:15am 11am-3:15pm
THOMAS DINING CENTER Brunch Scramblers Full Brunch Lunch Dinner	MON-FRI 11am-4pm 4pm-8pm	SAT-SUN 10am-4pm 11am-4pm
Late Night Pizza	MON-THURS 8pm-1am	SUN 8pm-1am
UNIVERSITY FOOD COURT	MON-THURS 7:30am-11pm	FRI SAT-SUN 7:30am-10pm 11am-10pm

Menus rotate daily. Hours subject to change.

