



## Bottom Loading Water Dispenser with Self-Cleaning

Model # 601118

### WARNING

TO REDUCE THE RISK OF INJURY AND PROPERTY DAMAGE, USER MUST READ THIS MANUAL BEFORE ASSEMBLING, INSTALLING & OPERATING DISPENSER.

SAVE THIS MANUAL FOR FUTURE USE



### FEATURES & FUNCTIONS

**Dishwasher Safe Pad** – Protects finish, provides a slip resistant surface and makes cleanup easier.

#### Controls and Function Lights

- Empty Bottle Indicator (E) – Blinks orange when water bottle is empty.
- Hot Button (Wavy Lines) – Outside circle blinks red to indicate dispenser is heating water. Press to unlock. The outside circle will be red indicating you have up to 3 seconds to press large silver button to dispense hot water.
- Cold Button (Snowflake Icon) – Outside circle blinks blue to indicate dispenser is cooling water. Press to unlock. The outside circle will be blue indicating you have up to 3 seconds to press large silver button to dispense cold water.
- Dispense Control (Silver) – Depress to dispense hot and cold water once hot and cold controls are unlocked. Release to stop dispensing.
- Self-Cleaning Indicator (O3) – Flashes green to indicate the self-cleaning cycle is operating. Note – Water cannot be dispensed when flashing.

**Spout** – Hot and cold water come out here.

**Bottle Support** – Helps align sports bottles and glasses to eliminate spills.

**LED Nightlight** – Located behind bottle support. Helps in low light situations.

**Probe Assembly** – Located inside cabinet. Connects to bottle to allow water to be pumped into hot and cold tanks.

**Probe Hanger** – Located inside door at top. Rest probe assembly here to keep it clean when changing bottles.

**Drip Tray & Grid with Full Indicator** – Dishwasher safe. Slides in and out. Red full indicator in tray rises when tray is full indicating it's time to empty.

**Water Bottle** – Not included. Uses 3, 4 or 5 gallon bottles. Visit [www.PrimoWater.com](http://www.PrimoWater.com) to find Primo Water at a store near you.

**Convenience Switches** – Located on back in a panel of (3) switches.

- Nightlight – Blue switch located on the far left of the panel. Allows you to choose to have the nightlight ON or OFF.
- Hot & Cold Controls - Switch red control to OFF to stop heating. Switch green control to OFF to stop cooling.

**Self-Cleaning Switch** – Located on back left. Press IN, hold for 3 seconds and release to activate the cleaning cycle.

**Feet** – On rear of base. Twist up or down to level dispenser.

### WARNINGS & SAFETY PRECAUTIONS



To reduce risk of injury and property damage, user must read this entire guide before assembling, installing & operating dispenser.

Failure to execute the instructions in this manual can cause personal injury or property damage.

Models that heat water dispense at very high temperatures. Failure to use properly can cause personal injury.

When operating this dispenser, always exercise basic safety precautions, including the following:

- Prior to use, this dispenser must be properly assembled and installed in accordance with this manual.
- This dispenser is intended for water dispensing only. Do NOT use other liquids. Do NOT use for other purposes. Never use any other liquid in the dispenser other than known and microbiologically safe bottled water.
- For indoor use only. Keep water dispenser in a dry place away from direct sunlight. Do NOT use outdoors.
- Install and use only on a hard, flat and level surface.
- Do NOT place dispenser into an enclosed space or cabinet.
- Do NOT operate dispenser in the presence of explosive fumes.
- Position back of dispenser no closer than 4 inches from wall and permit free airflow between wall and dispenser. There must be at least 4 inches clearance on the sides of the dispenser to permit airflow.
- The dispenser is intended to be plugged into a ground fault interrupting receptacle.
- Do not use an extension cord with your water dispenser.
- Always grasp plug and pull straight out from outlet. Never unplug by pulling on power cord.
- Do NOT use dispenser if cord becomes frayed or otherwise damaged.
- To protect against electric shock, do NOT immerse cord, plug, or any other part of dispenser in water or other liquids.
- Ensure dispenser is unplugged prior to cleaning.
- Never allow children to dispense hot water without proper and direct supervision. Unplug unit to prevent unsupervised use by children.
- Do not dispense hot water if water bottle is empty.
- Service should be performed only by a certified technician. Please contact us at 866-429-7566 for assistance.

### LIMITED WARRANTY

Primo Water Corporation, ("Vendor") warrants to the original purchaser of this dispenser, and to no other person, that if this dispenser is assembled and operated in accordance with the printed instructions accompanying it, then for a period of one (1) year from the date of purchase, all parts in such dispenser shall be free from defects in material and workmanship. Vendor may require reasonable proof of your date of purchase from an authorized retailer or distributor. Therefore, you should retain your sales slip or invoice. The Limited Warranty shall be limited to repair or replacement of parts, which prove defective under normal use and service and which Vendor shall determine in its reasonable discretion upon examination to be defective. Before returning any parts, you should contact Vendor's Customer Service Department using the contact information listed below. If Vendor confirms, after examination, a defect covered by this Limited Warranty in any returned part, and if Vendor approves claim, Vendor will replace such defective part without charge. If you return defective parts, transportation charges must be prepaid by you. Vendor will return replacement parts to original purchaser, freight or postage prepaid.

The Limited Warranty does not cover any failures or operating difficulties due to accident, abuse, misuse, alteration, misapplication, improper installation or improper maintenance or service by you or any third party, or failure to perform normal and routine maintenance on the dispenser, as set out in the User's Manual. In addition, the Limited Warranty does not cover damages to the finish, such as scratches, dents, discoloration or rust after purchase.

The Limited Warranty is in lieu of all other express warranties. Vendor disclaims all warranties for products that are purchased from seller other than authorized retailers or distributors. AFTER THE PERIOD OF THE ONE (1) YEAR EXPRESS WARRANTY, VENDOR DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. FURTHER, VENDOR SHALL HAVE NO LIABILITY WHATSOEVER TO PURCHASER OR ANY THIRD PARTY FOR ANY SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES. Vendor assumes no responsibility for any defects caused by third parties. This Limited Warranty gives the purchaser specific legal rights; a purchaser may have other rights depending upon where he or she lives. Some jurisdictions do not allow exclusion or limitation of special, incidental or consequential damages, or limitations on how long a warranty lasts, so the above exclusion and limitations may not apply to you.

**Primo Water Corporation**  
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[www.PrimoWater.com](http://www.PrimoWater.com)

### SET UP No tools or hardware required.

#### Locate Dispenser

Notice: Do NOT plug power cord into wall outlet until instructed.

1. Place dispenser upright.
2. Locate dispenser on a hard surface in a cool shaded location near a ground fault interrupting receptacle. To level, adjust height of feet on back of base by turning left or right.
3. Position dispenser so the back is at least 4 inches from wall and there are at least 4 inches of clearance on both sides.

#### Install Drip Tray & Grid

1. Remove drip tray and grid from protective packaging.
2. Slide drip tray assembly into position.

#### Install Water Bottle

Bottle not included. Requires standard 3, 4 or 5 gallon water dispenser bottles.

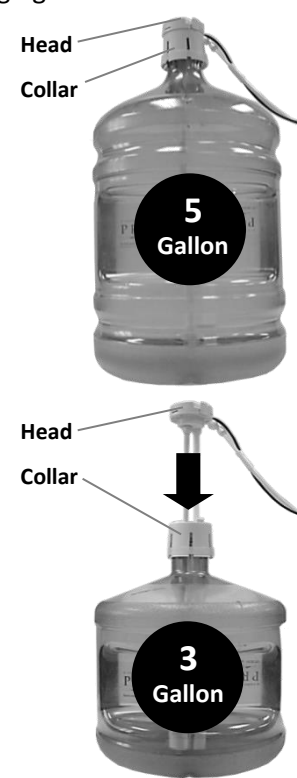
Visit [www.PrimoWater.com](http://www.PrimoWater.com) to find Primo Water at a store near you.

1. Clean bottle cap and neck with a cloth and warm soapy water, then rinse.
2. Open dispenser door.
3. Place probe assembly on probe hanger.
4. Place fresh bottle outside of cabinet.
5. Remove entire plastic cap from top of bottle.
6. Clean outside of new bottle with a cloth.
7. Place probe into bottle.
8. Slide collar down until it clicks in place.
9. Push head down until tube hits bottom of bottle.
10. Slide bottle into cabinet and close door.

Notice: Water will not pump from bottle unless door is fully closed.

#### Provide Electricity

Plug cord into a ground fault interrupting receptacle. At this time the pump will begin to move water from the bottle to the hot and cold tanks. It will take up to 4 minutes to fill the tanks for the first time. During this period the pump will run continuously. This is normal.



#### Activate Cold Switch

Notice: This unit will not dispense cold water until the switch is activated.

To activate, push top side of the green switch in to start cooling water. If you do not want cold water leave switch in OFF position – bottom side pushed in.

#### Activate Hot Switch

Notice: This unit will not dispense hot water until the switch is activated.

To activate, push top side of the red switch in to start heating water. If you do not want hot water leave switch in OFF position – bottom side pushed in.

#### Activate Nightlight

To activate, push top side of the blue switch in. The LED bulb behind center spout will light. If you do not want a nightlight leave switch in OFF position – bottom side pushed in.

#### Register at Club Primo

While you wait for the water to get to the desired temperatures, please register your dispenser. This will be helpful should you need customer service assistance in the future. Go to [www.PrimoWater.com](http://www.PrimoWater.com) and click on Club Primo.

### OPERATION

This water dispenser has been tested and sanitized prior to packing and shipping. During transit dust and odors can accumulate in the tank and lines. Dispense and dispose at least one quart of water prior to drinking any water.

#### Dispensing Cold Water (37°-50°F / 3°-10°C)

Tank Capacity: 3.6L, Flow Rate: 35mL per second / 126L per hour

After setup, it will take 1 hour to get water to maximum cold temperature. During this time the compressor will run continuously. This is normal.

1. Position bottle, glass, pitcher or cooking pot below spout.
2. Press to unlock cold water control (snowflake icon). You have 3 seconds to press the silver control to begin dispensing.
3. Release silver dispensing control once desired fill level is achieved.

#### Dispensing Hot Water (185°-210°F / 85°-98°C)

Tank Capacity: 1L, Flow Rate: 35mL per second /126L per hour

**CAUTION: This unit dispenses water at temperatures that can cause severe burns. Avoid direct contact with hot water. Keep children and pets away from unit while dispensing. Never allow children to dispense hot water without proper and direct supervision. Unplug unit to prevent unsupervised use by children.**

After setup, hot water will be available in 15-20 minutes.

1. Position bottle, glass, pitcher or cooking pot below spout.
2. Press to unlock hot water control (wavy lines). You have 3 seconds to press the silver control to begin dispensing.
3. Release silver dispensing control once desired fill level is achieved.

### MAINTENANCE

For best taste, performance and hygiene:

1. Clean your cabinet, controls, bottle probe and spout each time you change your water bottle. Use a clean soft cloth and a food grade sanitizer or bleach.
2. Empty and clean drip tray, grid and float as needed.
3. To minimize mineral deposits which can clog lines and imparts odors and off-tastes, use only high quality Primo purified bottled water.
4. Every week use the self-cleaning feature to sanitize tanks and water lines. To activate, press in the self-cleaning switch, hold for 5 seconds and release. The green function light on the left will begin blinking, indicating the cleaning process is underway. Ozone will be produced and injected into the water system. It will kill the bacteria and biofilms typically found in water dispensers. By the end of the cycle the ozone will convert to harmless oxygen and be emitted into the air.

**CAUTION: The cycle takes 90 minutes to complete. During this time do not dispense and drink the water. We recommend you do this during a period when the dispenser will not be in use like overnight or when staff is away from the office. During the cycle you may smell some ozone.**

For additional instructions and videos for maintaining and operating your dispenser, please visit [www.primowater.com](http://www.primowater.com). Go to Customer Care and click on FAQs.

### CHANGING BOTTLES

A flashing orange function light alerts you when your bottle is empty. Replace the bottle as soon as possible.

**CAUTION: Do not dispense hot, cool or cold water if the orange light is flashing as you could empty the tanks and cause the dispenser to overheat.**

1. Open dispenser door and slide empty bottle out of cabinet.
2. Remove probe assembly from empty bottle. Place probe assembly on probe hanger.
3. Set empty bottle aside.
4. Place fresh bottle outside of cabinet. Remove entire plastic cap from top of bottle. Clean outside of new bottle with a cloth.
5. Place probe into bottle. Slide collar down until it clicks in place. Push head down until tube hits bottom of bottle.
6. Slide bottle into cabinet and close door.

### TROUBLESHOOTING

#### Cold water is not cold.

- It takes up to one hour after setup to dispense cold water.
- Make sure the power cord is properly connected to a working outlet.
- Make sure the back of the dispenser is at least 4 inches from a wall and there is free airflow on all 4 sides of the dispenser.
- Make sure green switch on back of dispenser is ON.
- If water still isn't cold, please call 866-429-7566 for assistance.

#### Hot water is not hot.

- It takes 15-20 minutes after setup to dispense hot water.
- Make sure the power cord is properly connected to a working outlet.
- Make sure red switch on back of dispenser is ON.

#### Nightlight Isn't Working

- Make sure the power cord is properly connected to a working outlet.
- Make sure blue nightlight switch on back of dispenser is ON.