Print and Copy Vending



Administrative Guide

Print and Copy Vending is an application of Enhanced Locked Print. Read this manual carefully before you use this product and keep it handy for future reference.

Important:

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1. Viewing Current Configuration on the MFP:

From the MFP Display, entering 23646# from the control panel when on the "User List Screen" will access the current Enhanced Locked Print device settings (Figure 1)



Note: This page only allows you to see the current firmware version and settings. To change settings, refer to appropriate section of this Administrative Guide.

2. Viewing / Changing Configuration using Web Interface:

Administrator can change Enhanced Locked Print settings using the devices embedded web interface.

The web interface application can be accessed by browsing using a standard web browser (such as Internet Explorer) by entering the following URL in the address section:

http://<IP Address>/lockedprint/login

Where <IP Address> is the IP address of MFP. The default login credentials are:

ELP Version	User name	Password
prior to V2.3	admin	ricoh
V2.3 and later	admin	password

2.1. Features Supported:

- 1. Administrative Authentication
- 2. Configuration (Job Delete Options)
- 3. Operation Panel (Configure Sort options on Operation Panel User Interface)
- 4. Job List (To view job list of individual users and also delete option to delete jobs)
- 5. Log (To view logs generated by locked print application)
- 6. Export Configuration File
- 7. Debug Settings (Service Use Only)
- 8. Administration (To change the login password)
- 9. Remote Print Group (Central MFP Address)
- 10. About Locked Print (Displays Version number and other relevant information)

2.2. Administrative Authentication

From the following screen (Figure 2), Administrators can login to locked print web application to configure & manage locked print application.

URL: http://<IPAddress>/lockedprint/login

(Default login credentials are shown on the previous page.)

Figure 2
🗿 http://172. 30. 2. 80/lockedprint/login - Microsoft Internet Explorer 📃 🔲 🔀
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Address 🗃 http://172.30.2.80/kokedprint/kogin 👻 🖬 Go Links 🖏 -
Google G+ Go + M B > G Bookmarks+ B 572 blocked "Check + 92 Translate + Send to+ G Settings+
Locked Print
User ID: admin Password:
Apply Reset
×
👸 Done 👘 Internet

2.3. Configuration

Figure 3

This page (Figure 3) can be used to configure the Enhanced Locked Print settings. Click "Apply" after making any changes prior to proceeding to the next screen.

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Address ahttp://192.168.1.175/	ockedprint/login	print/login				
Lookad Drint Annl	acked Print Application					
Lockeu I rim Appi						
Confirmation	Configuration					
- Conliguration	Locked Print John Delete O	ntions				
- Operation Panel	Locked 1 mil 0003 Delete O	prions				
L.b. I.b.	Delete After Power Cycle	No				
- JOD LIST	Delete Printed Jobs	No				
- Log	Auto Delete	No -	aman 15 10080[1 Week])			
C C C F1	J	joo tviinutes (i	unge. 15 - 10000[1 Week])			
- Conlight auton File	Non Locked Print Jobs					
- Debug Settings	Non Locked Print Jobs		Disable 💌			
- Administration	Note: Busicelestine (Disable)	New Teacher Distant	Taba will not be avieted			
	INOTE: Dy selecting [Disable]	, Non Locked Frint	Jobs will not be printed.			
- Remote Server Settings	Job Name in Web Image M	onitor				
- About Locked Print	Hide Job Name	No	•			
	Apply Reset					

2.3.1. Locked Print Jobs Delete Options

Label	Control	Values	Default	Description
Delete After Power Cycle	List Box	No Yes	No	No: Locked print jobs will not be deleted after power cycle. Yes: Locked print jobs will be deleted after power cycle,
Delete Printed Jobs	List Box	No Yes	No	No: Locked print jobs will not be deleted after user prints the job. Yes: Locked print jobs will be deleted after user prints the job.
Auto Delete	List Box	No Yes	No	 No: Jobs will not be deleted automatically after certain time interval. Yes: Jobs will be deleted automatically after time interval entered in the edit box below.
	Edit Box	15 - 10080 [1 Week]	60	This time interval is used to delete jobs automatically when 'Auto Delete; option is selected as 'Yes'.

2.3.2. Non Locked Print Job

Label	Control	Values	Default	Description
Non Locked	List Box	Enable	Enable	Enable: MFP will process non
Print Job		Disable		Locked Print jobs as well.
				Disable: MFP will process only
				Locked Print jobs and will ignore all
				non-Locked Print jobs.

2.3.3. Job Name in Web Image Monitor

Label	Control	Values	Default	Description
Hide Job	List Box	No	No	No: Locked Print Job Names are
Name		Yes		displayed in Web Image Monitor
				Print Log.
				Yes: Locked Print Job Names are
				hidden [Shown as ****]

2.4. Operation Panel

This page (Figure 4) is used to configure the Sort methods used for displaying locked print jobs.

Figure 4

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Locked Print Appl	ication								
- Configuration	Operation Panel								
- Operation Panel	Sort Options for Job I	ist							
	Sort By	Job Name 💌							
- Job List	Sort Order	Ascending							
- Log	Default Job Selection	Settings for Job List							
- Configuration File	Job Selection	All Selected							
- Debug Settings	User Authentication								
- Administration	Authentication	Enable 💌							
- Remote Server Settings	Note: By selecting [D	isable], will skip the Authentication dialog.							
- About Locked Print	Hide Local Jobs								
Local Jobs Enable 💌									
	Apply F	eset							

2.4.1. Sort Options for Job List

Label	Control	Values	Default	Description
Sort By	List Box	Job Name Time	Name	Name: Job Names are used to sort Job list. Time: Time stamp is used to sort job list.
Sort Order	List Box	Ascending Descending	Ascending	Ascending: Jobs will be sorted in ascending order either by Name or Time, depending on the 'Sort By' settings. Descending: Jobs will be sorted in descending order either by Name or Time, depending on the 'Sort By' settings.

2.4.2. Default Job Selection Settings for Job List

Label	Control	Values	Default	Description
Job	List Box	All Selected	All Selected	All Selected: In the Job
Selection		None Selected		List View all jobs will be
		Selected		None Selected: In the Job
				List View, no jobs will be
				selected.
				Printed Not Selected: In
				the Job List view already
				printed Jobs will not be
				selected.

2.4.3. User Authentication

Label	Control	Values	Default	Description
Authentication	List Box	Disable Enable	Enable	Disable: User Authentication dialog (Password dialog) will be skipped. Enable: User need to enter password to enter Job List Screen

2.4.4. Remote Print Function

Label	Control	Values	Default	Description
Remote Print Function	List Box	Disable Enable	Disable	Disable: Hides 'Remote Print' button in Job List Screen. Enable: Enables 'Remote Print' button in Job List Screen

2.5. Job List

This page (Figure 5) is used to view jobs pending by user, as well as job details associated with each user.

Figure 5

File Edit View Favorites To	ools Help			
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ddress 🗃 http://192.168.1.175/	lockedprint/login			- 2
Locked Print App	lication			
Configuration	Job List			
Operation Panel	Select	User ID	Number of Jobs	
operation r and		JimE	1	
Job List		KJones K. I. D.	1	
		KyleP	2	
Log	Delete	Select All	Deselect All	
Configuration File				
Debug Settings				
Administration				
Administration				
Administration Remote Server Settings				
Administration Remote Server Settings				
Administration Remote Server Settings About Locked Print				
Administration Remote Server Settings About Locked Print				
Administration Remote Server Settings About Locked Print				

2.5.1. Delete Jobs

To delete stored jobs, click on the "Select" box located at the left of each job you wish to delete and select the [Delete] button.

You will be prompted for confirmation before deletion occurs.

2.6. Log

This page (Figure 6) is used to view the log data created by using the locked print application.

Figure 6 - Locked Print Application, Log Screen



2.6.1. Hard Disk Related Error Logs

Condition	Log Message
When HDD is full.	[FATAL]: HDD Full

2.7. Export Configuration File

From this page (Figure 7) a configuration file, containing the current Locked Print Application settings of the MFP, can be downloaded. This file can be used to configure other MFPs on which Locked Print is installed.

To download, select the [Configuration File] link (shown as 1 in Figure 7) and then select the [Save] button on the resulting pop-up screen (shown as 2 in Figure 7).



Figure 7 - Locked Print Application, Configuration File Screen

The downloaded configuration file can be sent to additional MFPs via the Locked Print Port [9100 or lpr].

2.8. Debug Settings (Service Use Only)

Provides fault level capture settings (Figure 8) to be used for troubleshooting. The fault (errors) are then captured in various log files (arrow) also available from this location.

Figure 8	Debug Settings Debug Settings
	Debug Level None
	Debug Logs
	Operation Panel log
	Data Reception log Web Configuration log
	All logs
	Apply Reset

2.9. Administration

This page (Figure 9) is used to configure the Administrator's password required when accessing the Locked Print Web Interface.

File Edit View Favorites Tools Help		
Address http://192.168.1.125/r	Contraction for the second sec	<u>ي</u> ه ال
	an a	
Locked Print Appl	ication	
Configuration	Administration	
Operation Panel	Password Settings	
operation r and	Old Password	
Job List	New Password	
- Log	Confirm Password	
- Configuration File	Apply Reset	
· Debug Settings		
- Administration		
- Remote Server Settings		
- About Locked Print		



2.10. Remote Server Settings - "FlexRelease"

Sets device address, or name, and port settings (Figure 10) used for the "remote enhanced locked print access" (FlexRelease) feature (see User Manual for details).

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Address http://192.168.1.175/ockedprint	t/login		<u>.</u>
Lookad Drint Annligati			
Lockeu Frim Appucul	<i>vn</i>		
Carfaration	Remote Server Settings		
- Comguration	Remote Server Settings		
- Operation Panel	control octingo		
Job List	Server IP Address	C 0.0.0	
- 100 Elst	Server Name	Cunknown	
- Log	Server Port	180	
- Configuration File	Current Setting: 0.0.0.0((unknown) :80	
, , , , , , , , , , , , , , , , , , ,	Apply Res	cat .	
- Debug Settings	лорну пер		
- Administration			
- Remote Server Settings			
- About Locked Print			
- About Locked Print			
- About Locked Print			

Label	Description
Server IP Address	IP Address of the MFP that will "centralize" (store) the
	Enhanced Locked Print jobs.
Server Name	Device name (host name) of the MFP that will
	"centralize" (store) the Enhanced Locked Print jobs.
Server Port	Communication port to be used for accessing

Note: Only the IP address **or** device name can be selected. First click on the desired radio button, then enter the data.

enhanced locked print jobs.

2.11. About Locked Print

Figure 10

This page, a section of which is shown in the illustration below, displays the Print and Copy Vending version level and can also be used to update the no-charge 30 day trial version, to the full licensed product. (Figure 11)

