Roadside Inspection Guide

DRIVER

Device Setup for DOT Inspectors

- 1. Select Menu>Roadside Inspection
- 2. Enter Driver password, select **OK**

Exit Roadside Inspection

- 1. Select Menu>Roadside Inspection
- 2. Enter Driver password, select **OK**
- Failing to exit Roadside Inspection mode may result in inaccurate records.

TEAM DRIVERS

This only applies to Team Drivers sharing the same device.

- 1. First team driver should follow instructions in Driver section above.
- 2. Once the Inspector has viewed one driver's logs, that driver logs out of *Inspector Mode*.
- 3. Select Menu>System Menu>Team Drivers Share>Switch
- 4. Second team driver to follow instructions in the Driver section above.

INSPECTOR

View Driver's Logs

- 1. Select Menu>System Menu>Reports>Duty Status
- 2. To view the grid for that day while on Duty Status screen:
 - a. Select the **Log Date** to be viewed from the dropdown menu
 - b. Use the screen to scroll from left to right, and/or up & down
 - Select **Summary** to see Duty Status changes that day. Repeat for any date being reviewed.
 - d. Select Done or Back to exit

View Weekly Recap

- 1. Select Menu>System Menu>Reports>Daily Hours
- 2. Select **Done** or **Back** to get back to the main menu

View Failure Reports

- 1. Select Menu>System Menu>Reports>Failure Reports
- 2. Select the date to view
- 3. Select **Done** or **Back** to get back to the main menu

View Location Codes

- 1. Select Menu>System Menu>Reports>Location Codes
- 2. Select **Done** or **Back** to get back to the main menu





When contacting technical support, please have the following information available:

- 1. Your name
- 2. Company name
- 3. A phone number where you can be reached
- 4. Time available for a return call

24/7 Support Available

Phone: (920) 722-2848, Ext. 8223 **Toll Free:** (800) 327-1342, Ext. 8223

E-mail: jjkellermobilesupport@jjkeller.com

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