# SYMBIOSIS LAW SCHOOL, NOIDA
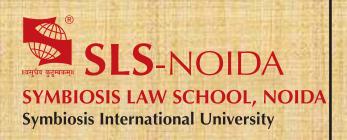## Symbiosis International University

# LEGAL DATABASE USER MANUAL

## AN INITIATIVE OF LEARNING RESOURCE CENTRE

# MANUPATRA USER HELP GUIDE

### SLS-NOIDA
**SYMBIOSIS LAW SCHOOL, NOIDA**
Symbiosis International University

**SLS**-NOIDA

**SYMBIOSIS LAW SCHOOL, NOIDA**

**Symbiosis International University**

# Manupatra
# User Help Guide
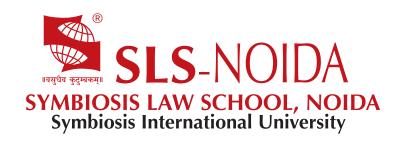
## Concept By:

Dr. C. J. Rawandale (Director, SLS-NOIDA)

## Compiled By:

**Learning Resources Team**

Mr. Krishna Pathak - Network Administrator
Mr. Shri Ram Sharma - Library In Charge
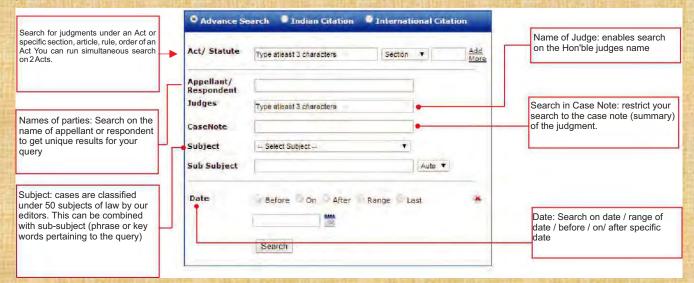Mr. Susheel Kumar - Office Assistant

## Credits:

**Manupatra**

**SLS**-NOIDA
**SYMBIOSIS LAW SCHOOL, NOIDA**
**Symbiosis International University**

# Table of Content

# Legal Search

The case laws in Manupatra are divided into fields. Each field contains a specific information (e.g., appellant/respondent name, judges name, equivalent citation, subject, judge name, citation, acts, rules, order etc). Legal search allows you to search on a specific field or a combination of fields.

Search for judgments under an Act or specific section, article, rule, order of an Act You can run simultaneous search on 2 Acts.

Names of parties: Search on the name of appellant or respondent to get unique results for your query

Subject: cases are classified under 50 subjects of law by our editors. This can be combined with sub-subject (phrase or key words pertaining to the query)

Name of Judge: enables search on the Hon'ble judges name

Search in Case Note: restrict your search to the case note (summary) of the judgment.

Date: Search on date / range of date / before / on/ after specific date

# Miscellaneous Searches

## Case Laws by Selecting Bench

**Bench Search** enables search on constitution of bench, which may be combined with subject, judge name and court name field/s.

Select from Single, Division, 3 Judge or 5 and more Judges Bench

Select from 50 subjects of law

Select court name

You may specify judge name for specific query

# Manu Search

This interface gives you the single search box experience and assists you to search for key words, phrases, multiple phrases and more. You can perform Boolean search using Manu Search.

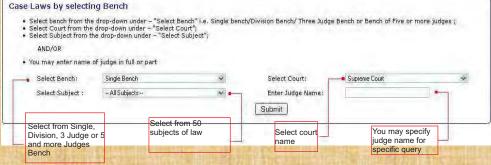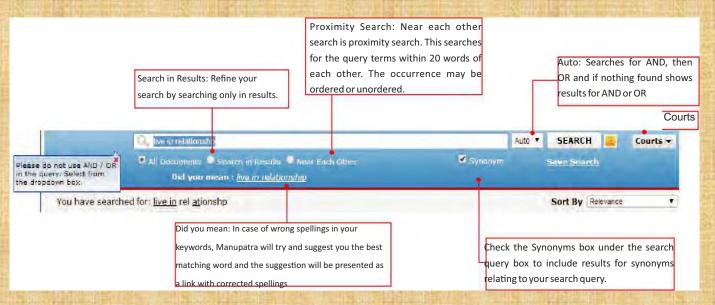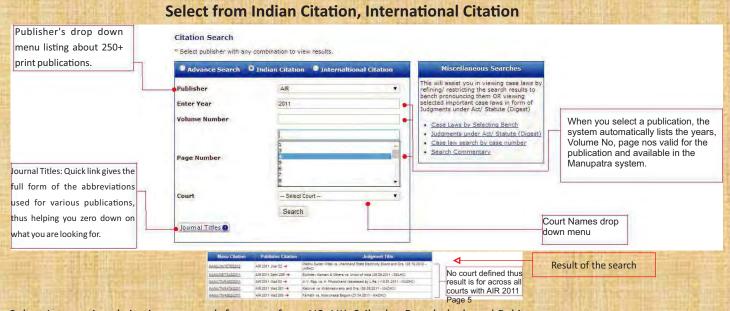Simply type in your query and the search engine uses back end algorithms to give results based on relevancy. The results can be sorted on Decision Date; Title; Court Name and Relevance.

Proximity Search: Near each other search is proximity search. This searches for the query terms within 20 words of each other. The occurrence may be ordered or unordered.

Search in Results: Refine your search by searching only in results.

Auto: Searches for AND, then OR and if nothing found shows results for AND or OR

Courts

Please do not use AND / OR in the query. Select from the dropdown box.

○ All Documents  ○ Search in Results  ○ Near Each Other  ☑ Synonym  Save Search
Did you mean : *live in relationship*

You have searched for: live in rel ationshp

Sort By  Relevance ▼

Did you mean: In case of wrong spellings in your keywords, Manupatra will try and suggest you the best matching word and the suggestion will be presented as a link with corrected spellings

Check the Synonyms box under the search query box to include results for synonyms relating to your search query.

# Citation Search

Manupatra has a powerful and exhaustive Citation search. While specifying all components of the citation, gets you unique result, inputting partial information of a citation also gets you results, which helps you identify the relevant document.
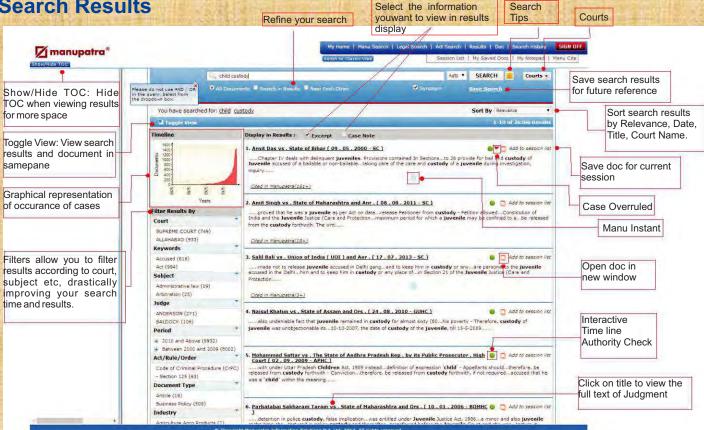*Click on Legal Search to access Citation Search.*

## Select from Indian Citation, International Citation

Publisher's drop down menu listing about 250+ print publications.

### Citation Search

* Select publisher with any combination to view results.

○ Advance Search  ○ Indian Citation  ○ Internaltional Citation

Publisher        AIR ▼
Enter Year       2011
Volume Number
Page Number
Court            -- Select Court -- ▼
                 Search
Journal Titles ⓘ

### Miscellaneous Searches

This will assist you in viewing case laws by refining/ restricting the search results to bench pronouncing them OR viewing selected important case laws in form of Judgments under Act/ Statute (Digest)

- Case Laws by Selecting Bench
- Judgments under Act/ Statute (Digest)
- Case law search by case number
- Search Commentary

When you select a publication, the system automatically lists the years, Volume No, page nos valid for the publication and available in the Manupatra system.

Journal Titles: Quick link gives the full form of the abbreviations used for various publications, thus helping you zero down on what you are looking for.

Court Names drop down menu

| Manu Citation | Publisher Citation | Judgment Title |
|---|---|---|
| MANU/JH/1676/2012 | AIR 2011 Jhar 52 → | Madhu Sudan Mittal vs. Jharkhand State Electricity Board and Ors. (08.10.2012 - JHRHC) |
| MANU/DE/7342/2011 | AIR 2011 Delhi 208 → | Sukhdev Kamani & Others vs. Union of India (06.08.2011 - DELHC) |
| MANU/TN/5468/2011 | AIR 2011 Mad 83 → | A.V. Raju vs. H. Poochand (deceased by LRs.) (18.01.2011 - MADHC) |
| MANU/TN/5479/2011 | AIR 2011 Mad 261 → | Kasaviel vs. Krishnaswamy and Ors. (06.08.2011 - MADHC) |
| MANU/TN/4582/2011 | AIR 2011 Mad 266 → | Farheth vs. Noorunissa Begum (27.04.2011 - MADHC) |

No court defined thus result is for across all courts with AIR 2011

Result of the search

Page 5

Select International citation to search for cases from US, UK, Srilanka, Bangladesh and Pakistan.

**Refine your search**

**Select the information you want to view in results display**

**Search Tips**

**Courts**



**Show/Hide TOC:** Hide TOC when viewing results for more space

**Toggle View:** View search results and document in same pane

**Graphical representation of occurance of cases**

**Filters** allow you to filter results according to court, subject etc, drastically improving your search time and results.

**Save search results for future reference**

**Sort search results by Relevance, Date, Title, Court Name.**

**Save doc for current session**

**Case Overruled**

**Manu Instant**

**Open doc in new window**

**Interactive Time line Authority Check**

**Click on title to view the full text of Judgment**

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**Filters** Filters on manupatra give you the ability to quickly focus on the documents that are most important to you. Using filters, you can narrow a search result list by jurisdiction key words, judges name, acts referred etc. When you run a search query, the results are automatically clustered under various heads such as Court, Document Type, Subject, Judge, Ministry, Period etc. making navigation easy for the user.

You can **Sort** and re-sort results on Relevance, decision date, title of case and court name.

**Add to Session List** allows to save documents for the current session to view, print or email directly from the session list

**Display results** provides you with options to choose to view your result with Excerpts and Case Note

**Timeline Graph** gives a pictorial depiction of the results, giving a quick preview of how the search results are spread across various years .

**Toggle view** provides for viewing hit list and document in same pane, thus making browsing easier and faster.

**View document in new window** allows ease in browsing by allowing you to open documents in different windows.

**Save Search** allows you to save your searches for future reference. You can give the search result a name by which you may recognize the search at a future date.

You can MANAGE the saved searches by selecting the search you want to run from the list

·You can delete or rename the selected search

**Search in results** allows unlimited nesting option. You may narrow down the results by searching only in the results. Check the search in results button, input your query in the search box and click on Refine

**Authority Check** provides for an interactive timeline which identifies later-citing cases. It makes it easy to pick out the best cases from a large collection of results by displaying cases in an intuitive graphical format. Vertical Axis displays list of Courts and the Horizontal Axis displays year range in which case has been further cited.

·By rolling and holding mouse over a bubble, one can view extract of the case and no. of times it has been cited in future.

·Citation Summary shows how many times case has been cited, in total and separately in Supreme Court and High Courts respectively

![manupatra®]

# Manu Instant

This gives a bird's eye view of editorial enhancements in the judgments. The user can view fields like Case Note (based on which a user may decide to read the full text), cases referred with appropriate context of reference, equivalent citations, citing reference etc.



One can also take a print of the details as available in the Manu Instant window.

Value add appears as a rollover window

To close the MANU Instant, click on the cross button appearing on the left side

To see the Manu Instant take the mouse over the results, a blue colour double arrow icon will appear . Click on the icon to see the value adds instantly.
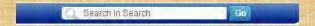
# Query Definition

Displays the definition of the query words / phrases.

Take the mouse over the search word appearing as "You have searched for:" A popup will appear with the dictionary meaning



Take the mouse over the search word appearing with "You have searched for:"

A popup will appear with the dictionary meaning

# Search in Search Results

Search bar to Refine your search now appears on top of your document to enable you to Refine your search while reading a document. You don't need to go back to Results page to search in search results.

# Court Selection

**Court Selection** in Manu Search: You can now choose to search in only Indian Courts or International Courts by making a selection from the dropdown. By default (court filter is unchecked) the site will show results from both Indian and International Courts.



# Manu Cite

A gear like icon [icon] Settings is shown beside every manuid mentioned/linked in a document, which when clicked displays the number of times the judgment has been cited in other judgments. The treatment of the subject case in other cases is also depicted. Manu Cite when clicked from the top bar displays a sorted view of all the manuids mentioned in the selected judgment along with their cited count and treatment in other cases.



# Citing Reference Graph

**Feature:** This feature will assist the User in knowing as to in what perspective cases mentioned in a particular judgment were treated or considered by the Court delivering judgment.

**How it works:**
- Open a judgment, go to Citing Reference template.
- Click on any of the treatment (e.g. Discussed/Mentioned etc).
- The popup will open up describing about the cases referred in this judgment and treatment given to those cases in Graphical format as well.
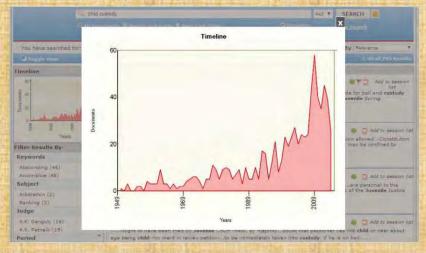
# Timeline

This feature will give user a quick info on number of verdicts passed and as available in Manupatra database with the help of graphical representation. This feature will help the researcher/ user to form a statistical opinion on prevailing prominence of legal issue during a particular year range vis-a-vis verdicts passed by the respective Courts, Tribunals and Commissions, Notifications as covered in Manupatra database.

The above mentioned timeline will appear at the top of search filter column



**How it works:**

To see the Timeline Graph in bigger frame click on the graph in smaller frame appearing in the search window.



# Print Replica

·Print Replica is the scanned image of the judgment as appearing in the journal with page numbers.

·Manupatra provides Print Replica of Judgments from over 28 Print Journals.

·We currently have a growing repository of 1.2 lacs print replica online.

·Take a print out of the print replica of the judgment and submit to the courts.

# Search Commentary / Treatises

The following commentaries covering all major Acts are currently available online on www.manupatra.com. The repository continues to grow as more commentaries are added.

- Code of Civil Procedure, 1908
- Code of Criminal Procedure, 1973
- Companies Act, 1956
- Constitution of India
- Consumer Protection Act, 1986
- Copyright Act, 1957
- Court Fees Act, 1870
- Employee's Compensation Act, 1923
- Factories Act, 1948
- Indian Contract Act, 1872
- Indian Evidence Act, 1872
- Indian Stamp Act, 1899
- Industrial Disputes Act, 1947
- Jammu & Kashmir(Extension of Laws) Act, 1956
- Juvenile Justice Act, 2000
- Limitation Act, 1963
- Negotiable Instruments Act, 1981
- Specific Relief Act, 1963
- Suits Valuation Act, 1887
- Transfer of Property Act, 1882
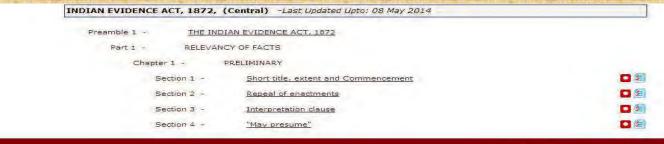
The following interface will open.

## To Search Commentary

1. Click on **Legal Search** > **Miscellaneous Searches** > **Search Comm**

**Miscellaneous Searches**

This will assist you in viewing case laws by refining/ restricting the search results to bench pronouncing them OR viewing selected important case laws in form of Judgments under Act/ Statute (Digest)

- Case Laws by Selecting Bench
- Judgments under Act/ Statute (Digest)
- Case law search by case number
- Search Commentary

Search Commentary

2. In the left **TOC** click on **Commentaries/ Treatises**

Show/Hide TOC

- Manupatra
  - Supreme Court
  - High Courts and Other Courts
  - Tribunals and Commissions
  - International Database
  - Business Policy
  - Corporate Law and Taxation
  - Notifications and Circulars
  - Bare Acts (Statutes) / Rules and R
  - Commentaries/ Treatises
  - Committee Reports, Draft, Ordinan
  - Forms
  - Miscellaneous
  - e-Books
  - Articles

Commentaries/ Treatises

**Search Commentary**

Select Act Name from drop-down list

- Select Commentary    -Select-

Enter text to search — Enter the Text to Search    -Select-  ▼ No.

Select Section / Annexure / Schedule/ Article / Chapter etc. of which you wish to read commentary

Search

**Disclaimer:**

The views and comments expressed in the present category are those of the Author. These should not be taken to reflect the views of the organisation. Manupatra Information Solutions Pvt. Ltd. expressly disclaims all responsibility for any loss, injury, liability or damage of any kind resulting from and arising out of, or in any way related to the Content.

You may also view the Commentary through the Bare Acts Statute section.

The acts which have the commentary will have the [icon] Icon in the TOC. Click on the icon to view the commentary of the section.

**INDIAN EVIDENCE ACT, 1872, (Central)** -Last Updated Upto: 08 May 2014

| | | |
|---|---|---|
| Preamble 1 - | THE INDIAN EVIDENCE ACT, 1872 | |
| Part 1 - | RELEVANCY OF FACTS | |
| Chapter 1 - | PRELIMINARY | |
| Section 1 - | Short title, extent and Commencement | |
| Section 2 - | Repeal of enactments | |
| Section 3 - | Interpretation clause | |
| Section 4 - | "May presume" | |

When you read the section of any Act, if commentary is available for the subject act commentary  icon  appears. Click on the icon to read the commentary.

When there is a reference of a section of an act, in a judgment, clicking on the section gives you the option of reading the text of the Section of the Act or Commentary.
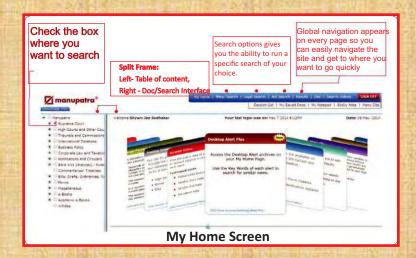
# Navigation

Manupatra database provides Tabs that makes navigation through the site seamless. Combined search, browse and intuitive filters help you narrow your results fast and show related documents. Search box allows you to run a search without having to select a specific source. This improves your ease of use.



**Check the box where you want to search**

**Split Frame:**
Left- Table of content,
Right - Doc/Search Interface

**Search options gives you the ability to run a specific search of your choice.**

**Global navigation appears on every page so you can easily navigate the site and get to where you want to go quickly**

**My Home Screen**

·**Spilt Frame** view allows for easy movement between databases and documents

·**Results** return to the last active result list

·**Doc** return to the last viewed document

·**My Saved Docs** view the documents saved during various sessions. There is a provision to create folders and directly select documents for print and email. You may create personalized folders with option of password protection.

·**Search History stores** the last 20 searches. History displays your searches in reverse-chronological order, with your most recent search at the top of the list with the identifying information about each search appearing in adjacent columns.

·**Flexibility** to search in Selected databases or All databases. By default Manupatra searches in All documents. You may select any permutation combination of databases by checking the box next to database name, to restrict your search to selected databases.

# Filters



**Filter Results By**
**Court**
SUPREME COURT (749)
SUPREME COURT ORDER (25)
**Keywords**
Absconding (46)
Accomplice (48)
**Subject**
Arbitration (2)
Banking (3)

Filters on manupatra give you the ability to quickly focus on the documents that are most important to you. Using filters, you can narrow a search result list by:

| | |
|---|---|
| =Jurisdiction/Court wise | notification etc.] |
| =Keywords | =Industry type |
| =Subject classification | =Ministry |
| =Judges name | =Department |
| =Period | =E-book |
| =Acts Referred | =Publisher |
| =Document Type [judgment, act, | |

When you run a search query, the results are automatically clustered under the above heads making navigation easy for the user.

# Floating Navigation

• Print • Save • E-mail • Go back to results • Find within Document • Go to top • Go to bottom icons
Appear on right bottom of the page on mouse roll over. Take your cursor to the right bottom of the page for these icons to appear. No need to scroll to top of the page.
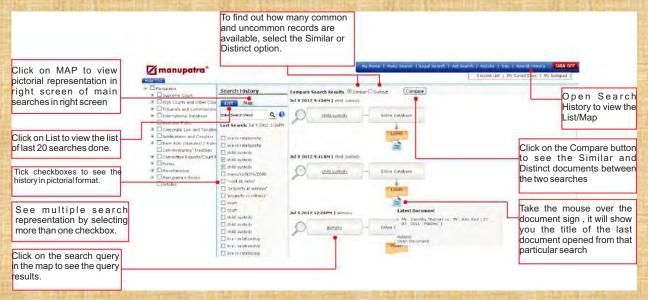
# MAP

## Features:

This feature will assist the user to easily understand his last searches done in graphical format as well so that one can see the difference among those searches.

## How it works:

·Open Search history, click on the Map tab appearing on the page. On the left side of the frame you will see, your parent searches.

·Tick on the checkboxes against any of the searches to see the history in graphical format. You can see multiple search graphs by selecting more than one checkbox from the left search history frame.

·Togo back to the listing format click on the List tab.



Annotations on figure:
- To find out how many common and uncommon records are available, select the Similar or Distinct option.
- Click on MAP to view pictorial representation in right screen of main searches in right screen
- Open Search History to view the List/Map
- Click on List to view the list of last 20 searches done.
- Click on the Compare button to see the Similar and Distinct documents between the two searches
- Tick checkboxes to see the history in pictorial format.
- See multiple search representation by selecting more than one checkbox.
- Take the mouse over the document sign , it will show you the title of the last document opened from that particular search
- Click on the search query in the map to see the query results.
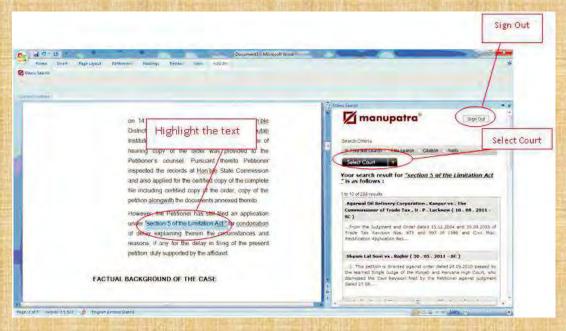
## Bar Chart

Chronological listing of Bare Acts / Statutes shows the Bar Chart which gives yearwise listing of the Bare Act. One can click on the number appearing on the Bar to view Acts appearing in that year.
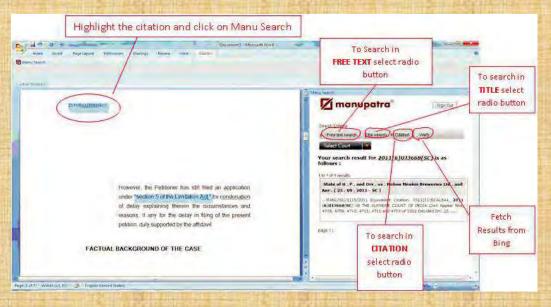
🖎Onceyou Login successfully you will be able to see the search results for your highlighted query. This will be a free text search and by default it will show results from Supreme Court. If you wish to see the results from other courts please select the court from Select Court dropdown. The list of courts you can see as per your subscription plan.
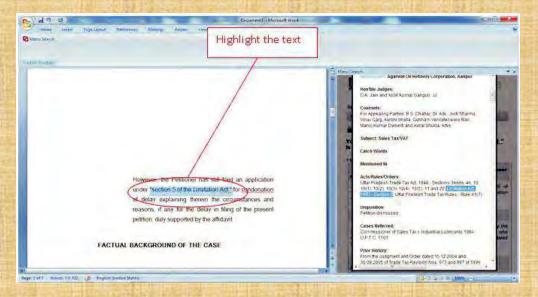
🖎You can also choose to search within the Appellant/Respondent (Field Search) ,Citation and on the Web as well.

🖎Also before closing the word document please do not forget to Sign out from Manupatra in the right frame.



🖎Click on any of the document title to see the full text.

Highlight the text

?Tocopyany matter from search results, can drag and drop the text from the results/documents to your word file by    highlighting the text and dragging the text to the cursor position.This saves you typing.



Select the text and drag and drop into word document

![manupatra logo]

# Manupatra Outlook Connect

Users can now seamlessly access content and resources from Manupatra and the open Web from their MS Outlook while reading or composing email.

**How to use:**

&#9744; Highlight the text in your email (reading or composing) you want to search and click on Manu Search Icon   appearing in Add Ins Menu.

&#9744; You will be prompted to Login to Manupatra.

&#9744; Please enter your Manupatra Sign In and password ensure no one is logged in with the same Sign in else it will give   you "The session is already active" message.



&#9744; Once you Login successfully you will be able to see the search results for your highlighted query. This will be a free   text search and by default it will show results from Supreme Court. If you wish to see the results from other courts please select the court from Select Court dropdown. The list of courts you can see as per your subscription plan.

&#9744; You can also choose to search within the Appellant/Respondent (Field Search) ,Citation and on the Web as well.

&#9744; Also before closing the mail item, please do not forget to Sign out from Manupatra in the right frame.
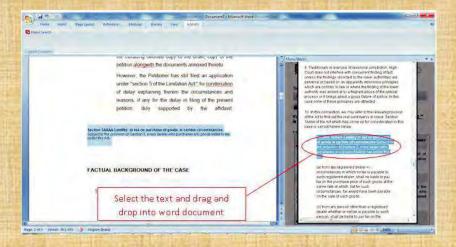
- Click on any of the document title to see the full text.
- To copy any matter from search results, can drag and drop the text from the results/documents to your word file by highlighting the text and dragging the text to the cursor position. This saves you typing.
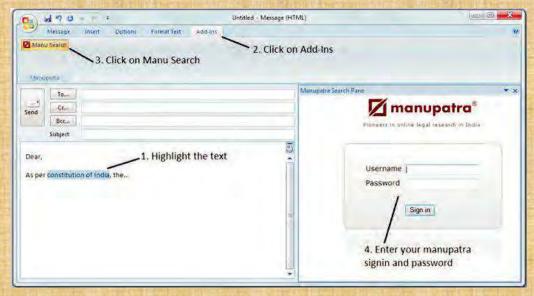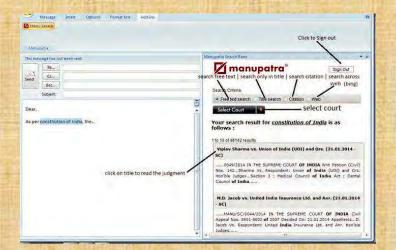


## Store Document on Cloud

Now upload any document from Manupatra to your cloud account (e.g. Drop box /Google Drive) at the click of a button

- Click on cloud icon ☐ (bottom icons) from documents page to upload the document to your cloud account.
- Click on the respective buttons (Dropbox/Google Drive) to Save the document to your cloud account.
- Google Drive works with below mentioned browser
- Chrome, Firefox, Safari, Internet Explorer (only IE9 and IE10)
- Dropbox works with below mentioned browser
- Internet Explorer 8+, Chrome, Safari 3+ , Firefox 3+, Opera 9+

## Sticky Note

### Features:

Users can now mark comments, add a note as well as highlight any portion of text while reading the judgement, as per their personal requirement, for future reference.

✍ Open any judgement and click on the "Sticky Note" below "Sign Off" as shown below .
✍ You will notice sticky note control panel appearing on the right of the judgement.
✍ To start highlighting any text, select the pen-pad icon from the top options as shown here & select the text in the judgment.
✍ Using the tool bar you can select the colour/style for your highlighted text portion. User have an option of  Bold, Italic and underline.
✍ They can also change the font type.



## Print

**Print Outs taken of Judgmensts from www.manupatra.com are accepted by Courts.**

You can choose to take a print out in:

✍ Singleor double column
✍ Choosethe format from Doc/ PDF/ HTML
✍ Selectthe font type and font size

![manupatra logo]

# My Notepad

## Features:
User can create/invite/share the note against a documents. The invitation can only be send to Manupatra's active ids.

## How it works:
- Open a case against which you want to create/invite/share note, Click on My Notepad on the top Menu, and click on "Add to My notepad".
- To invite your colleagues (who are using Manupatra) click on on "Invite to Share Note" button. An  email will be  send with the document id against which you want to invite/share note to the users whom you have invited.
- All the notes written against that document will be displayed along with your note.
- You can view the note by clicking on the clip icon appearing on the top left of the document as soon as you   create a note or you can also see if someone has invited you to share the note.
- You can also search within note.

# Judgment Template

**Manupatra Citation as cited in courts**

Print   Email   save

MANU/SC/0015/2009

Equivalent Citation: 2009 (74) ALR 642, 2009 1 AWC(Supp)553SC, 2009BusLR118(SC), JT2009(1)SC315, (2009)4MLJ1175(SC), 2009(1)SCALE354, (2009)3SCC107, [2009]1SCR138, 2009(1)UJ311 Add

**Multiple equivalent citations to print journals. Manupatra covers citations of over 280 Journals making your research easier.**

IN THE SUPREME COURT OF INDIA

Civil Appeal Nos. 5430-5431 of 2002

Decided On: 12.01.2009

Rajasthan State Electricity Board
Vs.
Universal Petro Chemicals Ltd.

**Print Replica of the Judgment as appearing in the Print Journal with page nos.**

Print Replica

**Click on Judge name to view the cases from various courts for the judge**

**Hon'ble Judges/Coram:**
Tarun Chatterjee and Mukundakam Sharma, JJ.

**Click on Counsel name to view all cases from various courts for the Counsel.**

**Counsels:**
For Appellant/Petitioner/Plaintiff: Puneet Jain, Sushil Kumar Jain, Archana Tiwari and Ashwin V. Kotemiath, Advs

For Respondents/Defendant: S.C. Ghosh, Parijat Sinha, Reshmik Rea Sinha and Snehasish Mukherjee, Advs.

**Judgments are classified across 50 subjects of law**

**Subject: Arbitration**

**Catch Words**

**Click to view the catch words in the judgment**

**Mentioned IN**

**Cases where the subject case has been mentioned in future**

**Acts/Rules/Orders:**
Arbitration Act, 1940 - Section 2, Arbitration Act, 1940 - Section 20, Arbitration Act, 1940 - Section 31, Arbitration Act, 1940 - Section 31(3), Arbitration Act, 1940 - Section 31(4), Arbitration Act, 1940 - Section 41; Contract Act - Section 28; Code of Civil Procedure, 1908 (CPC) - Section 20

**Manupatra database gives ready links to referred cases**

**Cases Referred:**
A.B.C. Laminart (P) Ltd. v. A.P. Agencies MANU/SC/0001/1989; Hakam Singh v. Gammon (India) Ltd. MANU/SC/0001/1971; Angile Insulations v. Davy Ashmore India Ltd. and Anr. MANU/SC/0338/1995; Hanil Era Textiles Ltd. v. Puromatic Filters (P) Ltd. MANU/SC/0348/2004

**Overruled/Reversed status with link to the respective case**

**Cases Overruled / Reversed:**
Universal Petrochemicals Ltd. vs. Rajasthan State Electricity Board (MANU/WB/0117/2001)

**Prior History / High Court Status:**
From the final Judgment and Order dated 17/4/2001 of the High Court of Calcutta at Calcutta in A.P.O. Nos. 462 and 463 of 1992 in Special Suit No. 70 of 1990 (MANU/WB/0117/2001)

**Prior History of the case showing which court has the appeal come from**

**Disposition:**
Appeal allowed

**Citing Reference:**

**Citing reference which analyses whether the referred cases have been Mentioned, Relied on: Discussed: Affirmed: Distinguished: Dissented**

Affirmed                    4

**Case Note:**
Arbitration Act, 1940 (since repealed) - Sections 20 and 31 (3)/(4)--Arbitral proceedings--Jurisdiction of Court--Whether when parties clearly stipulated and agreed that no other Court but only Court at Jaipur--will have jurisdiction to try and decide proceedings arising out of agreements, Calcutta High Court would have jurisdiction?--Held, no--Even by virtue of Section 31 (4), Calcutta High Court would have no jurisdiction--Impugned orders of Calcutta High Court set aside.

**Case note gives a succinct summary of the case compiled by Manupatra editors**

**Ratio Decidendi:**
*"Where there may be two or more competent Courts which can entertain a suit consequent upon a part of the cause of action having arisen therein, if the parties to the contract agree to vest jurisdiction in one such Court to try the dispute which might arise as between themselves, such agreement would be valid and binding."*

**Reason for deciding Proposition of law laid by the court**

**JUDGMENT**

**Full text of the judgment**

**Links to cases referred**

Anand, J.

1. In Re: Vinay Chandra Mishra, MANU/SC/0471/1995 : 1995CriLJ3994 , this Court found the Contemner, an advocate, guilty of committing criminal contempt of Court for having interfered with and "obstructing the course of justice by trying to threaten, overawe and overbear the court by using insulting, disrespectful and threatening language". While awarding punishment, keeping in view the gravity of the contumacious conduct of the contemner, the Court said:

"The facts and circumstances of the present case justify our invoking the power under Article 129 read with Article 142 of the Constitution to award to the contemner a suspended sentence of imprisonment together with suspension of

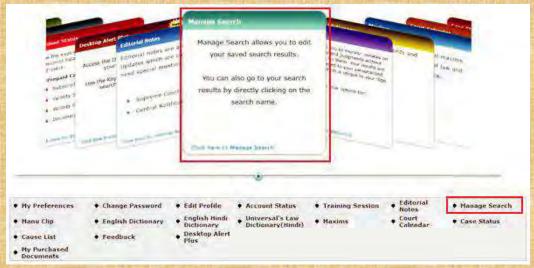**Click to read the section of the Act**

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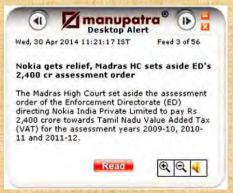
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