

MyCollectionPlaces

a Prestashop module

User manual

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Installation

Upload module

Upload with FTP protocol

Unzip the module and drop the folder «myCollectionPlaces» in the folder /modules/ on the Pretashop folder on your web server.

Send via the modules management interface

Go to the modules section of your admin interface Prestashop.

	Catalogue Sclien Positions	ts 🛒 Commandes 🎏 Paiement 💭 Transport 🦺 Stats 🌸 Modules
Click on the link "Add a new module," the panel below appears.	Panneau d'admir Ø Ajouter un nouve	nistration >> 🏤 Modules eau module 👩 PrestaStore
	Le module doit êtr	veau module re une archive ZIP ou TGZ. http:// Téléchargez le module directement sur internet.
Select the module zip file by		Télécharger le module
clicking on "Choose File" then click "Load Module" and wait for sending the file.	Fichier module	Choisissez un fichier Aucun fichier choisi Chargez le module depuis votre poste de travail. Charger le module

Module installation

Once sent the module appears in the list of modules.

Just click on the Install button.



Once the module is the module installed a link « >>> Setting » appears.

Messages warning you that the module is not c o n figured. It's necessary to associate the module to a carrier and set at least one slot and an area for the module is functional.

_	
(S Module installed successfully
•	Add a new module 👔 PrestaShop Addons (disable)
	A MyCollectionPlaces - No carrier selected,
	shipping_logistics - 1 module
5	MyCollectionPlaces v1.4.0 NyCollectionPlaces is a module that manage collection : you >> Configure Luninstall C

On the front office

When ordering

Displaying panel Reservation

The module allows customers to book a place, a day and a time slot slot during the choice of carrier.

The reservation is performed after selection of the delivery address, in postage step.

The reserve board appears when selecting the carrier module, it disappears when selecting an other carrier.

Available places are displayed pre group of five and sorted by distance from customer. The distance is calculated as bird flight from customer collection address. If the customer address is not accurate, distances are not calculated.

The available slots are displayed in green, they depend on chosen place. The customer can only select an available time slot to validate the collection. The availability of slot is depending on max collection count of the day. (See Limitation of reservations quota).

	IG				
	Summary	Login A	ddress	Shipping	Payment
<u> </u>	•	•	•	0	•
erms of	service				
🗹 I agre	ee with the terms of	service and I adhere	to them une	conditionally. (r	ead)
	our delivery met				
	-	ler in recycled packag	aina.		
C r ugit	to to receive my ore		,		
	Carrier	Information			Price
0	My carrier	Delivery next	day!		Free!
\odot	Collection	Pick up in-sto	re		Free!
	ower Marsh SE1 7HR Lan			Islingto	on
	collection place	lk SW1E 5JE London (n e e u una tra à		
	tcutter ower Marsh SE1 7HR Larr	2100 yards		Islingt	on
	ensmiths Food	2200 yards		Clerkenwe	Shor
	wer Marsh SE1 7RG Lamb		- +		TP
	elton St WC2H Camden T	2300 yards own	ie	ocur.	
0	nard & Michael pins Ct EC4A 4AX Londre	3300 yards s			A
	Havana rringdon Rd EC1M 3JB Ca	3700 yards mden Town	Cooq		Sha poditions d'utilisat
*	Previous places	Next places »	Ask for t	om to get your	package quick
	time slot for colle	ation			
elect a l					
Associated	ty in week 23 on 20	7th Jun 8th	lun	9th Jun	10th Jun
Availabili	ourbuit				Friday
Availabili 8:00am	-	and au	suav		rnday
		iesday Wedne orning Omori			morning
8:00am					morning
8:00am 2:00pm — 3:00pm	● m Monday _ Tu		ning esday		Friday evening

The slots are configured posted on a weekly schedule by default, the customer can change the week of collection.

Booking restrictions

The Reserve Board should mark the address selected by the customer.

If reservations are not available (reservation length at 0 or no time slots available) and if the place selection without time slot reservation is disabled then carrier is not available. (See reservation parameters)

If at least one of the products of the customer cart is not in the category associated with the carrier, the carrier is not available. (See carrier parameters)

0	My carrier	Delivery next day!	Free!
0	Collection	Pick up in-store	Free!
	Collection is di	sabled : Reservations are are not available for the	moment.



Reservations calendar

The schedule takes into account the reservations already booked collections and follows the rules of the booking period.

Time slots can be disabled on certain days of the week. In the example above the right slot from 8am to 12pm set off Saturday, Sunday and Monday.

The color of the timeslot depends on its collection capacity witch depend on the reservations count already made. (See chapter on reservation system)

	8:0	00am	24th Jan	25th Jan	26th Jan	27th Jan	28th Jan
	12.	:00am	 Monday matin 	● Tuesday matin	• Wednesday matin	• Thursday matin	
			● ^{Monday} midi	Tuesday midi		• Thursday midi	
4		00pm	● ^{Monday} soir	● Tuesday soir		• Thursday soir	
l,	6:1	00pm					

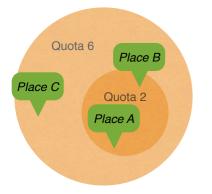
By default the reservation is automatically confirmed upon payment of the order but it can also be confirmed at a subsequent stage of the order.

Booking system

Daily place quota

You can limit the amount of places that you can deliver each day, by assigning a quota to each place and by setting a daily quota.

Thus a customer cannot select a place witch quota would made exceed the daily allowed quota.



For example you can set two quota :

For places which are near from your warehouse assign a low quota, in our example 2.

For places which are far from your warehouse assign a higher quota, in our example 6.

We consider that in our case, collection from place C take 3x much time that in the places A and B.

A quota of a place is taken into account if one of more collection are planed in. Indeed supply of the place is done once a day for all customer shipment.

A place is available for a given day, if the sum of quotas of places which have reservations and the quota of the given place is lower then the daily allowed quota.

Occupation sample

Example : daily quota at 8

Day		Collection count place B, quota 2		Quota sum	Places availability
Monday 12	0	2	2	8	A available, B & C unavailable
Tuesday 13	10	12	0	4	C unavailable, A & B available
Wednesday 14	1	5	0	20	C unavailable, A & B available
Thursday 14	8	0	0	10	A, B & C available

Collection count by time slot

A second option let limit the amount of collection per time slot of each place. Past this threshold, collections of other customers are not available for time slot of the place.

Reservation windows

The booking window is all the weeks which a reservation is possible. Defined by:

- The day and start time of the booking period,
- The reservation shift that defines the number of weeks to wait to make a reservation
- The reservation period that defines the number of weeks during which it is possible to make a reservation

In all cases it is not possible to perform reservation the same day.

Reservation windows samples

mon	tue	wed	thu	fri	sat	sun
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

In the example displayed, the reservation windows is defined by :

Reservation period : 7 days Reservation start : The next week week start : Monday 00H00

The days available begins on Monday of the next week.

mon	tue	wed	thu	fri	sat	sun
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

In the example displayed, the reservation windows is defined by : Reservation period : 12 days

Reservation start : The same day

The days available begins the current day for 12 days.

mon	tue	wed	thu	fri	sat	sun
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

In the example displayed, the reservation windows is defined by : Reservation period : 12 days Reservation start : After some days :

l day

The days available begins the next day for 12 days.

Reservation validation

The reservation is attached to the user control if it exists. By default the booking is confirmed when the order goes to state awaiting payment. The calculation of the occupation of slot is made according to the validated orders.

It is possible to choose the order status to validate the reservation. Example: Payment accepted.

Settings

Carrier settings

MyCollectic	onPlaces setti	ngs	
Transporter	Reservation	Places	administration
Transporter settings Prestashop carrier:	Select carrier My carrier		Help 😡
Category :	All +		
		Update Settings	
ered by laByle	mycollectionplace	s for Prestashop [documentation & c	ontact] Version 1.0.0

Transporter settings

This option li reservation system with the functionality of myCollectionPlaces Prestashop carrier. If no carrier is selected, the panel reservation will not appear when the customer selects a carrier for a command. Remember to configure your carrier areas, the weight ranges and prices of selected carrier.

You can limit collection to a category of products, by selecting the category in carrier parameters. Carrier associated with the module is available for the customer if at least one of the products of the customer basket is in the selected category.

Reservation settings

Transporter	Reservation	Places	Administratio
Reservation window properties			Help
Reservation start :	After some days)	
Reservation Period :	0 days		
Reservation Settings			Help (
Reservation status :	Payment accepted	÷	
Reservation planning type :	Per week 😫		
Reservation :	Allow place select	ction without reservation	n
Reservation messages			
Select language :			Help 🔇
Reservation notification :	Le retrait de votre co	ommande a été %rplanifié	au %d entre %s et %e au point de retrait %p (%l)
Reservation disabled :	Les réservations ne	sont pas disponibles pour le	e moment.
Collection unavailable for category :	Le retrait n'est pas d	isponible pour les produits	de votre panier.
		Update Settings	

Time slots management

The panel show all the time slots configured, click on the «Actions» column to edit or delete a time slot. The time slot is a period during which a customer can be delivered. You can create as many time slots that you want but the end time or start time of a time slot cannot be included between the start time and the end time of another time slot.

Reservation window properties

Reservation start

This option allows you to choose when the reservation start.

- Select "the current day" so that reservation can be made the day of order, in which case you must specify whether the reservations can be made during the current slot, otherwise the reservations will only be possible on the next time slot.
- Select "After a few days" so that reservations can be made one or more days after the date of the order, in this case you need to specify the number of days in period (1 for next day, 2 for on-day etc. ..).

- Select "next week" so that reservations are only possible one week to the next (if the current week is started, the booking will only be possible from the beginning of the following week). In this case you can change the day and time of the start of the week.
- Select "After a few weeks" so that reservations can be made a week or more after the date of the order, in this case you must specify the number of weeks of delay.

Reservation period

This option let you chose the reservation period in days. For instance if the reservation start is set to I day after and the reservation period is set to 2, the customer can select a collection time slot during the two next days. If this parameter is set to 0, the reservations are available until the end of start day.

Reservation settings

Reservation status

This option let you chose on which step of the order the time slot is reserved. You should choose between "Awaiting cheque payment" or "Payment accepted" ("Awaiting cheque payment" works also for other payment modules). The status lower than the selected status invalidate the reservation and the upper status have no effect on the reservation.

Reservation planning type

This option let you chose which reservation planning is displayed to the customer. The planning can be on day, on week, on two weeks or on month.

Reservation

It is possible to allow choice of a place without the choice of a time slot. In this case reservations are planed to the day of the order and appears in the unexisting time slots section. If this option is not enabled and if : •the reservation windows is not available or if no time slots exists or are enable then the carrier associated with the module is disabled.

•no time slots are created or available for a place then the place is not visible for the customer.

Collection messages

These messages are displayed on the carrier choice if the reservation in not available, a message let inform the customer by email on reservation.

places settings

	🚛 Transpo	orter	Reservation	Places		rational Administration
	Places management	1				Help 🕻
ID	Name	Quota	A	ddress	Time Slots	Actions
1	Bloom flowers	Unlimited	45 Shelton St \	WC2H Camden Town	midday	X
2	Club Havana	Unlimited	45 Farringdon Rd E	EC1M 3JB Camden Town	morning, evening	X
3	Costcutter	Unlimited	113 Lower Mars	sh SE1 7HR Lambeth	day	X
4	Planet Organic	Unlimited	64 Essex Rd	N1 8LR Islington	late	X
5	Leonard & Michael	Unlimited	2 Poppins Ct	EC4A 4AX Londres	morning, afternoon	X
~	Greensmiths	Unlimited	27 Lower Mars	h SE1 7RG Lambeth	day	Ø 🗙
6	Food					~ ~
A	Food add a new place Place settings es country : es quota per day :		United Kingdom		•	

Places management

The places would be selected by the customer when they select collection instead of deliveries. You must indicate an address for the place to be located. You can add one or more time slots to let the customer indicates when he will collect his shipment.

Subareas settings

Places country

Select the country for collection places you add, that is use to locate places.

Places quota per day

Select the maximum daily quota for places. That let limit the supply of places for each day. See chapter on reservation system.

Place edition

	🚛 Trai	nsporter	🗾 🔁 F	Reservatio	on	Places					r Admir	nistrati
it pla	ace 2											
🍥 Ed	dit place											Help (
Nam	ne :	Club Ha	avana	*			15 1 5		kenwell-Finsbu	PI	an Satell	ite
Quot	ta :	Unlimit	ed 🗘				++	Varner Sr	Clerkenwell Rd	Jom	Great Sur A5201	
Stre	et :	45 Farr	ingdon Rd		*		Augo1	Hatton Wall	ADDI TUTTIN	Bitton St.		4
Post	tcode :	EC1M 3	8. *				s Imn R	852		Eagle C	9501	
City			n Town	*			s a	Feather ru	Kirby St.	S	- In	ne St
-	code :	< Acc	urate	Geo	code		2	Brooke S	A20 Ely Pl	the second	Long	St Bar
							XT		A40	N Smithfield St	Bartholomew	s
Deer	cription :	Ack for	tom to get y	our package	auickly		BHOO	Furnival t atter Ln	HO	born Vi-	Hospital	Ľ.
Desc	crintion '	ASK IOI	torr to get y							ne"		
		nagement				2	Copste	st E	and the second s	hiques - Con	titions d'utilis	ation
ⓒ Tir Edit ti	me slots mar ime slots :						2 D Cm Store					atio <mark>n</mark> Help (
© Tir Edit ti ID N	<mark>me slots mar</mark> i me slots : Name	Start time	End time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Actions	
ⓒ Tir Edit ti	me slots mar ime slots :					Wednesday	2 D Cm Store				Actions	
C Tir Edit ti ID N 3 2	me slots mar ime slots : Name morning	Start time 8:00am 3:00pm	End time 12:00pm	Monday ©	Tuesday V	v	Thursday	Friday	Saturday	Sunday ©	Actions	
C Tir Edit ti ID N 3 2 2 Ad	me slots mar ime slots : Name morning evening Id a new tim	Start time 8:00am 3:00pm he slot	End time 12:00pm	Monday ©	Tuesday V	v	Thursday	Friday	Saturday	Sunday ©	Actions	
© Tir Edit ti ID N 3 2 2 2 2 Ad	me slots mar ime slots : Name morning evening Id a new tim bliday period	Start time 8:00am 3:00pm he slot	End time 12:00pm	Monday ©	Tuesday V	v	Thursday	Friday	Saturday	Sunday ©	Actions	
© Tir Edit ti ID N 3 2 2 2 2 Ad	me slots mar ime slots : Name morning evening Id a new tim	Start time 8:00am 3:00pm he slot	End time 12:00pm	Monday ©	Tuesday V	v	Thursday	Friday	Saturday © () () () () () () () () () ()	Sunday ©	Actions	Help (
© Tir Edit ti ID N 3 2 Ad Mon Ho Edit h	me slots mar ime slots : Name morning evening Id a new tim bliday period	Start time 8:00am 3:00pm ne slot	End time 12:00pm 6:00pm	Monday ©	Tuesday V	✓ ✓	Thursday	Friday	Saturday © () () () () () () () () () ()	Sunday ©	Actions	Help (
C Tir Edit ti ID N 3 2 Ad Ad Edit h	me slots mar ime slots : Name morning evening Id a new tim bliday period	Start time 8:00am 3:00pm e slot	End time 12:00pm 6:00pm	Monday ©	Tuesday V	✓ ✓	Thursday	Friday	Saturday © () () () () () () () () () ()	Sunday ©	Actions	Help (Help (Ction
C Tir Edit ti ID N 3 2 Ad Ad	me slots mar ime slots : Name evening id a new tim oliday period colidays : Thursday 9th	Start time 8:00am 3:00pm e slot	End time 12:00pm 6:00pm	Monday ©	Tuesday V	✓ ✓	Thursday	Friday	Saturday © () () () () () () () () () ()	Sunday ©	Actions	Help (Help (Ction

To configure a place you must set :

- A name : cannot be empty and must be smaller than 64 chars.
- A quota : must be an integer of 3 digit max. Read the chapter on reservation system for further quota explanation.
- Location information :

myCollectionPlaces

User Manual

- The place address : the street (with number), the post code and the city.
- A geocode button that provides the geographical coordinates of the place from the address, this step is indispensable. The location obtained cannot be imprecise.
- A description : You can fill a description to show more place details to the customer (theses details are shown under the map during checkout)
- Time slots :You can define several time slots per place.The time slot is a period during which a customer can be delivered.You can create as many time slots that you want but the end time or start time of a time slot cannot be included between the start time and the end time of another time slot.
- Holidays : Indicates holiday start and end by clicking on the input. The start and end date are included into the holidays. For a day only indicate the same start date and end date.

Edit time slot				Help 🌘
Name :	evening		*	
Start time :	03 🛊 :	00 \$	PM 🛊	
End time :	06 🛟 :	00 \$	PM 🛊	
Max collections :	10	\$		
Monday :	\checkmark			
Tuesday :				
Wednesday :				
Thursday :				
Friday :				
Saturday :				
Sunday :				
Edit	time slot			

Time slot edition

To configure a time slot you must set :

• A name : cannot be empty and must be smaller than 10 chars. The name is show when a customer select a time slot.

• A start time and end time : A start time and a end time of the time slot cannot be included between the start time (excluded) and the end time (included) of another time slot.

• A maximum number or collections : must be an integer of 4 digit max. Read the reservation system chapter for further quota explanation. Select unlimited if you don't want to use limitation for this time slot.

• The days : Check the days for which time slot would be available in each week.

Administration

To access to the admin panel, click on "My Collections" on the tab "Shipping" :



Month collections view

This view allow you to easily see the collections per day for a month :

- A gauge representing the whole quotas of places as a percentage (the gauge is visible if there is a daily quota quota).
- The number of collections validated (and the number of none validated collections between brackets) .
- An exclamation icon appears on days that require your attention.

A calendar on the left side let you easily switch betweens month or select it, or filter the display by place. You can view collections per week via the 'Action' column.

Per month		Per week	Per	day				r Settin
Place Co	ollections	for June 20	11					
Select place :	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Actions
All			1	2	3	4	5	
Show			10% 1 collection on 1 place	4 collections on 3 places	20% 1 collection (1) on 1 place	no time slot	no time slot	👑 W22
Calendar	6	7	8	9	10	11	12	
Switch month :	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	no time slot	no time slot	👑 W23
Prev Next	13	14	15	16	17	18	19	-
Select month :	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	no time slot	no time slot	👑 W24
Show	20	21	22	23	24	25	26	
	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	no time slot	no time slot	👑 W25
	27	28	29	30				
E	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place	0% 0 collection on 0 place				👑 W26

Each day show a color :

- Light yellow for day without time slot
- Yellow for a day with time slots
- Blue for the current day
- Light blue for days available for a reservation by a customer
- Grey for holidays

Week collections view

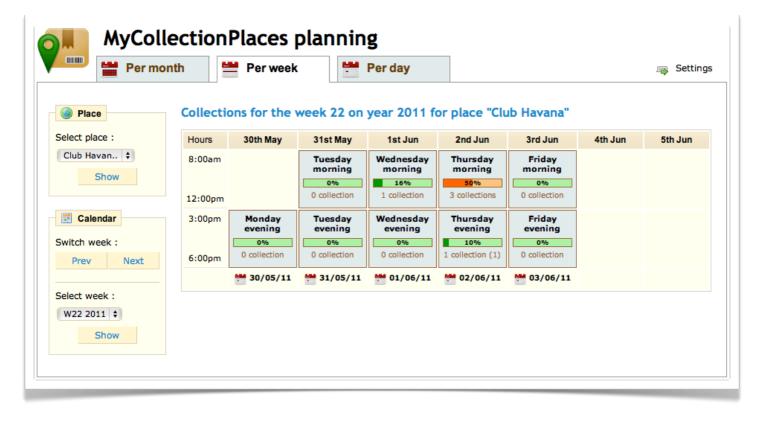
This view allow you to easily see the collections for each time slot on a week :

- A gauge representing the occupation of the time slot as a percentage (the gauge is visible if the time slot have not a limited number of collections).
- The number of collections validated (and the number of none validated collections between brackets) .

An exclamation icon appears on days that require your attention.

A click on a time slot show the collections details for the day but for the selected time slot only, to show the collections details of the whole day click on the day date at the end of the column.

A calendar on the left side let you easily switch betweens weeks or select a week and to select the place witch you wan't to show time slots.



Day collections view

This view allow you to easily see the collections of a day ordered by time slot and by subarea :

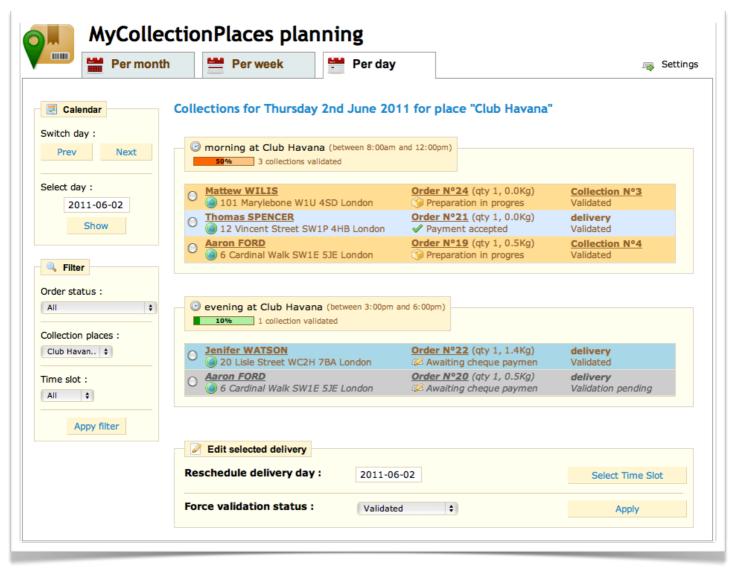
- A gauge representing the occupation of the time slot as a percentage and the number of validated collections.
- The list of collections by place and time slot, with the color of order status (grey if the collection is not validated).

Collection details

Each collection is displayed in details :

- The customer : His name that links to the customer record, his delivery address
- Summary of the order (number of products and total weight), the order number is linked to the order details. The current order status is also displayed.
- Delivery number that is linked to the delivery slip in PDF, and the status of the collection.

A calendar on the left side let you easily switch betweens days or select a day. A filter in the left side let you choose to show only the collections for a time slot or for a place or for a specific order status.



A panel at the end of the page let you reschedule or force the validation of a selected collection.

myCollectionPlaces Collections edit

To reschedule a collection select it and select the new day then click on the «reschedule» button.

The page is refreshed and shows the list of time slots (with time slots details and it occupation summary) you can reschedule the collection to.

A checkbox let you notify the customer.

Rescheduling delivery Thomas SPENCER Order Nº21 (qty 1, 0.0Kg) deliverv 12 Vincent Street SW1P 4HB London Payment accepted Validated From time slot: morning (between 8:00am and 12:00pm), the Thursday 2nd June 2011 To time slot 🗸 morning at Leonard & Michael (0 collection, 0%, between 6:00am and 11:00am) the 🗧 day at Costcutter (0 collection, 0%, between 7:00am and 6:00pm) Thursday 2nd day at Greensmiths Food (0 collection, between 7:00am and 7:00pm) Inform cus nedule morning at Club Havana (3 collections, 50%, between 8:00am and 12:00pm) midday at Bloom flowers (0 collection, 0%, between 12:00pm and 3:00pm) evening at Club Havana (1 collection (1), 10%, between 3:00pm and 6:00pm)

Collections of modified time slots

When editing time sots (by deleting them or disabling some days) you should not be able to find theses collections which was affected to them. If it's the case you can find theses collections with this panel.

JUI	known subarea		
)	Elizabeth BROWN	Order N°44 (qty 1, 0.0Kg)	Delivery N°O
	867 Madison Ave 10020 New York	✓ Payment accepted	Validated

Credits

MyCollectionPlaces module for Prestashop is developped by



Study, developpement and operation of web site

Contacts

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