



**Industries Commissionerate**  
(GOVERNMENT OF GUJARAT)

## IC Portal – Manager(RM) User Manual

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## IC Portal – Manager(RM) User Manual

### 1. How do I login to the portal?

- Go to the URL :- <http://10.10.46.175/IC/Home.aspx>
- The following homepage will open.(A)

**Industries Commissionerate Portal**  
(GOVERNMENT OF GUJARAT)

**Industries Commissionerate**

Username  
rm-dic-ahd@gujarat.gov.in

Password  
\*\*\*

Login Clear

[Forgot Password?](#)

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Block No. 1, 2nd Floor, Udyog Bhavan,  
Gandhinagar 382 010.  
Gujarat, INDIA

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iccord@gujarat.gov.in

- After user name and password are entered, click on “Login” button to perform action.(B)
- If you forgot your password, then in that case click on “Forgot Password”, it will ask you to enter your Email ID to send your password on that Email ID.(C)



## IC Portal – Manager(RM) User Manual

### 2. How do I Print or Edit Application?

The screenshot displays the 'MSME EM PART - I APPLICATION' page on the Industries Commissionerate Portal. The page includes a header with the portal name and a user profile for Mr. Pareshbhai R. Dave, Manager(RM), Ahmedabad - DIC. A left sidebar contains a 'MENU' with options like 'Search & Perform Action', 'EM1 Application Queue (1)', 'EM2 Application Queue (0)', 'EM1 Changes Queue (0)', 'EM2 Changes Queue (0)', 'Profile', and 'Change Password'. The main content area shows a table of applications. The first application is highlighted, and its details are shown below the table. Two red circles with letters 'A' and 'B' are overlaid on the table. Circle 'A' points to the 'Application No.' column, and circle 'B' points to the 'Edit Application' link. A yellow sticky note is also present on the table.

Sr. No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<p><b>Name :</b> HARSH N PARIKH <b>Contact :</b> 9874563214 <b>Address (Communication):</b> harsh.pariikh@devitpl.com <b>Address :</b> 503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015 <b>Name:</b> ELSNER PVT.LTD <b>Category:</b> Small <b>Location:</b> Kadvasan Village, Mandal Taluka, Ahmedabad District</p>	<p><b>Product / Service:</b> MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501) <b>Provided Service</b> • MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)</p>	<p><b>Land Type:</b> Rental <b>Land Amount:</b> 0 <b>Building Type:</b> Rental <b>Building Amount:</b> 0 <b>Plant Machienerly Amount:</b> 55 <b>Equipments Amount:</b> 0 <b>Foreign Equity Amount:</b> 20</p>	<p><a href="#">Application No.</a> <a href="#">Edit Application</a> <a href="#">Scrutiny</a></p>

- If you want to print whole application, then click on “Application Number” which is displayed in second column of above screen shot. **(A)**
- If you want to edit manufacture or service details, then click on “Edit Application” link which is displayed in second column of above screen shot. **(B)**



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**MENU**

- Search & Perform Action
- EM1 Application Queue ( 1 )
- EM2 Application Queue ( 0 )
- EM1 Changes Queue ( 0 )
- EM2 Changes Queue ( 0 )
- Profile
- Change Password

**VIEW MSME EM PART - I APPLICATION** Form No : 1

**Section 1 : Personal Information** ↓

**Section 2 : Enterprise Detail** ↓

**Section 3 : Investment Detail** ↓

**Section 4 : Consumption Detail** ↓

**Section 5 : Manufacture Activity** ↑

**Note :** You can not fill the data till previous data is pending to submit. \* Indicate mandatory fields

**(a) Main Manufacturing Activity :**

- \* Main Activity : Manufacture of pasteurised milk whether or not in bottles/ polythene packs etc. (plain
- NIC Code : 10501
- \* Actual item to be manufacture : Manufacture of pasteurised milk whether or not in bottles/ polythene packs etc. (plain or flavoured)  
(Please change as per main activity to be certified in EM-Part I)

**(b) Products To be Manufactured :**

- \* Main Item : --Select--
- \* Unit : --Select--
- \* Quantity :
- \* Actual item to be manufacture :  
(Please change as per item to be certified in EM-Part I)

**Add** **Reset**

Sr.No	Item Description	Items to be certified in EM Part-I	Quantity	Unit	Action
1	Milk Processing (Using Machanised Process)	MILK PROCESSING (USING MACHANISED PROCESS)	23.00	Kilometre	Edit Delete
2	Milk, Skimmed Or Pasturised, Non-Flavored	MILK, SKIMMED OR PASTURISED, NON-FLAVORED	32.25	Lakh Number	Edit Delete

**Save & Next**

**Section 6 : Installation & commissioning Schedule Detail** ↓

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Here you can add new manufacturing / service activity and also update / delete activity applied for.



### 3. How do I Perform Scrutiny Process?

**Industries Commissionerate Portal**  
(GOVERNMENT OF GUJARAT)

Mr. Pareshbhai R. Dave, Manager(RM), Ahmedabad - DIC

Logout

**MENU**

- Search & Perform Action
- EM1 Application Queue ( 1 )
- EM2 Application Queue ( 0 )
- EM1 Changes Queue ( 0 )
- EM2 Changes Queue ( 0 )
- Profile
- Change Password

**MSME EM PART - I APPLICATION**

Application No:  Applicant Name:  Application Status: Under Scrutiny Process

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a> <a href="#">Edit Application</a>	Name : HARSH N PARIKH Contact No: 9874563214 Email: harsh.pariikh@devitpl.com Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015  Name: ELSNER PVT.LTD Category: Small Location: Kadvasan Village, Mandal Taluka, Ahmedabad District	Product / Service: MANUFACTURE OF PASTEURISED MILK: WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501)  Provided Service • MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machienery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	<a href="#">Scrutiny</a>

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- All activity items are displayed in last column of table which is shown in above screenshot.
- Click on “Scrutiny” link which is displayed in above screenshot (in last column). (A)



### 4. How do I Enter ScrutinyData?

The screenshot shows the 'MSME EM PART - I APPLICATION' form. It includes a left sidebar menu with options like 'Search & Perform Action', 'EM1 Application Queue (1)', 'EM2 Application Queue (0)', 'EM1 Changes Queue (0)', 'EM2 Changes Queue (0)', 'Profile', and 'Change Password'. The main form area has fields for 'Application No.', 'Applicant Name', and 'Application Status' (set to 'Under Scrutiny Process'). Below these are three rows of questions with corresponding 'Response' dropdowns and 'Remarks' text areas. Red circles highlight specific elements: (A) is on the top right, (B) is on the 'Submit' button, (C) is on the 'Response' dropdown for the third question, and (D) is on the 'Cancel' button. At the bottom, there is a footer with contact information for the Industries Commissionerate, Gujarat, India, including a phone number (23252683/23252617) and email (iccord@gujarat.gov.in).

- When user clicks on “Scrutiny”, then system will open a popup to enter scrutiny data.(A)
- Manager has a facility to view clerk’s and his / her own response and remarks.
- To **save scrutiny data**, Please select appropriate response from “**Response dropdown**” and enter your remarks.(B)
- Three options are available for response – Yes, No and Not Applicable
- If you agree with scrutiny proposal, then select yes to auto populate clerk response and remark.(C)
- If you don’t want to save scrutiny data now and want to close a popup then click on “Cancel” button.(D)





### 5. How do I Generate Query Letter?

The screenshot shows the Industries Commissionerate Portal (Government of Gujarat) interface. The top header includes the portal name and a user profile for Mr. Pareshbhai R. Dave, Manager(RM), Ahmedabad - DIC. The left sidebar contains a menu with options like Search & Perform Action, EM1 Application Queue (1), EM2 Application Queue (0), EM1 Changes Queue (0), EM2 Changes Queue (0), Profile, and Change Password. The main content area is titled 'MSME EM PART - I APPLICATION' and features a search bar with fields for Application No, Applicant Name, and Application Status (Under Scrutiny Process). Below the search bar is a table of applications. The table has columns for Sr. No, Application No, Applicant & Enterprise Detail, Products / Services, Investment Detail, and Action. A red circle labeled 'A' highlights the 'Query Letter' option in the Action column for application EM183F6E9A4. The application details for EM183F6E9A4 are as follows:

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	EM183F6E9A4	<p>Name : HARSH N PARIKH</p> <p>Contact No: 9874563214</p> <p>Email: harsh.pariikh@devitpl.com</p> <p>Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015</p> <p>Name: ELSNER PVT.LTD</p> <p>Category: Small</p> <p>Location: Kadvasan Village, Mandal Taluka, Ahmedabad District</p>	<p>Product / Service: MANUFACTURE OF PASTEURISED MILK: WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501)</p> <p>Provided Service</p> <ul style="list-style-type: none"><li>• MILK PROCESSING (USING MACHANISED PROCESS) - (14469)</li><li>• MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)</li></ul>	<p>Land Type: Rental</p> <p>Land Amount: 0</p> <p>Building Type: Rental</p> <p>Building Amount: 0</p> <p>Plant Machienery Amount: 55</p> <p>Equipments Amount: 0</p> <p>Foreign Equity Amount: 20</p>	<p>Scrutiny</p> <p>Query Letter</p>

- on successful completion of scrutiny process, if any document is missing then “Query Letter” option will be available for that application. (D)





### 6. How do I Send a Query Letter?

Application No: [ ] Applicant Name: [ ] Application Status: Under Scrutiny Process

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	EM183F6E9A4	Name : HARSH N PARIKH Contact No: 9874563214 Email: harsh.pariikh@devitpl.com Postal Address (Communication): 81/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015 Name: ELSNER PVT.LTD	Product / Service: MANUFACTURE OF PASTEURISED MILK, WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501)  Provided Service * MILK PROCESSING (USING MACHANISED PROCESS) - (14469) * BULK CREAMERS FOR PASTEURISED	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machinery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	Scrutiny Query Letter

**Generate Query Letter**

Not [ ] Check document name which you want to add in query letter.

Sr.	Document Name
1	<input checked="" type="checkbox"/> Self-Certified Copy of Power Of Attorney/Board Resolution/Society Resolution allowing signing authority by the Partner/Managing director or Authorized person has not been submitted.

Generate Query Letter (C) Cancel (D)

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- When user clicks on “Query Letter”, then system will open a popup to Generate Query Letter.(A)
- Tick mark the check box to which documents you want to add in Query Letter.(B)
- When user clicks on “Generate Query Letter”, then system will send a Query Letter to the applicant.(C)
- If you don’t want to Send Query Letter now and want to close a popup then click on “Cancel” button.(D)



### 7. How do I Scrutiny Compliance or Application Send Back to Clerk?

The screenshot displays the 'MSME EM PART - I APPLICATION' interface. On the left is a 'MENU' with options: Search & Perform Action, EM1 Application Queue (1), EM2 Application Queue (0), EM1 Changes Queue (0), EM2 Changes Queue (0), Profile, and Change Password. The main area shows a table of applications. The first application (Sr. No. 1, Application No. EM183F6E9A4) is highlighted. A yellow sticky note on the application number indicates 'Application Status: Query Letter Sent'. The table columns are: Sr. No, Application No, Applicant & Enterprise Detail, Products / Services, Investment Detail, and Action. The 'Action' column for the first application contains two links: 'Scrutiny Compliance' (marked with a red circle 'A') and 'Backward' (marked with a red circle 'B').

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	EM183F6E9A4	<p>Name : HARSH N PARIKH</p> <p>Contact No: 9874563214</p> <p>Email: harsh.pariikh@devitpl.com</p> <p>Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015</p> <p>Name: ELSNER PVT.LTD</p> <p>Category: Small</p> <p>Location: Kadvasan Village, Mandal Taluka, Ahmedabad District</p>	<p>Product / Service: MANUFACTURE OF PASTEURISED MILK, WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501)</p> <p>Provided Service</p> <ul style="list-style-type: none"><li>• MILK PROCESSING (USING MACHANISED PROCESS) - (14469)</li><li>• MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)</li></ul>	<p>Land Type: Rental</p> <p>Land Amount: 0</p> <p>Building Type: Rental</p> <p>Building Amount: 0</p> <p>Plant Machienery Amount: 55</p> <p>Equipments Amount: 0</p> <p>Foreign Equity Amount: 20</p>	<p><a href="#">Scrutiny Compliance</a> (A)</p> <p><a href="#">Backward</a> (B)</p>

Footer information:

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- After Sending a Query Letter, System will allow an option for “Scrutiny Compliance”
- When user clicks on “Scrutiny Compliance”, then system will open a popup to enter scrutiny compliance data. (A)
- When user clicks on “Backward” link, then application will automatically backwarded to respective Clerk. (B)



### 8. How do I Enter Scrutiny Compliance Data?

Industries Commissionerate Portal  
(GOVERNMENT OF GUJARAT)

Mr. Pareshbhai R. Dave, Manager(RM), Ahmedabad - DIC

Logout

#### Scrutiny Compliance

Sr. No	Document Name	Yours Response & Remarks	Managers Response & Remarks	GMs Response & Remarks
1	Self-Certified Copy of Power Of Attorney/Board Resolution/Society Resolution allowing signing authority by the Partner/Managing director or Authorized person has not been submitted.	Response : No Remarks : • 16/6/13 - no - Pending	History : • 16/6/13 - no - Document is pending Response : Yes Remarks : document is received Compliance Date : 16/06/2013	Response : Remarks :

Save Cancel

- When user clicks on “Scrutiny Compliance”, then system will open a popup to enter scrutiny compliance data. **(A)**
- To **save scrutiny data**, Please select appropriate response from “**Response dropdown**” and enter your remarks and compliance date. **(B)**
- Three options are available for response – Yes, No and Not Applicable
- If you don’t want to save scrutiny compliance data now and want to close a popup then click on “Cancel” button. **(C)**



## IC Portal – Manager(RM) User Manual

### 9. How do I Forward applicant to General Manager?

IC Portal (GOVERNMENT OF GUJARAT)

MENU

- Search & Perform Action
- EM1 Application Queue ( 1 )
- EM2 Application Queue ( 0 )
- EM1 Changes Queue ( 0 )
- EM2 Changes Queue ( 0 )
- Profile
- Change Password

MSME EM PART - I APPLICATION

Application No:  Applicant Name:  Application Status:  Search

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a> <a href="#">Edit Application</a> <div>Application Status: Under Scrutiny Compliance</div>	Name : HARSH N PARIKH Contact No: 9874563214 Email: harsh.parikh@devitpl.com Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015 Name: ELSNER PVT.LTD Category: Small Location: Kadvasan Village, Mandal Taluka, Ahmedabad District	Product / Service: MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501)  Provided Service • MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machinery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	<a href="#">Forward</a>

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- After successful completion of Scrutiny or Scrutiny compliance process system will allow option to “**Forward**” application to the **General Manager**.
- If applicant’s Enterprise Category is **small** or **medium** then System will allow option to **Forward**”. Otherwise Manager (RM) has an option to directly approve the application.
- If you want to “Forward” application to the General Manager then Click on “Forward” link.(A)



### 10. How do I Send Acknowledgement?

The screenshot displays the Industries Commissionerate Portal (GOVERNMENT OF GUJARAT) interface. A confirmation popup is centered on the screen, asking: "Would you like to consider this application as approved and send acknowledgement now?" with "Yes" and "No" buttons. The background shows the MSME EM PART - I APPLICATION section with a table of applications. The first application is highlighted with a yellow sticky note indicating its status as "Under Scrutiny Compliance".

Sr. No	Application No	Name :	Contact No:	Email:	Postal Address (Communication):	Provided Service	Investment Detail	Action
1	EM183F6E9A4				81/503 AKASH-NIDHI APARTMENT, RADIO-MIRCHI ROAD, 380015	• MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machienery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	

- If Enterprise Category is “**Micro**” and user enters “Yes” or “Not Applicable” at a time of “Scrutiny” or “Scrutiny Compliance” for all document then system will open a popup of confirmation to generate Acknowledgement.
- If user clicks on “Yes” then system will redirect to “Acknowledgement Page”.



## IC Portal – Manager(RM) User Manual

**Industries Commissionerate Portal**  
(GOVERNMENT OF GUJARAT)

Mr. Dineshbhai H. Amin, General Manager(GM), Ahmedabad - DICLogout

MENU

[Search & Perform Action](#)  
[EM1 Application Queue \( 1 \)](#)  
[EM2 Application Queue \( 0 \)](#)  
[EM1 Changes Queue \( 0 \)](#)  
[EM2 Changes Queue \( 1 \)](#)  
[Profile](#)  
[Change Password](#)

ApproveCancelPrint

**DISTRICT INDUSTRIES CENTRE , AHMEDABAD**  
Government of Gujarat  
1st Floor, Bachat Bhavan, Relief Road, Ahmedabad

FORM No. 1

ENTREPRENEURS' MEMORANDUM FOR SETTING UP MICRO, SMALL OR MEDIUM ENTERPRISE

**ACKNOWLEDGEMENT FOR PART - I**

M/S.ELSNER PVT.LTD HAS FILED MEMORANDUM EXPRESSING ITS INTENT TO SET UP A MANUFACTURE ENTERPRISE AT THE ADDRESS: **B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, KADVASAN, TAL - MANDAL, DIST - AHMEDABAD PIN: 380015** FOR THE ITEM/ITEMS INDICATED BELOW AND ACTIVITY IS PROPOSED TO COMMENCE FROM THE (DATE). **16/06/2013** AS STATED IN FORM NO 1AND ALLOCATED ENTREPRENEURS' MEMORANDUM NO. AS BELOW

**MAIN ITEMS MANUFACTURED :**  
MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED)

**DETAILS OF ITEMS TO BE MANUFACTURED**

SrNO	Items of Manufacture	Capacity Per Annum
1	MILK PROCESSING (USING MACHANISED PROCESS)	23.00 Kilometre
2	MILK, SKIMMED OR PASTURISED, NON-FLAVORED	32.25 Lakh Number

**Note:** THE ISSUE OF THIS ACKNOWLEDGEMENT DOES NOT BESTOW ANY LEGAL RIGHT. THE ENTERPRISE IS REQUIRED TO SEEK REQUISITE CLEARANCE/LICENCE/PERMIT REQUIRED UNDER STATUTORY OBLIGATION STIPULATED UNDER THE LAWS OF CENTRAL GOVERNMENT / STATE GOVERNMENT / UT ADMINISTRATIONS / COURT ORDERS.

DATE OF ISSUE : **16/06/2013**  
NATURE OF ACTIVITY : **MANUFACTURE**  
CATEGORY OF ENTERPRISE : **SMALL**  
ENTREPRENEURS MEMORANDUM NUMBER : **EM1 24 007 12 00001**

[First two digits are for State/Union Territory code, next three digits are for District code, sixth and seventh digits are for category of enterprise (sixth digit for indicating manufacturing or service and seventh digit for indicating micro or small or medium) and last five digits are for Entrepreneurs Memorandum number]

Date : 16/06/2013  
Place : AHMEDABAD

GENERAL MANAGER  
DISTRICT INDUSTRIES CENTRE  
AHMEDABAD.

To,  
ELSNER PVT.LTD  
HARSH N PARIKH  
B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD  
Ahmedabad380015

CC:  
Director of MSME Development Institute, Ahmedabad.

**Note:** 1) This acknowledgement is valid for a period of two years from the date of issue.  
2)This acknowledgement can be verified through IC web portal at <http://ic.gujarat.gov.in>.  
3) The signature is not necessary because it is system generated acknowledgement.  
4) This acknowledgment is not valid for KYC.

ApproveCancel

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➤ On Acknowledgement Page user can perform two actions.

- Approve the acknowledgement.
- Print Acknowledgement.





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Mr. Dineshbhai H. Amin, General Manager(GM), Ahmedabad - DIC

Logout

MENU

Search & Perform Action

EM1 Application Queue ( 1 )

EM2 Application Queue ( 0 )

EM1 Changes Queue ( 0 )

EM2 Changes Queue ( 1 )

Profile

Change Password

MSME EM PART - I APPLICATION

Application No: Applicant Name: Application Status: All Search

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a> <a href="#">Edit Application</a>	Name : HARSH N PARIKH Contact No: 9874563214 Email: harsh.parikh@devitpl.com Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT, RADIO-MIRCHI ROAD, 380015 Name: ELSNER PVT.LTD Category: Small Location: Kadvasan Village, Mandal Taluka, Ahmedabad District	Product / Service: MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501) Provided Service • MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machienery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	Approve & Send Acknowledgement Reject Application

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- If user clicks on “No” then system will redirect on “Application List” pages and in that case two options are available.
- **Approve and Send Acknowledgement** – When user clicks on that link then system will redirect to “Print Acknowledgement Page”.
  - **Reject Application** – When user click on this link then application will be rejected.





### 11. How do I search an Application?

MENU

Search & Perform Action

EM1 Application Queue ( 0 )

EM2 Application Queue ( 2 )

Terminated Applications

Application On Behalf

EM1 Changes Queue ( 0 )

EM2 Changes Queue ( 0 )

Profile

Change Password

SEARCH MSME APPLICATION

Search Criteria

Application Module: MSME EM-II

Application No:

Applicant Name:

Acknowledgement No:

Enterprise Name:

Search

Reset

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	EM275C48FEA	<div>Name : VIPUL G PATEL</div> <div>Contact No: 9099984858</div> <div>Email: vipul.patel@devitpl.com</div> <div>Postal Address (Communication): AHMEDABD, 360001</div> <div>Name: IC TEST</div> <div>Category: Small</div> <div>Location: Ahmadabad (Part) Village, Ahmadabad City Taluka, Ahmadabad District</div>	<div>Product / Service:</div> <div>Manufacture of rain coats of waterproof textile fabrics or plastic sheetings - (14102)</div>	<div>Land Type: Rental</div> <div>Land Amount: 0</div> <div>Building Type: Rental</div> <div>Building Amount: 0</div> <div>Plant Machinery Amount: 50</div> <div>Equipments Amount: 0</div> <div>Foreign Equity Amount: 0</div>	<div>Print Application</div> <div>Amendment</div>
2	EM2D775FF06	<div>Name : HARSH N PARIKH</div> <div>Contact No: 1234567890</div> <div>Email: dushyant.patel@devitpl.com</div> <div>Postal Address (Communication): NEW, 384315</div> <div>Name: TEST</div> <div>Category: Small</div> <div>Location: Ahmadabad Cantonment Village, Ahmadabad City Taluka, Ahmadabad District</div>	<div>Product / Service:</div> <div>Manufacture of malted foods including foods for infants and handicapped - (10794)</div>	<div>Land Type: Rental</div> <div>Land Amount: 0</div> <div>Building Type: Rental</div> <div>Building Amount: 0</div> <div>Plant Machinery Amount: 50</div> <div>Equipments Amount: 0</div> <div>Foreign Equity Amount: 0</div>	<div>Print Application</div>

- If you want to search an application, then click on “Search & Perform Action” which is displayed in above screen shot. (A)
- Now enter your search criteria and then click on “Search” button (B), it will bring you applications based on your search criteria entered.
- To reset all criteria click on “Reset” button. (C)
- If you click on “Print Application”, it will redirect you to page on which you will be able to take a print of whole application form. (D) as shown below.



## IC Portal – Manager(RM) User Manual

MENU

Search & Perform Action

EM1 Application Queue { 0 }

EM2 Application Queue { 2 }

Terminated Applications

Application On Behalf

EM1 Changes Queue { 1 }

EM2 Changes Queue { 0 }

Profile

Change Password

APPLICATION OF ENTREPRENEURS MEMORANDUM PART-II

Back

Print This Page

ENTREPRENEURS MEMORANDUM PART-II

I. ENTREPRENEURS MEMORANDUM NUMBER (PART - I) :

II. DATE OF ISSUE :

III. MONTH OF COMMENCEMENT OF PRODUCTION / ACTIVITY :

YEAR OF COMMENCEMENT OF PRODUCTION / ACTIVITY :

1. NAME OF APPLICANT

2. (a) ADDRESS OF COMMUNICATION

AHMEDABD,AHMADABAD (PART),AHMADABAD CITY,AHMEDABAD,GUJARAT - 360001

(i) TELEPHONE NUMBER :

(ii) FAX NO :

(iii) CELL PHONE NUMBER :

(iv) EMAIL :

(v) WEBSITE :

(b) PERMANENT RESIDENTIAL ADDRESS (MAIN APPLICANT)

AHMEDABD,AHMADABAD (PART),AHMADABAD CITY,AHMEDABAD,GUJARAT - 360001

(i) TELEPHONE NUMBER :

(ii) FAX NO :

(iii) CELL PHONE NUMBER :

(iv) E-MAIL :

(v) WEBSITE :

(vi) PANCARD NUMBER :

(vii) VAT NUMBER :

3. NAME OF ENTERPRISE :

IC TEST

4. LOCATION OF ENTERPRISE ADDRESS :

AHMEDABAD,AHMADABAD (PART),AHMADABAD CITY,AHMEDABAD,GUJARAT - 360001

AREA :

5. CATEGORY OF ENTERPRISE :

6. NATURE OF ACTIVITY :

7. NATURE OF OPERATION :

8. WHETHER THE UNIT WILL BE AN ANCILLARY :

9. MONTH OF INSTALLATION OF PLANT & MACHINERY :

YEAR OF INSTALLATION OF PLANT & MACHINERY :

10. WHETHER THE UNIT IS REGISTERED UNDER FACTORY ACT :

11. TYPE OF ORGANIZATION :

12. (A) MAIN MANUFACTURING :

MAIN ACTIVITY :

ACTUAL ITEM TO BE MANUFACTURE :

(B) PRODUCTS TO BE MANUFACTURED :

SER.NO	ITEM DESCRIPTION	ITEMS TO BE CERTIFIED IN EM PART-II	QUANTITY	UNIT
1	PLASTIC RAIN COATS	PLASTIC RAIN COATS	500.00	NUMBER

13. (a) INVESTMENT IN FIXED ASSETS (in ruppes lakh)

(i) LAND :

(ii) BUILDING :

(iii) PLANT & MACHINERY AMOUNT :

(iv) EQUIPMENT AMOUNT :

(v) FOREIGN EQUITY AMOUNT :

14. INSTALLED CAPACITY PER ANNUM (QTY) :

INSTALLED CAPACITY PER ANNUM (UNIT) :

15. POWER LOAD(ANTICIPATED) :

SINGLE PHASE CONSUMER / METER NUMBER :

THREE PHASE CONSUMER / METER NUMBER :

17. EMPLOYMENT

(i) MANAGEMENT AND OFFICE STAFF :

(ii) SUPERVISORY :

(iii) WORKERS :

18. TOTAL ANNUAL TURNOVER :

19. EXPORT :

20. ENTREPRENEURS PROFILE(OF ALL PARTNER/DIRECTORS OF THE ORGANISATION-USE SEPARATE SHEETS,IF NEEDED)

SER.NO	NAME	GENDER	CASTE	KNOWLEDGE LEVEL	EQUITY PARTICIPATION	TOTAL EQUITY	STAKE IN OTHER MANUFACTURING
1	VIPUL PATEL	MALE	OTHERS	TECHNICAL GRADUATE	100	50.00	NO

21. DATE OF COMMENCEMENT :

DATE :

PLACE : AHMEDABAD

THIS IS TO CERTIFY THAT THE INFORMATION FURNISHED IN THE MEMORANDUM IN FORM NO. 1 IS TRUE AND CORRECT TO BEST OF MY KNOWLEDGE AND BELIEF. I / WE HAVE OBTAINED APPROVAL / CONSENT / LICENSE / PERMIT FROM THE CONCERNED MINISTRY / DEPARTMENT OF CENTRAL GOVERNMENT / STATE GOVERNMENT / UT ADMINISTRATION AS PER STATUTORY REQUIREMENTS.

Print This Page

- To take a print of your application form click on “Print Application” button (A)
- If you want to go back, click on “Back” button. (B)

Industries Commissionerate

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### 12. How do I perform Modification process on an application?

**MSME EM PART - I APPLICATION**

Application No:  Applicant Name:  Search **A**

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a>	<div><div><div>Application Status: Inward Detail Updated</div></div><div><div>Name : HARSH KUMAR N PARIKH</div><div>Contact No: 9874563214</div><div>Email: HARSH.PARIKH@DEVITPL.COM</div><div>Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015</div></div></div>	<div>Product / Service:</div> <div>Manufacture of pasteurised milk whether or not in bottles/ polythene packs etc. (plain or flavoured) - (10501)</div>	<div>Land Type: Rental</div> <div>Land Amount: 0</div> <div>Building Type: Rental</div> <div>Building Amount: 0</div> <div>Plant Machinery Amount: 55</div> <div>Equipments Amount: 0</div> <div>Foreign Equity Amount: 20</div>	<a href="#">View Comparison</a> <b>B</b>

**Menu:**

- Search & Perform Action
- EM1 Application Queue ( 0 )
- EM2 Application Queue ( 0 )
- EM1 Changes Queue ( 1 )** **D**
- EM2 Changes Queue ( 0 )
- Profile
- Change Password

- To see pending modified applications please click on “EM1 Changes Queue”. **(D)**
- To search any particular application you need to add search criteria and then click on “Search” button. **(A)**
- To compare changes click on “View Comparison” button. **(B)**



## IC Portal – Manager(RM) User Manual

MENU

Search & Perform Action

EM1 Application Queue ( 0 )

EM2 Application Queue ( 0 )

EM1 Changes Queue ( 1 )

EM2 Changes Queue ( 0 )

Profile

Change Password

MSME EM PART - I COMPARISON

Changes : 1)Name 2)Address

NEW APPLICATION

Section 1 : Personal Information

Applicant Name : HARSH KUMAR N PARIKH

Communication Address Details

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

State : Gujarat PinCode : 380015

District : Ahmedabad Cell Phone No : 9874563214

Taluka : Ahmedabad City Telephone No : 02765-231056

Village / City: Ahmedabad (Part) Fax No :

Email Id : HARSH.PARIKH@DEVITPL.COM WebSite :

Permanent Residential Address Details

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

State : Gujarat PinCode : 380015

District : Ahmedabad Cell Phone No : 9874563214

Taluka : Ahmedabad City Telephone No : 02765-231056

Village / City: Ahmedabad (Part) Fax No :

Email Id : HARSH.PARIKH@DEVITPL.COM WebSite :

Type of Organization : Partnership

Entrepreneurs Profile(Of All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake In Other Manufacturing
1	HARSH PARIKH	Male	ST	Technical Graduate	2500	23.00	No

OLD APPLICATION

Section 1 : Personal Information

Applicant Name : HARSH N PARIKH

Communication Address Details

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

State : Gujarat PinCode : 380015

District : Ahmedabad Cell Phone No : 9874563214

Taluka : Ahmedabad City Telephone No : 02765-231056

Village / City: Ahmedabad (Part) Fax No :

Email Id : harsh.pariikh@devitpl.com WebSite :

Permanent Residential Address Details

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

State : Gujarat PinCode : 380015

District : Ahmedabad Cell Phone No : 9874563214

Taluka : Ahmedabad City Telephone No : 02765-231056

Village / City: Ahmedabad (Part) Fax No :

Email Id : harsh.pariikh@devitpl.com WebSite :

Type of Organization : Partnership

Entrepreneurs Profile(Of All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake In Other Manufacturing
1	HARSH PARIKH	Male	ST	Technical Graduate	2500	23.00	No

Edit Application

Verify

Back

- You can edit application details by clicking on “Edit Application”. (A)
- You can verify application details by clicking on “Verify”. (B)



## IC Portal – Manager(RM) User Manual

**MENU**

- Search & Perform Action
- EM1 Application Queue (0)
- EM2 Application Queue (0)
- EM1 Changes Queue (1)
- EM2 Changes Queue (0)
- Profile
- Change Password

**ENTREPRENEURS MEMORANDUM PART-I** APPLICATION NO : EM183FE9A4

[Back to Comparison](#) [General Instructions](#)

**Section 1 : Personal Information**

**Applicant Name :** HARSH KUMAR N PARIKH **Get Skip** **Mandatory Fields**

**Communication Address Details : (Item No.2(a) of Physical Form)**

**Address :** B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

**State :** GUJARAT **PinCode :** 380015

**District :** AHMEDABAD **Cell Phone No :** 9874563214

**Taluka :** AHMEDABAD CITY **Telephone No :** 02765 231056

**Village / City :** AHMEDABAD (PART) - M CORP **Fax No :**

**Email Id :** HARSH.PARIKH@DEVITPL.COM **WebSite :** http://

☐ Tick if permanent address is same as communication address.

**Permanent Residential Address Details : (Item No.2(b) of Physical Form)**

**Address :** B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD

**State :** GUJARAT **PinCode :** 380015

**District :** AHMEDABAD **Cell Phone No :** 9874563214

**Taluka :** AHMEDABAD CITY **Telephone No :** 02765 231056

**Village / City :** AHMEDABAD (PART) - M CORP **Fax No :**

**Email Id :** HARSH.PARIKH@DEVITPL.COM **WebSite :** http://

**(Item No.10 of Physical Form)**

**Type of Organization :** PARTNERSHIP

**Entrepreneurs Profile(Of All Partner/Directors of the Organisation-Use Separate Sheets,if Needed) :**  
(Item No.17 of Physical Form)

**Note : Total Equity percentage should not be greater than 100 %**

**Name :** **Gender :** ☒ MALE ☐ FEMALE

**Category :** --SELECT-- **Knowledge Level :** --SELECT--

**Equity Participation (in ₹) :** **Percentage of Total Equity :** (%)

**Physically Challenged ?** ☐ YES ☒ NO **Stake in Other Manufacturing Enterprises :** ☐ YES ☒ NO

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity (%)	Stake in Other Manufacturing	Action
1	HARSH PARIKH	Male	ST	Technical Graduate	2500	23.00	No	Delete

No Stake Manufacture Detail has been inserted yet.

**Section 2 : Enterprise Detail**

**Section 3 : Investment Detail**

**Section 4 : Consumption Detail**

**Section 5 : Manufacture Activity**

**Section 6 : Installation & commissioning Schedule Detail**

[Back to Comparison](#) **Modify & Next**

- After clicking on “Edit Application” button, you will be redirected to page shown as above (Like an application form).
- Every panel contains two buttons, which are “Modify & Next” (A) and “Skip” (B).
- If you want to change any data in particular panel, then change your data and then click on “Modify & Next” button otherwise click on “Skip” button.
- At the end of the form you will see “Submit Application” button. To complete your amendment process please clicks on that button.



## IC Portal – Manager(RM) User Manual

Industries Commission Portal  
(GOVERNMENT OF GUJARAT)

Mr. Pareshbhai R. Dave, Manager(RM), Ahmedabad - DIC

Logout

MENU

MSME EM PART - I COMPARISON

Changes : 1)Name 2)

» Verify Application

Your Remark:

Whether modification application recommended ?  
☒ Yes ☐ No

Recommend

Applicant Name : HARSH

Communication Address

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD  
State : Gujarat  
District : Ahmedabad  
Taluka : Ahmedabad City  
Village / City : Ahmedabad (Part)  
Email Id : HARSH.PARIKH@DEVITPL.COM

Fax No :  
WebSite :

Permanent Residential Address Details

Address : B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD  
State : Gujarat  
District : Ahmedabad  
Taluka : Ahmedabad City  
Village / City : Ahmedabad (Part)

PinCode : 380015  
Cell Phone No : 9874563214  
TelePhone No : 02765-231056  
Fax No :

- After clicking on “Verify” button, you will be able to see popup shown as above if Enterprise Category is not “Micro”.
- Add your remark and then click on “Recommended” button. (A)



## IC Portal – Manager(RM) User Manual

MENU

- Search & Perform Action
- EM1 Application Queue ( 0 )
- EM2 Application Queue ( 0 )
- EM1 Changes Queue ( 1 )
- EM2 Changes Queue ( 0 )
- Profile
- Change Password

MSME EM PART - I APPLICATION

Application No:  Applicant Name:

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a>	<p>Name : HARSH KUMAR N PARIKH Contact No: 9874563214 Email: HARSH.PARIKH@DEVITPL.COM Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, 380015</p> <p>Name: ELSNER PVT.LTD Category: Small Location: Kadvasan Village, Mandal Taluka, Ahmedabad District</p>	Product / Service: Manufacture of pasteurised milk whether or not in bottles/ polythene packs etc. (plain or flavoured) - (10501)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machinery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	<a href="#">Forward</a>

- To forward this application to respective General Manager, click on the “Forward” button. (A)





## IC Portal – Manager(RM) User Manual

Profile  
Change Password

Month of Commencement of Production / Activity :  
Year of Commencement of Production / Activity :

Applicant Name : HARSH KUMAR N PARIKH

Communication Address Details

Address :  
State :  
District :  
Taluka :  
Village / City :  
Email Id :

Permanent Residence  
Village / City :  
Email Id :  
Type of Organization :

Entrepreneurs Profile (Or All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake in Other Manufacturing
1	DSGDSG	Male	OBC	Post Graduate	0	22.00	No

» Verify Application

Manager(RM) Remark: It is ok now  
Your Remark: Generate Acknowledgement

Decision for approval of modification ?  
☒ Yes ☐ No

Approve

PinCode : 384315  
Cell Phone No : 1234567890  
TelePhone No :  
Fax No :  
WebSite :  
TelePhone No :  
Fax No :  
WebSite :  
Provided Family

Entrepreneurs Profile (Or All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake in Other Manufacturing
1	DSGDSG	Male	OBC	Post Graduate	0	22.00	No

Edit Application Verify Back

- After clicking on “Verify” button, you will be able to see popup shown as above if Enterprise Category is “Micro”.
- Add your remark and then click on “Approve” button. (A)



## IC Portal – Manager(RM) User Manual

Applicant Name : HARSH KUMAR N PARIKH

Applicant Name : HARSH N PARIKH

**Communication Address Details**

Address : NEAR LUE HILLS  
State : Gujarat  
District : Mahesana  
Taluka : Mahesana  
Village / City : Boriavi  
Email Id : DUSHYANT.PATEL@DEVITPL.COM

PinCode : 384315  
Cell Phone No : 1234567890  
TelePhone No :-  
Fax No :  
WebSite :

**Permanent Residential Address Details**

Address : NEW  
State : Gujarat  
District : Mahesana  
Taluka : Mahesana

**Entrepreneurs Profile(Of All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)**

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake In Other Manufacturing
1	DSGDSG	Male	OBC	Post Graduate	0	22.00	No

**Residential Address Details**

Address : NEW  
State : Gujarat  
District : Mahesana  
Taluka : Mahesana  
Village / City : Boriavi  
Email Id : dushyant.patel@devitpl.com

PinCode : 384315  
Cell Phone No : 1234567890  
Fax No :  
WebSite :

Organization : Hindu Undivided Family

**Entrepreneurs Profile(Of All Partner/Directors of the Organisation-Use Separate Sheets,if Needed)**

Sr.No	Name	Gender	Caste	Knowledge Level	Equity Participation	Total Equity	Stake In Other Manufacturing
1	DSGDSG	Male	OBC	Post Graduate	0	22.00	No

Confirm

Would you like to consider this application as verified and send acknowledgement now?

Yes No

A

Edit Application Verify Back

Home | Contact Us | Disclaimer | FAQ

- If you click on “Approved” button a confirmation message will be shown to generate Acknowledgement.
- If user clicks on “Yes” then system will redirect on “Acknowledgement Page”.(A)



## IC Portal – Manager(RM) User Manual

**Industries Commissionerate Portal**  
(GOVERNMENT OF GUJARAT)

Mr. Dineshbhai H. Amin, General Manager(GM), Ahmedabad - DIC  
Logout

MENU

[Search & Perform Action](#)  
[EM1 Application Queue \( 1 \)](#)  
[EM2 Application Queue \( 0 \)](#)  
[EM1 Changes Queue \( 0 \)](#)  
[EM2 Changes Queue \( 1 \)](#)  
[Profile](#)  
[Change Password](#)

ApproveCancelPrint

**DISTRICT INDUSTRIES CENTRE , AHMEDABAD**  
Government of Gujarat  
1st Floor, Bachat Bhavan, Relief Road, Ahmedabad

FORM No. 1

ENTREPRENEURS' MEMORANDUM FOR SETTING UP MICRO, SMALL OR MEDIUM ENTERPRISE

**ACKNOWLEDGEMENT FOR PART - I**

M/S.ELSNER PVT.LTD HAS FILED MEMORANDUM EXPRESSING ITS INTENT TO SET UP A MANUFACTURE ENTERPRISE AT THE ADDRESS: **B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD, KADVASAN, TAL - MANDAL, DIST - AHMEDABAD PIN: 380015** FOR THE ITEM/ITEMS INDICATED BELOW AND ACTIVITY IS PROPOSED TO COMMENCE FROM THE (DATE). **16/06/2013** AS STATED IN FORM NO 1AND ALLOCATED ENTREPRENEURS' MEMORANDUM NO. AS BELOW

**MAIN ITEMS MANUFACTURED :**  
MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED)

**DETAILS OF ITEMS TO BE MANUFACTURED**

SrNO	Items of Manufacture	Capacity Per Annum
1	MILK PROCESSING (USING MACHANISED PROCESS)	23.00 Kilometre
2	MILK, SKIMMED OR PASTURISED, NON-FLAVORED	32.25 Lakh Number

**Note:** THE ISSUE OF THIS ACKNOWLEDGEMENT DOES NOT BESTOW ANY LEGAL RIGHT. THE ENTERPRISE IS REQUIRED TO SEEK REQUISITE CLEARANCE/LICENCE/PERMIT REQUIRED UNDER STATUTORY OBLIGATION STIPULATED UNDER THE LAWS OF CENTRAL GOVERNMENT / STATE GOVERNMENT / UT ADMINISTRATIONS / COURT ORDERS.

DATE OF ISSUE : **16/06/2013**  
NATURE OF ACTIVITY : **MANUFACTURE**  
CATEGORY OF ENTERPRISE : **SMALL**  
ENTREPRENEURS MEMORANDUM NUMBER : **EM1 24 007 12 00001**

[First two digits are for State/Union Territory code, next three digits are for District code, sixth and seventh digits are for category of enterprise (sixth digit for indicating manufacturing or service and seventh digit for indicating micro or small or medium) and last five digits are for Entrepreneurs Memorandum number]

Date : 16/06/2013  
Place : AHMEDABAD

GENERAL MANAGER  
DISTRICT INDUSTRIES CENTRE  
AHMEDABAD.

To,  
ELSNER PVT.LTD  
HARSH N PARIKH  
B1/503 AKASH-NIDHI APARTMENT,RADIO-MIRCHI ROAD  
Ahmedabad380015

CC:  
Director of MSME Development Institute, Ahmedabad.

**Note:** 1) This acknowledgement is valid for a period of two years from the date of issue.  
2)This acknowledgement can be verified through IC web portal at <http://ic.gujarat.gov.in>.  
3) The signature is not necessary because it is system generated acknowledgement.  
4) This acknowledgment is not valid for KYC.

ApproveCancel

Home | [Contact Us](#) | [Disclaimer](#) | [FAQ](#)  
Office of The Industries Commissionerate  
Block No. 1, 2nd Floor, Udyog Bhavan,  
Gandhinagar 382 010.  
Gujarat - INDIA  
23252683/23252617  
[iccord@gujarat.gov.in](mailto:iccord@gujarat.gov.in)

➤ On Acknowledgement Page user can perform two actions.

- Approve the acknowledgement.
- Print Acknowledgement.



## IC Portal – Manager(RM) User Manual

**Industries Commissionerate Portal**  
(GOVERNMENT OF GUJARAT)

Mr. Dineshbhai H. Amin, General Manager(GM), Ahmedabad - DIC

Logout

MENU

Search & Perform Action

EM1 Application Queue ( 1 )

EM2 Application Queue ( 0 )

EM1 Changes Queue ( 0 )

EM2 Changes Queue ( 1 )

Profile

Change Password

MSME EM PART - I APPLICATION

Application No: Applicant Name: Application Status: All Search

Sr. No	Application No	Applicant & Enterprise Detail	Products / Services	Investment Detail	Action
1	<a href="#">EM183F6E9A4</a> <a href="#">Edit Application</a>	Name : HARSH N PARIKH Contact No: 9874563214 Email: harsh.pariikh@devitpl.com Postal Address (Communication): B1/503 AKASH-NIDHI APARTMENT, RADIO-MIRCHI ROAD, 380015 Name: ELSNER PVT.LTD Category: Small Location: Kadvasan Village, Mandal Taluka, Ahmedabad District	Product / Service: MANUFACTURE OF PASTEURISED MILK WHETHER OR NOT IN BOTTLES/ POLYTHENE PACKS ETC. (PLAIN OR FLAVOURED) - (10501) Provided Service • MILK PROCESSING (USING MACHANISED PROCESS) - (14469) • MILK, SKIMMED OR PASTURISED, NON-FLAVORED - (14509)	Land Type: Rental Land Amount: 0 Building Type: Rental Building Amount: 0 Plant Machienery Amount: 55 Equipments Amount: 0 Foreign Equity Amount: 20	Approve & Send Acknowledgement Reject Application

Home | Contact Us | Disclaimer | FAQ

Office of The Industries Commissionerate  
Block No. 1, 2nd Floor, Udyog Bhavan,  
Gandhinagar 382 010.  
Gujarat. INDIA

23252683/23252617  
 iccord@gujarat.gov.in

- If user clicks on “No” then system will redirect on “Application List” pages and in that case two options are available.
- **Approve and Send Acknowledgement** – When user clicks on that link then system will redirect on “Print Acknowledgement Page”.
  - **Reject Application** – When user click on this link then application will be reject.