USER GUIDE

Encore[®] Biotin Module

PART NO. 4200



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A. Background

NuGEN's proprietary fragmentation and labeling process combines enzymatic and chemical processes for the preparation of labeled cDNA to generate labeled targets suitable for hybridization to Affymetrix GeneChip® arrays.

The Encore® Biotin Module is validated for use with amplified cDNA generated using the following NuGEN products:

- Ovation[®] RNA Amplification System V2 (Part No. 3100)
- Ovation Whole Blood Solution (Part Nos. 3100 and 1300)
- Ovation Pico WTA System V2 (Part No. 3302)
- Ovation PicoSL WTA System V2 (Part No. 3312)
- Ovation FFPE WTA System (Part No. 3403)
- Ovation One-Direct System (Part No. 3500)
- Applause[®] WT-Amp ST and WT-Amp Plus ST (Part Nos. 5500, 5510)
- Applause 3'-Amp System (Part No. 5100)

The labeled cDNA target generated with the Encore Biotin Module is suitable for hybridization to Affymetrix GeneChip® arrays. Please refer to the amplification system user guides and www.nugen.com for appropriate sample preparation and labeling system workflows for your application and desired array platform.

B. Fragmentation and Labeling Process

This novel and proprietary two-step fragmentation and labeling process is carried out by a simple "add and incubate" procedure and does not require purification steps.

The first step is a combined chemical and enzymatic fragmentation process that yields cDNA products in the 50 to 100 base range. In the second step, this fragmented product is labeled via enzymatic attachment of a biotin-labeled nucleotide to the 3-hydroxyl end of the fragmented cDNA generated in the first step.

C. Performance Specifications

The fragmentation and biotin labeling process is performed in approximately two hours and produces labeled cDNA ranging from 50 to 100 bases ready for hybridization to GeneChip arrays.

D. Quality Control

Each Encore Biotin Module lot is tested to meet specifications for product size and array performance.

E. Storage and Stability

The Encore Biotin Module is shipped on dry ice and should be unpacked immediately upon receipt. All components should be stored at -20° C on internal shelves of a freezer without a defrost cycle.

Note: While the Encore Biotin Module is shipped on dry ice, it is critical that it not be stored long term at -80°C as this may result in poor performance.

This product has been tested to perform to specifications after as many as six freeze/ thaw cycles. Kits handled and stored according to the above guidelines will perform to specifications for at least six months.

F. Material Safety Data Sheet (MSDS)

If appropriate an MSDS for this product is available on the NuGEN website at www.nugen.com/nugen/index.cfm/products/pl/target-preparation/encore-biotin-module/

A. Reagents and Supplies Provided

COMPONENT	4200-12 PART NUMBER	4200-60 PART NUMBER	4200-A01 PART NUMBER	VIAL CAP	VIAL NUMBER
Fragmentation Buffer Mix	S01182	S01182	S01177	Orange	FL1
Fragmentation Enzyme Mix	S01175	S01183	S01178	Orange	FL2
Labeling Buffer Mix	S01184	S01184	S01179	Orange	FL3
Biotin Reagent	S01172	S01185	S01180	Orange	FL4
Labeling Enzyme Mix	S01173	S01186	S01181	Orange	FL5

Table 1. cDNA fragmentation and biotin labeling reagents

B. Additional Equipment, Reagents and Labware

Required Materials

Equipment

- Microcentrifuge for individual 1.5 mL and 0.5 mL tubes
- Microcentrifuge for 0.2 mL individual and 8 X 0.2 mL strip PCR tubes
- 0.5–10 μL pipette, 2–20 μL pipette, 20–200 μL pipette, 200–1000 μL pipette
- Vortexer
- Thermal cycler with 0.2 mL tube heat block, heated lid, and 100 μL reaction capacity
- Appropriate spectrophotometer and cuvettes, or Nanodrop® UV-Vis Spectrophotometer
- Labware
 - Nuclease-free pipette tips
 - 1.5 mL and 0.5 mL RNase-free microcentrifuge tubes
 - 0.2 mL individual thin wall PCR tubes or 8 X 0.2 mL strip PCR tubes
 - Appropriate spectrophotometer cuvettes
 - Disposable gloves
 - Kimwipes
 - Ice bucket

Optional Equipment

- Agilent 2100 bioanalyzer or other equipment for electrophoretic analysis of RNA
- Real-time PCR system

A. Input RNA Requirements

1. cDNA Source

The most important requirement for achieving successful results with the Encore Biotin Module is to use cDNA generated with one of NuGEN's Ovation System or Applause System amplification products that have been validated for use with this module.

Note: The Encore Biotin Module is designed solely for use with cDNA prepared using the NuGEN products listed below. It is not designed for use with cDNA from other sources.

- Ovation[®] RNA Amplification System V2 (Part No. 3100)
- Ovation Whole Blood Solution (Part Nos. 3100 and 1300)
- Ovation Pico WTA System V2 (Part No. 3302)
- Ovation PicoSL WTA System V2 (Part No. 3312)*
- Ovation FFPE WTA System (Part No. 3403)
- Ovation One-Direct System (Part No. 3500)
- Applause WT-Amp ST and WT-Amp Plus ST (Part Nos. 5500, 5510)**
- Applause 3'-Amp System (Part No. 5100)**

*Note: With the Ovation PicoSL System V2, use half the recommended volumes throughout the Encore Biotin Labeling protocol.

****Note:** Fragmentation and Labeling protocols for cDNA generated using the Applause products are found in the respective user guides.

The unlabeled cDNA product may be stored at -20° C, with minimum freeze/thaw cycles prior to labeling. For recommendations on input cDNA quality assessment, see Appendices B and C of this user guide. You may also choose to qualify the starting cDNA by performing qPCR assays as recommended in the appropriate NuGEN Amplification System user guides.

2. cDNA Purity

The cDNA used with the Encore Biotin Module must be purified using a supported purification method as noted in the appropriate NuGEN amplification system product user guide. The adjusted 260/280 absorbance ratio of the purified SPIA cDNA should be >1.8.

B. Using Nuclease-free Techniques

Nuclease contamination from equipment and work environment will lead to experimental failure. Follow these guidelines to minimize contamination:

- Wear disposable gloves and change them frequently.
- Avoid touching surfaces or materials that could introduce DNases.
- Use only the reagents provided and recommended.
- Prior to initiating protocol, clean and decontaminate work areas and instruments, including pipettes, with commercially available decontamination reagents.
- Use only new DNase-free pipette tips and microcentrifuge tubes.

C. Amplified Input cDNA Storage

The unlabeled cDNA product generated by NuGEN amplification system products may be stored at -20° C for up to six months prior labeling.

D. Fragmented and Labeled cDNA Storage

The labeled cDNA product produced by this kit can be used immediately after preparation, or stored at -20° C for up to 6 months prior to use in array hybridization.

A. Overview

The cDNA labeling reaction is performed in two steps:

Total time to label amplified cDNA	1.75 hours
2. Biotin attachment	1.25 hours
1. cDNA fragmentation	0.5 hours

B. Protocol Notes

- This protocol should be carried out in a post-amplification workspace designated for handling SPIA cDNA amplification products using dedicated post-amplification equipment and consumables. Care should be exercised to avoid the introduction of SPIA cDNA into workspaces used to set up SPIA amplification reactions. For more information on this topic please refer to the NuGEN RNA amplification product user guide or contact NuGEN Technical Services.
- Thaw only components used in each step and immediately place them on ice.
- Always keep thawed reagents and reaction tubes on ice unless otherwise instructed.
- After thawing and mixing buffer mixes, if any precipitate is observed, re-dissolve it completely prior to use. You may gently warm the buffer mix for two minutes at room temperature followed by brief vortexing. Do not warm any enzyme mixes.
- FL3 labeling buffer may appear to have pink coloration. This is normal.
- Spin down labeling master mix briefly at low speed. High speed spins for long periods can cause formation of a precipitate.
- The reagent volumes recovered greatly depend on the number of batches processed with each kit. Set up no fewer than three reactions at a time with the 4200-12 kit, no fewer than 10 reactions at a time with 4200-60, and no fewer than 48 reactions at a time with 4200-A01. The 4200-A01 kit has been designed for use with automation protocols requiring large batch sizes. For information on automation solutions contact NuGEN Technical Services.
- When placing small amounts of reagents into reaction mix, gently pipet up and down several times to ensure complete transfer.
- When instructed to pipet mix, gently aspirate and dispense at least half of total reaction mix volume. Repeat a minimum of five times to ensure complete mixing.
- Allow the thermal cycler to reach incubation temperature before placing samples in the block.
- When working with more than one sample, excess master mix may be needed.
- Components of this NuGEN product should not be used or combined with any other Ovation Systems or Applause products and vice versa.

C. Preparing cDNA Samples

The amount of amplified cDNA required for each fragmentation and labeling reaction depends on the method of cDNA generation. Specific NuGEN sample preparation systems have been validated for use with the Encore Biotin Module and the required cDNA input from each are listed in Table 2. Ensure that the correct input is used in section IV.E., step 6 of the Fragmentation protocol.

NUGEN AMPLIFICATION SYSTEM (Part No.)	cDNA INPUT PER REACTION*	FINAL HYB COCKTAIL CONCENTRATION
Ovation One-Direct RNA Amplification System (Cat. #3500)	5–6 µg	23-27 ng/µL
Ovation FFPE WTA System (Part No. 3403)	4–5 µg	18-23 ng/µL
Ovation Pico WTA System V2 (Part No. 3302)	5 µg	23 ng/µL
Ovation PicoSL WTA System V2 (Part No. 3312)	2.5 µg**	23 ng/µL
Ovation RNA Amplification System V2 (Part No. 3100)	3.75 µg	17 ng/µL
Ovation Whole Blood Solution (Part No. 1300 & 3100)	4.4 µg	20 ng/µL
Applause WT-Amp ST and WT-Amp Plus ST (Part No. 5500/5510)	Refer to the appropriate Applause user guide	Refer to the appropriate Applause user guide
Applause 3'-Amp System (Part No. 5100)	Refer to the appropriate Applause user guide	Refer to the appropriate Applause user guide

Table 2. cDNA input requirements for fragmentation and labeling reactions and final hybridization cocktail concentrations

* All cDNA concentrations are assessed using 33 µg/mL/A260 as the constant.

** Requires performing half-volume Encore Biotin Module reactions. Refer to the appropriate Ovation PicoSL WTA System user guide for specific guidelines.

D. Programming the Thermal Cycler

Use a thermal cycler with a heat block designed for 0.2 mL tubes, equipped with a heated lid, and with a capacity of 100 μ L reaction volume. Prepare the programs shown in Table 3, following the operating instructions provided by the manufacturer. For thermal cyclers with an adjustable heated lid, set the lid temperature at 100°C. For thermal

cyclers with a fixed temperature heated lid (e.g., ABI GeneAmp® PCR 9600 and 9700 models) use the default settings (typically 100 to 105°C).

Table 3. Thermal cycler programming

PROGRAMMING DETAILS		
Program 1 cDNA Fragmentation	37°C – 30 min, 95°C – 2 min, hold at 4°C	
Program 2 Biotin Labeling	37°C – 60 min, 70°C – 10 min, hold at 4°C	

E. cDNA Fragmentation

1. Obtain the Fragmentation Buffer Mix (Orange: FL1) and Fragmentation Enzyme Mix (Orange: FL2) from -20°C storage.

Note: You may thaw all reagents at once. Refer to the Labeling protocol for thawing and mixing instructions for the Labeling reagents.

- 2. Thaw FL1 at room temperature, mix by vortexing, spin and place on ice.
- 3. Mix FL2 by inverting the tube 3 times, spin and place on ice.
- Add 25 μL of the purified SPIA cDNA into a PCR tube on ice. Refer to Table 2 to determine the amount of required amplified cDNA input. Add water, if necessary, to bring up the volume of the cDNA sample to 25 μL.
- 5. Make the Fragmentation Master Mix by combining FL1 and FL2 in a 0.5 mL capped tube, according to the volumes shown in Table 4.

Table 4. Fragmentation Master Mix (volumes listed are for a single reaction)

FRAGMENTATION BUFFER MIX	FRAGMENTATION ENZYME MIX	
(ORANGE: FL1)	(ORANGE: FL2)	
5 µL	2 µL	

- 6. Mix by pipetting, spin and place on ice. Use the master mix immediately.
- 7. Add 7 μ L of the Fragmentation Master Mix to each sample.
- 8. Mix well by pipetting 8 to 10 times.
- 9. Vortex briefly to ensure thorough mixing, spin and place on ice.



Use Fragmentation Master Mix immediately after preparation. 10. Place the tubes in a pre-warmed thermal cycler programmed to run Program 1 (cDNA Fragmentation, see Table 3):

37°C – 30 min, 95°C – 2 min, hold at 4°C

11. Remove the tubes from the thermal cycler, spin to collect condensation and place on ice. Continue immediately with the Biotin Labeling protocol.

F. Biotin Labeling

- 1. Obtain the Labeling Buffer Mix (Orange: FL3), Biotin Reagent (Orange: FL4) and the Labeling Enzyme Mix (Orange: FL5) from the product box stored at –20°C.
- 2. Place all reagents on ice.
- 3. Thaw FL3 and FL4 at room temperature, mix by vortexing, spin and place on ice.
- 4. Mix FL5 by inverting the tube 3 times, spin and place on ice.
- 5. Make a Labeling Master Mix as outlined below:

Table 5. Labeling Master Mix (volumes listed are for a single reaction)

LABELING BUFFER MIX	BIOTIN REAGENT	LABELING ENZYME MIX
(ORANGE: FL3)	(ORANGE: FL4)	(ORANGE: FL5)
15 µL	1.5 μL	

- 6. Mix by pipetting, spin and place on ice. Use the master mix immediately.
- 7. Add 18 µL of the Labeling Master Mix to each fragmented cDNA sample tube.
- 8. Mix well by pipetting 8 to 10 times.
- 9. Vortex briefly to ensure thorough mixing, spin and place on ice.
- 10. Place tubes in a pre-warmed thermal cycler programmed to run Program 2 (Biotin Labeling, see Table 3):

37°C – 60 min, 70°C – 10 min, hold at 4°C

- 11. After completion, remove tubes from thermal cycler, spin to collect condensation and place on ice.
- The fragmented and labeled cDNA may be processed immediately for array hybridization or stored at -20°C. For recommendations on array hybridization, see Appendix A.



Use Labeling Master Mix immediately after preparation.

V. Technical Support

For Technical Support, please contact NuGEN at (U.S. only) 888.654.6544 (Toll-Free Phone) or 888.296.6544 (Toll-Free Fax) or email techserv@nugen.com.

In Europe contact NuGEN at +31(0)135780215 (Phone) or +31(0)135780216(Fax) or email at europe@nugen.com.

In all other locations, contact your NuGEN distributors Technical Support team.

A. Target Preparation for Affymetrix GeneChip[®] Eukaryotic Array Analysis

In general, cDNA targets labeled using the Encore Biotin Module are prepared for analysis on Affymetrix GeneChip arrays according to the manufacturer's guidlines. Some specific exceptions are noted below.

Using the Affymetrix Hybridization Wash and Stain Kit with GeneChip 3' Expression Arrays or Whole Transcript Arrays

Guidelines for processing GeneChip Whole Transcript Arrays (e.g., Gene ST and Exon ST arrays) can be found in the Affymetrix GeneChip Whole Transcript (WT) Sense Labeling Assay User Manual (Affymetrix Part No. 701880 Rev. 5) unless otherwise noted below.

Guidelines for processing GeneChip 3' Expression Arrays (e.g., HG-U133 arrays) can be found in the Affymetrix GeneChip Expression Analysis Technical Manual (Affymetrix Part No. 702232 Rev. 3) unless otherwise noted below.

- Refer to Table 6 for guidelines on hybridization cocktail formulation and hybridization cocktail loading volume with NuGEN prepared samples.
- Heat denature the hybridization cocktail at 99°C for 2 minutes (not 5 minutes as specified by Affymetrix), then follow the Affymetrix protocol (45°C in a heat block for 5 minutes then centrifuge at maximum speed for 1 minute just prior to loading).
- We recommend a hybridization time of 18 hours ± 2 hours. Hybridization for 16 to 20 hours yields comparable results.
- Refer to Table 6 for guidelines on selection of the appropriate fluidics scripts. Note that in some cases the optimal fluidics script will be different for NuGEN targets than for Affymetrix labeled targets.

Using Target Prepared With the Ovation One-Direct System:

We recommend extending the array hybridization time to 40 hours when using the Ovation One-Direct System to maximize detection sensitivity with the exceedingly small samples used.

COMPONENT	STANDARD ARRAY (49 or 64 FORMAT)	MIDI ARRAY (100 FORMAT)	MINI ARRAY (169 FORMAT)	FINAL CONCENTRATION
Fragmented, biotin-labeled amplified cDNA	50 µL	34 µL	25 µL	Depends on sample type and amplification method*
Control oligo- nucleotide B2 (3 nM)	3.7 µL	2.5 μL	1.9 µL	50 pM
20X Eukaryotic hybridization controls (bioB, bioC, bioD, cre)	11 µL	7.5 µL	5.5 µL	1.5, 5, 25 and 100 pM, respectively
2X Hybridization buffer	110 µL	75 µL	55 µL	1X
100% DMSO	22 µL	15 µL	11 µL	10%
Water	23.3 µL	16 µL	11.6 µL	N/A
Total Volume	220 µL	150 μL	110 µL	
Array Loading Volume	200 µL	130 µL	90 µL	
FLUIDICS PROTOCOLS				
For 3' arrays	FS450_0004	FS450_0002		
For ST arrays	FS450_0001 (Exon arrays)		FS450_0007 (Gene arrays)	

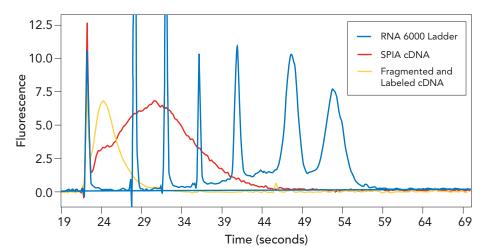
Table 6. Hybridization, cocktail assembly and fluidics protocols for single GeneChip® Arrays using Affymetrix HWS kit (Affymetrix P/N 900720)

*Refer to Table 2 for cDNA input requirements into fragmentation and labeling reactions and final hybridization cocktail concentrations.

B. Quality Control of Amplified, Fragmented and Labeled cDNA Product

The size distribution of the final fragmented and biotinylated product may be viewed on an Agilent Bioanalyzer by loading 100 ng of each sample before and after the fragmentation and labeling process on an RNA 6000 Nano LabChip® (Agilent Part No. 5065-4476) using the Total RNA program following the manufacturer's instructions. Product that is not sufficiently fragmented has been shown to yield poor results on GeneChip arrays. For good results on GeneChip arrays, 80% or greater of the fragmented cDNA product should be smaller than 200 bases in length. For examples of Bioanalyzer traces of unfragmented and fragmented cDNA product, refer to Figure 1.

Figure 1. Bioanalyzer trace of amplified, un-fragmented and fragmented cDNA product. HeLa RNA amplified with the Ovation Pico WTA System (Part No. 3300) was processed with the Encore Biotin Module, and analyzed on an Agilent Bioanalyzer. Unfragmented cDNA traces will vary depending on amplification method and sample type.



C. Input cDNA Analysis: Measuring Concentration and Purity

- 1. Before using the Encore Biotin Module, it is highly recommended to determine the concentration of your sample to ensure sufficient cDNA input for the labeling process.
- 2. Mix the sample by brief vortexing and spinning prior to checking the concentration.
- 3. Measure the absorbance of the amplified cDNA product at 260, 280 and 320 nm. You may need to make a 1:20 dilution of the cDNA in water prior to measuring the absorbance.
- 4. Purity: Subtract the A320 value from both A260 and A280 values. The adjusted

(A260 – A320 / A280 – A320) ratio should be >1.8.

5. Yield: Assume 1 A260 unit = $33 \mu g/mL$.

To calculate: (A260 – A320 of diluted sample) X (dilution factor) X 33 (concentration in μ g/mL/A260 unit) X 0.03 (final volume in mL) = total yield in micrograms

6. Alternatively you may measure the concentration and purity of cDNA with a Nanodrop, using 33 μ g/mL/A260 unit as the constant.

D. Frequently Asked Questions (FAQs)

Q1. What materials are provided with the Encore Biotin Module? The Encore Biotin Module provides all necessary buffers and enzymes for fragmentation and labeling of cDNA generated with a validated NuGEN Amplification System.

Q2. What equipment is required or will be useful? You will need a microcentrifuge, pipettes, vortexer, a thermal cycler and a UV-Vis spectrophotometer. An Agilent Bioanalyzer or a similar instrument may be used for quality control.

- **Q3.** What additional reagents are required for the Encore Biotin Module? No additional reagents are required.
- **Q4.** What type of cDNA should I use with the Encore Biotin Module? You must use SPIA cDNA generated with one of the following NuGEN products with the Encore Biotin Module :
 - Ovation RNA Amplification System V2 (Part No. 3100)
 - Ovation Whole Blood Solution (Part Nos. 3100 and 1300)
 - Ovation Pico WTA System V2 (Part No. 3302)
 - Ovation PicoSL WTA System V2 (Part No. 3312)
 - Ovation FFPE WTA System (Part No. 3403)
 - Ovation One-Direct System (Part No. 3500)
 - Applause WT-Amp ST and WT-Amp Plus ST (Part No. 5500/5510)
 - Applause 3'-Amp System (Part No. 5100)
- **Q5.** How much labeled cDNA should I hybridize to a GeneChip array? Refer to Appendix A for guidance regarding the use of the Encore Biotin Module with Affymetrix GeneChip Arrays.
- **Q6. Can I vary the amount of cDNA input to fragmentation and labeling?** You may use from 2 to 6 μg of cDNA input with the Encore Biotin Module. Refer to Table 2 to determine the specific recommendations for your sample type, array type and amplification kit used. We recommend using the same cDNA input across all samples in a single experiment where a range of inputs is given.
- **Q7.** Can I use any cDNA as starting material in the Encore Biotin Module? No, the cDNA must be generated using a validated NuGEN amplification system. Use of other cDNAs will result in poor performance.
- **Q8.** How much fragmented and labeled cDNA yield can I expect? Since this module does not require any purification, the final yield is equal to the amount of cDNA input.
- Q9. What is the size range of fragmented cDNA generated by the Encore Biotin Module?

As measured with an Agilent Bioanalyzer, 80% of product falls below 200 bases with an average peak at 85 bases.

Q10.	Has NuGEN performed reproducibility studies on the Encore Biotin Module? Yes, our studies have included sample-to-sample, lot-to-lot and operator-to- operator reproducibility. Refer to the Encore Biotin Module Technical Report #1 for a summary of our performance data.
Q11.	Can the Encore Biotin Module be used for fragmentation and labeling of RNA? No.
Q12.	Should I purify the labeled cDNA before hybridization? No. Purification of the labeled cDNA is not necessary.
Q13.	What are the recommended storage conditions for the labeled cDNA? The labeled cDNA is to be stored at -20°C. Ensure the vials are well sealed and avoid multiple freeze/thaw cycles.
Q14.	What types of arrays work with the Encore Biotin Module cDNA? The Encore Biotin Module has been validated on Affymetrix 3' Expression and GeneChip Whole Transcript Arrays (such as Gene ST or Exon ST arrays).
Q15.	Are the array hybridization reagents included in the Encore Biotin Module? No. Refer to Appendix A for information on array hybridization protocols.
Q16.	What hybridization and wash protocols do you recommend for Affymetrix GeneChip applications? Refer to Appendix A for information on array hybridization protocols.
Q17.	Where can I safely stop in the Encore Biotin Module protocol? We do not recommend stopping at any step of the protocol.
Q18.	How do I determine fragmentation success? You may use an Agilent Bioanalyzer to inspect the size distribution of samples before and after fragmentation as described in Appendix B.
Q19.	How should I qualify my cDNA for use with the Encore Biotin Module? You must use cDNA generated with a validated NuGEN amplification system. The concentration of starting cDNA must be determined to ensure adequate input into the labeling reaction and, therefore, onto the arrays. Please refer to Table 2 for cDNA input requirements. You may choose to further qualify the input cDNA by performing qPCR assays as recommended in the appro- priate NuGEN amplification system user guides.
Q20.	Which protocol should I use for cDNA produced using Applause 3'-Amp, Applause WT-Amp ST and WT-Amp Plus ST RNA Amplification Systems? The protocols for labeling cDNA amplified with Applause 3'-Amp, Applause WT-Amp ST and WT-Amp Plus ST are found in the respective user guides for these products.

E. Update History

This document, the Encore Biotin Module user guide (M01111 v7), is an update to address the following topics.

Description	Section	Page(s)
Removed references to related products no longer available	Throughout	Throughout
Updated Ovation One-Direct System product name	Throughout	Throughout
Updated MSDS statement	I.F.	2

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