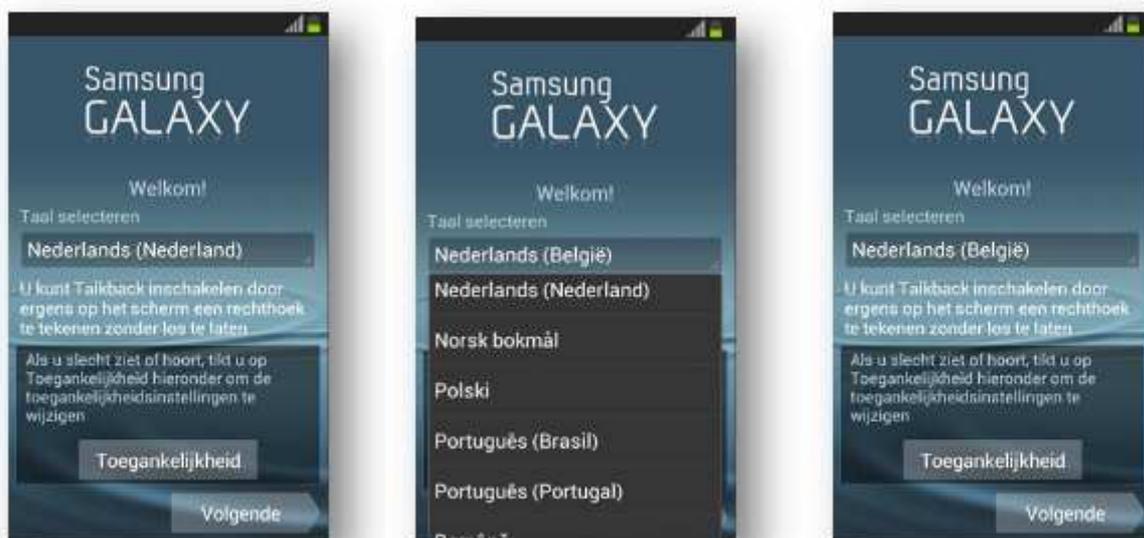# Working with the Samsung SIII mini

1 Switching on the device for the first time

1.1 Language selection

When you switch on the device for the first time, you will be asked to set the default language for the device. This choice has its consequences for the spelling checker, so you are advised to set the device to the language you will normally be typing in. So in this manual we will select **English (Great Britain)**. This is done by pressing the suggested option **English** on the screen. A list of possibilities will appear, in which you can scroll (swipe up and down on the touch screen with your finger). By clicking this language, the selection is made. Press **Next** to continue.

1.2 Setting the Wi-Fi wireless network

After the language selection, you are given the possibility to connect to a wireless network. All available networks are displayed and you can select one to connect to. Below you can find the different steps to connect to the TVH-network, but you can of course also connect to different networks in different locations if you have the login details of that network. A Wi-Fi network is usually faster than the mobile connection and in many cases a lot cheaper, definitely abroad. We connect to the TVH-network called **wlbyod**. By selecting this network, you enter the screen in which you can input all details for this network. First, you get a pop-up with an explanation about how 'Continuous input' works. This is a specific way of inputting text. Tick this to prevent it from being displayed in the future and press OK. Later, you can switch this text input mode on or off to your liking. Under the settings of **wlbyod** fill in your login under Identity, scroll down and enter your Windows password under **Password**. By means of the **123Sym** key in the bottom left-hand corner you can switch between letters and numbers. Next, press **Connect** to activate the connection. When the connection status reads **Connected**, you can proceed to the next item via **Next**.

1.3 Date and time

Here we can set the date and time. Select your time zone and you can leave this on Automatic.

1.4 Samsung account

It is not necessary to create a Samsung account for use within TVH, so we skip this step.

1.5   Setting the Google-account

To initialize the configuration of the e-mail/calendar and contact persons, we log in on the device with our Google-account. To the question if you already have a Google-account, you answer **Yes**. We then log in by entering the TVH-e-mail address under **E-mail**, i.e. first name .last name@tvh.com. As **Password**, enter the Windows-password and then press the arrow pointing right. You will be asked to agree to the Service conditions. You can tick off the option '**Keep me informed of news and offers of Google Play**' if you want and then press **OK**. If the details are not OK, then you get a chance to try again.

If these details are OK, you end up in a next screen with regard to **Amusement**. Some games or applications you can download onto the device must be purchased and therefore require credit card details. We strongly advise you not to set this and to continue by pressing **Not now**. You will then be suggested to make Back-ups. You can leave these settings as they are and press the arrow pointing to the right.

Next, you will be asked if Google can use the location of your phone. This can be useful for some applications, but is definitely not a necessity. Feel free to tick these options off and continue with the arrow pointing right. To conclude you will get a confirmation that the device has been set up. You can finalize the installation by pressing **Finish**. You are then taken to the starting screen.

2 Modifying the standard settings

2.1 Modifying the icons on the main screen

Icons on the main screen can be modified, removed or added to your liking. E.g. the icons ChatON and Samsung Apps are not that interesting to us, but an icon for e-mail and the calendar could be useful on the main screen. To remove an icon, press it for several seconds. In the bottom left-hand corner of the screen a bin-icon will appear. It is sufficient to drag the icon that must be removed to the bin. This will remove the icon from the main screen, however the application itself remains available in the list of applications.

To add new icons to the main screen, we press the Apps-icon in the bottom right-hand corner to gain access to all installed applications, and then press the Gmail-icon for several seconds until we can drag the icon on the desired spot on the main screen.
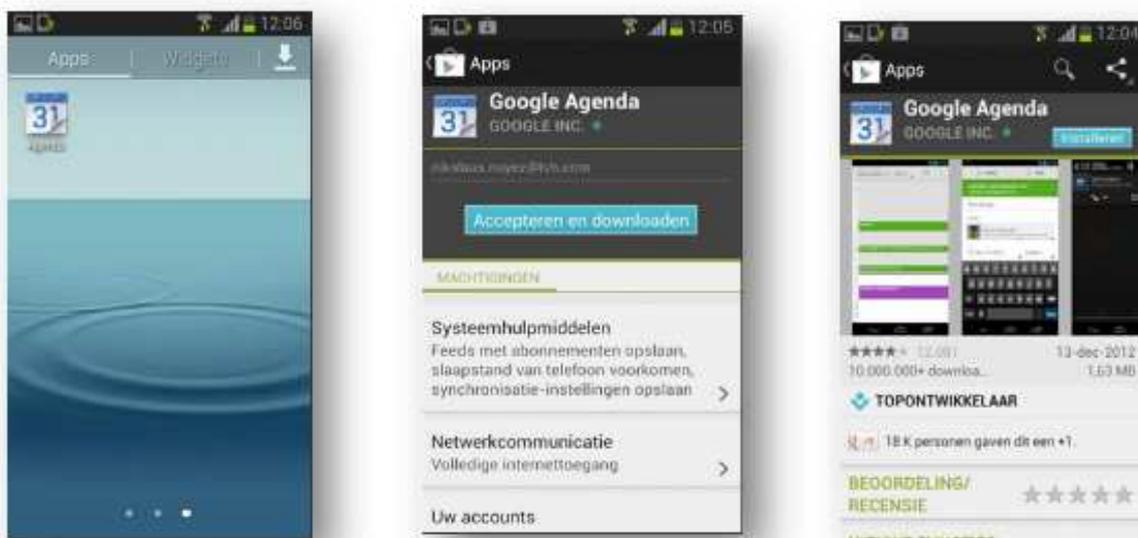
2.2   Installing extra applications

Many different applications are available via the Play Store. A lot of them are free and can easily be installed and tested. To install charged applications, you need to add Credit Card details. We strongly advise against this, any applications that are purchased are, as it were, the property of the Google-account with which the user is logged in... so the TVH-account. When we press the icon of the Play Store, we get an overview of the 'store'. By pressing the magnifying glass at the top, you can search for specific apps if you already know the name. You can also search by categories. As an example we use the magnifying glass to search for the words 'Google agenda' and we obtain a list of applications that meet the search query. Select the first result and you will end up on a page where you can press the button 'Install'. Next, you need to Accept again and download, after which the app is installed.
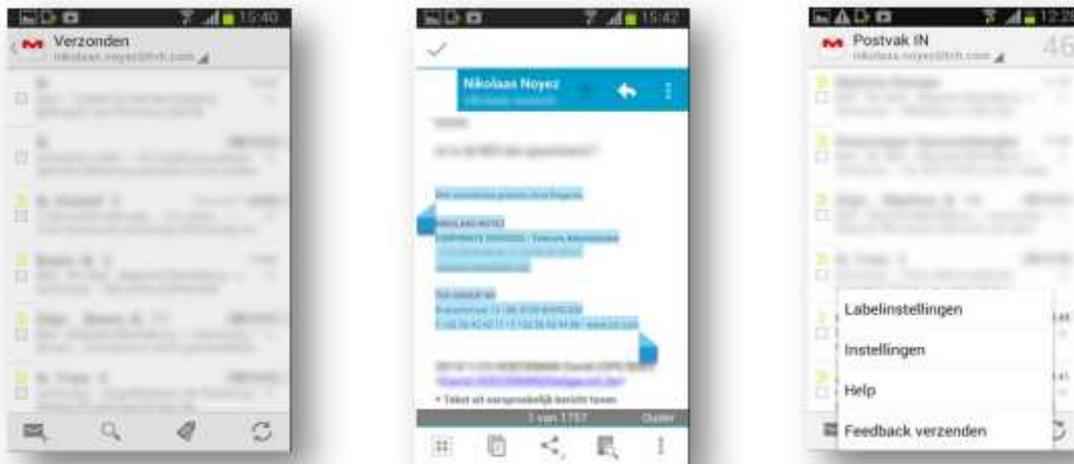

Exit the Play Store, go back to the overview of all apps and scroll to the last page, where you will now find the app. If there is space available on the main screen, you can also place this icon there.
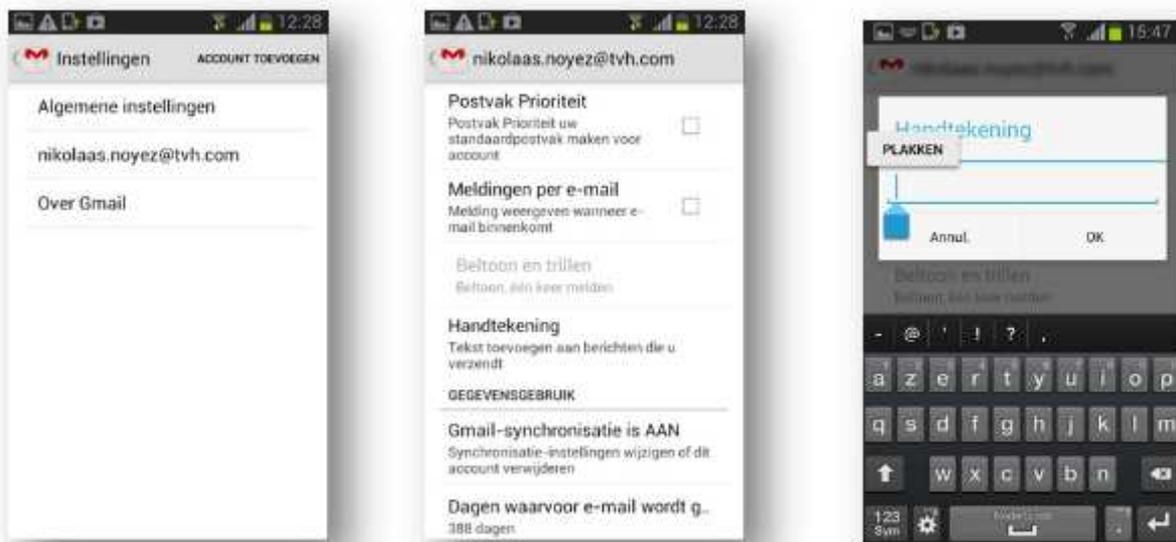
2.3   Gmail-specific settings

2.3.1   Signature

To set the signature, you first need to copy it from an already sent mail. Go to the Gmail-inbox and press the section at the top where you see **Inbox**. This will allow you to jump to the folder **Sent**. Open a recently sent mail (sent via Gmail on PC of course) and open this mail. Select the signature part from this mail by pressing a word or letter for a couple of seconds until 2 blue arrows appear. You can reposition the arrows at the beginning and the end of the signature, then press the second icon from the right at the bottom of the screen, which is the copy-function.
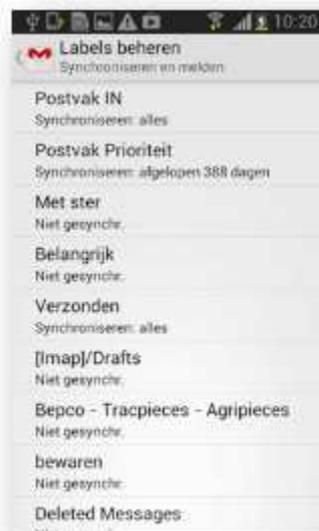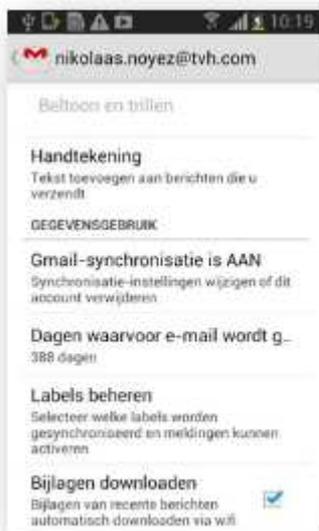

After that, press the Gmail-icon to go to your inbox. Press the menu-key of your device and extra options will appear on the screen. Select **Settings** and then press the account with your TVH-e-mail address. You will then get an overview of all settings you can modify and you will also have the possibility to add the signature. Press the field a couple of seconds until **PASTE** appears and close with **OK**.

2.3.2   Displaying labels, synchronizing and notifications.

In Gmail you can use labels to sort your different messages. By default only the messages from the Inbox are placed on the device. This means that a limited history of your messages is saved on the device itself. This can be useful when working offline. If you wish to synchronize extra labels, or go back further in time, then you can set this per label. Go to the settings of your Gmail-account via the same procedure as described above and select 'Manage labels'. You get a list of the existing labels, with an indication if this label is synchronized and how far back in time you go. To modify the settings of a label, press the label and select the history via **Synchronize Messages**. Per label you can also tick the option to display **Notifications per e-mail** when new messages enter for this label. These notifications are standard activated for the label Inbox, so if desired, you can deactivate them in this way.
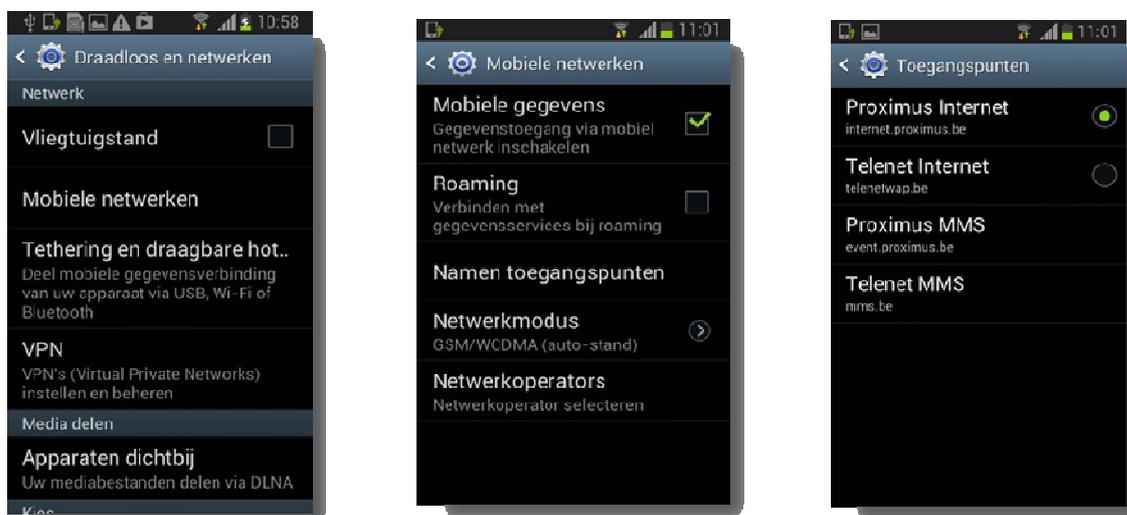
2.4 Managing connections

2.4.1 Wi-Fi

A Wi-Fi connection is always given priority over the mobile connection, as it is faster and (usually) a lot cheaper. Where possible, it is best to connect to the available Wi-Fi network. Via **Wi-Fi Settings** you get a list of the available networks you can select, and at the bottom you can also add hidden networks via the button **Add Wi-Fi network**.

2.4.2 Data connectivity via the mobile operator

If a data connection is available to you via the mobile operator, then you can send and receive data from anywhere. The settings are usually configured on the device automatically from the SIM-card, but it is best to double-check certain parameters yourself. Via the menu **Settings – More settings** you get, among other things, access to the item **Mobile Networks**. To be able to send and receive date, the box next to **Mobile data** must be ticked.

Ticking the option **Roaming** will allow for data connectivity abroad. Data connectivity abroad is often rather expensive. That is why we recommend to tick this option only if really necessary. In the event of a data usage exceeding 50€ excl VAT within the European Union, the operator will automatically switch off your data connectivity. This was imposed on all operators by the European Union. For some employees data connectivity abroad is a must, and in these cases the ICT-department can activate an additional roaming subscription.

Via **Names access points** we actually go to the configuration of the data connection. As mentioned before, this is placed on automatic, but this could disappear if an update, modification... is performed. For Proximus customers, an access point must be created called **Proximus Internet** and with **APN** setting **internet.proximus.be**. This access point must then also be selected (green dot).

2.4.3   Bluetooth

Via the settings you gain access to the Bluetooth menu. Here you can connect to other devices such as a hands-free kit, Bluetooth headset … For this we gladly refer to the general manual of the device, and the user manual of the device that will be linked.

2.4.4   Flight mode

Via the menu **Settings – More settings** you can activate the **Flight mode**. As you probably already know, you are asked to switch off your phone when boarding a plane. Via the **Flight mode** you can block all connections so that the device can in theory remain switched on. The messages belonging to the labels for which you activated the synchronization, are saved locally on the device and you can continue to work with these messages. All actions are saved and, as soon as a data connection is available again, the modifications will be sent through.