VU University Amsterdam

University Centre IT

User Manual
e-Mail iPhone
October 09

VU University   *Amsterdam*

This document describes how to configure the iPhone Mail application for the Exchange 2010 mail server.

1.   Overview Settings

Account Type: **Exchange**
Description: **UC-IT Mail Account**
Email Address: **f.h.lastname@vu.nl** or **f.h.lastname@student.vu.nl**
Incoming Mail Server: **webmail.vu.nl**
Authentication: **Password**
Security: **SSL**
Port: **993**

Domain: **vu**
User Name: **VU-net-id**
Password: **VU-net-id Password**

Outlook Web Access Server: **webmail.vu.nl**

Outgoing Mail Server (SMTP): **mails.vu.nl**
Security: **Use Secure Sockets Layer (SSL)**
Port: **587**

Domain: **vu**
User Name: **VU-net-id**
Password: **VU-net-id Password**

2.   Requirements

The following requirements should be met to configure Mail and connect to the exchange 2010 mail server.

• An iPhone or iPod touch with iPhone OS 3.0 or later.
• An active internet connection with access to TCP ports 993 and 587
• Your VU-net-id.

3. Clean First Configuration

3.1. Opening and configuring the OSX Mail application.

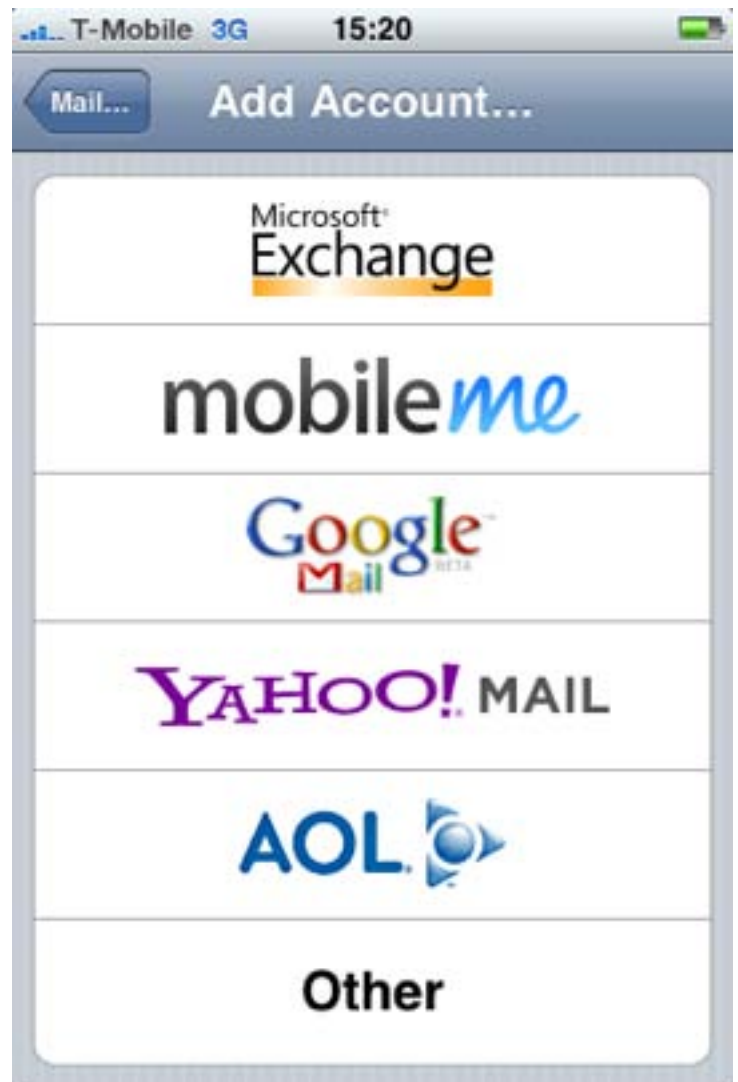- In the main menu of your iphone select *Settings*

- In the *settings* select **Mail, Contacts, Calendars**

- An overview of your current mail accounts is shown. You can only have one exchange account configure on your iPhone. If you already have an exchange account you will have to remove it first.
- Select **Add Account**...

- Select **Microsoft Exchange**

- Enter the following information:

  Email*: **<e-mail address>**
  Domain: **vu**
  User Name: **<VU-net-id>**
  Password: **<VU-net-id password>**

  Description: **VU Mail**

- Click on **Save**

It will try to connect to the exchange server, this may take some time.

- Enter the information.

  Server: **webmail.vu.nl**
  Mark on: **Use SSL**

- Click on **Continue**

You may get some warnings while changing these settings. Select the option you think is best when asked.

- Mark on: **Mail**
- Mark on: **Contacts**
- Mark on: **Calendars**

- Click on **Done**

4. Assistance UC-IT Service desk

If you did not manage to get the wireless working then please contact the
UC-IT Service desk.
Located at the general service desk in the **main building 0A.11**
Hours of operation: Monday to Friday: **9:00** am - **5:00** pm