



**FAMILY SERVICES DIVISION
MINISTRY OF COMMUNITY DEVELOPMENT, YOUTH & SPORTS**

USER MANUAL
on **APPLICATION of**
CYCLICAL MAINTENANCE
ON-LINE
for
CHILD CARE &
STUDENT CARE CENTRES

Toll-Free Line: 1800-2585812

Fax: 6354 8236

Email: MCYS_Child_Care_Link@mcys.gov.sg

(updated on 1 April 2008)

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1. INTRODUCTION

The Ministry of Community Development, Youth and Sports (MCYS) funds eligible organisations for cyclical maintenance works. To facilitate applications, the Ministry has developed a web-based portal on Child Care Link (www.childcarelink.gov.sg) for all eligible Child Care Centre (CCC) and Student Care Centre (SCC) operators to apply for Cyclical Maintenance (CM) grants on-line.

2. CYCLICAL MAINTENANCE SCHEME

This user manual will provide you with the details of the CM Scheme and on-line application procedures.

2.1 Eligibility Criteria for CM Grants

Applications received from the organisations which meet the following criteria are eligible for the grants:

- a) organisations which have received capital funding under the Government Financial Assistance Scheme for setting up the centres;
- b) the centre must have been in operation for at least 5 years; and,
- c) organisations which had not received CM funding for the past 5 years for the centres proposed for the CM works stated in the application.

2.2 Scope of Works

Cyclical Maintenance (CM) is carried out to spruce up, repair and renew an element or component necessitated from frequent breakdown, obsolescence and expiry of its serviceable life.

Cyclical works will generally include:

- a) repainting of premises in 5-year cycle internally and externally (internally only for HDB premises as external painting and common property are maintained by Town Councils);
- b) structural repairs caused by fair wear and tear; and,
- c) replacement of building elements that have outlived their economic lifespan or are beyond economic repair, e.g. electrical re-wiring, replacement of roof membrane.

CM funding will not cover:

- a) improvement works such as upgrading;
- b) renovations such as conversion of use;
- c) additions such as building extensions and new structures;
- d) minor repairs and replacements (these must be carried out regularly under general housekeeping); and,
- e) replacement of furniture and equipment.

Please refer to Annex A for the list of the possible CM works and exclusions before seeking the quotations.

2.3 Assessment of Cost

The organisation is to submit at least 3 quotations for the proposed CM works. The building assessor (BA) appointed by MCYS will verify all the quotations.

The lowest quotation, which is verified by the BA to be fair and necessary, will be used to compute the grant. The VWO will be advised to appoint the contractor who offers the lowest CM quotation to carry out the works.

2.4 Funding

The government capital grant shall be based on 90% of the costs as assessed by the appointed BA to be fair and necessary, or 90% of the total sum of the approved invoices submitted, whichever is lower.

2.5 Conditions for Receipt of CM Grant

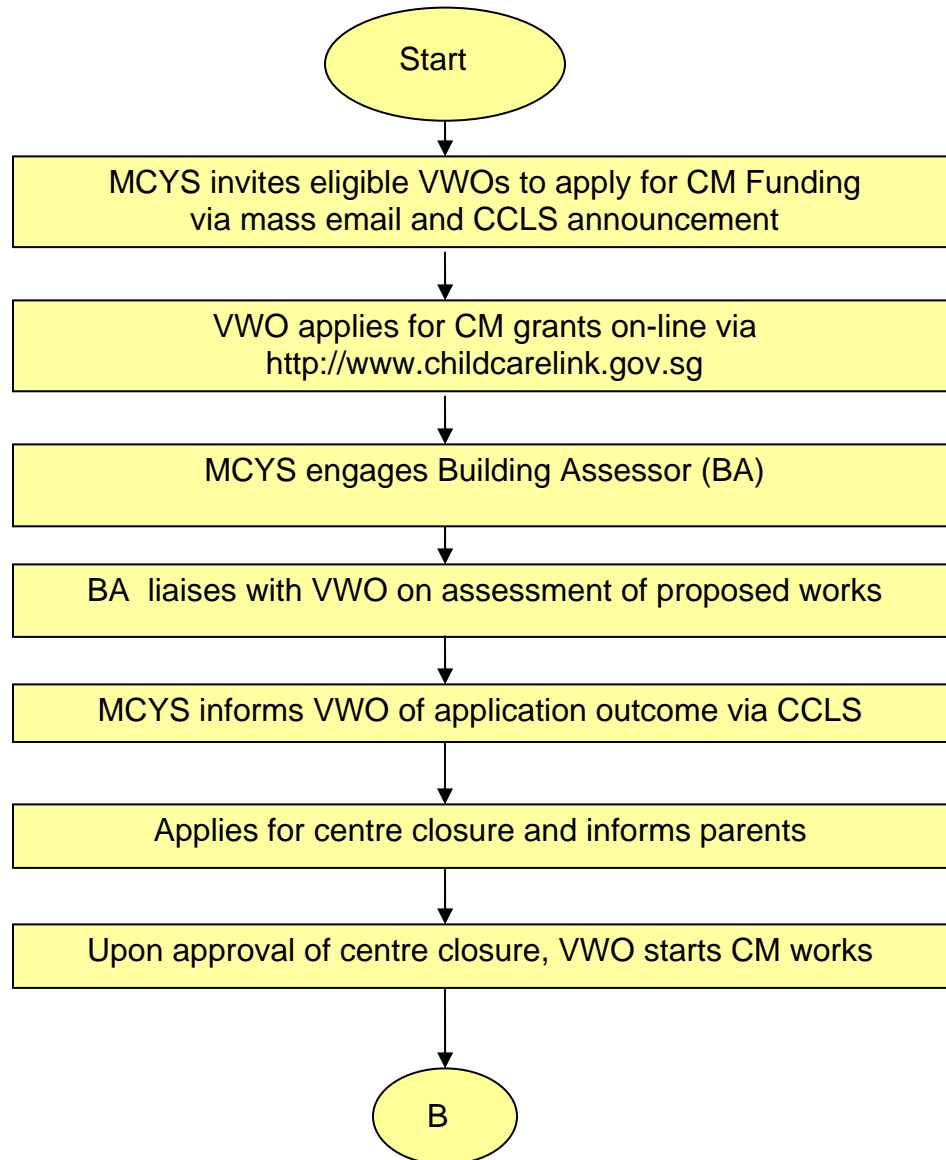
Upon acceptance for financial support for CM, the organisation is required to enter into an agreement with the Ministry to continue operating the centre according to the conditions specified in Annex B.

3 APPLICATION PROCEDURES FOR CYCLICAL MAINTENANCE

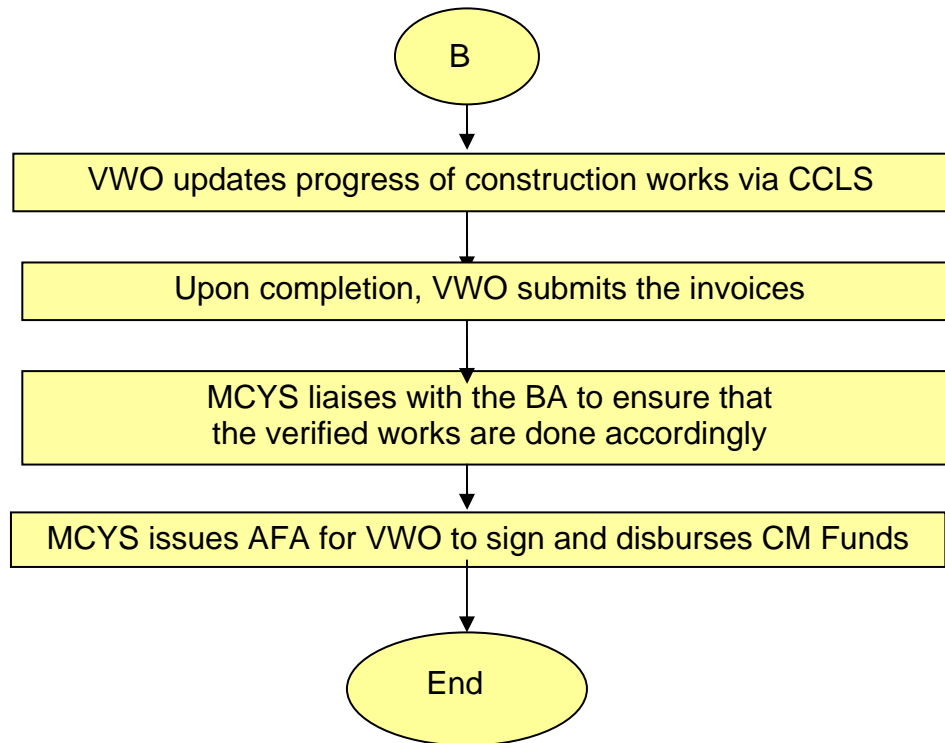
This user guide will provide you with instructions on how to log into the portal to register and submit your application on-line. If you encounter any problem using this portal, please contact us at: 1800 – 258 5812 or email us at: MCYS_child_care_link@mcys.gov.sg.

3.1 Flowchart for the On-line CM Application

During the application period¹, eligible child care centre and student care centre operator, who meets the eligibility criteria for the CM grant (as specified in para 2.1) may proceed as follows:



¹ Application for FY2008 CM grants is open from 16 Apr 08 to 30 Jun 08. Applicants are advised to submit their applications early.

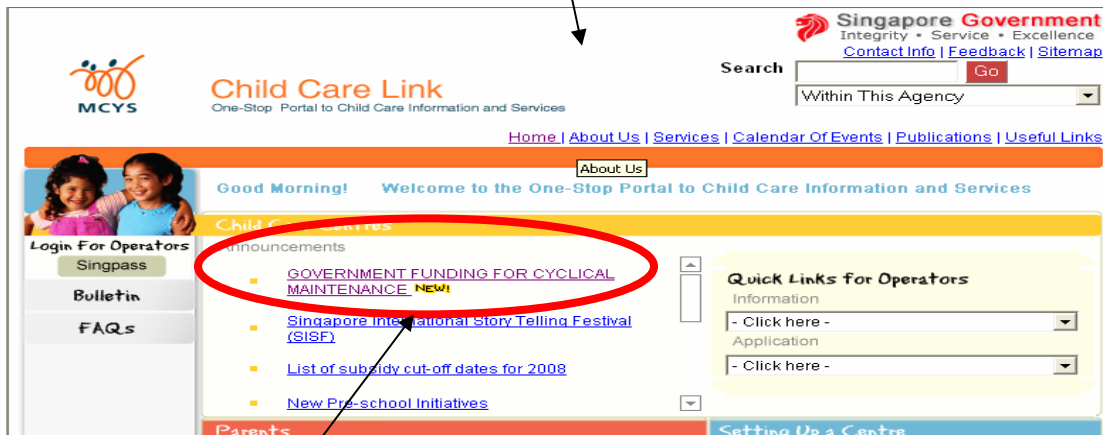


3.2 Step-by Step Guide for CM Application

Step 1: Access invitation notice to register for a VWO account and apply for grants

The invitation for organisations to apply for CM on-line will be posted on the MCYS Child Care Link Portal at <http://www.childcarelink.gov.sg>. This will link you to the application page where you can register for a VWO account to apply for grants for CM or setting up a new centre.

(i) Clicking on the link at <http://www.childcarelink.gov.sg> will bring you to this page



(ii) Next, click on this link

(iii) Letter of invitation by MCYS


CM Project Number : 1/2008
Application End Date: 30/06/2008

**GOVERNMENT FUNDING FOR CYCLICAL MAINTENANCE
OF APPROVED FACILITIES**

The Ministry of Community Development, Youth and Sports (MCYS) invites applications from eligible voluntary welfare organisations, non-profit organisations and workplace child care centres, for government funding to carry out cyclical maintenance (CM) of their child care centre and student care centre premises

2 Eligible organisations which are interested to apply for the CM Funding in FY2008 can start completing the application form from **16 Apr 08** and are required to submit the application form with the necessary documents on-line via <http://www.childcarelink.gov.sg> by **30 Jun 08**.

3 The Ministry is organising training sessions for you learn the on-line submission process. The training session will be held at hourly intervals, and you

Size: 417KB Type: PDF Document  [Download](#)

[Apply](#)

[Update Progress Report](#)

Don't have a VWO account? [Register here](#)

(iv) First time applicant will need to create a VWO account by clicking on "Register here" hyperlink at the end of the invitation page before proceeding to apply for CM

Step 2: Log in using SINGPASS ID

- (i) You will be prompted to enter your SINGPASS ID and Password when applying for the VWO account.



The screenshot shows the SingPass login page. At the top left is the SingPass logo with the tagline 'Singapore Personal Access'. A red banner at the top right also says 'Singapore Personal Access'. On the left, there is a 'Secure' icon. On the right, there are links for 'Terms of Use', 'FAQs', and 'Help'. The main heading is 'Welcome to SingPass Authentication Service'. Below this is an 'IMPORTANT NOTE' box containing text about identification numbers and counter locations, with a link for 'SingPass Online Request'. At the bottom, there are two input fields: 'SingPass ID' and 'SingPass' (with a note '(8-24 characters)'). Below the 'SingPass' field is a checkbox labeled 'Tick here to change your SingPass'.

For more information on SINGPASS, please contact the CPF Call Centre at **Tel: 1800-227-1188 (local)/ 65-6227-1188 (overseas)** during office hours:

Mondays to Fridays - 8:00am to 5:00pm
Saturdays - 8:00am to 1:00pm
(closed on Sundays and public holidays)

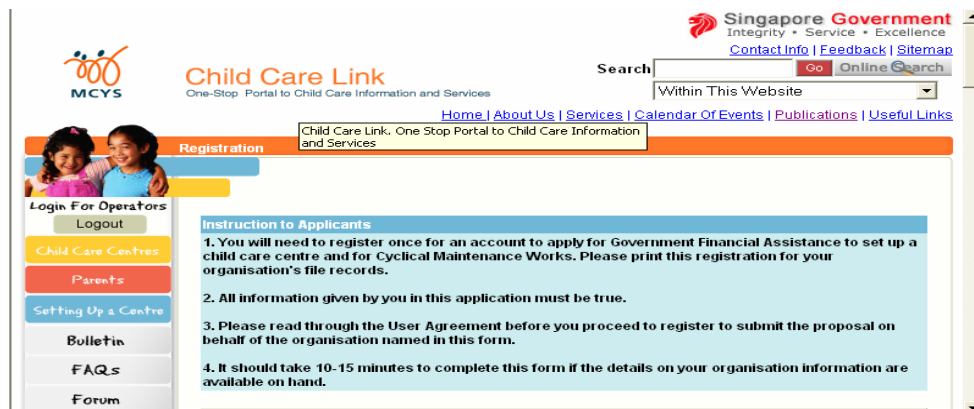
or log into the Central Provident Fund Board (CPF) website at www.cpf.gov.sg or the eCitizen portal at www.ecitizen.gov.sg.

Step 3: Register for the VWO Account

A full screen print of the entire VWO Account Registration Page is available in Annex C.

The organisation must ensure that the person, who registers and applies for CM grants, is a person nominated and authorised by the organisation.

Before accessing the on-line application, please note that you have the 3 quotations ready for each of the proposed works in pdf format.



(i) Read the instructions on the VWO Account Registration Page

Organisation Information	
Name of Organisation	<input type="text"/>
Registered Address	Postal Code <input type="text"/> <input type="button" value="Search"/>
	Block No. <input type="text"/> Street Name <input type="text"/>
	Floor No. <input type="text"/> Unit No. <input type="text"/>
	Building Name <input type="text"/>
Correspondence Address	<input type="checkbox"/> Select if same as Registered Address
	Postal Code <input type="text"/> <input type="button" value="Search"/>
	Block No. <input type="text"/> Street Name <input type="text"/>
	Floor No. <input type="text"/> Unit No. <input type="text"/>
	Affiliated to the National Council of Social Service (NCSS) <input type="radio"/> Yes <input type="radio"/> No
	A member of Community Chest <input type="radio"/> Yes <input type="radio"/> No
	Registered under the Registry of Societies (ROS) <input type="radio"/> Yes <input type="radio"/> No

(ii) Fill in the required information on your organisation

Registration Information	Affiliated to the National Council of Social Service (NCSS) <input type="radio"/> Yes <input type="radio"/> No
	A member of Community Chest <input type="radio"/> Yes <input type="radio"/> No
	Registered under the Registry of Societies (ROS) <input type="radio"/> Yes <input type="radio"/> No
	Registration Number <input type="text"/>
	Registered under the Accounting and Corporate Regulatory Authority <input type="radio"/> Yes <input type="radio"/> No
	Registration Number <input type="text"/>
	Gazetted as a charity under the Charities Act <input type="radio"/> Yes <input type="radio"/> No
Date of Registration <input type="text"/> (dd/mm/yyyy)	
Contact Number(s)	Telephone Number <input type="text"/>
	Fax <input type="text"/>
	Email Address <input type="text"/>

(iii) Fill in your organisation's relevant registration details and contact numbers

Members of the Management Committee					
S.No.	Name	NRIC No.	Designation	Occupation	Email
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

(iv) Fill in the required information on your organisation's management committee

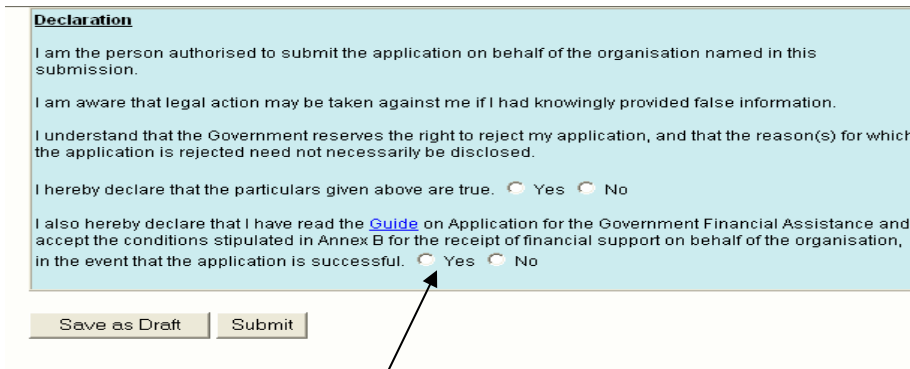
- Please provide personal email addresses of the respective committee members
- NRIC in the format: S1234567A

Name	- click here - <input type="text"/>
Nationality	- click here - <input type="text"/>
Identification (NRIC/FIN)	<input type="text"/> (eg.S1234567G)
Contact Number(s)	Handphone <input type="text"/>
	Office <input type="text"/>
	Fax <input type="text"/>
Email Address	<input type="text"/>
Is the organisation in this form registered with the relevant Authorities?	<input type="radio"/> Yes <input type="radio"/> No

(v) Fill in the particulars of the authorised person

The authorised person will need to declare that he/she understands that the government reserves the right to reject his/her application, and the reason(s) for which the application is rejected need not necessarily be disclosed.

He/She should understand that any breach of the conditions stipulated in the declaration will result in the organisation having to refund the grant given.



Declaration

I am the person authorised to submit the application on behalf of the organisation named in this submission.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I understand that the Government reserves the right to reject my application, and that the reason(s) for which the application is rejected need not necessarily be disclosed.

I hereby declare that the particulars given above are true. Yes No

I also hereby declare that I have read the [Guide](#) on Application for the Government Financial Assistance and accept the conditions stipulated in Annex B for the receipt of financial support on behalf of the organisation, in the event that the application is successful. Yes No

(vi) Read the terms under Declaration. Click on “Yes” to accept the declaration, then “Submit” to register for the VWO account

You will receive a system-generated email acknowledgement of your Registration upon submission of the Registration Form. Please print a copy of the form for your organisation’s reference.

The system administrator will process your registration and send you an email informing you of the outcome. You may proceed with the CM application only when your registration has been successfully processed. Please email MCYS_child_care_link@mcys.gov.sg or call 1800 2585812 to enquire on your registration status if you do not receive any reply after 3 working days.

Step 4: Apply for CM Grants

Please refer to Annex D for the full-screen print of the entire Application Page.

Premises for Cyclical Maintenance

Type of Facility

Child Care Centre Centre Code

Student Care Centre Centre Code

Family Service Centre

Name of Centre

Address of premises

Block No. Street Name

Floor No. Unit No.

Building Name Postal Code

Date of first occupancy (dd/mmm/yyyy)

Date of last cyclical maintenance (dd/mmm/yyyy)

- (i) **Fill in the details for your facility on which you intend to carry out CM works**

Please note:

- **Select the “type of facility” for your centre. When you enter the “centre code”, the name and address of your centre will be auto-populated from our database.**
- **Student care centre operators who have yet to register with MCYS, will need to contact the MCYS officer to assist in creating a centre code for your centre. Please contact us at: 1800 – 258 5812 or email us at: MCYS_Student_Care@mcys.gov.sg for assistance.**

m) Attach files of the three quotations in pdf, txt or gif format.

Please be prepared to call for a tender if the estimated project value exceeds \$60,000. This is to ensure that the principles of transparency, open and fair competition and value for money are adhered to.

Quotation	Name of Contractor	Quotation Attachment (Only PDF, GIF or TXT format can be uploaded)	
Quotation 1	<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/>
Quotation 2	<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/>
Quotation 3	<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/>

Please arrange to call for tender if project value exceeds \$60,000.

S/No.	Description of Work	Quotation 1 (\$)	Quotation 2 (\$)	Quotation 3 (\$)	Remarks
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(iii) Fill in the required information on the contractor and quotations

Declaration

I am the person authorised to submit the application on behalf of the organisation named in this submission.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I hereby declare that the particulars given above are true.

I also hereby declare that I accept the following conditions for the receipt of financial support on behalf of the organisation, in the event that my application is successful:

- i. to apply the money for the purpose for which it is given;
- ii. to continue to operate the facility for a minimum period of 5 years from the completion of the cyclical maintenance/development project;
- iii. to open the facility to all Singapore citizens or permanent residents, regardless of race, language and religion

I understand that the Government reserves the right to reject my application, and that the reason(s) for which the application is rejected need not necessarily be disclosed. I also understand that any breach of the conditions stipulated above will result in the organisation having to refund the grant given.

Yes No

(iv) Read the terms under Declaration. Click on “Yes” to accept the declaration, then “Submit” to apply for CM Grants

You will receive a system-generated email acknowledgement of your Application upon submission of the Application Form. Please print a copy of the form for your organisation’s reference.

The system administrator will process your application and send you an email informing you of the outcome.

Please note:

CM works should not commence unless the official approval is given.

CYCLICAL MAINTENANCE WORK SCOPE

Cyclical Maintenance (CM) is to carry out repairs to the internal, external and common areas of existing buildings, infrastructure, facilities or capital assets to keep them in good working order or restore them to their original condition within the stipulated period. The VWO must have operated the facility for minimum period of 5 years in order to be eligible for CM grant.

Some examples of Cyclical Maintenance Works are:

- a) Non-Structural Concrete Work
Example: Repair Vertical Expansion joint, bitumen expansion, hollow block wall, wall (internal and external wall), brick pavement, staircase / steps and damaged tiles
- b) Existing Flooring and Wall Tiling Work
Example: Relaying of new tile to match existing
- c) Existing Aluminum, Steel and Iron Work
Example: Replace aluminum, steel and iron casement windows to match existing; Replacement of steel and galvanized steel railing to match existing; Repair / refix / replace existing worn out handrail, nosing and balustrades back to the original position; Repair / replaced the corroded metal gates and to match existing.
- d) Carpentry and Joinery Work
Example: Repair all decayed or damaged doors or frame including accessories to match existing; Replace new door to match the existing.
- e) Plumbing Work
Example: Replace / repair water pipe to good working condition; Making good to all leaking joints.
- f) Glazing Work
Example: Replace all existing broken glass sheet, or louvers to vent window and etc to match existing.
- g) Electrical Work
Example: Repair / replace / refix PVC trucking, PVC conduit and loose wiring to their original condition; Repair / Replace / Refix electrical lightning protection system, distribution board, wiring and etc.

- h) Roofing Work
Example: Replace / refix / Repair the roofing tiles including accessory to match the existing or replace with new tiles.
- i) Structural Concrete Work
Example; Reconstruction of concrete drain, sunken bin bay, flooring, scupper drain and etc; Supply and install additional support brackets for external pipes and main riser due to statutory requirement; Re-render concrete screed to apron / floor and footpath; Replace existing cast iron pipe, main soil pipe and waste pipe;
- j) Repainting Work
Example: Repaint the internal, external and common area to the original colour of building (internally only for HDB premises as external painting and common property are maintained by Town Councils)
- k) Mechanical Work
Example: One to one replacement of approved air-conditional system, horsreel pump, fire protection system, sprinkler and automatic fire alarm system, and etc.

Examples of works that cannot be considered under cyclical maintenance

- a) Construction, improvement, upgrading, relocation or extension of buildings or premises.
Examples: institutional buildings and office buildings
- b) Construction of infrastructures.
Examples: lighting systems, sewerage systems, drainage systems, monuments and public parks.
- c) Purchase of additional fixed assets.
Examples: Air condition system.
- d) Rebuilding or reconstruction of buildings/infrastructures including demolition costs that are incidental to the project.
- e) Purchase of office equipment (major and minor), furniture, fixtures or fittings that are incidental or arise from the construction or replacement of the building.
- f) Purchase and/or replacement costs of major office equipment.
Examples: computer terminals, mechanised shelving systems, heavy printers and copier machines.

- g) Retrofitting of buildings, vehicles or equipment which results in an improvement, extension or enlargement of a buildings or improvement to any equipment. Such activities should be non-recurrent, durable and represent growth of the spending agency.
Example: providing a capital asset with parts, devices, or equipment not in existence or available at the time of original manufacture.
- h) Preliminary or feasibility studies, surveys, research and development or investigations prior to the construction, acquisition, improvement, extension, enlargement or replacement of fixed assets or for the formation of any plan or scheme for the development or improvement of resources.
Example: Site surveying.
- i) Development, replacement and upgrading of computer software, hardware and IT systems to enhance their functional capabilities.
- j) Land acquisition and reclamation.
Legal costs arising from the carrying out of the cyclical maintenance.

**CONDITIONS FOR THE RECEIPT OF GOVERNMENT GRANT
FOR THE CYCLICAL MAINTENANCE OF
CHILD CARE AND STUDENT CARE CENTRES**

- 1 The organisation, which received Government financial support for the cyclical maintenance of child care or student care centre (the Facility) shall not use the grant for:
 - (a) improvement works such as upgrading or modernisation;
 - (b) renovations such as conversion of purpose;
 - (c) additions such as building extensions and new structures;
 - (d) minor repairs and replacements;
 - (e) replacements of furniture and equipment; or
 - (f) emergency works

- 2 The organisation shall undertake to abide by the following conditions:
 - (a) to use the cyclical maintenance grant for the purposes for which it is given and in accordance with the scope of works listed in Annex A;
 - (b) to provide the standard of care and programmes which meets the prevailing statutory requirements, rules, regulations, guidelines and/or service model prescribed by the Ministry of Community Development, Youth and Sports for the operation and/or management of the Facility;
 - (c) to operate the Facility for a minimum period of 5 years from the licensed/start date of operation ('the minimum period');
 - (d) to open the Facility to all Singapore citizens or permanent residents regardless of race, language or religion;
 - (e) to use and occupy the premises site only for the Facility and for no other purpose, unless approved in writing by the Ministry; and
 - (f) not to proselytise at the Facility.

3 If the organisation is in breach of any undertakings in Clauses 2(a) to (f) the Ministry shall give written notice of the breach to the organisation, whereupon:

- (i) the organisation shall refund within a period of one year, the cyclical maintenance grant or such proportion of the grant as pro-rated by the stipulated minimum period in accordance with this Agreement and the actual completed years of operation of the Facility up to the time the Ministry gives notice of the organisation's breach of agreement;
- (ii) all money refundable shall be payable in one lump sum unless otherwise agreed in writing between the Ministry and organisation; and
- (iii) the Ministry will not be liable for any debts or liabilities incurred by the organisation.

ON-LINE VWO ACCOUNT REGISTRATION PAGE**Instruction to Applicants**

1. You will need to register once for an account to apply for Government Financial Assistance to set up a child care centre and for Cyclical Maintenance Works. Please print this registration for your organisation's file records.
2. All information given by you in this application must be true.
3. Please read through the User Agreement before you proceed to register to submit the proposal on behalf of the organisation named in this form.
4. It should take 10-15 minutes to complete this form if the details on your organisation information are available on hand.

CM Project Number : 1/2008

Organisation Information

Name of Organisation	<input type="text"/>		
Registered Address	Block No.	<input type="text"/>	Street Name <input type="text"/>
	Floor No.	<input type="text"/>	Unit No. <input type="text"/>
	Building Name	<input type="text"/>	Postal Code <input type="text"/>
Correspondence Address	<input type="checkbox"/> Select if same as Registered Address		
	Block No.	<input type="text"/>	Street Name <input type="text"/>
	Floor No.	<input type="text"/>	Unit No. <input type="text"/>
	Building Name	<input type="text"/>	Postal Code <input type="text"/>
Registration Information	Affiliated to the National Council of Social Service (NCSS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	A member of Community Chest	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Registered under the Registry of Societies (ROS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Registration Number	<input type="text"/>	
	Registered under the Accounting and Corporate Regulatory Authority	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Registration Number	<input type="text"/>	
	Gazetted as a charity under the Charities Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date of Registration	<input type="text"/> (dd/mm/yyyy)		
Contact Number(s)	Telephone Number	<input type="text"/>	
	Fax	<input type="text"/>	

	Email Address	<input type="text"/>
--	---------------	----------------------

Members of the Management Committee

S/No.	Name	NRIC No.	Designation	Occupation	Email
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
11	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
13	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
14	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
15	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Particulars of authorised person submitting the proposal on behalf of organisation listed in this form

Name	<input type="text" value="- click here -"/>
Nationality	<input type="text" value="- click here -"/>
Identification (NRIC/FIN)	<input type="text"/> (eg.S1234567G)
Contact Number(s)	Handphone <input type="text"/>
	Office <input type="text"/>
	Fax <input type="text"/>
Email Address	<input type="text"/>
Is the organisation in this form registered with the relevant Authorities?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Declaration

I am the person authorised to submit the application on behalf of the organisation named in this submission.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I understand that the Government reserves the right to reject my application, and that the reason(s) for which the application is rejected need not necessarily be disclosed.

I hereby declare that the particulars given above are true. Yes No

I also hereby declare that I have read the [Guide](#) on Application for the Government Financial Assistance and accept the conditions stipulated in Annex B for the receipt of financial support on behalf of the organisation, in the event that the application is successful. Yes No

ON-LINE APPLICATION FORM

CM Project Number	1/2008
CM Application Number	

Premises for Cyclical Maintenance	
Type of Facility	<input type="checkbox"/> Child Care Centre Centre Code <input type="text"/>
	<input type="checkbox"/> Student Care Centre Centre Code <input type="text"/>
Name of Centre	<input type="text"/>
Address of premises	Block No. <input type="text"/> Street Name <input type="text"/>
	Floor No. <input type="text"/> Unit No. <input type="text"/>
	Building Name <input type="text"/> Postal Code <input type="text"/>
Date of first occupancy	<input type="text"/> (dd/mm/yyyy)
Date of last cyclical maintenance	<input type="text"/> (dd/mm/yyyy)

Quotation	Name of Contractor	Quotation Attachment (Only PDF, GIF or TXT format can be uploaded)
Quotation 1	<input type="text"/>	<input type="text"/>
Quotation 2	<input type="text"/>	<input type="text"/>
Quotation 3	<input type="text"/>	<input type="text"/>

Please arrange to call for tender if project value exceeds \$60,000.

S/No.	Description of Work	Quotation 1 (\$)	Quotation 2 (\$)	Quotation 3 (\$)	Remarks
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add More Description of Work"/>					

Declaration

I am the person authorised to submit the application on behalf of the organisation named in this submission.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I hereby declare that the particulars given above are true.

I also hereby declare that I accept the following conditions for the receipt of financial support on behalf of the organisation, in the event that my application is successful:

- i. to apply the money for the purpose for which it is given;
- ii. to continue to operate the facility for a minimum period of 5 years from the completion of the cyclical maintenance/development project;
- iii. to open the facility to all Singapore citizens or permanent residents, regardless of race, language and religion

I understand that the Government reserves the right to reject my application, and that the reason(s) for which the application is rejected need not necessarily be disclosed. I also understand that any breach of the conditions stipulated above will result in the organisation having to refund the grant given.

Yes No

Save

Submit