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Chapter 1: General Information

Introduction

What Is General Subsidiary?

General Subsidiary functions as a subsidiary ledger to General Ledger. It is a means by which you can expand any account by any number of segments. It provides a further breakdown of account balance information by allowing a "subsidiary code" to be appended to the account number during transaction processing. This in turn allows you to track various revenue, expense, or asset transactions explicitly. General Subsidiary can substantially reduce the number of accounts in General Ledger by eliminating the need to establish separate account numbers simply to provide an audit trail for various types of activity.

For example, you might want to keep track of costs and income from a particular product or service that you sell. If you have Accounts Payable, when you purchase goods that contribute to the making of that product or service, you can identify the subsidiary code as well as the account number on the invoice line item If you have Accounts Receivable, you can identify the revenues produced by that product or service on the sales invoice line item by supplying the subsidiary code. The sum of all those subsidiary postings can then tell you which of your products or services is the most profitable.

Another example of the use of General Subsidiary might be to identify and collect information on the costs associated with creating a product. These products could be as diverse as the construction of a building, the manufacturing of machines from purchased parts, or the writing and publishing of a book.

Other examples of the use of General Subsidiary might be to track travel and entertainment expenses according to the salesperson incurring the expense, or to record individual equipment or property purchases running through various asset accounts. Yet another use of General Subsidiary might be to keep a log of individual depreciation postings.

How Can a Subsidiary Ledger Be Established?

A subsidiary ledger is established for a specific account by entering a Sub Type of 'GL' on the Chart of Accounts record for that account. Then, to categorize transactions for that account, you can identify subsidiary codes in General Subsidiary. Subsequently, when you enter transactions for that account in other applications in the system, you must identify which subsidiary code is to receive the transaction when it is posted. Once posted to the detail and summary files in General Subsidiary, information can be reviewed both by account and by subsidiary code, either in hard copy form or by inquiry. To satisfy both financial and job costing requirements, information is accumulated on a month-to-date, year-todate, and life-to-date basis.

If you do not have Accounts Payable or Accounts Receivable, you can still collect information in General Subsidiary by entering the amounts as Journal Entries in General Ledger. If you have Inventory Control, Order Entry, or Purchase Orders, you can also extract information from these applications. Only General Ledger is required to operate General Subsidiary; all other applications are optional.

When Can a Subsidiary Ledger Be Utilized?

While a subsidiary ledger can be created for any account in General Ledger, it is important to understand that General Subsidiary is designed to maintain transaction detail — not necessarily balance history. As a result, it is possible to select all transactions for a specific account/subsidiary code combination for a specific month and year, and to generate a subtotal for those transactions in General Subsidiary. However, it may not be possible to request a total (or balance) for an account/subsidiary code combination as of the end of a specific month in General Subsidiary; rather, General Ledger is where cumulative monthly balances are kept, for however long you choose.

In other words, a subsidiary ledger is:

a) most appropriate for accounts which require an audit trail of individual postings accumulated according to well-defined categories. Transactions within each category can include year-to-date and life-to-date summaries, and budgeting can be defined at the subsidiary code/account level.

b) not appropriate for accounts which require access to historical monthly totals for each category, either for financial statements or for ratio analysis in General Ledger.

Purpose

This manual provides instructions for using the Live Operations phase of the General Subsidiary application. Use this manual as a guide for performing day-to-day and monthly procedures.

The features described in this manual are included in the standard General Subsidiary application. Any modification to the software or documentation is the responsibility of the software consultant who makes the modification.

Contents

In addition to an overview explaining the functions of the application, this manual includes:

- · Sample screen displays
- Data field characteristics
- · Explanations of valid entries
- Default sort sequences
- · Selection criteria for all outputs
- · Sample reports, lists, and inquires

Other Manuals

The *APPX User manual* provides general information about starting up your system, making entries, printing, and using other features common to all APPX applications. Since the information contained in the *APPX User manual* is not repeated in this or other APPX manuals, you should read it carefully prior to working with the system.

The General Subsidiary System Administration manual, which describes both the Initial Setup phase and the Recovery Processing phase of the General Subsidiary application, and this manual complete the set of user manuals available for APPX General Subsidiary application.

For questions about the computer hardware used at your installation, please refer to the manuals provided by the hardware manufacturer.

Phases

APPX General Subsidiary operates in three distinct phases:

- Initial Setup
- · Live Operations
- Recovery Processing

Initial Setup

During Initial Setup, master files and system-maintained files can be set up and transaction history can be entered. Information entered during the Initial Setup phase provides the basis for Live Operations.

Live Operations

The Live Operations phase is used to perform file maintenance, report generation, and monthly processing functions.

In Live Operations, master files can be maintained, many different types of reports can be printed, and information can be viewed using a variety of inquiries. Special programs are available to copy or delete subsidiary codes, and to zero Life-to-Date totals. End-of-month processing is available to delete obsolete historical information.

Recovery Processing

There is a certain day-to-day risk of losing data due to sudden power surges or outages and other system problems. Recovery Processing is used to manually restore information to system-maintained files which are normally not accessible during Live Operations.

Major Functions

General Subsidiary collects data from other applications, organizes it, and produces various reports. Month-to-date, year-to-date, and life-to-date totals are kept; detail can be kept for the current month, for the current fiscal year, or indefinitely Year-to-date and life-to-date budgets are provided for comparative reporting.

Major functions include:

- File Maintenance
- Reports and Inquiry
- Monthly Processing

The features described in this manual are included in the APPX turnkey General Subsidiary application. Any modification to the software or documentation is the responsibility of the software consultant who makes the modification.

Application Features

The primary feature of General Subsidiary is its flexibility. It can be used to track any subset of accounting figures that you might want.

A subsidiary code can utilize any number of accounts; for example, if you are tracking the cost of producing a particular product, you would need to know what portion of the total cost was wages expense, what portion was purchases expense, what portion was inventory, and so forth. Each of these items would be a different account. In the same manner, an account can be included in as many subsidiary codes as necessary. The combinations of account number and subsidiary code are defined in the Subsidiary Codes by Account file.

Each account number and subsidiary code combination can be assigned an annual budget and a "lifetime" budget. The purpose of the lifetime budget is to allow you to analyze cost efficiency over a complete project without regard to whether or not the length of the project spans more than one fiscal year. When tracking revenues rather than expenses, the "budget" amount can be used as a "projected" amount.

Varying amounts of detail information can be kept. You can keep all the detail; you can keep detail just for the current fiscal year; or you can keep detail only for the current month. You can summarize the detail monthly or annually and place the information in a "Balance Forward" record. Also, beginning balance, debits, credits, month-to-date totals, year-to-date totals, and life-to-date totals are kept for each combination of account number and subsidiary code.

There are a wide variety of reports available in General Subsidiary. Most reports can be organized and printed by subsidiary code as well as by account. Reports include Transactions by Subsidiary Code, Transactions by Account, Balances by Subsidiary Code, Balances by Account, Budget Comparison by Subsidiary Code, Budget Comparison by Account, Summary by Subsidiary Code, and Summary by Account. You can also print a Chart of Accounts with Subsidiary Codes and a Trial Balance with Subsidiary Codes. In addition, several inquiries allow you on-line access to the information.

General Subsidiary requires General Ledger to operate, and indeed is assumed to be in the same accounting period as General Ledger. To ensure that this will always be the case, you can choose to have the Close Month utility in General Ledger also close the month in General Subsidiary.

Application Interfaces

The combination of General Ledger, General Subsidiary, and other APPX accounting applications, such as Accounts Receivable and Accounts Payable, provides a fully integrated system for effective management and control of your business. There are many separate applications that can be installed, in whatever configuration best suits your requirements. Components of each application contribute to the overall effectiveness of the system. The particular combination which is most effective for your installation, as well as the specific way in which the applications interact, will be determined by the specialized needs of your company.

Information contained in the master files of one application may be accessed, modified, updated or even entered from another application. This eliminates the need for computer storage space and increasing accuracy.

General Subsidiary many be installed along with General Ledger as a stand-alone system, or as part of a system that includes Budget Analysis, Accounts Payable, Account Receivable, Inventory Control, Purchase Orders, Order Entry, Commission Accounting, and Sales Analysis. In a multi-application system, data can be exchanged between applications.

Depending on system configuration, General Subsidiary receives postings from the following applications:

Accounts Receivable

- Invoices
- Direct Cash Receipts
- Adjustments

Order Entry • Invoices

Accounts Payable

- Invoices
- Adjustments
- Direct Purchases

Purchase Orders

Invoices

Inventory Control

- Receipts
- Adjustments
- Product Transfers
- Material Requisitions

General Subsidiary

This is the primary General Subsidiary menu. It allows you to access specific General Subsidiary submenus.

<u>General Subsidiaru</u>	l	APPX	Demonstration Compa
	2) Monthlu	1 Processing	
	3) File Ma	aintenance	
	4) Reports	s & Inquiry	
	24) Select	New Company	
	Press END to exi	t General Subsidiar	'ny
This Software is Copyright	; the Valuable Trade ((c) 1994 by APPX Sof	Secret Property of tware, Inc. All Ri	APPX Software, Inc. ights Reserved.
atabase: RAD	Appl: TGS 00	User: LGG	Jan 5th, 3:42 pm

Figure 1. The General Subsidiary Application Main Menu

Chapter 2: Monthly Processing

2 Monthly Processing

This menu allows you to print monthly reports and close the month in General Subsidiary.

General Subsidia	Mostslu Proce	HPPX Demonst	ration Company
	Required Reports	Inquiry/Closing	
1) 2) 3) 4)	Transactions by Account Budget Comparison by Accoun Summary by Account Print All Required Reports	5) Monthly Status t 6) Close Month	
7)	<u>Utilities</u> Clear Life-to-Date Balances		
This Software Copyrig	is the Valuable Trade Secre nt (c) 1994 by APPX Software	t Property of APPX So , Inc. All Rights Re	 ftware, Inc. ser∪ed.
)atabase: RAD	Appl: TGS 00	User: LGG Jan S	5th, 3:50 pm

Figure 2. The General Subsidiary Monthly Processing Screen

Option 1 - Transactions by Account Report

This function prints the information stored in the Subsidiary Code Postings file, sorted by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Account Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal Code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount. As appropriate, group headings and totals appear whenever a change occurs in Account or Subsidiary Code.

Monthly Processing 2

A sample output is shown below.

11/08/94 16:26	Expert Computing, Inc.	LGG Page: 1
Jrnl Oper/Chtrl Trx Ref	Mo/Yr Trx Date Description	Amount
Account 419000001MA Freight Out, Sales/M	fg.	
Subsidiary Code JONES Salesperson Sam Jon	es	
SRR / 0000 0000 EOM GL1 SRR / 0157 0004 JE	02 90 07/13/89 Balance Forward 03 90 08/31/89 August Expenses	3,157 1,485
	- Subsidiary Code Subtotals ->	4,642
Subsidiary Code PETERS Salesperson George	Peters	
SRR / 0000 0000 EOM GL1 SRR / 0157 0004 JE	02 90 07/13/89 Balance Forward 03 90 08/31/89 August Expenses	2,277 1,239
	- Subsidiary Code Subtotals ->	3,516
Subsidiary Code WILLIAMS Salesperson Kris	Williams	
SRR / 0000 0000 EOM GL1 SRR / 0157 0004 JE	02 90 07/13/89 Balance Forward 03 90 08/31/89 August Expenses	2,984 1,371
	- Subsidiary Code Subtotals \rightarrow	4,355
	- Account Subtotals ->	12,513
	- Grand Totals \rightarrow	 12,513 ======

Option 2 - Budget Comparison by Account Report

This function prints a summary of the Subsidiary Codes by Account file, sorted by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Budget Comparison by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Account.

Monthly Processing 2

A sample is shown below.

Expert Computing, Inc.							
11/08/94 16:26		Budget Compari	son by Account	Report		I	.GG Page: 1
Sub Code	Description	Annual Budget	YTD Balance	Difference	Lifetime Budget	LTD Balance	Difference
Account 1150001	000MA Equipment						
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	58400.00 24000.00	.00	58400.00 24000.00	236000.00	121630.00 476670.00	114370.00 476670.00-
	- Account Totals ->	82400.00	.00	82400.00	236000.00	598300.00	362300.00-
Account 1170001	000 Accumulated Depreciation						
COMPUTER 30844.00	New Computer Syst. Development	.00	1904.00-	1904.00	.00	30844.00-	
GENERAL 711143.74	Non Project-Specific Costs	.00	55917.00-	55917.00	.00	711143.74-	
	- Account Totals ->	.00	57821.00-	57821.00	.00	741987.74-	741987.74
Account 3010001	001MA Sales, Manufacturing						
JONES 411194.51	Salesperson Sam Jones	1831317.00-	411194.51-	1420122.49-	.00	411194.51-	
PETERS 382984 83	Salesperson George Peters	1465085.00-	382984.83-	1082100.17-	.00	382984.83-	
WILLIAMS 360119.34	Salesperson Kris Williams	1281890.00-	360119.34-	921770.66-	.00	360119.34-	
	- Account Totals ->	4578292.00-	1154298.68-	3423993.32-	.00	1154298.68-	1154298.68
Account 4010000	001MA Cost of Goods Sold, Sales	/Mfg.					
JONES PETERS WILLIAMS	Salesperson Sam Jones Salesperson George Peters Salesperson Kris Williams	107127.00 85701.00 74989.00	15004.70 14640.76 13071.01	92122.30 71060.24 61917.99	.00 .00 .00	15004.70 14640.76 13071.01	15004.70- 14640.76- 13071.01-
	- Account Totals ->	267817.00	42716.47	225100.53	.00	42716.47	42716.47-

Option 3 - Summary by Account Report

This function prints net totals by account from the Subsidiary Codes by Account file. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Summary by Account Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Account; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

11/08/94 16:2	7	Expert	Computing, In	c.			LGG Page: 1
		Summary 1	by Account Rep	ort			
Account Balance	Description	Begin Balance	Debits	Credits	MTD Balance	YTD Balance	LTD
1150001000MA	Equipment	598300.00	.00	.00	.00	.00	598300.00
1170001000	Accumulated Depreciation	684166.74-	.00	57821.00-	57821.00-	57821.00-	741987.74-
3010001001MA	Sales, Manufacturing	.00	.00	1154298.68-	410961.42-	1154298.68-	1154298.68-
401000001MA	Cost of Goods Sold, Sales/Mfg.	.00	42716.47	.00	15715.54	42716.47	42716.47
402000001MA	Sales Commissions, Mfg.	.00	74333.73	.00	.00	74333.73	74333.73
4040001000	Depreciation Expense	.00	57821.00	.00	57821.00	57821.00	86761.00
4080000000	Salaries Expense	.00	84310.52	.00	84310.52	84310.52	162162.61
409000000MA	Repairs and Maintenance, Mfg.	.00	60573.25	.00	60573.25	60573.25	94283.76
410000001MA	Promotion/Advertising, Mfg.	.00	32250.00	.00	10800.00	32250.00	32250.00
4110000000	Travel and Entertainment	.00	34737.16	.00	34737.16	34737.16	90378.41
4110000001MA	Travel & Entertainment, Sales	.00	43993.56	.00	19463.15	43993.56	43993.56
4160000000	Direct Labor	.00	158132.95	.00	158132.95	158132.95	262699.26
4180000000	Indirect Labor	.00	24731.95	.00	24731.95	24731.95	109946.64
419000001MA	Freight Out, Sales/Mfg.	.00	12512.87	.00	4095.53	12512.87	12512.87
	- Grand Totals ->	85866.74-	626113.46	1212119.68-	1598.63	586006.22-	285948.11-

Option 4 - Print All Required Reports

This function will queue all required end of month reports together. The following processing steps accomplish this job.

Step 1

This disposition type is used for all standard General Subsidiary reports.

Step 2

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Account Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal Code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount. As appropriate, group headings and totals appear whenever a change occurs in Account or Subsidiary Code.

2 Monthly Processing

A sample output is shown below.

11/08/94 16:26				Expert (Transactions	Computing, Inc. s by Account Report		LGG Page: 1
Jrnl	Oper/Cntrl	Trx Re	ef Mo/Yr	Trx Date	Description	Amount	
Account 41900000	1MA Freight	: Out, Sal	es/Mfg.				
Subsidiary Code J	ONES Salesp	erson Sam	Jones				
GL1	SRR / 0000 SRR / 0157	0000 E 0004 J	OM 02 90 E 03 90	07/13/89 08/31/89	Balance Forward August Expenses	3,157 1,485	
				-	Subsidiary Code Subtotals ->	4,642	
Subsidiary Code F	PETERS Sales	sperson Ge	orge Peters				
GL1	SRR / 0000 SRR / 0157	0000 B 0004 J	ом 02 90 E 03 90	07/13/89 08/31/89	Balance Forward August Expenses	2,277 1,239	
				-	Subsidiary Code Subtotals ->	3,516	
Subsidiary Code W	VILLIAMS Sal	Lesperson 1	Kris Williams				
GL1	SRR / 0000 SRR / 0157	0000 B 0004 J	OM 02 90 E 03 90	07/13/89 08/31/89	Balance Forward August Expenses	2,984 1,371	
				-	Subsidiary Code Subtotals ->	4,355	
					- Account Subtotals ->	12,513	
					- Grand Totals \rightarrow	12,513	

Step 5

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 6

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 7

In order to print the Budget Comparison by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Account.

A sample output is shown below.

11/08/94 16:26		Expert C Budget Comparis	Computing, Inc	Report		I	.GG Page: 1
Sub Code	Description	Annual Budget	YTD Balance	Difference	Lifetime Budget	LTD Balance	Difference
Account 11500010	000MA Equipment						
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	58400.00 24000.00	.00	58400.00 24000.00	236000.00	121630.00 476670.00	114370.00 476670.00-
	- Account Totals ->	82400.00	.00	82400.00	236000.00	598300.00	362300.00-
Account 11700010	000 Accumulated Depreciation						
COMPUTER	New Computer Syst. Development	.00	1904.00-	1904.00	.00	30844.00-	
GENERAL 711143.74	Non Project-Specific Costs	.00	55917.00-	55917.00	.00	711143.74-	
	- Account Totals ->	.00	57821.00-	57821.00	.00	741987.74-	741987.74
Account 30100010	001MA Sales, Manufacturing						
JONES 411194.51	Salesperson Sam Jones	1831317.00-	411194.51-	1420122.49-	.00	411194.51-	
PETERS 382984.83	Salesperson George Peters	1465085.00-	382984.83-	1082100.17-	.00	382984.83-	
WILLIAMS 360119.34	Salesperson Kris Williams	1281890.00-	360119.34-	921770.66-	.00	360119.34-	
	- Account Totals ->	4578292.00-	1154298.68-	3423993.32-	.00	1154298.68-	1154298.68
Account 401000001MA Cost of Goods Sold, Sales/Mfg.							
JONES	Salesperson Sam Jones	107127.00	15004.70	92122.30	.00	15004.70	15004.70-
PETERS	Salesperson George Peters	85701.00	14640.76	71060.24	.00	14640.76	14640.76-
WILLIAMS	Salesperson Kris Williams	74989.00	13071.01	61917.99	.00	13071.01	13071.01-
	- Account Totals ->	267817.00	42716.47	225100.53	.00	42716.47	42716.47-

Step 8

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

2 Monthly Processing

Step 9

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 10

In order to print the Summary by Account Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Account; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

11/09/04 16.2	7	Expert	Computing, In	o.			100 Bagos 1
11/00/94 10:2	.,	Summary 1	by Account Rep	ort			Log rage. 1
Account Balance	Description	Begin Balance	Debits	Credits	MTD Balance	YTD Balance	LTD
1150001000MA	Equipment	598300.00	.00	.00	.00	.00	598300.00
1170001000	Accumulated Depreciation	684166.74-	.00	57821.00-	57821.00-	57821.00-	741987.74-
3010001001MA	Sales, Manufacturing	.00	.00	1154298.68-	410961.42-	1154298.68-	1154298.68-
401000001MA	Cost of Goods Sold, Sales/Mfg.	.00	42716.47	.00	15715.54	42716.47	42716.47
402000001MA	Sales Commissions, Mrg.	.00	74333.73	.00	.00	74333.73	74333.73
4040001000	Depreciation Expense	.00	57821.00	.00	57821.00	57821.00	86761.00
4080000000	Salaries Expense	.00	84310.52	.00	84310.52	84310.52	162162.61
409000000MA	Repairs and Maintenance, Mrg.	.00	60573.25	.00	60573.25	60573.25	94283.76
410000001MA	Promotion/Advertising, Mrg.	.00	32250.00	.00	10800.00	32250.00	32250.00
4110000000	Travel and Entertainment	.00	34/3/.10	.00	34/3/.10	34/3/.10 42002 EC	42002 50
4110000001MA	Direct Labor	.00	43993.50	.00	159403.15	43993.50	43993.30
41800000000	Indirect Labor	.00	24721 05	.00	24721 05	24721 95	100046 64
4190000001MA	Freight Out, Sales/Mfg.	.00	12512.87	.00	4095.53	12512.87	12512.87
	- Grand Totals ->	85866.74-	626113.46	1212119.68-	1598.63	586006.22-	285948.11-

Option 5 - Monthly Status Inquiry

This function allows you to view the status of General Subsidiary, including the current fiscal month and year and whether or not required reports have been printed.

In order to print the monthly Status Inquiry, this step formats the Parameters information. The following data items are shown: Current Fiscal Month, Current Fiscal Year, Transactions Report Required?, Transactions Report Printed?, Budget Comparison Required?, Budget Comparison Printed?, Summary Report Required?, and Summary Report Printed?.

Monthly Processing 2

A sample output is shown below.

Monthly Stat	us *******	
Current Fiscal Month Current Fiscal Year	03 90	
EOM Reports	Required?	Printed?
Transactions by Account	Y	Y
Budget Comparison by Account	Y	Y
Summary by Account	Y	Y

Option 6 - Close Month

This function allows you to close the month for General Subsidiary. If you entered 'Y' to the "Close Month in General Ledger?" field on the Parameters file, an error message will be printed and you will not be allowed to continue. The system will automatically close General Subsidiary when General Ledger is closed. The following processing steps accomplish this job.

Step 1

This function checks to be sure that required reports have been printed before closing a month.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step prevents CANCEL from canceling the current job.

Step 4

This step processes the information for Chart of Accounts, Subsidiary Codes by Account and Subsidiary Code Postings. Under certain conditions, records in the subsidiary Code Postings file will be added. Updates to certain fields in the Subsidiary Codes by Account and Chart of Accounts files will occur. Records in the Subsidiary Code Postings file will then be deleted.

Step 5

This step processes the information for Parameters. Updates to certain fields in the Parameters file will occur.

Option 7 - Clear Life-to-Date Balances

This function allows you to clear Life-to-Date balances for selected subsidiary codes. For example, if you have an ongoing project for which you have no estimated Lifetime Budget, then Life-to-Date Balance has no meaning and should be cleared periodically so that the amount field does not overflow. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Added On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

This step processes the information for Subsidiary Codes by Account. Life-to-Date balance is then zeroed in the Subsidiary Codes by Account file.

Chapter 3: File Maintenance

3 File Maintenance

This menu allows you to enter and edit information in General Subsidiary master files. It also provides access to some useful utilities.

General Subsidiary	y	APPX Demor	nstration Company
	File Mai	ntenance	
1	<u>File Maintenance</u>	<u>Listings</u>	
1) ! 2) ! 3)	Subsidiary Codes Sub. Codes by Account Parameters	 4) Subsidiary Codes 5) Sub. Codes by Accounce 6) Parameters 	int
1	<u>Utilities</u> Comu Subsidiaru Code		
8)	Delete Subsidiary Code		
This Software i Copyright	s the Valuable Trade S (c) 1994 by APPX Soft	ecret Property of APPX ware, Inc. All Rights	Software, Inc. Reserved.
Database: RAD	Appl: TGS 00	Usen: LGG Ja	an 5th, 3:44 pm
Keymap: MENIL ENTRY			

Figure 3. The General Subsidiary File Maintenance Menu

Option 1 - Subsidiary Codes

This function allows you to enter or edit Subsidiary Codes.

Each Subsidiary Code may define a particular project, classification, cost center, or other item on which you want to keep additional detail. Initially, you can select whether to enter (ADD), update (CHG), delete (DEL), or (INQ).

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted record's contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Subsidiary Codes.

File Maintenance 3



Figure 4. The General Subsidiary Subsidiary Codes Screen

When the key value for a particular record is requested, you can review all the records in the file by selecting the Scan option. The records will be presented on an "Access" screen, and you will be allowed to scan the available data until you find the record you want.

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

Supply a code for this subsidiary. This code will be used to identify the subsidiary when entering transactions in other applications, and when printing reports.

Description

Enter an alphanumeric field, up to 30 characters in length. This field is required. Describe this subsidiary.

Alpha Sort

Enter an alphanumeric field, up to 8 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

Define a combination of characters to represent where this record should be placed in a sorted report, in relation to other subsidiary codes.

Subsidiary Code Type

Enter a positive number with 1 digit.

Indicate whether or not detail should be summarized for this subsidiary code. Valid entries and their meanings are:

1: Keep Detail only according to the Chart of Accounts file

2: Create a Balance Forward record at End of Month

This field is used in conjunction with the "Delete Sub Code Postings" field on the General Ledger Chart of Accounts and the Subsidiary Codes by Account files. "Balance Forward" subsidiary codes are summed at the end of each month, for delete type 'N' and 'T'; and at the end of the fiscal year for delete type 'Y'; and that sum is placed into a Balance Forward record. The detail is then deleted.

Press ENTER to save the information on this screen

Select the Next Record option to go to the next Subsidiary Codes record.

At this screen, the use of the MODE keys - ADD, DEL, CHG, or INQ - pertain to those records in the Subsidiary Codes file.

Option 2 - Subsidiary Codes by Account

This function allows you to enter or edit subsidiary codes by account.

Use this function to identify each account whose detail you want to keep, in relationship to a particular Subsidiary Code. For example, if you are tracking payroll costs for a particular product being manufactured, the account might be "Wages Expense" and the Subsidiary Code might be "Wicker Chairs". Initially, you can select whether to enter (ADD), update (CHG), delete (DEL), or review (INQ).

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted records contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Subsidiary Codes by Account.

This file stores summary information about subsidiary codes, including budget information, debits, credits, and MTD, YTD, and Life-to-Date totals. In addition, it contains descriptive information Subsidiary codes are intended to allow you to track additional detail information for specified accounts.

Account Subsidiary Code Description Alpha Sort Subsidiary Code Type Delete Sub Postings Annual Budget Lifetime Budget	1150001000MA Eq COMPUTER New.Computer.Syst. COMPUTER 1 N S8400.00 236000.00	uipment Development			
Beginning Balance Debits Credits MTD Balance YTD Balance Life-to-Date Balance	121630.00 .00 .00 .00 .00 .00 121630.00				
	RETURN) Next Record	98) Audit Info			
atabase: RAD	Appl: TGS 00	User: LGG	Jan 5t	h, 3:44 p	m

Figure 5. The General Subsidiary Subsidiary Codes by Account Screen

When the key value for a particular record is requested, you can review all the records in the file by selecting the Scan option. The records will be presented on an "Access" screen, and you will be allowed to scan the available data until you find the record you want. Then, position the cursor by that record and press ENTER; the record will be displayed for editing.

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Account

Enter an upper case alphanumeric field, up to 12 characters in length. This field is required. You can use Scan to search for an appropriate entry.

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Supply a General Ledger account to be attached to this subsidiary code. This must be a valid account, with a Sub Type of 'GL'. The system displays the description so that you can verify your entry.

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry. By using Scan you may use this as an 'access key' for selecting records.

Identify the subsidiary code. This must be a valid code in the Subsidiary Codes file.

Description

Enter an alphanumeric filed, up to 30 characters in length. This field is required.

Name or describe this subsidiary code/account combination. The description from the Subsidiary Codes file is supplied as a default value; you can change it.

Alpha Sort

Enter an alphanumeric field, up to 8 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

A value is supplied from the Subsidiary Codes file; you can change it. Define a combination of characters to represent where this record should be placed in a sorted report, in relation to other subsidiary codes by account.

Subsidiary Code Type

Enter a positive number with 1 digit. In ADD mode, this field will automatically be saved from one record to the next.

A default value is supplied from the Subsidiary Codes file; you can change it.

Indicate whether or not detail should be summarized for this subsidiary code. Valid entries and meanings are:

1: Keep Detail only according to the Chart of Accounts file

2: Create a Balance Forward record a End of Month

This field is used in conjunction with the "Delete Sub Code Postings" field. "Balance Forward" subsidiary codes are summed at the end of each month, for delete type 'M' and 'T'; and at the end of the fiscal year for delete type 'Y'' and that sum is placed into a Balance Forward record. The detail is then deleted.

Delete Sub Code Postings

Enter an upper case alphanumeric field, 1 character in length. Only letters are acceptable. Valid entries are N, M, y and T. The initial default value is 'M'. This field is required.

A default value is supplied from the General Ledger Chart of Accounts file; you can change it. Indicate how often detail postings are to be deleted from the subsidiary code postings file. Your options and their meanings are:

N: Never

M: Delete during Close Month processing each month

Y: Delete only at the end of the fiscal year

T: Delete at the end of this month

NOTE: If you enter 'T', after the detail has been deleted this item is reset to 'N'.

Annual Budget

Enter a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

Supply the amount budgeted for this subsidiary code and account combination for this fiscal year.

Lifetime Budget

Enter a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

Supply the amount budgeted for this subsidiary code and account combination, for the full life of the subsidiary code.

Beginning Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the beginning balance for this subsidiary code and account combination, for the current fiscal year. For revenue and expense accounts, this will be zero. This amount may be entered manually during the Initial Setup phase of your operations.

Debits

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the total amount of debits posted to this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Credits

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the total amount of credits posted to this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Month-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the month-to-date balance for this subsidiary code and account combination. This amount may be entered manually during the Initial Setup phase of your operations.

Year-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the year-to-date balance for this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Life-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the life-to-date balance for this subsidiary code and account combination. This amount can be manually entered during the Initial Setup phase of your operations.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Sub Type in Balances File Must Be "GL" for Subsidiary Codes

E Will Not Create Balance Forward Records - Postings Never Deleted

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Select the Next Record option to go to the next Subsidiary Codes by Account record.

At this screen, the use of the MODE keys - ADD, DEL, CHG, or INQ - pertain to those records in the Subsidiary Codes by Account file.

Option 3 - Parameters

This function allows you to enter or edit Parameters for General Subsidiary. In this manner you can "customize" General Subsidiary for your particular needs.

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted record's contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Parameters.

General Subsidiary	Parameters		
Current Fiscal Mont Current Fiscal Year Number of Accountin	h 3 90 g Periods 12	Curren Curren	t Calendar Month 08 t Calendar Year 89
Close Month in Gene	ral Ledger? Y		
EOM Reports	<u>Requir</u>	ed? <u>Printe</u>	<u>d?</u>
Transactions by Acc Budget Comparison b Summary by Account	ount Y y Account Y Y	Y Y Y	
	RETURN) Save C	hanges 98)Audi	t Info
Database: RAD	Appl: TGS 00	User: LGG	Jan 5th, 3:45 pm
Keymap: DATA ENTRY			Mode: Chg

Figure 6. The General Subsidiary Parameters Screen

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Current Fiscal Month

The system displays a positive number with up to 2 digits.

The current fiscal accounting period is supplied from General Ledger; do not change it. General Subsidiary is assumed to be in the same accounting month and year as General Ledger.

Current Fiscal Year

The system displays a positive number with up to 2 digits.

The current fiscal year is supplied from General Ledger; do not change it. General Subsidiary is assumed to be in the same accounting month and year as General Ledger.

Number of Accounting Periods

The system displays a positive number with up to 2 digits.

The number of accounting periods upon which your accounting system is based is supplied from General Ledger; do not change it. This will either be 12, which represents calendar period accounting; or 13, which represents 13-period accounting.

Close Month In General Ledger?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' if you want the "Close Month" procedure in General Ledger to also close the General Subsidiary month. If you enter 'Y' you will not be able to close the month in General Subsidiary; the procedure will be run automatically by General Ledger.

Transactions Report Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' is you want to be sure that the Transactions by Account report is printed before the month is closed.

Transactions Report Printed?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'.

The system displays a 'Y' if the Transactions by Account report has been printed for the current month.

Budget Comparison Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required. Enter 'Y' is you want to be sure that the Budget Comparison by Account report is printed before the month is closed.

Budget Comparison Printed?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'.

The system displays a 'Y' if the Budget Comparison by Account report has been printed for the current month.

Summary Report Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' is you want to be sure that the Summary by Account report has been printed for the month.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Current Fiscal Month Cannot Exceed Number Account Periods

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Option 4 - Subsidiary Codes List

This function prints a list of all Subsidiary Codes. The following steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes information, this step provides you with a default sequencing of data records by Subsidiary Code and Description, with the option to change modifiable parameters at run time. Selection of data records is provided by Subsidiary Code, Description, Added On, and Changed On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all lists of master file information.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Subsidiary Codes List, this step formats the Subsidiary Codes information. The following data items are shown: Subsidiary Code, Description, Alpha Sort, and Subsidiary Code Type.

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A sample output is shown below.

11/08/94 16:14		Expert Computing, Inc. Subsidiary Codes List			LGG Page	e:	1
	Subsidiary Code	Description	Alpha Sort	Sub Type			
	COMPUTER GENERAL JONES PETERS WILLIAMS	New Computer Syst. Development Non Project-Specific Costs Salesperson Sam Jones Salesperson George Peters Salesperson Kris Williams	COMPUTER GENERAL JONES PETERS WILLIAMS	: 2 2 2 : 2			

Option 5 - Subsidiary Codes by Account List

This function prints a list of all Subsidiary Codes by Account. The following steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides you with a default sequencing of data records by Account and Subsidiary Code, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, Subsidiary Code, and Changed On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all lists of master file information.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Subsidiary Codes by Account List, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Alpha Sort, Annual Budget, Debits, Month-to-Date Balance, Year-to-Date Balance, Subsidiary Code, Subsidiary Code Type, Delete Sub Code Postings, Lifetime Budget, Credits, Beginning Balance, and Life-to-Date Balance.

File Maintenance 3

A sample output is shown below:

Expert Computing, Inc. 11/08/94 16:15 LG Subsidiary Codes by Account List									
Account Subsidiary Code	Description Description	Alpha Sort Type Del	Ann. Budget Life Budget	Debits Credits	MTD Balance Begin Balance	YTD Balance LTD Balance			
1150001000MA COMPUTER	Equipment New Computer Syst. Development	COMPUTER 1 N	58400.00 236000.00	.00 .00	.00 121630.00	.00 121630.00			
1150001000MA GENERAL	Equipment Non Project-Specific Costs	GENERAL 2 M	24000.00	.00	.00 476670.00	.00 476670.00			
1170001000 COMPUTER	Accumulated Depreciation New Computer Syst. Development	COMPUTER 1 N	.00	.00 1904.00-	1904.00- 28940.00-	1904.00- 30844.00-			
1170001000 GENERAL	Accumulated Depreciation Non Project-Specific Costs	GENERAL 2 M	.00	.00 55917.00-	55917.00- 655226.74-	55917.00- 711143.74-			
3010001001MA JONES	Sales, Manufacturing Salesperson Sam Jones	JONES 2 Y	1831317.00-	.00 411194.51-	139742.17-	411194.51- 411194.51-			
3010001001MA PETERS	Sales, Manufacturing Salesperson George Peters	PETERS 2 Y	1465085.00-	.00 382984.83-	130429.41- .00	382984.83- 382984.83-			
3010001001MA WILLIAMS	Sales, Manufacturing Salesperson Kris Williams	WILLIAMS 2 Y	1281890.00- .00	.00 360119.34-	140789.84- .00	360119.34- 360119.34-			
401000001MA JONES	Cost of Goods Sold, Sales/Mfg. Salesperson Sam Jones	JONES 2 M	107127.00	15004.70	5625.78	15004.70 15004.70			
401000001MA PETERS	Cost of Goods Sold, Sales/Mfg. Salesperson George Peters	PETERS 2 M	85701.00	14640.76 .00	5311.16	14640.76 14640.76			
401000001MA WILLIAMS	Cost of Goods Sold, Sales/Mfg. Salesperson Kris Williams	WILLIAMS 2 M	74989.00	13071.01	4778.60	13071.01 13071.01			
402000001ma Jones	Sales Commissions, Mfg. Salesperson Sam Jones	JONES 2 M	187472.00	27145.24	.00	27145.24 27145.24			
402000001MA PETERS	Sales Commissions, Mfg. Salesperson George Peters	PETERS 2 M	149977.00 .00	25255.54	.00	25255.54 25255.54			

Option 6 - Parameters List

This function prints a list of the General Subsidiary Parameters. The following processing steps accomplish this job.

Step 1

This disposition type is used for all lists of master file information.

Step 2

In order to print the General Subsidiary Parameters List, this step formats the Parameters information. The following data items are shown: Current Fiscal Month, Current Calendar Month, Current Fiscal Year, Current Calendar Year, Number of Accounting Periods, Close Month in General Ledger?, Transactions Report Required?, Transactions Report Printed?, Budget Comparison Required?, Budget Comparison Printed?, Summary Report Required?, and Summary Report Printed?.

A sample output is shown below.

11/08/94 16:15	Expert Comput	ing, Inc.		LGG	Page:	1	
11,00,91 10119	General Subsidiary	Parameters L	ist	200	ruge.	-	
	Current Fiscal Month	03	Current Calendar Mo	onth	08		
	Current Fiscal Year	90	Current Calendar Ye	ar	89		
	Number of Accounting Periods	12					
	Close Month in General Ledger	? Y					
	EOM Reports R	equired?	Printed?				
	Transactions by Account	Y	Y				
	Budget Comparison by Account	Y	N				
	Summary by Account	Y	N				

Option 7 - Copy Subsidiary Code

This function allows you to create a new set of Subsidiary Codes by Account records based on the terms and structure of an existing set of Subsidiary Codes by Account records. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters that define the subsidiary code and account range to be copied. For example, if you begin manufacturing a new product, such as "Wicker Tables", you may discover that tracking the costs of that product includes defining almost exactly the same set of Subsidiary Code by Account records as you already have for the existing product, "Wicker Chairs". You can use this function to create a new set of Subsidiary Code by Account records for "Wicker Tables", using the existing set of records for "Wicker Chairs", thereby saving yourself considerable data entry time.

The screen shown below allows you to enter parameters needed by the Copy Subsidiary Code utility.

End Hocount Number	General Subsidiary Cop Subsidiary Code to New Subsidiary Code Start Account Numbo	Copy ·····	j Code		
atabase: RBU BODI: USS NA User: LGG Lan 5th 3:46 nm	End Account Number	Anni - IGS Ø	t liser:	166 Jap	5th 3:46 nm

Figure 7. The General Subsidiary Copy Subsidiary Codes Screen

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Select a subsidiary code for this utility. This must be valid subsidiary code; the system displays the description so that you can verify your entry.

New Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Define the subsidiary code to be created, based on the subsidiary code you just entered and the range of accounts you will enter next. This must be a valid subsidiary code. The description is displayed so that you can verify your entry.

Start Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select a range of accounts beginning with account number 40000, enter '40000' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank, the utility will include all accounts for the entered subsidiary code.

End Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the last account of the range you want to select for this utility. For example, if you want to select the range of accounts beginning with 40000 and ending with '49999' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank the utility will include all accounts for the entered subsidiary code.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings(W), and Messages (M) that may result are shown below:

E Already Exists on Subsidiary Codes by Account File

E Not on File in Subsidiary Codes by Account File

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step processes the information for Subsidiary Codes by Account. Under certain conditions, records in the Subsidiary Codes by Account file will be added.

Option 8 - Delete Subsidiary Code

This function allows you to delete all records which are identified by the selected subsidiary code. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters that define the subsidiary code to be deleted. For example, if you stop manufacturing the product "Wicker Chairs", or no longer need to track costs on that product, you can use this utility to delete all records associated with that subsidiary code.

The screen shown below allows you to enter parameters needed by the Delete Subsidiary Code utility.

itabase: RAD	App1:	TGS 00	User: LGG	Jan 5th, 3:47 pm
- Start Account Ni End Account Num	umber ber		•••	
Subsidiary Code	to Delete	••••		

Figure 8. The General Subsidiary Delete Subsidiary Code Screen

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Select a subsidiary code for this utility. This must be a valid subsidiary code; the system displays the description so that you can verify your entry.

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Start Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select a range of accounts beginning with account number 40000, enter '40000' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank, the utility will include all accounts for the entered subsidiary code.

End Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select the range of accounts beginning with 40000 and ending with '49999', enter '49999' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank the utility will include all accounts for the entered subsidiary code.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Subsidiary Code Not on File

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step processes the information for Subsidiary Codes by Account and Subsidiary Code Postings. Records in the Subsidiary Codes by Account and Subsidiary Code Postings files will then be deleted.

Chapter 4: Reports and Inquiry

This menu allows you access to the reports and inquiries available in General Subsidiary.

	Penert	r 9 Traujeu	
Reports	керогт	Inquiru	
 Transactions Budget Compa Balances by Balances by Summary by S Chart of Acc Trial Balances 	s by Sub Code srison by Sub Code Sub Code Account ub Code counts w/Sub Codes ce w/Sub Codes	 B) Transactions by B) Transactions by B) Budget Comparist B) Budget Comparist B) Blances by Sub B) Blances by Accession 	Account Sub Code In by Account In by Sub Code Code Dunt
	Press END to ex	it General Subsidiary	
This Software is t Copyright (c	the Valuable Trade c) 1994 by APPX So	Secret Property of APP ftware, Inc. All Righ	₽X Software, Inc. ts Reserved.
abase: RAD	Appl: TGS 00	User: LGG	Jan 5th, 3:49 pr
man: MENU ENTRY			

Figure 9. The General Subsidiary Reports and Inquiry Menu

Option 1 - Transactions by Subsidiary Code Report

This function prints a report using the Subsidiary Code Postings file sorted by account number within subsidiary code. The following processing steps accomplish the job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Subsidiary Code Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount.

As appropriate, group headings and totals appear whenever a change occurs in Subsidiary Code or Account.

A sample output is shown below.

Interventional productions by submitting to be provided by submitting t	Expert Computing, Inc.								LCC Pages 1
Init Oper/Chrl Tr Ref No/Tr Tr Ret Description Asount Subsidiary Code COMUTER Code COMUTER Account 110001000A Equipment G SER / 0000 0000 OFENT 01.90 06/10/90 New Computer Equipment-OE 121,630.00 - 4.ccount Subtotals → 130,844.00 - 0.00 - 4.ccount Subtotals → 130,844.00 4.ccount Subtotals → 126,730.00 - 4.ccount Subtotals → 126,730.00	11/00/94 10:10				Trans	actions by	Subsidiary Code Report		100 rage. 1
Abdidiary Code COMPUTE Account 115001000ML Equipment Equipment 121,430.00 Cocount 117001000 Accountiated Depreciation 121,430.00 Cocount 117001000 Accountiated Depreciation 122,430.00 Cocount 117001000 Accountiated Depreciation 28,940.00 SEC SER / 0154 0002 RECORM 0.19.0 0/11/00 Here Computer Account Depreci-0E 28,940.00 28,940.00 SEC SER / 0154 0002 RECORM 0.29.0 0/11/09 Horthlypercelation-Domatic 952.00- Account 4040001000 Depreciation Exprese 952.00- SEC SER / 0159 0002 RECORM 0.29.0 0/11/09 Horthlypercelation-Domatic 952.00- SEC SER / 0149 0002 RECORM 0.29.0 0/11/09 Horthlypercelation-Domatic 952.00- SEC SER / 0159 0002 RECORM 0.29.0 0/11/09 Here Computer Depreci Exp-0E 28,940.00 952.00 SEC SER / 0159 0002 RECORM 0.29.0 0/11/09 Here Computer Salerian-Domatic 952.00 SEC SER / 0159 0000 RECORM 0.19.0 00/11/09 Here Computer Salerian-Domatic 952.00 SEC SER / 0159 0000 RECORM 0.19.0 00/10/09 Here Computer Salerian-Domatic 952.00 SEC SER / 0150 0000 RECORM 0.19.0 00/10/09 Here Computer Salerian-Domatic 952.00 SEC SER / 0150 0000 0000 0000 0000 PHORE 0.19.0 00/10/09 Here Computer Salerian-Domatic 126,273.80 SEC SER / 0150 0001 07 01 07 01 09 00/10/09 Here Comp	Jrnl	Oper/Cntrl	Trx	Ref	Mo/Yr	Trx Date	Description	Amount	
Account 110001000M Equipment GS SER / 0000 0000 OFNENT 0 1 90 06/10/90 New Computer Equipment-OE 121,430.0 Account 1170001000 Account 1170001000 Account 1170001000 Account 1170001000 Account 1170001000 Account 1170001000 GE SER / 0000 0000 OPNENT 0 1 90 06/10/90 New Computer Accum Depres-OE 28,940.00 SEC SEC 102 / 0178 0000 0000 0PNENT 0 1 90 06/10/90 New Computer Depres-OE 28,940.00 SEC 120 / 0178 0000 SECURE 0 3 90 11/02/94 Monthly Depresization-Dometic 52.00 Account 4040001000 Depresciation Expense 952.00 952.00 952.00 952.00 SEC SER / 0129 0002 RECORR 0 3 90 01/02/94 Monthly Depresization-Dometic 952.00 SEC SER / 0129 0002 RECORR 0 3 90 01/02/94 Monthly Depresization-Dometic 952.00 SEC SER / 0129 0002 RECORR 0 3 90 01/02/94 Monthly Depresization-Dometic 952.00 SEC SER / 0129 <td< td=""><td>Subsidiary Code</td><td>COMPUTER</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>	Subsidiary Code	COMPUTER							
GB SRE / 0000 0000 OPHENT 01 90 06/10/90 New Computer Requipment-OE 121,630.00 Account 117000100 Account Subtotals → 121,630.00 121,630.00 SRE / 0000 0000 ONNET 01 90 06/10/90 New Computer Accum Deprec.OE 22,940.00 SRE / 0000 0000 ONNET 01 90 06/10/90 New Computer Accum Deprec.OE 22,940.00 REC DER / 0100 00002 RECURE 03 90 01/02/94 Monthly Depreciation-Desertic 92.00 REC DER / 0100 Depreciation Expense 0.00 - Account Subtotals → 28,940.00 REC DER / 0100 OD02 RECURE 03 90 07/37/99 New Computer Deprec Rep-OE 28,940.00 REC DER / 0100 DO02 RECURE 03 90 07/37/99 New Computer Deprec Rep-OE 28,940.00 REC DER / 01000 DO02 RECURE 03 90 07/37/99 New Computer Salarise - Deprec Rep-OE 28,940.00 REC DER / 0107 0002 RECURE 03 90 07/37/99 New May Depreciation Desertic 92.00 REC DER / 0107 0002 RECURE 03 90 07/37/99 New May Depreciation Desertic	Account 1150001	000MA Ecuirone	ant						
US 300 / 0000 0000 0000 00000 000000 - Account 0 0 0 0010/00 New Computer Accum Expression 1121.630.00 Account Subtotals → 1121.630.00 000 0000 0000 0000 00000 000000 000000 0000	ACCOUNT 1150001	app (0000	0000		01 00	00 (10 (00	New Computer Projects OF	101 620 00	
Account 1170001000 Account 1000000000 Account 1000000000 Account 117000100 Account 117000100 Account 1170001000 Account 11700010000000000000000000000000000000	GS	SRR / 0000	0000	OPNENT	01 90	06/10/90	New Computer Equipment-OE		
Account 117000100 Accumulated Depreciation							- Account Subtotals ->	121,630.00	
GS SER / 0000 00000 GFNBNT 01 90 66/10/99 New Computer Accum berre-OK 28,940.00- 952.00- 952.00- 0.00 REC SER / 0154 0002 RECURR 03 90 07/31/89 Monthly Depreciation-Domestic 952.00- 0.00 REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 9.000 Account 4040001000 Depreciation Expense - Account 5ubtotals → 30,844.00- 30,844.00 REC SER / 0000 00000 ONNENT 01 90 06/10/99 New Computer Deprec Exp-OK 28,940.00 REC SER / 0100 0000 ONNENT 01 90 06/10/90 New Computer Deprec Exp-OK 28,940.00 REC SER / 0100 0000 ONNENT 01 90 06/10/90 New Computer Salet Set Set Set Set Set Set Set Set Set S	Account 1170001	000 Accumulat	ted Depr	eciation					
RCC SBE / 039 0003 RCCURR 0 39 0 07/31/89 Monthly Depresition-Domestic 952.00- RCC LGG / 0178 0002 RECURR 0 39 0 11/02/94 Monthly Depresition-Domestic 952.00-	GS	SRR / 0000	0000	OPNENT	01 90	06/10/90	New Computer Accum Deprec-OE	28,940.00-	
REC LOG / 0178 0002 RECURE 0.3 90 11/02/94 Nonthly Depreciation-Desetic 0.00 - Account Subtotals →	REC	SRR / 0149 SRR / 0154	0002	RECURR	01 90 02 90	06/30/89 07/31/89	Monthly Depreciation-Domestic Monthly Depreciation-Domestic	952.00-	
Account 4040001000 Degreciation Expense	REC	LGG / 0178	0002	RECURR	03 90	11/02/94	Monthly Depreciation-Domestic	0.00	
Account 404000100 Depreciation Expense GS SRR / 0149 0000 OPENNT 01 90 06/10/90 New Computer Depreci Exp-OE 28,940.00 REC SRR / 0149 0002 RECURR 01 90 06/30/89 Monthly Depreciation-Demestic 552.00 REC SRR / 0149 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Demestic 0.00 REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Demestic 0.00 - Account Subtotals -> 0.00 0.00 0.00 - - Account Subtotals -> 0.00 0.00 CL1 SRR / 0152 0001 JE 01 90 06/10/90 New Computer Salaries-OE 77,852.09 GL1 SRR / 0157 0001 JE 03 90 08/31/89 July Reyroll 16,637.03 GL1 SRR / 0157 0001 JE 03 90 06/31/89 July Reyroll 16,637.03 GL1 SRR / 0157 0004 JE <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>- Account Subtotals -></td> <td>30,844.00-</td> <td></td>							- Account Subtotals ->	30,844.00-	
GS SER / 0000 0000 OPNENT 01 90 06/30/99 Monthly Depreciation-Domestic 952.00 REC SER / 0154 0002 RECURE 02 90 07/31/89 Monthly Depreciation-Domestic 952.00 REC LGG / 0178 0002 RECURE 03 90 11/02/94 Monthly Depreciation-Domestic 952.00 REC LGG / 0178 0002 RECURE 03 90 11/02/94 Monthly Depreciation-Domestic 952.00 REC LGG / 0178 0002 RECURE 03 90 11/02/94 Monthly Depreciation-Domestic 952.00 Account 4080000000 Salaries Expense - Account Subtotals -> 77,852.09 GL SER / 0152 0001 JE 01 90 06/10/90 New Computer Salaries-OE 77,852.09 GL SER / 0152 0001 JE 01 90 06/31/89 June Payroll 16,684.10 GL SER / 0150 0001 JE 03 90 06/31/89 June Payroll 16,6854.10 GL SER / 0150 0006 OF </td <td>Account 4040001</td> <td>000 Depreciat</td> <td>ion Exp</td> <td>ense</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Account 4040001	000 Depreciat	ion Exp	ense					
REC SRR / 0.154 0002 RECURR 0.1 90 06/30.08 Monthly Depreciation-Domestic 952.00 REC LGG / 0.178 0002 RECURR 0.3 90 11/02/94 Monthly Depreciation-Domestic 952.00 REC LGG / 0.178 0002 RECURR 0.3 90 11/02/94 Monthly Depreciation-Domestic 952.00 - Account Subtotals ->	GS	SRR / 0000	0000	OPNENT	01 90	06/10/90	New Computer Deprec Exp-OE	28,940.00	
REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals -> 30,844.00	REC	SRR / 0149	0002	RECURR	01 90	06/30/89	Monthly Depreciation-Domestic	952.00	
- Account Subtotals → 0.0,844.00 Account 4080000000 Salaries Expense GS SER / 0000 0000 OWNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09 GL1 SER / 0146 0001 JE 01 90 06/10/90 June Payroll 16,929.71 GL1 SER / 0157 0001 JE 03 90 09/31/89 June Payroll 16,657.13 GL1 SER / 0157 0001 JE 03 90 09/31/89 August Payroll 16,657.13 Account 4090000000MA Repairs and Maintenance, Mfg.	REC	LGG / 0178	0002	RECURR	03 90	11/02/94	Monthly Depreciation-Domestic	0.00	
Account 408000000 Salaries Expanse SS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09 GL1 SER / 0152 0011 JE 01 90 06/30/89 June Payroll 16,6354.10 GL1 SER / 0152 0001 JE 03 90 06/31/89 June Payroll 16,6354.10 GL1 SER / 0152 0001 JE 03 90 06/31/89 June Payroll 16,6354.10 Account Subtotals -> 128,273.83 - Account Subtotals -> 128,273.83 - Account 4090000000MA Repairs and Maintenance, Mfg. - - 128,273.28 GL1 SER / 0152 0006 JE 01 90 06/10/90 New Computer RAM-OE 33,710.51 GL1 SER / 0152 0056 JE 01 90 06/31/89 June Expenses 1,263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 June Expenses 1,263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 June Expenses 1,263.28 GL1 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>- Account Subtotals -></td><td>30,844.00</td><td></td></t<>							- Account Subtotals ->	30,844.00	
GS SER / 0000 0000 OPNENT 01 90 06/10/90 June Payroll 16,929.71 GL1 SER / 0152 0001 JE 03 90 08/31/89 July Payroll 16,637.93 GL1 SER / 0157 0001 JE 03 90 08/31/89 July Payroll 16,637.93 GL1 SER / 0157 0001 JE 03 90 08/31/89 August Payroll 16,637.93	Account 4080000	000 Salaries	Expense						
GLI SER / 0146 0001 JE 0190 06/30/89 July Payroll 16,839.71 GLI SER / 0152 0001 JE 0190 06/31/89 July Payroll 16,834.10 GLI SER / 0157 0001 JE 0190 06/31/89 July Payroll 16,837.93 - Account Subtotals -> 128,273.83 - Account 409000000MA Repairs and Maintenance, Mfg. GS SER / 0000 0000 0FNENT 0190 06/10/90 New Computer RAM-OE 33,710.51 GLI SER / 0152 0006 JE 0190 06/30/89 July Expenses 1.263.28 GLI SER / 0157 0004 JE 0190 06/31/89 July Expenses 1.263.28 GLI SER / 0157 0004 JE 03 90 08/31/89 July Expenses 1.263.28 - Account Subtotals -> 37,500.35 - Account Subtotals -> 37,500.35	GS	SRR / 0000	0000	OPNENT	01 90	06/10/90	New Computer Salaries-OE	77,852.09	
GLI SER / 0157 0001 JE 03 90 08/31/89 August Payroll 16,637.93 - Account Subtotals -> 128,273.83 - Account Subtotals -> 128,273.83 Account 409000000MA Repairs and Maintenance, Mfg. - - Account Subtotals -> 128,273.83 GL SER / 0000 0000 OPHENT 01 90 06/30/89 June Expenses 1,263.28 GL1 SER / 0152 0006 JE 02 90 07/31/89 July Expenses 1,263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 August Expenses 1,263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 August Expenses 1,263.28 - Account Subtotals -> - Account Subtotals -> - 37,500.35	GL1 GL1	SRR / 0146 SRR / 0152	0001	JE	01 90	06/30/89	June Payroll July Payroll	16,929.71	
- Account Subtotals → 128,273.83 Account 409000000MA Repairs and Maintenance, Mfg. GG SEE / 0000 0000 ONNENT 01.90 06/10/99 Junc Expenses GGL SEE / 0146 0006 JE 01.90 06/30/99 Junc Expenses GGL SEE / 0155 0006 JE 02.90 07/31/89 July Expenses GL SEE / 0157 0004 JE 03.90 09/31/89 August Expenses 1.263.28 GL SEE / 0157 0004 JE 03.90 09/31/89 August Expenses 1.263.28 - Account Subtotals -> 37,500.35 - Account Subtotals ->	GL1	SRR / 0157	0001	JE	03 90	08/31/89	August Payroll	16,637.93	
Account 409000000MA Repairs and Maintenance, Mfg. GS SER / 0000 0000 OFNENT 01 90 06/10/90 New Computer R&M-OE 33,710.51 GL1 SER / 0152 0006 JE 01 90 06/30/89 JUNE Expenses 1.263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 JULY Expenses 1.263.28 GL1 SER / 0157 0004 JE 03 90 08/31/89 JULY Expenses 1.263.28 - Account Subtotals -> 37,500.35 							- Account Subtotals ->	128,273.83	
GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer RAM-OE 33,710.51 GLI SER / 0146 0006 JE 01 90 06/30/89 June Expenses 1,263.28 GLI SER / 0155 0004 JE 013 00 07/31/99 July Expenses 1,263.29 GLI SER / 0157 0004 JE 03 90 06/31/69 August Expenses 1,263.28 - Account Subtotals → 37,500.35	Account 4090000	000MA Repairs	and Ma	intenance	e, Mfg.				
GLI SRR / 0146 0006 JE 0190 06/30/89 JUIN Expenses 1,253.28 GLI SRR / 0157 0004 JE 013 90 08/31/89 JUIN Expenses 1,253.28 GLI SRR / 0157 0004 JE 03 90 08/31/89 August Expenses 1,253.28 - Account Subtotals -> 37,500.35	GS	SRR / 0000	0000	OPNENT	01 90	06/10/90	New Computer R&M-OE	33,710.51	
GLI SNR / 0157 0004 JE 03 50 00/31/69 August Expenses 1/253.28 - Account Subtotals -> 37,500.35	GL1	SRR / 0146	0006	JE	01 90	06/30/89	June Expenses	1,263.28	
- Account Subtotals -> 37,500.35	GL1	SRR / 0152 SRR / 0157	0004	JE	03 90	08/31/89	August Expenses	1,263.28	
							- Account Subtotals ->	37,500.35	

Option 2 - Budget Comparison by Subsidiary Code Report

This function prints a summary of the Subsidiary Codes by Account file, sorted by account number within subsidiary code. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Budget Comparison by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Subsidiary Code.

A sample output is shown below.

		Exper	rt Computing, 1	inc.			
11/08/94 16:1	L6	Budget Compariso	on by Subsidia	ry Code Report			LGG Page: 1
		Annual	YTD		Lifetime	LTD	
Account	Description	Budget	Balance	Difference	Budget	Balance	Difference
Subsidiary C	ode COMPUTER						
1150001000MA	Equipment	58400.00	.00	58400.00	236000.00	121630.00	114370.00
1170001000	Accumulated Depreciation	.00	1904.00-	1904.00	.00	30844.00-	30844.00
4080000000	Salaries Expense	81500.00	50421.74	31078.26	198560.00	128273.83	70286.17
409000000MA	Repairs and Maintenance, Mfg.	94420.00	3789.84	90630.16	182800.00	37500.35	145299.65
4110000000	Travel and Entertainment	37200.00	4645.39	32554.61	98990.00	60286.64	38703.36
4160000000	Direct Labor	126820.00	54499.44	72320.56	248950.00	159065.75	89884.25
4180000000	Indirect Labor	40250.00	7151.30	33098.70	159870.00	92365.99	67504.01
	- Subsidiary Code Totals ->	438590.00	120507.71	318082.29	1125170.00	120507.71	526047.44
Subsidiary C	ode GENERAL						
1150001000MA	Equipment	24000.00	.00	24000.00	.00	476670.00	476670.00-
1170001000	Accumulated Depreciation	.00	55917.00-	55917.00	.00	711143.74-	711143.74
4040001000	Depreciation Expense	.00	55917.00	55917.00-	.00	55917.00	55917.00-
4080000000	Salaries Expense	189410.00	33888.78	155521.22	.00	33888.78	33888.78-
4090000000MA	Travel and Entertainment	211814 00	30091 77	181722 23	.00	30091 77	30091 77-
4160000000	Direct Labor	289166.00	103633.51	185532.49	.00	103633.51	103633.51-
4180000000	Indirect Labor	75755.00	17580.65	58174.35	.00	17580.65	17580.65-
	- Subsidiary Code Totals ->	1055957.00	241978.12	813978.88	.00	241978.12	63421.38-
Subsidiary C	ode JONES						
3010001001MA	Sales, Manufacturing	1831317.00-	411194.51-	1420122.49-	.00	411194.51-	411194.51
401000001MA	Cost of Goods Sold, Sales/Mfg.	107127.00	15004.70	92122.30	.00	15004.70	15004.70-
402000001MA	Sales Commissions, Mfg.	187472.00	27145.24	160326.76	.00	27145.24	27145.24-
410000001MA	Promotion/Advertising, Mfg.	55708.00	11200.00	44508.00	.00	11200.00	11200.00-
4110000001MA 4190000001MA	Travel & Entertainment, Sales Freight Out, Sales/Mfg.	76188.00 9822.00	15939.33 4642.08	60248.67 5179.92	.00	15939.33 4642.08	15939.33- 4642.08-
	- Subsidiary Code Totals ->	1395000.00-	337263.16-	1057736-84-		337263.16-	337263.16
	substatuty code totals						

Option 3 - Balances by Subsidiary Code Report

This function prints a summary of the Subsidiary Codes by Account file by account number within subsidiary code. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Balances by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Added On, Subsidiary Code Type, Alpha Sort, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. As appropriate, group headers and totals are printed whenever a change occurs in Subsidiary Code.

A sample output is shown below.

		Exp	ert Comput	ing, Inc.					
11/08/94 16:17		Balances	by Subsid	iary Code Re	aport		LGG Page: 1		
Account	Description	Date Add	ed Type	Sort	MTD Balance	YTD Balance	LTD Balance		
Subsidiary Code	COMPUTER 1 COMPUTER New Comput	er Syst. Dev	elopment						
1150001000MA 1170001000 404001000 408000000 4090000000MA 4110000000 415000000	Equipment Accumulated Depreciation Depreciation Expense Salaries Expense Repairs and Maintenance, Mfg. Travel and Entertainment Diract Labor	07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89	1 1 1 1 1	COMPUTER COMPUTER COMPUTER COMPUTER COMPUTER COMPUTER	.00 1904.00- 1904.00 50421.74 3789.84 4645.39 54489.44	.00 1904.00- 1904.00 50421.74 3789.84 4645.39	121630.00 30844.00- 30844.00 128273.83 37500.35 60286.64		
4180000000	Indirect Labor	07/10/89	1	COMPUTER	7151.30	7151.30	92365.99		
		 Subsidiary 	Code Subto	otals ->	120507.71	120507.71	599122.56		
Subsidiary Code GENERAL 2 GENERAL Non Project-Specific Costs									
1150001000MA 1170001000 4040001000 4090000000 4090000000MA 4110000000 416000000 4180000000	Equipment Accumulated Depreciation Depreciation Expense Salaries Expense Repairs and Maintenance, Mfg. Travel and Entertainment Direct Labor Indirect Labor	07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	GENERAL GENERAL GENERAL GENERAL GENERAL GENERAL GENERAL SCALS ->	.00 55917.00- 55917.00 3388.78 56783.41 30091.77 103633.51 17580.65 	.00 55917.00- 55917.00 33888.78 56783.41 30091.77 103633.51 17580.65 	476670.00 711143.74- 55917.00 33888.78 56783.41 30091.77 103633.51 17580.65 		
Subsidiary Code	JONES 2 JONES Salesperson Sam	Jones							
3010001001MA 401000001MA 402000001MA 410000001MA 410000001MA 419000001MA	Sales, Manufacturing Cost of Goods Sold, Sales/Mfg. Sales Commissions, Mfg. Promotion/Advertising, Mfg. Travel & Entertainment, Sales Freight Out, Sales/Mfg.	07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 - Subsidiary	2 2 2 2 2 2 Code Subt	JONES JONES JONES JONES JONES JONES DONES	139742.17- 5625.78 .00 4100.00 7381.16 1485.17 121150.06-	411194.51- 15004.70 27145.24 11200.00 15939.33 4642.08 337263.16-	411194.51- 15004.70 27145.24 1120.00 15939.33 4642.08 337263.16-		
Subsidiary Code	PETERS 2 PETERS Salesperson Ge	eorge Peters							
3010001001MA 401000001MA 402000001MA 410000001MA 410000001MA 4190000001MA	Sales, Manufacturing Cost of Goods Sold, Sales/Mfg. Sales Commissions, Mfg. Promotion/Advertising, Mfg. Travel & Entertainment, Sales Freight Out, Sales/Mfg.	07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89 07/10/89	2 2 2 2 2 2 Code Subtr	PETERS PETERS PETERS PETERS PETERS PETERS	130429.41- 5311.16 .00 3200.00 5874.62 1239.08 114804.55-	382984.83- 14640.76 25255.54 10450.00 14158.82 3515.66 314964.05-	382984.83- 14640.76 25255.54 10450.00 14158.82 3315.66 314964.05-		

Option 4 - Balances by Account Report

This function prints a summary of the Subsidiary Codes by Account file by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Balances by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Added On, Subsidiary Code Type, Alpha Sort, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. As appropriate, group headings and totals appear whenever a change occurs in Account.

A sample output is shown below.

Expert Computing, Inc.									
11/08/94 16:17		Balances	by A	ccount Report			LGG Page: 1		
Sub Code	Description	Date Added	Тур	e Sort	MTD Balance	YTD Balance	LTD Balance		
Account 115000100									
COMPUTER	New Computer Syst. Development	07/10/89	1	COMPUTER	.00	.00	121630.00		
GENERAL	Non Project-specific Costs	07/10/89	2	GENERAL			476670.00		
- Account Subtotals → .00 .00 598300.0									
Account 117000100	00 Accumulated Depreciation								
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	07/10/89 07/10/89	1 2	COMPUTER GENERAL	1904.00- 55917.00-	1904.00- 55917.00-	30844.00- 711143.74-		
		- Accour	nt Sub	ototals ->	57821.00-	57821.00-	741987.74-		
Account 301000100	01MA Sales, Manufacturing								
JONES	Salesperson Sam Jones	07/10/89	2	JONES	139742.17-	411194.51-	411194.51-		
WILLIAMS	Salesperson George Peters Salesperson Kris Williams	07/10/89	2	WILLIAMS	140789.84-	360119.34-	360119.34-		
		- Accour	nt Suk	ototals ->	410961.42-	1154298.68-	1154298.68-		
Account 4010000001MA Cost of Goods Sold, Sales/Mfg.									
JONES	Salesperson Sam Jones	07/10/89	2	JONES	5625.78	15004.70	15004.70		
WILLIAMS	Salesperson George Peters Salesperson Kris Williams	07/10/89	2	WILLIAMS	4778.60	13071.01	13071.01		
		- Accoun	it Sub	ototals ->	15715.54	42716.47	42716.47		
Account 40200000	01MA Sales Commissions, Mfg.								
JONES	Salesperson Sam Jones	07/10/89	2	JONES	.00	27145.24	27145.24		
PETERS WILLIAMS	Salesperson George Peters Salesperson Kris Williams	07/10/89 07/10/89	2 2	PETERS WILLIAMS	.00	25255.54 21932.95	25255.54 21932.95		
		- Accoun	it Sub	totals ->	.00	74333.73	74333.73		

Option 5 - Summary by Subsidiary Code Report

This job prints a net summary by subsidiary code from the Subsidiary Codes by Account file. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Summary by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Subsidiary Code; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

11/08/94 16:17		Expert Summary by Su	Computing, Inc	Report			LGG Page: 1
Sub Code Balance	Description	Begin Balance	Debits	Credits	MTD Balance	YTD Balance	LTD
COMPUTER GENERAL JONES PETERS WILLIAMS	New Computer Syst. Development Non Project-Specific Costs Salesperson George Peters Salesperson George Peters Salesperson Kris Williams - Grand Totals →	: 92690.00 178556.74- .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	122411.71 297995.12 73931.35 68020.78 63854.50 626113.46	1904.00- 55917.00- 411194.51- 382984.83- 360119.34- 1222119.68-	120507.71 241978.12 121150.06 -114804.55 -124332.59- 124332.59-	120507.71 241978.12 337263.16 314964.05 296264.84 586006.22	599122.56 63421.38 337263.16- 314964.05- 296264.84- 285948.11-

Option 6 - Chart of accounts with Subsidiary Codes

This function prints a Chart of Accounts, indication all the subsidiary codes. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Chart of Accounts information, this step provides you with a default sequencing of data records by Account Number, giving additional sort order choice by Description, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Chart of Accounts with Subsidiary Codes, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Sub Type, Subsidiary Code, Subsidiary Code Type, and Date Added.

A sample output is shown below.

	_		Expert Comp	uting, Inc.		
11/08/94 16:1	8	Ch	mart of Accounts wi	th Subsidiary Codes		LGG Page: 1
Account	Account Name	ST	Sub Code	Description	Type	Date Added
	Long-Term Assets					
1130001000 1130002000 1140001000 1140002000 1150001000MA	Land Land, Canadian Buildings Buildings, Canadian Emuizment	GT.	COMPUTER	New Computer Syst. Development	1	07/10/89
1150002000MA 1160001000	Equipment, Canadian Furniture and Fixtures		GENERAL	Non Project-Specific Costs	2	07/10/89
1160002000 1170001000	Furniture/Fixtures, Canadian Accumulated Depreciation	GL	COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	1 2	07/10/89 07/10/89
1170002000 19000999 19001999 19002999	Accum Depreciation, Canadian Assets, Current Assets, Canadian Total Assets					
	Revenues					
3010001000 3010001001MA	Sales, Intercompany Sales, Manufacturing	GL	JONES PETERS WILLIAMS	Salesperson Sam Jones Salesperson George Peters Salesperson Kris Williams	2 2 2	07/10/89 07/10/89 07/10/89
3010001001WH 3010002001WA 302000000 3030001001 305000000WH 305000000WH 3060000000 39000999 39001999	Sales, Anadian Manufacturing Sales, Canadian Munufacturing Sales, Canadian Munlesale Service Charge Income Foreign Exchange/Canadian Sales Outlet Net Increase/Mfg, Sales Outlet Net Increase/Mfg, Sales Outlet Net Increase/Mfg, Revenue, Mfg, Revenue, Mfg.					
	Expenses					
4010000000 4010000000MA 4010000000WH 4010000001MA	Cost of Goods Sold, Interco. Cost of Goods Sold, Corp./Mfg. Cost of Goods Sold, Corp/Whlsl Cost of Goods Sold, Sales/Mfg.	GL	JONES PETERS	Salesperson Sam Jones Salesperson George Peters	2 2	07/10/89 07/10/89
401000001WH 402000001MA	Cost of Goods Sold, Sales/Whls Sales Commissions, Mfg.	GL	WILLIAMS JONES PETERS	Salesperson Kris Williams Salesperson Sam Jones Salesperson George Peters	2 2 2 2	07/10/89 07/10/89 07/10/89
402000001WH 4030000000MA 4030000000WH	Sales Commissions, Wholesale Sales Discounts, Mfg. Sales Discounts, Wholesale		WILLIAMS	Salesperson Kris Williams	2	07/10/89
403000000000H 4040001000 4040002000 40700000	Sales Discounts, wholesale Depreciation Expense Depreciation Expense, Canadian Discounts Lost (Posting Acct)	GL	COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	1 2	07/10/89 07/10/89
4070000000MH 4071000000WH 4071000000WH 4071000000WH 4071000000WH 4071000000WH 407200000WH 407200000MA 407200000MA 4072000001WH	Discounts Lost, Mfg. Discounts Lost, Mholesale Customer Discounts, (Post Acct) Customer Discounts, Garo, Mfg. Customer Disct, Gorp/Mholesale Siscounts, Gales/Mholesale Discounts Given, Post-Mholesal Discounts Given, Corp./Mfg. Discounts Given, Corp./Mholesal Discounts Given, Sales/Mholesal Discounts Given, Sales/Mholesal					
40000000		10	GENERAL	Non Project-Specific Costs	2	07/10/89

Option 7 - Trial Balance with Subsidiary Codes

This function prints a trial balance including amounts for all subsidiary codes. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters to define the type of information to be included on the Trial Balance with Subsidiary Codes.

The screen shown below allows you to enter parameters for the Trial balance with Subsidiary Codes.



Figure 10. The General Subsidiary Trial Balance w/Sub Codes Screen

Data items for the preceding screen are described below:

Fiscal Month/Year

Enter an upper case alphanumeric field, up to 5 characters in length. This field is required. Define the accounting period to which these parameters apply. Valid entries and their meanings are:

mm/yy: 2 digits each for the fiscal month and year for these entries (months can be 01 - 13; the slash must be included)

EOYyy: End-of-Year, followed by 2 digits for the fiscal year

SOYyy: Start-of-Year, followed by 2 digits for the fiscal year

YSRyy: Year-to-Date Sources, followed by 2 digits for the fiscal year (for Account Balances only)

Net or Cumulative Amounts

Enter an upper case alphanumeric field, up to 3 characters in length. Only letters are acceptable. Valid entries are NET and CUM. This field is required.

Define the code that identifies the terms in which the balances are to be printed.

NET: Month-to-Date net activity

CUM: Year-to-Date cumulative amounts

Suppress Summary Totals?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'Y'. This field is required.

Indicate whether or not the summary account totals should be suppressed. If summary totals are not suppressed, they are printed on a separate page following the Trial Balance.

Y: Yes, suppress the summary totals

N: No, print the summary totals

Print Zero Balances?

Enter ;Y' (Yes) or 'N' (No). The initial default value is 'Y'. This field is required.

Indicate whether or not to print accounts which have zero amounts:

'Y': print all lines

'N': skip lines with zero amounts

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Illegal month Designation in the Fiscal Month/Year

- E Press the Explain Option for an Explanation of Fiscal Month/Year
- E The Parameters File Specifies a 12 Month Fiscal Year

Press ENTER to save the information on this screen.

Step 2

In preparation for performing a sort/selection process on the Chart of Accounts information, this step provides you with a default sequencing of data records by Summary Account? and Account Number, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, with the option to enter user-specified comparisons at run time.

Step 3

This disposition type is used for all standard General Subsidiary reports.

Step 4

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 5

In order to print the Trial Balance with Subsidiary Codes, this step formats the Chart of Accounts, Account Balances and Subsidiary Codes by Account information. The following data items are shown: Account, Description, Sub Type, Amount, Subsidiary Code, and Asterisk for Out of Balance. As appropriate, group headings appear whenever a change occurs in Summary Account? If requested, totals appear whenever a change occurs in Summary Account?. When totals are specified, the following items are accumulated: Balance and Subsidiary Balance.

A sample output is shown below.

11/08/94 16:1	9	_	Expert Comp	puting, Inc.		LGG Page: 1
		т	rial Balance with	h Subsidiary C	lodes	
	Tr	ial Ba	lance as of Aug8	9 in Year-to-D	Date Terms	0
Account	Description	Sub	Type Balance	Sub Code	Description	Sub Balance B
1150002000MA	Equipment, Canadian		384,486.91			
1160001000	Furniture and Fixtures		198,960.00			
1160002000	Furniture/Fixtures, Canadian		163,195.88			
1170001000	Accumulated Depreciation	GL	741,987.74-	COMPUTER	New Computer Syst. Development	30,844.00-
				GENERAL	Non Project-Specific Costs	711,143.74-
	Annual Matala		741 007 74			741 007 74
	- Account lotals ->		/41,90/./4-			/41,90/./4=
3010001001WH	Sales, Wholesale		560,855,13-			
3010002001MA	Sales, Canadian Manufacturing		351,141.89-			
3010002001WH	Sales, Canadian Wholesale		248,845.81-			
3020000000	Service Charge Income		4,750.00-			
3030001001	Foreign Exchange/Canadian		0.00			
3060000000	Miscellaneous Income		168.96			
4010000000	Cost of Goods Sold, Interco.		59,119.20			
401000000MA	Cost of Goods Sold, Corp./Mfg.		38,709.39			
401000000WH	Cost of Goods Sold, Corp/Whisi		32,601.60			
401000001MA	Cost of Goods Sold, Sales/Mfg.	GL	27,000.93	JONES	Salesperson Sam Jones	15,004.70
				PETERS	Salesperson George Peters	14,640.76
				WILLIAMS	Salesperson Kris Williams	13,071.01
	- Account Totals ->		27 000 92			42 716 47
•	- ACCOUNT IOLAIS ->		27,000.93			42,710.47
4010000001WH	Cost of Goods Sold, Sales/Whis		26,569,72			
402000001MA	Sales Commissions, Mfg.	GL	74,333.73	JONES	Salesperson Sam Jones	27,145.24
				PETERS	Salesperson George Peters	25,255.54
				WILLIAMS	Salesperson Kris Williams	21,932.95
	- Account Totals ->		74,333.73			74,333.73
402000001WH	Sales Commissions, Wholesale		38,234.51			
4040001000	Depreciation Expense	GL	57,821.00	COMPUTER	New Computer Syst. Development	1,904.00
				GENERAL	Non Project-Specific Costs	55,917.00
	- Account Totals ->		E7 921 00			E7 921 00
	- ACCOUNT IOLAIS ->		57,021.00			57,021.00
4040002000	Depreciation Expense, Canadian		30.750.00			
4070000000WH	Discounts Lost, Wholesale		492.28			
4080000000	Salaries Expense	GL	58,862.41	COMPUTER	New Computer Syst. Development	50,421.74
	-			GENERAL	Non Project-Specific Costs	33,888.78
	- Account Totals ->		58,862.41			84,310.52

Option 8 - Transactions by Account Inquiry

This function allows you to inquire into the Subsidiary Code Postings file by subsidiary code within account.

In order to print the Transactions by Account Inquiry, this step formats the Subsidiary Codes by Account and Subsidiary Code Postings information. The following data items are shown: Account, Description, Subsidiary Code, Journal Code, Operator ID, Control No, Source Trx No, Transaction Date, Reference, Fiscal Month, Fiscal Year, Amount, Annual Budget, Year-to-Date Balance, and Difference.

A sample output is shown below.

Account 3010001001MA Sub Code PETERS	Galas Namufastunias		
	Salesperson George Peters		
<u>Jrnl Op/Cntrl Trx</u> <u>Date</u>	Ref Mo/Yr Descript	Amount	
3L1 SRR 0146 8 06/30/8 3L1 SRR 0152 8 07/31/8	39 JE 01 90 June Revenue 89 JE 02 90 July Revenue	120,365.87- 132,189.55-	
3L1 SRR 0157 6 08/31/8	89 JE 03 90 August Revenue	125,021.41-	
ARIV SRR 0012 5 08/11/8	89 000000 03 90 special order tab	le 2,704.00-	
ARIV SRR 0012 5 08/11/8	89 000000 03 90 special order tab	le 2,704.00-	
Annual Budget: 1465085.0	00- Balance: 382984.83- Diff	ference: 1082100.17-	

Option 9 - Transactions by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Code Postings file by account number within subsidiary code.

In order to print the Transactions by Subsidiary Code Inquiry, this step formats the Subsidiary Codes by Account and Subsidiary Code Postings information. The following data items are shown: Subsidiary Code, Description, Account, Journal Code, Operator ID, Control No, Source Trx No, Transaction Date, Reference, Fiscal Month, Fiscal Year, Amount, Annual Budget, Year-to-Date Balance, and Difference.

A sample output is shown below.

bub code JORES <u>Salesperior San Jone</u> Locum: 40100000101 Ten <u>GyCourl Ten Bab Ke Ko Ko Deserts</u> Acount BR 0157 3 07131/83 EOR 0.3 90 August COOS 5.663.78 JI BR 0157 3 07131/83 FOR 0.3 90 August COOS 5.663.78 Annual Budget: 107127.00 Balance: 15004.70 Difference: 22224.30	****** Tra	unsactions by Subsidiary Code ********	•••••	
And And Ref Mo/T Descript Mouth SER 0.7/13/99 JON 0.9 90 Manuel COOS 9.378.92 5.625.78 Annal Budget: 107127.00 Balance: 15004.70 Difference: 9.2122.30	Sub Code JONES Account 401000001MA	Salesperson Sam Jones Cost of Goods Sold, Sales/Mfg.		
SER 07/13/85 ECM 03 90 Alaguat COGS 5,625.78 GLI SER 0157 3 09/31/85 JC 15004.70 Difference: 92122.30	<u>Jrnl Op/Cntrl Trx</u> Date	Ref Mo/Yr Descript	Amount	
Annual Budget: 107127.00 Balance: 15004.70 Difference: 92122.30	SRR 07/13/89 GL1 SRR 0157 3 08/31/89	9 EOM 02 90 Balance Forward JE 03 90 August COGS	9,378.92 5,625.78	
	Annual Budget: 107127.00	Balance: 15004.70 Difference:	92122.30	

Option 10 - Budget Comparison by Account Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file to look at budget comparisons by account.

In order to print the Budget Comparison by Account Inquiry, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Subsidiary Code, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference.

A sample output is shown below.

Account 117000100 Accumalated Depreciation Sub Code Description Budget Balance Difference CORFUTER New Computer Syst. D. 0.0 30844.00- 3084.00- 3084.00- GENERAL New Forget-Specific 0.0 57821.00- 57821.00- 3084.00- - Annual Totals -> 0.0 57821.00- 57821.00- 57821.00- - Lifetime Totals -> 0.00 741997.74- 741397.14-	*******	****************** Budget Compar	rison by Accour	nt *********	*****	
Sub Code Description Budget Balance Difference CORPOTER New Computer Syst. D. .00 1904.00- 30844.00 GENERAL Nem Project-Specific .00 55817.00- 55817.00 - Annual Totals → .00 57821.00- 57821.00- - Infetime Totals → .00 741987.74- 741343.74	Account	1170001000 Accumulated Dep	reciation			
COMPUTE Num Project-Specific .00 1304.00 13044.00 GENERAL Num Project-Specific .00 55917.00 55917.00 Life-to-Date: .00 57821.00 57821.00 - Annual Total= > .00 741987.74 71113.74 - Lifetime Total= > .00 741987.74 71397.74	Sub Code	Description	Budget	Balance	Difference	
GENERAL Non Project-Specific00 55917.00 55917.00 Life-to-Date:	COMPUTER	New Computer Syst. D Life-to-Date:	.00	1904.00- 30844.00-	1904.00 30844.00	
- Annual Totals → .00 71021.00 57021.00 - Lifetime Totals → .00 71097.14 741997.74 - Lifetime Totals → .00 71097.74 741997.74	GENERAL	Non Project-Specific	.00	55917.00-	55917.00	
- Annual Totals → .00 57821.00 57821.00 - Lifetime Totals →		Life-to-Date:		/11143./4=	/11143.74	
		- Annual Totals -> - Lifetime Totals ->	.00	57821.00- 741987.74-	57821.00 741987.74	
	L					

Option 11 - Budget Comparison by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file to look at budget comparisons by account.

In order to print the Budget Comparison by Subsidiary Code Inquiry, this step formats the Subsidiary Codes and Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Account, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference.

A sample output is shown below.

Option 12 - Balances by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file for summary totals by subsidiary code.

In order to print the Balances by Subsidiary Code inquiry, this step formats the Subsidiary Codes and Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Account, Month-to-Date Balance, Year-to-Date Balance, Life-to-Date Balance, and To-tals.

A sample output is shown below.

Г

Subsidiary COMF <u>Account</u> Des 1150001000Ha Equ 1170001000 Acc 4060000000 Sal 40900000000 Tra 410000000 Tra 410000000 Tra 410000000 Tra 410000000 Tra 500 - Sul	MMUTER New Con Description Kuiment Nounnaised Depreciati Appreciation Expense hyperity and Maintenan hyperity and Maintenan hyperity and Maintenan hyperity and Maintenan Sub Code Totals ->	muter Syst. Dev <u>MTD Balance</u> .00 1904.00- 1304.00- 50421.74 3789.84 4645.39 54499.44 7151.30 120507.71	velopment <u>YTD Balance</u> .000 1904.00- 1904.00- 50421.74 3789.84 4645.39 54499.44 4751.30 120507.71	LTD Balance 121630.00 30844.00- 30844.00 128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
Account Des 1150001008A Equ 1170001000 Acc 4040001000 Equ 4080000000 Sal 4090000000 Tra 410000000 Tra 4100000000 Tra 4100000000 Tra 4100000000 Tra 500 Tra	Description <pre>Apriment Normalized Pepreciati Nepreciation Expense lepairs and Maintenanc fravel and Rutertainme pirect Labor Indirect Labor Sub Code Totals →</pre>	<u>MTD Balance</u> .00 1904.00- 1904.00- 50421.74 3789.84 4645.33 54499.44 7151.30 120507.71	<u>YTD Balance</u> .00 1904.00- 1904.00 50421.74 3789.84 4645.33 54499.44 7151.30 120507.71	LTD Balance 121630.00 30844.00- 30844.00 128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
115001100RA Equ 117001100 Acc 404000100 Equ 4080000000 Sal 4090000000RA Rep 4110000000 Tra 410000000 Tra 416000000 Ind - Sul	<pre>qupigment worumlated Pepreciati Pepreciation Expense Haaries Expense Hepaire and Maintenan travel and Rintertainme pirect Labor Indirect Labor Sub Code Totals -></pre>	.00 1904.00- 1904.00 50421.74 3789.84 4645.39 54499.44 715130 120507.71	.00 1904.00- 1904.00- 50421.74 3789.84 4645.33 54499.44 7151.30 120507.71	121630.00 30844.00- 30844.00 128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
117001100 Acc 404001000 Dep 408000000 Sal 4090000000 Tr 418000000 Tr 418000000 Ir 418000000 Ir - Sul	<pre>vccumlated Depreciati bepreciation Expense balaries Expense treate and Entertainme virect Labor Sub Code Totals →</pre>	1904.00- 1904.00 50421.74 3789.84 4645.39 54499.44 7.151.30 120507.71	1904.00- 1904.00 50421.74 4645.39 54499.44 7151.30 120507.71	30844.00 30844.00 128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
4040001000 Dep 408000000 Sal 4090000000 Tra 4110000000 Tra 4160000000 Ind - sul	Jepreciation Expense Jepairs and Maintenanc Travel and Entertainme Direct Labor Indirect Labor Sub Code Totals →	1904.00 50421.74 3789.84 4645.39 54499.44 7151.30 120507.71	1904.00 50421.74 3789.84 4645.39 54499.44 7151.30 120507.71	30844.00 128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
408000000 SA 4090000000 Tr 410000000 Dir 418000000 Ind 418000000 Ind - Sul	slaries Expense travel and Entertainme treet Labor Indirect Labor Sub Code Totals ->	50421.74 3789.84 4645.39 54499.44 7151.30 120507.71	50421.74 3789.84 4645.39 54499.44 7151.30 120507.71	128273.83 37500.35 60286.64 159065.75 92365.99 599122.56
409000000 Tra 411000000 Tra 416000000 Ind 418000000 Ind - Sul	separs and Manteranno Travel and Entertainme Direct Labor Sub Code Totals →	3/82.64 4645.33 54499.44 7151.34 120507.71	7783.64 4645.39 54499.44 7151.30 120507.71	3/300.33 60286.65 93365.75 591365.90 599122.56
416000000 Jin 418000000 Ind - Sul	litest Labor Indirest Labor Sub Code Totals →	120507.71	120507.71	159065.75 92365.99 599122.56
418000000 Ind - Sul	ndirect Labor Sub Code Totals →	7151.30	7151.30 120507.71	92365.99 599122.56
– ទប	Sub Code Totals →	120507.71	120507.71	599122.56
– Su	Sub Code Totals →	120507.71	120507.71	599122.56

Option 13 - Balances by Account Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file for summary totals by account.

In order to print the Balances by Account Inquiry, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Subsidiary Code, Net or Cumulative Description, Month-to-Date Balance, Year-to-Date Balance, Life-to-Date Balance, and Totals.

A sample output is shown below.

******	******************** Balances	by Account	•••••	•••••		
Account 1	150001000MA Equipment					
Sub Code	Description	MTD Balance	YTD Balance	LTD Balance		
COMPUTER GENERAL	New Computer Syst. D Non Project-Specific	.00	.00	121630.00 476670.00		
	- Account Totals ->	.00	.00	598300.00		



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