



*Payment Solutions for Service Providers*  
**User Manual Addendum for GoodX Users**

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## Integrated Installation ( GoodX )

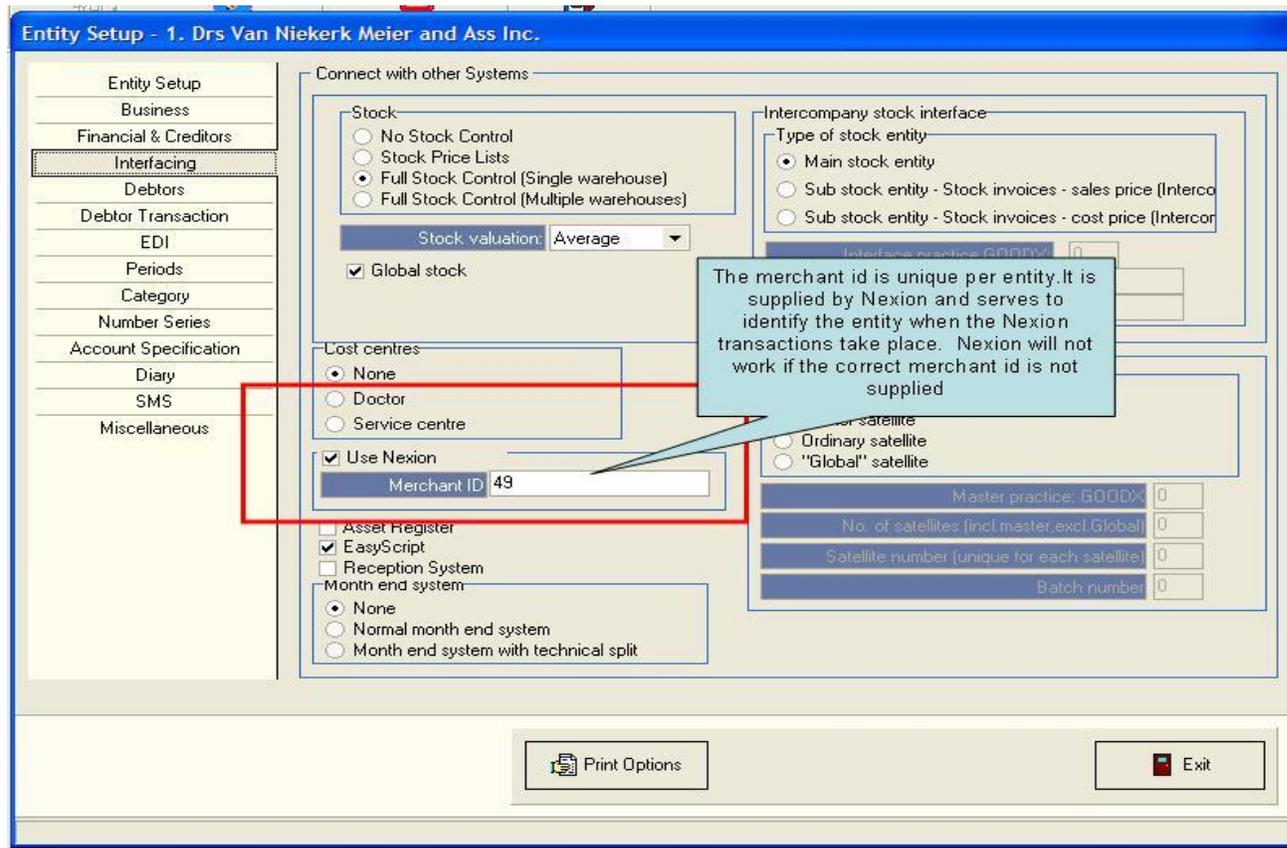
### Post Nexion Install

After successfully installing Nexion the following must be completed, to enable communications between Nexion and GoodX

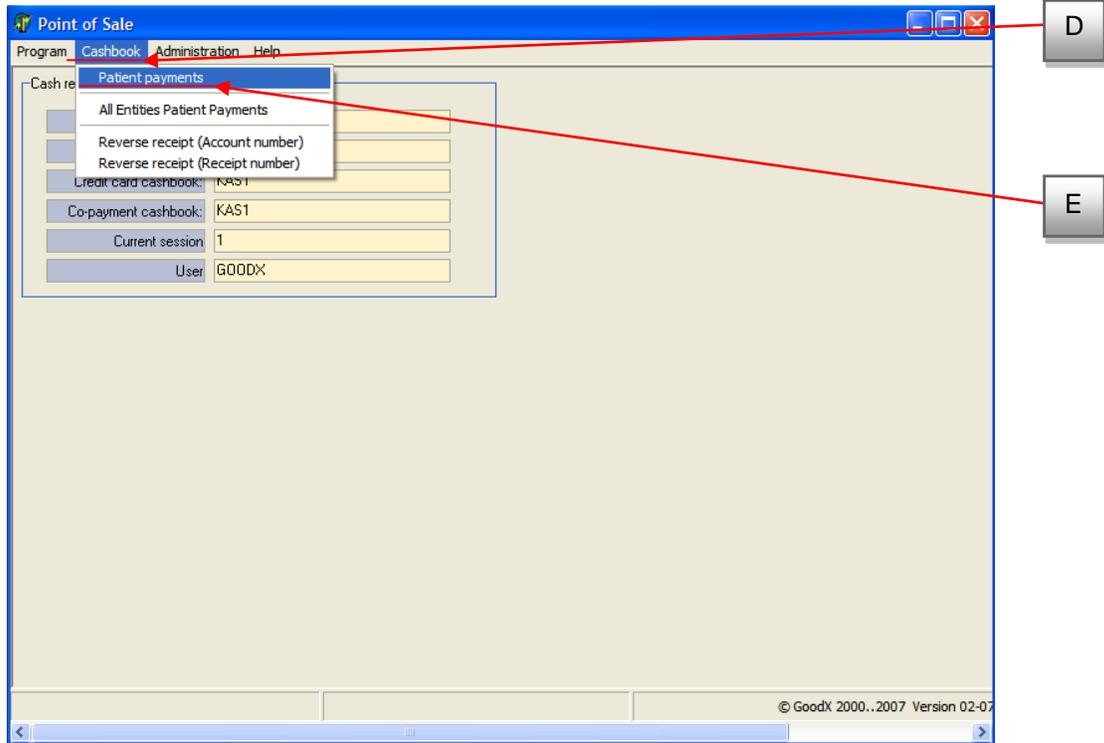
- 1.) Go to C:\nexion3
- 2.) Copy the nxAgent.exe and nx\_api.dll
- 3.) Go to C:\WINDOWS\system32
- 4.) Paste copied files into the directory

### LINKING THE MERCHANT ID

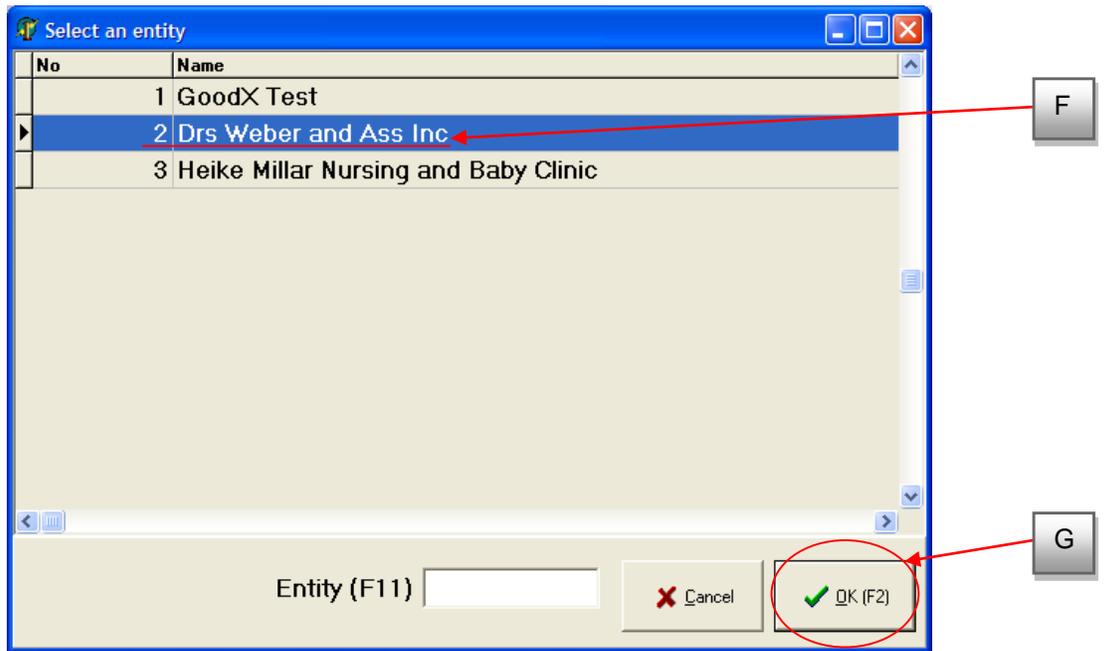
- 1.) Click to Start, Run
- 2.) Enter the following link C:\gxmn32\gxopsies4\_11.exe/goodx1/supervsr/"date of install"
- 3.) Login as supervisor
- 4.) Click on the system options button
- 5.) Select "Interfacing" from the left hand index
- 6.) Check the box – "Use Nexion"
- 7.) Enter the Merchant ID supplied by Nexion SA and then click Exit



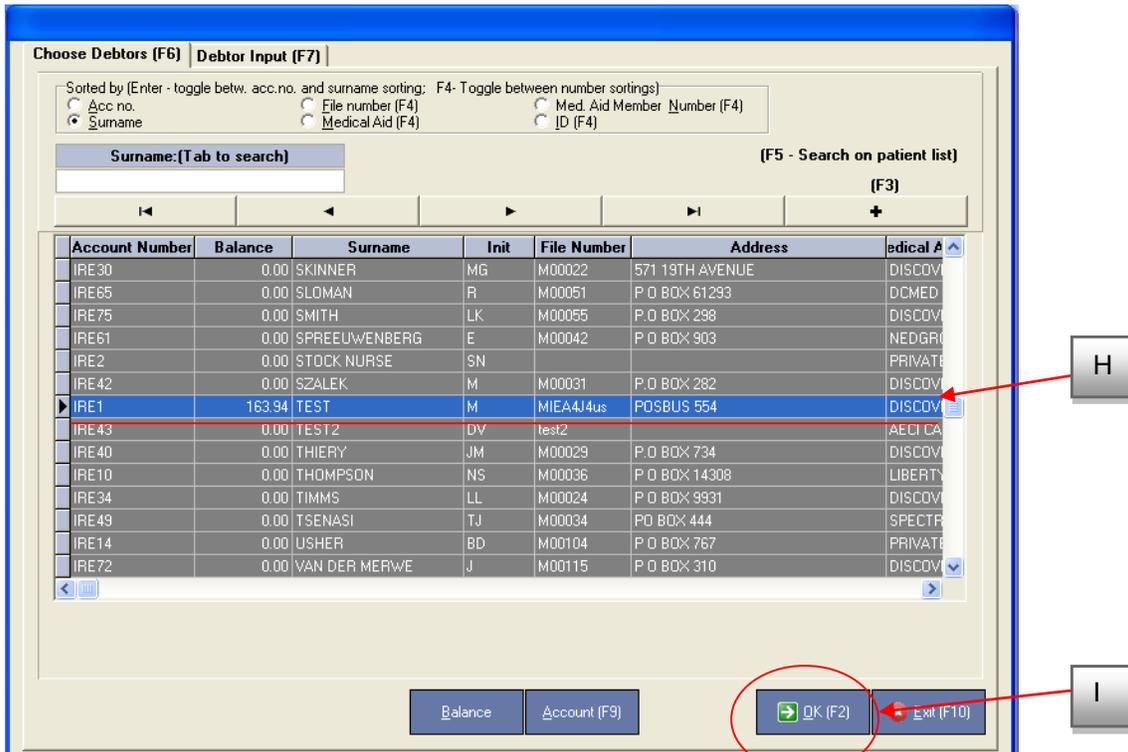




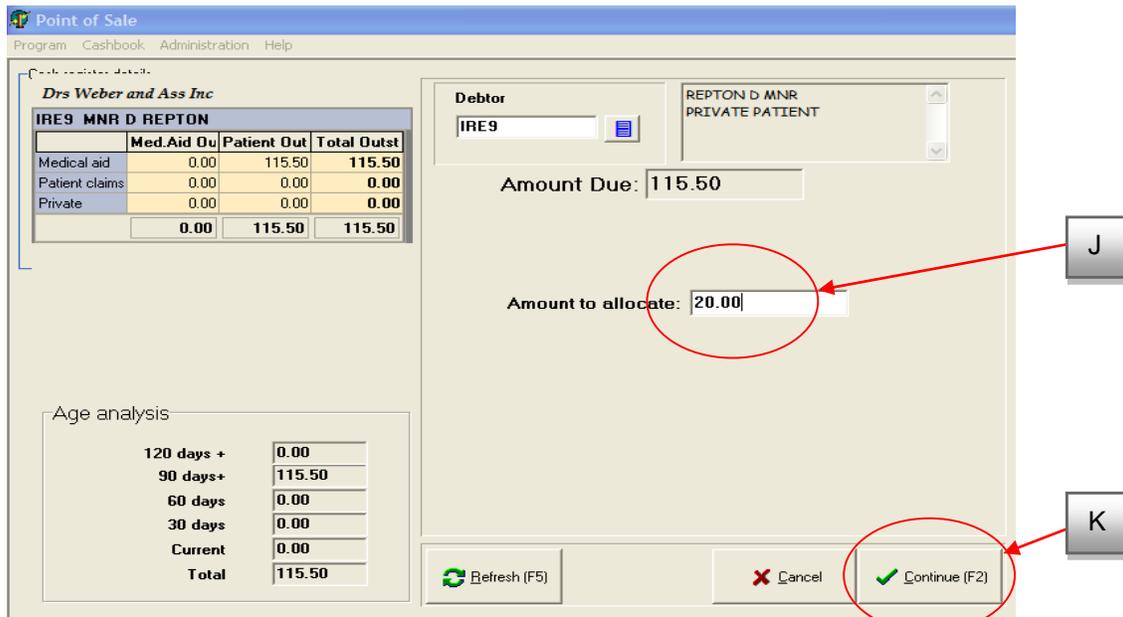
- 4. The Select entity menu is now displayed. Select the Entity (F) for which the payment is being processed and click “OK” (G).



- 5. Select the Patient concerned (H) from the Account list and click “OK (I)” to begin processing the payment.



- Fill in the Amount of the transaction about to be processed in the Amount to allocate field (J) then click continue (K).



- Select the patient from the list and double click in the "Amount" column (L) to allocate the funds concerned then click "Done" (M).

Point of Sale  
Program Cashbook Administration Help

Dr's Weber and Ass Inc

Debtor: IRE9  
REPTON D MNR PRIVATE PATIENT

Amount Due: 115.50

Amount to allocate: 20.00

IRE9	MNR	D	REPTON
Med.Aid Ou	Patient Out	Total Outst	
Medical aid	0.00	115.50	115.50
Patient claims	0.00	0.00	0.00
Private	0.00	0.00	0.00
<b>0.00</b>	<b>115.50</b>	<b>115.50</b>	

Inv. no.	Date	Amount	Patient outst	Med.Aid outst	Invoiced	Patient	Jnl Acc.	Jnl	Ji
0000010/P	16-04-2007	20.00	37.50	0.00	230.00	DENNIS REPTON	EXP1		0.00
0000012/P	16-04-2007	0.00	0.00	0.00	211.15	DENNIS REPTON	EXP1		0.00
0000013/P	16-04-2007	0.00	78.00	0.00	78.00	DENNIS REPTON	EXP1		0.00
UNLINKED	16-07-2007	0.00	0.00	0.00	0.00				0.00

Balance: 0.00  
Amount: 20.00

Buttons: Auto.mark Patient (F7), Auto.mark Both (F9), Inv Detail (F8), Done/F2/\*

8. Select Card Payment (N) then click the Nexion button (O). The Nexion Agent will now be displayed

Payment method

Method of payment:

- Cash (Alt+1)
- Cheque (Alt+2)
- Card Payment (Alt+3)
- Electronic Transfer (Alt+4)
- Co-payment (Cash) (Alt+5)
- Co-payment (Cheque) (Alt+6)
- Co-payment (Card Payment) (Alt+7)
- Cash (Nexion)

Info: [Field]

Cash 20.00  
Rounded 0.00

Amount allocated: 20.00

Amount Tended: 20.00

Change: 0.00

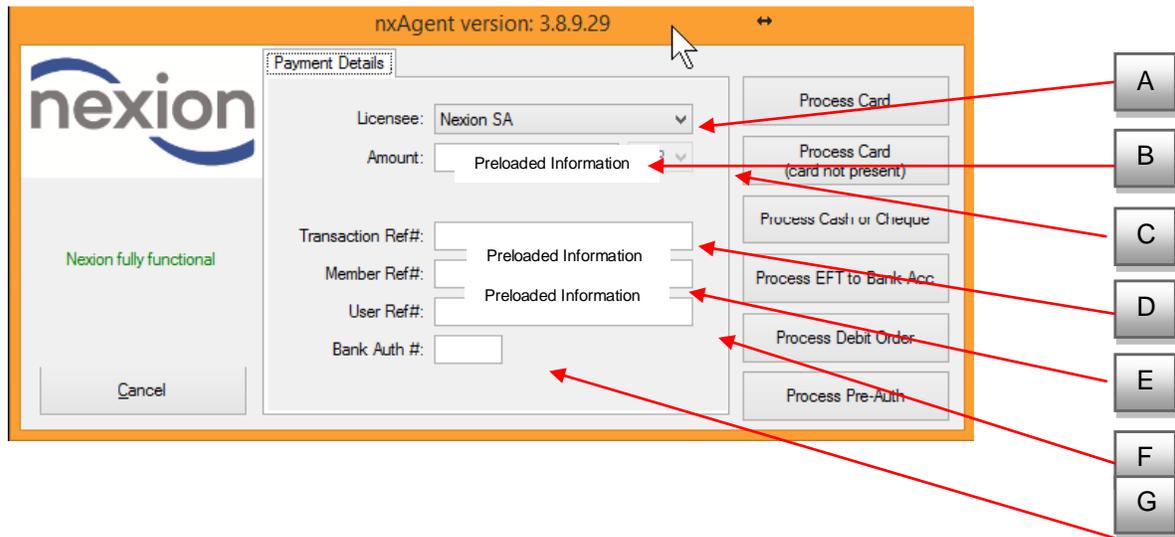
Print receipt (F9)

Buttons: Member Maintenance, Nexion, Cancel, OK

**Please Note:**

Good X will pre populate the amount, Transaction reference and Member reference into their respective fields. These fields will be grayed out on the Nexion Payment Details Screen as shown in point 9

**The Nexion Payment screen**

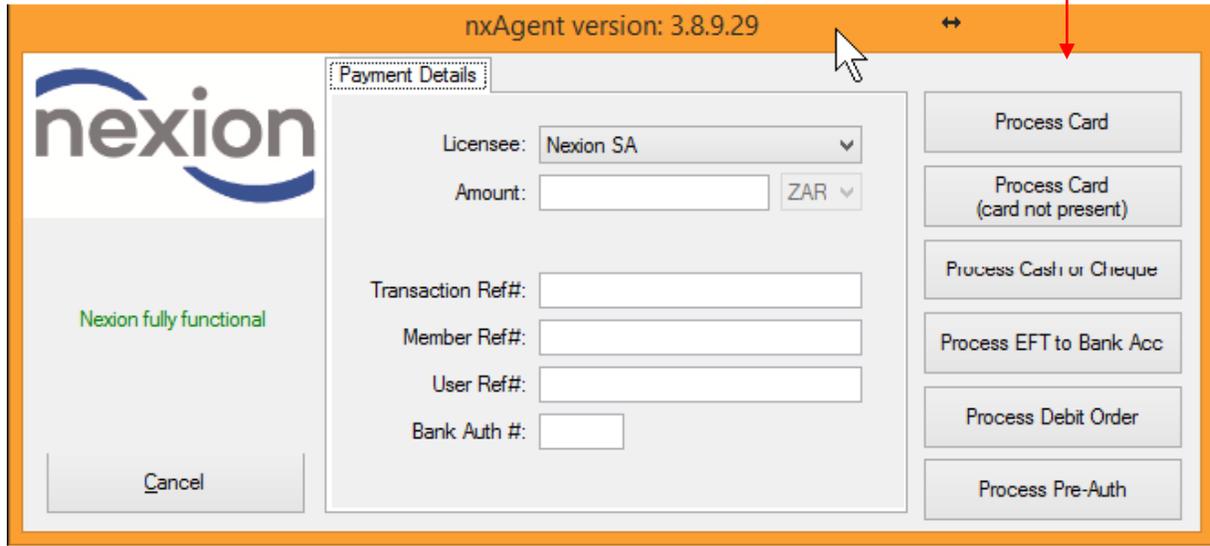


**Please Note:**

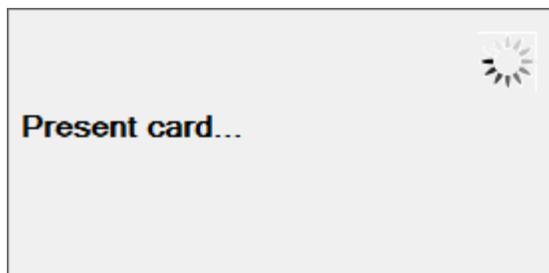
The **Amount:** **Transaction Ref#:** and **Member Ref#:** is automatically pre-populated. These details will appear on the Patients Receipts and Nexion Reports. For Multiple Practitioners at a single practice please select the correct name from the **Merchant:** Drop Down list. The displayed information cannot be edited. The Reference information is as follows:

- (A) **Merchant:** The Doctor who will be credited with the transaction amount.
- (B) **Amount:** The total amount to be collected from the cardholder
- (C) **Currency:** The Currency is defaulted to ZAR and cannot be changed.
- (D) **Transaction Ref#:** This is a sequential transaction number generated by Good X for that specific patient and will be displayed on the Nexion Report under Transaction Ref#.
- (E) **Member Ref#:** This is the Good X Account Number for that specific patient and will be displayed on the Nexion Report under Member Ref#.
- (F) **User Ref#:** This field only needs to be used if the user requires extra information to be added to the transaction details.
- (G) **Bank Auth#:** This field only needs to be completed upon request from the bank. A Specific Declined reason will determine this

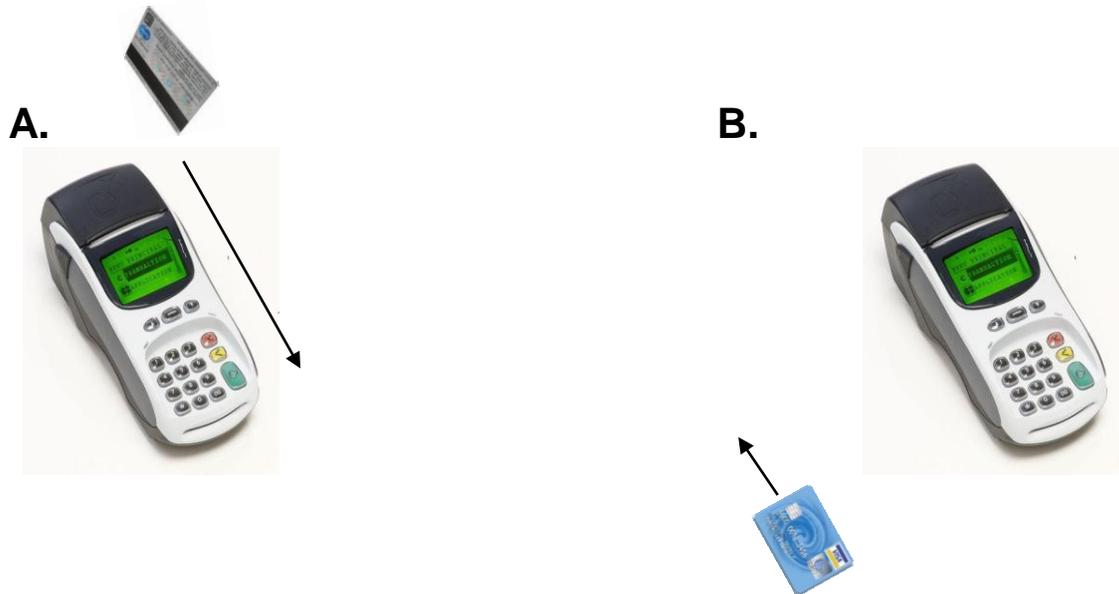
- 9. Select your transaction type from the list



- 10. If applicable a screen will be displayed, prompting the user to swipe the card.



- 11. If you want to do a credit/debit card transaction, swipe the card through the slot on the side of the pay point terminal, with the magnetic strip at the bottom of the card facing toward the terminal.



12. You will be prompted on the terminal to select an account type:

If the card is a **Debit Card\*** Choose option # **1 for Savings # 2 for Cheque**  
 Confirm with Cardholder if debit card is linked to a **savings** or **current** account  
 Refer to the LOGO on the card; Logo's with Visa Electron or Maestro are debit cards.

*\*In the case of a debit card your client will be prompted to enter their PIN on the terminal and to press Enter to confirm.*

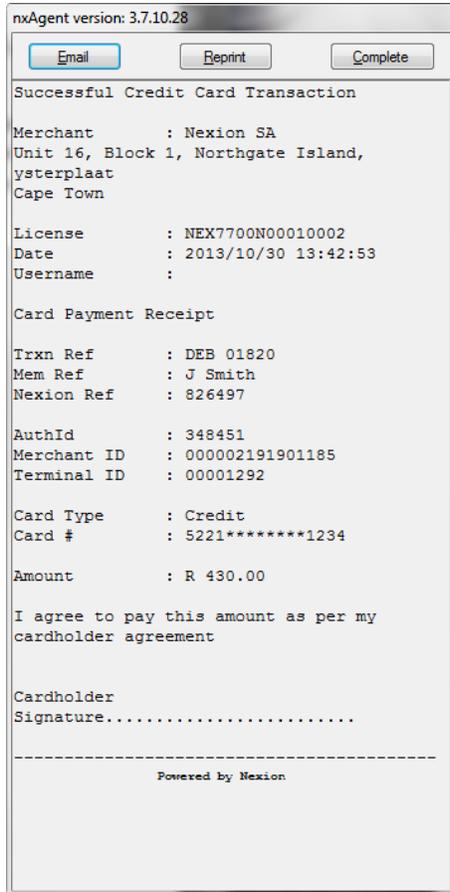
If the card is a **Credit Card**, the option to deduct an amount on a straight or budget facility is displayed on the terminal. If in doubt refer to the LOGO on the card, Logos with Visa, Master Card, American Express or Diners Club are credit cards. If the client requests a budget option, select the number of months as prompted on the screen or select option 1 to continue.

13. The terminal will now prompt you to re-confirm the transaction amount by pressing the green **enter** key on the pay point terminal.

At this point the transaction will be processed and the result displayed on the terminal by means of an **Approved** or **Declined** message.

Regardless of the outcome of the transaction, receipts will automatically be printed to your default printer.

### The Nexion Receipt



*For any queries regarding Nexion please call our Call Centre on*

**0861 639 466**