

Page-Link Pro_{TM}

PC software for direct messaging to pagers and mobile phones

User Manual

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PLINKPRO/2

Page-Link Pro[™]

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Page-Link Pro™

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OVERVIEW

With **Page-Link Pro** software installed on a Server or Standalone computer, it will allow you to create pages for an On-Site paging transmitter and will also allow connection to a Wide Area paging service provider. The software will operate on Microsoft Windows 3.xx, Windows NT 3.51, 4.0 and Windows 95. After installation, you must select the paging transmitter for On-Site paging. If you are using the ConneXions unit from Scope Communications UK Ltd., you should select [Scope] for transmitter type.

Page-Link Pro is not communication port sharing software, therefore the program can be run in the background for hot key operation.

Some of the features of Page-Link Pro

- Unlimited Pagers and Groups
- Unlimited Wide Area Service Providers
- Scheduling Automatic Pages
- Automatic repeating of scheduled messages
- Transmit pages to Alpha, Numeric, and Tone pagers at the same time
- Print Activity Log
- Long Message Capability
- Attach contents of text files to a message
- Search pager list using first character of pager description
- Add senders signature to message

Network operations require the installation of **Page-Link Enterprise Client** software on each workstation. The workstation has all the functions of the Server except the ability to ADD or DELETE pagers from the pager listing. During network operations **Page-Link Pro** on the server must be activated in order for **Page-Link Enterprise Client** to function. The Help menu is accessed from the on-line help file at any time simply by pressing the **F1** key.

Page-Link Pro and **Page-Link Enterprise Client** are designed to run on an IBM compatible PC with Microsoft Windows 3.xx, Windows NT 3.51 and 4.0, or Windows 95 installed. The licence issued with the software does not imply that you are licensed to use Microsoft Windows software from Microsoft Corporation.

If the user does not understand the operations of MS-Windows, you should refer to the Windows operations manual before proceeding.

INSTALLATION

Page-Link Pro

1. Floppy: insert the **Page-Link Pro** Disk 1 into the appropriate drive (example uses A:). MS-Windows 3.xx & NT 3.51 - Select [**FILE**], [**RUN**], type [**A:\SETUP.EXE**] and click [**OK**]. MS-Window 95 & NT 4.0 - Select [**START**], [**RUN**], type [**A:\SETUP.EXE**] and click [**OK**].

2. CD: insert the CD into the appropriate drive (example uses D:). The program should Auto Run – follow the on-screen prompts.

For manual installation, type D:\PAGELINK\CD\SETUP.EXE

- 3. The program will be installed into a directory called [C:\PAGELINK].
- 4. When installation is complete, you will be prompted to register your details:

Registration	×	
Please register your name and company before continuing		
<u>N</u> ame:	Trevor Sams	
<u>C</u> ompany:	Scope Marketing (Comms UK), Ltd.	
	Continue	

5. When prompted for comms configuration, select [CONFIGURE LATER]:

Please select communication Paging Transmitter	– Modem –
Configure Later	Configure Later
C Com <u>1</u>	© Com <u>1</u>
C Com <u>2</u>	© Com <u>2</u>
C Com <u>3</u>	© Com <u>3</u>
🔿 Com <u>4</u>	© Com <u>4</u>

6. MS-Windows 3.xx & NT 3.51 - The install program will create a program Icon for you:



9. MS-Windows 95 & NT 4.0 - The install program will add **Page-Link Pro** to the [**PROGRAM**] menu. You can create a short-cut for the desktop, refer to your Windows operation manual.

10. This completes the installation of the paging software.

SETUP

A. On-Site Transmitter

1. From the Main screen, select [CONFIGURE], [OPTIONS], [ON-SITE TRANSMITTER].

2. Click on the **DOWN ARROW** at the right of the Paging Transmitter window and select the correct On-Site transmitter for your installation.

3. Check the [**BAUD RATE**], [**PARITY**], [**DATA BITS**], and [**STOP BITS**] to ensure they are set correctly for your transmitter selection.

NOTE: Scope must be set for 9600,N,8,1 unless otherwise advised.

Configuration Options			×
Main On-Site Transmitter	Modem		
Paging <u>T</u> ransmitt	er		
Scope		•	
Com Port		Carrier Detect	
<u>B</u> aud Rate	- <u>P</u> arity	- <u>D</u> ata Bits -	
C 1200	None	07	
C 2400	C Odd	• 8	
C 4800	CEven	-St <u>o</u> p Bits-	
© 9600	C Mark	01	
C 19200	C Space	C 2	
ОК	Cancel	Apply	<u>H</u> elp

B. Main

- 1. Select [CONFIGURE], [OPTIONS], [MAIN].
- 2. Select the options you want by clicking once on the square next to the text.
- 3. **Signature** Send the name of the person sending the page.

4. Always on top - Do you want the application to always be visible during any operation. Note: this feature must be turned off when editing in the Pager screen or the drop-down selection boxes for the various fields cannot be accessed.

- 5. Maximum size at startup When application is activated it will be full screen.
- 6. Recurring Scheduled Messages Only tick to repeat send a message automatically.
- 7. **Send Message** When a pager is selected it will be highlighted, if [CLEAR SELECTED PAGER] is ticked, the highlight will be removed after paging is completed.

8. Multi-Tone/Vibe Prompt

(a) Show for Tone / Vibe pagers - This will prompt you to select an Alert (beep) mode for Tone only pagers (beep types A, B, C or D).

(b) Show for Text and Numeric pagers – disused function. *Alert mode now activated by selecting [CONFIGURE] from the main toolbar and clicking on "Request Cadence". *Page-link Pro only, this feature is not available on Enterprise Client

Configuration Options	×
Main On-Site Transmitter Modem	
Signature Simon	
Application options	
C Always on top	77-9 Password
Maximum size at startup	
Recurring Scheduled Messages Only	
Auto Resend Number 1 Interval 1	
Send Message	
Clear selected pagers on send	
Multi - Tone/Vibe Prompt	
Show for Tone / Vibe pagers	
Show for Text and Numeric pagers	
OK Cancel A	pply <u>H</u> elp

9. Password Protection

Page-Link Pro offers password protection. Using the password will prevent unauthorised access to pager set up and the options menus. If you elect to use password protection, proceed as follows:

- 1. Click on the Password button in the Main menu
- 2. Enter your password information.
- 3. Select [OK].

4. To change password at any time, reselect as in 1. You will be prompted for both the old and new password. If you no longer wish to use the Password feature, simply enter the old password and leave the "New Password" box blank.

C. Modem

If you have a modem installed and are going to use the Wide Area Paging option, complete the following.

1. Select the manufacture of the modem installed in your computer from the drop down menu. (to check modem type and Com port details, in Windows select Control Panel, Modems).

2. The Init String will be inserted automatically to match the modem selected.

Page-Link Pro™

Configuration Options	×
Main On-Site Tra	nsmitter Modem
<u>M</u> odem	Generic or Unlisted
<u>I</u> nit String	
<u>D</u> ial Prefix	9. Dial <u>Type</u> © Tone
Dial <u>S</u> uffix	C Pulse
<u>R</u> etries	3
Com <u>P</u> ort	COM2
OK	Cancel Apply Help

D. Pagers

1. Select [CONFIGURE], [PAGERS], [TYPES].

2. For each type of pager set the [**MAX MESSAGE SIZE**] and [**ON-SITE DATA RATE**] Note: most text pagers supplied by Scope are set to 1200 baud. Max. message size is dependent on pager type supplied (NEC20 = 120 char; NEC26 = 512 char). Check details supplied with your order.

- 3. Click the [+ADD].
- 4. When you have completed entering the Pager Types click on [OK].

-	Pager Setup
Pager Types	Paging Service Providers
Msg. Center Numeric Text	
Text 1200 Text 2400 Text 512 Tone/Vibe	Iype □ O Tone / <u>V</u> ibe
	O Numeric O Text O Message Center
	OK Cancel Apply Help

4. Click on the pager type below the word [**TYPE**] and select the type of pager you want to set up.

5. Press [ENTER].

6. Using the arrow keys, move to the field under the [SERVICE] column.

7. Select the type of service for the pager you are installing. On-Site or one of the Wide Area providers. Press [ENTER]

8. Using the arrow keys, move to the field under the [PIN] column.

9. Type in PIN number and alert (beep) code for the pager you are installing. Press [ENTER].

- (a) Scope On-Site Transmitter seven digit Cap Code e.g. {0380008} {A,B,C or D}.
- (b) Wide Area Provider Pin Number allocated by the service provider (see page 17).

10. Using the arrow keys move to the field under the [DESCRIPTION] column.

11. Type in the description of the pager to be installed. e.g. Ian Taylor. Press [**ENTER**]. Note: for ease of reference, you might find it useful to include the pager no. of the user in the description. For clarity, this can be placed in square brackets, as shown below.

12. Click on the [+ADD] key to add additional pagers.

Pagers X				
Тур	e Servi	ce PIN	Description	- V OK
🔤 🛛 Text 120)0 On Site	0380008A	DAN JONES [100]	
🚾 Text 120)0 On Site	0380128A	DICK ASHCROFT [115]] 🛛 🕺 Cano
🖭 Text 120)0 On Site	0380120A	ROBIN TROWER [114]	
🖭 Text 120)0 On Site	0380112A	GEOFF RUNDLE [113]	
🖭 Text 120)0 On Site	0380104A	ROGER WATERS [112	1 🖌 📥 Ad
🖭 Text 120	00 On Site	0380096A	JON SMETHICK [111]	
🖭 Text 120	00 On Site	0380088A	JAMES PAGE [110]	Dela
🖭 Text 120	00 On Site	0380080A	KEITH FIELDING [109]	
🖭 Text 120	00 On Site	0380072A	PETER HOLMES [108]	
🖭 Text 120)0 On Site	0380064A	HUGH FORTESCUE [1	07] [[[[[[[[[[[[[[[[[[[
🖭 Text 120)0 On Site	0380056A	CLIVE JAMES [106]	A Servic
🖭 Text 120	00 On Site	0380048A	MALCOLM SHAW [105]	
🖭 Text 120	00 On Site	0380040A	STEVE THOMPSON [1	04] 🛛 🛄 🛄 Iype
🖭 Text 120	00 On Site	0380032A	IAN TAYLOR [103]	
🖭 Text 120)0 On Site	0380024A	JOHN THOMAS [102]	Te:
🖭 Text 120)0 On Site	0380016A	PETE SMITH [101]	
🖭 Text 120	00 On Site	0380176A	MELISSA ETHERIDGE	[121
🕮 Text 120	00 On Site	0380168A	NATALIE ROGERS [12	0]
🕮 Text 120)0 On Site	0380160A	PAULA COLE [119]	
🕮 Text 120)0 On Site	0380152A	TRICIA HODGE [118]	
🖭 Text 120)0 On Site	0380144A	MELINDA MASON [117	71 🚽
		00001004	CHIDY ADALLS (110)	

E. Pager Groups

- 1. Select [CONFIGURE], [PAGER GROUP].
- 2. Select [ADD].
- 3. Enter the name of the group in the left hand column (Groups).

4. Select pager(s) for the group by clicking once on the pager name (in the **All Pagers** column) with the left mouse button. This will highlight the name and place it in the right hand column.

5. Select [OK].

Pager Groups			×
Groups DESIGN GROUP EVERYBODY GROUP AFFAIRS MARKETING PR MANAGEMENT SERVICE TEAM	All Pagers Description Description CLIVE JAMES [10] DAN JONES [100 DAN'S MOBILE DICK ASHCROFT DICK ASHCROFT GEOFF RUNDLE HUGH FORTESCI IAN TAYLOR [10] JOHN THOMAS [JON SMETHICK [KEITH FIELDING	Pagers in "PR Description DAN JONES [100 DAN JAMES PAGE [11 DON SMETHICK [DEC KEITH FIELDING	V OK X Cancel Add Delete

This completes the set up of Page-Link Pro paging software.

NETWORK INSTALLATION

Page-Link Enterprise Client

Page-Link Enterprise Client software allows you to create a page from any computer on your network. The software is network independent and does not use communication port sharing. It does not need specific network drivers or protocols e.g. Microsoft NetBeui or IPX/SPX. The software resides on the workstation like any other application. This allows the program to operate in the background. To install the Enterprise Client software on each workstation complete the following steps.

1. Ensure Page-Link Pro is running on the server. The [SERVER] is defined as any computer that your On-Site paging transmitter is connected to.

At the workstation, insert the CD into the appropriate drive (example uses D:). The program should Auto Run – follow the on-screen prompts.
 For manual installation, type D:\PLCLIENT\CD\SETUP.EXE
 For floppy installation, insert Disk 1 into the appropriate drive (example uses A:) and type A:\SETUP.EXE

3. Accept the default drive or change to the correct one. **DO NOT** change the directory name.

PageLink Wireless	PageLink Wireless Messaging System Setup				
Begin the installati	on by clicking the button below.				
2	Click this button to install PageLink Wireless M specified destination directory.	lessaging System software to the			
Directory:					
C:\PLCLIENT\		Change Directory			
	E <u>x</u> it Setup	,			

4. Enter the complete path statement to the Page-Link Paging Server.

Se	erver Installation Location	×
	Setup needs to know the path to the PageLink Paging Server data files. Please enter both the drive letter and directory name	
	f:\pagelink	
	OK Cancel	

5. Enter your registration information. The name you enter on the registration will be the name used for the signature function during paging.

Registration	×	
Please register your name and company before continuing		
<u>N</u> ame:	Trevor Sams	
<u>C</u> ompany:	Scope Marketing (Comms UK), Ltd.	
	Continue	

6. Follow the remaining prompts as they appear on the screen. This will complete the installation of the Client software. Repeat this installation on each workstation.

OPERATION

A. Page-Link Pro

The Page-Link Main window provides everything that you need to send custom or predefined messages to both individuals and groups.

Sending Text Messages

- 1. Select the [**PAGER(S**)] you want to send a message to by clicking on the pager description, or use the pop-down menu under the Pager Groups heading and select the [**PAGER GROUP**] you want to send a message to.
- 2. Enter a message or select a predefined message to send. You can also edit predefined messages before sending.
- 3. Press the Send button.

Sending Tone Only Messages

- Select the [PAGER(S)] you want to send a message to by clicking on the pager description or use the pop-down under the Pager Groups heading and select the [PAGER GROUP] you want to send a message.
- 2. Leave the message to send field blank. Press the [SEND] button.

3. You will see a pop-up screen that asks you if you want to send a blank message. If you say "Yes", another screen will allow you to select an alert type (A, B, C or D).

4. Select **[OK**].

B. Range Testing

To ensure the On-Site transmitter will cover a specified area, you can use Page-Link Pro software to institute a repeat page at a given time.

- 1. Select [PAGER], [CONFIGURE], [START TEST].
- 2. Enter the time between pages.
- 3. The Title Bar will start flashing.
- 4. Stop the repeat page. Select [CONFIGURE].
- 5. Click on [START PAGE]. The Title Bar will stop flashing and the repeat page will stop.

C. Schedule

You can schedule a single event, recurring event or recurring event with exceptions.

(i). Single Event

- 1. Select [**PAGER**] or [**GROUP**] to receive the page.
- 2. Select the predefined message or create your own.

3. Select [**SCHEDULE**] button on the right of the main screen. The screen shown below will appear.

-	Schedule Events			
Date 12 Time 09	/13/97 ↓ :38am ↓	V OK X Cancel		
Press <f2> to C</f2>	lear, <f3> for Current</f3>	Date, <f4> Calendar.</f4>		

4. Enter the Date and Time you want the page to be sent.

(ii) Recurring Event

- 1. Proceed as in 1-3 above, but do not set the date/time. Click on the [REPEAT] button.
- 2. The Recurring Event screen will be displayed, as shown below.

_	Schedule Recurring Event
Pagers & Message	Recurring Events Exceptions Every Day
 ○ <u>W</u>eekly ○ <u>B</u>i-Weekly ○ <u>M</u>onthly ○ <u>Y</u>early 	O Weekday The next occurrence will be: Sunday 12/14/97 at 09:40 AM
Duration <u>S</u> tarts: Saturday	12/13/97 ↓ ○ Ends: 12/13/97 ↓ 09:40am ↓ ● No End Date
	OK Cancel Apply Help

- 3. Select the **Recurring** events and the start date and time.
- 4. Clicking on **Events** will show a list of all events selected.
- 5. After completion, select [OK].

(iii) Recurring Event with Exceptions

- 1. Select the recurring event as described above in (ii) Recurring Event.
- 2. Click on **Exceptions** and the following screen will be displayed:

Schedule Recurring E	vent			×
Pagers & Message	Recurring	Events	Exceptions	
Event occurs Daily:	Every day.			
E <u>x</u> ceptions				
Wednesday 05/2	27/98			<u>E</u> dit
				Add
				Delete
	OK	Canc	el <u>A</u> pp	y <u>H</u> elp

3. Click on **Add** and the following screen will appear:

Event Exception	×
Event occurs Daily: Every day. Event starts: Tuesday 01/27/98 with no end date.	OK Cancel
Except	
© <u>On</u> 01/27/98 ≜	
C <u>D</u> uring 01/27/98 A through 01/27/98 A T	

- 4. Select the date **[On]** or time span **[During]** when you don't want to send a page.
- 5. Click on **[OK]** to accept. You may continue to add or edit exceptions as required.

6. To review any scheduled events, select **[View]**, **[Status]** and click on **Scheduled Events**. The following screen will appear:

S	ystem	Status							×
	Act	ivity Log Schedu	led Eve	nts					
	Pager		Message						
	\mathbf{G}	CINDY ADAMS [11	6], ME	[simon] RE	MINDER:	MEETING	IN 5 MINS	01/29/98	
	O	DAN JONES [100]		[simon] RE	MINDER:	EXPENSE	ES DUE TOC	01/30/98	
	C.	JAMES PAGE [110]	[simon] BA	R: NOW (CLOSED		01/28/98	
	C.	JOHN THOMAS [1	02]	CAUTION:	C&EOF	FICERS IN	I BUILDING	01/29/98	
	C,	MELINDA MASON	[117]	[simon] RE	MINDER:	CONFIRM	I TRAVEL IT	02/02/98	
	Ø	NATALIE ROGERS	[120]	[simon] RE	MINDER:	CHECK E	MAIL	01/28/98	
	•	_						,	-
	_	1	_		1	-		1	
		<u>R</u> emove Item		<u>E</u> dit			Print		
				OK	Canc	el	Apply	<u>H</u> elp	•

7. The events can be re-sorted in alphabetic or numeric (date field) order by clicking on any of the field heading buttons e.g. clicking on the Pager button will re-sort the names in alphabetic order. Note: the sort will work from left to right, so entering surnames first might be more appropriate if you wished to sort on this field.

8. To view any Exceptions to a scheduled event, **highlight** the event, then click on **[Edit]**. The Recurring Events screen will appear. Click on **Exceptions** to review the excepted events.

D. Activity Log

1. Select [VIEW], [STATUS].

2. The Activity Log displays all attempted pages, including their status (success, user aborted, etc). Adjust the log to meet your requirements. ie... how large each field will be.

<u>Click here with left mouse button and drag right or left to size</u>. (for all Fields)

1

System Status					×
Activity Log Scheduled Events			eduled Events		
	Status		Pager	Message	Date 🔺
3	Success	BBC	JAMES PAGE [110]	[simon] CAUTION: AUDITORS	01/21/98 (
4	Success	BBC	CLIVE JAMES [106]	[simon] CAUTION: VIP's IN	01/21/98 0
5	Success	ABC	NATALIE	[simon] PHONE HOME	01/21/98 0
6	Success	ARC	DICK ASHCROFT	[simon] PHONE HOME	01/21/98 0
7	Success	ABC	HUGH	[simon] PHONE RECEPTION	01/21/98 0
8	Success	ARC	DICK ASHCROFT	[simon] REMINDER: CHECK E	01/21/98 0
9	Success	ABC	NATALIE ROGERS	[simon] REMINDER: CHECK E	01/22/98 1
10	Success	ARC	JOHN THOMAS	[simon] REMINDER: CONFIRM	01/21/98 0
11	Success	BBC	JAMES PAGE [110]	[simon] REMINDER: CONFIRM	01/21/98 0
12	Success	ABC	MELISSA	[simon] REMINDER: MEETING	01/22/98 0
13	Success	ABC	MELINDA MASON	[simon] REMINDER: MEETING	01/22/98 0
14	Success	ABC	CINDY ADAMS	[simon] REMINDER: MEETING	01/22/98 0
15	i Success	ABC	HUGH	[simon] REPORT TO	01/21/98 (🕶 📘
Copy Message to Send Window Print					
			ОК	Cancel Apply	<u>H</u> elp

3. As with the Scheduled Events log (see page 14), clicking on any of the field header buttons will perform an alphanumeric sort on that field.

4. Click on [**PRINT**] button to produce a hard copy of all recorded events.

E. Editing the Activity Log

The Activity Log is stored in a file called [LOG.DAT]. In order to remove events from the log you must edit the log using a text editor like MS-Word or NotePad. To edit the Log.dat file complete the following steps.

When used with Windows 3.xx or Windows NT 3.51

- 1. Select [FILE MANAGER], [FILE].
- 2. Select [ASSOCIATE], pick a text editor. {TEXT FILE (NOTEPAD.EXE)}.
- 3. In the {PCLIENT or PAGELINK} directory locate the [LOG.DAT] file.
- 4. Double click on the [LOG.DAT] file and it will appear in the text editor.

5. Edit the file to remove all or part of the log.

CAUTION: DO NOT REMOVE THE FIRST TWO LINES OF THE FILE

When used with Windows 95, Windows NT 4.0

- 1. Select [START], [PROGRAM].
- 2. Select [WINDOWS EXPLORER].
- 3. In the {PCLIENT or PAGELINK} directory locate the [LOG.DAT] file.
- 4. Double click on the [LOG.DAT] file and it will appear in the notepad editor.
- 5. Edit the file to remove all or part of the log.

CAUTION: DO NOT REMOVE THE FIRST TWO LINES OF THE FILE.

Operation

Page-Link Enterprise Client

Creating a page from the a workstation is done in exactly the same way as when using Page-Link Pro on a standalone computer. However, the following operations **ARE NOT AVAILABLE** from the workstations.

- 1) Adding or Deleting pagers from the pager list
- 2) Starting or stopping a Test Page
- 3) Changing On-Site transmitter selection
- 4) Dial out and Cancel Dial options

Technical Parameters: Scope On-Site Transmitter

See the information supplied with the transmitter. This is essential for ascertaining the pager identity codes (PIN).

The default configuration settings for the transmitter serial port are as follows:

Baud Rate:9600Parity:NoneData Bits:8Stop Bits:1

Wide Area Services

To access any external service providers, you will need a modem correctly installed and configured (see Set Up page 6). Full details of services available can be obtained from your telecom dealer.

1. From the **Pagers** screen, click on **Services** button and select **Paging Service Providers**. The following screen will be displayed:

Pager Setup	
Pager Types Paging So	ervice Providers
BT HUTCHISON	▲ Phone: ₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩₩
ORANGE PAGEONE	Password:
VODAPAGE CELLNET-GSM	Max Message Size: 125
MINICALL	Parameters
	Baud: 4800
	C None, 8, 1
01	Cancel <u>Apply</u> <u>H</u> elp

2. Select the service you wish to access, or add the relevant service details using the Add button.

Note: several service providers' details have been pre-installed. However, some require a password to access the service and may also involve a monthly service charge. Please consult the relevant service provider for further details.

3. The details of the pager/mobile phone should be added in the **Pagers** screen (as per Pager Set Up, page 7). In the **PIN** column, the individual pager/phone access number should be entered.

4. In the Main window, select the relevant pager and message. Press Send.

5. Select **[View]**, **[Dial Out]** to check the call status. The connection to the service provider, login request, data transmission and termination of the call will all be displayed in the dialogue screen as they occur. This will also indicate the final status i.e. "success", or "error".

6. Where the call is not successful, check the service provider details, paying particular attention to the password, PIN number and the baud rate. If the call fails after "waiting for login", it is possible that the modem initialisation string needs changing. This is because some service provider terminals do not accept error checking or compression, features which are normally selected on most present day modems. Turn these features off by typing in the relevant codes for your modem into the Init String box on the Modem Configuration screen (see Set Up, page 6-7). For Hayes Compatible modems, the following Init String should be used: **AT%C0\N0** (where **0**= nought). If in doubt, check the manual supplied with your modem.