

CASSLink AWB Stock Management

System



CASS & Airline

User Manual

Version 3.0

(for CASSLink Version 3.3)

Table of Contents

Introduction 1. Initialising Stock Management	
2. Airline Activation	
2.1 ACTIVATING AIRLINES IN THE STOCK SCHEME	
2.1.1 Stock Email	6
2.1.2 XML Email	7
2.2 AIRLINE STOCK OPERATIONAL MESSAGES	8
3. Activating Agents in the Stock Scheme	
4. Airline Ranges	
4.1 AIRLINE RANGES – NORMAL AWBS	
4.2 AIRLINE RANGES – EXPRESS AWBS	
5. Airline/Agent Relations	13
5.1 AIRLINE STOCK RELATIONSHIPS	13
5.1.1 Edit Allocation Details	14
5.2 AIRLINE STOCK ALLOCATION OVERVIEW	
5.3 AIRLINE STOCK ALLOCATION DETAILS	16
6. Agent Stock Relationships	18
6.1 AGENT RELATIONSHIPS	
6.2 AGENT STOCK ALLOCATION OVERVIEW	
6.3 AGENT STOCK ALLOCATION DETAILS	21
7. Agent Allocation Requests	23
7.1 STOCK REQUESTS	
7.2 Stock Email	26
7.3 XML EMAIL	26
8. Agent VOID Requests	27
8.1 AGENT RELATIONS – REQUEST VOID	
8.3 AIRLINE RELATIONS	
8.3 VOID REQUESTS	32
8.4 CANCEL AWB	34
 9. Stock Reports	
8.2 STATUS REPORT	36
8.3 INVOICE REPORT	37
9. Frequently Asked Questions	38

Introduction

Fully integrated within CASS*Link*, the "CASS*Link* AWB Stock Management System" simplifies the process of Airline issuance of Neutral AWB numbers to forwarders. The system is On-line and linked to the file upload mechanism, providing operational stock allocation information and AWB auditing capabilities.

Airlines remain in control of their AWB Serial Numbers allocation through management of the volumes and maximum allocation levels within the system to each appointed agent.

The AWB Stock Management System is provided as an optional "pay as you use" service to Airlines.

Key Features

- Carrier defined allocation relationships for each agent
- On-line dynamic reporting
- Agent on-line number request and allocation
- Auto generated allocation messages
- Agent branch or consolidated allocation option
- Low stock warnings
- Targeted audit of non-processed AWBs through on-demand reporting

CASSLink AWB Stock Management System



1. Initialising Stock Management

The Stock Maintenance menu items are only visible in CASS operations where the Stock Maintenance checkbox is set in Master Files – CASS Operations.

The Neutral AWB Amount is currently used for Belgium and Japan only. In these operations, Airlines refund an amount per AWB to selected agents, via CASS*Link* invoice.

CASS Operations pre	eferences lata CASS System - Microsoft Internet Explorer provided by EDS COE	- 7 🛛
Eile Edit ⊻iew Favorite	ites Iools Help	Gos
🔇 Back 🝷 🏐 👻 👔	🖹 🏠 🔎 Search 👷 Favorites 🛷 🐼 🍛 + 🌺 💭 🕶 💭 🛍 🦓	
Address 🕘 http://130.177.1	.74.18/cipsweb/pages/cassoperationspreferences.aspx	💙 🄁 Go 🛛 Links 🌺
	ТАТА	
+ Input Services + Processing + Output Services + Master Files + Stock Control + User Maintenance + Toolbox	User: EDSAdmin CASS operation: FIJI	Sign out Home Help
E Done		🥙 Internet

2. Airline Activation

2.1 Activating Airlines in the Stock scheme

Airlines are set up for the stock scheme through the master files the Stock Maintenance Tab.

🎒 Airline pref	ferences	Iata CA9	55 Syste	m - Micros	oft Internet	Explorer							<u>- 🗆 ×</u>
<u> </u>	<u>V</u> iew F	<u>a</u> vorites	<u>T</u> ools	<u>H</u> elp									_
🛛 🌏 Back 👻	• 🕘 •	× (2 🏠	Sea	rch 🤸 Fav	orites 🥳) 🗟 • 崣	- 10	🔜 🛍 -	26			
Address 🥘 H	https://cas	sslink-test.	.iata.org/j	oages/airline	preferences.a	spx					💌 🄁 Go	Links »	🔁 🗸
	User:	Rod_Be	st	C	ASS opera	tion: AU	ISTRALIA		1	•	Sign out	Home	▲ Help
rvices ing Jervices on Services Files	-			1	SIA LIMITE	1	New			Delete	I	T	
anagement intenance		Stock	<		al Address	Uptions	Local Setup	STOCK I	Manageme	nt Financial	Invoice Info.	Memo	
			agemen al Rang	·									
		Stan Alloc Rang	ess Rar dard ation je Warr	25									
		Leve Stock	ı < Email	bes	tr@iata.org								
		Allow	/		nrated 🗹 A	в 🗹 С	. 🔽 D						
			< Email		ML Email								
		Lock	Allocati	on ⊾L	ock Allocati	on							
•													J 🔽
											🔒 🍕 Loca	l intranet	

Stock Management	Setting this checkmark will activate the airline as a stock airline. A relationship will be created for all existing stock agents (see below).								
Global Range	Entering a COUNTRY CODE will disable the functionally to assign number series for this airline in this country (see 1). Instead numbers will be allocated from a mega range set for this airline in the country stated in the box.								
Separate Express Ranges	By setting this checkmark the stock airline will be able to enter a second range of numbers from which the agents can select. This could be used for EXPRESS or even PRE-PRINTED AWBs.								
Standard Allocation	Relationships will be created for all existing stock agents with this amount as default allocation and as maximum allowed unused numbers. Carriers can adjust as per section 5.1.								

Range Warning level Airlines can specify a Warning notification amount up to 9,999. When all open ranges are below this value an operation message to Cargo Managers will be displayed at the login home page. Stock Email Up to 3 email addresses may be entered. These addressees will receive allocation notices. Allow Applicable only to CNS (CASS US). In non-CNS countries - all boxes should remain ticked. XML Email Option to receive XML messages by email to "Stock Email" recipients. The XML message may be used to upload allocation data into the Airline or agent accounting system. Lock Allocation This option allows the airline to lock allocations to the individual Agent's Std. Allocation amount. Example - Agent A has Std Allocation or 25. The Agent may only request stock when there the Max Unused and Unused differ by 25, allowing the Agent to receive 25 numbers. The system will not allow the agent to receive 20 or 30 numbers.

2.1.1 Stock Email

The recipients of Stock Emails may differ from the recipients of billing and settlement reports in many organizations. Where the billing and settlement reports are generally required by accounting or management, the Stock Allocation notifications will be an Operations requirement.

Therefore it is important that Airlines nominate the most appropriate recipients of Stock Allocation notifications.

Stock allocation - CASS - AUSTRALIA - THIS IS A TEST! - Message (Plain Text)									
Elle Edit View Insert Format Iools Actions Help									
🗄 🙈 Reply 🙈 Reply to All 🙈 Forward 🛃 🗈 😽 🚩 🏠 🏝 🗙 😽 🔸 🔹 🖈 🕇 🖓 🖓									
From: cargoau@iata.org	Sent: Wed 14/05/2008 12:15 PM								
To: BEST Rod; Cass Link GVA									
Ca									
Subject: Stock allocation - CASS - AUSTRALIA - THIS IS A TEST!									
Attachments: 🖺 IATAStockAllocation.XML (830 B)									
Allocation Request Info.									
Airline :998 - Utopian Airlines Ltd									
Agent :0230013 - 3231 BR Godzilla Freight Limited									
25 numbers have been allocated. From :1334575-4									
To :1334599-0									
Expiry date :2007-12-31									
By accepting these numbers you hereby confirm that your Neutral Air Waybills are produced and completed in accordance with the conditions of Resolution 600a (Cargo Agent's Handbook).									
This email has been successfully scanned for viruses, unwanted messages and uns	olicited content.								

2.1.2 XML Email

This feature allows Airlines (and agents) to receive additional Allocation notification in the form of a XML message attachment. This can then be uploaded into the Airline stock management or accounting system thus removing the need to input allocation information manually. See example message below.

C:\Documents and Settings\BestR\Local Settings\Temporary Internet Files\OLKD\IATAStockAllocatio - Microsoft Internet	t Explorer		
<u>File Edit Vi</u> ew F <u>a</u> vorites <u>T</u> ools <u>H</u> elp			.
🕞 Back 🔹 🕥 🕤 📓 🏠 🔎 Search 🤺 Favorites 🚱 😥 🍛 🔜 🛄 🎉 🖓			
Address 🔄 C:\Documents and Settings\BestR\Local Settings\Temporary Internet Files\OLKD\IATAStockAllocation.XML	🖌 🄁 🗸	Links 🌺	• 🖈
 <iatastockdocument></iatastockdocument> <stockairlinecode>998</stockairlinecode> <stockairlinename>Utopian Airlines Ltd</stockairlinename> <stockagentcode>0230013 - 3231</stockagentcode> <stockagentname>Godzilla Freight Limited</stockagentname> <stockallocationfrom>1334575-4</stockallocationfrom> <stockallocationto>1334599-0</stockallocationto> <stockallocationexpirydate>2007-12-31</stockallocationexpirydate> <stockallocationexpress>false</stockallocationexpress> <stockallocationinfo></stockallocationinfo> 			
Cone Cone Cone Cone Cone Cone Cone Cone	🥑 Interne	t	

2.2 Airline Stock Operational Messages

ile <u>E</u> dit <u>V</u> iew F <u>a</u> vorite:	s <u>T</u> ools <u>H</u> elp		
3 Back 🔹 🕥 🐇 💌	🖹 🏠 🔎 Search 🤺 Favorites 🤣	🗟 • 🍓 💌 • 📴 鑬 🦓	
dress 🕘 https://casslink.ia	ita.org/pages/index.aspx		💌 🄁 Go 🛛 Links 🎽 📆
	Operation messages	Information	
Input Services Processing Output Services Correction Services Master Files Stock Management User Maintenance Toolbox	 Attenzione - AGENTI AUTOMATIZZATI Si ricorda che in CASSLink è disponibile il servizio STOCK CONTROL attraverso il quale gli agenti automatizzati possono effettuare le richieste di stock per i Vettori che li hanno autorizzati. In caso di blocco, contattare direttamente le Compagnie. Managing your AWB Stock Allocations efficiently? 	 You have new files There are stock relations without details. Some ranges are below warning level. IT 016 - 0 Xotta 	
	4th IATA Air Cargo Claims and Loss Prevention Conference Place: Bangkok, Thailand. Dates: 17-19 September 2008. Venue: Royal Orchid Sheraton Hotel & Towers, Bangkok, Thailand. Website - www.iata.org/events/cargoclaims2008 - Fo more information, contact Ajay Pande at pandea@iata.org	□ IT 044 - 150 □ IT 048 - 162 □ IT 053 - 0 □ IT 070 - 27	
	 CASSlink Release: 2.9.0.0 Release date: 2008-08-13 Powered by EDS 	□ IT 077 - 164 □ IT 117 - 799 □ IT 205 - 0	
		□ IT 239 - 135 □ IT 403 - 0	

Stock Messages will appear on the home page under the **Information** column.

Messages include:

 "There are stock relations without detail" – this occurs when a new agent has become active for Stock and an airline needs to determine what, if any, stock can be allocated to it. A new Stock Agent will have a "-1" initially reflected in the MAX UNUSED column. The airline must edit this to any number including "0". Once the "-1" has been replaced the operational message will no longer be shown.

By changing the "-1" to "0", the agent will be "blocked" ie. not able to request stock and the Information message will no longer be shown.

• "Some ranges are below warning level" – received when an open range for a carrier has fewer AWBs available than the Range Warning level set in the Airline Master File table. Once the carrier enters a new range with sufficient AWB numbers available the Information Message will no longer be shown.

By clicking the Information Message, the User will be taken directly to the appropriate screen.

3. Activating Agents in the Stock Scheme

Agents can be set up in the stock scheme through the master files in a new TAB - Stock Management.

Agents preferences Iata CASS	System - Windows Inter	net Explorer			- Ingland I	-		x
🚱 🔵 🗢 🙋 https://casslin	k. iata.org /pages/agentp	eferences.aspx		▼	🗙 🚼 Google			+ ۹
🚖 Favorites 🛛 👍 🙋 Sugges	ted Sites 🔻 🙋 Web Slic	e Gallery 🔻						
🟉 Agents preferences Iata CAS	S System			· 🟠	• 🗟 • 🖃 🖶 •	<u>P</u> age ▼ <u>S</u> afety ▼	T <u>o</u> ols 🔻 🔞	• »
								-
User	r: Rod_Best	CASS operation	UTOPIA		•	Sign out	Home He	lp
 Input Services Processing Output Services Correction Services Master Files Stock Management User Maintenance Toolbox Airline Toolbox Agent Toolbox 	9847000 - 0005 HQ Active Only Office Address Add Stock Management Consolidated Allocation Stock Email Rating Stock Email		T Decal		Save Delete	ncial Memo Car	goLink	
,	1			👊 Local intra	net Protected Mode: O	ff 🕼 🖷	• 100%	•

Stock Setting this checkbox will activate the agent as a stock agent. A relationship will be created for all stock airlines (see below). Maintenance The relation will be created with a maximum of unused number of -1. This will trigger an operational message on the LOGIN home page to the stock airlines (and Cargo Managers) alerting that there are stock agents with undetermined allocations. The airline or Cargo Manager will need to edit the allocation relationship with the particular agent. When an Airline user or Cargo Manager has no undetermined relations the message will disappear. Consolidated No longer applicable allocation Stock Email Up to 3 email addresses can be entered. They will receive all stock related messages regarding allocations. Rating Only applicable to CNS (CASS US). For all other countries, box should remain blank. XML Email Option to receive XML messages by email to "Stock Email" recipients. The XML message may be used to upload allocation data into the Airline or agent accounting system.

4. Airline Ranges

4.1 Airline Ranges – Normal AWBs

This screen is available to airlines for entering ranges from which agent allocations are made. Ranges cannot be entered by airlines that are part of a "Global Range" for another country as marked "Global Range" box in the Airline Master File.

CASS Stock Airline Ran		rnet Explor	ег													
Ele Edit View Favorites		arch 🔸 Fa	vorites 📿	🛛 🙈 - 🔈		· 🗔 🗊		38								A *
Address 🕘 https://casslink-te:		~~												× [🗲 Go Link	» 📆 -
								-								
							ΙΑΤΑ									
U	lser: Rod_Best				CASS op	eration:	SWITZE	RLAND /	LIECI	ITENSTE	EIN 🛩			Sign o	ut Home	Help
+ Input Services	Airline Rang	jes														
+ Processing + Output Services + Correction Services	Airline 618-SING			O PTE.LTD.	~	🗹 Show or	nly open i	ranges								
 Master Files Stock Control User Maintenance Toolbox 	From To	E	xpiry date	Express	Range [Add Rang	le									
	Results:															
	Created 2007-09-26 15:40	From 8001001-1		Expiry Date 2007-12-31	Express Y	Next AWB	Unused 100		lose							
	2007-02-23 11:56	8000000-1	8001000-0			8000055	946	2	lose							
	2007-02-23 11:24 2007-02-21 16:35					7000000 6000012	101		lose lose							
	2007-02-21 16:35	6000000-6	6000010-2			6000010	1	2	lose							
	XLS PDF															
												 	 			~
🕘 Done															Local intranet	

Airline Selection	The airline is pre-selected if the user has only one airline assig	aned

View Options By default only "open" allocations are shown. All allocations can be viewed by unclicking the checkbox "Show only open allocations".

"Normal" Range Entered as **From** and **To** without modulus-7 check digit. When entering a range the system calculates modulus-7, sets the next available number and the number of unused numbers. When allocations are taken from a range the next number and number unused are updated.

Express Range Allows Airlines to create and allocate a separate range for allocation.

Expiry Date Allows the Airline to stop Stock allocation from the range after the Expiry date. This does not stop previously allocated stock from being used by agents or being billed in CASSLink processing

"Close Range" Close will Close the range and exclude this range from further allocations. Closed Ranges can only be re-opened by the CASS*Link* Helpdesk.

Reports The XLS button will create an excel overview of all the ranges for the selected airline.

The PDF button will create the same in a printable PDF report format.

	Aicrosoft Excel - Workshe											
_	<u>File Edit View Insert Form</u>											_ 8 ×
D 🖆 🖩 合 🥝 🕃 ザ 🐰 🗟 🚿 ジェマット 🍓 Σ ル 約 🚹 🏨 🤴 100% 🕞 🖓 -												
Arial × 12 × B / U 手手手握十 \$ % , 12 ※ 译 = → 2 × Δ · 12 图 图												
	A	В	С	D	E	F	G	Н		J	K	L
1	AirlinePrefix	AirlineBranch	AirlineName	Created	From	То	Next AWB	Unused	Closed			
2	081		QANTAS AIRWAYS	2007-01-24 1	1000200-5	1000299-6	1000200	100				
3	081		QANTAS AIRWAY	2007-01-24 1	1000000-1	1000099-2	1000040	60	2007-01-24			
4												
5												
6												
8												
9												
10												
11												
•	I 🕨 📕 Airline Stock Rela	ations /			1		•					
Rea	ady										NUM	

Note: Where an airline has entered more than one range of stock numbers, when a request for stock by an agent is too large for the first open range, the system will automatically allocate stock from the larger second range. Stock remaining in the first range will be allocated to the next agent request that is within the number remaining in that range.

4.2 Airline Ranges – Express AWBs

If the EXPRESS RANGE box in the Master table is checked for a carrier then they can enter a second range as per below.

🗿 CASS Stock Airline Ra	nges - Microsoft Inte	ernet Explor	er										
<u>File E</u> dit <u>V</u> iew F <u>a</u> vorites	; <u>T</u> ools <u>H</u> elp												1
🚱 Back 🝷 ⊘ 🐘 😰 🏠 🔎 Search 🤺 Favorites 🤣 🔗 - چ 👿 - 🔜 🏭 🖓													
Address 🕘 https://casslink-test.iata.org/pages/StockAirlineRange.aspx												Links »	· 🔁 -
												<	
L. L	Jser: Rod_Best		CASS of	peration: 👔	NEW ZEA	LAND			~		Sign out	Home H	elp
• Input Services Processing Sign out Home Home • Dutput Services Airline Ranges • Output Services Airline [218-AIR VANUATU (OPERATIONS) LIMITED ♥ ♥ Show only open ranges • Stock Management From To Expiry date • User Maintenance • • Toolbox Image: Add Range • Toolbox 3											X		
E Done											🛛 🔒 🧐 Loca	lintranet	

EXPRESS RANGES are indicated separately in the column titled EXPRESS (3 above).

Examples for Express Range uses can be:

- Allocation of Airline master AWB's
- Service freight
- Emergency allocation
- Identifying specialised shipments
- Express shipments
- Special handling identification
- Separate range for CASS Associates or Intermediaries

5. Airline/Agent Relations

5.1 Airline Stock Relationships

This screen is available to airlines and shows the relations they have with each stock agent.

	/ cassiink.lata.org/ page	s/StockAirlineAgentRelation.aspx	•		Soogle 🖁				م
🚖 Favorites 🛛 🚖 🔊	Suggested Sites 👻 💋	Web Slice Gallery 🔻							
🏉 CASS Stock Airline Ag	gent Relations			🟠 🔻 🔊	- 📑 🖶 -	<u>P</u> age ▼	<u>S</u> afety 🕶	T <u>o</u> ols 🔻 🌘) -
	User: Rod_Best	CASS operation: U	TOPIA		•	Sig	gn out	Home He	elp
Input Services Processing Output Services Correction Services Master Files Stock Management	Airline 800-Ai	rline 1	•	Agent search			Search		
User Maintenance Toolbox	Results:			A 📃	Active Only				
User Maintenance		Name	Max Unused	Std Allocation	Active Only <u>Unused</u>]	
User Maintenance Toolbox Airline Toolbox	Results:	Name Agent 1	Max Unused			Details	<u>Edit</u>		
User Maintenance Toolbox Airline Toolbox	Results: <u>Agent</u> 9847000-0005			Std Allocation	Unused		Edit		
User Maintenance Toolbox Airline Toolbox	Results: <u>Agent</u> 9847000-0005 HQ 9847001-0004	Agent 1	10	Std Allocation 2	<u>Unused</u> 6				
User Maintenance Toolbox Airline Toolbox	Results: <u>Agent</u> 9847000-0005 HQ 9847001-0004 HQ 9847002-0003 HQ	Agent 1 Agent 2	10	<u>Std Allocation</u> 2 5	<u>Unused</u> 6 0	Details Details	Edit Cancel		
User Maintenance Toolbox Airline Toolbox	Results: <u>Agent</u> 9847000-0005 HQ 9847001-0004 HQ 9847002-0003 HQ 9847122-0013	Agent 1 Agent 2 Agent 3 John Smith Freight Forwarding	10 5 -1	Std Allocation 2 5 0	<u>Unused</u> 6 0	Details Details Details	<u>Edit</u> <u>Cancel</u> <u>Update</u>		

- The airline is pre-selected if the user has only one airline assigned
- Agent Search The Agent Search facility allows Airlines to search for agents by either agent code or name, by entering either full or partial data into the search box and clicking "Search".
- Active Only check-box to limit view to Active Stock Agents only. Default is "Un-Ticked". By Ticking, Agents with Max Unused = 0 will not be shown in the Stock Relations list
- The table lists all stock agents (see Active Only option above) and for each agent the airline can see (and change) how many unused numbers the agent may hold and how many are allocated at a time. Clicking the edit option allows changes to be made. By managing the relationship between the "Std Allocation" and "Max Unused", the Airline can control the number of "Unused" serial numbers each agent has and at what point the agent may re-order.
- Express and regular AWBs are reflected under separate columns.

• "Unused" shows the current number of available numbers for each agent. The total number of Unused AWB's may prevent an agent being able to request an allocation. It is important that agents and Airlines process all AWB's through CASS*Link*, including all "Void" and "Service" AWB's.

Note: AWB's remain flagged as "Unused" until processed in CASS*Link* following the uploading of Billing files by the Airline and the completion of Daily Processing.

- Details will be stored in a table showing the actual airline allocations for the selected agent (see below).
- The XLS button will create an excel overview of all the relations for the actual airline.
- The PDF button will create the same in a printable PDF report format.
- If Stock is not allocated to an Agent at all by the airline, change the Max Unused from -1 to 0 (zero). Then the Agent will only be listed when the "Active only" box is un-ticked.

X 1	Aicrosoft Excel - Workshe	eet in CASSLink STOCK M	anual CM v1.2.doc								
	<u>File Edit View Insert Form</u>	at <u>T</u> ools <u>D</u> ata <u>W</u> indow <u>H</u> e	slp Ado <u>b</u> e PDF								_ @ ×
	🖻 🖥 🔒 🎒 🖏 🖤	👗 🖻 🛍 💅 សក្ខ	🛛 - 🍓 Σ 🖅 🛓	👬 🛍 🚯 100% 🔹 🕐	- 🛛 🖾 🕍 🖉	🔁 🖄 🖸	h @ .				
Ari	al 🔹 10 💌	B I ∐ ≣≣≣	፼±\$%,	*# # 建 🗄 • 🕭	• 🗛 • . 🔁 🔁 🖏						
	F19 - =	Г. Г.	I								
	D	E	F	G	Н		J	K	L	M	N 🔺
1	AgentCodelATA	AgentCodeCass	AgentName	MAXAllocation	STDAllocation						
2	1130001	4143	CARPENTERS	20	20						
3	1130006	5151	GIBSON FREIG	20	20						
4	1130007	4144	DHL INTERNAT	20	20						
5											
6											
7											
8											
9 10											
11											
	Airline Stock Rela	ations /									
Rea		,			1.					NUM	

Clicking the details option for an agent reveals the allocation history (see section 5.2).

5.1.1 Edit Allocation Details

To change the Max Unused or Std Allocation to Agents, the Airline selects "Edit" in the Airline Stock Relations page. The Max Unused (the maximum number of unused AWB serial numbers and agent can have at any one time) and/or the Std Allocation (the standard allocation and maximum number of AWB's that will be allocated to an Agent at any one time).

5.2 Airline Stock Allocation Overview

This screen is available to airlines and shows allocation history.

Stock Allocation Deta	il - lata CASS System -	Microsoft In	ternet Exploi	rer provi	ded by EDS C	OE					
<u>File E</u> dit <u>V</u> iew F <u>a</u> vorite	es <u>T</u> ools <u>H</u> elp										Cos
🔇 Back 🝷 🕥 🕤 🖹	👔 🏠 🔎 Search 🛛 👷 F.	avorites 🥝	🖻 🎯 🔥	- 🚴 🗖	- 🗆 📖 🕴	8					
Address 🕘 http://130.177.1	74.18/cipsweb/pages/StockA	llocationAirline	aspx?AgentId=1	64253&Air	lineId=21251&Ac	tion=Airlin	e			🖌 🔁 💿	Links »
					.						-
				IAT	Ά						
	User: EDSAdmin		CASS operat	ion: FI	11			*	Sign out	Home	Help
					-				orgin out		
+ Input Services + Processing	Airline Stock		ion Over	view							
+ Output Services		Anocat									
+ Correction Services + Master Files	Airline: 081 - OANTA	S AIRWAYS I	IMITED								
+ Stock Control + User Maintenance	Agent: 1130001 - 4: Back to relations			PING							=
+ Toolbox											
	Show only open .	allocations									
	Showing page 1 of 1										
	Issue Date	From	To	Unused	Closed						
	2007-01-24 13:49	1000000-1	1000019-6	20		<u>Details</u>	Close				
	2007-01-24 13:49	1000020-0	1000039-5	20		<u>Details</u>	Close				
	1 XLS PDF										
	ALS (PDP										~
é									🔮 Ir	ternet	

This screen shows details of each allocation the airline has with the selected agent.

- By default only "open" allocations are shown. Unclicking the "Show only open allocations" box will show all allocations.
- By clicking the Details option a screen with information/status of each number within the allocation will be presented, see 5.3 below.
- The XLS button will create an excel overview of all the allocations the actual airline has with the selected agent.
- The PDF button will create the same in a printable PDF report format.

N	licrosoft Excel - Workshe	eet in CASSLink STOCK Ma	mual CM v1.2.doc										
		nat <u>T</u> ools <u>D</u> ata <u>W</u> indow <u>H</u> elj											_ 8 ×
		နီ 🗈 🛍 ダ မာ က						ða 🍅 🗹 🧏	<i>i</i> 2.				
Aria		BIU≣≣≣≣	፼ + \$ %,	*.8 ;99 🗊 🎼 🔛	- 👌 - <u>A</u>	•••]	🔁 🛃 🖏						
	A1 🗾 = /	AirlinePrefix											
	D	E	F	G	Н	1	J	K	L	M	N	0	P 🔺
1	AgentCodeIATA	AgentCodeCass	AgentName	Issue Date	From	То	Unused	Closed					_
2	1130001	4143	CARPENTERS	2007-01-24 13:49	1000000	1000	20						
3	1130001	4143	CARPENTERS	2007-01-24 13:49	1000020	1000	20						
4													
5													
6													
7													
8													
9													
10 11													
							1.7						
	► ► Stock Allocation	Uverview /					•						
Rea	dy											NUM	

5.3 Airline Stock Allocation Details

This screen is available to airlines and shows individual allocation details.

G · O · 🗙	3 🏠 🔎 🛧 🧟	€ • 🗟	w • 📃	()	**					ar -
					-					
				IATA						
L. L	User: Glyn_Hughes		CASS opera	tion: UTO	PIA			*		Sign out Home He
	Airline Stock	Allocatio	n Details							
Input Services	Airline: 230 - COPA AI									
Processing Output Services	Agent: 9847001 - 000 Issue Date	From	To	Unused Cli	losed					
Correction Services	2007-02-23 12:38	1000000-1	1000049-1	49	10360					
Master Files Stock Control	Back to allocations	1000000-1	1000049-1	45						
• User Maintenance • Toolbox										
	AWB	Status	Used Date	AWB Issue						
	1000000-1	Cancelled	2007-02-27			ancel				
	1000001-2	Unused				ancel				
	1000002-3	Unused				ancel ancel	-			
	1000003-4	Unused				ancel	-	_		_
	1000004-5	Unused				ancel		\sim		
	1000006-0	Unused				ancel			4	
	1000007-1	Unused				ancel			-	
	1000008-2	Unused				ancel				J
	1000009-3	Unused	1			ancel				
	1000010-4	Unused				ancel				
	1000011-5	Unused				ancel				
	1000012-6	Unused				ancel				
	1000013-0	Unused			C	ancel				
	1000014-1	Unused			C	ancel				
	1000015-2	Unused			<u>C</u>	ancel				
	1000016-3	Upused			0	ancel				

The stock allocation screen details for each allocated number the following data:

- AWB number
- Status

Possible Value	Comment
Unused	Set when the allocation is made
Used	System updated from the CASS billing file
Void	System updated from the CASS billing file
Cancelled	Manually set by the carrier or Cargo Manager clicking the cancel button (see 4)

- Used date This reflects the date the CASS billing file was processed or the date the manual used indicator was set.
- AWB Issue Date This reflects the AWB execution date as reported in the airline CASS file submitted.
- The XLS button will create an excel overview of all the documents in the allocation.
- The PDF button will create the same report in a printable PDF report format.

Microsoft Excel - V	Vorksheet in CASSLin	ık STOCK Manual CA	4 v1.2.doc							
Eile Edit View Inse	ert Format <u>T</u> ools <u>D</u> ata	Window Help Adobe	PDF							_ # ×
🗅 🖻 🖥 🔒 🚳 [🖪 🖤 👗 🖻 🛍 🖉	🍠 🗠 • 🗠 • 🍓	$\Sigma f_{*} \stackrel{A}{\downarrow} \stackrel{Z}{\downarrow} \stackrel{A}{\downarrow} h$	y 100% 🔹 🕄 🗸	🛛 🛵 🕼 🕍 🖉	a 😘 🚈 🔽 🖷 🖉	-			
Arial 🗸	12 - B <i>I</i> <u>U</u>	■ ■ = = = = +	\$ % ,	E 🖅 🔛 • 🕭 • 🗛	• - 🔁 🔁 🐔					
A1 💌	= AirlinePrefix	I								
A	В	С	D	E	F	G	Н		J	
1 AirlinePrefix	AirlineBranch Ai	irlineName	AgentCodelATA	AgentCodeCass	AgentName	Issue Date	AWB	Status	Used Date	AWI
2 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000000-1	Cancelled	2007-02-27 11:27:36	
3 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000001-2	Unused		
4 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000002-3	Unused		
5 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000003-4	Unused		
6 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000004-5	Unused		
7 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000005-6	Unused		
8 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000006-0	Unused		
9 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000007-1	Unused		
10 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000008-2	Unused		
11 230	C	OPA AIRLINES	9847001	0004	Agent 2	2007-02-23 12:38	1000009-3	Unused		
Airline St	ock Allocation Detail	201 MIDLINEO 1	0047004	0004	· · · · · ·		1000010 1		1	
Ready	,	, 								

6. Agent Stock Relationships

6.1 Agent Relationships

This screen is available to agents and Cargo Managers and shows the relations between an Agent and all of their stock airlines.

iack 🔹 💽 🔹 💌	ା 🛋 🦿	Search S	≿ Favorites 🛛 🎸	a 👝 🔉	- Fuel	, 🋍 💽	22			
			•	9 8.8			-40			Go Links »
		pagasyscentigene	nor constant appre			A				
						IAT	7			
	User: AU	_99989992				CASS oper	ation: A	USTRALIA	Sign o	ut Home Hel
	Agen	it Stock Rel	ations							
out Services rection Services :k Control		0239998 - 9992		iht Dty I td	~					
r Maintenance	Results:		. ng tesci telu	nic Pey Lea						
	Airline	Name	Std. Allocation	Unused	Expr. Allocation	Unused Expr.				
	126	P T GARUDA INDONESIA LIMITED	25	25			Details	Request		
	971	ROYAL TONGAN AIRLINES LIMITED A.R.B.N. 087 667 678	40	40			Details	Request		
	998	Utopian Airlines Ltd	25	40		6 (Details	Request		
	XLS P									
										Local intranet

- The agent is pre-selected if the user has only one agent assigned
- The table lists all stock airlines and for each airline the agent can see how many unused numbers (NORMAL or EXPRESS) the agent may hold and how many are allocated at a time.
- The column/s unused shows how many unused numbers (NORMAL or EXPRESS) are currently in stock for each airline.
- Details of each allocation will go into a table of allocations for the selected airline, see below.
- The request link will open a screen for allocation. Each request will be individually validated. If the user accepts the system proposal, the numbers are allocated and various counters of unused numbers are updated and emails are sent see section 7.
- The XLS button will create an excel overview of all the relations for the actual agent.
- The PDF button will create the same in a printable PDF report format.

N 🖾	Aicrosoft Excel - Wo	rksheet in CASSLink	STOCK Manual (CM v1.2.doc							- 🗆 🛛
	<u>F</u> ile <u>E</u> dit ⊻iew Insert	Format <u>T</u> ools <u>D</u> ata <u>!</u>	<u>M</u> indow <u>H</u> elp Ado <u>t</u>	e PDF							_ & ×
	🖻 🖬 🔒 🎒 🗟	쁓 👗 🖻 🛍 ダ	🗠 • 🗠 • 🍓	$\Sigma f_{*} \stackrel{A}{\underset{Z}{\downarrow}} \stackrel{Z}{\underset{A}{\downarrow}}$	🛍 🚜 90%	- 🤉 🚬 🔚 🖬 🖠	a 🛛 📭 🖄 💈	۹.			
Aria	al - 12	2 - B <i>I</i> <u>U</u>	:≡≡⊠+	\$%,		· 🕭 · 🛆 · . 🔁 🔁	1				
	A1 💌	= AgentCodelATA				,					
	A	θ	С	D	E	F	G	Н		J	K .
1	AgentCodelATA	AgentCodeCass	AgentName	AirlinePrefix	AirlineBranch	AirlineName	STDAllocation	Unused	Express Allocation	Unused Express	
2	9847002	0003	Agent 3	057		AIR FRANCE CARGO	15	0			
3	9847002	0003	Agent 3	230		COPA AIRLINES	0	0			
4	9847002	0003	Agent 3	805		Airline 5	20	0			
5 1	Agent Stoc	k Relations /									▼ ▶
Rea	idy									NUM	

6.2 Agent Stock Allocation Overview

This screen is available to agents and shows allocation history.

Agent Stock Allocation	Overview - lata CASS	S System - A	<i>l</i> icrosoft Int	ernet Explor	er						
Elle Edit View Favorites			~	0.5			_				
G Back 🔹 🕥 🐇 📩							🐼 🖏				
Address 🕘 https://casslink-te	st.iata.org/pages/StockAlk	ocationAgent.a	aspx?AgentId=i	842898AirlineId	=154138Ac	tion=Age	nt				🔽 🔁 Go 🛛 Links 🎽 📆 🕇
							IATA				
	lser: AU_99989992					CAS	S operation	AUSTR			Sign out Home Help
						CH	o operation	HUSTR			Sign out nome neip
	Agent Stock	Allocat	ion Ove	rview							
+ Output Services + Correction Services											
+ Stock Control + User Maintenance	Airline: 998 - Utopiar Agent: 0239998 - 99	Airlines Ltd	Englight Dty 14	ы							
	Back to relations	792 HQ 1630	ringine Pay Er								
	Show only open a	allocations									
	Showing page 1 of 1										
		From	To	Expiry Date	Evorecc	Unused	Closed		1		
			9987660-4		Y	6	00360	<u>Details</u>			
		1234618-0				15		<u>Details</u>			
	2007-07-26 03:48	1234593-3	1234617-6			25		<u>Details</u>			
	XLS PDF										
🛃 Done											🔒 🧐 Local intranet

- This screen shows details of each allocation the agent has with the selected airline.
- By default only "open" allocations are shown. Unclicking the "Show only open allocations" will show all allocation.
- By clicking the Details option a screen with information/status of each number within the allocation will be presented, see 6.3 below.
- The XLS button will create an excel overview of all the relations for the selected airline.
- The PDF button will create the same in a printable PDF report format.

	Microsoft Exc	el - Worksheet in C	CASSLink STOCK Manual	CM v1.2.doc								
] <u>F</u> ile <u>E</u> dit <u>V</u> iew	Insert Format Ioo	ls <u>D</u> ata <u>W</u> indow <u>H</u> elp Ado	<u>b</u> e PDF								_ & ×
] [) 🖻 🖥 🚔	🖨 🗋 🌾 👗 🖻	a 🛍 ダ 🗠 - 🖂 🍕	$\Sigma f_* \begin{bmatrix} \mathbf{Z} \\ \mathbf{Z} \end{bmatrix} \begin{bmatrix} \mathbf{Z} \\ \mathbf{A} \end{bmatrix}$	1 🚯 85% 🔹 👔	- 🔤	la la 2 🗞 á 🛛	i 🖉 .				
Ar	ial	• 12 • B 1	" ⊻ ≣≣≣#	\$%, ***	8 🗊 🗊 - 🔕	• <u>A</u> • . 🕏	12 18					
	A1 🔹	= AirlineF	Prefix									
	A	В	С	D	E	F	G	Н	1	J	K	L M
1	AirlinePrefi	AirlineBranch	AirlineName	AgentCodelATA	AgentCodeCass	AgentName	Issue Date	From	То	Express	Unused Clo	osed -
2	057	Ϋ́	AIR FRANCE CARGO	9847002	0003	Agent 3	2007-06-28 14:20:19	5000000-5	5000024-1	Y	25	
3	057		AIR FRANCE CARGO	9847002	0003	Agent 3	2007-06-28 14:19:50	0000036-1	0000050-1		15	
4												
5												
K	Agen	t Stock Allocation	Overview /	1	1	1	1				1	•
Re	ady										NUM	

6.3 Agent Stock Allocation Details

This screen is available to agents and shows individual allocation details.

G · 🕤 · 💌 🕻	3 🏠 🔎 🛧 🤄	3 🔗 - چ	🗹 · 📃	🛍 💽 🚳		27 - 8
				TATA		
	Jser: Glyn_Hughes		CASS opera	tion: UTOPIA	~	Sign out Home Help
Input Services	Agent Stock	Allocation	n Details			
Processing Output Services						
Correction Services Master Files	Airline: 057 - AIR FRA Agent: 9847001 - 00	ANCE CARGO 04 HQ Agent 2				
Stock Control User Maintenance	Issue Date	From	То	Unused Closed		
Foolbox	2007-05-14 12:24	0000026-5	0000035-0	10		
	Back to allocations					
	AWB	Status	Used Date	AWB Issue Date		
	0000026-5	Unused				
	0000027-6	Unused				
	0000028-0	Unused				
	0000029-1	Unused				
	0000030-2	Unused				
	0000031-3	Unused				
	0000032-4	Unused				
	0000033-5	Unused				
	0000034-6	Unused				
	0000035-0	Unused				
	1					
	XLS PDF					

The stock allocation screen details for each allocated number the following data:

- AWB number
- Status

Possible Value	Comment
Unused	Set when the allocation is made
Used	System updated from the CASS billing file
Void	System updated from the CASS billing file
Cancelled	Manually set by the carrier or Cargo Manager

- Used date This reflects the date the CASS billing file was processed or the date the manual used indicator was set.
- AWB Issue Date This reflects the AWB execution date as reported in the airline CASS file submitted.
- The XLS button will create an excel overview of all the documents in the allocation.
- The PDF button will create the same in a printable PDF report format.

🔀 Microsoft Excel	- Worksheet in	CASSLink STOCK Manu	al CM v1.2.doc								
🖲 Eile Edit View	Insert Format Io	ools <u>D</u> ata <u>W</u> indow <u>H</u> elp A	do <u>b</u> e PDF								_ 8 ×
🗅 🖻 🖶 🔒 🛔	ا 🌡 💝 🔊 🗟	🖹 🛍 ダ 🖬 • 🕬 •	🍓 Σ 🕫 🛃 🛃	🛍 📣 85% 🔹	2.	ta ta ta 2 🔁 ta	2 🐚 🖉 🗸				
Anda v 12 v B Z U 手 吾 書 国十 \$ \$ % , 12 ∞ 律 律 田 • 灸 • ▲ • 丙 飘 卷											
A1 💌	= Airline	ePrefix									
A	В	С	D	E	F	G	н	1	J	K	L .
1 AirlinePrefix	AirlineBranch	AirlineName	AgentCodelATA	AgentCodeCass	AgentName	Issue Date	AWB	Status	Used Date	AWB Issue Date	<u> </u>
2 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000026-5	Unused			
3 057		AIR FRANCE CARGO	9847001		Agent 2	2007-05-14 12:24:10	0000027-6	Unused			
4 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000028-0	Unused			
5 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000029-1	Unused			
6 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000030-2	Unused			
7 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000031-3	Unused			
8 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000032-4	Unused			
9 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000033-5	Unused			
10 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000034-6	Unused			
11 057		AIR FRANCE CARGO	9847001	0004	Agent 2	2007-05-14 12:24:10	0000035-0	Unused			
12											
13											
14	O4	n Dataila (· · · · · ·	•
Agent	STOCK Allocatio	n Details /				•					•
Ready										NUM	

7. Agent Allocation Requests

7.1 Stock Requests

As described in section 6.1, when an agent wishes to request more numbers, either normal or Express, they click on the REQUEST option on the AGENT STOCK RELATIONS screen. The system will then check relationship parameters and will either advise the agent:

🗿 CASS Stock Agent Airl			nternet Explore	er					
File Edit View Favorites			0		\				
		Search 🥱		3 🔁 🐇	≥ ⊠ •		3 43		
Address 🥘 https://casslink-te	est.iata.org	/pages/StockAgentAir	lineRelation.aspx			4			
						IA			
	User: AU	J_99989992				CASS OF	eration: A	USTRALIA	~
+ Output Services	Ager	nt Stock Rel	ations						
+ Correction Services + Stock Control + User Maintenance		0239998 - 9992	? HQ Test Frei(ght Pty Ltd	*				
	Results	1	Std.		Expr.	Unused			
		P T GARUDA	Allocation	Unused	Allocation	Expr.			
	126	P T GARUDA INDONESIA LIMITED	25	25			Details	Request	
	971	ROYAL TONGAN AIRLINES LIMITED	40	40			Details	Request	
		A.R.B.N. 087 667 678							Expr.
	998	Utopian Airlines	25	40		6	6 <u>Details</u>	Request	Req.
	XLS F	20F							
8									
é									

When the Agent has already received the Max Unused, they will receive the message:

"No more numbers can be allocated"



When the Agent is able to request additional Stock, the stock quantity able to be allocated will be displayed.



Clicking the "No thank you" option will cancel the request.

Clicking the "Accept" box will allocate the numbers and update all counters of unused numbers etc. A confirmation will be shown on screen.

Stock Allocation Req	uest - lata CASS System - Microsoft	Internet Explorer	
<u>File E</u> dit ⊻iew F <u>a</u> voriti	es <u>T</u> ools <u>H</u> elp		
😋 Back 🝷 🐑 👻	👔 🛃 🌈 Search 🤺 Favor	rites 🧭 🔗 - 🌺 🕅 - 🗾 🏭 🦄	
Address 🎯 https://casslink-	test.iata.org/pages/StockAllocationRequest	.aspx?AgentId=84289&AirlineId=15411&Action=Agent	💌 🔁 Go 🛛 Links 🎽 📆 🗸
	User: AU_99989992	CASS operation: AUSTRALIA 🛩	Sign out Home Help
+ Output Services + Correction Services + Stock Management + User Maintenance	Stock Allocation Ree	quest	
	Airline: 971 - ROYAL TONGAN AI Agent: 0239998 - 9992 HQ Test	RLINES LIMITED A.R.B.N. 087 667 678 Freight Pty Ltd	
	10 numbers have been alloca	ated.	=
	From	1234607-3	
	То	1234616-5	
	Expiry date		
		Back	
	By accepting these numbers Air Waybills are produced an conditions of Resolution 600a	you hereby confirm that your Neutral d completed in accordance with the h.	
Done			ڬ 🕒 😂 Local intranet
Cone Cone			🔲 🥶 Local Intranet

7.2 Stock Email

Confirmation emails will be sent to both the Agent and Airline which contains the same allocation information. Up to three (3) email addresses may be nominated to receive the Stock Email when allocations have been made.

Contact the Cargo Manager to add or change Stock Email recipients.

🐱 Stock allocation - CASS - AUSTRALIA - THIS IS A TEST! - Message (Plain Text)	
Eile Edit View Insert Format Tools Actions Help	
🗄 🙈 Reply 🙈 Reply to All 🙈 Forward 🎒 🐚 🗏 🔻 🍅 💾 🗙 🔶 - 🗇 - At 🛞 🥊	
From: cargoau@iata.org Sent: Wed 27-Feb To: BEST Rod Cc: Subject: Stock allocation - CASS - AUSTRALIA - THIS IS A TEST!	-2008 16:08
Allocation Request Info. Airline :971 - ROYAL TONGAN AIRLINES LIMITED A.R.B.N. 087 667 678 Agent :0239998 - 9992 HQ Test Freight Pty Ltd	^
10 numbers have been allocated. From :1234607-3 To :1234616-5 Expiry date :	
By accepting these numbers you hereby confirm that your Neutral Air Waybills are p completed in accordance with the conditions of Resolution 600a (Cargo Agent's Hand	
This email has been successfully scanned for viruses, unwanted messages and unsoli content.	.cited
This electronic mail transmission is confidential and may contain privileged infor is intended only for the person to whom it is addressed. Any unauthorized dissemin distribution or copying is strictly prohibited. If you have received this transmis	nation,

7.3 XML Email

Airlines (and agents) have the option of also receiving the Stock Allocation email notification that will include a XML message attachment. Participants in the Stock Management system must advise their Cargo Manager to activate this option.

C: Wocuments and Settings\BestR\Local Settings\Temporary Internet Files\OLKD\IATAStockAllocation	- Microsoft Internet Explorer	
<u>File Edit Vi</u> ew F <u>a</u> vorites <u>T</u> ools <u>H</u> elp		
🚱 Back 🔹 🐑 🔹 🛃 🚮 🔎 Search 🧙 Favorites 🚱 🖾 - چ 🚍 🛄 鑬 🥸		
Address 😰 C:\Documents and Settings\BestR\Local Settings\Temporary Internet Files\OLKD\IATAStockAllocation.XML	💌 🄁 Go	Links 🎽 📆 🗸
<pre>- <iatastockdocument></iatastockdocument></pre>		
E Done	🥑 Interne	t "#

8. Agent VOID Requests

To enable Agents to declare or advise an Airline that an AWB number has been Voided (cancelled or unused), there is an entry screen that enables the notification to the Airline.

8.1 Agent Relations – Request Void

Https://cass	ilinki 🔎 🗸	ACX (CASS Stock Age	int Airline R 3	<				. • • • •	<u>چ</u> بې
Input Services Processing Output Services Correction Services Master Files Stock Management		t Stock I 9947000 - 0	ASS operation Relations		•	·] Sign	out Hon	ne Help	ш
 User Maintenance Toolbox Airline Toolbox 	Airline	Name	Std. Allocation	Unused	Expr. Allocation	Unused Expr.				
■ Agent Toolbox	057	AIR FRANCE CARGO	20	0			Details	Request		
	800	Airline 1	0	0			Details	Request		
	802	Airline 2	0	0			Details	Request		
	998	Utopian Airways	6	6			<u>Details</u>	<u>Request</u>		
	XLSP	DF	·					·	<u>.</u>	
•									•	-

Where an Agent has "Unused" AWB/s that have been Voided, go to:

• Stock Management, Agent Relations

	ma						-					
(-) (https://ca	sslinki 🔎 🗕 🖒 🗙 👔	🧉 Agent Stoc	k Allocation (Ove ×				ហ៍	i ☆ @			
				_								
			IAT	Ā								
	User: Rod_Best	CASS oper	ation: UT	DPIA			• Sign	out Home	Неір			
Input Services Processing Output Services Correction Services	Agent Stock	Allocat	ion Ove	rview								
 ■ Master Files ■ Stock Management ■ User Maintenance ■ Toolbox 	Airline: 998 - Utopia Agent: 9947000 - 0 <u>Back to relations</u>	n Airways 000 HQ Agen	it 99						Е			
Airline Toolbox Agent Toolbox	Show only open	allocations										
	Showing page 1 of 1											
	Issue Date	From	<u>To</u>	Expiry Date	Unused	<u>Closed</u>						
	2013-04-12 15:09	1234608-4	1234617-6		10	(Details					
	2013-04-11 15:47	1234602-5	1234607-3		6		<u>Details</u>	ノ				
	1											
	XLS PDF								-			

- Select the "Details" for the Airline Allocation where AWB's to be Voided was requested
- Tick the box against the AWB serial number to be submitted for Void
- Click Submit Void

Https://cass	linki 🔎 – 🔒 🖒 🗙 🏾	Agent Stock	Allocation Det	×	* *	(Miles)	- □ × ☆ ☆		
Input Services	Agent Stock	Allocati	on Detai	ile			*		
Processing Output Services Correction Services Master Files	Agent Stock Allocation Details Airline: 998 - Utopian Airways								
Stock Management Jser Maintenance	Agent: 9947000 - 00 Issue Date	From	То	Expiry Date	Unused	Closed	-		
Toolbox Airline Toolbox		1234602-5	1234607-3	Expiry Date	6	Closed	-		
	AWB	Status	Used Da	te AWB Is	sue Date	Request Void			
	1234602-5	Unused							
	1234603-6	Unused					E		
	1234604-0	Unused							
	1234605-1	Unused							
	1234606-2	Unused							
	1234607-3	Unused			K				
	1 XLS PDF Selec	t all Uns	elect all	Submit Void	$\left.\right\rangle$		-		
•			III				4		

			-		of Name	Cold Manager				
+ ttps://cassli	inki 🔎 🗕 🖒 🗙 🔏	Agent Stock	Allocation Det	×			☆ ☆			
	A to Charach	AU 4		1-			•			
Processing Output Services Correction Services	Agent Stock	Allocatio	on Detai	IS						
Master Files Stock Management	Airline: 998 - Utopian Airways Agent: 9947000 - 0000 HQ Agent 99									
User Maintenance Toolbox	Issue Date	From	То	Expiry Date	e Unused	Closed				
Airline Toolbox	2013-04-11 15:47	1234602-5	1234607-3		6					
■ Agent Toolbox	Back to allocations									
							_			
	AWB	Status	Used Dat	e AWB Is	ssue Date	Request Void	_			
	1234602-5	Unused								
	1234603-6	Void Requester	Н			Waiting for Acceptance	E			
	1234604-0	Void Requester	в			Waiting for Acceptance				
	1234605-1	Unused								
	1234606-2	Unused								
	1234607-3	Unused								
	1									
	XLS PDF Selec	t all 🛛 🗍 Uns	elect all	Submit Voi	d		- -			
•			111				•			

The AWB Voids are then "Waiting for Acceptance" by Airline

8.3 Cancel an AWB

To Cancel, Acknowledge or Accept a Void request submitted by an agent, the Airline:

- Go to Airline Relations page
- Select Agent
- Select Details

Https://ca	sslinki 🔎 🗕 🖒 🗙	CASS Stock Airline Agent R 😕	:				□ ╓ ๙	× 3 (2) •
	User: Rod_Best	CASS operation: UTOPIA		Ŧ	Sign ou	t Home	He	lp
Tinput Services Processing Output Services Correction Services Master Files Stock Management User Maintenance Toolbox Airline Toolbox	Airline Sto Airline 998-Ut Results:	ock Relations	T	Agent search	ctive Only	S	earch	ו
Agent Toolbox	Agent	Name	Max Unused	Std Allocation	Unused			
	9847000-0005 HQ	Agent 1	20	20	0	<u>Details</u>	<u>Edit</u>	=
	9847001-0004 HQ	Agent 2	20	20	0	<u>Details</u>	<u>Edit</u>	
	9847002-0003 HQ	Agent 3	0	0	0	<u>Details</u>	<u>Edit</u>	
	9847122-0013 HQ	John Smith Freight Forwarding Ltd	50	30	30	<u>Details</u>	<u>Edit</u>	
	9947000-0000 HQ	Agent 99	10	6	6	<u>Details</u>	<u>Edit</u>	
	1 XLS PDF							+

• Select Details for the desired Range

-									• X		
(C) 🖉 http	os://casslink.i 🔎 👻 🔒 🕻	🛛 🗙 🏉 Air	line Stock Allo	ocation Ov ×				{	n 🛧 🏟		
	Jser: Rod_Best	CAS	S operation	n: UTOPIA			•	Sign out	Home		
It Services essing out Services	Airline Stock	Allocat	tion Ove	erview							
ection Services ter Files k Management Maintenance box	Airline: 998 - Utopia Agent: 9947000 - 00 <u>Back to relations</u>	n Airways 000 HQ Agen	it 99						E		
ne Toolbox nt Toolbox	Show only open	allocations									
	Showing page 1 of 1										
	Issue Date	<u>From</u>	<u>To</u>	Expiry Date	Unused (<u>Closed</u>					
	2013-04-12 15:09	1234608-4	1234617-6		10		Details (Cancel Allocation			
	2013-04-11 15:47	1234602-5	1234607-3		6		Details (ancel Allocation			
	1 XLS PDF								+		
•									•		

- View the AWB numbers with Void Requested
- Select Cancel/ Accept Void

	-	5. s.	. 8.2	2.3				the second	Ŀ		x
	ink.i 🔎 🗕 🖒 🗙 🧯									₩ 🖓	
■ Input Services ■ Processing	Airline Stock	Allocat						orgn	<u>our 1101</u>		*
Output Services Correction Services Master Files Stock Management	Airline: 998 - Utopiar Agent: 9947000 - 00		it 99								
User Maintenance Toolbox	Issue Date	From	То	Expiry Da	te Unused	Closed					
Airline Toolbox Agent Toolbox	2013-04-11 15:47	1234602-5	1234607	-3	6						
	AWB	Status	L	Ised Date	AWB Issue						
	1234602-5	Unused									≡
	1234603-6	Void Ree	quested				1				
	1234604-0	Void Red	quested				V				
	1234605-1	Unused									
	1234606-2	Unused									
	1234607-3	Unused									
	1 XLS PDF Select	t all Uns	elect all	Cancel	/Accept Vo	id					•

Aitine Stock Allocation Details Processing Output Services Respective Stock Hanagement Paster File: 987:000 - 000:11:234610-6 Image 2:234634-2 10 Paster File: 987:000 - 000:12:34610-6 Image 2:34634-2 10 Paster File: 987:000 - 000:12:34610-6 Image 2:34634-2 10 Paster File: 987:000 - 000:12:34610-6 Image 2:34634-2 10 Paster File: 987:000 - 000:12:36410-0 Image 2:300:15 Image 2:34613-0 Paster File: 987:000 - 000:12:36615-0 Image 2:300:15 Image 2:34613-0 Image 2:34613-0 Paster File: 987:000 - 000:12:36615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 Paster File: 987:000 - 000:12:36615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 Paster File: 987:000 - 000:12:36615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 Image 2:3615-0 </th <th>Airline Stock Allocation Det ×</th> <th>- □ ×</th>	Airline Stock Allocation Det ×	- □ ×
By Dutput Services Waster Files Airline: 99.9. Ubpoin Airlines Stock Management User Mainter Solbox * Master Files From To Expiry Date Unused Closed 2012-06-04 17:05 1234610-6 1234634-2 19 Back To allocations Stock Management Waster Files MSB Stock Management 2012-06-04 17:05 1234610-6 1234610-7 * Arrline Toolbox Airline: 0.00 Cancelled 2013-04-15 Imagement 1234610-5 Imagement 1234610-6 Imagement 2012-06-04 17:06 1234610-5 Cancelled 2013-04-15 Imagement 1234610-7 Imagement 2013-04-15 Imagement 2012-06-15 1234610-5 Cancelled 2013-04-15 Imagement 2013-04-15 Imagement 2012-06-15	Allocation Details	
Master Files Stack Anangement Bosc Management Issue Date from txpirity Date Unused Cosed Work Management Issue Date from txpirity Date Unused Issue Work Management Issue Date from txpirity Date Unused Issue Issue Work Maintenace Work Maintenace Issue Date Issue	Airlines	
Work Management 2012-06-04 17:06 1234610-6 1234634-2 19 Back to allocations Back to allocations Back to allocations # Artine Toolbox AWB Status Used Date AWB Issue Date 1234610-6 Cancelled 2013-04-15 Image: Concelled 2013-04-15 Image: Concelled 1234611-0 Cancelled 2013-04-15 Image: Concelled 2012-04-15 Image: Concelled 2013-04-15 Image: Concelled 2012-04-15		
Eack Lo allocations Artine Toolbox Artine Toolbox Aves Status Used Date AWB Issue Date 1234610-6 Cancelled 2013-04-15		
1234610-6 Cancelled 2013-04-15 I 1234611-0 Cancelled 2013-04-15 I 1234612-1 Cancelled 2013-04-15 I 1234613-2 Cancelled 2013-04-15 I 1234614-3 Cancelled 2013-04-15 I 1234615-4 Cancelled 2013-04-15 I 1234615-5 Unused I I 1234617-6 Unused I I 1234618-0 Unused I I 1234619-1 Unused I I 1234620-2 Unused I I 1234620-3 Unused I I I 1234620-4 Unused I I I 1234620-5 Unused I I I 1234620-6 Unused I I I 1234620-7 Unused I I I 1234620-6 Unused I I I 1234620-7 Unused I I I 1234620-1 <td< td=""><td></td><td></td></td<>		
1234611-0 Cancelled 2013-04-15 I 1234612-1 Cancelled 2013-04-15 I 1234613-2 Cancelled 2013-04-15 I 1234613-2 Cancelled 2013-04-15 I 1234613-3 Cancelled 2013-04-15 I 1234615-4 Cancelled 2013-04-15 I 1234616-5 Unused I I 1234616-5 Unused I I 1234618-0 Unused I I 1234619-1 Unused I I 1234620-2 Unused I I 1234621-3 Unused I I 1234622-4 Unused I I 1234623-5 Unused I I 1234624-6 Unused I I 1234625-0 Unused I I 1234627-1 Unused I I 1234627-2 Unused I I 1234628-3 Unused I I 1234628-3 Unused	Status Used Date AWB Issue Date	
1234612-1 Cancelled 2013-04-15 Image: Cancelled 1234613-2 Cancelled 2013-04-15 Image: Cancelled 1234614-3 Cancelled 2013-04-15 Image: Cancelled 1234615-4 Cancelled 2013-04-15 Image: Cancelled 1234615-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Image: Cancelled 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Im	Cancelled 2013-04-15	
1234613-2 Cancelled 2013-04-15 Image: Cancelled 1234614-3 Cancelled 2013-04-15 Image: Cancelled 1234615-4 Cancelled 2013-04-15 Image: Cancelled 1234615-4 Cancelled 2013-04-15 Image: Cancelled 1234615-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Image: Cancelled 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Im	Cancelled 2013-04-15	
1234614-3 Cancelled 2013-04-15 Image: Cancelled 2013-04-15 1234615-4 Cancelled 2013-04-15 Image: Cancelled 2013-04-15 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Image: Cancelled 1234616-5 Unused Image: Cancelled 2013-04-15 Image: Cancelled Image: Cancelled 1234617-6 Unused Image: Cancelled Image: Cancelled Image: Cancelled Image: Cancelled 1234618-0 Unused Image: Cancelled Image: Cancelled Image: Cancelled Image: Cancelled Image: Cancelled 1234620-2 Unused Image: Cancelled Im	Cancelled 2013-04-15	
1234615-4 Cancelled 2013-04-15 I 1234616-5 Unused I I 1234617-6 Unused I I 1234618-0 Unused I I 1234619-1 Unused I I 1234620-2 Unused I I 1234621-3 Unused I I 1234622-4 Unused I I 1234622-5 Unused I I 1234622-6 Unused I I 1234622-7 Unused I I 1234622-4 Unused I I 1234622-5 Unused I I 1234625-0 Unused I I 1234625-0 Unused I I 1234626-1 Unused I I 1234628-3 Unused I I 1234629-4 Unused I I 1234630-5 Unused I I 1234630-6 Unused I I 123	Cancelled 2013-04-15	
1234616-5 Unused Imaged Imaged 1234617-6 Unused Imaged Imaged Imaged 1234618-0 Unused Imaged Imaged Imaged Imaged 1234619-1 Unused Imaged Imaged Imaged Imaged Imaged 1234620-2 Unused Imaged Imaged <td>Cancelled 2013-04-15</td> <td></td>	Cancelled 2013-04-15	
1234617-6UnusedImage: second se	Cancelled 2013-04-15	
1234618-0 Unused Image: Comparison of the	Unused 🛛	
1234619-1UnusedI1234620-2UnusedI1234621-3UnusedI1234621-3UnusedI1234622-4UnusedI1234623-5UnusedI1234624-6UnusedI1234625-0UnusedI1234626-1UnusedI1234626-1UnusedI1234627-2UnusedI1234628-3UnusedI1234629-4UnusedI1234630-5UnusedI1234631-6UnusedI1234632-0UnusedI1234631-6UnusedI1234633-1UnusedI	Unused 🛛	
1234620-2 Unused Image: Constraint of the second seco	Unused 🔍	
1234621-3UnusedImage: Constraint of the second secon	Unused 🔍	
1234622-4UnusedImage: Constraint of the constraint	Unused 🗸	
1234623-5UnusedImage: Constraint of the sector of th	Unused 🗸	
1234624-6UnusedImage: Constraint of the sector of th	Unused V	
1234625-0 Unused Image: Constraint of the second seco	Unused V	
1234626-1 Unused Image: Comparison of the	Unused V	
1234627-2 Unused Image: Constraint of the symbol in t	Unused V	
1234627-2 Unused Image: Constraint of the symbol in t		
1234628-3 Unused Image: Constraint of the second seco		
1234629-4 Unused Image: Constraint of the system 1234630-5 Unused Image: Constraint of the system 1234631-6 Unused Image: Constraint of the system 1234632-0 Unused Image: Constraint of the system 1234633-1 Unused Image: Constraint of the system		
1234630-5 Unused Image: Constraint of the second seco		
1234631-6 Unused Image: Constraint of the second s		
1234632-0 Unused Image: Constraint of the second s		
1234633-1 Unused 🔽		
1234634-2 Unused 🗸	Unused V	
1		

AWB are now Cancelled, and the Unused AWB count has been reduced.

8.3 Void Requests

Airlines can review all agent Void Requests in the "Stock Management - Void Requests" menu.

+ + A A A A A A A A A A A A A A A A A A	:lin ,♀ ≞ ♂ ×	CASS R	emittance Perio	d ×			<u>ଜ</u> ድ
ι	Jser: Rod_Best		CASS opera	ation: UTOPIA		T	
Input Services Processing Output Services	Void Requ	iests					
Correction Services Master Files Stock Management	Choose Airline	998 - Utopiar	n Airlines	-			
Airline Ranges	Agent Code	Agent Name	AWB Number	Allocation Date	Void/Cancel		
Airline Relations Agent Relations	9830013-2626	Rod Freight	1234638	2013-01-28	V		
Stock Reports Void Requests	9830013-2626	Rod Freight	1234639	2013-01-28	V		
User Haintenance Toolbox	9847000-0005	Agent 86	1234611	2012-06-04	V		
Airline Toolbox Agent Toolbox	9847000-0005	Agent 86	1234612	2012-06-04	V		
ngent rootoox	9847000-0005	Agent 86	1234615	2012-06-04	V		
	9847000-0005	Agent 86	1234614	2012-06-04	V		
	9847000-0005	Agent 86	1234613	2012-06-04	V		
	9847000-0005	Agent 86	1234610	2012-06-04	V		
	9847001-0004	Agent 99	1234567	2009-05-01	V		
	9847001-0004	Agent 99	1234566	2009-05-01	V		
	9847001-0004	Agent 99	1234565	2009-05-01	V		
	9847001-0004	Agent 99	1234564	2009-05-01	V		
	9847001-0004	Agent 99	1234569	2009-05-01			
	9847001-0004	Agent 99	1234568	2009-05-01			
	Accent Visi	d Requests	Select al				

The Screen will list all Void Requests from all Agent's.

Airline should then "Accept Void Requests".

Note that any Voided AWB can be invoiced at a later date if it has been found that the AWB was in fact used for freight shipment by the Agent.

8.4 Cancel AWB

An Airline may also choose to Cancel AWB's as either individual or entire Allocation using the Cancel AWB function.

	The second s	- Henry	-								
+ 😔 🤌 Attps://cass	lin	Airline Stock	Allocatior	Det >		- 9				₩ 10 10 10 10 10 10 10 10 10 10 10 10 10	
	Airline Stock	Allocati	on De	tails							
Input Services Processing Output Services	Airline: 998 - Utopian Airlines Agent: 9847000 - 0005 HQ Agent 86										
Correction Services Master Files		From To			Date	Unused	Close	ed			
Stock Management User Maintenance	2012-06-04 17:06 1 Back to allocations	234610-6 1	234634-2			19					
■ Toolbox ■ Airline Toolbox ■ Agent Toolbox											
	AWB	Status	Used	Date	AWE	Issue D	ate				
	1234610-6	Cancelled	2013	-04-15							
	1234611-0	Cancelled	2013	-04-15							
	1234612-1	Cancelled	2013	-04-15							
	1234613-2	Cancelled	2013	-04-15							
	1234614-3	Cancelled	2013	-04-15							
	1234615-4	Cancelled	2013	-04-15							
	1234616-5	Unused									
	1234617-6	Unused									
	1234618-0	Unused									
	1234619-1	Unused									
	1234620-2	Unused									
	1234621-3	Unused								=	
	1234622-4	Unused									
	1234623-5	Unused									
	1234624-6	Unused									
	1234625-0	Unused						V			
	1234626-1	Unused						V			
	1234627-2	Unused						V			
	1234628-3	Unused						V			
	1234629-4	Unused						V			
	1234630-5	Unused						V			
	1234631-6	Unused						V			
	1234632-0	Unused			1		-	V			
	1234633-1	Unused						V			
	1234634-2	Unused									
	1										
	XLS PDF Select a	all Unsele	ect all	Car	ncel/A	ccept Vo	id]			

Airline may tick individual boxes or "Select all" button, then "Accept Void Cancel AWB" to cancel the selected AWB/s.

9. Stock Reports

There are now three (3) management reports available under Stock Maintenance – Stock Reports.

Stock Reports - lata C Ele Edit Yew Favorite Back > × Address https://cassimk-t	s <u>T</u> ools <u>H</u> elp) 😰 🏠 🔎) Search 🚽	🎖 Favorites 🤣 😥 - 🌉 🐨 🖵 🎉 💽 🦓	. 2 X
	User: Rod_Best	t	CASS operation: ITALY 💌	Sign out Home Help
+ Input Services + Processing	Stock Re	ports		
Output Services Correction Services Hoster Files Stock Control Airline Ranges Airline Relations Agent Relations Stock Reports User Maintenance Toolbox	Allocation Report	Choose Airline	Select Airline From: 2007-01-01 To: 2007-12-31	
	Status Report	Choose Airline	Excel PDF Select Airline From: 2007-01-01 To: 2007-12-31 Unused Only	
	Invoice Report		Excel PDF From: 2007-01-01 To: 2007-12-31 Excel PDF	
8				S Local intranet

Known problem with XLS reporting.

XLS reports have a limit of 65,536 lines. Any requested report that has more than 65,536 lines will fail to generate. If this happens, reduce the report parameters and start again.

PDF reports do not have a line limitation.

8.1 Allocation Report

This report is available to Airlines and CASS Managers.

Select the Airline required (the airline is pre-selected if the user has only one airline assigned).

- Define the search/data dates From/To
- Select the report type Excel or PDF.

📕 Microsoft Excel - CH20	0070920-Allocation	ns[1].xls												
📓 Eile Edit View Insert F	图 Eile Edit Yiew Insert Format Iools Data Window Help AdobePDF													
□ ☞ 🖬 ‥ 善 ௩ ♥ ↓ № ඞ ♥ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇ ◇														
Arial • 12	• B I U	: = = = = +	\$ % , ‰ 🕫 🕮 • 🕭 •	A 🕅 🟗	3 🐔									
A1 💌 🔹	 CASSCountryCo 	de												
A	В	С	D	E	F	G	Н		J					
1 CASSCountryCo	de CodelATA	CodeCASS	Name	From	То	ExpiryDate	Allocation Date	Unused						
2 CH	8144558	1206	ARAMEX S.A.	8000005-6	8000054-6		2007-02-27 16:55:33	50						
3 CH	8144561	1004	SWISS WORLDCARGO	6000000-6	6000004-3		2007-09-07 10:53:58	4						
4 CH	8144561	1004	SWISS WORLDCARGO	6000005-4	6000009-1		2007-09-07 16:17:32	5						
5 CH	8144561	1004	SWISS WORLDCARGO	8000000-1	8000004-5		2007-02-23 12:00:18	0						
6 CH	8147007	8001	FRACHT AG (ZRH)	4122110-6	4122169-2		2007-02-19 14:37:43	60						
7 CH	8147011	8004	GONDRAND LTD (ZRH)	4122170-3	4122249-5		2007-02-19 14:40:53	56						
8 CH	8147029	9002	SCHENKER SCHWEIZ AG (STM)	4122250-6	4122329-1		2007-02-19 14:41:10	68						
9 CH	8147029	9002	SCHENKER SCHWEIZ AG (STM)	6000000-6	6000011-3		2007-02-21 16:48:01	12						
10 CH	8147070	8303	BAX GLOBAL AG (ZRH)	4122330-2	4122399-1		2007-02-19 14:41:23	70						
11 CH	8147096	1202	DACHSER SPEDITION AG (GVA)	4122400-2	4122479-4		2007-02-19 14:41:42	70						
12														
13									-					
Allocations					•				•					
Ready								NUM						

The resulting output details all allocations and the number of "Unused" AWB's in the allocation.

8.2 Status Report

The Status Report enables Airlines to generate a report of AWB Allocation. This may be further defined by checking the "Unused only" box.

🔀 Microsoft Excel - (CH20070927-AV	VBStatus[1].xls											
📳 Eile Edit View Ins	ert Format <u>T</u> ools	Data Window Help Ad	obe PDF								_ 8 ×		
🗅 📽 🖬 🔒 🚳	🕭 🚏 🐰 🗈	🛍 ダ 🖬 • 🖓 • 🌾	🍓 Σ 🌬 🛃 🛃 🛍	100% - 	. 🛛 🎦 📩 🗠 🗠	I 🔁 🖄 📝	백 🖉 🗸						
Arial -	12 - B I	u ssamt	\$ % , *** ***	(E (E - 🌢	• 🛆 • . 1 🔁 🖏								
A1 - AWB													
A	В	C	D	E	F	G	Н	1	J	K	L		
1 AWB	Status	AllocationDate	UsedDate	IssueDate	ExpiryDate								
2 4122110-6	Unused	2007-02-19											
3 4122111-0	Unused	2007-02-19											
4 4122112-1	Unused	2007-02-19											
5 4122113-2	Unused	2007-02-19											
6 4122114-3	Unused	2007-02-19											
7 4122115-4	Unused	2007-02-19											
8 4122116-5	Unused	2007-02-19											
9 4122117-6	Unused	2007-02-19											
10 4122118-0	Unused	2007-02-19											
11 4122119-1	Unused	2007-02-19											
12 4122120-2	Unused	2007-02-19									-		
🛯 🖌 🕨 🗛 AWBStat	us /	1	1	1	I•								
Ready										NUM			

8.3 Invoice Report

This report is available to CASS Managers only.

- Define the search/data dates From/To
- Select the report type Excel or PDF.

The resulting output provides statistics on the number of allocations made to Stock carriers during the specified period.

R 1	Microsoft Excel - CH20070	licrosoft Excel - CH20070920-Invoices[1].xls													
] Elle Edit View Insert Format Iools Data Window Help AdobePDF														
D	🖻 🖬 🔒 🎒 🖏 🖤	X 🗈 🛍 💅 🕨	ο • 🖂 - 🍓 Σ 📠	<u></u> <u></u> <u></u> <u></u> <u></u> <u></u> <u></u> <u></u> <u></u> <u></u>	100% 🔸	2.	🔁 ta ta V	2 🔁 🏠 🕻	2 🐚 🙉 🗸						
Aria	ial 🔹 10 👻	B <i>I</i> <u>U</u> ≡ 3	■ = = + \$ %	• • 00 • 00 • • 00. •	(E (E 🖂	• <u>ð</u> • <u>A</u> •	- 🖪 🐯 🕫	i i							
	A7 💌 =														
	А	В	С	D	E	F	G	Н	1	J	K	L	M		
1	CASSCountryCode	Airline	Allocations										-		
2	CH	006	2												
З	CH	229	2												
4	CH	555	4												
5	CH	618	10												
6													-		
4	Invoices	-						4					· • •		
Rea	ady											NUM			

9. Frequently Asked Questions

- **Q**: Can the system be used for carrier pre-printed AWBs?
- A: Yes, the carrier acts exactly the same as for Neutral Numbers the difference being that when the CONFIRMATION email, see section 7, is received by the carrier they use this to select and dispatch the appropriately numbered pre-printed documents.
- •••
- **Q**: Does an Airline have to give neutral numbers to every agent that requests them?
- A: Absolutely not, the carrier establishes relationships for each agent and may decide only to allow certain agents to request numbers through CASS*Link*. The carrier can then determine how many numbers each agent may request and how many they may hold at any one time. The Airline can change the Standard Allocation at any time.
- ...
- **Q**: What does it cost for an Agent?
- A: Nothing. The system is free for Agents.
- ...
- **Q**: What does it cost for an Airline?
- A: Airlines are charged based on the number of agreed allocations made during the month...the actual charge depends on the CASS operation size and how many countries the carrier subscribes to. For specific details the Cargo Manager responsible for the CASS operation in question will advise the airline.
- ...
- **Q**: Do we get reports at the end of the month?
- A: The CASS*Link* AWB Management system utilise "Report on Demand" technology allowing the carrier and agents to access the latest status of allocations and usage.
- ...
- **Q**: Can a user get access just to the AWB Stock Management System?
- A: Yes, a CASS*Link* user access can be established to provide access to the STOCK items only.
- ...
- **Q**: Can I order Neutral AWBs through CASSLink?
- A: IATA is currently investigating whether there is a demand to provide on-line NEUTRAL AWB ordering, linking to globally recognised quality printing companies.
- **Q:** Agent is unable to Request an Allocation. Why?
- A: Check that there are AWB's available in the Airline Range that can be allocated to Agents. Check that the Agent has not exceeded their Max Unused and therefore cannot request more. If the Airline has selected Lock Allocation as an option, check that the Agent is able to request this number AWB. Amend Max Unused level if necessary.