

OPERATING MANUAL





TOUCH ME CASH REGISTER IS AVAILABLE IN CONFIGURATION FOR OUTLETS WITH AVAILABILITY OF THE ELECTRICAL POWER

Contents of the package

- o TOUCH ME
- This use manual (user's manual)
- o Manufacturer's declaration of conformity
- AC/DC 230Vca 12Vcc 3A feeder, GFP361DA-1230 GFT model (2) and related network cable

Available optional accessories

- E.J. (electronic journal) on MMC RCH original memory support
- **Drawer**

The content of this manual is strictly confidential.

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This manual is subject to regular amendments and updating by RCH, as, on the other hands, the machines specifications and features.

TOUCH ME OPERATING MANUAL

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1. GENERAL DESCRIPTION

TOUCH ME Cash Register offers a high level of performance and management of your business and features speed and ease to use.

TOUCH ME is equipped with two liquid crystal displays able to view 2 lines consisting of 16 alphanumerical characters (clerk's side display) and 1 line of 16 alphanumerical characters (customer's side display).

The touch keypad is manufactured so that it may suit the most diversified need of the industry which this products addresses to.

This instrument is equipped with a high performances thermal printer able to print any graphics (as an example, your business logo) with a high operating speed. It does not require any ink ribbon as in the case of traditional printers, thus, avoiding a troublesome regular replacement operation, achieving a decrease of its management and operating costs and, further, offering an always-perfect printout quality.

The traditional paper journal is replaced a specific MMC card memory ensuring more reliability, safety, use practicality, and a higher operating economy. All this with smaller dimensions.

TOUCH ME allows fully managing your business:

- By keeping in the memory the sales of 20 departments;
- By managing up to 1000 PLU (pre-memorised prices);
- By managing 4 clerks (to allow the "monitoring" of the work).

1.1 SECURITY NORMS AND REGULATIONS

Whereas RCH authorised technicians solely must install TOUCH ME, it is reminded that for proper operations the following instruction must be complied with:

- Upon installation verify that the power plug is close to the machine and may be easily accessed during the normal operations of the machine.
- Only connect original feeders provided for this machine. Any different type feeder may damage the machine or prevent its proper operations.
- Do not place TOUCH ME in unstable surface. It may fall and seriously get damaged.
- The machine includes a LITHIUM battery that may be recharged. For its replacement it is necessary to address solely the RCH authorised technicians.
- Avoid the operations of the machine in places too cold or hot or hit by solar rays for long time (proper operations are ensured at temperature between -10°C and 45°C). Do not use, in the open air, a machine installed for the use in closed environment.
- The fiscal measurer provides for the warning of the coming exhausting of the rolls through visual warning. Therefore, rolls with coloured ends must be used.
- Only connect drawers with original change return.
- The use of any non-original accessories or spare parts would cancel the right to the warranty.
- In case of malfunctioning of the machine, please address a service centre authorised by RCH.

In case of any faults or malfunctioning preventing the proper operations of the machine from the fiscal standpoint, the cash register blocks and a short message would appear on the display. An acoustic message is also heard. In these cases the machine must be switched off and the technical assistance service of the RCH Authorised Centre must be asked for.

The machine must undergo a revision (preventive maintenance) at least once a year or, in any case, not over one year from the date of the last service performed as resulting from the fiscal book.

When the Fiscal Memory is about to finish, on the heading to the receipts of the daily setting to zero would appear the message "fiscal memories near to finish – XX closures".

Such message is printed starting from 60 setting to zero before the completion of the Fiscal Memory and, therefore, the user gets the warning about two months before.

OTHER WARNINGS:

TOUCH ME fiscal cash register is equipped with thermal printer. Therefore it must utilise approved thermal paper stating both the details of the approval and the due date, according to the contents of the Ministerial Decree (D.M.) issued by the italian Ministry of Finance on 30/03/92, attachment E. Furthermore, the user must keep the documents provided for under the Law, in dark places with relative humidity of less than 80% and a temperature of less than 35°C, thus avoiding the direct contact with plastic materials and, particularly, with polyvinyl chloride.

RCH recommends the use of the following thermal papers: Mitsubishi F 5041, or JUJO THERMAL AF 50 KSE.

CE

2. MAIN FEATURES

Feeding: AC/DC power supply 230Vac, CC12V 3A adapter (supplied in

the configuration by outlet)

Thermal printer: ELM208 - APS

Printing speed: 80 mm/s - columns number: 24 - MTBF: 50 Km. (Alternatively, the printer CP295 - APS - speed 80 mm/s - columns

number: 24 - MTBF: 50 km is provided for as an alternative)

Thermal paper rolls: 57.5 ± 0.5 mm max diameter 45 mm.

Clerk's side display: LCD display (2 lines of 16 alphanumerical

characters).

Customer's side display: LCD display (16 alphanumerical characters).

Operating temperature: 0 ÷ 50 °C.

REPORTS:

- Daily report
- Department daily and periodic
- PLU daily and periodic
- Clerks daily
- VAT daily and periodic
- Hourly daily
- Financial daily

OPTIONAL KIT:

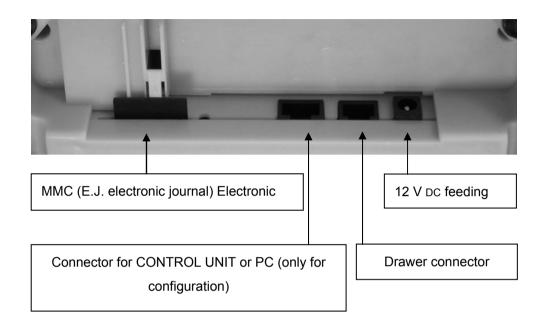
- PC Software
- Cash drawer
- MMC RCH original memory support

PROGRAMMING:

- Department number: 20
- Plu number: 1000
- Payment total: 5
- Clerks number: 4
- VAT number: 8
- Report printout enabling
- Date/Time
- Heading messages and courtesy receipt
- Store logo: 1 entered through
- Halo logo: 1 entered through PC and 4 of default

3. VIEW AND DIMENSIONS

3.1 VIEW OF THE CONNECTORS HOUSING



3.2 VIEW OF THE MACHINE

FRONT VIEW LATERAL RIGHT VIEW MMC AND CONNECTORS **TOUCH KEYPAD** LATERAL LEFT VIEW **REAR VIEW CUSTOMER DISPLAY SWITCH VOUCHER EXIT UPPER VIEW CLERK DISPLAY** 3.3 DIMENSIONS OF THE MACHINE

Width: 222 mm
Depth: 346 mm
Height: 114 mm

4. KEYPAD

A touch keypad that allows manually performing all the functions guarantees TOUCH ME operations. The following configuration is proposed as <u>standard</u>. However, it may freely be changed by placing the keys into different positions or by adding other departments. Contact assistance if you need to change configuration keys.



Use the numerical keypad to enter the letters as commonly made with the portable telephones, using the printing on the keys. As an example, by pressing the key 1 character "1" would be displayed, by repeatedly pressing the same key, the character entered changes and would become P, Q, R, and S, then to become again 1. Should the next letter be on the same key, wait a few seconds to allow the cursor to automatically advance one position to enter the next character.

To change any entered character use the following function keys:

[%+] = moving the cursor to the right

[%-] = moving the cursor to the left

[CL] = cancel the entire line

[7] = character "7" or "SPACE"

[0] = charater "0", or (in sequence) " / . : , ; ' - = () % &!? + *@"

4.1 KEYS FUNCTION

KEY	Name	Definition of function
7 8 9 9 6 6 6 6 6 7 7 7 7 7 7 7 7 7 7 7 7 7	NUMERIC KEYPAD with ALPHABETIC function	The numeric keypad lets you enter prices for articles and alphanumeric characters as cash register programming purposes.
	KEY (blank)	A blank key with no specific function. If you press this key accidentally, no command is sent to the cash register.
	PAPER FEED	Press to feed the receipt paper roll.
(A)	KEY	Press to select functioning mode (REG - X - Z - PRG).
	SCROLL DEPART MENTS	Press to scroll through the department groups. Pressing the key scrolls the keypad video through departments 1-5, 6-10, 11-15, 16-20.
9	SCROLL KEYPAD LAYOUT	The keypad display is made up of two screens. Press this key at any time to display screen 1 or screen 2.

KEY	Name	Definition of function	
% -	MINUS %	Press this key in REG mode to calculate a percentage discount after the article has been entered. In X, Z and P modes, press to select the read, cash balance and programming functions from a scrolling menu.	
% +	ADD ON %	Press this key in REG mode to calculate a percentage add on after the article has been entered. In X, Z and P modes, press to select the read, cash balance and programming functions from a scrolling menu.	
OPER.	CLERK Press to change the till clerk. The new clerk must enter a numeric password.		
SHIFT	SHIFT DEPARTMEN TS	Press to shift department numbers. For example, if you press SHIFT followed by DEPART 1, the article is entered under DEPART 1. The same logic applies to all other departments from 2 to 10.	
FUNZ.	FUNCTIONS Press to create daily, periodic, closing and statistical reports (see section 14).		
Minus	MINUS	Press this key in REG mode to calculate a percentage discount after the article has been entered. If you press this key after the SUBTOTAL key, the discount applies to all articles (departments and/or PLUs) on the current receipt.	
AddOn	ADD ON	Press this key in REG mode to calculate a percentage add on after the article has been entered. If you press this key after the SUBTOTAL key, the add on applies to all articles (departments and/or PLUs) on the current receipt.	

KEY Name		Definition of function
Withdrawa	WITH DRAWAL	This is a "management" key. Press it to enter withdrawals of cash or cheques from the till (management/checking of cash in till).
Incomes	INCOMES	This is a "management" key. Press it to make deposits of cash (management/checking of cash in till).
CODE receip		Press to enter the customer's vat code (for detailed receipts). This operation should be performed before opening or during the emission of a tax receipt.
TEXT	ALPHA- NUMERIC PRINTING	Press to key in text while entering articles. Text lines are preceded by the character "#".
NOT PAID	NOT PAID	Payment type two (Total 2), programmed by default as not paid. If no sale entries are being made, press this key to open the drawer.
PLU	PLU	Press to enter manually an article that has already been recorded in the cash register's memory complete with code and price. Enter the article's code first and then press the PLU key.
PLU Pric.	PLU PRICE	In REG mode, press to enter manually a different price for a PLU article already in memory. Enter the new price first, then press the PLU PRICE key, then enter the article's code and press the PLU key.
Info Plu	INFO PLU	In REG mode, press to view the description, price and department of an article. Press INFO PLU, then enter the article's code and press PLU. All the information held on the article is displayed.

KEY	Name	Definition of function
Free.Price.	FREE PRICE	Press this key <u>before</u> entering a price in excess of the limits set for a certain department. In REG mode, press FREE PRICE, then enter the price of the article and press the relevant DEPARTMENT key.
#	OPEN DRAWER	In REG mode, press to open the drawer irrespectively of receipt status (open/closed).
DGFE	REPRINT LAST RECEIPT	In REG mode, press the DGFE key to reprint the last receipt issued, as recorded in the electronic journal (MMC). Note: The electronic journal must be correctly inserted and initialised. This function is deactivated if the cash register has not been tax configured.
X/®	X \ TIME	This key has two different functions in REG mode: 1. It displays the date and time if pressed when no receipt is being issued. 2. It lets you enter a multiplier (e.g. 2X).
CL	CL	Press to clear data from the display before pressing DEPART, PLU, CASH, etc You can also press this key to correct entry errors or to clear error messages from the display.
VOID REC	RECEIPT VOID	Press to void the current receipt (see section 7.11).
Void	VOID	 While a receipt is being issued, press this key to void the last article entered (see section 7.11). In programming mode, press this key to exit the current menu.
E.C.	E.C.	While a receipt is being issued, press this key to void the last article entered (see section 7.11).
Refund	REFUND	While a receipt is being issued, press this key to enter an article being returned (see section 7.10). A refund is only possible provided the total value of the receipt is not negative.

KEY	Name	Definition of function
DEPART 1	DEPART (from 1 to 20)	Press the DEPART keys (1 to 20) to enter articles. If the price has not been programmed, enter it before you press the relevant DEPART key.
SUBTOTAL	SUB TOTAL	Press to display and print all entries made so far in the current receipt. When not issuing a receipt, press this key to calculate and display the total value of the last two receipts.
TOTAL 4	TOTAL 2 TOTAL 3 TOTAL 4 TOTAL 5	Totals for closing the receipt. You can reprogram the names of these keys to define the type of payment (e.g. cheques, credit card). For information on programming, see section 6.3.
CASH	KONTANT	Press to close the receipt with a CASH payment. If you press this key after a receipt has been completed, it displays the total value of the last receipt. If you press this it after entering a price, it calculates the change (shown only on the display).

5. DISPLAY AND VIEWING

TOUCH ME is supplied with two displays, one on the clerk's side and the other on the customer's side.

Clerk's display: 2 alphanumerical lines x 16 characters (fig. 1)

Customer's display: 16 alphanumerical characters

(Fig. 1) Clerk's display

CASH 12.60

5.1 MODES INDICATION'

MODALITIES	DESCRIPTION
0 KEY	Keypad locking
1 KEY REG	Operating mode (recording)
2 KEY X Reading with fiscal daily reports— statistics	
3 KEY Z Printout/Fiscal daily reportsof the financial, of the cash	
	counter sold, etc.
4 KEY PRG Programming (PLU, Departments, Financial, etc.)	
6 KEY	Programming touch keyboard

To select a mode it suffice to enter the number of the mode to activate followed by the key **KEY** (**KEY**). (As an example, to set up the programming: 4 and KEY). When we are in a mode other than Recording, it is possible to select one of the functions wished for through the two sliding keys %+ e %-.

According to the mode where the machine is, the clerk's display will inform of it by displaying the related identification on the upper left hand.

PRG

0

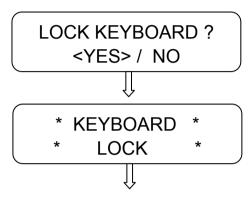
Once the menu is accessed through the keys %+ o %-, the display shows on the upper line the type of display that may be selected through sliding (see the following figure carrying an example of display in Z mode).

-Z DAILY REPORT-Daily Reset

To exit the menu, press the key [VOID].

5.2 KEYPAD LOCKING

To avoid any involuntary recording or to prevent the non-authorised personnel from using TOUCH ME without, necessarily, switching off the cash counter, use procedure " $\mathbf{0}$ " and key **KEY** from any modalities (REG -X-Z-PRG). The display would show:



By pressing the key KONTANT the keypad use is blocked (pre-selected value "YES"), otherwise by pressing the key %+ and KONTANT it gets back to the previous mode.

To use the keypad again, it suffices pressing the sequence of the keys to enter one of the four modes (example. 1 and KEY).

NOTE: if on display there is only value **0,00** it is possible to lock and then unlock the keypad by pressing one after the others the keys KEY and KONTANT.

6. PROGRAMMING (PRG)

To access the menu programming enter keys 4 and KEY

- Move from a function to the other using the key [%+] forward and [%-] backward.
- To select the programming function press KONTANT
- To return the main menu press the key VOID
- To exit the menu PRG and to return in REG press 1 + KEY

PROGR	RAMMING MENU
PROGRAMMING	DEPARTMENTS
PROGRAMMING	PLU
PROGRAMMING	PAYMENT TYPE
PROGRAMMING	CLERKS
PROGRAMMING	VAT %
PROGRAMMING	% INCREASE
PROGRAMMING	% DECREASE
ENABLING TO DAI	LY STATISTICS PRINTOUT
PROGRAMMING D	ATE / TIME
PROGRAMMING R	RECEIPT HEADING
PROGRAMMING P	
(Logo printout at the	ne end of receipt)
PROGRAMMING	MESSAGES TO CUSTOMER
PROGRAMMING	DRAWER IMPULSE
PROGRAMMING	LCD CONTRAST
PROGRAMMING	LCD LIGHTING
ENABLE KEY BEE	P
DELETE PLU	
PROGRAMMING R	ECAPITULATION PRINTOUT
PROGRAMMED PL	U RECAPITULATION
PRINTOUT	
SERIAL PORT PRO	GRAMMING







**** WARNING ****

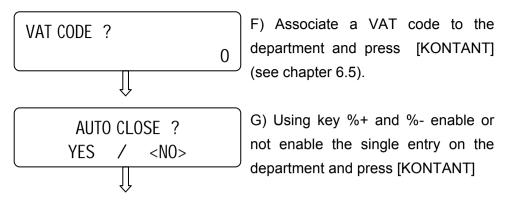
The data programmed with the following functions are memorised onto the RAM memory. After an upgrade action or a total reset, all programmings are lost.

6.1 DEPARTMENTS PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** to display **Departments**.

Press **[KONTANT]** to start programming the departments:

A) Enter a value from 1 to 10 and DEPT CODE ? press [KONTANT] B) Enter the price to associate to the PRICE? key of the given Department and 0.00 press [KONTANT] C) Enter the description using the **DESCRIPTION?** numeric keypad, entering max 12 <DEPT 01 > 01 characters and press [KONTANT] (see chapter 4). D) Enter the max value that a HIGH LIMIT. ? department may accept and press 0.00 [KONTANT]. If zero, no limit. E) Enter the minimum value that the LOW LIMIT. ? department may accept and press 0.00 [KONTANT]. If zero, no limit.

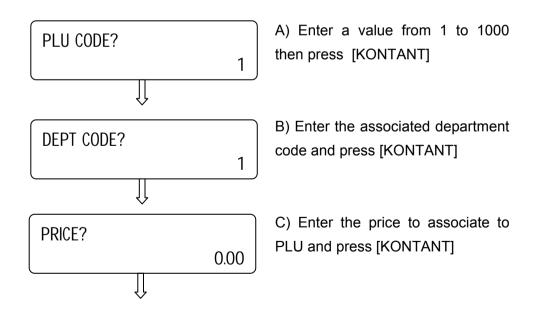


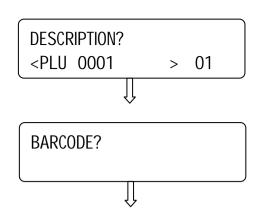
The display sets for the next programming of another department. Repeat the sequence to program the next PLU.

To exit the program departments function press [VOID] .

6.2 PLU PROGRAMMING

In **PRG** (4 + KEY) press **%+** until **PLU** is displayed Press KONTANT to start programming the PLU:





D) Enter the PLU description using the numeric keyboard, entering max 12 characters) then press [KONTANT]. (See chapter 4)

E) Enter by keying or using the scanner, the barcode to associate to the PLU (EAN8/13 and UPC) and press [KONTANT].

The display sets for the programming of another PLU. Repeat the sequence to program the next PLU. To exit press [VOID].

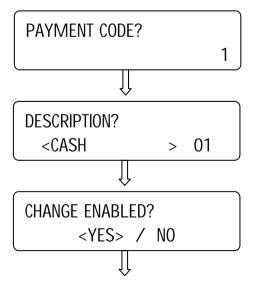
Note: the 1000 PLU may be loaded through PC using the optional software.

6.3 PAYMENT TYPES PROGRAMMING

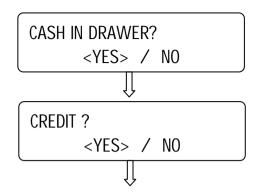
With TOUCH ME it is possible to use up to three different Totals for the payment.

In **PRG** (4 + KEY) press [%+] until **Payments** is displayed.

Press KONTANT to start programming:



- A) Enter a value from 1 to 3 and press [KONTANT]
- B) Enter the description of the Type of payment using the numerical keypad entering a max of 12 characters and press [KONTANT]. (See chapter 4)
- C) Choose with the keys [%+] and [%-] whether or not payment must be authorised with change



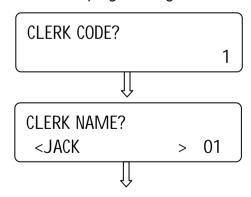
management and confirm through [KONTANT].

- D) Choose through keys [%+] and [%-] if the Total increases the CASH Counter Adding Device and confirm through [KONTANT].
- E) Choose through the keys [%+] and [%-] if not paid payment must be enabled and confirm with [KONTANT].

The display sets for the next programming of a payment type. Repeat the sequence to program the next ones. To exit the program "Payments" function press [VOID].

6.4 CLERKS PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** until **Clerks** is displayed. Press KONTANT to start the programming:

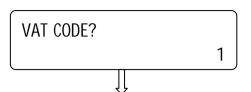


- A) Enter a value from 1 to 4 then press [KONTANT]
- B) Enter the clerk's name using the numerical keypad, entering a max of 12 characters and press [KONTANT]. (See chapter 4)

The display sets for the next programming of another clerk. Repeat the sequence to program further clerks. To exit to program "Clerks" function press [VOID].

6.5 VAT PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** until **VAT** % is displayed. Press KONTANT to start programming:



A) Enter a value from 1 to 7 and press [KONTANT] (0 is exempt VAT)



B) Enter the VAT percentage and confirm with [KONTANT].

The display sets for the next programming of another VAT code. Repeat the sequence to program further VAT. To exit the PRG VAT function press [VOID].

6.6 PERCENTAGE OF INCREASE

In **PRG** (4 + KEY) press [%+] until **Add-on** % (Increase Percentage) is displayed.

Press [KONTANT] to start programming the value to associate to the key [%+]:



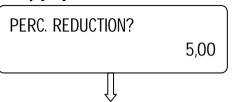
Enter the percentage of increase with two decimal figures and press KONTANT.

The display exits the programming displaying again "Add-on %".

To exit the function, press the key [VOID] .

6.7 PERCENTAGE OF DECREASE

In **PRG** (4 + KEY) press **[%+]** until **Discount** % (Decrease Percentage). Press [KONTANT] to start programming the value to associate to key **[%-]**:

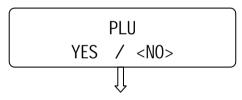


Enter the discount percentage carrying two decimal figures and press [KONTANT].

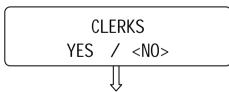
The display exits the programming by displaying again "Discount %". To exit the function, press the key [VOID].

6.8 STATISTICS PROGRAMMING

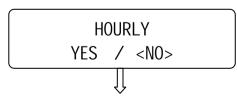
In **PRG** (4 + KEY) press **[%+]** until **Daily stat.** (Daily Statistics). Press **[KONTANT]** to start programming:



A) Choose through keys [%+] and [%-] if PLU report printout must be enabled. Choose YES or NO then press [KONTANT].



B) Choose through keys [%+] and [%-] if the CLERKS report printout must be enabled. Choose YES or NO then press [KONTANT].



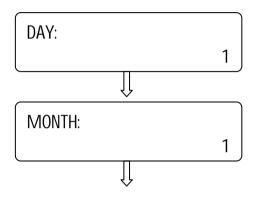
C) Choose through keys [%+] and [%-] if the TIME report printout must be enabled. Choose YES or NO then press [KONTANT].

The display leaves the programming displaying again "Daily stat.". To exit the function, press [VOID].

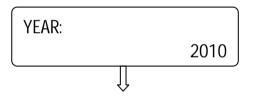
6.9 DATE/TIME

In **PRG** (4 + KEY) press [%+] until **Date/Time** is displayed.

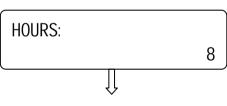
Press [KONTANT] to start programming (after the Daily Reset):



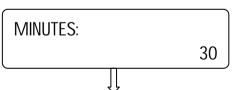
- A) Enter a value from 1 trough 31 referred to today, then press [KONTANT]
- B) Enter a value from 1 to 12 referred to this month then press [KONTANT]



C) Enter this year with 4 figures, then press [KONTANT]



D) Enter a value from 0 to 23 referred to the current time, and then press [KONTANT]



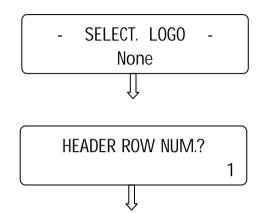
E) Enter a value from 0 to 59 referred to the minutes of the current hour, and then press [KONTANT]

The display exits the programming displaying again "Date/Time". To exit press [VOID].

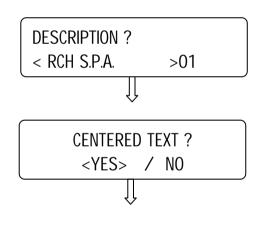
6.10 PROGRAMMING TOUCH ME RECEIPT HEADER

In **PRG** (4 + KEY) press **[%+]** until *Header Msg* is displayed.

Press [KONTANT] to start programming:



- A) Move using keys [%+] and [%-] to choose the heading Logo to print on the fiscal receipt. Display the title associated to the Logo, then press [KONTANT].
- B) Enter a value from 1 trough 6 related to the line to re-program, then press [KONTANT].



- C) Enter the personal data using the numerical keypad, by entering a max of 24 characters, and then press [KONTANT]. (See chapter 4)
- D) Choose through the keys [%+] and [%-] if the centred printing of the wording must be enabled, then press [KONTANT].

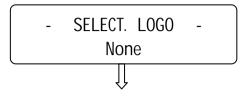
Repeat the same sequence for the next lines.

To exit the PRG "Header Msg" function press [VOID].

6.11 RECEIPT FOOT PROGRAMMING

In **PRG** (4 + KEY) press [%+] until *Footer Logo* is displayed.

Press [KONTANT] to start programming:



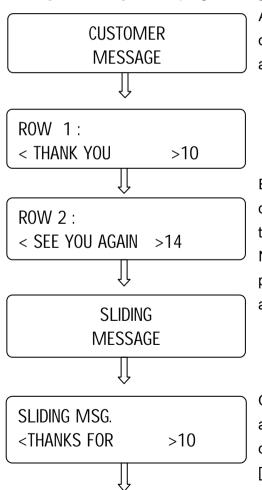
Move through the keys [%+] and [%-] top chose the Logo to print at the bottom of the fiscal receipt. Display the title associated to the Logo, then press [KONTANT].

Once left PRG "Footer Logo" function, press [VOID] to return in PRG Set up or to continue the programming.

6.12 CUSTOMER'S MESSAGES PROGRAMMING

This programming allows programming up two courtesy lines (max 24 characters per line) that will be printed three lines under the fiscal receipt and to program also a sliding message on the customer's side display. Such displays are used to market your business. It is possible to set up the value in seconds that would allow displaying the date and the time after a few given seconds the cash counter is idle.

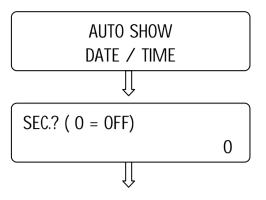
In **PRG** (4 + KEY) press **[%+]** until "**Customer msg**" is displayed. Press **[KONTANT]** to start programming:



- A) Enter the wording of the first courtesy line (24-character max.), and then press [KONTANT].
 - [CL] = cancels the entire line
 - [%-] = moves to the left
- [%+] = moves to the right
- [7] = Character 7 or SPACE
- B) Enter the wording of the second courtesy line (24 characters max), then press [KONTANT].

Note: if nothing must be written, press [KONTANT] without entering any character.

C) Enter the wording of the sliding advertising message (36 characters max) then press [KONTANT].

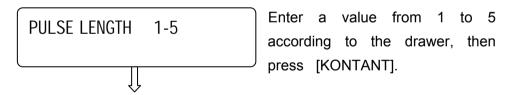


D) Set up the value in seconds that allows the automatic displaying of the date and time after a certain number of seconds the cash counter is idle, then press [KONTANT]. If not to enable, leave the value at zero, then press [KONTANT].

Once left PRG "Customer msg" function, press the key [VOID] to return to PRG menù (PRG Set up), or continue the programming.

6.13 DRAWER IMPULSE PROGRAMMING

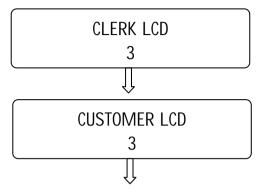
In **PRG** (4 + KEY) press **[%+]** until "*Drawer pulse*" is displayed Press [KONTANT] to start programming:



Once left the PRG "*Drawer pulse*" function, press [VOID] to go back to PRG Set up, or continue the programming.

6.14 DISPLAY LCD CONTRAST PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** until *LCD Contrast* is displayed. Press **[KONTANT]** to start the programming:



A) Slide the keys [%+] and [%-] to display a value from 0 to 5, then press [KONTANT].

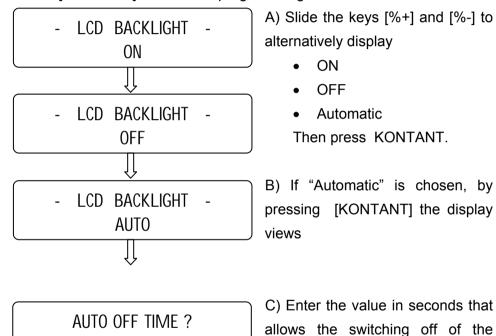
B) Slide the keys [%+] and [%-] to display a value from 0 to 5, then press [KONTANT].

Once left the PRG "LCD Contrast" function, press [VOID] to go back to PRG function, or continue the programming.

6.15 DISPLAY LCD LIGHTING PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** until **LCD backlight** is displayed. Such programming allows choosing whether the displays must remain always lighted or not. Further, it is possible to set up a value in seconds that would allow switching off the displays after the cash counter has been idle for a number of seconds.

Press [KONTANT] to start the programming:



120

Once left the PRG "LCD backlight" function, press the key [VOID] to go back to PRG function, or continue the programming.

display,

[KONTANT].

then

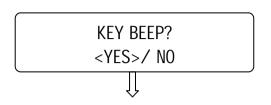
press

and

6.16 KEY SOUND

In PRG (4 + KEY) press [%+] until Key Beep is displayed.

Press [KONTANT] to start the programming:



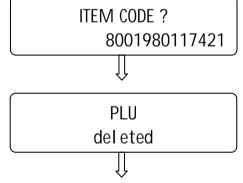
Choose with the keys [%-] and [%+] if the beep sound when a Key is pressed must be enabled or not; then press [KONTANT].

To exit the function, press the key [VOID].

6.17 DELETE PLU

To delete some items individually, follow these steps:

- 1. if you already registry the items, make a PLUdaily and periodic reset (Z mode)
- 2. In **PRG** (4 + KEY) press [%-] until **DELETE PLU** is displayed. Press [KONTANT] to start the programming:



Insert item code by keyboard or scanner (EAN8/13 e UPC) and press [KONTANT].

The display shows DELETE PLU; if you want to erase another item, repeat the procedure. To exit the function, press the key [VOID].

6.18 PROGRAMMING RECAPITULATION

In **PRG** (4 + KEY) press **[%+]** until **Setting Summary** is displayed. Press **[KONTANT]** to get the printout of the programming done.

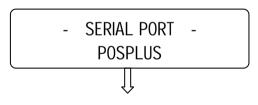
6.19 PLU RECAPITULATION

In **PRG** (4 + KEY) press **[%+]** until **PLU Summary** is displayed. Press **[KONTANT]** to get the printout of all programmed PLU.

6.20 SERIAL PORT PROGRAMMING

In **PRG** (4 + KEY) press **[%+]** until **PC PORT** is displayed. Such programming allows choosing which device is connected to the port .

Press [KONTANT] to start the programming:



A) Slide the keys [%+] and [%-] to alternatively display

- POSPLUS
- PC @ 57600bps
- PC @ 9600bps

Then press KONTANT.

Once left the PRG "PC PORT" function, press the key [VOID] to go back to PRG function, or continue the programming.

NOTES Remember to set POSPLUS configuration before tickets registration. When you power ON the Ecr, POSPLUS configuration is set.

7. RECORDING (REG)

In the following chapter there are illustrated a series of instructions and most common examples to issue the fiscal receipt.

To perform such operations it is required to position in REG "recording" through 1 + KEY

7.1 CLERK'S SETTINGS

Before starting the recording of the items, if required set up the clerk, acting as follows: press the key [CLERK], and the display shows

CLERK CODE ?

Enter the clerk number (1 - 4) and press again the key [CLERK].

The display returns in REG showing a reference of the clerk set up. Example for clerk 2.

REG (CL2) 0,00

7.2 SALES TROUGH DEPARTMENTS

The departments may be customised by programming in PRG mode (see chapter 6.1), or may be customised through the connection to the PC using the optional software.

The department sales may be carried out in two ways, with free or with set price.

Top start the recording of the items, position you in REG mode.

To sell an article by <u>free price</u> enter the amount of the product on the numerical keypad, then press the department wished for.

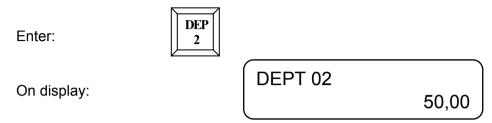
Example: 50,00 onto department 2

WARNING!!

ALL the next receipts (fiscal and not fiscal receipt, included daily and periodical report) are <u>for example only;</u>
the real printout receipt could be different.

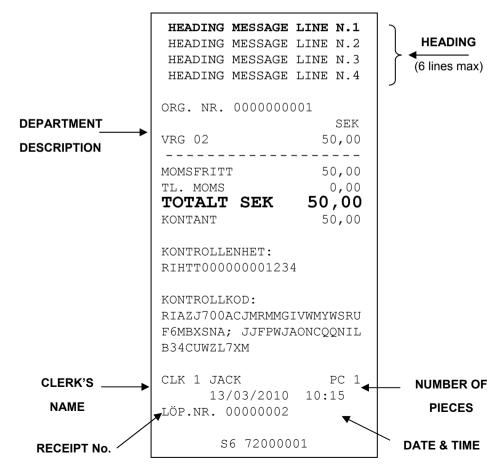
To sell an article <u>carrying a pre set price</u> press directly the department key. The memorised price will be displayed.

Example, Department 2 (with set price 50,00)



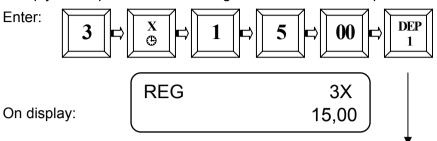
To close the receipt, press [KONTANT].

The receipt will be the following:



7.3 MULTIPLE QUANTITIES RECORDING

To record multiple quantities enter X/\oplus after entering the quantity to multiply. Example 3 articles costing 15,00 each at the department 1



To close the receipt,
press the key [KONTANT].
The receipt will be the following:





S6 72000001

Note: the multiple quantities may be associated both to a department and to a PLU and consist at maximum of two integers and three decimals

NOTE: the maximum value that may be entered is 99.

7.4 SALES THROUGH PLU

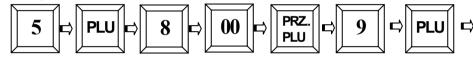
PLU are articles that may be programmed and identified by a barcode. To program the PLU see chapter 6.2, or for the loading from PC, use the optional software.

PLU are retrieved by number, or through the barcode reader that may be optionally connected.

To record the PLU follow the instructions of the following table:

PLU SALE	PLU SALE WITH OTHER PRICE
 Enter the PLU "code" 	 Enter the price for PLU
Press the [PLU] key	Press the key [PLU PRICE]
Note : if a scanner is used, it suffices to	Enter the PLU "code"
read the barcode on the product's label.	Press the [PLU] key

Example, Retrieve PLU5 with programmed price and PLU9 with manual entering of the price. Enter:



Close the receipt with the key [KONTANT].

The receipt issued will be the following:

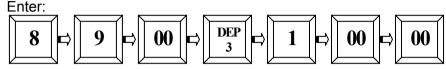




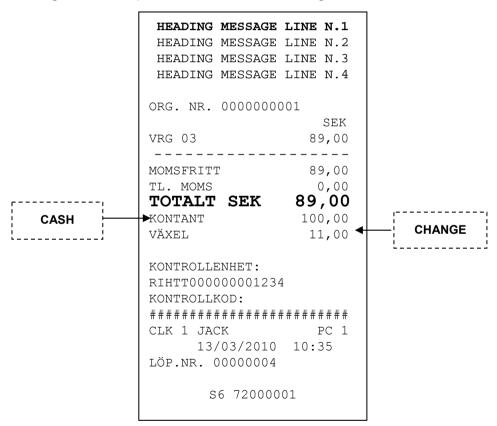
7.5 CHANGE CALCULATION

After the several recording, enter the amount received from the customer and close the transaction with a closing total.

Example, Price of 89,00 at department 3, CASH 100,00



Press the key KONTANT to close the receipt. The display would show the change. The receipt issued will be the following:

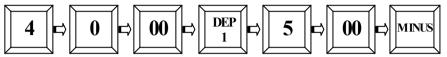


In case it is entered a value CASH lower than the total amount (example 80,00), the receipt will remain open and the display will show "LACK TO PAY 9,00".

7.6 DEDUCTIONS

To deduct enter the amount to deduct and press the key [MINUS]. Example, Price 40,00 department 1, deduction of 5,00

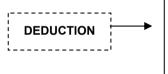




The deduction done is displayed.

Press the key [KONTANT] to close the receipt.

The following is the receipt issued:



ON

HEADING MESSAGE LINE N.1 HEADING MESSAGE LINE N.2 HEADING MESSAGE LINE N.3 HEADING MESSAGE LINE N.4 ORG. NR. 000000001 SEK VRG 01 40,00 -5,00 RABATT SEK MOMSFRITT 35,00 TL. MOMS 0,00 TOTALT SEK 35,00 KONTANT 35,00 KONTROLLENHET: RIHTT000000001234 KONTROLLKOD: ########################### CLK 1 JACK PC 1 13/03/2010 10:45 LÖP.NR. 00000005 S6 72000001

7.7 INCREASES

To do an increase of price, enter the amount to add and press the key [ADDON]

Example, Price 100,00 at department 2, increase of 20,00 and close with key [KONTANT]. The display shows "KONTANT 120,00".

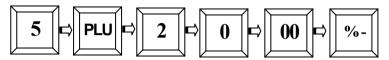
7.8 PERCENTAGE DISCOUNT

With **TOUCH ME** it is possible to discount as a percentage on each product or on the entire amount after SUB-TOTAL.

7.8.1 PRODUCT PERCENTAGE DISCOUNT

The discount on the products may be done either on the department or on the PLU.

Example, Sale with PLU5 applying a 20% discount. Enter



The display shows the discount applied to PLU.

Press the key [KONTANT] to close the receipt.

The receipt issued is the following:

HEADING MESSAGE LINE N.1 HEADING MESSAGE LINE N.2 HEADING MESSAGE LINE N.3 HEADING MESSAGE LINE N.4
ORG. NR. 000000001
SEK PLU 0005 33,00 DISCOUNT 20% -6,60
MOMSFRITT 26,40
TL. MOMS 0,00
TOTALT SEK 26,50 KONTANT 26,50
KONTROLLENHET: RIHTT000000001234 KONTROLLKOD:
###########################
CLK 1 JACK PC 1 13/03/2010 10:46
LÖP.NR. 00000006
S6 72000001

7.8.2 PERCENTAGE DISCOUNT ONTO SUBTOTAL

The percentage discount onto the Sub-total is performed once the recording of the articles is completed by pressing the key [SUBTOTAL] and entering the discount (example, 10% = 10,00), then pressing the key [-%] followed by [KONTANT] to close the receipt.

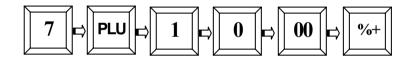
7.9 PERCENTAGE INCREASE

With **TOUCH ME** it is possible to do a percentage increase on the single products or the entire amount after the "SUB-TOTAL".

7.9.1 PRODUCT PERCENTAGE INCREASE

The increase on the product may be done by department and onto the PLU. Example, Sale with PLU7 applying the 10% increase.

Enter:



The display shows the increase done to PLU.

Press the key [KONTANT] to close the receipt.

The receipt issued will be the following:

HEADING MESSAGE LINE N.1 HEADING MESSAGE LINE N.2 HEADING MESSAGE LINE N.3 HEADING MESSAGE LINE N.4 ORG. NR. 000000001 SEK PLU 0007 16,00 1,60 ADDON 10% MOMSFRITT 17,60 TL. MOMS 0,00 17,50 TOTALT SEK KONTANT 17,50 KONTROLLENHET: RIHTT000000001234 KONTROLLKOD: ############################# CLK 1 JACK 13/03/2010 10:49 LÖP.NR. 00000007 S6 72000001

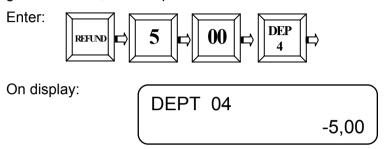
7.9.2 PERCENTAGE INCREASE ONTO SUBTOTAL

The percentage increase onto the Sub-total is done through the recording of the articles by pressing the key [SUBTOTAL], by entering the increase (example 10% = 10,00) and by pressing the key [+%] followed by the key [KONTANT] to close the receipt.

7.10 GOODS REFUND

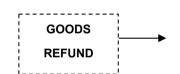
It is possible to return the goods to the wished department by pressing the key [REFUND]. Automatically the ECR ask to make a KOPIA receipt; push key [KONTANT] to print the copy.

Example, Recording of an article to department 5 (pre set value 10,00), goods return 5,00 to department 4.



Press the key [KONTANT] to close the receipt.

The receipt issued is the following:



Note: If the Goods Refund exceeds the value of the total amount of the articles sold (Subtotal), will not be possible to close the receipt. Cancel the transaction REFUND, or perform other recording bringing the Total sales to a positive figure.



7.11 VOIDS AND CANCELLATIONS

Different manners of corrections after the sale of one or more articles on Department or PLU are possible. The keys that may be used are the following:

Keys [CL] (CLEAN)

[EC] (CANCEL)

[VOID]

[VOID RECEIPT].

7.11.1 CL KEY

Through the key [CL] it is possible:

- 1) Cancel the display
- 2) Cancelling any just set amount
- 3) Removing an error condition from the display

In case there were a procedure error, the machine would issue a short acoustic signal displaying the type of error.

Press the key [CL] to remove the error.

7.11.2 CANCELLATION KEY

Through the key [EC] (CANCEL) it is possible to cancel the last sale recorded onto the Department and PLU.

Example, recording PLU2, PLU5, and PLU8 and cancellation of PLU8 Enter:



Press the key [KONTANT] to close the receipt.

The receipt issued will be the following:



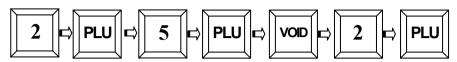
HEADING MESSAGE LINE N.1 HEADING MESSAGE LINE N.2 HEADING MESSAGE LINE N.3 HEADING MESSAGE LINE N.4 ORG. NR. 000000001 SEK PLU 00002 10,00 PLU 00005 20,00 00008 110,00 -- KORR --00008 -110,00 MOMSFRITT 30,00 0,00 TL. MOMS 30,00 TOTALT SEK 30,00 KONTANT KONTROLLENHET: RIHTT000000001234 KONTROLLKOD: ############################# PC 2 CLK 1 JACK 13/03/2010 10:53 LÖP.NR. 00000009 S6 72000001

7.11.3 VOID TRANSACTION

The key [VOID] is used to reverse an amount from a department previously recorded within the same receipt.

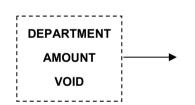
Example, recording PLU2, PLU5, and PLU8 and void of PLU2.

Enter:



Press the key [KONTANT] to close the receipt.

The receipt issued will be the following:



The key [VOID] also performs the function of "exit" from the Programming procedures (PRG mode).

HEADING MESSAGE LINE N.1
HEADING MESSAGE LINE N.2
HEADING MESSAGE LINE N.3
HEADING MESSAGE LINE N.4
ORG. NR. 000000001
SEK
PLU 00002 20,00
PLU 00008 5,00
FELSLAG
PLU 00002 -20,00
MOMSFRITT 5,00
TL. MOMS 0,00
TOTALT SEK 5,00
KONTANT 5,00
KONTROLLENHET:
RIHTT00000001234
KONTROLLKOD:
######################
CLK 1 JACK PC 1
13/03/2010 10:56
LÖP.NR. 00000010
26 7300001
S6 72000001

7.11.4 RECEIPT VOID TRANSACTION

The key [VOID RECEIPT] is used to fully cancel the current receipt. Therefore, it cancels any previously recorded amounts.

Example: recording with PLU 5, PLU 3 and total cancellation of the

recordings.
Enter:

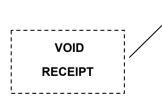
5 PLU S PLU S VOID REC.

On display:

VOID KVITTO? JA / <NEJ>

It is asked for confirmation of the choice by selecting JA or NEJ through keys [+%] [-%]. Select **JA** and press [KONTANT]. The receipt is closed at zero value and the display shows the message "KVITTO FELSLAG".

The receipt issued will be the following:



HEADING M HEADING M HEADING M HEADING M	IESSAGE IESSAGE	LINE N.2 LINE N.3
ORG. NR. (0000000	SEK
PLU 00005 PLU 00003 SUB.TL		20,00 5,00 25,00
KVITTO FEI		-25,00 0,00
KONTROLLEI	NHET:	,
KONTROLLKO ######### CLK 1 JACI	###### K	
13/0 LÖP.NR. 00		10 : 57
S6	720000	01

7.12 PAYMENT MODALITIES

With **TOUCH ME** different ways to pay are possible:

- **KONTANT** payment
- Payment by not paid (KREDIT)
- Others payment (TOT3, 4 and 5)

The adding machines of the payment totals are managed into the FINANCIAL reports (mode X).

Mixed payments (using more Payment Totals)

7.12.1 CASH PAYMENTS

This is the most used payment manner that allows closing the transactions against cash.

Carry out the various recordings and press [KONTANT].

The display shows the word "KONTANT" and the amount to collect.

7.12.2 NOT PAID

This is a manner that allows closing against not paid the fiscal receipt and for which the cash in the CASH COUNTER adding machine does not increase. Press the key [KREDIT] after the various recordings.

The display shows the wording "KREDIT" (TOTAL 02).

Automatically the ECR ask to make a KOPIA receipt; push key [KONTANT] to print the copy.

For the programming refer to chapter 6.3 and the total of the receipt.

Note: the not paid key is given a payment default mode. However, as any other payment types, it may be fully re-programmed.

7.12.3 OTHERS PAYMENTS

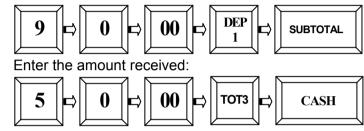
Total 3, 4 and 5 that may be freely programmed allows closing a receipt, as an example, by TOTAL 3 CHEQUES or any other description and setting according to the single needs.

7.12.4 MIXED PAYMENTS

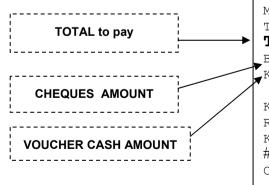
With TOUCH ME mixed payments are possible, (as an example, a partial payment in CHEQUES and the remaining payment by cash).

To make a mixed payment, at the end of the recordings of the articles. enter the amount received in cheques by the customer and press the key [TOT3], followed by the cash amount and the entering of the key [KONTANT].

Example, amount 90.00 at department 1, of which 50.00 are collected by cheque and the remaining amount is paid cash. Enter:



After pressing the key TOT3 the word "40.00 LACK TO PAY is displayed indicate an incomplete collection. Then press the key KONTANT. The following receipt will be issued:



HEADING MESSAGE LINE N.1 HEADING MESSAGE LINE N.2 HEADING MESSAGE LINE N.3 HEADING MESSAGE LINE N.4 ORG. NR. 000000001 SEK VRG 01 90,00 SUB.TL 90,00 MOMSFRITT 90,00 0,00 TL. MOMS TOTALT SEK 90,00 BET. 03 50,00 KONTANT 40,00 KONTROLLENHET: RIHTT000000001234 KONTROLLKOD: CLK 1 JACK PC 1 13/03/2010 10:58

LÖP.NR. 00000012

S6 72000001

7.12.5 LAST SALE VIEWING

It is possible, once the receipt is closed, to retrieve on display the amount of the last sale just pressing the key [KONTANT].

Always with closed receipt it is possible to know on display the change to return to the customer, by entering the value of the amount collected and pressing the key [KONTANT].

7.12.6 LAST TWO SALES TOTAL AMOUNT

It is possible, once the receipt is closed, to retrieve on display the amount of the last two sales, by merely pressing the key [SUBTOTAL]. In this way it is possible to verify the amount of two fiscal transactions, not-fiscal transactions, or a fiscal and a not-fiscal transaction (Receive Amount).

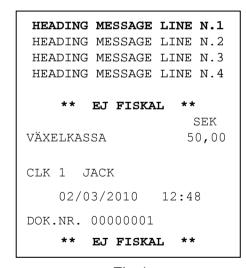
Always with closed receipt it is possible to know on display the change to return to the customer, by entering the value of the amount collected and pressing the key [SUBTOTAL].

7.13 CASH COUNTER RECEIVE AMOUNT AND PAID OUT

Receipts and withdrawals from the cash counter are possible (example cash counter fund), respectively using the key [INCOMES] (Received amount) and [WITHDRAWAL] (Paid out).

To operate a **INCOMES**, in REG mode, enter the amount to enter into the cash counter and press the key [R/A] . A not fiscal receipt is issued (see figure 1) bearing the printout of the transaction. The CASH COUNTER adding machine is then updated.

To operate a **WITHDRAWAL**, in REG mode, enter the amount to withdraw from the cash counter and press the key [P/O]. A not fiscal receipt is issued (see figure 2) bearing the printout of the transaction. The CASH COUNTER adding machine is then updated.



HEADING MESSAGE LINE N.2
HEADING MESSAGE LINE N.3
HEADING MESSAGE LINE N.4

** EJ FISKAL **

SEK
UTBET 100,00

CLK 1 JACK
02/03/2010 12:48

DOK.NR. 00000002

** EJ FISKAL **

HEADING MESSAGE LINE N.1

Fig.1

Fig.2

The receipts and withdrawal transactions are memorised on specific daily adding machines and printed onto the financial report.

7.14 ALPHANUMERICAL STRING

Within a receipt, it is possible to print one or more alphanumerical lines, during the recording of the articles.

For the insertion, in REG mode (1 + KEY) press the key [ALPHA PRINTOUT].

The display would show:

TEXT? <_ >01

Enter the characters (max 16) using the numerical keys (see chapter 4). Once the operation to enter the characters is completed, press the key [KONTANT]. The line is printed on the fiscal receipt (figure 4).

HEADING MESSAGE LINE N.1
HEADING MESSAGE LINE N.2
HEADING MESSAGE LINE N.3
HEADING MESSAGE LINE N.4
ORG. NR. 0000000001 SEK
VRG 01 50,00
#12345ABCDEFG
VRG 03 30,00
#56789LMNOPQR
MOMSFRITT 80,00
TL. MOMS 0,00
TOTALT SEK 80,00
KONTANT 80,00
KONTROLLENHET: RIHTT00000001234 KONTROLLKOD:
CLK 1 JACK PC 2 13/03/2010 11:15 LÖP.NR. 00000014

ALPHANUMERICAL LINE
PRINTOUT

Fig. 4

8. READINGS - X MODALITY

To read the statistics of the sales, both daily and periodic sales apply position in mode \mathbf{X} by entering 2 and KEY .

The following reading is available:

Daily	FULL Reports	
Daily	DEPARTMENTS	Periodic DEPARTMENTS
Daily	PLU	Periodic PLU
Daily	CLERKS	
Daily	VAT	Periodic VAT
Daily	HOURLY	
Daily	FINANCIAL	Periodic FINANCIAL

In mode **X**, press the key [+%] to access the circular menu and to see, one by one, said items. If we are interested, once the item in is displayed, press [KONTANT] to print the report.

All the receipt issued in reading mode "X" are not fiscal.

To exit the menu, press the key [VOID REC./VOID].

8.1 DAILY READING

In reading mode "**X**" slide the menu with the key [%+] until "**Daily Report** " is displayed, then press [KONTANT].

TOUCH ME prints the following data in the same layout of the Daily Resett:

- Reading of the daily amount
- Reading of the global amount
- Reading of any decrease and increase (by value and percentage)
- Reading of Cancellations, Void, and Refund
- Reading of number of daily resets, sale receipts and reports.

Note: It is possible have a few statistic reports printed before these data. To enable the printout, please refer to chapter 6.8.

8.2 DEPARTMENTS DAILY READING

In the daily departments reading, it is printed the number of the pieces together with the daily sales value by each single department.

Example of daily departments reading

** EJ FISKAL ** X S:A DAG RAPP	
VRG 01 1,00 0.1	
VRG 02 2,00	
Q. 1 VRG 03 Q. 1	
TL. 6,00 Q. 3	
CLK 1 JACK 14/03/2010 12:50 DOK. NR. 00000012	
** EJ FISKAL **	

8.3 DEPARTMENTS PERIODIC READING

In the departments periodic reading, it is printed the number of the pieces and their cumulative value of the sales by each department. Data may be deleted only by printing the same report, key Z (3 KEY).

8.4 PLU DAILY READING

In the daily PLU reading, it is printed the number of pieces sold during the day together with their cumulative value by each PLU.

PLU daily reading example

**	EJ FISKAL **
X	PLU DAG S:A
PLU 000	SEK 10,00
PLU 000	20,00
TL. Q. 2	30,00
CLK 1 J 14/	ACK 03/2010 12:51
DOK. NF	E. 00000013 EJ FISKAL **

8.5 PLU PERIODIC READING

In the PLU periodic reading, the number of the pieces sold together with their cumulative value is printed by each PLU, starting from the last fiscal daily reports of the report. Data may be zeroed only by printing the same report, key Z (3 KEY).

8.6 CLERKS DAILY READING

In the clerks daily reading, the number of the receipts issued and the daily sales values are printed by clerk.

Clerks daily reading example

** EJ FISKAL ** X S:A BITRÄDEN
SEK JACK 36,00 Q.2
TOT. 36,00 Q. 2
CLK 1 JACK 14/03/2010 12:53 DOK. NR. 00000014 ** EJ FISKAL **

8.7 VAT DAILY READING

In the VAT daily reading, the daily sales, broken down into the different VAT brackets set up are printed, together with the segregation of the taxable amount.

VAT daily reading example

** EJ FISKA X DAG MOMS	_
MOMSFRITT	SEK 0,00
MOMSPL 1 NETTO MOMS 1	1,00 0,91 0,09
MOMSPL 2 NETTO MOMS 2	2,00 1,67 0,33
CLK 1 JACK 14/03/2010 DOK. NR. 000000 ** EJ FISKA	16

8.8 VAT PERIODIC READING

In the VAT periodic reading, the VAT taxable amount is printed broken down into the different VAT bracket set up and related segregation of the taxable amount. Data may be zeroed only by printing the same report, key Z (3 KEY).

8.9 DAILY HOURLY READING

In the daily reading by time (hourly amounts), solely the periods where the daily fiscal receipts were issued are printed. Each period bears the number of receipts issued and the daily sales.

Hourly daily reading example

** EJ FISKAI X HOURLY S	_
10:00-10:59 Q. 1	SEK 6,00
11:00-11:59 Q. 1	30,00
TL. Q. 2	36,00
CLK 1 JACK 14/03/2010 DOK. NR. 0000000 ** EJ FISKAI	24
"" EU FISKAI	J ""

8.10 FINANCIAL TOTAL DAILY READING

In the financial total daily reading, the collections of the day are divided into the three manners available, both for receive amount and paid out. TOUCH ME prints each amount and related number of the receipts issued.

Financial daily reading example

** EJ FISKAL X FINANS S	
	SEK
KONTANT O.2	20,00
KREDIT	10,00
Q.1 BET. 03 Q.1	6,00
TOT. Q. 4	36,00
VÄXELKASSA O. 0	0,00
UTBET Q. 0	0,00
KONT. I LÅDA	26,00
CLK 1 JACK 14/03/2010 DOK. NR. 0000002	
** EJ FISKAL	

9. DAILY RESET AND ELECTRONIC JOURNAL READINGS (E.J.)

To set to zero the daily and periodic sale data, enter in \mathbf{Z} mode by keying in the key 3 + KEY. The fiscal daily report operation sets to zero the data of all the other daily reports, meanwhile it is possible to set to zero the regular adding machines of the single report according the personal needs.

To enter the circular menu press the key [+%].

Sliding the menu with the keys [+%] and [-%] it is possible:

Performing the following resetting (cancel of previous memorised data):

- DAILY RESET
- Periodic DEPARTMENTS
- Daily PLU
- Periodic PLU
- Daily CLERKS
- Periodic VAT
- Daily HOURLY

Performing the following printouts of the electronic journal (E.J.):

- Full E.J.: Sale Receipts
- Daily Resets from E.J.
- Daily Resets between dates from E.J.
- Sale Receipts between dates from E.J.
- Sale Receipts between receipt numbes from E.J.
- Full E.J.: Documents
- Documents between dates from E.J.
- Full E.J.: Price Changes
- Price Changes between dates from E.J.

Performing some specific functions onto electronic journal (E.J.)

Sending E.J. data to PC

- Initialling a new E.J. (refer to chapter 13)
- Free space on E.J. (%) (refer to chapter 13)

9.1 DAILY RESET

To perform the Daily Reset and to set to zero the data of the sold items, enter in Z mode (3 KEY) and press the key [+%].

The following is displayed:



A) Press [KONTANT].



B) Choose YES or NO (key [+%] or [-%]) and press [KONTANT].

TOUCH ME prints the data related to the daily sold items, increasing the counter of the fiscal daily report and updating the Adding Machines.

Enabling the printout of the not fiscal reports (refer to chapter 6.8) it is possible the print before the daily reset the statistical data one is interested in (example, daily Departments).

The daily reset operation sets to zero the data of the reports *Daily Departments, PLU, Clerks, VAT and HOURLY.*

If a single report is set to zero previously, in \mathbf{Z} set up (3 + KEY), press the key [%+] until the report wanted is displayed, then press [CASH].

To set to zero the Periodic reports (Departments, PLU and VAT), display the report wanted, (using the keys [%-] and [%+]), then press CASH.

9.1.1 DAILY RESET: PRINTOUT EXAMPLE

HEADING MESSAGE LINE N.1
HEADING MESSAGE LINE N.2
HEADING MESSAGE LINE N.3
HEADING MESSAGE LINE N.4

Z-DAGRAPPORT

ORG. NR. 000000001 SEK DAG TL 585,00 GRAND TOTAL SALES 614,00 GRAND TOTAL RETURN 20,00 GRAND TOTAL NET 594,00 KONTANT 466,00 (BET.1) O. KREDIT 0,00 (BET.2) O. BET. 03 50,00 (BET.1) O. BET. 04 0,00 (BET.4) O. 69,00 BET.05 (BET.5) Q. **VÄXELKASSA** 50,00 0.1 UTBET 100,00 Q. 1 KONT. I LÅDA 416,00 ÅTERKÖP 20,00 0.3 FELSLAG/E.C. 140,00 KVITTO FELSL 25,00 0.1 5,00 RABATT 6,60 % RABATT % PĂLÄGG 1,60 KREDIT 0,00 MOMSPL 1 0,00 NETTO 0,00 0,00 **Note:** Before printing the Daily Reset, verify the state of the paper roll and, if required, replace it (presence of the red line or finishing soon)

Daily Total of fiscal sales
Global fiscal sales

Totals Financial

Cancellation, Refund, Void % Rabatt

VAT

Following...

MOMSPL 4 0,00 0,00 NETTO MOMS 4 0,00 MOMSFRITT 585,00 KOPIA 0,00 TRÄNING 0,00 Z VARUGRUPPER 442,00 VRG 01 (VRG 1) 18 VRG 02 0,00 (VRG 2) 13,00 VRG 03 (VRG 3) O. VRG 06 130,00 (VRG 6) O. TOTALT 585,00 0.24 LADÖPPNING Z-DAGRAPPORT N. 00000002 FISKALT KVITTO 00000024 EJ FISKALT DOK 0000010 13/03/2010 19:35 Z RAP.NR. 00000002 S6 72000001

...continue.

DEPARTMENTS

Z - Dagrapports Sale receipts issued EJ Fiskal dok

Date and time

Serial number

9.2 ELECTRONIC JOURNAL READINGS

To perform the full reading of the electronic journal, enter in Z (3 KEY) mode and press the key [+%] until is displayed



TOUCH ME starts the full printout of the electronic Journal. If required, use the key [CL] to exit the current printout.

Instead, to use any other reading procedures of the electronic journal, press the key [+%] until the wanted function is displayed.

To read "E.J. between date" Onda asks for entering the two dates separately, displaying singly the request to enter the day, the month, the year and confirming the data every time through the key [CASH].

To read "E.J. between receipt" Onda asks for entering the two voucher numbers separately (beginning and end of reading), of the day, of the month, of the year. Confirm the data every time through the key [CASH].

Reading "send E.J. to PC" is an operation reserved to the service centre, through the use of the PC and the HyperTerminal program, for the full transfer of the data of the E.J. electronic journal onto the PC.

Note: to read an old E.J. it is possible to use the same procedures, by removing the current E.J. and entering the one to read. Once the reading is finished, re-enter the current E.J. and continue the recordings.

10. GRAPHIC LOGO

At the beginning and at the end of the fiscal receipt it is possible to enable a black and white graphic logo. Such logos may be customised for the outlet and loaded through the PC (max 2 logos). To load a customised Logo on the heading and/or at the bottom, ask for information RCH service centre. TOUCH ME, in any case, includes some logos that may be printed at the end of the receipt (refer to chapter 6.11 Pressure Foot to enable the printout).

Example of receipt with printout of graphic logos at the beginning and at the end.



11. TIME/DATE DISPLAYING

To display the hour and the date, in REG mode (1+ KEY) press the key X/\oplus .

The machine will show on both displays the current date and time.

23-03-2012 09:18:51 * 12.1V Example of displaying of date and time on the clerk's display.

The asterisk states "the solar time".

Note: the machine displays the date and the time only if no recording is carried out. (refer also to chapter 6.12)

11.1 LEGAL TIME AND SOLAR TIME

With TOUCH ME it is not necessary to move manually from the solar time to the summer time or vice versa. In fact the automatic change function is integrated to it upon restarting the cash counter, upon condition that the fiscal data are zeroed with a fiscal daily report. On the next switching on of the cash counter the clerk's display will show one of the following messages:

AUTO SET | LEGAL TIME [CL] AUTO SET SOLAR TIME [CL]

Press the key [CL] and continue the recordings.

12. REPLACEMENT OF THE PAPER ROLL

The cash counter is set to signal the end of the paper through a sensor. When during the printout the sensor detects the absence of paper the display will show:

E60: PAPER OUT Press [CL]

replace the paper roll (refer to following procedure) and press CL to continue the recordings.

To avoid changing the paper roll with an open receipt, it is preferable to change it upon the coloured strips appear.

Note: it is possible using the function RECEIPT VOID to cancel the current receipt and to issue a full new one, recording again the items.

To properly replace the paper roll, follow the procedure:

- Take away the two parts of the cover applying the force on the specific side slots
- Open the inside cap that contains the paper roll, putting the fingers in the specific port and applying force towards the upper part to lift the cover
- Remove the core of the paper roll
- Insert a new paper roll and let the upper edge exit



- Close the cap and hear the closing click.
- Reposition the upper cover
- Continue the recordings.

13. REPLACEMENT OF THE ELECTRONIC JOURNAL

TOUCH ME use a Multi Media Card (MMC) like Electronic Journal (E.J.), instead that "old" roll paper. The E.J. stored inside memory all fiscal receipts printed by TOUCH ME and then we can read data by functions on cap. 9.2.

When E.J. is about to finish, few days before the full memory in MMC, TOUCH ME displays the warning messages accompanied by acoustic signals (beep). These signals are repeated more frequently if the registration of items continues keeping the already full MMC (E.J.).

To verify the space available in the MMC utilised as electronic Journal, carry out the following operation: enter in Z mode (3 KEY), press twice key -% to see on display " **E.J. free space**" then press [KONTANT].

The display shows the available space, as a percentage, in MMC to carry data.

FREE SPACE ON E.J. = 20%

To replace the electronic journal (E.J.), overturn TOUCH ME, extract the full MMC and insert a new one, taking care that it went to stick to the specific fixing tooth and to have previously filled up the label.

Switch on TOUCH ME, enter in Z mode (3 + KEY) and slide the menu with the key +% up to the item "E.J. Initialling".

The display shows:

-Z DAILY REPORT-Inizialize E.J.

A) press [KONTANT]

INSERT NEW MMC Press a key

B) Extract the used MMC and insert a brand new MMC. Press [KONTANT]

After a few seconds a not fiscal receipt is printed with data referred to the initialling of the new E.J. support.

Press the key [VOID REC./VOID] to exit the menu.

Press 1 + KEY to go back to Recordings mode.

Continue with the recording of the items.

13.1 FILLING UP THE LABEL

The label on the electronic journal support (E.J.) must be duly filled up before utilising the MMC. Enter the following data:

- Cash counter serial number
- Cumulative number of the electronic journal (E.J.)



13.2 PRUDENCE IN OPERATING THE MMC

- Do not operate the MMC if the TOUCH ME feeder is insufficient
- Do not remove MMC when transferring the data or while the device is ON (except in the procedure of replacement of full MMC)
- Do not take away the feeder to the machine during the reading/writing of the data in the MMC
- Do not force the insertion (and extraction) of the MMC in the connector
- Keep MMC clear of any source of heat and humidity and do not place it in the open sun.

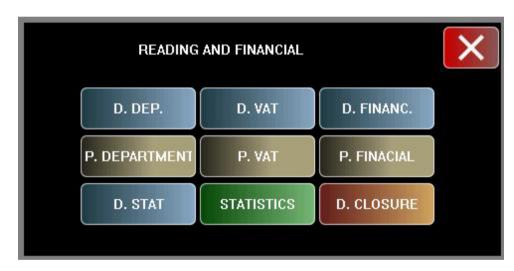
14. THE FUNCTIONS KEY

The FUNCTIONS key provides rapid access to the following functions:

- DAILY CLOSING
- COMPLETE JOURNAL READING
- READING OF INDIVIDUAL JOURNAL DEPARTMENTS, VAT, FINANCIAL REPORTS
- READING OF PERIODIC SITUATION OF INDIVIDUAL DEPARTMENTS, VAT. FINANCIAL REPORTS
- STATISTICS

To quit the FUNCTIONS menu, press





14.1 DAILY CLOSING

To close the day quickly, press the FUNCTIONS key to access the reports screen sand then press D. CLOSURE. This operation zeroes all daily counters. NOTE: Make sure you have enough paper on the receipt roll before beginning this operation.

14.2 COMPLETE JOURNAL READING

To perform a complete journal reading, press the FUNCTIONS key to access the reports screen sand then press D. STAT.

Note: This operation does not alter the daily counters (with the exception of the non-tax receipt counter).

14.3 READING OF INDIVIDUAL JOURNAL DEPARTMENTS, VAT, FINANCIAL REPORTS

To perform a quick reading of an individual journal DEPARTMENT, VAT or FINANCIAL REPORT, press the FUNCTIONS key to access the reports screen and then press one of the three keys in the first row, depending on what report you want to print out.

Note: This operation does not alter the daily counters (with the exception of the non-tax receipt counter).

14.4 READING OF PERIODIC SITUATION OF INDIVIDUAL DEPARTMENTS, VAT, FINANCIAL LOGS

To perform a quick reading of the periodic situation for an individual DEPARTMENT, VAT or FINANCIAL REPORT, press the FUNCTIONS key to access the reports screen and then press one of the three keys in the second row, depending on what report you want to print out. Note: This operation does not alter the daily counters (with the exception of the non-tax receipt counter).

14.5 STATISTICS

To quickly display the daily sales statistics for each individual DEPARTMENT, press the FUNCTIONS key to access the reports screen sand then press STATISTICS. You can choose to display statistics as a PIE CHART (as in fig. A) or a BAR CHART (as in fig. B).

Press one of the keys on the bottom right corner of the screen to select your preferred display method.

In PIE CHARTS, the coloured slices for each department (from DEPARTMENT 1 to DEPARTMENT 20) are displayed in an anti-clockwise order.

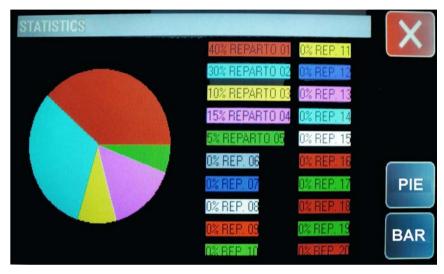


FIG. A PIE CHART

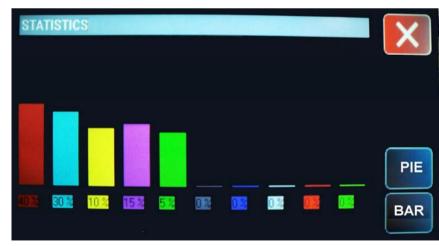


FIG. B BAR CHART

15 CONFIGURING THE KEYPAD DISPLAY

You can change a number of parameters controlling the TOUCH ME keypad display. To do so, press the keys **6** and **KEY**. The following screen appears:

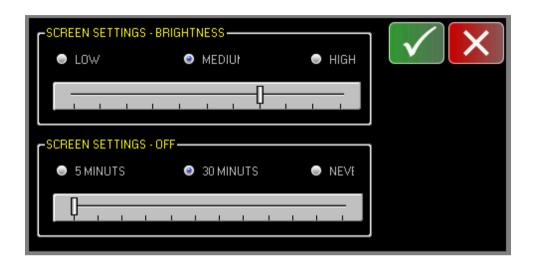


To quit this screen, press



15.1 CONFIGURING THE DISPLAY

Press SCREEN MANAG. to access the following screen:



To set display BRIGHTNESS, press one of the three standard options (LOW, MEDIUM or HIGH). To set a brightness value between the standard settings, press the slider bar. The cursor moves to the point just pressed and the brightness is adjusted automatically.

To change AUTOMATIC SLEEP time, press one of the three standard options (5 MINUTES, 30 MINUTES or NEVER). To set a time between the standard settings, press the slider bar. The cursor moves to the point just pressed and the sleep time is adjusted automatically.

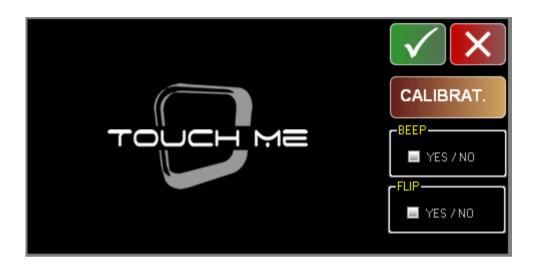
To confirm the new settings, press

To quit this screen, press



15.2 CONFIGURING THE TOUCH SCREEN

Press TOUCH MANAG. to access the following screen:



To **CALIBRATE** the touch screen, press the CALIBRATION key. Press the points shown by the markers in the corners of the touch screen. The display returns automatically to the main screen as soon as you complete the procedure.

To enable/disable the keypad **BEEP**, press the checkbox in the BEEP section. The beep is active when the box is checked (default).

To enable/disable **keypad FLIP**, press the checkbox in the FLIP section. Flip is active when the box is checked (default off).

To confirm the new settings, press

To quit this screen, press



16. ERROR MESSAGES LIST

0005	DECODIDETON	
CODE		
	"VALUE NOT VALID [CL]"	
E01	It Indicates that the last key pressed is not matching the	
	current procedure	
	"WRONG FUNCTION Press [CL] "	
E02	It indicates an error in the current procedure. Press CL and	
	verify again the entering of the data.	
	"WRONG DATE Press [CL] "	
E03	The format of the date entered is incorrect (refer to chapter	
	6.9)	
	"WRONG TIME Press [CL] "	
E04	The format of the hour entered is incorrect (refer to chapter	
	6.9)	
	"WORD TOTALE NOT ADMITED [CL] "	
E05	It is not possible to program a word including the word	
	TOTALE.	
	"BARCODE WRONG [CL] "	
E06	It Indicates that the barcode entered is wrong. Press CL and	
	verify the code again.	
	"FISCAL CODE WRONG [CL] "	
E07	It Indicates that the barcode entered is wrong. Press CL and	
	try again.	
	"MMC FORMAT NOT CORRECT! [CL] "	
E10	It Indicates that the MMC entered is other than the type	
	supplied by RCH. Enter only MMC supplied by RCH.	
	"MMC ALREADY USED! [CL] "	
E11	It Indicates that the (electronic journal) inserted is not brand	
	new. Insert another brand new MMC.	
	"E.J. ABSENT OR WRONG [CL] "	
E12	It indicates that MMC is missing (electronic journal), or that	
	the E.J. cumulative number is wrong. Insert a new MMC or	
	the proper E.J	
	"MMC WRITE ERROR!"	
	It indicates that an error occurred during the writing of the	
E14	data onto the electronic journal (E.J.). Switch off and switch	
	on again the cash counter, fully cancelling the current receipt	
	(Receipt void). Should the problem appear several times,	
	contact the service centre.	

E20	"WRONG SEQUENCE Press [CL] "
	It indicates that the pressure onto the last pressed key is
	incorrect in the sequence of the current commands.
E21	"OPERATION NOT ADMITED! [CL] "
	It indicates that the last operation performed is not allowed by
	the current procedure.
E22	"ITEM NOT FOUND [CL] "
	It indicates that the item code (PLU) entered is not in the cash
	counter memory. Verify the code.
	"CONTROL KEY MISSING [CL] "
	It means that one or more mandatory keys are missing. The
E23	mandatory keys (or control keys) are:
	[KONTANT], [SUBTOTAL], [%+], [% -] and receipt
	[Void].
	They must always be present.
500	"E.J. FULL! Press [CL] "
E30	It indicates that the electronic journal (MMC) is finished.
	Replace MMC (refer to chapter 13).
	"E.J. NEAR FULL [CL] "
E31	It indicates that the electronic journal (MMC) is almost full and
	that must be changed the soonest possible (refer to chapter
	13).
	"NEGATIVE RECEIPT [CL] "
E40	The Cash counter accepts that the subtotal may be negative.
E40	However, it prevents the receipt from being closed. Sell
	further items to close the receipt at zero or with a positive balance.
	"OVERFLOW RECEIPT [CL] "
	The amount of the current receipt has exceeded the allowed
E41	limit. Cancel the receipt or close it and open a new one
	concerning the non-registered items.
	"DAILY NET OVERFLOW [CL] "
E42	The SALES adding machine has reached its limit. Close or
LTZ	cancel the current receipt and perform a fiscal daily report.
	"PROGR NET OVERFLOW [CL]" The Cash counter has reached the maximum value that may
E43	be reached as Grand Total. Close or cancel the current
	receipt and ask for RCH service.
E44	"ITEMS OVERFLOW [CL] "
	It indicates it has reached the maximum number of items that
	may be recorded onto the current receipt. Close the receipt
	•
	and open a new one to record the missing items.

	"CHANGE NOT ADMITED [CL] "
E45	The closing total utilised is programmed not to accept any
	change. Use another Total or re-program the one used.
	"FISCAL MEMORY ALREADY SET [CL] "
E51	Performing the serialisation procedure is not possible (already
	done by the manufacturer).
	"DATA NOT CLEARED [CL] "
E52	It indicates that before continuing performing a fiscal daily
	report is mandatory.
	"PAPER OUT Press [CL] "
E60	It indicates that the paper roll has finished. Replace the roll
	paper as indicated in chapter 12 of the operating manual.
	"HEAD ERROR Press [CL] "
E61	It indicates that the thermal head connector (printer) is
	disconnected from the printer logic card.
	"POWER ERROR Press [CL] "
E62	It indicates that the cash counter is improperly fed. Contact
	RCH service centre to verify the feeder.
	"PRINTER ERROR Press [CL] "
	It indicates anomalous printer operations. It may indicate the
E63	incorrect closing of the upper part or that some connectors
	are disconnected from the logic card. Should the problem
	continue, contact RCH service centre.
	"HEAD UP [CL] "
E64	It indicates that the replacement of the paper roll was
⊏04	improper. Read again chapter 12 of the operating manual.
	Should the problem continue, contact RCH service centre.
E65	"CUTTER ERROR [CL] "
	It indicates the presence of paper stuck in the cutter. Remove
	the paper and press CL . Should the problem continue,
	contact RCH service centre.
	"LOW BATTERY [CL]"
E70	The battery is down; re-charge the battery and continue the
	sales.
	"FISCAL MEMORY NOT CONNECTED"
E80	It indicates that the fiscal memory is disconnected. Contact
	RCH service centre to reinstate its working.
	"ERROR READ FISCAL MEMORY"
	It indicates a problem to access the fiscal memory. Switch off
E81	and switch on again the cash counter. Should the problem
	continue, contact RCH service centre.

E82	"ERROR WRITE FISCAL MEMORY"
	It indicates a writing problem onto the fiscal memory. Contact
	RCH service centre.
E83	"FISCAL MEMORY FULL!"
	It indicates that all the settings to zero available have been
	completed (2000). Call RCH service centre.
E84	"FISCAL MEMORY NOT SERIALISED "
	It indicates that it is not possible to subject the cash counter to
	taxes, as fiscal memory has not the series number.
E85	"DISPLAY LCD NOT CONNECTED"
	It indicates that the display is disconnected: Contact RCH
	service centre to control the display. "ERROR MEMORY RAM."
E86	There has been a malfunctioning on the cash counter RAM
	memory. Contact RCH service centre to reinstate the system.
	"RAM ERROR / FISCAL MEMORY "
	There has been a malfunctioning between the cash counter
E87	RAM memory and the fiscal memory. Contact RCH service
	centre to reinstate the system.
-	"CONTROL UNIT" "CONNECTION ERROR"
E90	No connection with Control Unit not
	"INVALID SEQUENCE [CL]"
E94	Invalid command to control unit.
	"C. U. NOT OP." "CALL SERVICE!"
E96	Communication error with control unit.
	"ID ERROR" " CALL SERVICE!"
E97	Control unit serial number not correct.
	"C.U. INTERNAL" "ERROR!"
E98	Control unit with problems; call service.
	"NO STATUS" "INFORMATIONS!"
E100	No answer from status information.
	"C.U. CODE ID" "NOT AVAILABLE!"
E101	Serial number error; no reply to code id request.
	"SIGNATURE" "NOT AVAILABLE!"
E102	
	Signature error; no reply to signature request. "C.U. FATAL" "ERROR: XXXX"
E103	
	Control unit error; check the error code xxxx and call
	service.
W01	"C.U. WARNING" "CONDITION [CL]"
	Warning condition from control unit.

W02	"C.U. ERRRO" "CONDITION [CL]" No fatal error from control unit.
W04	"C.U. BUSY" "WAIT PRESS [CL] Control unit busy. Try later.

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17. LEGISLATION AND WEEE SYMBOL

2002/96/EC Waste Electrical and Electronic Equipment Directive on the treatment, collection, recycling and disposal of electric and electronic devices and their components.



The crossed dustbin symbol on the device means that it should not be disposed of with other household wastes at the end of its working life. Instead, the device should be taken to the waste collection centres for activation of the treatment, collection, recycling and disposal procedure.

To prevent possible harm to the environment or human health from uncontrolled waste disposal, please separate this from other types of wastes and recycle it responsibly to promote the sustainable reuse of material resources.

Household users should contact either the retailer where they purchased this product, or their local government office, for details of where and how they can take this item for environmentally safe recycling.

Business users should contact their supplier and check the terms and conditions of the purchase contract. This product should not be mixed with other commercial wastes for disposal.

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