

# e-ComM

## User Manual

### for SIRIM

### Ver 1.3

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## INTRODUCTION

e-ComM is a web-based online application system that allows companies to interact with SIRIM and apply for Type Approval Application. e-ComM involves 2 types of users; SIRIM User (backend) and Company/Client (frontend). There are 2 types of Client Users : Companies and Consultants (applying for TAC on behalf of their clients). This manual explains the usage of this system for SIRIM User (backend).

### 1.0 Login Screen

Admin can enter User ID and Password to login. Only admin can create login accounts for SIRIM Users.



The login screen features the SIRIM QAS International logo and the e-ComM title. Below the header, it states: "If you have created your Login ID and Password, please key in your Login ID and Password here. Important! Login ID and Password that you have created is case sensitive. Register as new customer, please click on the respective link." There are two input fields: "User ID:" and "Password:". Below these is a blue "LOGIN" button. Further down, there are links for "Forgot your ID/Password ?", "Register As New Customer", and "For Registration Guide, please click here".

*Figure 1.0 : e-ComM Login Screen*

#### 1.1 Forgot ID/Password

Enter Email address to receive username and password information via email.



The password recovery screen features the SIRIM QAS International logo and the e-ComM title. Below the header, it states: "Forgot Your UserName/Password? Enter you Email to receive your UserName/password Your Email must be registered under SIRIM QAS." There is an input field labeled "Email :". Below this is a blue "Submit" button.

*Figure 1.1 : e-ComM Password Recovery Screen*

## 2.0 Menu Bar

2.1 Point to the main menu, and click on sub menu to access to particular screen. Only admin can view the Master List.

Home   Company Reg.   Type Approval ▶   Special Approval ▶   Reg. Manufacturer ▶   Tax Exemption ▶   IT/Networking ▶   Master List ▶

2.2 e-ComM consists of the following Application Type as shown in the Menu Bar above:-

2.2.1 Type Approval

2.2.2. Special Approval

2.2.3 Reg. Manufacturer

2.2.4 Tax Exemption

2.2.5 IT/Networking

### 3.0 Company Registration

This screen displays the list of Company Registration. SIRIM User can manage the processing of new registrations.

Each queue lists the company registrations according to the status of each registration.

3.1 *New Company Registration*: List of New Company Registrations. Click on Company (row) to verify company information and supporting documents provided. Click on **Verified** after verification is done.

Welcome aaa [Log](#)

Home	Company Registration	Type Approval	Special Approval	Reg. of Manufacturer	Tariff	Master List
------	----------------------	---------------	------------------	----------------------	--------	-------------

Company Registration Application

New Company Registration [3]    Verified Company Registration [0]    Approved Company Registration [23]    Rejected Company Registration [0]

[Change Company Information/Add branch \[4\]](#)

New Company Registration			
No.	Company Name	Licence No.	Registration Date
1	AAA	123	07-10-2010 11:24 AM
2	TOH	123456-T	18-11-2010 03:54 PM
3	TEST INCORPORATED	_INC001	23-11-2010 12:45 PM

**Figure 3.1: New Company Registration Application List**

3.2 *Verified Company Registration*: List of Company Registration whose details have already been verified by SIRIM User. Click on **Approve** to Approve or **Reject** to Reject Company Registration.

Welcome aaa [Log](#)

Home	Company Reg.	Type Approval	Special Approval	Reg. Manufacturer	Tax Exemption	IT/Networking	Master List	Reporting
------	--------------	---------------	------------------	-------------------	---------------	---------------	-------------	-----------

Company Registration Application

New Company Registration [1]    Verified Company Registration [2]    Approved Company Registration [26]    Rejected Company Registration [0]

[Change Company Information/Add branch \[1\]](#)

Verified Company Registration					
No.	Company Name	Licence No.	Submission Date	Verification Date	Verified By
1	AAA	123	07-10-2010 11:24 AM	17-12-2010 09:42 AM	aaa
2	TEST INCORPORATED	_INC001	23-11-2010 12:45 PM	17-12-2010 09:45 AM	aaa

**Figure 3.2 : Verified Company Registration List**

### 3.3 Approved Company Registration: List of Company Registration approved by SIRIM User.

Client Registration Application					
New Client Registration [2]		Verified Client Registration [0]		Approved Client Registration [15]	
Rejected Client Registration [0]					
Approved Client Registration					
No.	Company Name	Licence No.	Submission Date	Approve Date	Approved By
1	CCCCC	123456-X	06-09-2010 05:24 PM	11-11-2010 04:13 PM	aaa
2	QWE	123	16-08-2010 01:25 PM	11-11-2010 04:16 PM	aaa
3	TEST	123-T	13-10-2010 01:38 PM	07-10-2010 03:39 PM	
4	ROTEL ENTERPRISE	001190119-P	07-10-2010 03:39 PM	07-10-2010 03:39 PM	
5	EXATREZ SDN BHD	755784-W	07-10-2010 03:39 PM	07-10-2010 03:39 PM	
6	TEC-SURF TECHNOLOGIES SDN BHD	652665-M	07-10-2010 03:39 PM	07-10-2010 03:39 PM	

**Figure 3.3 : Approved Company Registration List**

### 3.4 Rejected Company Registration: List of Company Registration rejected by SIRIM User.

Welcome aaa

[Log](#)

Home	Company Reg.	Type Approval	Special Approval	Reg. Manufacturer	Tax Exemption	IT/Networking	Master List	Reporting
Company Registration Application								
New Company Registration [1]		Verified Company Registration [1]		Approved Company Registration [26]		Rejected Company Registration [1]		
Change Company Information/Add branch [1]								
Rejected Company Registration								
No.	Company Name	Licence No.	Submission Date	Verification Date	Verified By	Reject Date	Rejected By	
1	AAA	123	07-10-2010 11:24 AM	17-12-2010 09:42 AM	aaa			

**Figure 3.4 : Rejected Company Registration List**

### 3.5 Change Company Information/Add Branch : List of registered companies (approved) that have changed company information or added new branches. Click on Company(row) to view latest changes. Click on **Approve** to Approve or **Reject** to reject changes made by applicant.

Welcome aaa

Home	Company Reg.	Type Approval ▶	Special Approval ▶	Reg. Manufacturer ▶	Tax Exemption ▶	IT/Networking ▶	Master List ▶	Report
Company Registration Application								
<a href="#">New Company Registration [1]</a>		<a href="#">Verified Company Registration [1]</a>		<a href="#">Approved Company Registration [26]</a>		<a href="#">Rejected Company Registration [1]</a>		
<a href="#">Change Company Information/Add branch [1]</a>								
Change Company Information/Add branch								
No.	Company Name	Licence No.			Registration Date			
1	TESTBRANCH3	123-T			13-12-2010 05:56 PM			

**Figure 3.5 : Change Company Information/Branch List**

## 4.0 New Application

### 4.1 New Type Approval (TAC) Application

List of New TAC Applications submitted awaiting verification by SIRIM.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

New Type Approval Application

No.	File No.	Submission Date	Category	Product Type	Company Name
1	<a href="#">DRAFT/NA/10/0016</a>	29-12-2010 02:14 PM	Normal		INTEL ELECTRONICS (MALAYSIA) SDN. BHD.
** 2	<a href="#">DRAFT/NA/10/0009</a>	24-12-2010 09:42 AM	Fast Track, Normal	ISM EQUIPMENT	DELL SALES MALAYSIA SDN. BHD.

**Figure 4.1 : New Type Approval Application List**

4.1.1 Upon Verification, Click on  to generate the File No for this application.

4.1.1 TAC Application is automatically queued in 'Scheduling' List.

4.1.2 All TAC Applications that are successfully verified will have File No in the following format: 'SQA SI/NA/10/XXXX'

4.1.3 If verification is unsuccessful, Click on  and enter status of application details to be sent to Applicant.

4.1.4 TAC Applications that are highlighted are grouped as different "Package".

### 4.2 New Special Approval (SA) Application List

List of New SA Applications submitted awaiting verification by SIRIM.

Welcome aaa

Home

Company Reg.

Type Approval ▶

Special Approval ▶

Reg. Manufacturer ▶

Tax Exemption ▶

IT/Networking ▶

Master List ▶

Reporting

Special Approval Application

Draft Special Approval Application [2]

Testing [0]

Approved Special Approval Application [1]

New Special Approval Application [2]

Paper Evaluation [0]

Rejected Special Approval Application [0]

Quotation/Scheduling [0]

Canceled Special Approval Application [0]

Renewal Special Approval Application [0]

Search Special Approval Application

New Special Approval Application

No.	File No.	Submission Date	Purpose	Product Type	Company Name
1	<a href="#">SQA SI/SA/10/0002/D</a>	04-12-2010 11:36 AM	DEMO/MARKET SURVEY/TRIAL	MODEM V.23 LEASED	LIM
2	<a href="#">DRAFT/SA/10/0001/P</a>	02-12-2010 03:07 PM	PERSONAL/COMPANY	ROUTER INTERFACE CARD	CCCCC

**Figure 4.2: New Special Approval Application List**

4.2.1 Upon Verification, Click on  to generate the File No for this application.

4.2.2 RM Application is automatically queued in 'Quotation/Scheduling' List.

4.2.3 All RM Applications that are successfully verified will have File No in the following format: 'SQA SI/SA/10/XXXX/X'

4.2.4 If verification is unsuccessful, Click on  and enter status of application details to be sent to Applicant.

#### 4.3 New Registration of Manufacturer (RM) List

List of New RM Applications submitted awaiting verification by SIRIM.

Search Registration of Manufacturer					
New Registration of Manufacturer Application					
No.	File No.	Submission Date	Purpose	Application Type	Company Name
1	<a href="#">DRAFT/REG/10/0003</a>	13-12-2010 11:24 AM	Local Market	Manufacturer	LIM

**Figure 4.3: New Registration of Manufacturer Application List**

4.3.1 Upon Verification, Click on  to generate the File No for this application.

4.3.2 RM Application is automatically queued in 'Quotation/Scheduling' List.

4.3.3 All RM Applications that are successfully verified will have File No in the following format: 'SQA SI/REG/10/XXXX'

4.3.4 If verification is unsuccessful, Click on  and enter status of application details to be sent to Applicant.

#### 4.4 New Tax Exemption (TAX) List

List of New TAX Applications submitted awaiting verification by SIRIM.

No.	File No.	Last Update	Company Name	CreateBy
1	<a href="#">DRAFT/TAX/10/0003</a>	10-12-2010 02:34 PM	LIM	lim

**Figure 4.4 : New Tax Exemption Application List**

4.4.1 Upon Verification, Click on  to generate the File No for this application.

4.4.2 TAX Application is automatically queued in 'Quotation/Scheduling' List.

4.4.3 All TAX Applications that are successfully verified will have File No in the following format: 'SQA SI/TAX/10/XXXX'

4.4.4 If verification is unsuccessful, Click on  and enter status of application details to be sent to Applicant.

#### 4.5 New IT/Networking (IT/N) List





## 5.0 Draft Application

### 5.1 Draft Type Approval (TAC) Application: List of TAC Applications not yet submitted.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Draft Type Approval Application

No.	File No.	Last Update	Category	Product Type	Company Name	CreateBy
1	<a href="#">DRAFT/TA/11/0320</a>	08-07-2011 05:07 PM	Fast Track		NEWCOMPANY301	user301
2	<a href="#">DRAFT/TA/11/0319</a>	28-06-2011 03:55 PM	Normal		MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	ADMIN
3	<a href="#">DRAFT/TA/11/0318</a>	28-06-2011 03:35 PM	Fast Track		MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	ADMIN
4	<a href="#">DRAFT/TA/11/0317</a>	24-06-2011 05:46 PM		GSM 850/900/1800/1900 MOBILE STATION	I-DATA TECHNOLOGIES SDN BHD	ADMIN
5	<a href="#">DRAFT/TA/11/0316</a>	24-06-2011 05:35 PM	Fast Track		I-DATA TECHNOLOGIES SDN BHD	ADMIN
6	<a href="#">DRAFT/TA/11/0315</a>	14-06-2011 10:03 PM	Normal	GSM 850/900/1800/1900/3G(900/2100)/ISM MOBILE STN (WITH PDA)	BRIGHTSTAR DISTRIBUTION SDN. BHD.	W00048
7	<a href="#">DRAFT/TA/11/0314</a>	07-06-2011 12:17 PM	Normal		JIMDICK COMMUNICATIONS SDN. BHD.	jimdick@streamy
8	<a href="#">DRAFT/TA/11/0313</a>	05-06-2011 12:56 PM	Normal		HEWLETT-PACKARD (M) SDN BHD	chewkk-hp
9	<a href="#">DRAFT/TA/11/0312</a>	02-06-2011 04:47 PM	Normal	ISM EQUIPMENT (3G)	LARIZZ BUMI OVER-SEAS SERVICES SDN BHD	SUHIR
10	<a href="#">DRAFT/TA/11/0311</a>	30-05-2011 07:22 PM	Normal	GSM 900/1800 MOBILE STATION	LG ELECTRONICS (M) SDN. BHD.	suhami.hassan

**Figure 5.1 : Draft Type Approval Application List**

5.1.1 All Draft TAC Applications File No are in the following format: 'DRAFT/NA/10/XXXX'

5.1.2 Click on [DRAFT/NA/10/0004](#) link to view TAC Application details.

5.1.3 Only the User (SIRIM User/Client) who created the TAC application can Edit its information and submit the application.

5.1.4 Other Users can only view information provided in TAC Application.

### 5.2 Draft Special Approval (SA) Application: List of SA Applications not yet submitted.

Welcome aaa

[Log](#)

Home	Company Reg.	Type Approval ▶	Special Approval ▶	Reg. Manufacturer ▶	Tax Exemption ▶	IT/Networking ▶	Master List ▶	Reporting
Special Approval Application								
Draft Special Approval Application [3]		New Special Approval Application [2]		Quotation/Scheduling [0]				
Testing [0]		Paper Evaluation [0]						
Approved Special Approval Application [1]		Rejected Special Approval Application [0]		Canceled Special Approval Application [0]		Renewal Special Approval Application [0]		
Search Special Approval Application								
Draft Special Approval Application								
No.	File No.	Last Update	Purpose	Product Type	Company Name	CreateBy		
1	<a href="#">DRAFT/SA/10/0002/P</a>	10-12-2010 01:26 PM	PERSONAL/COMPANY		newCompany	aaa		
2	<a href="#">DRAFT/SA/10/0003/E</a>	10-12-2010 02:44 PM	EXHIBITION		LIM	lim		
3	<a href="#">DRAFT/SA/10/0004/D</a>	19-12-2010 12:23 PM	DEMO/MARKET SURVEY/TRIAL		LIM	aaa		

**Figure 5.2 : Draft Special Approval Application List**

5.2.2 All Draft SA Applications File No are in the following format: 'DRAFT/SA/10/XXXX/X'

5.2.3 Click on [DRAFT/SA/10/0001/P](#) link to view SA Application details.

5.2.4 Only the User (SIRIM User/Client) who created the SA application can Edit its information and submit the application.

5.2.5 Other Users can only view information provided in SA Application.

### 5.3 Draft Registration of Manufacturer (RM): List of RM applications not yet submitted.

</

**Figure 5.3: Draft Registration of Manufacturer List**

5.3.1 All Draft RM Applications File No are in the following format: 'DRAFT/REG/10/XXXX'

5.3.2 Click on [DRAFT/REG/10/0005](#) link to view RM Application details.

5.3.3 Only the User (SIRIM User/Client) who created the RM application can Edit its information and submit the application.

5.3.4 Other Users can only view information provided in RM Application.

### 5.4 Draft Tax Exemption Application: List of Tax Exemption applications not yet submitted.

Welcome aaa

Log

Home

Company Reg.

Type Approval ▶

Special Approval ▶

Reg. Manufacturer ▶

Tax Exemption ▶

IT/Networking ▶

Master List ▶

Reporting

Tax Exemption Application

Draft Tax Exemption Application [1]

New Tax Exemption Application [0]

Quotation/Scheduling [0]

Paper Evaluation [0]

Approved Tax Exemption Application [0]

Rejected Tax Exemption Application [0]

Canceled Tax Exemption Application [0]

Renewal Tax Exemption Application [0]

Search Tax Exemption Application

Draft Tax Exemption Application

No.	File No.	Last Update	Company Name	CreateBy
1	<a href="#">DRAFT/TAX/10/0001</a>	19-12-2010 05:53 PM	newcompany600	nc600user1

**Figure 5.4: Draft Tax Exemption List**

5.4.1 All Draft Tax Exemption Applications File No are in the following format: 'DRAFT/TAX/10/XXXX'

5.4.2 Click on [DRAFT/TAX/10/0001](#) link to view Tax Exemption Application details.

5.4.3 Only the User (SIRIM User/Client) who created the Tax Exemption application can Edit its information and submit the application.

5.4.4 Other Users can only view information provided in Tax Exemption Application.

5.5 Draft IT/Networking Product Application: List of IT/Networking Product applications not yet submitted.

IT/Networking Product Application

Draft IT/Networking Product Application [2]

Paper Evaluation [1]

Approved Application [1]

New IT/Networking Product Application [2]

Rejected Application [0]

Quotation/Scheduling [1]

Canceled Application [0]

Search IT/Networking Product Application

Draft IT/Networking Product Application

No.	File No.	Last Update	Category	Product Name	Company Name	Create
1	<a href="#">DRAFT/TAX/10/0004</a>	14-12-2010 01:22 PM	OTHER TELECOMUNICATION ACCESSORIES	asdasd	ert	aaa
2	<a href="#">DRAFT/OTH/10/0004</a>	20-12-2010 09:33 AM	ANTENNA		newcompany700	nc700user

**Figure 5.5: Draft IT/Networking Product List**

5.5.1 All Draft RM Applications File No are in the following format: 'DRAFT/OTH/10/XXXX'

5.5.3 Click on [DRAFT/OTH/10/0004](#) link to view IT/Networking Product Application details.

5.5.3 Only the User (SIRIM User/Client) who created the RM application can Edit its information and submit the application.

5.5.4 Other Users can only view information provided in RM Application.

## 6.0 Quotation/Scheduling

List of applications successfully verified and awaiting quotation/scheduling.

### 6.1 Type Approval

Welcome aaa

[Logi](#)

Home

Company Reg.

Type Approval

Special Approval

Reg. Manufacturer

Tax Exemption

IT/Networking

Master List

Reporting

Type Approval Application

Draft Type Approval Application [35]

Testing [3]

Approved Type Approval Application [3]

New Type Approval Application [13]

Paper Evaluation [1]

Rejected Type Approval Application [0]

Quotation/Scheduling [4]

Temporary Approval [1]

Canceled Type Approval Application [0]

Renewal Type Approval Application [1]

Search Type Approval Application

Quotation / Scheduling

No.	File No.	Submission Date	Category	Product Type	Company Name	Assign To	Schedule
* 1	<a href="#">SQASI/NA/10/0018</a>	23-11-2010 03:29 PM	Normal	MODEM V.34, 28.8K, PSTN	TEST BRANCH	faiz	<a href="#">Quotation/Schedule</a>
* 2	<a href="#">DRAFT/NA/10/0014</a>	22-11-2010 08:00 PM	Normal	MODEM V.23 LEASED	TEST		<a href="#">Quotation/Schedule</a>
* 3	<a href="#">SQASI/NA/10/0037</a>	19-11-2010 10:56 AM	Normal		TEST	Azzri	<a href="#">Quotation/Schedule</a>
4	<a href="#">SQASI/NA/10/0050</a>	16-12-2010 02:31 PM	Fast Track	ROUTER INTERFACE CARD	newcompany700		<a href="#">Quotation/Schedule</a>

**Figure 6.1: TAC Application Quotation/Scheduling List**

6.1.1 Click on [Quotation/Schedule](#) to prepare Quotation and Scheduling prior to Testing. Create new Quotation or edit existing Draft Quotation sent by Applicant.

6.1.1.1 If Quotation is sent by Applicant/Client, row will be highlighted in purple with remarks and name of Applicant displayed under 'Created & Submitted By', as shown below.

Quotation / Scheduling / Payment						
Quotation						
Schedule						
Payment						

Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.			SQASI/TA/11/0876			
Application Category						
No.	Entry Date	Total	Created & Submitted By	Submitted to Applicant	Accepted by Applicant	Paid
* 1	6/13/2011 12:11:08 PM	2800	dagangnet	NO	NO	NO

**Figure 6.1.1.1 : Draft Quotation submitted by Applicant : Row highlighted and Applicant name displayed**

No.	Entry Date	Total
* This Quotation is submitted by Applicant.		

**Figure 6.1.1.2 : Remark indicating Draft Quotation submitted by Applicant**

6.1.2 Processing Fee is by default RM 100. Enter remarks if necessary.

6.1.3 Select Registration Fee from DDL provided. Enter remarks if necessary. (mandatory)

6.1.4 Click on 'Save'. Must Save Quotation first before proceeding with Evaluation Fee.

(optional).

6.1.5 Click on **Select Evaluation Fee (Communication, Safety and EMC)**. Select relevant Evaluation fees.

Search Evaluation Fee (Communication/Safety/EMC)				
No.	<input type="checkbox"/> Category	Product	Factor	Fee
1	<input type="checkbox"/> Electrical Safety	-	-	300
2	<input type="checkbox"/> Electromagnetic Compatibility (EMC)	-	-	300
3	<input type="checkbox"/> Electromagnetic Compatibility (EMC) [for BPL only]	-	-	600
4	<input type="checkbox"/> Communication	Public Switched Telephone Network (PSTN) [Voice]	-	500
5	<input type="checkbox"/> Communication	Public Switched Telephone Network (PSTN) [Data]	-	500
6	<input type="checkbox"/> Communication	Integrated Subscriber Digital Network (ISDN) [Primary]	-	300
7	<input checked="" type="checkbox"/> Communication	PABX / Key Telephone	-	1000
8	<input type="checkbox"/> Communication	Packet-switched Data Network (eg. ATM, Frame relay etc)	-	300
9	<input type="checkbox"/> Communication	ADSL	-	300
10	<input checked="" type="checkbox"/> Communication	BroadBand over Power Line	-	300
11	<input type="checkbox"/> Communication	Circuit-switched Data Network	-	300
12	<input type="checkbox"/> Communication	Leased Line	-	300
13	<input type="checkbox"/> Communication	All Frequencies	1 band	650
14	<input type="checkbox"/> Communication	Cellular (voice)	1 band	650
15	<input type="checkbox"/> Communication	Cellular (data)	1 band	650
16	<input type="checkbox"/> Communication	Wireless LAN [Support 802.11b/g/n] (Mobile Phone Only)	Any band	1000
17	<input type="checkbox"/> Communication	Wireless LAN [Support 802.11a/n: 5150 MHz - 5350 MHz, 5725 MHz - 5875 MHz] (Mobile Phone Only)	Any band	1000
18	<input type="checkbox"/> Communication	LMR / Digital Trunking (eg. TETRA, GoTA, iDEN)	1 Channel Spacing	650
19	<input type="checkbox"/> Communication	Bluetooth	-	650
20	<input checked="" type="checkbox"/> Communication	Microwave	-	650

**Total Evaluation Fee : 2600**

**Figure 6.1.5 : Select Evaluation Fee**

6.1.6 Click on **Save Fee Selection** to save selected fees.

6.1.7 Communication Fees selected are displayed in GridView below. If 'Safety', 'EMC' and 'EMC for BPL only' fees are selected, amount is shown in textbox highlighted below. Enter remarks if necessary.

Quotation																		
Fees of Testing and Certification for Communication and Multimedia Product																		
File No.		SQASI/TA/11/0070		Application Category		PARALLEL + FAST TRACK												
No.	Entry Date	Total	Created & Submitted By	Submitted to Applicant	Accepted by Applicant	Paid												
1	5/4/2011 6:04:34 PM	200	dagangnet	NO	NO	NO												
Quotation Date			04-05-2011 06:04 PM		Last Updated													
Submitted to SIRIM					Draft Submission Date													
Details of Fees		Remarks				RM												
a)	Processing					100												
b)	Registration	2 years				100												
c)	Testing / Evaluation	Select Evaluation Fee (Communication, Safety and EMC)				Total Evaluation Fee												
i) Communication		<table border="1"> <thead> <tr> <th>No.</th> <th>Product</th> <th>Factor</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Public Switched Telephone Network (PSTN) [Voice]</td> <td>-</td> <td>500</td> </tr> <tr> <td>2</td> <td>Public Switched Telephone Network (PSTN) [Data]</td> <td>-</td> <td>500</td> </tr> </tbody> </table>				No.	Product	Factor	Fee	1	Public Switched Telephone Network (PSTN) [Voice]	-	500	2	Public Switched Telephone Network (PSTN) [Data]	-	500	2200
No.	Product	Factor	Fee															
1	Public Switched Telephone Network (PSTN) [Voice]	-	500															
2	Public Switched Telephone Network (PSTN) [Data]	-	500															
ii) Safety		1000																
iii) EMC		300																
iii) EMC (for BPL Only)		600																
d)	SIRIM Label					0												
e)	Certificate Renewal	- Please Select -				0												
f)	Site Inspection					0												
g)	Import Permit					0												
h)	Special Approval					0												
i)	Others					0												
					<b>Total</b>	2400												

Save
Reset
Delete
Submit Draft
Calculate

Figure 6.1.7 : Select Evaluation Fee

6.1.8 Total Evaluation Fee Selected is shown. The individual fees are shown in the respective textbox.

6.1.9 The following pop up is a reminder to 'Save' details entered in order to view List of Quotations created.

Please Save Quotation to view Quotation List.

Close

Figure 6.1.9 : Pop Up Reminder to Save Quotation to view Quotation List

6.1.10 To clear selection, click on **Clear Selection**. Remember to click on **Save Fee Selection** to save selection clearance.

6.1.11 To cancel clear selection, Click on **Close** to go back to previous selection.

**Save Fee Selection** **Clear Selection** **Close**  
Click 'Save Selection' to confirm clear selection and update Quotation Details.  
Click close to go back to previous selection.

**Figure 6.1.11 : Clear Selection Remark**

6.1.12 Select Renewal Fee from DDL provided. Enter remarks if necessary. (optional)

6.1.13 Enter Remarks and fees for (d), (f), (g), (h), and (i) (optional)

6.1.14 Click on 'Calculate' to calculate Total Fee. (Fee will also automatically be calculated accordingly when click on Save).

6.1.15 Click on **Save** to Save Details before submission. Quotation will be displayed in Quotation List, as shown below. (indicates that Quotation has been saved).

Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.			Application Category			
DRAFT/TA/11/0300						
No.	Entry Date	Total	Created & Submitted By	Submitted to Applicant	Accepted by Applicant	Paid
1	6/13/2011 12:09:49 PM	1800	dagangnet	NO	NO	NO
2	6/13/2011 12:11:08 PM	2800	dagangnet	NO	NO	NO

**Figure 6.1.15 : List of Quotations Created / Saved**

6.1.16 Click on **Delete** to Delete Quotation Details; or **Reset** to clear textbox entry.

6.1.17 Click on **Submit** to Submit Quotation to Applicant. Status of Quotation and Payment after submission is monitored. Quotation sent by SIRIM to Applicant is considered as Final Quotation, awaiting acknowledgment by Applicant.

Quotation / Scheduling / Payment						
Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.			Application Category			
SQAS/INA/10/0050			FAST TRACK			
No.	Entry Date	Total	Submitted to Applicant	Accepted by Applicant	Paid	
1	12/16/2010 5:11:06 PM	7500	YES	NO	NO	

**Figure 6.1.17 : Quotation Prepared and Submitted to Applicant**



6.1.18 Click on **Schedule** Tab to View Scheduling details.

Quotation / Scheduling / Payment			
<a href="#">Quotation</a> <a href="#">Schedule</a> <a href="#">Payment</a>			
<b>Scheduling</b>			
<b>Schedule for Testing / Evaluation / Inspection</b>			
File No.	SQASI/NA/10/0018	Application Category	NORMAL
Status	Acknowledged	Last Updated	14-12-2010 08:53 PM
Submitted by SIRIM	Yes	Submission Date	
Confirmed by Applicant	Yes	Confirmation Date	14-12-2010 09:07 PM
Date	<input type="text" value="14-12-2010"/>		
Time	<input type="text" value="9:00 am"/>		
Product	MODEM V.34, 28.8K, PSTN		
Model	MAIPU MP 803 (WITHOUT ISDN)		
Assign To	<input type="text" value="AHMAD FAIZAN B PARDI"/>		
Remarks	<input type="text"/>		

**Figure 6.1.18: Scheduling Details for Testing**

6.1.19 Click on 'Confirm' to confirm Testing Date or 'Re-schedule' to reschedule Testing Date.

6.1.20 Upon confirmation, SA Application is automatically queued in 'Testing' List.

6.1.21 Click on **Application** to go back to Type Approval Screen.

6.1.22 Click on **Send To** to allow TAC Application to proceed straight to Paper Evaluation (Certification) without doing Testing.

## 6.2 Special Approval

Quotation / Scheduling							
No.	File No.	Submission Date	Category	Product Type	Company Name	Assign To	Schedule
* 1	<a href="#">SQASI/NA/10/0018</a>	23-11-2010 03:29 PM	Normal	MODEM V.34, 28.8K, PSTN	TEST BRANCH	faiz	<a href="#">Quotation/Schedule</a>
* 2	<a href="#">DRAFT/NA/10/0014</a>	22-11-2010 06:00 PM	Normal	MODEM V.23 LEASED	TEST		<a href="#">Quotation/Schedule</a>

**Figure 6.2 : SA Application Quotation/Scheduling List**

- 6.2.1 Click on [Quotation/Schedule](#) to prepare Quotation and Scheduling prior to Testing.  
**Please refer to 6.1 above for steps. (similar to TAC Quotation preparation).**
- 6.2.2 Click on **Save** to Save Quotation details before submission.
- 6.2.3 Click on **Delete** to Delete Quotation Details; or **Reset** to clear textbox entry.
- 6.2.4 Click on **Submit** to Submit Quotation to Applicant. Status of Quotation and Payment after submission is monitored.

Quotation / Scheduling / Payment						
Quotation	Schedule	Payment				
Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.		SQASI/SA/10/0002/D			Application Category	
No.	Entry Date	Total	Submitted to Applicant		Accepted by Applicant	Paid
1	12/19/2010 12:39:36 PM	550	NO		NO	NO
Quotation Date					Last Updated	
Submitted to Applicant					Submission Date	
Accepted by Applicant					Acceptation Date	

**Figure 6.2.4 : Quotation Prepared and Submitted to Applicant**

6.2.5 Click on **Schedule** Tab to View Scheduling details.

Scheduling			
Schedule for Testing / Evaluation / Inspection			
File No.	SQASI/SA/10/0002/D	Application Category	
Status	Awaiting Acknowledgement	Last Updated	04-12-2010 12:20 PM
Submitted by SIRIM	Yes	Submission Date	04-12-2010 12:20 PM
Confirmed by Applicant	No	Confirmation Date	
Date	<input type="text" value="05-02-2011"/>		
Time	<input type="text" value="9:00 am"/>		
Product	MODEM V.23 LEASED		
Model	FGHFGH		
Assign To	<input type="text" value="- Please Select -"/>		
Remarks	<input type="text"/>		
<input type="button" value="Save"/> <input type="button" value="Re-schedule"/> <input type="button" value="Confirm"/> <input type="button" value="Release Application"/>			

**Figure 6.2.5 : Scheduling Details for Testing**

6.2.6 Click on 'Confirm' to confirm Testing Date or 'Re-schedule' to reschedule Testing Date

6.2.7 Upon confirmation, SA Application is automatically queued in 'Testing' List.

6.2.8 Click on **Application** to go back to Special Approval Screen.

6.2.9 Click on **Send To** to allow SA Application to proceed straight to Paper Evaluation (Certification) without doing Testing.

### 6.3 Registration of Manufacturer

Registration of Manufacturer Application							
<a href="#">Draft Registration of Manufacturer [6]</a>		<a href="#">New Registration of Manufacturer [0]</a>		<a href="#">Quotation/Scheduling [1]</a>			
<a href="#">Site Inspection [0]</a>		<a href="#">Paper Evaluation [1]</a>					
<a href="#">Approved Registration of Manufacturer [1]</a>		<a href="#">Rejected Registration of Manufacturer [0]</a>		<a href="#">Canceled Registration of Manufacturer [0]</a>		<a href="#">Renewal Registration of Manufacturer</a>	
Search Registration of Manufacturer							
Quotation / Scheduling							
No.	File No.	Submission Date	Purpose	Application Type	Company Name	Assign To	Schedule
1	<a href="#">SQASI/REG/10/0005</a>	13-12-2010 11:24 AM	Local Market	Manufacturer	LIM		<a href="#">Quotation/Schedule</a>

**Figure 6.3 : Registration of Manufacturer Quotation/Scheduling List**

6.3.1 Click on [Quotation/Schedule](#) to prepare Quotation and Scheduling prior to Site Inspection (Testing Phase). **Please refer to 6.1 above for steps. (similar to TAC Quotation preparation).**

6.3.2 Click on [Save](#) to Save Quotation details before submission.

6.3.3 Click on [Delete](#) to Delete Quotation Details; or [Reset](#) to clear textbox entry.

6.3.4 Click on [Submit](#) to Submit Quotation to Applicant. Status of Quotation and Payment after submission is monitored.

Quotation					
Fees of Testing and Certification for Communication and Multimedia Product					
File No.		SQASI/REG/10/0005		Application Category	
No.	Entry Date	Total	Submitted to Applicant	Accepted by Applicant	Paid
1	12/20/2010 9:55:44 AM	990	YES	NO	NO
Quotation Date				Last Updated	
Submitted to Applicant				Submission Date	
Accepted by Applicant				Acceptation Date	

**Figure 6.3.4 : Quotation Prepared and Submitted to Applicant**

6.3.5 Click on **Schedule** Tab to View Scheduling details.

Quotation	<b>Schedule</b>	Payment
<b>Scheduling</b>		
<b>Schedule for Testing / Evaluation / Inspection</b>		
File No.	SQASI/SA/10/0002/D	Application Category
Status	Awaiting Acknowledgement	Last Updated
Submitted by SIRIM	Yes	Submission Date
Confirmed by Applicant	No	Confirmation Date
Date	05-02-2011	
Time	9:00 am	
Product	MODEM V.23 LEASED	
Model	FGHFGH	
Assign To	- Please Select -	
Remarks		
<a href="#">Save</a> <a href="#">Re-schedule</a> <a href="#">Confirm</a> <a href="#">Release Application</a>		

**Figure 6.3.5 : Scheduling Details for Site Inspection**

6.3.6 Click on 'Confirm' to confirm Testing Date or 'Re-schedule' to reschedule Testing Date

6.3.7 Upon confirmation, RM Application is automatically queued in 'Site Inspection' List

6.3.8 Click on **Application** to go back to Registration of Manufacturer Main Screen.

6.3.9 Click on **Send To** to allow RM Application to proceed straight to Paper Evaluation (Certification) without doing Site Inspection.

## 6.4 Tax Exemption

Tax Exemption does not involve any scheduling since it does not require Testing.

Tax Exemption Application					
Draft Tax Exemption Application [1]		New Tax Exemption Application [0]		Quotation/Scheduling [4]	
Paper Evaluation [1]					
Approved Tax Exemption Application [1]		Rejected Tax Exemption Application [0]		Canceled Tax Exemption Application [0]	
				Renewal Tax Exemption Application [0]	
Search Tax Exemption Application					
Quotation / Scheduling					
No.	File No.	Submission Date	Company Name	Assign To	Schedule
1	<a href="#">SQASI/TAX/10/0002</a>	10-12-2010 02:13 PM	LIM		<a href="#">Quotation/Schedule</a>

**Figure 6.4 : Tax Exemption Quotation/Scheduling List**

6.4.1 Click on **Quotation/Schedule** to prepare Quotation. **Please refer to 6.1 above for steps. (similar to TAC Quotation preparation).**

6.4.2 Click on **Save** to Save Quotation details before submission.

6.4.3 Click on **Delete** to Delete Quotation Details; or **Reset** to clear textbox entry.

6.4.4 Click on **Submit** to Submit Quotation to Applicant. Status of Quotation and Payment after submission is monitored.

Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.		SQASI/TAX/10/0002			Application Category	
No.	Entry Date	Total	Submitted to Applicant		Accepted by Applicant	Paid
1	12/10/2010 3:54:18 PM	1150	NO		NO	NO
Quotation Date					Last Updated	
Submitted to Applicant					Submission Date	
Accepted by Applicant					Acceptation Date	

**Figure 6.4.4 : Quotation Prepared and Submitted to Applicant**

6.4.5 After Quotation is done, click on **Send To** to allow Tax Exemption Application to proceed straight to Paper Evaluation. (since No Testing Phase). Application is automatically queued in 'Paper Evaluation' List.

6.4.6 Click on **Application** to go back to Tax Exemption Main Screen.

## 6.5 IT / Networking

IT/ Networking does not involve any scheduling since it does not require Testing or Certification.

IT/Networking Product Application							
Draft IT/Networking Product Application [3]		New IT/Networking Product Application [2]		Quotation/Scheduling [1]			
Paper Evaluation [1]							
Approved Application [1]		Rejected Application [0]		Canceled Application [0]			
Search IT/Networking Product Application							
Quotation / Scheduling							
No.	File No.	Submission Date	Category	Product Name	Company Name	Assign To	Schedule
1	<a href="#">SQASI/OTH/10/0002</a>	13-12-2010 12:56 PM	ANTENNA	qwewqwnnn	CCCCC		<a href="#">Quotation/Schedule</a>

**Figure 6.5 : IT/Networking Product Quotation/Scheduling List**

6.5.1 Click on **Quotation/Schedule** to prepare Quotation. **Please refer to 6.1 above for steps. (similar to TAC Quotation preparation).**

6.5.2 Click on **Save** to Save Quotation details before submission.

6.5.3 Click on **Delete** to Delete Quotation Details; or **Reset** to clear textbox entry.

6.5.4 Click on **Submit** to Submit Quotation to Applicant. Status of Quotation and Payment after submission is monitored.

Quotation						
Fees of Testing and Certification for Communication and Multimedia Product						
File No.		SQASI/OTH/10/0002		Application Category		
No.	Entry Date	Total		Submitted to Applicant	Accepted by Applicant	Paid
1	12/20/2010 10:26:53 AM	450		NO	NO	NO
Quotation Date				Last Updated		
Submitted to Applicant				Submission Date		
Accepted by Applicant				Acception Date		

**Figure 6.5.4 : Quotation Prepared and Submitted to Applicant**

6.5.5 After Quotation is done, click on **Send To** to allow IT/Networking Application to proceed to Application Approval. (since No Testing and Certification Phase). Application is automatically queued in 'Paper Evaluation' List.)

6.5.6 Click on **Application** to go back to IT/Networking Main Screen.

## 7.0 Payment

7.1 Click on **Payment** Tab to manage Payment Processing (when Applicant pays at SIRIM counter)

Quotation		Schedule		Payment	
Payment					
Quotation					
<input type="checkbox"/>	No.	Entry Date	Total	Submitted to Applicant	Accepted by Applicant
<input type="checkbox"/>	2	12/19/2010 12:39:36 PM	550	NO	NO
File No. SQASI/SA/10/0002/D			Total Payment		
Payment Date		19-12-2010			
Mode of Payment		<div> <div>- Please Select -</div> <div>- Please Select -</div> <div>Cash</div> <div>Cheque</div> <div>Money Order</div> <div>Postal Order</div> <div>Credit Card - Visa</div> <div>Credit Card - Master</div> <div>AMEX</div> <div>DINERS</div> </div>			
Cheque/Money Order No.					
Receipt No.					
Receive By					
Remarks					
Save		Reset			

**Figure 7.1 : Payment**

7.1.1 This section is to record payment details for each Quotation.

## 8.0 Testing

List of applications Awaiting Testing. Tax Exemption and IT/Networking application types do not include Testing.

### 8.1 Type Approval

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Testing

No.	File No.	Submission Date	Category	Product Type	Company Name	Responsible By
1	<a href="#">SQASI/TA/11/1098</a>	14-06-2011 10:22 AM	Normal	WIRELESS REMOTE CONTROL SYSTEM	ARIAN ENGINEERING (M) SDN. BHD.	
2	<a href="#">SQASI/TA/11/1097</a>	13-06-2011 04:18 PM	Normal	GSM 900/1800 MOBILE STATION	SPICE CSL INTERNATIONAL SDN. BHD.	
3	<a href="#">SQASI/TA/11/1095</a>	13-06-2011 03:43 PM		NAVIGATION EQUIPMENT FOR VEHICLE (GPS/ BLUETOOTH)	EGADGET ENTERPRISE	
4	<a href="#">SQASI/TA/11/1077</a>	09-06-2011 10:17 AM	Normal	FACSIMILE	DAITOBEST SDN. BHD.	
5	<a href="#">SQASI/TA/11/1076</a>	09-06-2011 10:12 AM	Normal	FACSIMILE	DAITOBEST SDN. BHD.	

**Figure 8.1 : TAC Application Testing List**

8.1.1 Click on [Testing](#) to view Testing details. TAC Application details are displayed.

Welcome aaa
[Log](#)

[Home](#)
[Company Reg.](#)
[Type Approval](#)
[Special Approval](#)
[Renewal](#)
[Manufacturer](#)
[Tax Exemption](#)
[IT/Networking](#)
[Master List](#)
[Reporting](#)

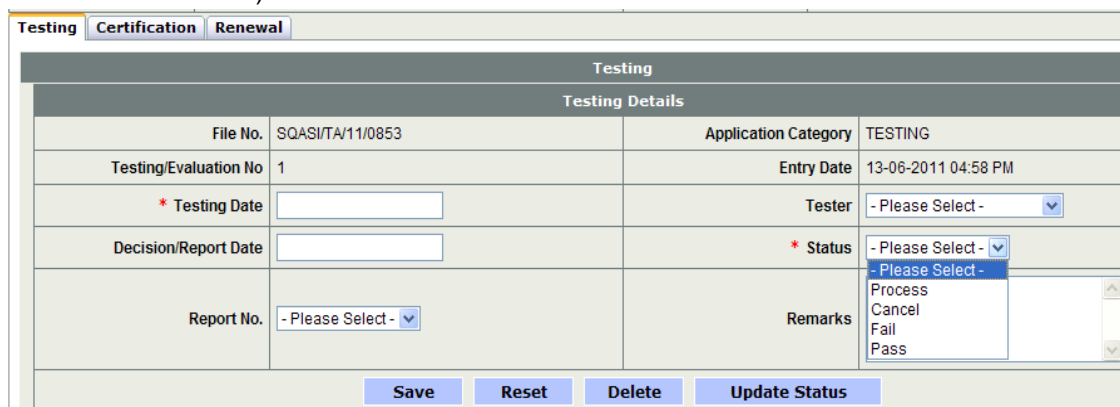
Testing / [Renewal](#) / Certification

Application ID	SQASI/NA/10/0046	Application Status	Awaiting Testing
Application Type	Type Approval	Application Category	NORMAL
Submission Date	04-12-2010 12:22 PM	Entry Date	03-12-2010 01:50 PM
Company Name	LIM	Company/Business Registration No.	123123-E
Address	123 JALAN 456 123456 123123 12312 BANDAR SRI PETALING SELANGOR	Contact Person	a) LIM b)
Tel	123123123	Fax	
Email	toh@nettsys.com	Website	

**Figure 8.1.1 : TAC Application Details**



8.1.2 Under **Testing** Tab, enter Testing results details (This section is filled in by Tester/Recommender).

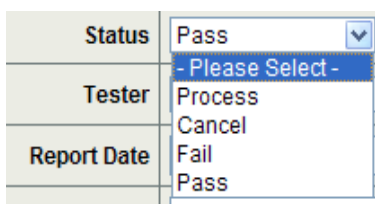


Testing			
Testing Details			
File No.	SQASI/TA/11/0853	Application Category	TESTING
Testing/Evaluation No	1	Entry Date	13-06-2011 04:58 PM
* Testing Date		Tester	- Please Select -
Decision/Report Date		* Status	- Please Select -
Report No.	- Please Select -	Remarks	<div> <div>- Please Select -</div> <div>Process</div> <div>Cancel</div> <div>Fail</div> <div>Pass</div> </div>
<div> <div>Save</div> <div>Reset</div> <div>Delete</div> <div>Update Status</div> </div>			

**Figure 8.1.2 : TAC Application Testing Details**

8.1.3 Select relevant Status of Testing for each TAC Application, as follows :-

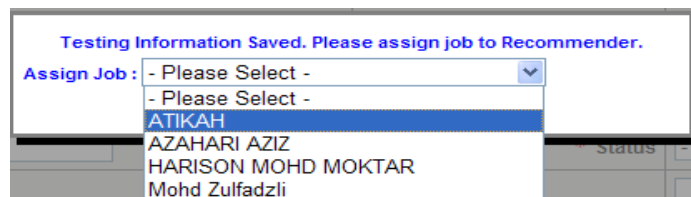
- i.) *Process* : Testing still in process.
- ii.) *Cancel* : Testing for TAC Application is Cancelled. TAC cannot be Approved.
- iii.) *Fail* : Testing for TAC Application Failed. TAC cannot be Approved.
- iv.) *Pass* : Testing for TAC Application Passed. Can proceed to Approve TAC.



Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 8.1.3 : TAC Testing Status**

8.1.4 Click on **Save** to Save Testing details. Upon Saving, select name of recommender to assign job.



Testing Information Saved. Please assign job to Recommender.

Assign Job : - Please Select -

- Please Select -
- ATIKAH
- AZAHARI AZIZ
- HARISON MOHD MOKTAR
- Mohd Zulfadzli

**Figure 8.1.4 : Assign Job to Recommender**

8.1.5 Click on **Delete** to Delete Testing details; or **Reset** to clear textbox entry.

8.1.6 Recommender must update testing status and click on **Update Status** of application assigned to him/her, before application can proceed with TAC Approval. **Update Status** button is only visible to Recommender.

## 8.2 Special Approval

Testing							
No.	File No.	Submission Date	Category	Product Type	Company Name	Assign To	Testing
1	<a href="#">SQASI/NA/10/0046</a>	04-12-2010 12:22 PM	Normal	DIGITAL MODEM	LIM	omar	<a href="#">Testing</a>
2	<a href="#">SQASI/NA/10/0028</a>	19-11-2010 02:45 PM	Normal	DIGITAL MODEM INTERFACE CARD	TEST		<a href="#">Testing</a>

**Figure 8.2 : SA Application Testing List**

8.2.1 Click on [Testing](#) to view Testing details. SA Application details are displayed.

Welcome aaa

[Lo](#)

Home	Company Reg.	Type Approval	Special Approval	Reg. Manufacturer	Tax Exemption	IT/Networking	Master List	Reporting
Testing / Renewal / Certification								
Application ID	SQASI/SA/10/0002/D			Application Status	New			
Application Type	SPECIAL APPROVAL			Application Category				
Submission Date	04-12-2010 11:36 AM			Entry Date	04-12-2010 11:19 AM			
Company Name	LIM			Company/Business Registration No.	123123-E			
Address	123 JALAN 456 123456 123123 12312 BANDAR SRI PETALING SELANGOR			Contact Person	a) LIM b)			
Tel	123123123			Fax				
Email	toh@nettsys.com			Website				

**Figure 8.2.1: Special Approval Application Details**

8.2.2 Under **Testing** Tab, enter Testing results details.

<b>Testing</b>	Certification	Renewal			
Testing					
No.	Entry Date	Test Date	Status	Tester	Recommender
1	6/13/2011 5:08:00 PM	6/10/2011 12:00:00 AM	Pass	testemp1tester1	RAFIEE BIN ABD RASHID
Testing Details					
File No.	SQASI/SA/11/1143/P		Application Category		
Testing/Evaluation No	2		Entry Date	13-06-2011 05:09 PM	
* Testing Date	<input type="text"/>		Tester	- Please Select -	
Decision/Report Date	<input type="text"/>		* Status	- Please Select -	
Report No.	- Please Select -		Remarks	<div><div></div></div>	
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Delete"/> <input type="button" value="Update Status"/>					

**Figure 8.2.2 : Special Approval Application Testing Details**

8.2.3 Select Status of Testing for each SA Application, as follows :-

- i.) *Process* : Testing still in process.
- ii.) *Cancel* : Testing for SA Application is Cancelled. SA cannot be Approved.
- iii.) *Fail* : Testing for SA Application Failed. SA cannot be Approved.
- iv.) *Pass* : Testing for SA Application Passed. Can proceed to Approve SA.

Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 8.2.3 : SA Testing Status**

8.2.4 Click on **Save** to Save Testing details. Upon Saving, select name of recommender to assign job.

Testing Information Saved. Please assign job to Recommender.

Assign Job : - Please Select -

- Please Select -

ATIKAH

AZAHARI AZIZ

HARISON MOHD MOKTAR

Mohd Zulfadzli

**Figure 8.2.4 : Assign Job to Recommender**

8.2.5 Click on **Delete** to Delete Testing details; or **Reset** to clear textbox entry.

8.2.6 Recommender must update testing status and click on **Update Status** of application assigned to him/her, before application can proceed with TAC Approval. **Update Status** button is only visible to Recommender.

### 8.3 Registration of Manufacturer

The Testing Phase for this application type involves Site Inspection, not product testing.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Paper Evaluation

No.	File No.	Submission Date	Category	Product Type	Company Name	Responsible By	Evaluation
* 1	SQA SI/TA/11/1093	13-06-2011 12:16 PM	Normal	WIRELESS IP PHONE	ECS PERICOMP SDN. BHD.		Evaluation

**Figure 8.3 : Registration of Manufacturer Application Site Inspection List**

8.3.1 Click on [Site Inspection](#) to view Site Inspection details. RM Application details are displayed.

Testing / Renewal / Certification			
Application ID	SQASI/REG/10/0005	Application Status	Awaiting Testing
Application Type	Registration of Manufacturer	Application Category	
Submission Date	13-12-2010 11:24 AM	Entry Date	06-12-2010 02:29 PM
Company Name	LIM	Company/Business Registration No.	123123-E
Address	123 JALAN 456 123456 123123 12312 BANDAR SRI PETALING SELANGOR	Contact Person	a) LIM b)
Tel	123123123	Fax	
Email	toh@nettsys.com	Website	

**Figure 8.3.1 : Registration of Manufacturer Application Details**

8.3.2 Under **Testing** Tab, enter Testing results details.

<b>Testing</b>	Certification	Renewal
Testing		
Testing Details		
File No.	SQASI/REG/10/0010	Application Category
Testing/Evaluation No	1	Entry Date
* Testing Date	<input type="text"/>	Tester
Decision/Report Date	<input type="text"/>	* Status
Report No.	- Please Select -	Remarks
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Delete"/> <input type="button" value="Update Status"/>		

**Figure 8.3.2 : Registration of Manufacturer Application Testing Details**

8.3.3 Select Status of Testing for each RM Application, as follows:-

- Process : Testing still in process.
- Cancel : Testing for RM Application is Cancelled. RM cannot be Approved.
- Fail : Testing for RM Application Failed. RM cannot be Approved.
- Pass : Testing for RM Application Passed. Can proceed to Approve RM.

Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 8.3.3 : RM Testing Status**

8.3.4 Click on **Save** to Save Testing details. Upon Saving, select name of recommender to assign job.

Testing Information Saved. Please assign job to Recommender.

Assign Job : - Please Select -

- Please Select -

ATIKAH

AZAHARI AZIZ

HARISON MOHD MOKTAR

Mohd Zulfadzli

**Figure 8.3.4 : Assign Job to Recommender**

8.3.5 Click on **Delete** to Delete Testing details; or **Reset** to clear textbox entry.

8.3.6 Recommender must update testing status and click on **Update Status** of application assigned to him/her, before application can proceed with TAC Approval. **Update Status** button is only visible to Recommender.

## 9.0 Application Approval Status

### 9.1 Type Approval



**Figure 9.1 : TAC Application Approval**

9.1.1 Select status of TAC Approval for each TAC Application and Click on **Save** to Save Approval details :-

- i.) *Process* : TAC Application for Approval still in process.
- ii.) *Cancel* : Existing TAC Applications (previously Approved) are Cancelled. TAC Application will automatically be sent to *Cancelled Type Approval Application* queue.
- iii.) *Approved* : TAC has been Approved. TAC No is generated here. Verifier clicks on 'Yes' to confirm Approval when pop up appears. TAC Application will automatically be sent to *Approved Type Approval Application* queue. Approver selects name and clicks on **Endorse** to endorse approval before sending application for certificate printing.
- iv.) *Terminate* : Existing TAC Applications (previously Approved) are Terminated.

9.1.2 For TAC Applications that require Temporary Approval, tick the checkbox provided. Click on **Save** and the application will automatically be sent to 'Temporary Approval' queue.

9.1.3 *Temporary Approval* : List of Temporary Approval Applications.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Temporary Approved TAC

No.	File No.	Expiry Date	Product Type	Company Name	Responsible By	Certific
1	<a href="#">SQASI/TA/11/0757</a>	18-05-2012 12:00 AM	ISM EQUIPMENT	CISCO SYSTEMS (MALAYSIA) SDN. BHD.		<a href="#">Certific</a>

**Figure 9.1.3 : Temporary Approval Application List**

9.1.3.1 Temporary Approvals are only applicable to Type Approvals. They are temporary TACs provided to applicants based on certain criteria, and each temporary approval its expiry date is for less than a year.

9.1.3.2 Click on [Certification](#) to prepare and upload certification report.

9.1.4 *Approved Type Approval Application*: List of Approved TAC Applications.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Approved Type Approval Application

No.	File No.	TAC	ExpiryDate	Product Type	Company Name	Responsible By	Certificate
* 1	<a href="#">SQA SI/NA/10/2320</a>	RAVG/S6N/0111/S(10-2320)	13-01-2012 12:00 AM	ISM EQUIPMENT	LENOVO TECHNOLOGY SDN. BHD.		<a href="#">Certificate</a>

**Figure 9.1.4 : Approved Type Approval Application List**

9.1.4.1 All Approved TAC Applications have unique TAC No.

9.1.4.2 Click on [SQASI/NA/10/0049](#) to view TAC Application details.

9.1.5 *Rejected Type Approval Application* : List of Rejected TAC Applications.

Type Approval Application

Draft Type Approval Application [279]

New Type Approval Application [2]

Scheduling [84]

Testing [752]

Paper Evaluation [769]

Temporary Approval [13]

Awaiting Approval [10]

Awaiting Endorsement [17]

Awaiting Printing [1]

Approved Type Approval Application [34008]

Rejected Type Approval Application [673]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Return File [3]

Search Type Approval Application

Rejected Type Approval Application

No.	File No.	Submission Date	Product Type	Company Name	Responsible By	Reschedule
1	<a href="#">SQA SI/NA/10/0434</a>	05-03-2010 12:00 AM	ANALOG TELEPHONE ADAPTER	RIGER CORPORATION (M) SDN. BHD.		<a href="#">Reschedule</a>

**Figure 9.1.5 : Rejected Type Approval Application List**

9.1.5.1 Click on [Reschedule](#) to reschedule another Testing Date.

9.1.5.2 Click on [SQASI/NA/10/0049](#) to view TAC Application details.

### 9.1.6 Cancelled Type Approval Application: List of Cancelled TAC Applications.

Type Approval Application

Draft Type Approval Application [279]

Testing [752]

Awaiting Approval [10]

Approved Type Approval Application [34008]

Return File [3]

New Type Approval Application [2]

Paper Evaluation [769]

Awaiting Endorsement [17]

Rejected Type Approval Application [673]

Scheduling [84]

Temporary Approval [13]

Awaiting Printing [1]

Canceled Type Approval Application [3043]

Renewal Type Approval Application [0]

Search Type Approval Application

Canceled Type Approval Application

No.	File No.	TAC	Last Update	Product Type	Company Name	Responsible By	Te
1	<a href="#">SQASI/TA/11/0950</a>		01-06-2011 06:39 PM	BLUETOOTH EQUIPMENT	RES MALAYSIA SDN. BHD.	wzarina@sirim.my	Te

**Figure 9.1.6 : Cancelled Type Approval Application List**

9.1.6.1 Click on [Testing](#) to reschedule another Testing session.

9.1.6.2 Click on [SQASI/NA/10/0049](#) to view TAC Application details.

## 9.2 Special Approval

Approval			
Status	<div> <div>Process</div> <div>- Please Select -</div> <div>Process</div> <div>Cancel</div> <div>Approved</div> <div>Terminate</div> </div>	<input type="checkbox"/> Temporary Approval	Approval Code <input type="text"/>
Expiry Date	<input type="text"/>		Approval Date <input type="text"/>
Recommender		Approver	- Please Select - <input type="text"/>

**Figure 9.2 : SA Application Approval**

9.2.1 Select status of SA Approval for each SA Application and Click on [Save](#) to Save Approval details :-

- Process* : SA Application for Approval still in process.
- Cancel* : Existing SA Applications (previously Approved) are Cancelled. SA Application will automatically be sent to *Cancelled Special Approval Application* queue.
- Approved* : SA has been Approved. SA No is generated here. Verifier clicks on "Yes" to confirm Approval when pop up appears. SA Application will automatically be sent to *Approved Special Approval Application* queue. . Approver selects name and clicks on [Endorse](#) to endorse approval before sending application for certificate printing.
- Terminate* : Existing SA Applications (previously Approved) are Terminated.

9.2.2 *Approved Special Approval Application*: List of Approved SA Applications.



Welcome aaa

[Log](#)

Home	Company Reg.	Type Approval ▶	Special Approval ▶	Reg. Manufacturer ▶	Tax Exemption ▶	IT/Networking ▶	Master List ▶	Reporting
Special Approval Application								
Draft Special Approval Application [3]		New Special Approval Application [2]		Quotation/Scheduling [0]				
Testing [0]		Paper Evaluation [0]						
Approved Special Approval Application [1]		Rejected Special Approval Application [0]		Canceled Special Approval Application [0]			Renewal Special Approval Application [0]	
Search Special Approval Application								
Approved Special Approval Application								
No.	File No.	TAC	ExpiryDate	Product Type	Company Name	Assign To	Certification	
1	<a href="#">SQASI/SA/10/0001/R</a>	SA/10/R(10-0001)	02-12-2011 12:00 AM	CABLE MODEM	TOH	TESTER1	<a href="#">Certification</a>	

**Figure 5.1.6 : Approved Special Approval Application List**

9.2.2.1 All Approved SA Applications have unique SA No. TAC No is not provided to approved SA Applications, so they cannot proceed to apply for permit.

9.2.2.2 Click on [SQASI/SA/10/0001/R](#) to view SA Application details.

9.2.3 *Rejected Special Approval Application*: List of Rejected SA Applications.

Welcome aaa

Home
Company Reg.
Type Approval ▶
Special Approval ▶
Reg. Manufacturer ▶
Tax Exemption ▶
IT/Networking ▶
Master List ▶
Reporti

Special Approval Application

Draft Special Approval Application [3]
New Special Approval Application [2]
Quotation/Scheduling [0]

Testing [0]
Paper Evaluation [0]

Approved Special Approval Application [0]
Rejected Special Approval Application [1]
Canceled Special Approval Application [0]
Renewal Special Approval Application

Search Special Approval Application

Rejected Special Approval Application

No.	File No.	Submission Date	Product Type	Company Name	Assign To	Reschedule
1	<a href="#">SQASI/SA/10/0001/R</a>	02-12-2010 03:59 PM	CABLE MODEM	TOH	TESTER1	<a href="#">Reschedule</a>

**Figure 9.2.3 : Rejected Special Approval Application List**

9.2.3.1 Click on [Reschedule](#) to reschedule another Testing Date.

9.2.3.2 Click on [SQASI/SA/10/0001/R](#) to view SA Application details.

9.2.4 *Cancelled Special Approval Application*: List of Cancelled SA Applications.

Welcome aaa

Home

Company Reg.

Type Approval ▶

Special Approval ▶

Reg. Manufacturer ▶

Tax Exemption ▶

IT/Networking ▶

Master List ▶

Reporting

Special Approval Application

Draft Special Approval Application [3]

Testing [0]

Approved Special Approval Application [0]

New Special Approval Application [2]

Paper Evaluation [0]

Rejected Special Approval Application [0]

Quotation/Scheduling [0]

Canceled Special Approval Application [1]

Renewal Special Approval Application [0]

Search Special Approval Application

Canceled Special Approval Application

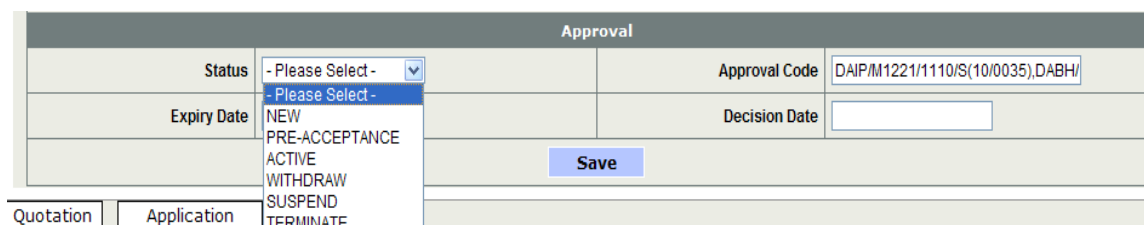
No.	File No.	TAC	Last Update	Product Type	Company Name	Assign To	Testing
1	SQASI/SA/10/0001/R	SA/10/R(10-0001)	19-12-2010 02:38 PM	CABLE MODEM	TOH	TESTER1	Testing

**Figure 9.2.4 : Cancelled Special Approval Application List**

9.2.4.1 Click on [Testing](#) to reschedule another Testing session.

9.2.4.2 Click on [SQASI/SA/10/0001/R](#) to view SA Application details.

### 9.3 Registration of Manufacturer (RM)



**Figure 9.3 : Registration of Manufacturer Application Approval**

9.3.1 Select status of RM Approval for each RM Application and Click on [Save](#) to Save Approval details :-

- i.) *New*: New application for Manufacturer Registration
- ii.) *Pre-Acceptance*: Application still undergoing Site Inspection
- iii.) *Active*: RM has been Approved. RM No is generated here. RM Application will automatically be sent to *Approved Registration of Manufacturer* queue.
- iv.) *Withdraw*: Existing RM Applications (previously Approved) are Cancelled. RM Application will automatically be sent to *Cancelled Registration of Manufacturer* queue.
- v.) *Terminate*: RM Application Failed. RM Application will automatically be sent to *Rejected Registration of Manufacturer*
- vi.) *Suspend* : Application still undergoing Site Inspection

9.3.2 *Approved Registration of Manufacturer*: List of Approved RM Applications.

Registration of Manufacturer Application						
Draft Registration of Manufacturer [6]		New Registration of Manufacturer [0]		Quotation/Scheduling [0]		
Site Inspection [0]		Paper Evaluation [2]				
Approved Registration of Manufacturer [1]		Rejected Registration of Manufacturer [0]		Canceled Registration of Manufacturer [0]		Renewal Registration of Manufacturer
Search Registration of Manufacturer						
Approved Registration of Manufacturer Application						
No.	File No.	ExpiryDate	Application Type	Company Name	Assign To	Certificati
1	<a href="#">SQASI/REG/10/0003</a>	26-01-2012 12:00 AM	Manufacturer,Repair Centre	LIM	atikah	<a href="#">Certification</a>

**Figure 9.3.2 : Approved Registration of Manufacturer List**

9.3.2.1 All Approved RM Applications have unique RM No.

9.3.2.2 Click on [SQASI/REG/10/0003](#) to view RM Application details.

9.3.3 *Rejected Registration of Manufacturer*: List of Rejected RM Applications.

Registration of Manufacturer Application						
Draft Registration of Manufacturer [6]		New Registration of Manufacturer [0]		Quotation/Scheduling [0]		
Site Inspection [0]		Paper Evaluation [1]				
Approved Registration of Manufacturer [1]		Rejected Registration of Manufacturer [1]		Canceled Registration of Manufacturer [0]		Renewal Registration of Manufacturer
Search Registration of Manufacturer						
Rejected Registration of Manufacturer Application						
No.	File No.	Submission Date	Application Type	Company Name	Assign To	Reschedule
1	<a href="#">SQASI/REG/10/0005</a>	13-12-2010 11:24 AM	Manufacturer	LIM		<a href="#">Reschedule</a>

**Figure 9.3.3: Rejected Registration of Manufacturer Application List**

9.3.3.1 Click on [Reschedule](#) to reschedule another Testing Date.

9.3.3.2 Click on [SQASI/REG/10/0005](#) to view RM Application details.

9.3.4 *Cancelled Registration of Manufacturer*: List of Cancelled RM Applications.

Registration of Manufacturer Application						
Draft Registration of Manufacturer [6]		New Registration of Manufacturer [0]		Quotation/Scheduling [0]		
Site Inspection [0]		Paper Evaluation [0]				
Approved Registration of Manufacturer [1]		Rejected Registration of Manufacturer [1]		Canceled Registration of Manufacturer [1]		Renewal Registration of Manufacturer
Search Registration of Manufacturer						
Canceled Registration of Manufacturer Application						
No.	File No.	Last Update	Application Type	Company Name	Assign To	Testin
1	<a href="#">SQASI/REG/10/0004</a>	20-12-2010 11:28 AM	Assembler, Manufacturer, Service	CCCCC		<a href="#">Testin</a>

**Figure 9.3.4 : Cancelled Special Approval Application List**

9.3.4.1 Click on [Testing](#) to reschedule another Testing session.

9.3.4.2 Click on [SQASI/REG/10/0004](#) to view SA Application details.

## 9.4 Tax Exemption (TAX)



**Figure 9.4 : Tax Exemption Application Approval**

9.4.1 Select status of TAX Approval for each TAX Application and Click on **Save** to Save Approval details :-

- i.) *Process* : TAX Application for Approval still in process.
- ii.) *Cancel* : Existing TAX Applications (previously Approved) are Cancelled. TAX Application will automatically be sent to *Cancelled Tax Exemption Application* queue.
- iii.) *Approved* : TAX has been Approved. TAX No is generated here. Verifier clicks on 'Yes' to confirm Approval when pop up appears. TAX Application will automatically be sent to *Approved TAX Exemption Application* queue. . Approver selects name and clicks on **Endorse** to endorse approval before sending application for certificate printing.
- iv.) *Terminate* : Existing TAX Applications (previously Approved) are Terminated.

### 9.4.2 *Approved Tax Exemption Application*: List of Approved TAX Applications.

Tax Exemption Application						
Draft Tax Exemption Application [1]		New Tax Exemption Application [0]		Quotation/Scheduling [3]		
Paper Evaluation [2]						
Approved Tax Exemption Application [1]		Rejected Tax Exemption Application [0]		Canceled Tax Exemption Application [0]		Renewal Tax Exemption Application [0]
Search Tax Exemption Application						
Approved Tax Exemption Application						
No.	File No.	TAC	Expiry Date	Company Name	Assign To	Certifica
1	<a href="#">SQASI/TAX/10/0003</a>	DAIP/M1221/1110/S (10/0035),DABH/M1217/1110/S (10/0041).DAIP/M1224/1110/S(10/0042)	13-12-2011 12:00 AM	QWE		<a href="#">Certification</a>

**Figure 9.4.2 : Approved Tax Exemption Application List**

9.4.2.1 All Approved TAX Applications have unique TAX No.

9.4.2.2 Click on [SQASI/TAX/10/0003](#) to view TAX Application details.

### 9.4.3 Rejected Tax Exemption Application: List of Rejected TAX Applications.

Tax Exemption Application					
Draft Tax Exemption Application [1]		New Tax Exemption Application [0]		Quotation/Scheduling [3]	
Paper Evaluation [1]					
Approved Tax Exemption Application [1]		Rejected Tax Exemption Application [1]		Canceled Tax Exemption Application [0]	
				Renewal Tax Exemption Application [0]	
Search Tax Exemption Application					
Rejected Tax Exemption Application					
No.	File No.	Submission Date	Company Name	Assign To	Reschedule
1	<a href="#">SQASI/TAX/10/0001</a>	10-12-2010 02:30 PM	LIM BRANCH		<a href="#">Reschedule</a>

**Figure 9.4.3 : Rejected Tax Exemption Application List**

9.4.3.1 Click on [SQASI/TAX/10/0001](#) to view TAX Application details.

### 9.4.4 Cancelled Tax Exemption Application: List of Cancelled TAX Applications.

Tax Exemption Application						
Draft Tax Exemption Application [1]		New Tax Exemption Application [0]		Quotation/Scheduling [3]		
Paper Evaluation [1]						
Approved Tax Exemption Application [1]		Rejected Tax Exemption Application [0]		Canceled Tax Exemption Application [1]		Renewal Tax Exemption Application [0]
Search Tax Exemption Application						
Canceled Tax Exemption Application						
No.	File No.	TAC	Last Update	Company Name	Assign To	Test
1	<a href="#">SQASI/TAX/10/0001</a>	DAIP/M1221/1110/S(10/0035),DABH/M1217/1110/S(10/0041)	20-12-2010 11:41 AM	LIM BRANCH		<a href="#">Test</a>

**Figure 9.4.4 : Cancelled Tax Exemption Application List**

9.4.4.1 Click on [SQASI/TAX/10/0001](#) to view SA Application details.

## 9.5 IT/Networking



**Figure 9.5: IT/Networking Application Approval**

9.5.1 Select status of IT/Networking Approval for each IT/Networking Application and Click on **Save** to Save Approval details :-

- i.) *Process* : IT/Networking Application for Approval still in process.
- ii.) *Cancel* : Existing IT/Networking Applications (previously Approved) are Cancelled. IT/Networking Application will automatically be sent to *Cancelled Application* queue.
- iii.) *Approved* : IT/Networking has been Approved. OTH No is generated here. Verifier clicks on 'Yes' to confirm Approval when pop up appears. IT/Networking Application will automatically be sent to *Approved Application* queue. . Approver selects name and clicks on **Endorse** to endorse approval before sending application for certificate printing.
- iv.) *Terminate* : Existing IT/Networking Applications (previously Approved) are terminated.

9.5.2 *Approved Application*: List of Approved IT/Networking Applications.

IT/Networking Product Application

Draft IT/Networking Product Application [3]

New IT/Networking Product Application [2]

Quotation/Scheduling [1]

Paper Evaluation [1]


Approved Application [1]

Rejected Application [0]

Canceled Application [0]

Search IT/Networking Product Application

Approved IT/Networking Product Application

No.	File No.	Approve Date	Product Name	Company Name	Assign To	Certification
1	<a href="#">SQASI/OTH/10/0001</a>	13-12-2010		cv/bcvb		<a href="#">Certification</a>

**Figure 9.5.2: Approved IT/Networking Application List**

9.5.2.1 All Approved IT/Networking Applications have unique OTH No.

9.5.2.2 Click on [SQASI/OTH/10/0001](#) to view IT/Networking Application details.

### 9.5.3 Rejected Application: List of Rejected IT/Networking Applications.

IT/Networking Product Application

Draft IT/Networking Product Application [3]

New IT/Networking Product Application [2]

Quotation/Scheduling [1]

Paper Evaluation [1]


Approved Application [0]

Rejected Application [1]

Canceled Application [0]

Search IT/Networking Product Application


Rejected IT/Networking Product Application

No.	File No.	Submission Date	Product Name	Company Name	Assign To	Reschedule
1	<a href="#">SQASI/OTH/10/0001</a>	13-12-2010 02:19 PM		cvbcbv		<a href="#">Reschedule</a>

**Figure 9.4.3 : Rejected IT/Networking Application List**

9.5.3.1 Click on [SQASI/OTH/10/0001](#) to view IT/Networking Application details.

### 9.5.4 Cancelled Application: List of Cancelled IT/Networking Applications.

IT/Networking Product Application						
Draft IT/Networking Product Application [3]		New IT/Networking Product Application [2]		Quotation/Scheduling [1]		
Paper Evaluation [1]						
Approved Application [0]		Rejected Application [0]		Canceled Application [1]		
Search IT/Networking Product Application						
Canceled IT/Networking Product Application						
No.	File No.	Last Update	Product Name	Company Name	Assign To	Test
1	<a href="#">SQASI/OTH/10/0001</a>	20-12-2010 11:56 AM		cvbcbv		<a href="#">Testing</a>

**Figure 9.2.4 : Cancelled IT/Networking Application List**

9.5.4.1 Click on [SQASI/OTH/10/0001](#) to view IT/Networking Application details.

## 10.0 Certification

This screen displays the certification details. IT/Networking does not include any Certification since there is no Testing involved.

### 10.1 Type Approval



10.1.1 Click on **Certification** Tab to upload Certification Report for Approved TAC Applications. Application Status will display as 'Approved'

Welcome aaa [Lo](#)

Home Company Reg. Type Approval ▶ Special Approval ▶ Reg. Manufacturer ▶ Tax Exemption ▶ IT/Networking ▶ Master List ▶ Reporting

Testing / Renewal / Certification			
Application ID	SQAS/NA/10/0038	Application Status	Approved
Application Type	Type Approval	Application Category	NORMAL
Submission Date	12-11-2010 02:02 PM	Entry Date	10-11-2010 11:26 AM
Company Name	TEST	Company/Business Registration No.	123-T
Address	123 JALAN 123 TAMAN 123 12333 BANDAR BARU BANGI SELANGOR DARUL EHSAN	Contact Person	a) TEST1 b) TEST2
Tel	123 321	Fax	0000000
Email	email1@mail.com email2@mail.com	Website	www.test.com

Testing Renewal **Certification**

Attach Report		
No.	Document Description	Attach
1	Certification Report	 <a href="#">Attach</a>
2	COC	 <a href="#">Attach</a>

**Figure 10.1.1 : Upload TAC Application Certification Report**

10.1.2 Click on **Quotation** to view Quotation details.

10.1.3 Click on **Application** to view TAC Application details.

10.1.4 Upon Approval, Click on **Certification Report** under 'Generate Certification Report' to view cert report.

### 10.2 Special Approval

10.2.1 Click on **Certification** Tab to upload Certification Report for Approved SA Applications. Application Status will display as 'Approved'



Welcome aaa [Lo](#)



Home Company Reg. Type Approval Special Approval Reg. Manufacturer Tax Exemption IT/Networking Master List Reporting

**Testing / Renewal / Certification**

Application ID	SQASI/NA/10/0038	Application Status	Approved
Application Type	Type Approval	Application Category	NORMAL
Submission Date	12-11-2010 02:02 PM	Entry Date	10-11-2010 11:26 AM
Company Name	TEST	Company/Business Registration No.	123-T
Address	123 JALAN 123 TAMAN 123 12333 BANDAR BARU BANGI SELANGOR DARUL EHSAN	Contact Person	a) TEST1 b) TEST2
Tel	123 321	Fax	0000000
Email	email1@mail.com email2@mail.com	Website	www.test.com

Testing Renewal **Certification**

**Attach Report**

No.	Document Description	Attach
1	Certification Report	 <a href="#">Attach</a>
2	COC	 <a href="#">Attach</a>

**Figure 10.2.1 : Upload SA Application Certification Report**

10.2.2 Click on **Quotation** to view Quotation details.

10.2.3 Click on **Application** to view SA Application details.

10.2.4 Upon Approval, Click on **Certification Report** under 'Generate Certification Report' to view cert report.

### 10.3 Registration of Manufacturer (RM)



10.3.1 Click on **Certification** Tab to upload Certification Report for Approved RM Applications. Application Status will display as 'Approved' and Application Type as 'Registration of Manufacturer'.

**Testing / Renewal / Certification**

Application ID	SQASI/REG/10/0003	Application Status	Approved
Application Type	Registration of Manufacturer	Application Category	
Submission Date	08-12-2010 12:15 PM	Entry Date	06-12-2010 02:31 PM
Company Name	LIM	Company/Business Registration No.	123123-E
Address	123 JALAN 456 123456 123123 12312 BANDAR SRI PETALING SELANGOR	Contact Person	a) LIM b)
Tel	123123123	Fax	
Email	toh@nettsys.com	Website	

Testing Renewal **Certification**

**Attach Report**

No.	Document Description	Attach
1	Certification Report	 <a href="#">Attach</a>
2	COC	 <a href="#">Attach</a>

**Generate Report**

[Certification Report](#)

Quotation Application

**Figure 10.3.1 : Upload RM Application Certification Report**

10.3.2 Click on **Quotation** to view Quotation details.

10.3.3 Click on **Application** to view TAC Application details.



10.3.4 Upon Approval, Click on **Certification Report** under 'Generate Certification Report' to view cert report.

#### 10.4 Tax Exemption (TAX)

10.4.1 Click on **Certification** Tab to upload Certification Report for Approved TAX Applications. Application Status will display as 'Approved' and Application Type as 'Tax Exemption'

Testing / Renewal / Certification			
Application ID	SQASI/TAX/10/0003	Application Status	Approved
Application Type	TAX Exemption	Application Category	
Submission Date	13-12-2010 11:10 AM	Entry Date	13-12-2010 11:09 AM
Company Name	QWE	Company/Business Registration No.	123
Address	123 123 123 BANDAR SRI PERMAISURI SELANGOR DARUL EHSAN	Contact Person	a) A b) B
Tel	123 123	Fax	fax
Email	213 123	Website	

Testing
Renewal
**Certification**

Attach Report		
No.	Document Description	Attach
1	Certification Report	 <a href="#">Attach</a>
2	COC	 <a href="#">Attach</a>

Generate Report

[Certification Report](#)

Quotation
Application

**Figure 10.4.1 : Upload Tax Exemption Application Certification Report**

10.4.2 Click on **Quotation** to view Quotation details.

10.4.3 Click on **Application** to view TAC Application details.

10.4.4 Upon Approval, Click on **Certification Report** under 'Generate Certification Report' to view cert report.

## 11. Paper Evaluation

All Applications in this queue skip the Testing Phase.

### 11.1 Type Approval

#### 11.1.1 Paper Evaluation: List of TAC Applications awaiting Paper Evaluation

Welcome aaa [Log](#)

Home Company Reg. Type Approval Special Approval Reg. Manufacturer Tax Exemption IT/Networking Master List Reporting

Type Approval Application

Draft Type Approval Application [35] New Type Approval Application [13] Quotation/Scheduling [3]  
Testing [3] Paper Evaluation [1] Temporary Approval [0]  
Approved Type Approval Application [4] Rejected Type Approval Application [0] Canceled Type Approval Application [0] Renewal Type Approval Application [1]

Search Type Approval Application

No.	File No.	Submission Date	Category	Product Type	Company Name	Assign To	Evaluation
1	<a href="#">SQASI/NA/10/0050</a>	16-12-2010 02:31 PM	Fast Track	ROUTER INTERFACE CARD	newcompany700		<a href="#">Evaluation</a>

**Figure 11.1.1 : TAC Application Paper Evaluation List**

11.1.2 Click on [Evaluation](#) to update details and upload certification report.

11.1.3 Under **Testing** Tab, enter Paper Evaluation detail.

Testing Certification Renewal

Testing			
Testing Details			
File No.	SQASI/TA/11/0853	Application Category	TESTING
Testing/Evaluation No	1	Entry Date	13-06-2011 04:58 PM
* Testing Date	<input type="text"/>	Tester	- Please Select -
Decision/Report Date	<input type="text"/>	* Status	- Please Select -
Report No.	- Please Select -	Remarks	<div> <div>- Please Select -</div> <div> Process  Cancel  Fail  Pass </div> </div>

Save Reset Delete Update Status

**Figure 11.1.3 : TAC Application Paper Evaluation Details**

11.1.4 Select relevant Status of Paper Evaluation for TAC Application, as follows :-

- i.) *Process* : Paper Evaluation still in process.
- ii.) *Cancel* : Paper Evaluation for TAC Application is Cancelled. TAC cannot be Approved.
- iii.) *Fail* : Paper Evaluation for TAC Application Failed. TAC cannot be Approved.
- iv.) *Pass* : Paper Evaluation for TAC Application Passed. Can proceed to Approve TAC.

Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 4.1.6.3 : TAC Paper Evaluation Status**

11.1.5 Click on **Save** to Save Paper Evaluation details.

11.1.6 Click on **Delete** to Delete Paper Evaluation details; or **Reset** to clear textbox entry.

11.1.7 Proceed with TAC Approval. (TAC Approval can be done during Testing / Paper Evaluation)

## 11.2 Special Approval

11.2.1 *Paper Evaluation* : List of SA Applications awaiting Paper Evaluation

Paper Evaluation							
No.	File No.	Submission Date	Category	Product Type	Company Name	Assign To	Evaluation
1	<a href="#">SQASI/NA/10/0050</a>	16-12-2010 02:31 PM	Fast Track	ROUTER INTERFACE CARD	newcompany700		<a href="#">Evaluation</a>

**Figure 11.2.1 : SA Application Paper Evaluation List**

11.2.2 Click on **Evaluation** to update details and upload certification report.

11.2.3 Under **Testing** Tab, enter Paper Evaluation detail.

<b>Testing</b> <b>Certification</b> <b>Renewal</b>						
Testing						
No.	Entry Date	Test Date	Status	Tester	Recommender	
1	6/13/2011 5:08:00 PM	6/10/2011 12:00:00 AM	Pass	testemp1tester1	RAFIEE BIN ABD RASHID	
Testing Details						
File No.	SQASI/SA/11/1143/P			Application Category		
Testing/Evaluation No	2			Entry Date	13-06-2011 05:09 PM	
* Testing Date	<input type="text"/>			Tester	- Please Select -	
Decision/Report Date	<input type="text"/>			* Status	- Please Select -	
Report No.	- Please Select -			Remarks	<input type="text"/>	
<b>Save</b> <b>Reset</b> <b>Delete</b> <b>Update Status</b>						

**Figure 11.2.3 : SA Application Paper Evaluation Details**

11.2.4 Select relevant Status of Paper Evaluation for SA Application, as follows :-

- i.) *Process* : Paper Evaluation still in process.
- ii.) *Cancel* : Paper Evaluation for SA Application is Cancelled. SA cannot be Approved.
- iii.) *Fail* : Paper Evaluation for SA Application Failed. SA cannot be Approved.
- iv.) *Pass* : Paper Evaluation for SA Application Passed. Can proceed to Approve SA.

Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 11.2.4 : SA Paper Evaluation Status**

11.2.5 Click on **Save** to Save Paper Evaluation details.

11.2.6 Click on **Delete** to Delete Paper Evaluation details; or **Reset** to clear textbox entry.

11.2.7 Proceed with SA Approval. (SA Approval can be done during Testing / Paper Evaluation)

### 11.3 Registration of Manufacturer (RM)

11.3.1 *Paper Evaluation* : List of RM Applications awaiting Paper Evaluation

Registration of Manufacturer Application						
Draft Registration of Manufacturer [6]		New Registration of Manufacturer [0]		Quotation/Scheduling [0]		
Site Inspection [0]		Paper Evaluation [2]				
Approved Registration of Manufacturer [1]		Rejected Registration of Manufacturer [0]		Canceled Registration of Manufacturer [0]		Renewal Registration of Manufacturer
Search Registration of Manufacturer						
Paper Evaluation						
No.	File No.	Submission Date	Purpose	Application Type	Company Name	Assign To
1	SQASI/REG/10/0005	13-12-2010 11:24 AM	Local Market	Manufacturer	LIM	Evaluation
2	SQASI/REG/10/0004	08-12-2010 12:14 PM	Local Market	Assembler,Manufacturer,Service	CCCCC	Evaluation

**Figure 11.3.1 : RM Application Paper Evaluation List**

11.3.2 Click on **Evaluation** to update details and upload certification report.

11.3.3 Under **Testing** Tab, enter Paper Evaluation detail.

<b>Testing</b>	<b>Certification</b>	<b>Renewal</b>
Testing		
Testing Details		
File No.	SQASI/REG/10/0010	Application Category
Testing/Evaluation No	1	Entry Date
		13-06-2011 05:06 PM
* Testing Date		Tester
		- Please Select -
Decision/Report Date		* Status
		- Please Select -
Report No.	- Please Select -	Remarks
<div> <div>Save</div> <div>Reset</div> <div>Delete</div> <div>Update Status</div> </div>		

**Figure 11.3.3 : RM Application Paper Evaluation Details**

11.3.4 Select relevant Status of Paper Evaluation for RM Application, as follows :-

- i.) *Process* : Paper Evaluation still in process.
- ii.) *Cancel* : Paper Evaluation for RM Application is Cancelled. RM cannot be Approved.
- iii.) *Fail* : Paper Evaluation for RM Application Failed. RM cannot be Approved.
- iv.) *Pass* : Paper Evaluation for RM Application Passed. Can proceed to Approve RM.

Status	Pass
Tester	- Please Select -
Report Date	Process
	Cancel
	Fail
	Pass

**Figure 11.3.4 : RM Paper Evaluation Status**

11.3.5 Click on **Save** to Save Paper Evaluation details.

11.3.6 Click on **Delete** to Delete Paper Evaluation details; or **Reset** to clear textbox entry.

11.3.7 Proceed with RM Approval. (RM Approval can be done during Testing / Paper Evaluation)

## 12.0 Application Renewal

This screen displays list of applications for renewal. IT/Networking does not require renewal since it is a one time only application.

### 12.1 Type Approval

#### 12.1.1 *Renewal Type Approval Application*: List of TAC Applications for Renewal.

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Home Company Reg. Type Approval ▶ Special Approval ▶ Reg. Manufacturer ▶ Tax Exemption ▶ IT/Networking ▶ Master List ▶ Reporting

**Type Approval Application**

Draft Type Approval Application [35] New Type Approval Application [13] Quotation/Scheduling [3]  
 Testing [2] Paper Evaluation [1] Temporary Approval [0]  
 Approved Type Approval Application [4] Rejected Type Approval Application [0] Canceled Type Approval Application [1] **Renewal Type Approval Application [1]**

**Search Type Approval Application**

**Renewal Type Approval Application**

No.	File No.	TAC	Expiry Date	Product Type	Company Name	Assign To	Renew
1	<a href="#">SQASI/NA/10/0041</a>	DABH/M1217/1110/S(10/0041)	23-11-2011 12:00 AM	MODEM V.34, 28.8K, PSTN	TEST INCORPORATED	omar	<a href="#">Renew</a>

**Figure 12.1.1 : Renewal Type Approval Application List**

#### 12.1.2 Click on [Renew](#) to Renew TAC List.

Testing Certification **Renewal**

**Renewal**

File No. SQASI/TA/11/0004 TAC Code RAGD/01A/0611/S(11-0004)  
 Approval Date 14-06-2011 Expiry Date 13-06-2012

No.	Start Date	Expiry Date	Entry Date	Approved
1	14-06-2011	13-06-2012	14-06-2011	True

**Renewal Information**

Start Date	14-06-2011	Expiry date	13-06-2012
Receipt No		Receive by	FAIZ
Date	14-06-2011	Amount	
Year Requested	1 Year		
Remarks			

Save Reset Delete Verified **Approved**

**Figure 12.1.2 : Renewal Type Approval Application**

#### 12.1.4 Click on [SQASI/NA/10/0041](#) to view TAC Application details.

#### 12.1.5 Enter Start Date and select Year Requested to get Expiry Date. Enter Amount and click on

**Save**

#### 12.1.6 Click on [Quotation](#) to view Quotation details.

#### 12.1.7 Click on [Application](#) to view TAC Application details.

## 12.2 Special Approval

### 12.2.1 Renewal Special Approval Application: List of SA Applications for Renewal.

No.	File No.	TAC	Expiry Date	Product Type	Company Name	Assign To	Renew
1	<a href="#">SQASI/NA/10/0041</a>	DABH/M1217/1110/S(10/0041)	23-11-2011 12:00 AM	MODEM V.34, 28.8K, PSTN	TEST INCORPORATED	omar	<a href="#">Renew</a>

**Figure 12.2.1 : Renewal Special Approval Application List**

### 12.2.2 Click on [Renew](#) to Renew SA List.

No.	Start Date	Expiry Date	Entry Date	Approved
1	14-06-2011	13-06-2012	14-06-2011	True

Renewal Information			
Start Date	<input type="text" value="14-06-2011"/>	Expiry date	13-06-2012
Receipt No	<input type="text"/>	Receive by	FAIZ
Date	<input type="text" value="14-06-2011"/>	Amount	<input type="text"/>
Year Requested	<input type="text" value="1 Year"/>		
Remarks	<input type="text"/>		

**Figure 12.2.2 : Renewal Special Approval Application**

### 12.2.3 Click on [SQASI/SA/10/0001/R](#) to view SA Application details.

### 12.2.4 Enter Start Date and select Year Requested to get Expiry Date. Enter Amount and click on [Save](#).

### 12.2.5 Click on [Quotation](#) to view Quotation details.

### 12.2.6 Click on [Application](#) to view SA Application details.

## 12.3 Registration of Manufacturer (RM)

### 12.3.1 Renewal Registration of Manufacturer: List of RM Applications for Renewal.

No.	File No.	TAC	Expiry Date	Product Type	Company Name	Assign To	Renew
1	<a href="#">SQASI/NA/10/0041</a>	DABH/M1217/1110/S(10/0041)	23-11-2011 12:00 AM	MODEM V.34, 28.8K, PSTN	TEST INCORPORATED	omar	<a href="#">Renew</a>

**Figure 12.3.1 : Renewal Registration of Manufacturer List**



12.3.2 Click on [Renew](#) to Renew RM List.

No.	Start Date	Expiry Date	Entry Date	Approved
1	14-06-2011	13-06-2012	14-06-2011	True

Renewal Information			
Start Date	<input type="text" value="14-06-2011"/>	Expiry date	13-06-2012
Receipt No	<input type="text"/>	Receive by	FAIZ <input type="text"/>
Date	<input type="text" value="14-06-2011"/>	Amount	<input type="text"/>
Year Requested	<input type="text" value="1 Year"/>		
Remarks	<input type="text"/>		

[Save](#)
[Reset](#)
[Delete](#)
[Verified](#)
[Approved](#)

**Figure 12.3.2 : Renewal Registration of Manufacturer**

12.3.4 Click on [DRAFT/REG/11/0001](#) to view RM Application details.

12.3.5 Enter Start Date and select Year Requested to get Expiry Date. Enter Amount and click on [Save](#).

12.3.6 Click on [Quotation](#) to view Quotation details.

12.3.7 Click on [Application](#) to view SA Application details.

## 12.4 Tax Exemption (TAX)

12.4.1 *Renewal Tax Exemption Application*: List of TAX Applications for Renewal.

No.	File No.	TAC	Expiry Date	Product Type	Company Name	Assign To	Renew
1	<a href="#">SQASI/NA/10/0041</a>	DABH/M1217/1110/S(10/0041)	23-11-2011 12:00 AM	MODEM V.34, 28.8K, PSTN	TEST INCORPORATED	omar	<a href="#">Renew</a>

**Figure 12.3.1 : Renewal Tax Exemption List**

12.4.2 Click on [Renew](#) to Renew Tax exemption List.

No.	Start Date	Expiry Date	Entry Date	Approved
1	14-06-2011	13-06-2012	14-06-2011	True

Renewal Information			
Start Date	<input type="text" value="14-06-2011"/>	Expiry date	13-06-2012
Receipt No	<input type="text"/>	Receive by	FAIZ <input type="text"/>
Date	<input type="text" value="14-06-2011"/>	Amount	<input type="text"/>
Year Requested	<input type="text" value="1 Year"/>		
Remarks	<input type="text"/>		

[Save](#)
[Reset](#)
[Delete](#)
[Verified](#)
[Approved](#)

**Figure 12.4.2 : Renewal Tax Exemption Details**

- 12.4.4 Click on [DRAFT/TAX/11/0001](#) to view TAX Application details.
- 12.4.5 Enter Start Date and select Year Requested to get Expiry Date. Enter Amount and click on **Save**.
- 12.4.6 Click on [Quotation](#) to view Quotation details.
- 12.4.7 Click on [Application](#) to view SA Application details.

### 13. Type Approval Application Package Management

13.1 This Screen allows TAC Applications to be grouped together as a Package based on Product Type to make product testing phase easier, faster and more efficient.

13.2 This screen lists all the TAC Applications to be grouped as a Package, as requested by Applicant (applicant clicks **Add to Package** in TAC Application Form declaration Screen).

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**Type Approval Application Package Management**

Add Package Package List

No.	File No.	Entry Date	Product Type	Category	Status
1	<a href="#">DRAFT/NA/10/0011</a>	12-11-2010	MODEM V.34, 28.8K, PSTN	Normal	New

Create New Package Add to Package - Please Select -

- PKG/10/0001
- PKG/10/0002
- PKG/10/0003
- PKG/10/0004
- PKG/10/0005

**Figure 13.2 : Type Approval Create New Package/Add to Package**

13.2.1 Select TAC Application and Click on **Add to Package** to Add application to existing Package.

13.2.2 Click on **Create New Package** to create a new package (new unique package ID) to group TAC Applications together.

13.2.3 Package List displays list of TAC Applications, and their Package groups. Click on













**Delete** to remove TAC Application from Package group.

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**Type Approval Application Package Management**

Add Package Package List

No.	File No.	Submission Date	Product Type	Category	Status	Package No.	Delete
1	<a href="#">SQASI/NA/10/0043</a>	24-11-2010		Normal	Awaiting Testing	PKG/10/0005	 <a href="#">Delete</a>
2	<a href="#">SQASI/NA/10/0042</a>	24-11-2010	ROUTER INTERFACE CARD	Normal	Approved	PKG/10/0005	 <a href="#">Delete</a>
3	<a href="#">SQASI/NA/10/0018</a>	23-11-2010	MODEM V.34, 28.8K, PSTN	Normal	Awaiting Quotation/Scheduling	PKG/10/0004	 <a href="#">Delete</a>
4	<a href="#">DRAFT/NA/10/0014</a>	22-11-2010	MODEM V.23 LEASED	Normal	Awaiting Quotation/Scheduling	PKG/10/0004	 <a href="#">Delete</a>
5	<a href="#">SQASI/NA/10/0030</a>	20-11-2010	CABLE MODEM	Normal	New	PKG/10/0003	 <a href="#">Delete</a>
6	<a href="#">SQASI/NA/10/0027</a>	19-11-2010	MODEM V.34, 28.8K, PSTN	Normal	New	PKG/10/0003	 <a href="#">Delete</a>
7	<a href="#">SQASI/NA/10/0032</a>	19-11-2010	ROUTER INTERFACE CARD	Normal	New	PKG/10/0002	 <a href="#">Delete</a>
8	<a href="#">SQASI/NA/10/0031</a>	19-11-2010	MODEM V.34, 28.8K, PSTN	Fast Track	New	PKG/10/0002	 <a href="#">Delete</a>
9	<a href="#">SQASI/NA/10/0037</a>	19-11-2010		Normal	Awaiting Quotation/Scheduling	PKG/10/0001	 <a href="#">Delete</a>
10	<a href="#">SQASI/NA/10/0035</a>	19-11-2010	ROUTER INTERFACE CARD	Normal	Approved	PKG/10/0001	 <a href="#">Delete</a>

**Figure 13.3.3: Type Approval Package List**

## 14.0 New Application Form

### 14.1 Type Approval Application Form

This screen displays the Type Approval (TAC) Application Form used to apply for new Type Approval. This Form consists of the following sections to be filled by Applicant:-

#### 14.1.1 Company Information

Type Approval Application Form			
File No.		* Application Purpose	- Please Select - <input type="button" value="v"/>
Type Approval Code		* Application Category	<input type="checkbox"/> FAST TRACK <input type="checkbox"/> NORMAL <input type="checkbox"/> PARALLEL <input type="checkbox"/> PARALLEL + FAST TRACK <input type="checkbox"/> TESTING
Entry Date		Last Update Date	
Company Name		Company/Business Registration No.	
Address	<input type="text" value="Search Company"/>	Contact Person	a) b)
Tel No.		Fax No.	
Email		Website	
Testing Date		Application Status	
Quantity	<input type="text" value="2"/>	Applied for Permit	<input type="checkbox"/>
<input type="button" value="Save"/>			

**Figure 14.1.1: Type Approval Application Form Company Information**

14.1.1.1 Click on  to select Company Information from database of registered companies.

14.1.1.2 Select Application Purpose as 'Business' or 'Manufacturer'

* Application Purpose	- Please Select - <input type="button" value="v"/>
* Application Category	<input type="button" value="v"/> - Please Select - BUSINESS MANUFACTURER

**Figure 14.1.4 : Type Approval Application Form Application Purpose**

14.1.1.3 Select Application Category.

14.1.1.4 Enter Quantity; no. of items to bring in (default is 2)

14.1.1.5 Click on  to Save Company details before proceeding to next section.

## 14.1.2 Product Information

Product	Principal	Manufacturer	Standard	Document	Declaration	Remarks	Progress Note	Job Tracking
<b>Product Information</b>								
Type of Product								
Equipment Code								
Category								
Model ID	<input type="button" value="View TAC List"/>							
Model	<input type="button" value="Search Model"/> <input type="button" value="Add/Edit New Model"/>							
Brand								
Tariff Code								

**Figure 14.1.2 : Type Approval Application Form Product Information and Specification**

14.1.2.1 Click on [View TAC List](#) to View TAC List associated with the Model ID.

14.1.2.2 Click on [Search Model](#) to select from available list of models.

14.1.2.3 Click on [Add/Edit New Model](#) to add new model information that is not available in the database of Model List. Enter relevant Tariff, Principal, Manufacturer and Standard details. Click on [Save](#) to save details. New Model details will have to be verified and approved by SIRIM during the processing of application.

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Home	Company Reg.	Type Approval	Special Approval	Reg. Manufacturer	Tax Exemption	IT/Networking	Master List	Report
<b>Tariff Details</b>								
Tariff	Principal	Manufacturer	Standard					
Model ID	M1238	* Code Tariff	<input type="text"/> <input type="button" value="Search"/>					
* Model Description	<input type="text"/>							
UOM	<input type="text" value="- Please Select -"/>							
* Category	<input type="text" value="- Please Select -"/>							
Label Category	<input type="text" value="- Please Select -"/>		Brand	<input type="text"/>				
Remarks	<input type="text"/>							
Last Update								
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Back to Application"/>								

**Figure 14.1.2.3 : Type Approval Application Form Add/Edit New Model**

### 14.1.3 Enter Product Specification details

Product Specification	
Operating Supply (Vac, Hz or Vdc)	<input type="text"/>
Public Network Used	<input type="text"/>
Wireless Product :	
Operating Frequency (RF)	<input type="text"/>
Type of Modulation	<input type="text"/>
Channel Spacing	<input type="text"/>
RF Output Power (EIRP)	<input type="text"/>
Bandwidth	<input type="text"/>
Emission Class	<input type="text"/>
Spurious Emission	Transmitter <input type="text"/>
	Receiver <input type="text"/>
Antenna Requirement	
Antenna Gain	<input type="text"/>
Polarisation	<input type="text"/>
Fixed Line Product :	
Product Interface	<input type="text"/>
Dialling Mode (DTMF, Decadic Pulse)	<input type="text"/>
Types of Caller ID Type 1 (On-hook)/ Type 2 (Off-hook)	<input type="text"/>
Data Message Format Single Data Message Format(SDMF)/ Multiple Data Message Format(MDMF)	<input type="text"/>
<input type="button" value="Save"/>	

**Figure 14.1.3: Type Approval Application Form Product Specification**

### 14.1.4 Principal and Manufacturer Information





14.1.4.1 Both Principal and Manufacturer Information is displayed when product type is selected.

Principal Information	
Name	KEMILINKS INTERNATIONAL PTE LTD
Company/Business Registration No.	123-A
Address	LOT 5181 JALAN PERUSAAN 2 KAW. PERINDUSTRIAN PARIT BUNTAR 34290 PARIT BUNTAR
Postcode	
State	
City	
Country	
Contact Person	a) <input type="text"/> b) <input type="text"/>
Tel No.	<input type="text"/>
Fax No.	<input type="text"/>
Email	<input type="text"/>
Website	<input type="text"/>
<input type="button" value="Exit"/>	

**Figure 14.1.4 : Type Approval Application Form Principal Information**

#### 14.1.5 Standard Information

14.1.5.1 Standard Information is displayed when product type is selected.

Technical Specification / Technical Checklist / Standard								
No.	Code	Version	Year	Description	Scope	Group	Type	Delete
1	ETSI EN 301 511	9.0.2	2003	FOR GSM 900/1800	COMMUNICATION	GENERAL		 <a href="#">Delet</a>
2	CETS-T/SPC/003	1	2008	TECHNICAL SPECIFICATION/ CHECKLIST FOR FACSIMILE MACHINE	COMMUNICATION	GENERAL		 <a href="#">Delet</a>
3	ETSI EN 301 489-1	1.6.1	2005	EMC STANDARD	EMC	GENERAL		 <a href="#">Delet</a>
4	ETSI EN 301 489-7	1.3.1	2005	EMC STANDARD	EMC	GENERAL		 <a href="#">Delet</a>

**Product test report(s) details (if available) :**

**Figure 14.1.5.1 : Type Approval Application Form Standard Information**

14.1.5.2 Click on  to add test report if available and enter relevant details.


#### 14.1.6 Consultant Information

14.1.6.1 If Application done by Client, this section will be blank.

14.1.6.2 If Application done by Consultant, Consultant details will be displayed when company information is saved.

Product
Principal
Manufacturer
Consultant
Standard
Document
Declaration





**Consultant**

No.	Active	Consultant Code	ROC/ROB	Consultant Name	Address	Contact
1		SQAS/CONS/10/0001	001381573-M	SDC SERVICES	NO. 17, JALAN USJ 11/3F 47620 SUBANG SELANGOR	Fax :

**Figure 14.1.6.2 : Type Approval Application Form Consultant Information**

### 14.1.7.Supporting Document

14.1.7.1 Attach relevant supporting documents for this TAC Application. This section is compulsory.

No.	Document Description	Attach
1	Color Brochures or Color Photo with Supporting Technical Specification	 <a href="#">Attach</a>
2	Original User Manual	 <a href="#">Attach</a>
3	Original Technical Manual	 <a href="#">Attach</a>
4	Related Technical Checklist as per CMST/DOC/TAC/07-1	 <a href="#">Attach</a>

[Save](#)

Attachment Capacity : NaN% free of 10 MB.

**Figure 14.1.7.1 : Type Approval Application Form Supporting Document**

### 14.1.8 Declaration

14.1.8.1 Complete the TAC Application with the Declaration section and Submit Application. This section is compulsory. Enter Applicant Name, IC No and type in any request in the remarks section. Click on [Submit](#) to Submit application. Applications not declared or submitted will be saved as 'DRAFT'. Click on [Terms and Conditions](#) to view terms and conditions of Type Approval.

**Declaration**

In connection with this application, I/we:

(a) undertake to ensure the product imported or manufactured complies with the relevant standards/ technical specification / checklist;

(b) undertake to supply accurate information as required by SIRIM QAS International Sdn. Bhd. for the purpose of evaluation of the product(s) to be certified ;

(c) undertake to provide a complete set of product including Interfaces, Connector, Test Jig, Test Adaptors, computer or accessories, which are deemed necessary;

(d) undertake to pay all costs involved in processing and evaluation of this application;

(e) undertake to inform SIRIM QAS International Sdn. Bhd. if there is any change in application by submitting a new application and indicate the change accordingly;

(f) undertake to pay the cancellation surcharge, RM 100.00 if decided to cancel the scheduled date less than 7 (seven) working days;

(g) declare that product to be imported / distributed are new and not used product;

(h) agree that SIRIM QAS International Sdn. Bhd. may release information obtained in the course of processing the application to the public or government authorities so far as is prudent to warn in the opinion of SIRIM QAS International Sdn. Bhd.;

(i) undertake to affix the certified product with SIRIM label as specified in the Communication and Multimedia Acts 1998 (Technical Standard) Regulations 2000);

(j) declare that all information submitted is true and have read and fully understood and agree to abide by the "[Terms and Conditions for Type Approval](#)";

Applicant Name :

Remarks :

NRIC :

☐ Declare
 [Submit](#)

**Figure1 4.1.8.1 : Type Approval Application Form Declaration**



## 14.2 Special Approval Application Form

This screen displays the Special Approval (SA) Application Form used to apply for new Special Approval. The SA Application Form consists of the following sections to be filled by Applicant:-

### 14.2.1 Company Information

Special Approval Application Form			
File No.		* Purpose of Importation	- Please Select -
Approval Code		Submission Date	- Please Select -
Entry Date		Last Update Date	PERSONAL/COMPANY
Testing Date		Application Status	EXHIBITION
			DEMO/MARKET SURVEY/TRIAL
			TRAINING
* Company Name	TEST Search Company Clear	ROC/ROB	123-T
* Address	123 JALAN 123 TAMAN 123	Name and Address of Installation Site (if different from company address)	
Postcode	12333	City	BANDAR BARU BANGI
State	SELANGOR DARUL EHSAN	Country	- Please Select -
* Contact Person 1	Name TEST1 Tel No. 123 Email email1@mail.com	Contact Person 2	Name TEST2 Tel No. 321 Email email2@mail.com
Fax No.	0000000	Website	www.test.com
NRIC/Passport No.		Applicant Name	
Citizen	<input checked="" type="radio"/> Local <input type="radio"/> Foreigner		

**Figure 14.2.1: Special Approval Application Form Company Information**

14.2.1.1 Click on **Search Company** to select Company Information from database of registered companies.

14.2.1.2 Select any one of the following Purpose of Importation.

* Purpose of Importation	- Please Select -
Submission Date	- Please Select -
Last Update Date	PERSONAL/COMPANY
Application Status	EXHIBITION
	R&D
	DEMO/MARKET SURVEY/TRIAL
	TRAINING

**Figure 14.2.1.2 : Special Approval Application Form Purpose of Importation**

14.2.1.3 Click on **Save** to Save Company details before proceeding to next section.

## 14.2.2 Product Information

Product Information	
Type of Product	CABLE MODEM <input type="button" value="Search"/> <input type="button" value="Clear"/>
Equipment Code	DAIT
Category	TELEPHONY
Model	MAIPU MP 801 (WITHOUT ISDN) <input type="button" value="Search Model"/> <input type="button" value="Add/Edit New Model"/>
Brand	MAIPU
Tariff Code	2222222
Quantity	<input type="text"/>
Serial No.	<input type="text"/>
Public Network Used	<input type="checkbox"/> Public Switched Telephone Network (PSTN) <input type="checkbox"/> Radio Frequency <input type="checkbox"/> Leased Line <input type="checkbox"/> Others , please specify : <input type="text"/>
<input type="button" value="Save"/>	

Request Schedule

**Figure 14.2.2 : Special Approval Application Form Product Information**

14.2.2.1 Click on Search to search for Type of Product. Click on Clear to clear the information selected.

14.2.2.2 Click on Search Model to select from available list of models.

14.2.2.3 Click on Add/Edit New Model to add new model information that is not available in the database of Model List. Enter relevant Tariff, Principal, Manufacturer and Standard details. Click on Save to save details. New Model details will have to be verified and approved by SIRIM during the processing of application.

Welcome aaa

Home Company Reg. Type Approval ▶ Special Approval ▶ Reg. Manufacturer ▶ Tax Exemption ▶ IT/Networking ▶ Master List ▶ Reports

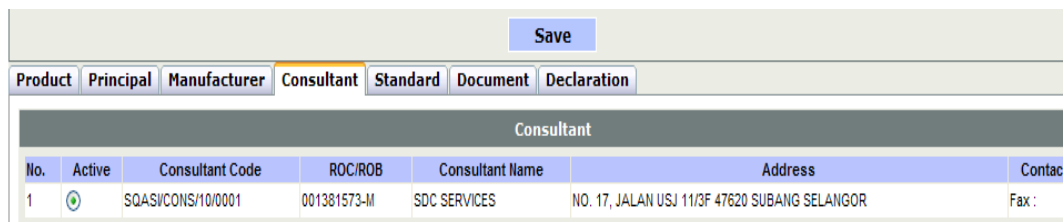
Tariff Details	
Tariff	Principal Manufacturer Standard
Model ID	M1238 * Code Tariff <input type="text"/> <input type="button" value="Search"/>
* Model Description	<input type="text"/>
UOM	- Please Select - <input type="button" value="v"/>
* Category	- Please Select - <input type="button" value="v"/>
Label Category	- Please Select - <input type="button" value="v"/> Brand <input type="text"/>
Remarks	<input type="text"/>
Last Update	
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Back to Application"/>	


**Figure 14.2.2.3 : Special Approval Application Form Add/Edit New Model**

### 14.2.3 Consultant Information

14.2.3.1 If Application done by Client, this section will be blank.

14.2.3.2 If Application done by Consultant, Consultant details will be displayed when company information is saved.

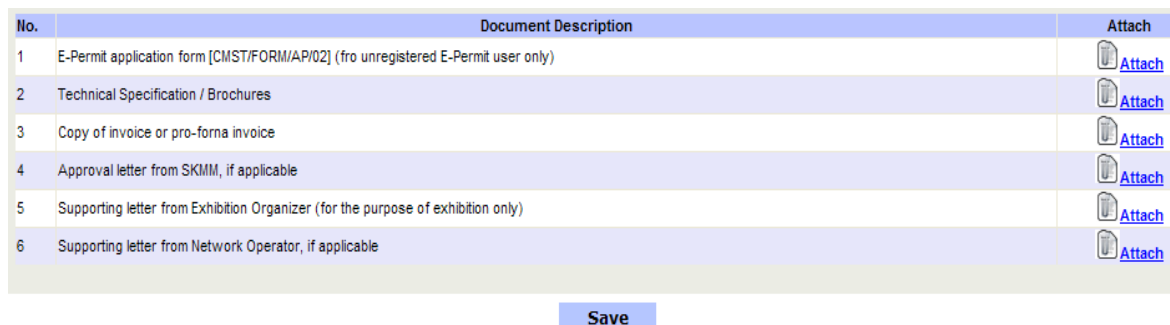








Consultant						
No.	Active	Consultant Code	ROC/ROB	Consultant Name	Address	Contact
1		SQAS/CONS/10/0001	001381573-M	SDC SERVICES	NO. 17, JALAN USJ 11/3F 47620 SUBANG SELANGOR	Fax :

**Figure 14.2.3.2 : Special Approval Application Form Consultant Information**

### 14.2.4 Supporting Document

14.2.4.1 Attach relevant supporting documents for this SA Application. This section is compulsory.



No.	Document Description	Attach
1	E-Permit application form [CMST/FORM/AP/02] (fro unregistered E-Permit user only)	 <a href="#">Attach</a>
2	Technical Specification / Brochures	 <a href="#">Attach</a>
3	Copy of invoice or pro-forma invoice	 <a href="#">Attach</a>
4	Approval letter from SKMM, if applicable	 <a href="#">Attach</a>
5	Supporting letter from Exhibition Organizer (for the purpose of exhibition only)	 <a href="#">Attach</a>
6	Supporting letter from Network Operator, if applicable	 <a href="#">Attach</a>

**Save**

Attachment Capacity : NaN% free of 10 MB.

**Figure 14.2.4.1 : Special Approval Application Form Supporting Document**

### 14.2.5 Declaration

14.2.5.1 Complete the SA Application with the Declaration section and Submit Application. Enter Applicant Name, IC No and type in any request in the remarks section. Click on **Submit** to Submit application. Applications not declared or submitted will be saved as 'DRAFT'. This section is compulsory.

### 14.3 Registration of Manufacturer

This screen displays the Registration of Manufacturer (RM) Application Form used to register new manufacturer. This Form consists of the following sections to be filled by Applicant:-

Registration of Manufacturer Application Form			
File No.		* Application Purpose	<input type="checkbox"/> Local Market <input type="checkbox"/> Re-Export
* Application Type	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Service <input type="checkbox"/> Repair Centre <input type="checkbox"/> Assembler		
Entry Date		Last Update Date	
Site Inspection Date		Application Status	
Company Name	<input type="text" value="Search"/>	Company/Business Registration No.	
Address		Contact Person	a) b)
Tel No.		Fax No.	
Email		Website	
Shareholder's Fund(Capital):			
i. Authorised Capital	<input type="text"/>	ii. Paid-up Capital	<input type="text"/>
<a href="#">Save</a>			
TAC	<a href="#">Sample</a>	<a href="#">Re-Export</a>	<a href="#">Premises</a> <a href="#">Consultant</a> <a href="#">Document</a> <a href="#">Declaration</a>
TAC			
<a href="#">Add TAC</a>			

**Figure 14.3 : Registration of Manufacturer Application Form**

14.3.1 Click on [Save](#) to Save Company details before proceeding to next section.

14.3.2 Under TAC Tab, Click on [Add TAC](#) to select from a database of existing TAC applications.

14.3.3 Under Sample Tab, Click on [Add Model\(Sample\)](#) to search for Model (Sample). Click on [New Model\(Sample\)](#) to enter new model information that is not available in the database of Sample Tariff List. New Model details will have to be verified and approved by SIRIM during the processing of application.

14.3.4 Under Re-Export Tab, Click on [Add Model\(Re-Export\)](#) to search for Model (Sample). Click on [New Model\(Re-Export\)](#) to enter new model information that is not available in the database of Sample Tariff List. New Model details will have to be verified and approved by SIRIM during the processing of application.

14.3.5 Under Premises, Enter the following details :-


Premises Information	
Number of employees	<input type="text"/>
Estimated monthly output of product(quantity)	<input type="text"/>
No. of shifts per day	<input type="text"/>
Status of Premises (Owned/Rental/Lease)	<input type="text"/>
Area of premises	<input type="text"/>
Area of Office	<input type="text"/>
Area of Store	<input type="text"/>
Others	<input type="text"/>
<input type="button" value="Save"/>	

**Figure 14.3.5 : Registration of Manufacturer Application Form**

14.3.6 Under Consultant Tab

14.3.6.1 If Application done by Client, this section will be blank.

14.3.6.2 If Application done by Consultant, Consultant details will be displayed when company information is saved.

Save						
Product	Principal	Manufacturer	Consultant	Standard	Document	Declaration
Consultant						
No.	Active	Consultant Code	ROC/ROB	Consultant Name	Address	Contact
1		SQAS/CONS/10/0001	001381573-M	SDC SERVICES	NO. 17, JALAN USJ 11/3F 47620 SUBANG SELANGOR	Fax :

**Figure 14.3.6.2 : Registration of Manufacturer Application Form Consultant Information**

14.3.7 Under Document Tab, attach all relevant documents necessary for this application

14.3.8 Under Declaration Tab, Complete the Registration of Manufacturer Form with the Declaration section and Submit Application. Enter Applicant Name, IC No and type in any request in the remarks section. Click on  to Submit application. Applications not declared or submitted will be saved as 'DRAFT'. This section is compulsory.

## 14.4 Tax Exemption

This screen displays the Tax Exemption (TAX) Application Form used to apply for new Tax Exemption. The Tax Exemption Application Form consists of the following sections to be filled by Applicant:-

### 14.4.1 Company Information

Tax Exemption Application Form			
File No.		Submission Date	
Approved Date		Expiry Date	
Entry Date		Last Update Date	
Application Status			
* Company Name	<input type="text"/> <input type="button" value="Search Company"/> <input type="button" value="Clear"/>	ROC/ROB	<input type="text"/>
* Address	<input type="text"/> <input type="text"/> <input type="text"/>		
Postcode	<input type="text"/>	City	- Please Select - <input type="button" value="v"/>
State	- Please Select - <input type="button" value="v"/>	Country	- Please Select - <input type="button" value="v"/>
* Contact Person 1	Name <input type="text"/> Tel No. <input type="text"/> Email <input type="text"/>	Contact Person 2	Name <input type="text"/> Tel No. <input type="text"/> Email <input type="text"/>
Fax No.	<input type="text"/>	Website	<input type="text"/>
<input type="button" value="Save"/>			
TAC <input type="button" value="Consultant"/> <input type="button" value="Document"/> <input type="button" value="Declaration"/>			
TAC			
<input type="button" value="Add TAC"/>			

**Figure 14.4.1 : Tax Exemption Application Form Company Information**

14.4.1.1 Click on **Save** to Save Company details before proceeding to next section.

14.4.1.2 Under TAC Tab, Click on Add TAC to select from a database of existing TAC applications.

14.4.1.3 Under Consultant Tab, If Application done by Client, this section will be blank. If Application done by Consultant, Consultant details will be displayed when company information is saved.

<input type="button" value="Save"/>						
Product   Principal   Manufacturer <b>Consultant</b> Standard   Document   Declaration						
Consultant						
No.	Active	Consultant Code	ROC/ROB	Consultant Name	Address	Contact
1	<input checked="" type="radio"/>	SQAS/CONS/10/0001	001381573-M	SDC SERVICES	NO. 17, JALAN USJ 11/3F 47620 SUBANG SELANGOR	Fax :

**Figure 14.3.6.2 : Tax Exemption Application Form Consultant Information**

14.4.1.4 Under Document Tab, Attach relevant supporting documents

14.4.1.5 Under Declaration Tab, Complete the Tax Exemption Form with the Declaration section and Submit Application. Enter Applicant Name, IC No and type in any request in the remarks section. Click on **Submit** to Submit application. Applications not declared or submitted will be saved as 'DRAFT'. This section is compulsory.

## 14.5 IT/Networking

IT/Networking Product Application Form			
File No.		Submission Date	
Approved Date		Expiry Date	
Entry Date		Last Update Date	
Application Status			
* Company Name	<input type="text"/> <input type="button" value="Search Company"/> <input type="button" value="Clear"/>	ROC/ROB	<input type="text"/>
* Address	<input type="text"/> <input type="text"/> <input type="text"/>		
Postcode	<input type="text"/>	City	- Please Select - <input type="button" value="v"/>
State	- Please Select - <input type="button" value="v"/>	Country	- Please Select - <input type="button" value="v"/>
* Contact Person 1	Name <input type="text"/> Tel No. <input type="text"/> Email <input type="text"/>	Contact Person 2	Name <input type="text"/> Tel No. <input type="text"/> Email <input type="text"/>
Fax No.	<input type="text"/>	Website	<input type="text"/>
<input type="button" value="Save"/>			

**Figure 14.5 : IT/Networking Application Form Company Information**

## 14.5.1 Product Information

Product Information	
Category	- Please Select - <input type="button" value="v"/>
Product Name	- Please Select - <input type="button" value="v"/>
Model	IT/NETWORKING PRODUCT ANTENNA OTHER TELECOMMUNICATION ACCESSORIES
Brand	<input type="text"/>
<input type="button" value="Save"/>	

**Figure 14.5.1: IT/Networking Application Form Product Information**

14.5.1.1 Select Product Category and enter product information

14.5.1.2 Click on **Save** and proceed to the next Tab

14.5.1.3 Under Document Tab, Attach relevant supporting documents

14.5.1.4 Under Declaration Tab, Complete the IT/Networking Form with the Declaration section

and Submit Application. Enter Applicant Name, IC No and type in any request in the remarks section. Click on **Submit** to Submit application. Applications not declared or submitted will be saved as 'DRAFT'. This section is compulsory.



## 15.0 Search Application

This screen allows users to search for Application based on given fields.

### 15.1 Type Approval

15.1.1 Enter relevant information (as shown below) to search for existing TAC Applications.

Search Type Approval Application	
File No.	<input type="text"/>
Approval Code	<input type="text"/>
Submission Date	From <input type="text"/> To <input type="text"/>
Expiry Date	From <input type="text"/> To <input type="text"/>
Application Category	- Please Select- <input type="button" value="v"/>
Modal Category	- Please Select- <input type="button" value="v"/>
Purpose	- Please Select- <input type="button" value="v"/>
Product Type	- Please Select- <input type="button" value="v"/>
Modal	<input type="text"/>
Consignee Name	<input type="text"/>
<input type="button" value="Search"/>	

**Figure 15.1.1 : Search Type Approval Application**

## 16. Consultant Module

- 16.1 Consultant must be registered with SIRIM before can access system (Consultant contact SIRIM directly).
- 16.2 SIRIM Add Consultant details and Consultant login details at Consultant Master page. Login details provided to Consultant.
- 16.3 Consultant login to system. Consultant can view all its applications for its clients.

Welcome sdc1

Lo

Application	New Application	Tariff	Consultant & User Profile	Company/Client List	User Manual		
Search							
Applications							
No.	File No.	Entry Date	Company Name	Product Type	Category	Status	Action
1	<a href="#">SQASI/TA/11/0074</a>	13-05-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	DIGITAL SIGNAL CROSS CONNECT	Normal	Awaiting Quotation/Scheduling	<a href="#">Quotation/Schedule</a>
2	<a href="#">SQASI/TA/11/0073</a>	13-05-2011	MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	ROUTER	Normal	Awaiting Quotation/Scheduling	<a href="#">Quotation/Schedule</a>
3	<a href="#">SQASI/TA/11/0072</a>	13-05-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD		Fast Track	Awaiting Quotation/Scheduling	<a href="#">Quotation/Schedule</a>
4	<a href="#">SQASI/TA/11/0062</a>	14-01-2011	BHP BILLITON PETROLEUM (SABAH) CORPORATION	MODEM V.21, V.22, V.23, 1.2K, PSTN	Normal	Approved	<a href="#">Renew</a>
5	<a href="#">SQASI/NA/11/0026</a>	29-12-2010	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	GSM 850/900/1800/1900/3G(900/2100)/ISM MOBILE STN (WITH PDA)	Normal	Awaiting Quotation/Scheduling	<a href="#">Quotation/Schedule</a>
6	<a href="#">DRAFT/TA/11/0032</a>	13-05-2011	MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	PHONELINE ETHERNET SWITCH	Normal	Draft	<a href="#">Edit</a>
7	<a href="#">DRAFT/TA/11/0032</a>	13-05-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD		Fast Track	Draft	<a href="#">Edit</a>
8	<a href="#">DRAFT/NA/11/0006</a>	05-01-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	GSM 850/900/1800/1900/3G MOBILE STATION	Normal	Draft	<a href="#">Edit</a>
9	<a href="#">DRAFT/NA/11/0006</a>	05-01-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	GSM 850/900/1800/1900/3G MOBILE STATION	Normal	Draft	<a href="#">Edit</a>
10	<a href="#">DRAFT/NA/11/0006</a>	05-01-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	GSM 850/900/1800/1900/3G MOBILE STATION	Normal	Draft	<a href="#">Edit</a>
11	<a href="#">DRAFT/NA/11/0006</a>	05-01-2011	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	GSM 850/900/1800/1900/3G MOBILE STATION	Normal	Draft	<a href="#">Edit</a>

Figure 16.3 : Consultant View (Main Page)

- 16.4 Consultant with Admin role can view, add, edit and delete new users.

Welcome testcons1

Application	New Application	Consultant & User Profile	Company/Client List	User Manual
<b>Consultant Information</b>				
Company Code	SQASI/CONS/10/0000		ROB/ROC No.	12345
Company Name	TESTCONSULTANT1		Fax No.	
* Address	ADDR1 , , , 12345 , PETALING JAYA , SELANGOR DARUL EHSAN , MALAYSIA			
<b>Consultant Contact List</b>				
No.	Contact Person	Tel	Email	
1	TESTCONSULTANT	12131213232	rafiee@sirim.my	
2	TESTCONS2	112233	testcons2@mail.com	
<b>Consultant Contact Information</b>				
* Contact Person	TESTCONS2		* Tel No	112233
* Email	testcons2@mail.com		* UserName	testcons2
<input checked="" type="checkbox"/> Active	<input type="checkbox"/> Main User (Admin)		* Password	testcons2
<a href="#">Save Contact</a> <a href="#">Delete Contact</a> <a href="#">Reset Contact</a> <a href="#">Search Contact</a>				

Figure 16.4 : Consultant & User Profile (Admin access)

16.5 Consultant (with no admin privileges) can only view Consultant Company and contact details.

Welcome testcons2

Application List	New Application	▶ Consultant Profile	Company/Client List	User Manual
<b>Consultant Information</b>				
Company Code	SQASI/CONS/10/0000		ROB/ROC No.	12345
Company Name	TESTCONSULTANT1		Fax No.	
* Address	ADDR1 , , , 12345 , PETALING JAYA , SELANGOR DARUL EHSAN , MALAYSIA			
<b>Consultant Contact List</b>				
No.	Contact Person	Tel	Email	
1	TESTCONSULTANT	12131213232	raflee@sirim.my	
2	TESTCONS2	112233	testcons2@mail.com	
<b>Consultant Contact Information</b>				
* Contact Person	<input type="text"/>		* Tel No	<input type="text"/>
* Email	<input type="text"/>		* UserName	<input type="text"/>
<input type="checkbox"/> Active <input type="checkbox"/> Main User (Admin)		* Password <input type="text"/>		
<input type="button" value="Reset Contact"/> <input type="button" value="Search Contact"/>				

Figure 16.5 : Consultant Profile (Normal access)

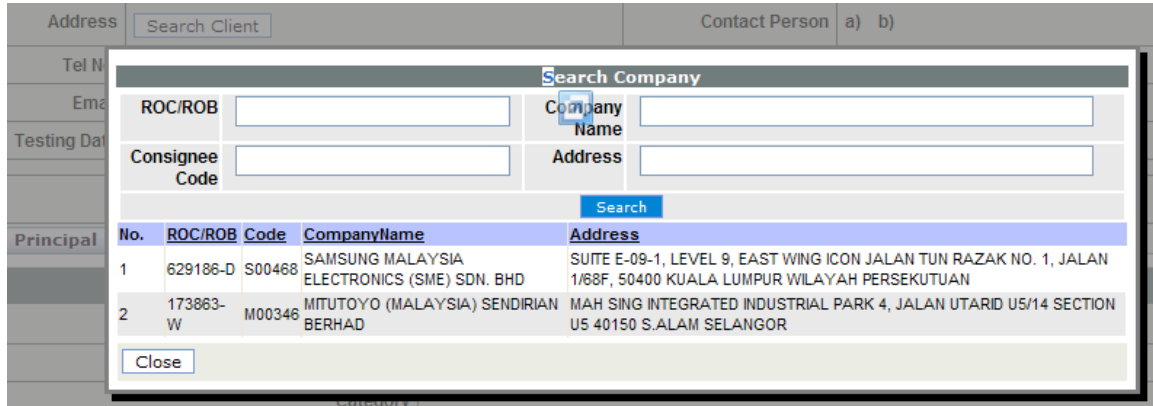
16.6 Consultant can view list of companies/clients who have added them as their consultants.

Welcome sdc1

Application	New Application	▶ Tariff	Consultant & User Profile	Company/Client List	User Manual
<b>Company Information</b>					
No.	Company Name	Licence No	Address		
1	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	629186-D	SUITE E-09-1, LEVEL 9, EAST WING, ICON JALAN TUN RAZAK, NO. 1, JALAN 1/68F, , 50400, KUALA LUMPUR, WILAYAH PERSEKUTUAN ,		
2	MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	173863-W	MAH SING INTEGRATED INDUSTRIAL PARK, 4, JALAN UTARID U5/14, SECTION U5, 40150, S.ALAM, SELANGOR ,		
<b>Company Details</b>					
Company Code	S00468		Registration Type		
ROB/ROC No.	629186-D		Organization Type	REGISTRAR OF COMPANY	
* Company Name	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD		Fax No.	03-21650088	
* Address	SUITE E-09-1, LEVEL 9, EAST WING, ICON JALAN TUN RAZAK, NO. 1, JALAN 1/68F, , 50400, KUALA LUMPUR, WILAYAH PERSEKUTUAN				
MIDA	<input type="radio"/> Yes <input checked="" type="radio"/> No		MITI	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Contact Person	a) KHAW FUNG FUNG b)		Tel No.	a) 03-2165 0000 Ext. b) Ext.	
Email	a) ff.khaw@samsung.com b)		Mobile Phone No.	a) b)	
CRM ID No.			Website		
<input type="button" value="Reset"/> <input type="button" value="Search"/>					

Figure 16.6 : Company/Client List

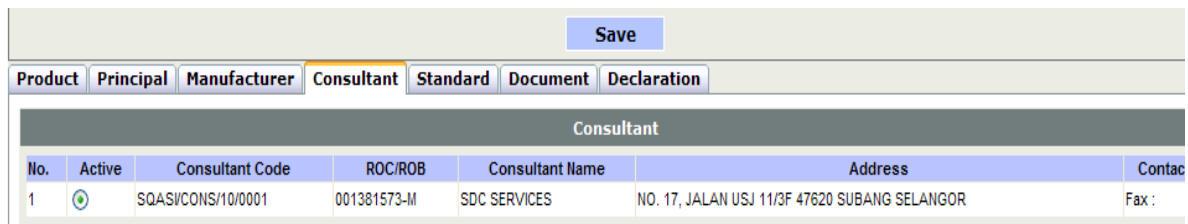
- 16.7 Consultant can proceed to apply for new TAC / SA .
- 16.8 When Consultant click on “Search Client”, Consultant can view all clients that have added them as Consultants.




No.	ROC/ROB Code	CompanyName	Address
1	629186-D S00468	SAMSUNG MALAYSIA ELECTRONICS (SME) SDN. BHD	SUITE E-09-1, LEVEL 9, EAST WING ICON JALAN TUN RAZAK NO. 1, JALAN 1/68F, 50400 KUALA LUMPUR WILAYAH PERSEKUTUAN
2	173863-W M00346	MITUTOYO (MALAYSIA) SENDIRIAN BERHAD	MAH SING INTEGRATED INDUSTRIAL PARK 4, JALAN UTARID U5/14 SECTION U5 40150 S.ALAM SELANGOR

**Figure 16.8 : Search Client List**

- 16.9 Upon clicking on “Save”, name and details of Consultant will appear in ‘Consultant’ Tab.



No.	Active	Consultant Code	ROC/ROB	Consultant Name	Address	Contact
1		SQASVCONS/10/0001	001381573-M	SDC SERVICES	NO. 17, JALAN USJ 11/3F 47620 SUBANG SELANGOR	Fax :

**Figure 16.9 : Consultant Details (captured based on Login)**

- 16.10 At Backend, SIRIM User will have the same view as Consultant or as Normal Applicant, for TAC or SA Application Form.

- 16.11 If Application sent by Consultant, SIRIM User can only “Search Client” belonging to Consultant. For application sent by normal applicant, SIRIM User can click on “Search Company” to view list of all Companies.

## 17.0 Master List

This screen consists of the following Master Tables and is only accessible by Admin. Each screen allows admin to manage database by adding, deleting modifying and searching for data.

### 17.1 Company

This screen allows users to view list of Companies, their address and contact details as well as list of users, list of TAC and supporting documents of each Company.

Company				
No.	ROB/ROC No	Company Name	City	State
1	123-T	TEST	BANDAR BARU BANGI	SELANGOR DARUL EHSAN
2	7379-A	ITS TESTING SERVICES (M) SDN. BHD.	PETALING JAYA	SELANGOR
3	test x	TEST		
4	252001-K	TESTNET SDN. BHD.	PUCHONG	SELANGOR
5	691340-H	UNIVERSAL TEST SOLUTION SDN BHD	BAYAN LEPAS	KUALA LUMPUR
6	290323-H	INFINITE TESTS SOLUTIONS (M) SDN. BHD.		PULAU PINANG
7	123-T	TEST BRANCH	BALING	PERLIS
8	12345-A	TEST01	BANDAR SRI PETALING	SELANGOR
9	112233	TEST BRANCH 2	PETALING JAYA	KUALA LUMPUR
10	_INC001	TEST INCORPORATED	GLENMARIE	SELANGOR
11	_INC001	TEST INCORPORATED 2	AMPANG	SELANGOR
12	123-T	TESTBRANCH3	BANDAR PERDA	KEDAH

Licence No	Branch Name	City	State
861038-K	BECKMAN COULTER (M) SDN BHD	PETALING JAYA	SELANGOR
755784-W	EXATREZ SDN BHD		KUALA LUMPUR
123-T	TEST BRANCH	BALING	PERLIS
112233	TEST BRANCH 2	PETALING JAYA	KUALA LUMPUR

Company Information			
Company    Address    Contacts    Users    TAC    Supporting Document			
* Company Name	TEST	CRM ID No.	3221100
* ROB/ROC No	123-T	MIDA/MITI	<input type="checkbox"/> MIDA <input checked="" type="checkbox"/> MITI
* Registration Type	INDIVIDUAL	Website	www.test.com
Organisation Type	REGISTRAR OF BUSINESS	Remark	

**Figure 17.1 : Company Master Screen**

17.1.1 Click on Company (row) to view list of branches and details.

17.1.2 If Company is a Branch, list of branches won't display.

17.1.3 Under User Tab, can view list of users for this Company. User can add new user login details for this Company.

Company Information			
Company	Address	Contacts	Users
Please Click on record to view User Information.			
Company User List			
No.	Full Name	User ID	Email
1	TESTER 1	test	test@mail.com
2	U1	u1	
3	2U	u2	
4	U3	u3	
5	U5	u5	
6	U7	u7	
7	U8	u8	
8	U9	u9	
9	U10	u10	
10	U11	u11	
<div> <div>1</div> <div>Of 4</div> </div>			
<div> <div>Add New User</div> <div>Search User</div> </div>			
<div> <div>Save</div> <div>Delete</div> <div>Reset</div> <div>Add Branch</div> <div>Search</div> </div>			

**Figure 17.1.3 : Company User List**

17.1.4 When click on [Add New User](#) , user can add, delete or modify user details .All other Tabs will be disabled.

Company User Information			
* Login ID	<input type="text"/>	Contact No.	<input type="text"/>
* Password	<input type="text"/>	* Email	<input type="text"/>
* Full Name	<input type="text"/>	Remarks	<input type="text"/>
Company/Branch Name			
<input type="checkbox"/> Active <input type="checkbox"/> Admin			
<div> <div>Add User</div> <div>Delete User</div> <div>Reset</div> <div>Add New User</div> <div>Search User</div> <div>Back to User List</div> </div>			

**Figure 17.1.4 : Company User List**

17.1.5 Click on [Back to User List](#) to go back to user list. All other Tabs will be enabled.

17.1.6 Under TAC Tab, User can only view list of TAC for selected Company

17.1.7 Under Supporting Document Tab, User can only view list of documents attached during company registration.

## 17.2 Setup User

This screen allows users to add, modify, delete and search for employee information.

SIRIM User can also set user rights for employees.

SIRIM User						
No.	Employee Code	Employee Name	Designation	UserName	Main User	Te
1	Emp001	AAA	ADMIN	AAA	YES	YE
2	Administrator	ABDUL GHANI		abdghani	NO	NC
3	Administrator	ADA	EZ	ADA	YES	YE
4	ADM	FARHANA	ADMIN ASSISTANT	FARHANA	NO	YE
5	Administrator	SARIMAH	ADMIN ASSISTANT	Sarimah	YES	YE
6	Administrator	ANUAR BIN NAZERI	ADMIN ASSISTANT	anuarn	YES	NC
7	Administrator	ERDAWATI	TECHNICAL EXECUTIVE	ERDA	YES	NC
8	Administrator	AHMAD FAIZAN B PARDI	TECHNICAL EXECUTIVE	faiz	YES	YE
9	1988	HARISON MOHD MOKTAR	TECHNICAL EXECUTIVE	HARISONM	YES	YE
10	1234	FAIZUMA	ADMIN ASSISTANT	faizuma	YES	YE
11	Administrator	ROSILAH BINTI AHMAD	CLERK	ILA	NO	NC
12	Normal User	YUSMAN	TECHNICIAN	YUSMAN YUS	YES	YE
13	1985	NORAZMI BIN ALIAS	ADMIN ASSISTANT 1	norazmi	YES	NC
14	1982	RABIAH	EXECUTIVE	RABIAH	YES	NC
15	Normal User	SYAIDA SYARAFINA BINTI SUHAMI	TECHNICAL EXECUTIVE	Syaida	YES	YE
16	administrator	ARLIANA	ADMIN ASSISTANT	arliana	YES	YE
17	Administrator	KAMARIAH MUSA	ADMIN ASSISTANT	yahm	NO	NC
18	3112	ZULAINA	TECHNICAL EXECUTIVE	zulaina	NO	NC
19	Administrator	ZUL BIN JAFAR	TECHNICAL EXECUTIVE	ZULJ	YES	NC
20	maida	MAIDA MAHDIN	EXECUTIVE	MAIDA	NO	NC

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SIRIM User Information			
User	User Access Level		
* Employee Code	<input type="text"/>	* UserName	<input type="text"/>
* Employee Name	<input type="text"/>	* Password	<input type="text"/>
IC No.	<input type="text"/>	* Designation	- Please Select - <input type="button" value="v"/>
<input type="checkbox"/> Active <input type="checkbox"/> Main User (Admin) <input type="checkbox"/> Tester			

**Figure 17.2 : Setup User Master Screen**

### 17.3 Model/Tariff

This screen allows users to add, delete, modify and search for Model/Tariff Information.

Tariff					
No.	Model ID	Tariff Code	Model	Category	Brand
1	M1215	111111	MAIPU MP2600 (WITHOUT ISDN)	CABLE MODEM(TELEPHONY)	MAIPU
2	M1216	222222	MAIPU MP 801 (WITHOUT ISDN)	CABLE MODEM(TELEPHONY)	MAIPU
3	M1217	333333	MAIPU MP 803 (WITHOUT ISDN)	MODEM V.34, 28.8K, PSTN(TELEPHONY)	MAIPU
4	M1218	444444	MAIPU MP 128	MODEM V.34, 28.8K, PSTN(TELEPHONY)	MODEM
5	M1219	5555	MAIPU MP4126G	MODEM V.23 LEASED(TELEPHONY)	MAIPU
6	M1221	66666	MARTISDXX MIDI NODE	ROUTER INTERFACE CARD(TELEPHONY)	MARTIS
7	M1224	777777	LK 05051540	ROUTER INTERFACE CARD(TELEPHONY)	MARQUARDT
8	M1225	888888	MRV TERESCOPE TS10/E/ETH	DIGITAL MODEM INTERFACE CARD(TELEPHONY)	MRV
9	M1226	99999	MAGICAR M702F	DIGITAL MODEM INTERFACE CARD(TELEPHONY)	MAGICAR
10	M1227	00000	MOTOROLA C350 (TYPE MC3-41D12)	E1/T1 DIGITAL ACCESS CARD(TELEPHONY )	MOTOROLA
11	M1229	121212	MAXON MX 7920	ROUTER(TELEPHONY)	MAXON
12	M1230	343434	MICOM MARATHON 5KT PRO	ROUTER(TELEPHONY)	MICOM
13	N0771		GZFT800-III	DIGITAL MODEM INTERFACE CARD(TELEPHONY)	MITSUBISHI
14	M1232	11111	111	E1/T1 DIGITAL ACCESS CARD(TELEPHONY )	111

Tariff Details			
Tariff	Principle	Manufacturer	Standard
Model ID	M1238	* Tariff Code	<input type="text"/> <input type="button" value="Search"/>
* Model Description	<input type="text"/>		
UOM	- Please Select - <input type="button" value="v"/>		
* Category	- Please Select - <input type="button" value="v"/>		
Label Size	- Please Select - <input type="button" value="v"/>	Brand	<input type="text"/>
Remarks	<input type="text"/>		
Last Update			

**Figure 17.3 : Model/Tariff Master Screen**

### 17.4 Consultant

### 17.5 Other Master Screens include :-

- i. City - Displays list of Cities
- ii. Country - Displays list of Country
- iii. Currency - Displays list of Currency
- iv. Custom - Displays list of Custom
- v. Designation - Displays list of Designation
- vi. Equipment Type – Displays list of Equipment Type
- vii. Location – Displays List of Locations
- viii. Organisation – Displays List of Organisation
- ix. Package - Displays List of Packages
- x. Registration Type – Displays List of Registration Type
- xi. State – Displays List of State
- xii. UOM – Displays list of unit of measurement
- xiii. Tariff Code – Displays List of Tariff Codes
- xiv. Region Office – Displays List of SIRIM Region Offices



- xv. Item Principal – Displays List of Item Principal
- xvi. Model/Tariff – Displays List of Model/Tariff
- xvii. Tariffs Re-Export – Displays List of Tariffs Re-Export
- xviii. Tariffs Sample – Displays List of Tariffs Sample
- xix. Technical Specifications – Displays List of Technical Specifications
- xx. Test Labs – Displays List of Test Labs
- xxi. Supporting Document Control – Displays List of Supporting Documents and its modules.
- xxii. Calendar Holiday – List of holidays to be entered into calendar.

## 18.0 Calendar

This screen manages the assignment of testing jobs to various testers. This screen has two types of users, admin and tester. Dates highlighted in blue is the current date while Dates highlighted in Orange are the selected dates.

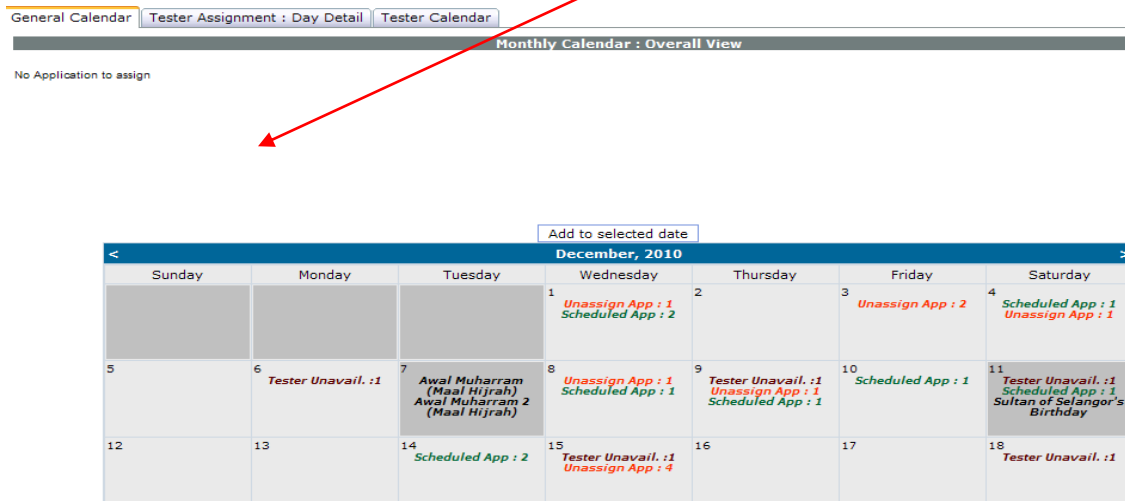
### 18.1 Admin Screen

This screen displays an overall view of the calendar with the following details :-

- i.) No. of scheduled applications
- ii.) No. of unassigned applications
- iii.) No. of testers unavailable

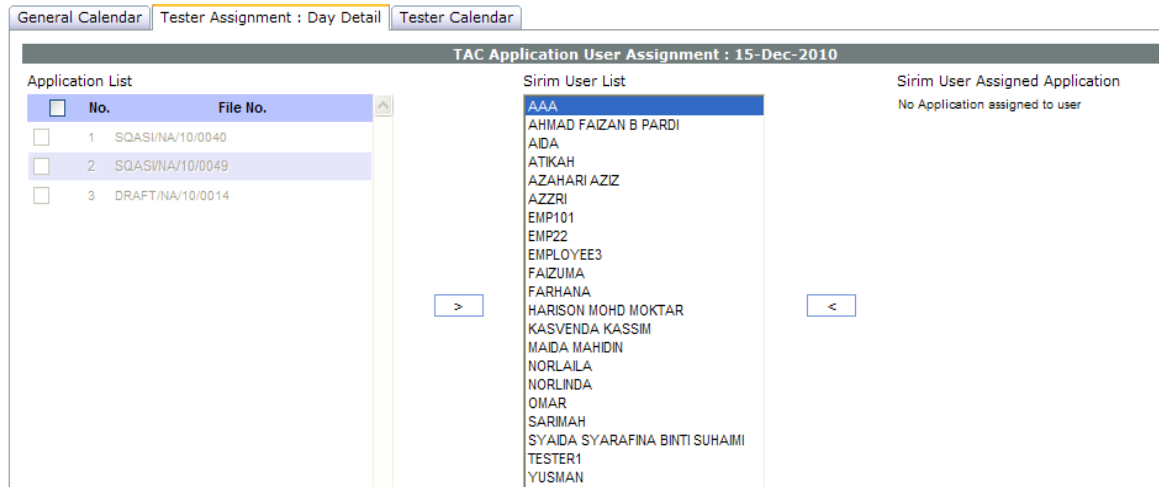
18.1.1 Under General Calendar Tab, Select application from List of Applications Awaiting Testing

18.1.2 Select a date and click on **Add to selected date** to add selected information to next Tab.




**Figure 18.1 : Admin View of Calendar**

18.1.3 Under Tester Assignment: Day Detail Tab, Admin can view list of Applications selected, and list of Testers available on that day.



**Figure 18.1.3 : Admin View of Tester Assignment: Day Detail**

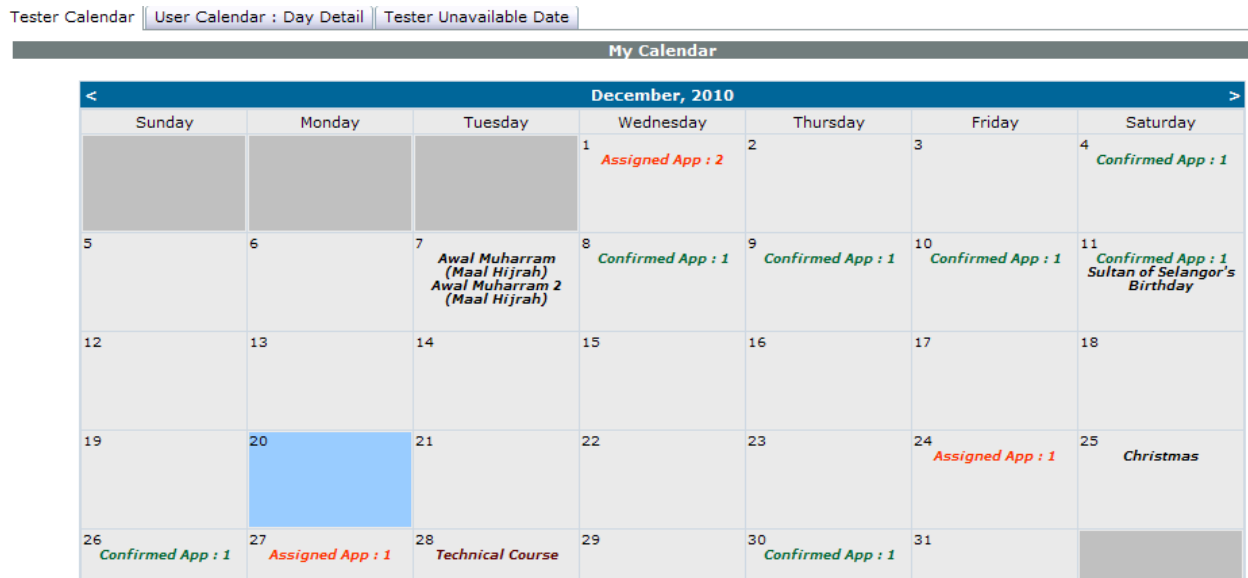
18.1.4 Admin selects (checks) application from Application List , highlights tester (under SIRIM User List) and clicks on  to assign job to tester.

18.1.5 All assigned jobs are listed under SIRIM User Assigned Application.

18.1.6 Under Tester Calendar Tab, Admin can view their own job assignments.

## 18.2 Tester View

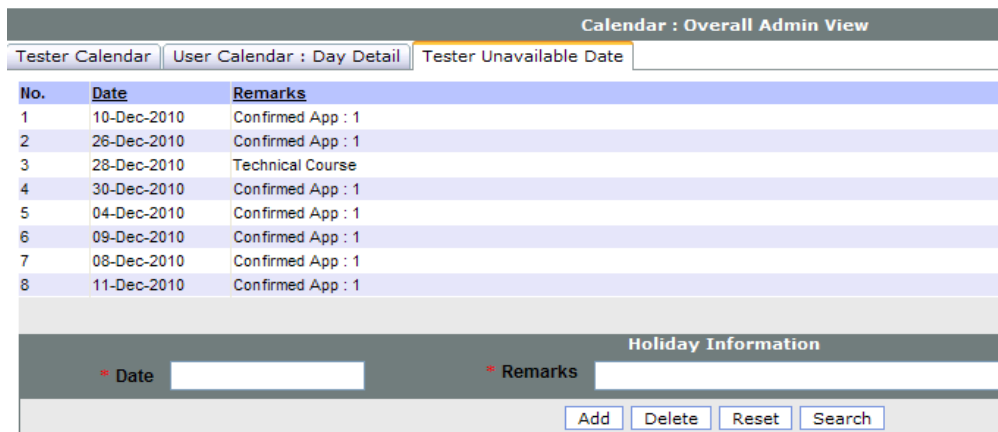
### 18.2.1 Tester can View their own Calendar.



**Figure 18.2.1 : Tester View of Tester Calendar**

18.2.2 Tester can also view their own list of job assignments and confirmed applications. Tester can choose to release an assigned job.

18.2.3 Tester can enter unavailable dates (leave, holidays) to their own calendar.



**Figure 18.2.3 : Tester View of Tester Calendar**