



USER MANUAL 1.0

DgFlick Solutions Pvt. Ltd.,

Telephone: US +1-732-543-7676,

India +91 22 2968 68 68.

www.dgflick.com

support@dgflick.com



Xpress Profit

USER MANUAL 1.0

Introduction.....	4
System Requirements	4
Opening the Tool Box – Getting Started	4
Getting Into the Job – Using the Software	10
Receipt Printing	28
Output.....	28
Adding or Editing Designs	30
Building the Framework – Page Composition	45
Fine Tuning – Photo Editing.....	48
Nuts and Bolts – Templates.....	60
Troubleshoot	65
Support	66
Index	66

HELLO

Green screen photography is a current trend in the market. It is the most trending way for gaining new contracts and earning more in less time. It also replaces the traditional methods of purchasing and carrying background set everywhere which makes it cost effective.

Event Xpress provides you the solution which you need at the time of replacing old background and adding new attractive backgrounds. It's easy to use software with professional tools which makes it capable to be used by anyone i.e. from a photo lab with established printing equipment looking for better background replacement to a professional photographer seeking to provide more options to their customers.

Event Xpress User Manual

Table of Contents

Introduction	4
System Requirements	4
MAC System	4
Windows System	4
Opening the Tool Box – Getting Started	4
Registration	5
Online Registration	5
Offline Registration	5
Know Your Software	7
General Features	7
Controls and Navigation	7
Shortcut Tools	8
Preferences	10
Getting Into the Job – Using the Software	10
Predefined Sizes	10
Defining and Modifying Events	11
Define New Event	12
Adding Event Details	12
Number of Photos in Design	13
Selecting Camera Position	13
Select Designs for Event	13
Receipt number and Prints	14
Output Possibilities	14
Modify the Event	15
Editing Event Details	15
Number of Photos in Design	16
Selecting Camera Position	16
Select Designs for Event	16
Receipt number and Prints	17
Output Possibilities	17
Delete the Event	18
Shooting the Event	18
Selection of Designs	18
Adjustment of photo in the design	19
Personalize the Design	22
Photo Correction	25

Receipt Printing.....	28
Output	28
Adding or Editing Designs.....	30
Creating new Design.....	32
Editing the Design.....	42
Building the Framework – Page Composition	45
Basic Page and Photos.....	45
Advanced Page and Photos	46
Fine Tuning – Photo Editing	48
Normal Editing.....	48
Basic Filters.....	48
Artistic Filters.....	53
Other Icons on Edit Photo window.....	57
Advanced Editing.....	57
Nuts and Bolts – Templates	60
Software Templates and Décor	60
Customize Your Template	61
Get More and Import	61
Save and Build *.....	62
Share*	63
Delete*	64
Troubleshoot.....	65
Support	66
Index.....	66

Introduction

Congratulations on buying Event Xpress! This Manual will guide you on how to use this software effectively.

System Requirements

MAC System

- Mac Intel, min 1 GHz
- Mac OS X 10.6. V Leopard and above
- 1 GB RAM
- 1 GB free disk space
- CD/DVD-ROM drive
- USB Port *

Windows System

- Pentium 4, 2.8 GHz Processor and above
- 1 GB RAM
- 1 GB free disk space
- CD/DVD- ROM drive
- Microsoft Windows XP (service pack 2)/ Microsoft Windows 7 / Microsoft Windows 8
- USB Port*

Note: Topics marked with * are for PRO users.

Opening the Tool Box – Getting Started

This section deals with online and offline registration process and other tools like shortcuts, preferences and help.

Registration

Once you have installed the Event Xpress software on your computer, you need to proceed to Registration. This ensures that all features of the software are made available to you. Registration is very easy and the user-friendliness of the software makes the process quick and simple.

The Process

On installation of Event Xpress, the Registration Window appears on your screen. Relevant details such as the Owner Name, Address, City, Country, State, Zip/Pin, Email and Phone or Mobile Number need to be entered; some fields are mandatory (marked by an asterisk *). Fill in the details and proceed as per the instructions in this section.

The software enables you to complete the registration process while you are connected to the Internet and also while you are offline. It also allows you to register at a later date.

Online Registration

The screen that you first see on starting the registration process needs to be completed as a first step. Here is how:

- Enter your details in the relevant fields. These are Name, Address, City, Country, State, Zip/Pin, Email and Phone or Mobile number. ①
- Fields marked with an asterisk (*) are mandatory and cannot be left incomplete.
- In the last field- Serial Number (XXXXX-XXXXX-XXXXX-XXXXX) will be automatically generated in the serial number text box. ② You will also find the serial number inside the software box pack.

'Registration' Window

- After ensuring that all the fields are filled correctly, click on 'Register' ③ in the lower right-hand corner.
- The message confirming completion of the registration process appears on the screen.
- You are now registered and can use the software.

Offline Registration

If you do not have Internet access on your computer, you can proceed as follow

- Enter your details in the relevant fields. These are Name, Address, City, Country, State, Zip/Pin, Email and Phone or Mobile number. ①
- Fields marked with an asterisk (*) are mandatory and cannot be left incomplete.
- In the last field- Serial Number (XXXXX-XXXXX-XXXXX-XXXXX) will be automatically generated in the serial number text box. ② You will also find the serial number inside the software box pack.
- After ensuring that all the fields are filled correctly, click on 'Register Offline' ④ at the lower left-hand corner of the page, after which you move on to the next page.
- The next page has boxes for 'Serial number', 'DgKey' and 'Registration Key'.
- If the serial number (XXXXX-XXXXX-XXXXX-XXXXX) is not already there in the serial number text box, ⑤ then enter the number provided by the vendor on purchasing the pack or alternatively, found on the software box pack.
- Click on the 'Generate DgKey' button ⑧ below the serial number text box.
- The DgKey appears on the screen in the appropriate text box. ⑥

Offline Registration

- Next, a registration key is required to complete the process. There are three ways of obtaining this key: ⑦
 - **Telephone:** Call +91 22 2968 68 68 and the support executive will provide you with the registration key corresponding to your DgKey.
 - **Email:** Email us at support@dgflick.com to receive your registration key via Email.
 - **Web:** Log on to www.dgflick.com to receive the key.
- Once you have your registration key, enter it in the corresponding text box ⑨.
- Click on 'Register' ⑩ to activate the software.

Note: To get a feel of Event Xpress, You can download the software from our website www.dgflick.com and use as Trial. OR

Click on the 'Buy Now' button to buy the complete version of Event Xpress.

Some of the features may not be available in trial version.

Note: If you are an existing user, fill in details such as your email id and password. The registration key is generated for your use.

Know Your Software

This section gives you a basic understanding of Event Xpress before you actually start working on the software. Running through this section will enhance your understanding of the options available and will help you to make optimal use of the software.




General Features




Event Xpress comes with several features, which are discussed in this section:




- **Ready-to-Use Templates and Presets:** Event Xpress has various inbuilt templates. In addition, new downloadable templates are released by DgFlick on a regular basis. Existing templates can be altered as per your specifications and saved; you could also build * installable templates and share them * with or sell them to other Event Xpress users worldwide. Moreover, many presets are available along with the Event Xpress software.
- **Online Cropping:** The online photo crop feature allows you to trim out any part of the source photo that you don't need. You can crop your photo to give it the desired height and width before incorporating it in your design.
- **In-built Standard Sizes:** Event Xpress provides you the option of deciding the output size from several in-built sizes predefined according to the printing industry standards.
- **Template Creation and Alteration:** You can create * new templates or alter existing ones as per your choice. You may also create a completely new page design using your own Decor and save * the template for future use.
- **Advance Photo Editing:** Event Xpress has features—Chroma and Touchup—for advance photo editing, to enhance the quality of the photos that make up your design.
- **Multilingual:** Event Xpress supports Unicode. DgFlick keeps adding to its list of languages that Event Xpress works on. You could download the latest dictionary, which may include the language you are looking for. Else, you could add the language of your choice to DgFlick's dictionary for your own use.
- **Available on Windows and Mac:** Event Xpress works on both Mac and Windows systems. The updates for both versions are released simultaneously by DgFlick.
- **Multi Size Multi Printing:** You can set multiple printers for different types and size. This saves your time at the time of printing and you can print files in a single click. You can also define number of prints you want to take.
- **Interactive User Interface:** Navigation through the software is simplified by user-friendly controls and virtually no training is required before use. Moreover, all control panels are dock able and expandable and can be moved to the position of your choice.

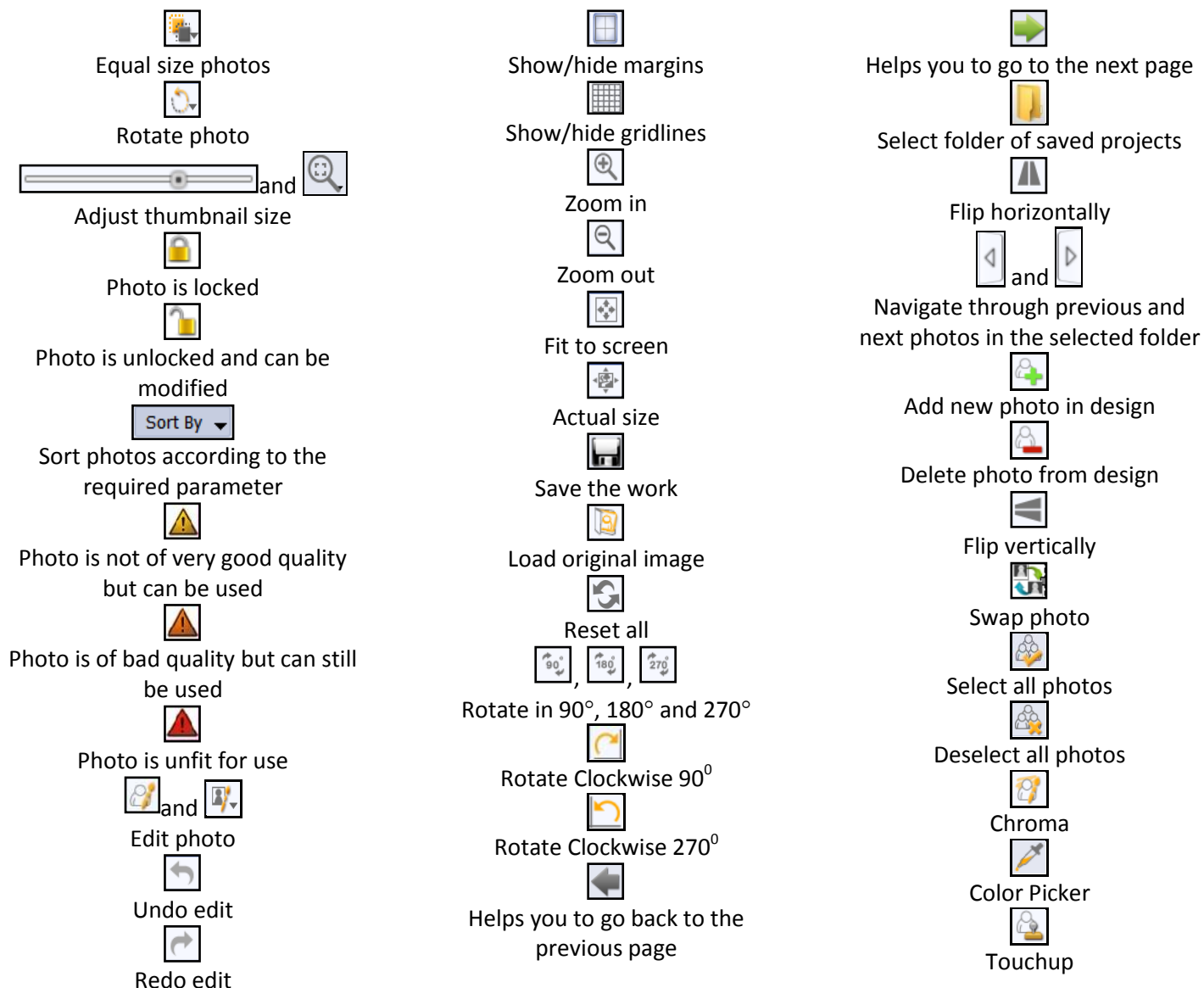
Note: Features marked with * are available only for PRO version users.

Controls and Navigation


Preferences

Help

Go to the home page


Select path for browsing

Lock/unlock objects

Arrange objects


Page-based alignment

Object-based alignment

Equal spacing between objects



Shortcut Tools

Event Xpress – Shortcut Keys			
Object Type	Actions	Windows	Mac
All	Move – Left	Left Arrow key	Left Arrow key
	Move – Right	Right Arrow key	Right Arrow key
	Move – Top	Top Arrow key	Top Arrow key
	Move – Bottom	Bottom Arrow key	Bottom Arrow key
	Move – Left + Snap	CTRL + Left Arrow key	COMMAND + Left Arrow key
	Move – Right + Snap	CTRL + Right Arrow key	COMMAND + Right Arrow key
	Move – Top + Snap	CTRL + Top Arrow key	COMMAND + Top Arrow key
	Move – Bottom + Snap	CTRL + Bottom Arrow key	COMMAND + Bottom Arrow key
Photo	Crop – Zoom In	ALT + '+'	ALT + '+'
	Crop – Zoom Out	ALT + '-'	ALT + '-'
	Crop – Left Pan	ALT + Left Arrow key	ALT + Left Arrow key
	Crop – Right Pan	ALT + Right Arrow key	ALT + Right Arrow key
	Crop – Top Pan	ALT + Top Arrow key	ALT + Top Arrow key

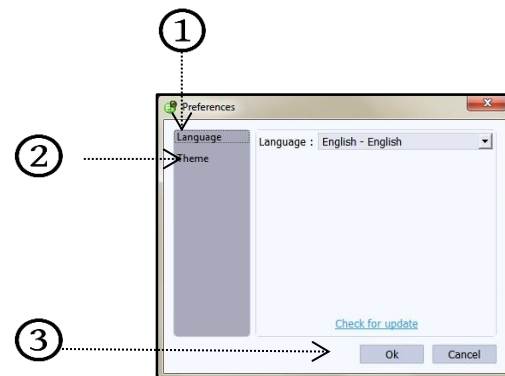
	Crop – Bottom Pan	ALT + Bottom Arrow key	ALT + Bottom Arrow key
All	Rotate X Increase	ALT + X	ALT + X
	Rotate X Decrease	ALT + CTRL + X	ALT + COMMAND + X
	Rotate Y Increase	ALT + Y	ALT + Y
	Rotate Y Decrease	ALT + CTRL + Y	ALT + COMMAND + Y
	Rotate Z Increase	ALT + Z	ALT + Z
	Rotate Z Decrease	ALT + CTRL + Z	ALT + COMMAND + Z
All	Arrange Object – Bring To Front	SHIFT + Top Arrow Key	SHIFT + Top Arrow Key
	Arrange Object – Bring Forward	SHIFT + Right Arrow key	SHIFT + Right Arrow key
	Arrange Object – Send to Back	SHIFT + Bottom Arrow key	SHIFT + Bottom Arrow key
	Arrange Object – Send Backward	SHIFT + Left Arrow key	SHIFT + Left Arrow key
All	Equal Spacing Horizontally	CTRL + SHIFT + H	COMMAND + SHIFT + H
	Equal Spacing Vertically	CTRL + SHIFT + V	COMMAND + SHIFT + V
All	Align Page based – Top Left	CTRL + 7	COMMAND + 7
	Align Page based – Top Center	CTRL + 8	COMMAND + 8
	Align Page based – Top Right	CTRL + 9	COMMAND + 9
	Align Page based – Center Left	CTRL + 4	COMMAND + 4
	Align Page based – Center	CTRL + 5	COMMAND + 5
	Align Page based – Center Right	CTRL + 6	COMMAND + 6
	Align Page based – Bottom Left	CTRL + 1	COMMAND + 1
	Align Page based – Bottom Center	CTRL + 2	COMMAND + 2
	Align Page based – Bottom Right	CTRL + 3	COMMAND + 3
	Align Page based – Top	CTRL + T	COMMAND + T
	Align Page based – Bottom	CTRL + B	COMMAND + B
	Align Page based – Left	CTRL + L	COMMAND + L
	Align Page based – Right	CTRL + R	COMMAND + R
All	Align Object based – Top Left	CTRL + SHIFT + 7	COMMAND + SHIFT + 7
	Align Object based – Top Center	CTRL + SHIFT + 8	COMMAND + SHIFT + 8
	Align Object based – Top Right	CTRL + SHIFT + 9	COMMAND + SHIFT + 9
	Align Object based – Center Left	CTRL + SHIFT + 4	COMMAND + SHIFT + 4
	Align Object based – Center	CTRL + SHIFT + 5	COMMAND + SHIFT + 5
	Align Object based – Center Right	CTRL + SHIFT + 6	COMMAND + SHIFT + 6
	Align Object based – Bottom Left	CTRL + SHIFT + 1	COMMAND + SHIFT + 1
	Align Object based – Bottom Center	CTRL + SHIFT + 2	COMMAND + SHIFT + 2
	Align Object based – Bottom Right	CTRL + SHIFT + 3	COMMAND + SHIFT + 3
	Align Object based – Top	CTRL + SHIFT + T	COMMAND + SHIFT + T
	Align Object based – Bottom	CTRL + SHIFT + B	COMMAND + SHIFT + B
	Align Object based – Left	CTRL + SHIFT + L	COMMAND + SHIFT + L
	Align Object based – Right	CTRL + SHIFT + R	COMMAND + SHIFT + R
Page	Flip Page composition Horizontally	ALT + H	ALT + H
	Flip Page composition Vertically	ALT + V	ALT + V
All	Move Selection to Next Object	TAB	TAB
	Move Selection to Previous Object	SHIFT + TAB	SHIFT + TAB
	Add Next Object to current Selection	CTRL + TAB	COMMAND + TAB
	Add Previous Object to current Selection	CTRL + SHIFT + TAB	COMMAND + SHIFT + TAB
All	Select All Objects on page	CTRL + A	COMMAND + A
	Cut Object(s)	CTRL + X	COMMAND + X
	Copy Object(s)	CTRL + C	COMMAND + C
	Paste Object(s)	CTRL + V	COMMAND + V

	Delete Object(s)	DEL	DEL
	Undo Object(s)	CTRL + Z	COMMAND + Z
	Redo Object(s)	CTRL + Y	COMMAND + Y
	Show Photo Information	CTRL + SHIFT + I	COMMAND + SHIFT + I
View	Fit to Screen	CTRL + F12	COMMAND + F12
	Actual Size (1:1)	CTRL + SHIFT + F12	COMMAND + SHIFT + F12
	Zoom In	+	+
	Zoom Out	-	-

Preferences

Event Xpress allows you great flexibility in usages while working on it. You could

- Change to the language of your choice.
- Select the desired Theme for your software.
- After installation, click on the Event Xpress shortcut icon in your specified path to start the software. The first screen shows the Event projects saved by you.
- Click on 'Preferences' icon on the top right side of the screen to see the available options in the window.
- Choose your preferred language from various available languages from 'Language' tab ①, click on 'Check for Updates' to check the updated list of languages.
- Select the color in which you want your software to be displayed from 'Theme' tab ②, click on 'Get More' to get more themes from Dgflick website.
- Save your changes by clicking on 'OK' ③. You might need to restart your software for the changes to take effect.
- Click on 'Help' to get the help menu. This has a complete list of shortcut keys that you will find useful while using the software (Refer Section Shortcut tools).



The 'Preferences' window

Getting Into the Job – Using the Software

In previous section we learnt about software functionality. Now in this section we will learn how to use this software to take output. We will see various available Sizes and various ways to design event photos.

Predefined Sizes

You can generate output in four different ways from Event Xpress.

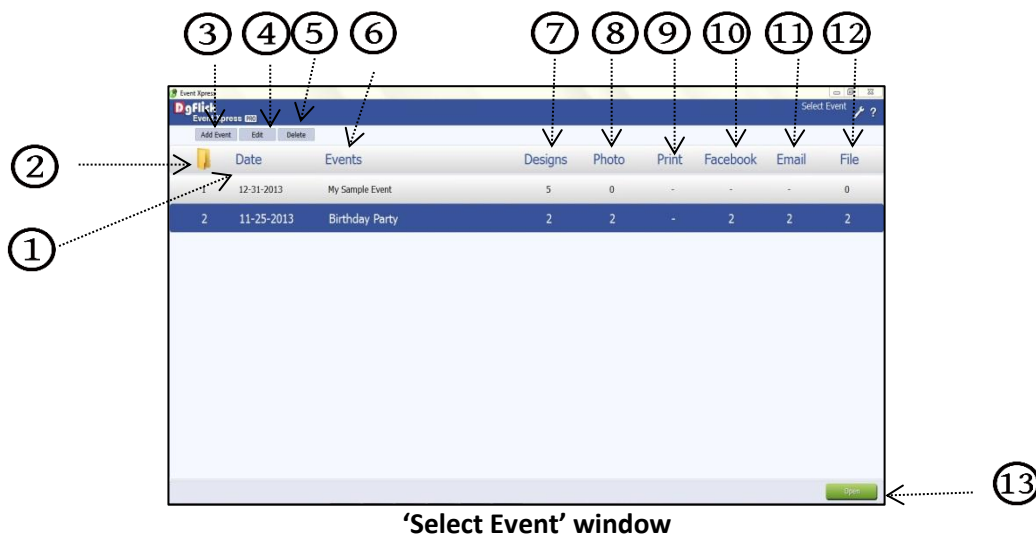
- **Printer:** If your computer is connected to the printer, you can take direct printout of output. You can define up to 4 different printer paths for different size and type of printing. The printout you take will be of a full page size i.e. your design will be printed according to your printer paper size.
- **Facebook:** You can post the designs direct to your Facebook account. For that you have to set your account and you can also decide the image size for sharing. You have size options of 4 X 6 OR 5 X 7 OR 6 X 8 OR 8 X 12.

- **Email:** You can send designs through Email. You can set the file size from email option while creating event. You have size options of 4 X 6 OR 5 X 7 OR 6 X 8 OR 8 X 12.
- **File:** All the processed events are exported in JPG format by default. You can set the output file size from available size options of 4 X 6 OR 5 X 7 OR 6 X 8 OR 8 X 12.

Defining and Modifying Events

After opening Event Xpress, the first screen you see is 'Select Event' window. In this window, you can see all the events created by you.

- The 'Open' button ② located at the left top side of the window lets you give the path of the folder where the projects have been saved. Click on the 'Open' button, browse through the computer and select the folder in which the projects are saved.



- In 'Date' column ①, you can see the date of the event. The events are auto sorted according to the date i.e. the farthest event comes first.
- Second column is 'Events' column ⑥. In this column, you can see the name you have given to the event at the time of generating the event.
- Third column is 'Design' column ⑦. In this column, you can come to know about the number of designs selected for the event.
- Next column is 'Photos' column ⑧. In this column, you can see the no of photos for which output has taken from this event. To go to the folder where the photos have been saved, directly click on the number in 'Photos' column. This column is interlinked to the output folder to save your time. Direct clicking allows you to go to the folder you can see the photos of the event.
- In 'Print' column ⑨, you can see the no of prints you have taken. By clicking on the number, you can go to the folder where the print files have been saved. This column is interlinked to the output folder to save your time. Direct clicking allows you to go to the folder you can see the print files of the event.
- In 'Facebook' column ⑩, you can see the no of photos shared on Facebook. To go to the folder where the photos have been saved, directly click on the number in 'Facebook' column. This column is interlinked to the output folder to save your time. Direct clicking allows you to go to the folder you can see the Facebook shared files of the event.

- In 'Email' column^⑪, you can see the no of photos to be sent to the email ID of the customer and also a CSV file in which you will get the email ID and the file name which you are suppose to send on that respective ID for your reference. This column is interlinked to the output folder to save your time. Direct clicking allows you to go to the folder you can see the files to be sent on Email and CSV file of the event.
- In 'File' column^⑫, you can see the no of JPG files generated in the project. This column is interlinked to the output folder to save your time. Direct clicking allows you to go to the folder you can see the JPG files of the event.
- You can add new events from the 'Add Event' button^③ located at the top left side of the window.
- Edit the existing project with 'Edit' button^④.
- You can also delete the existing projects permanently by 'Delete' button^⑤.
- From the 'Open' button^⑬, you can open the event i.e. you can open the event to take final output.
- Let's see how to 'Add Event', 'Edit' and 'Delete' the event effectively.

Define New Event

To add new project, click on 'Add Event' button^③ in 'Select Event' window.

- You will be redirected to the 'Add Event' window. In this window you will have to fill the details for the event.

'Add Event' window

- Let's see the details you need to fill for the event to be added.

Adding Event Details

To add a new event, first define some event details such as name, date and saving path of the event in the 'Events' section^①. This section will guide you for how to add the event details.

- First option is 'Name' option, in which you can assign a name to the event.
- From 'Date' tab, you can choose the date of the event. You can browse through the calendar and decide the date or you can manually enter the date. You can change the month and year from the available drop down menu in the 'Date' tab.

- From 'Path' option, you can choose the path in which you want to save the project and the output generated in the event.

Number of Photos in Design

You can add more than one photo in the design. The photo addition, settings and editing of photos can be done in 'Add Event' window in 'Photo' section^②. This section guides you about photo tools available in 'Add Event' window.

- From 'Photo1' option you can do the settings of the photo to be included in the designs. From 'Browse' button located next to the 'Photo1' option, you can browse through the folders and give the path of the photo folder.
- If your photo is Chroma, you can choose the 'Chroma' option. By clicking on the color box next to 'Chroma' option you can directly go to the 'Chroma' window where you can choose the chroma color.
- When you give the path for photo folder, the first photo in folder gets into the design.
- If you want to add second photo to the design, then check the 'Photo2' checkbox. The options which are available for first photo will be available for second photo also.

Note: if you are choosing two photos for design, then at the time of selecting designs, make sure you choose designs of two photos. Otherwise the second photo may not be included in final output.

Selecting Camera Position

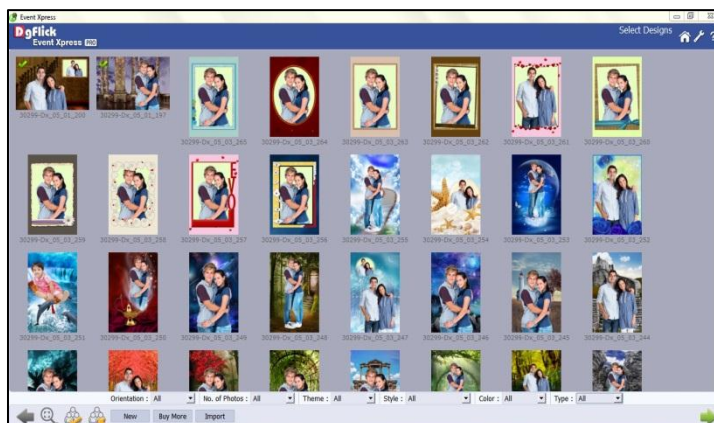
The position of camera you maintained throughout the photography session should be selected here. This section guides on how to choose camera position correctly.

- You can decide the angles of the camera from 'Camera' option in 'Photo' Section. Three options are given from which you can choose any one angle according to your photo angle. The angle which you have maintained at the time of clicking the photographs should be selected here. All the photos in the folder will get set in the design according to your settings.
- The first angle is 'Rotate CW 90': If you select this option, the photos will get rotated clockwise by 90°.
- The second option is 'Default': This will set the photos as they are clicked.
- Third option is 'Rotate CW 270': If you select this option, your photos will be rotated in 270°.

Select Designs for Event

Selection of designs is a major task while doing event photography. This section guides you for how to select designs, edit them as per your need and set them for final output.

- From 'Design' section^③, you can add, edit or delete designs to the events in which you want to export your output. There are three options in 'Design' tab. 'Add', 'Edit' and 'Delete'.
- From 'Add' button you can select designs for the event. When you click on 'Add' button you are redirected to the 'Select Designs' window where you can see various designs. You can select the designs for the event. Once you finish with designs selection, you can add designs to the project by clicking on 'Next' button to include the selected designs in Event. You will be redirected to the 'Add Event' window where you will see that the designs chosen by you are added to the 'Design' tab.



'Select Designs' window

- If you want to edit any design for this event, then select the design which you want to edit and click on 'Edit' button. You will be redirected to the 'Edit Design' window. In this window, you can edit attributes according to your Preference. From the 'Edit Design' window, you can add logo to the design and place it on the page according to you. Once you finish with editing, you can save the changes with 'Save' button. The changes you have made here are saved for current event only.
- If you don't want to add any selected design to the event, delete that design from the 'Design' tab with the help of 'Delete' button. For that first select the design and press 'Delete' button. The design will be deleted.

Receipt number and Prints

Everytime you generate the output, a receipt is also generated and printed if the printer is connected to the computer. From 'Receipt' section ④, you can define the Seller's name, receipt number and define the printer also.

- From 'Seller's Name' option, you can define the seller's name for receipt.
- From 'Receipt Number' option, you can define receipt number.
- If you want to print Receipt, check the checkbox of 'Receipt Printer'. Browse from the 'Browse' button and define the printer.

Output Possibilities

There are multiple possibilities to take output from Event Xpress. In this section, we will see all of them in detail with the settings of output.

- There are various ways to take output. First option in 'Order' section ⑤ is 'Print'. You can set up to 4 printers for different size and type of designs at the time of creating the event. If you want to print the files, check the 'Printer' checkbox. From 'Browse' button located next to 'Print' option you can browse and set the printer for printing. The output will be printed as per your printer size.
- Another output option is 'Facebook' option. Through this option, you can select if you want to share the output on facebook or not.
- There are two options in 'Facebook' tab. One is 'Primary Account' from where you can set account to which you want to export every output taken in this particular event. You can set this account from 'Set Account' option. Once you click

on 'Set Account' option, you will be redirected to the Facebook login window where you will be asked to provide login details. Login from here and follow the onscreen instructions to set your account.

- Second option in 'Facebook' tab is 'Variable Account'. From this option, you can set secondary account on which the photos are to be posted.
- You can choose the size of photos which are going to be posted on facebook from 'FB Size' option. From the dropdown menu, choose the desired size from the available options i.e. 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- If you want to send the output to the customer via email, check the 'Email' checkbox. Choose the photos size for email from available 'Size' dropdown menu. You have the options of 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- All the projects are by default exported in JPG format. You can choose file size of JPG from 'Size' option. You have options of 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- Once you done with adding all the details and settings, click on 'Save' button ⑦ to save the project in the defined path.
- You can go back to the 'Select Event' window with the help of 'Back' button ⑥. When you click on 'Back' button, the software asks for the confirmation. If you want to save the project, click on 'Save' and to discard the changes click on 'Discard'.
- Once you save the project, you will see the project added to the event list in 'Select Event' window.

Modify the Event

If you want to edit any event, then select the event and click on 'Edit' button located at the top left side of the 'Select Event' window. You will be redirected to the 'Edit Event' window where you will be able to edit the event. Let's see the details you can edit in 'Edit Event' window.

The screenshot shows the 'Edit Event' window with the following fields and sections:

- Events:** Name (Birthday Party), Date (11-25-2012), Path (C:\EventXpress\PCD-1.0\My Events)
- Photo:** Photo1 (D:\Demo Material\Products\Event Xpress\Photo 1), Photo2 (D:\Demo Material\Products\Event Xpress\Photo 2)
- Design:** Design (Chrome Color)
- Receipt:** Seller's Name (DgFlick), Receipt Number (8888), Receipt Printer
- Order:** Print (Printer1, Printer2, Printer3, Printer4), Facebook (Primary Account, Variable Account), FB Size (5x7), Email Size (5x7), Storage Size (5x7)
- Buttons:** Back (6), Save (7)

'Edit Event' window

Editing Event Details

You can edit the event details such as name, date and saving path of the event. This section will guide you for how to edit the event details in 'Events' section ①.

- From the 'Name' option, you can change the name of the event.
- From 'Date' tab, you can change the date of the event. You can browse through the calendar and decide the changed date or you can manually enter the date. You can change the month and year from the available drop down menu in the 'Date' tab.

- From 'Path' option, you can change the path in which you want to save the project.

Number of Photos in Design

You can add more than one photo in the design. The photo addition, settings and editing of photos can be done in 'Photo' section ② only. This section guides you about photo tools available in 'Add Event' window.

- From 'Photo1' option you can change the settings of the photo to be included in the designs. From 'Browse' button located next to the 'Photo1' option, you can browse through the folders and give the path of the photo folder.
- If your photo is Chroma, you can choose the 'Chroma' option. By clicking on the color box next to 'Chroma' option you can directly go to the 'Chroma' window where you can give chroma effect to the photo.
- When you change the path for photo folder, the first photo in folder gets into the design.

Note: if you are choosing two photos for design, then at the time of selecting designs, make sure you choose designs of two photos. Otherwise the second photo may not be included in final output.

Selecting Camera Position

The position of camera you maintained throughout the photography session should be selected here. This section guides on how to choose camera position correctly.

- You can decide the angles of the camera from 'Camera' option. Three options are given from which you can choose any one angle according to your photo angle. The angle which you have maintained at the time of clicking the photographs should be selected here. All the photos in the folder will get set in the design according to your settings.
- The first angle is 'Rotate CW 90': If you select this option, the photos will get rotated clockwise by 90°.
- The second option is 'Default': This will set the photos as they are clicked.
- Third option is 'Rotate CW 270': If you select this option, your photos will be rotated in 270°.

Select Designs for Event

Selection of designs is a major task while doing event photography. This section guides you for how to select designs, edit them as per your need and set them for final output.

- From 'Design' section ③, you can add, edit or delete the designs to the event in which you want to export your output. There are three options in 'Design' tab. 'Add', 'Edit' and 'Delete'. From 'Add' button you can add designs to the event. When you click on 'Add' button you are redirected to the 'Select Designs' window where you can see various designs. You can select the designs for your event. Once you select the designs, you can add designs to the project by clicking on 'Next' button. You will be redirected to the 'Edit Event' window where you will see that the designs chosen by you are added to the 'Design' tab.
- If you want to edit any design for this event, then select the design which you want to edit and click 'Edit' button. You will be redirected to the 'Edit Design' window. In this window, you can edit attributes according to your Preference. From the 'Edit Design' window, you can add logo to the design and place it on the page according to your preference. Once you finish with editing, you can save the changes with 'Save' button.
- If you don't want to add any selected design to the event, delete that design from the 'Design' tab with the help of 'Delete' button.

Receipt number and Prints

Everytime you generate the output, a receipt is also generated and can be printed if the printer is connected to the computer. You can define the Seller's name, receipt number and define the printer also from 'Receipt' section ④.

- From 'Seller's Name' option, you can change the seller name for receipt.
- From 'Receipt Number' option, you can change receipt number.
- If you want to print Receipt, check the checkbox of 'Receipt Printer'. Browse from the 'Browse' button and define the printer.

Output Possibilities

There are multiple possibilities to take output from Event Xpress. In this section, we will see all of them in detail with the settings of output.

- There are various ways to take output. First option in 'Order' section ⑤ is 'Print'. You can set up to 4 printers for different size and type of designs at the time of creating the event. If you want to print the files, check the 'Printer' checkbox. From 'Browse' button located next to 'Print' option you can browse and set the printer for printing. The output will be printed as per your printer size.
- Another output option is 'Facebook' option. Through this option, you can select if you want to share the output on facebook or not.
- There are two options in 'Facebook' tab. One is 'Primary Account' from where you can set account to which you want to export every output taken in this particular event. You can set this account from 'Set Account' option. Once you click on 'Set Account' option, you will be redirected to the Facebook login window where you will be asked to provide login details. Login from here and follow the onscreen instructions to set your account.
- Second option in 'Facebook' tab is 'Variable Account'. From this option, you can set secondary account.
- You can change the size of photos which are going to be posted on facebook from 'FB Size' option. From the dropdown menu, choose the desired size from the available options i.e. 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- If you want to send the output to the customer via email, check the 'Email' checkbox. Choose the photos size for email from available 'Size' dropdown menu. You have the options of 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- All the projects are by default exported in JPG format. You can choose file size of JPG from 'Size' option. You have options of 4 X 6, 5 X 7, 6 X 8 and 8 X 12.
- Once you done with editing the details and settings, click on 'Save' button ⑦ to save the changes in the defined path.
- You can go back to the 'Select Event' window with the help of 'Back' button ⑥. Once you click on 'Back' button, you will be asked to save the project. If you want to save the project, click on 'Save' and to discard the changes click on 'Discard'.
- Once you save the changes, you will see the project in 'Select Event' window.

Delete the Event




If you want to delete any project permanently, you can directly delete it in 'Select Event' window. The event which you want to delete need to be selected first. After selecting the event, press 'Delete' button located at top left side of the 'Select Event' window. A confirmation window will appear which will ask for your confirmation to delete the selected event. Choose 'OK' if you want to delete the event. Abort the process with 'Cancel' button.

Shooting the Event

Event Xpress is versatile software that lets you 'go with the flow' i.e. use inbuilt designs or create your own designs the way you want.

- Let's see the actual process of processing the projects.
- The software is designed to such an extent that the user can save the time he use to take for designing event photography. It is supported by wizard, which makes your task simpler.
- Here is how you can take output faster with Event Xpress.

Common Features

-  - This lets you change to the path of your choice to select photos, backgrounds, clip-arts, borders and masks. In most instances, the last 15 paths accessed will be displayed in the dropdown menu near 'Browse' button for use and reference.
-  - Can be used for adjusting thumbnail sizes.
-  - Can be used to reset the changes done.
- **Photo quality indicator** – The quality of photos used in the design must be good to ensure clarity in the final product. Event Xpress has an in- built 'quality indicator', which warns you whenever the photo quality goes below the required standards.

The Process

To take output from Event Xpress, first you need to create an event for the same. Either you create the event from the 'Add Event' button located at the top left corner and save it by adding all th details (for details refer section Add New Event) or the other way is if you have already added the event to the event gallery then select the event and click on 'Open' button located at the bottom right hand corner of the 'Select Event' window.

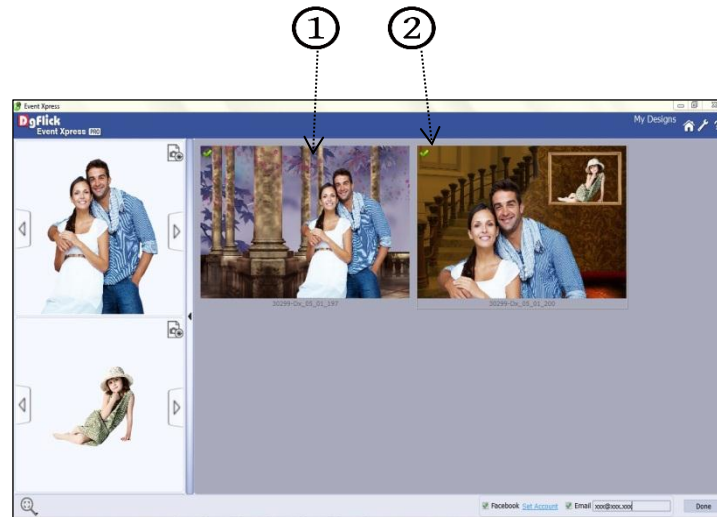
- You will be redirected to the 'My Designs' window which is final window and from this window you can take the output.

Selection of Designs

In 'My Designs' window, you can see the selected designs with the selected photos. Here you have the choice to select the designs which you actually want to export.

- You can see the selected the designs here ① in 'My Designs' window.
- The designs are the preview of final output in which you can see the photos gets fit into the designs.

- You can also select the designs of which you want as a final output. The designs can be selected by doing a single click on it. The selected designs have a green tick mark ② on it.

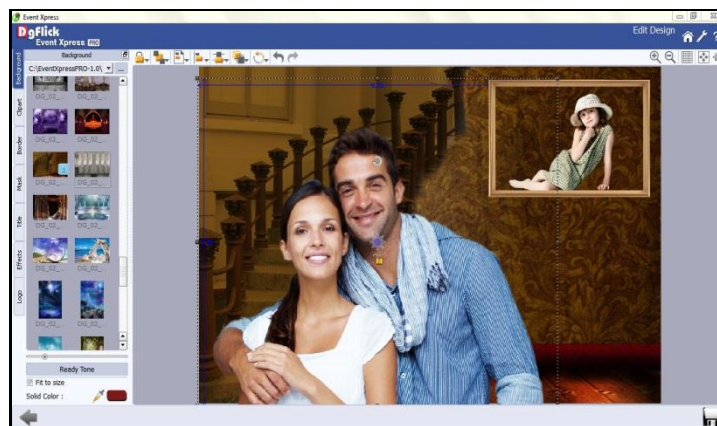


'My Designs' window

- You can simply deselect design by clicking on that design.

Adjustment of photo in the design


You can also adjust the photos into the design. The photos can be set according to the design.



'Edit Design' window Photo adjusted




- To adjust the photos and design, double click on the design.
- You will be redirected to 'Edit Design' window.
- In this window, adjust the photo size. You can also pan the photo.

Swapping Photos

- Many a times you need to swap photos on a page as you go along to. However, the borders if applied to the photos do not get swapped.
- Select the photos you wish to swap by keeping the ctrl key pressed. When both the photos are selected the 'Swap' icon appears  Click on the icon to swap the photos.

Rotating Photo

Rotating photo in the Design page keeping the creativity in mind adds to the overall presentation of the pages. Event Xpress gives you the option of either rotating the photo within the frame or rotating the whole picture along with the frame.

- **To rotate the photo within the frame:** Keep your cursor on the rotate icon  that is seen when you select a photo. Once the 'hand' symbol appears use the mouse to rotate it in the direction of your choice.
- **To rotate the photo along with the frame:** 'Unlock' the photo by clicking on . Now keep your cursor on  and use the mouse to rotate the photo with the frame when the 'hand' appears.



Rotating: (a) the photo with the frame; (b) the photo in the frame.

Zooming In/Out

- While working on your Design you can focus attention on a specific area of the page by zooming in or take a look at the 'larger picture' by zooming out. You can use a combination of these options to obtain the desired level of accuracy on the page.
- Click on the photo you want to work on and then use the scroll wheel of the mouse to zoom in or zoom out as per your requirement.



(a) Zooming in; (b) zooming out

Panning






- Panning lets you view specific areas of the photo by moving the photo up or down and sideways in the 'Create Design' window. This gives access to the areas that would otherwise remain obscure.
- Place the cursor over , which then changes to  or the 'hand symbol'. Now use your mouse to take hold of the photo and move it around to get to the area you wish to work on.

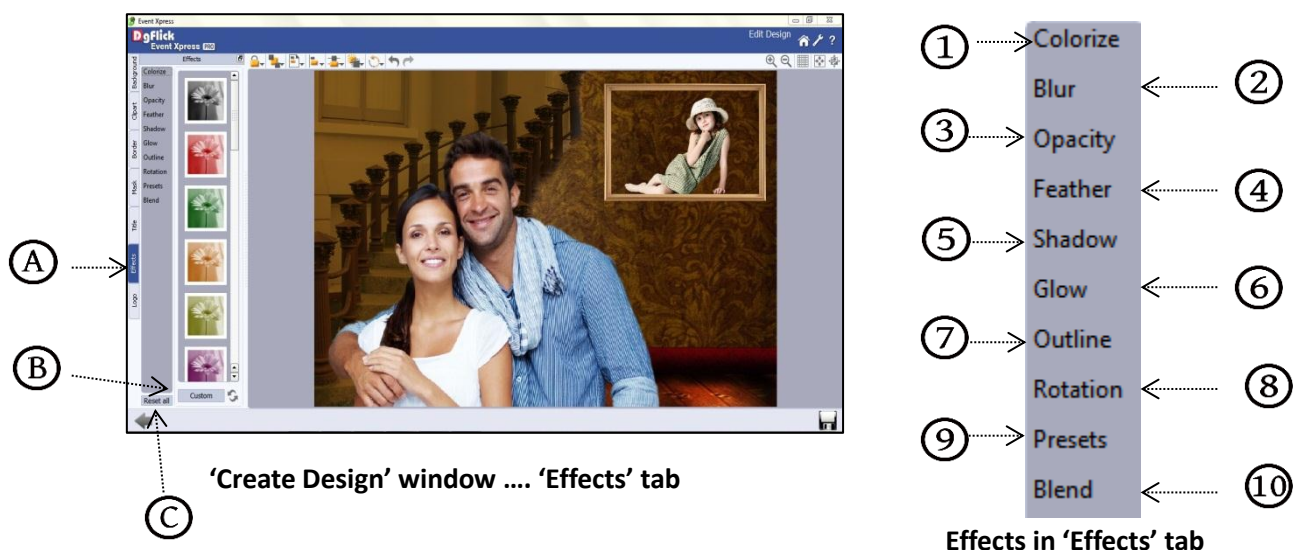
Photo Quality Indicator

The quality of photos used in the design must be good to ensure clarity in the final product. Event Xpress has an in-built 'Quality Indicator', which warns you whenever the photo quality goes below the required standards. Once a photo has been placed into the frame the indicator warns you if the resolution is inappropriate for the desired output size. The warning symbols and their interpretations are presented in Table.


Indicator and color	Interpretation
 Yellow	The photo quality is not good; however, the final output will be satisfactory.
 Orange	The photo quality is poor and will not yield good results on printing.
 Red	The photo is unsuitable for printing.


















Add Effects

- To apply effects to your Design, click on 'Effects' tab **(A)** on the left-hand option bar.
- There are 10 different options under this category. They are: Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation, Presets and Blend.
 - **Colorize** **(1)**: Click on the photo to be modified and then click on the colorize preset to apply the effect to the photo. To manually make changes or customize, click on 'Custom' button **(B)** and change the color, opacity and level using given sliders. You can reset all the given effects with a single click from 'Reset all' button **(C)**.
 - **Blur** **(2)**: You could give a blurred appearance to the photo to make the page more visually appealing. Click on the photo you need to blur and then select the preset of your choice under this option. Click on 'Custom' button **(B)** to increase or decrease the level or blurriness using the slider. You can reset all the given effects with a single click from 'Reset all' button **(C)**.
 - **Opacity** **(3)**: Add opacity to the photo by selecting the presets available under this option. You could also manually choose the level of opacity by clicking on 'Custom' button **(B)**. You can reset all the given effects with a single click from 'Reset all' button **(C)**.



- **Feather** **(4)**: Apply the feather effect to the photo by clicking on the photo and then selecting the preset of your choice. Click on 'Custom' button **(B)** to manually change the values of the feather using the slider. You can reset all

the given effects with a single click from 'Reset all' button .



- **Shadow** : To apply the shadow effect to your photo, click on 'Shadow' and then choose from the available presets. You could customize 'shadow' by clicking on 'Custom' button  and then applying the shadow settings manually using various sliders. You can reset all the given effects with a single click from 'Reset all' button .
 - **Glow** : Apply the required preset under the 'Glow' option by clicking on the photo and then clicking on the preset. Apply your own settings by clicking on 'Custom' button  and changing your blur, color and opacity values. You can reset all the given effects with a single click from 'Reset all' button .
 - **Outline** : Select the photo and click on the preset of your choice to apply the outline. To customize the outline, Click on 'Custom' button  then, create the outline of your choice by filling in the values in these fields. You can reset all the given effects with a single click from 'Reset all' button .
 - **Rotation** : The photo can be rotated using the predefined presets under the 'Rotation' option. Click on 'Custom' button  to change the values for the x, y and z axes and give the photo a 3-D effect. You could also flip the photo horizontally and vertically by using  and , respectively. You can reset all the given effects with a single click from 'Reset all' button .
 - **Presets** : This option gives you certain in-built effects that you could use on the photo. Click on the photo and then on the desired preset to apply it. You can reset all the given effects with a single click from 'Reset all' button .
 - **Blend** : There are 13 blending modes that help you achieve the desired effect for your photo. Click on the photo and then select the blend option of your choice to apply.
- Once you done with the changes in photo, you can save the design with new photo positioning with the help of 'Save' button.

Personalize the Design

You can also edit the design; can add a title, etc.

- You can personalize the design by double clicking on that design.
- Once you double click on the design you will be redirected to the 'Edit Design' window where you will find various tabs to edit your designs.

Background tab

- Click on the 'Background' tab  on the option bar to replace the background used in the design or to fill it with any solid color.
- Besides the in-built backgrounds, you could access and select backgrounds that you have saved elsewhere by clicking on the 'Browse' button . The last 15 paths used can be viewed.

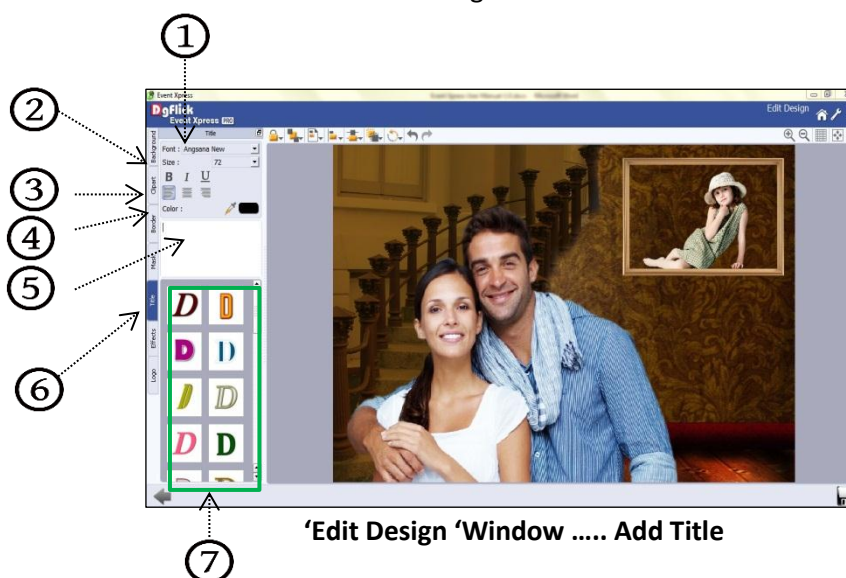
- To use a background, double click on it or drag and drop it on the canvas from the option bar.
- Uncheck the 'Fit to Screen' check box ④ on the left to expand the background on the page.
- To fill the canvas with one single solid color, click on 'Color Picker' ⑤ and place it on the color you wish to use as background for your Design. The whole page now gets a background of that color.
- Click on the 'Ready Tone' button ③ on the left panel to select from a range of 18 ready tones available for each background. To change the tone; double click on the chosen tone.



- In this way, you can change the background of the design.

Add Title

- Click on the 'Title' tab ⑥ to add or amend a title in design.



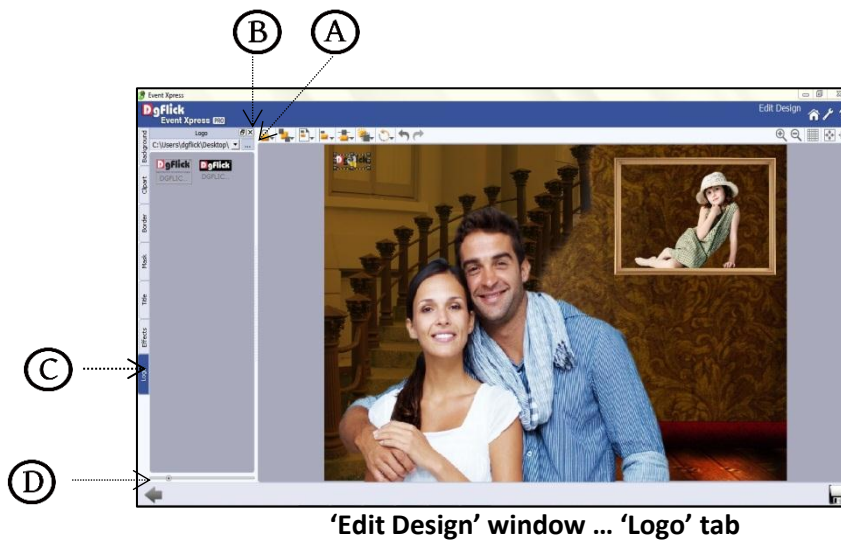
- The empty white field ⑤ can be used to type in the title you wish to add to your design.
- You can change the following parameters for the title:

- Font from font dropdown menu^①,
- Font size from size dropdown menu^②,
- Font Style from various style options^③,
- Font Color from color palette or color picker^④,
- Ready presets can be used from available options^⑦.

➤ In this way, you can add title to the design if you want.

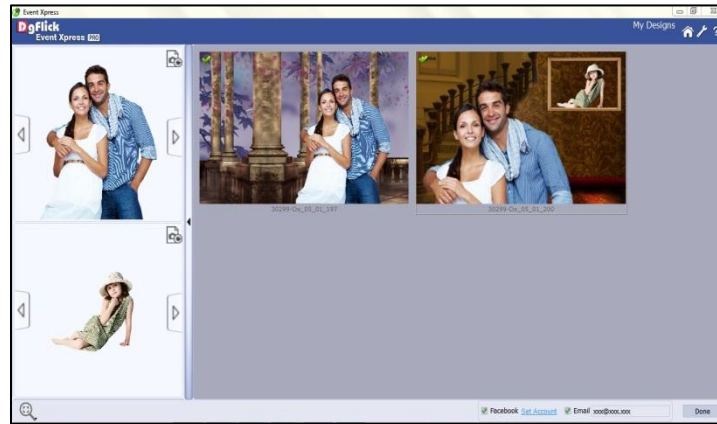
Add Logo

- You can also add a logo to the design. For that go to the 'Logo' tab^③.
- In 'Logo' tab, from 'Browse' button^①, browse through computer and select the logo folder and press 'Select Folder' button.
- The files in the folder will get displayed in the 'Logo' panel.
- Double click or drag and drop the logo on the design page to insert into the design.
- You can resize, rotate it and position it anywhere on the page as per your requirement.
- Software instantly generates 18 ready tones of the logo. To generate ready tone of the logo, select the logo and go to the 'Clipart' tab.
- Select the 'Ready Tone' button. You will see the auto generated 18 ready tones. Use any one of your choice.
- You can also give border to the logo from the 'Border' tab. Just select the logo and from the 'Border' tab, apply the border to the logo.
- You can give masking effect to the logo. To give masking effect, select the logo and go to the 'Mask' tab. From here you can apply any mask on the logo.



- You can also give various effects to the photo. For that select the logo first and then go to the 'Effects' tab. Select the desired effect from various available effects in the tab.
- You can increase thumbnail size of the logo in the folder from 'Adjust Thumb Size' bar^④.

- Once the logo is added, you can close the 'Logo' tab from 'Close' button **(B)**.
- Save the altered design to the current project with the help of 'Save' button.

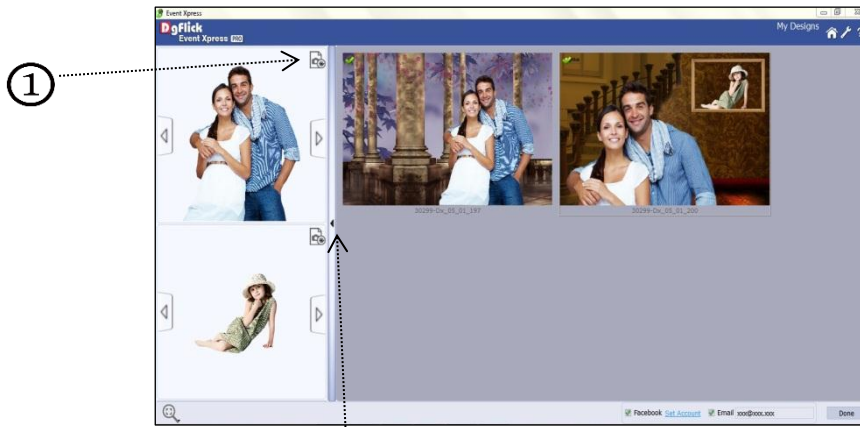


'My Designs' window

- You will see the changed design in 'My Designs' window. Please remember that the changes you make to the design are temporarily i.e. the changes are for the current process only and they will not affect your original designs.

Photo Correction

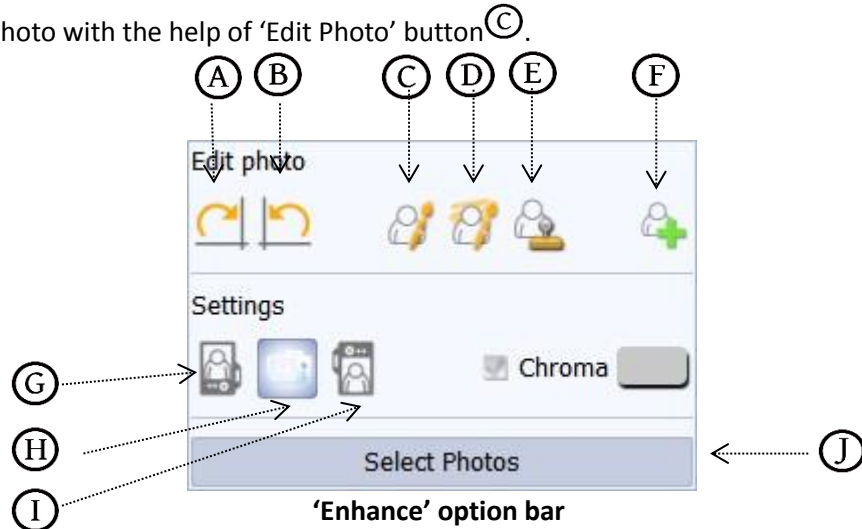
- From 'My Designs' window, you can change the photos as well.
- From the arrow **(1)** located near 'photo' bar, you can hide or unhide the photo panel. If you hide photo panel, you will see a small preview of the selected photo below designs.



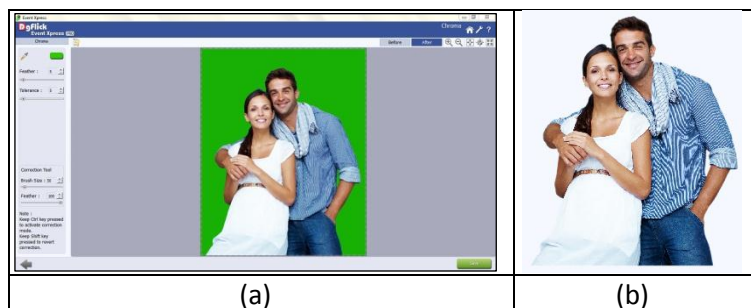
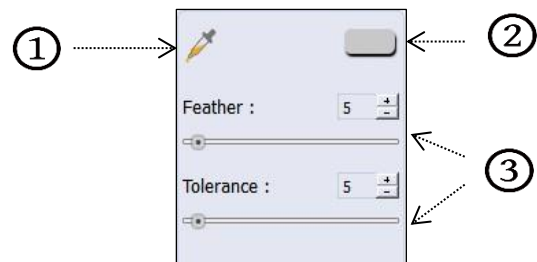
'My Designs' window

- You can change the path and edit the photo from the 'Enhance' icon **(2)** located in the photo panel. Let's have a look on what the 'Enhance' option is about.
- When you click on 'Enhance' icon, an option bar appears on the screen. It is as follow:
- From 'Rotate CW90' button **(A)** and **(G)**, you can rotate the photo by 90°.
- From 'Rotate CW270' button **(B)** and **(I)**, you can rotate photo by 270°.

- You can enhance the photo with the help of 'Edit Photo' button [Ⓒ].



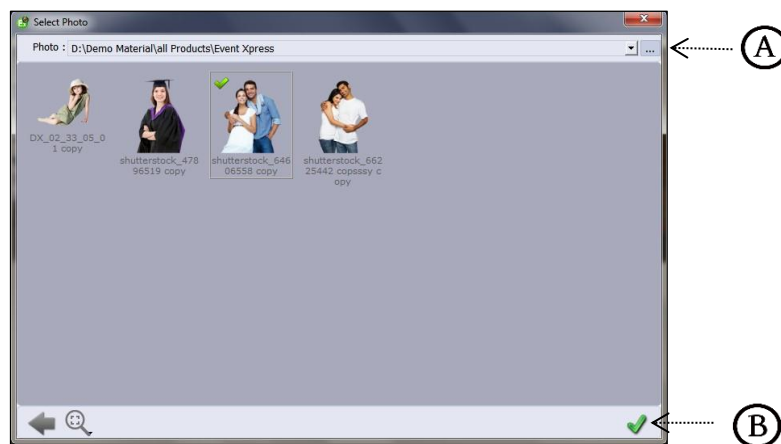
- When you click on 'Edit Photo' button, you are redirected to the 'Edit Photo' window where you can see various types of effects for your photo. Do the needful editing to the photo and save the changes by 'Save' button. (For details refer section Fine Tuning – Photo Editing)
- Next option is 'Chroma' option. The photos which you have taken with chroma background can be given 'Global Chroma' effect from this option i.e give chroma effect to the selected photo only. Click on the 'Chroma' icon [Ⓓ] to go to 'Chroma' window.
- The Chroma option is useful when you wish to change the background of a photo or conceal some part of the photo to suit your layout.



The 'Chroma' Effect (a) Before (b) After

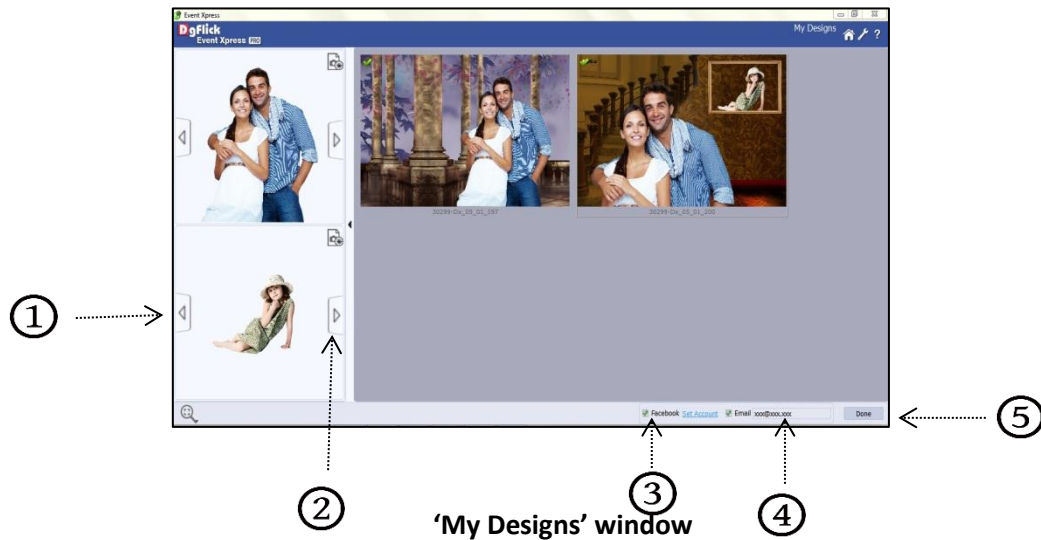
- Click on the 'Color Picker' [Ⓐ] and click on the area on the photo that you want concealed.
OR
- Select the color of the background to be removed with the help of 'Color Palette' [Ⓑ].
- Adjust the feather and tolerance from 'Feather' and 'Level' sliders [Ⓒ].
- Once you done with the changes, you can save the image with the help of 'Save' button.
- You will see that the new image has been added to the designs.

- On 'Enhance' bar, you will find some more options for photo editing.
- Next option is 'Touchup' **(E)** from which you can give touchup effect to the photo.
- You can remove all the blemishes, wrinkles, unwanted spots and marks with the help of 'Touchup' tool.
- Another option on 'Enhance' bar is 'Add' **(D)** from you can add second photo to the design if the design you have selected is of two photos. Click on 'Add' button. Below first photo you will see another panel for second photo. All the options which are available for first photo will also be available for second photo.
- In case you want to delete second photo, you will find a 'Delete' button in second photo panel. You can easily delete photo with the help of 'Delete' button.
- From 'Default' button **(H)**, you can bring the photo to it's original angle. If you have rotated the photo and want to bring it to it's original angle, use 'Default' button.
- If you want to give 'Local Chroma' effect to the photo, check the chroma check box. You will be redirected to the 'Chroma' window where you can remove chroma background and save the image to get it added to the design. 'Local Chroma' effect is for all the photos in the selected folder.
- You can browse through the computer from 'Select Photo' button **(J)** and select the path of the photo folder.
- Browse through your computer from 'Browse' button **(A)** and select the photo folder. You will see all the photos in the selected folder in 'Select Photo' window. Choose the desired photo for designs. The selected photo has a green tick mark on it. Add the selected photo to the design by clicking on 'OK' button **(B)**.



'Select Photo' window

- From the 'Previous' **(1)** and 'Next' **(2)** navigator, you can navigate through the photos.
- You will find various exporting options in bottom option bar. The exporting options you have selected in 'Order' tab in 'Add Event' window will only be displayed here. You can choose the desired one like 'Primary Account' **(3)**, 'Email' **(4)**, etc. and can proceed with 'Done' button **(5)**.



- Once your project is processed, you will be indicated by a dialog box that your project is exported successfully.

Receipt Printing

After each process, software generates a receipt of the transaction. If you have given path of the receipt printer at the time of adding the event, the receipt will also get printed on the printer. Various details will get printed on the receipt such as seller's name, date and time of the process, event name, order number, name of the photo used in the design and number of files generated.

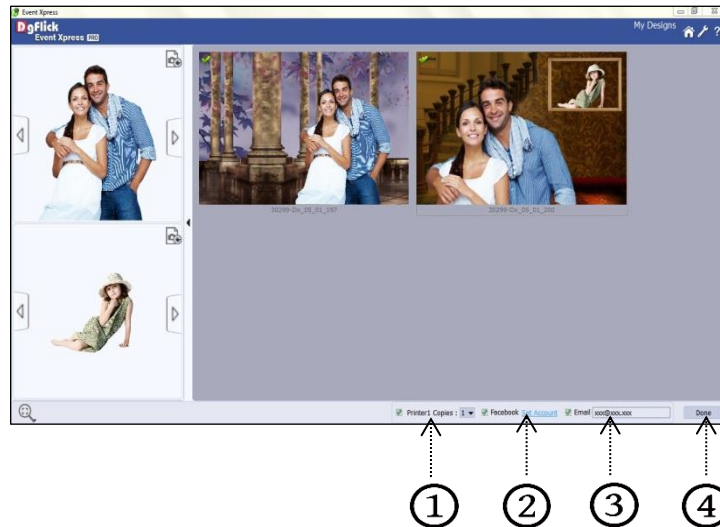
- From 'Receipt' section in 'Add Event' window, you can define the Seller's name, receipt number and define the printer also.
- From 'Seller's Name' option, you can define the seller's name for receipt.
- From 'Receipt Number' option, you can define receipt number.
- If you want to print Receipt Number, check the checkbox of 'Receipt Printer'. Browse from the 'Browse' button and define the printer.

Output

There are multiple possibilities to take output from Event Xpress.

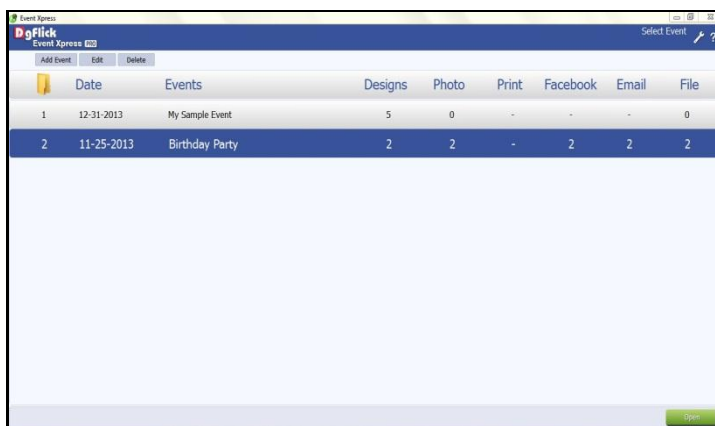
In 'My Designs' window, you will find various options for taking output. The options you get here are according to the preferences selected by you at the time of adding the event. (For More Details Refer Section Define New Event)

- If you have selected the 'Print' option and have defined the printer path, then you will find a 'Print' option **1** in 'My Designs' window.
- In 'Add Event' window, you have the option to define 4 printers to take different type and size of output.
- The 'Printer' options you get here are according to the preferences selected at the time of defining the event.
- If you have selected two printers then you will get two options for printing i.e. 'Printer 1' and 'Printer 2'.



'My Designs' window

- Select the printer according to the design you are going to print. You will find a drop down menu in front of each printer, from here you can define number of prints you want for that particular process.
- If you want to print the designs instantly, check the checkbox of the printer of your choice. When you will click on 'Done' button, your selected designs will directed printed via selected printer. The output will be printed as per your printer size.
- If you want to share the design to the Facebook account, check the 'Facebook' checkbox^②. You can set the administrator's Facebook account from 'Set Account' option. Once you click on 'Set Account' option, you will be redirected to the Facebook login window where you will be asked to provide login details. Login from here and follow the onscreen instructions to set your account. The output will be generated in the size provided by you in the 'Add Event' window.
- If you want to send the output to the customer via email, check the 'Email' checkbox^③. The E mail ID can be given from blank space given in front of 'Email' option.
- All the projects are by default exported in JPG format in the size selected by you in 'Add Event' window.
- Once you select the desired output options, proceed with 'Done' button^④. Once your project is processed, you will be indicated by a dialog box that your project is exported successfully.
- Whenever you create an event, a folder is created for that project in the 'My Event' folder in Event Xpress software folder.
- All the details of event like files to be sent on email, order receipt, files to be shared on Facebook, JPG files, designs and photos selected by you for event are stored in their respective folders.
- On the 'Select Event' window, you can see various options like Facebook, Email and file.
- These all options are interlinked and can be directly accessed through here only. The number you see in the column in front of each project is the indication of output taken from that event.
- When you click on number below Facebook option, you will be redirected to the external viewer where you will see that the files you selected to be exported on Facebook are stored in a folder named customer Facebook in the size chosen by you at the time of creating the project.



'Select Event' window

- You can send these files to your customer account later. Similarly in 'Email' column, you will see an indication number if you have chosen option of email exporting at the time of adding the project. a folder will be created for Email in the respective event and you will find the ready designs exported by you and also an excel file in which you will find email id of the customer and the image name which you are suppose to email to your client.
- In file column, when you click on the output indicator. After clicking on that number you will see a folder in which you will find all the JPG files you have exported in the size chosen by you at the time of creating the project.











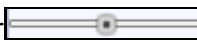









A folder will be created in the path given by you at the time of creating the event. In that folder, some folders will be created for each of your output and receipts.
- **Customer Facebook:** In this folder the designs you selected to be exported on Customer's Facebook account will be stored for your future reference.
- **Designs:** The designs selected for exporting by you will be stored in the 'Designs' folder.
- **Email:** The Designs with Photos in it will be stored in this folder. A Excel file will also be created in which you will find the email ID entered by you at the time of processing and the file name which you suppose to send to that respective Email ID.
- **File:** The JPG file of exported will be stored in this folder.
- **My Facebook:** in this folder you will find the designs which you selected to be posted on your Administrator account.
- **My Photos:** This folder contains the logo selected by you for the designs.
- **Print:** the prints you took from the event will be stored in this folder.
- **Photos:** Next Folder is 'Photo' Folder. This folder contains the photos of which the designs are exported. Every time you export the project, the photos get saved in this folder automatically.
- **Receipt:** The 'Receipt' folder contains receipts of all the transactions processed by you. .TXT file is created for every processing and a combined Excel file will be created. This excel file is auto updated after every process.

Adding or Editing Designs

Event Xpress lets you to create your own designs and place your photos in it.

The Tool Bar

The tool bar at the top of the screen has a variety of options that makes Event Xpress user friendly and easy to work with. These options are explained below.

Icon	Use
<p><Lock></p> 	Can be used to lock or unlock the photos as per the requirement.
<p><Arrange objects></p> 	The four options in this tool – Send to Back, Send Backward, Bring to Front, Bring Forward – helps in moving objects forward and backward depending on the page layout. Click on the object and then choose the option required to move the photo accordingly.
<p><Page based alignment></p> 	This option can be used to move the object around with respect to the page. Click on the object and then select the option on the bar to apply the changes.
<p><Object based alignment></p> 	This option can be used to move the object around with respect to the other objects on the page. Click on the object and then select the option on the bar to apply the changes.
<p><Equal spacing></p> 	Helps to equalize the horizontal and vertical spacing between objects. Select the object for which you wish to equalize spacing. Click on the tool and select either 'Vertical' or 'Horizontal' as per your choice.
<p><Equal size></p> 	Helps to equalize the size of photos on a page. Select the photos for which you wish to make size changes. Then click on this tool and select the parameter for equalizing: Width, Height and Size.
<p><Rotate object></p> 	Rotates the object. To rotate the object as per your requirements, click on the tool and alter the x, y and z axis. You could also rotate it by 90 or 270 degrees and flip them vertically  or horizontally  . You could also rotate the image manually by using  and entering the value of your choice or using the slider  .
<p><Edit photo></p> 	Helps you to use enhance the photos.
<p><Undo></p> 	To reset the changes you made to the page.
<p><Redo></p> 	To redo a change you made to the page.
<p><Show/hide margins></p> 	Shows/hides the margins on the page.
<p><Show/hide gridlines></p> 	Shows/hides the gridlines on the page.
<p><Zoom in></p> 	For zooming the page in.
<p><Zoom out></p> 	For zooming the page out.
<p><Fit to screen></p> 	Adjusts the page size such that the page fits the screen.
<p><Actual Size></p> 	Shows the actual size of the page.

Creating new Design

The software provides you various ready to use designs. The designs can be edited as per your suitability and requirement. You can also create new designs and export your project in new design. The flexibility of the software allows you to create your own designs and save them for future use. Let's see how to create new designs.

The 'Select Designs' window is to add designs to the event and you can also create new designs.

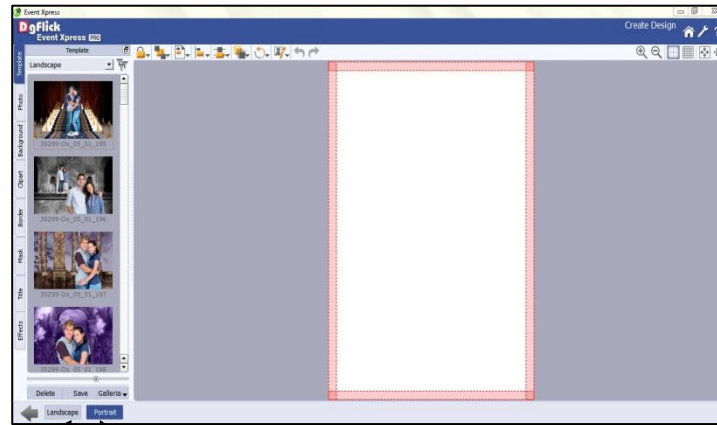
- There are various parameters on the 'Select Designs' window which helps you to work smoothly.
- The parameters ① that you need to adjust for the design of your choice are listed in an 'option bar' at the bottom of the page. They are as follow:
 - **Orientation:** Select the desired orientation from 'Landscape' and 'Portrait'.
 - **Number of Photos:** Decide the number of photos to be used in the design from available options. You have the option of '1 Photo' and '2 Photo'.
 - **Theme:** The theme for the design can be chosen from available option 'Couple' and 'Kids'.
 - **Style:** Clicking on the style drop list gives you the styles available for the design. Choose the style from various available options like 'Flick', 'Frame', 'Natural', 'Studio Set' and 'Studio Background'.
 - **Color:** Choose the color you want to style your design in from 'Black', 'Blue', 'Brown', 'Grey', 'Green', 'Orange', 'Pink', 'Red', 'White' and 'Yellow'.
 - **Type:** Choose the type of design required. You have the option of 'Chroma' and 'Non-Chroma'.
- You can select all designs in a single click from 'Select all' button ③. You can also select designs manually by clicking on them. The selected ones are indicated with a green tick. You can deselect all the selected designs with the help of 'Deselect all' button. You can also deselect designs manually.



'Select Designs' window

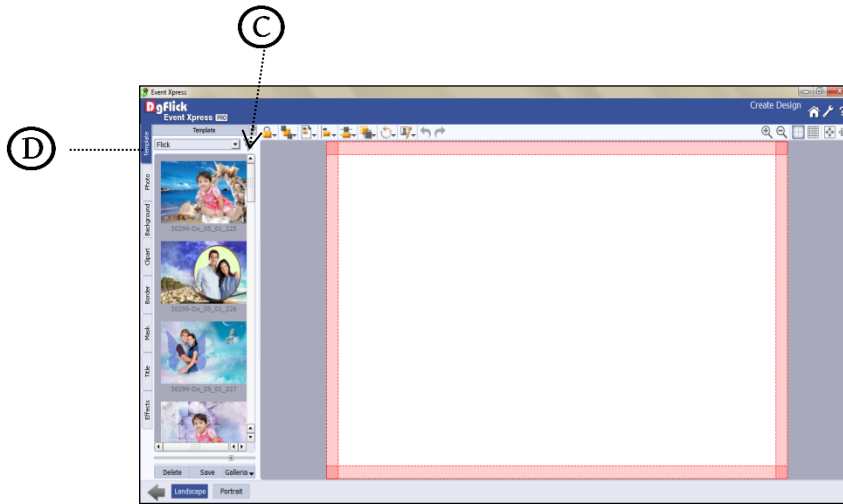
- You can create new designs from 'New' option ④ available on 'Select Designs' window.
- By keeping in mind your need of new designs, DgFlick releases new designs. You can download them from software only. To download new designs, click on 'Buy More' button ⑤. You will be redirected to the www.dgflick.com where you will be able to download new available designs.

- Import your downloaded or created designs to the Event Xpress from the 'Import' button ^⑥. You will see an 'Import' window in which you have a 'Browse' option. You can browse through your computer and select the folder in which your designs are saved. The designs will be displayed in 'Import' window. Select the desired designs and click on 'OK'.
- You can increase thumbnail size from 'Adjust Thumbnail Size' button ^②.



'Create Design' window 'Template' tab

- Now let's create new design in Event Xpress. For that click on 'New' button.



'Create Design' window Preference changed to 'Landscape'

- Once you click on 'New' button, you will be redirected to the 'Create Design' window where you will see a blank canvas area.
- Before starting actual creation, decide the orientation of the design i.e. you want to create 'Landscape' design or 'Portrait' design. You can change the orientation anytime by clicking on 'Landscape' ^① or 'Portrait' ^② option.

If you have created any design and then you change the preference of orientation, all the changes you made to the design will be lost and you will see a blank area

- All option panels can be docked, undocked, expanded or moved to create an interface that gives you maximum working comfort.

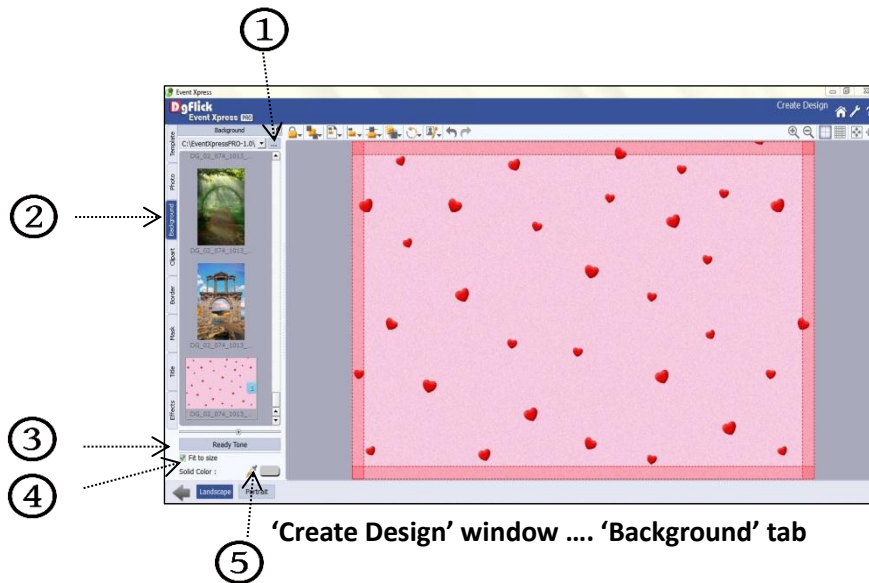
Add Template

- Click on 'Template' tab ^③ on the left option bar if you want to insert the templates provided.

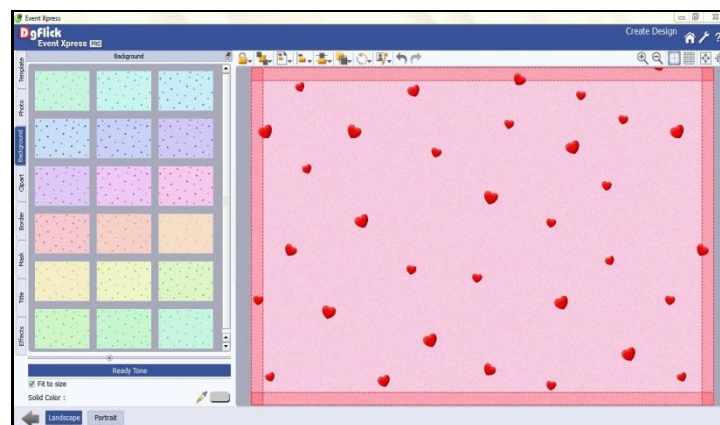
- Click on 'Filter' icon ① to filter the templates according to the Orientation, No. of photos, Color, Theme, Style and Default.
- Select the desired filtration type from and click on 'OK'.
- Double click on the desired template to be applied.

Add Background

- Click on the 'Background' tab ② on the option bar to insert the background in the design or to fill it with any solid color.



- Besides the in-built backgrounds, you could access and select backgrounds that you have saved elsewhere by clicking on the 'Browse' button ①. The last 15 paths used can be viewed.
- To use a background, double click on it or drag and drop it on the canvas from the option bar.
- Uncheck the 'Fit to Screen' check box ④ on the left to expand the background on the page.

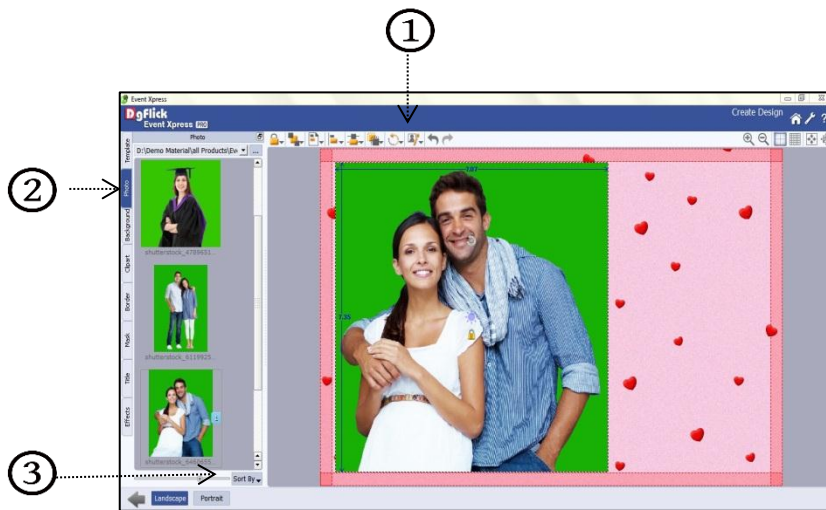


- To fill the canvas with one single solid color, click on 'Color Picker' ⑤ and place it on the color you wish to use as background for your Design. The whole page now gets a background of that color.

- Click on the 'Ready Tone' button ③ on the left panel to select from a range of 18 ready tones available for each background.
- To change the tone; double click on the chosen tone.

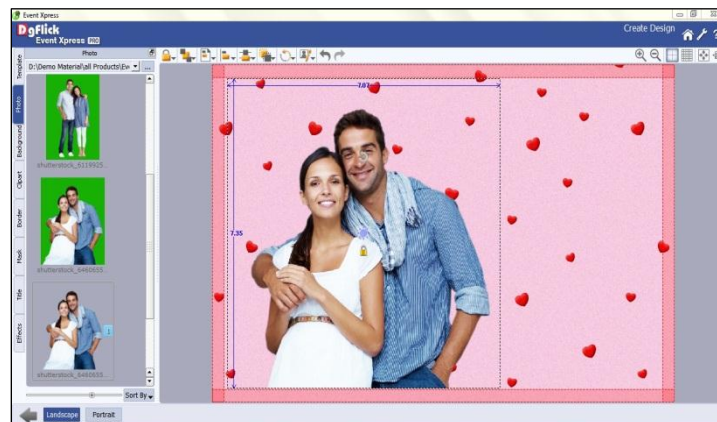
Add Photo

- Click on the 'Photo' tab ② on the 'Create Design' window to access the photos of your choice.
- You can add photos from Hard Disk, CD/DVD Drive, Pen drive and Bluetooth.
- You could browse photos and even access the last 15 paths you have used.
- Sort the photos by clicking on 'Sort By' button ③. You can sort photos Date, Modified time, Name, Size, Type, Orientation and Used wise in ascending and descending order.



'Create Design' window Photo added




- To use a photo, either double click on it or drag and drop it on the canvas.
- You can also edit the photo from 'Edit Photo' option ① located at the top option bar.
- From 'Edit Photo' button you can give 'Chroma' Effect to the photo and set the photo in the design.



'Create Design' window 'Chroma' effect given to the Photo

Rotating Photo

Rotating photo in the Design page keeping the creativity in mind adds to the overall presentation of the pages. Event Xpress gives you the option of either rotating the photo within the frame or rotating the whole picture along with the frame.

- **To rotate the photo within the frame:** Keep your cursor on the rotate icon  that is seen when you select a photo. Once the 'hand' symbol appears use the mouse to rotate it in the direction of your choice.
- **To rotate the photo along with the frame:** 'Unlock' the photo by clicking on . Now keep your cursor on  and use the mouse to rotate the photo with the frame when the 'hand' appears.



Rotating: (a) the photo with the frame; (b) the photo in the frame.



Zooming In/Out

- While working on your Design you can focus attention on a specific area of the page by zooming in or take a look at the 'larger picture' by zooming out. You can use a combination of these options to obtain the desired level of accuracy on the page.
- Click on the photo you want to work on and then use the scroll wheel of the mouse to zoom in or zoom out as per your requirement.



(a) Zooming in; (b) zooming out

Panning

- Panning lets you view specific areas of the photo by moving the photo up or down and sideways in the 'Create Design' window. This gives access to the areas that would otherwise remain obscure.
- Place the cursor over , which then changes to  or the 'hand symbol'. Now use your mouse to take hold of the photo and move it around to get to the area you wish to work on.

Swapping Photos

- Many a times you need to swap photos on a page as you go along to. However, the borders if applied to the photos do not get swapped.





- Select the photos you wish to swap by keeping the ctrl key pressed. When both the photos are selected the 'Swap' icon appears  Click on the icon to swap the photos.

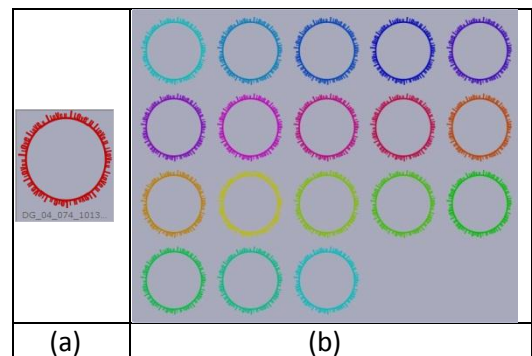
Photo Quality Indicator

The quality of photos used in the design must be good to ensure clarity in the final product. Event Xpress has an in-built 'Quality Indicator', which warns you whenever the photo quality goes below the required standards. Once a photo has been placed into the frame the indicator warns you if the resolution is inappropriate for the desired output size. The warning symbols and their interpretations are presented in Table

Indicator and color	Interpretation
 Yellow	The photo quality is not good; however, the final output will be satisfactory.
 Orange	The photo quality is poor and will not yield good results on printing.
 Red	The photo is unsuitable for printing.

Add Border

- Click on 'Border' tab ① on the left panel to select the border that you want for your photo.
- You could select a border from the options, Event Xpress displays for you on the left panel or you could browse and select a border of your choice from the path in which you have saved it (the previous 15 paths are available).
- Double click on the border or drag and drop the border on the photo to apply to it.
- You could change the color of the border to better suit your photo by clicking on the 'Ready Tone' button ②. There are 18 ready tones available for use.

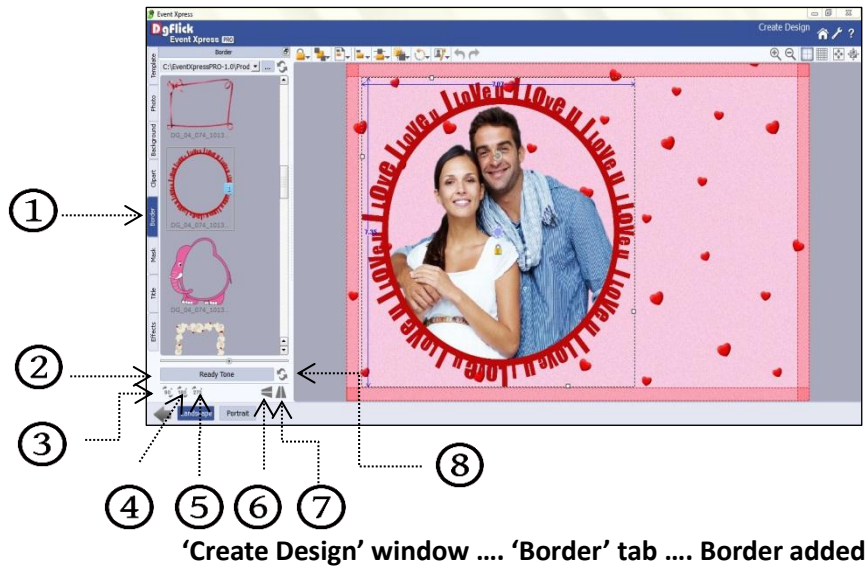


(a) The Original Border; (b) Ready tone of the Border

- Borders are easily transformable i.e. they are expandable.

! Additional icon on the 'Create Design' – Border tab:

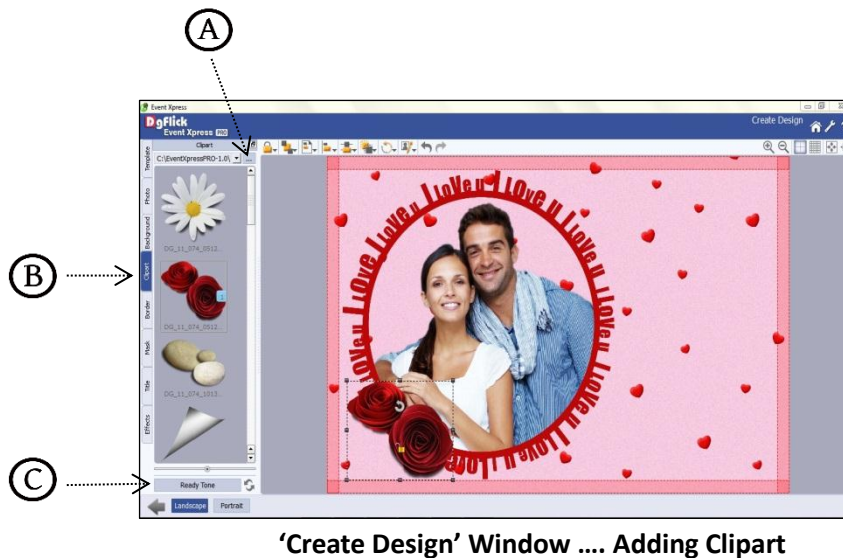
- 'Rotate CW90' ③: To rotate the border 90 degrees.
- 'Rotate CW180' ④: To rotate the border 180 degrees.
- 'Rotate CW270' ⑤: To rotate the border 270 degrees.
- 'Flip Vertical' ⑥: To flip the border vertical.
- 'Flip Horizontal' ⑦: To flip the border horizontally.
- 'Reset' ⑧: To reset the changes.



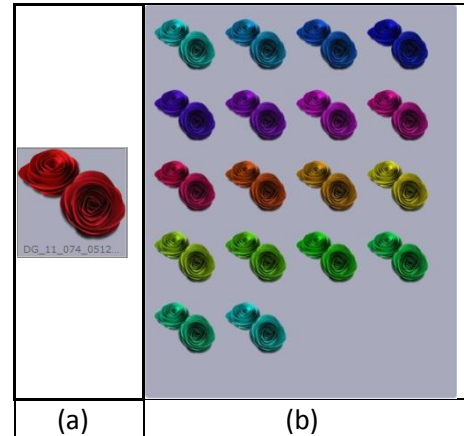
- In this way you can add Border to the photo.

Add Clipart

- Click on the 'Clipart' tab **(A)** on the option bar for a listing on the available cliparts.
- Double click on the clipart of your choice or drag and drop it onto the canvas to use it on the page.
- You could even use your own cliparts by accessing them using 'Browse' button **(B)**, where the last 15 paths accessed are available.



- Click on 'Ready Tone' button ③ to access the ready tones for the cliparts. There are 18 ready tones available for each clipart and you could use the color of your choice depending on your page setup by double clicking on the ready tone.



(a) A clipart. (b) Ready tone of the clipart

Add Mask

- Click on the 'Mask' tab ③ on the left-hand panel, if you want to insert the mask to your Design.



- Select the photo to which you want to apply the mask and double click on the mask or drag and drop the mask on the photo to apply it You could even access the previous 15 paths .
- Masks are easily transformable i.e. they are expandable.
- You can also import your own masks with the help of 'Browse' button ②.

! Additional icon on the 'Create Design' – Mask tab:

- 'Reset' ①: To reset the changes.
- 'Rotate CW90' ④: To rotate the mask 90 degrees.
- 'Rotate CW180' ⑤: To rotate the mask 180 degrees.
- 'Rotate CW270' ⑥: To rotate the mask 270 degrees.
- 'Flip Horizontal' ⑦: To flip the mask horizontally.
- 'Flip Vertical' ⑧: To flip the mask vertical.
- In this way you may add the Mask if you want.

Right Clicking

➤ While working on Design, you could use the right click button to get several options right then and there.

➤ Right clicking outside photos: As seen in the image, right clicking outside photos lets you access the following options directly:

- The 'Effects' option- Give effects like Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation, Presets and Blend.
- The 'Flip' option to flip the page either vertically or horizontally.



Right clicking outside photos

➤ Right clicking on the photos: Using right click after selecting a photo lets you access the following options directly:

- Cut, copy, paste (in case an element has been copied) and delete.
- The 'Effects' option- Give effects like Colorize, Blur, Opacity, Feather, Shadow, Glow, Outline, Rotation, Presets and Blend and copy, paste and clear effect.
- Arrange objects- Send to Back, Send Backward, Bring to Front and Bring Forward.
- Align to page- Top Left, Top Center and so on.
- The 'Flip' option to flip the page either vertically or horizontally.
- The 'Find' option to find the source of the object.



Right clicking on the photos

Add Title

➤ Click on the 'Title' tab ⑥ to add a title in Design.

➤ The empty white field ⑤ can be used to type in the title you wish to add to your Design.

➤ You can change the following parameters for the title:

- Font from font dropdown menu ①,
- Font size from size dropdown menu ②,
- Font Style from various style options ③,
- Font Color from color palette or color picker ④,
- Ready presets can be used from available options ⑦.

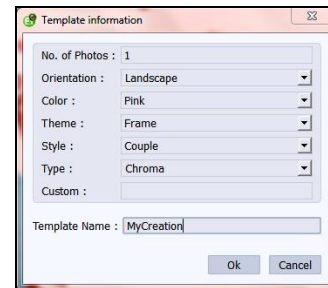


'Create Design' Window Add Title

- In this way you can add the title and give it artistic look.

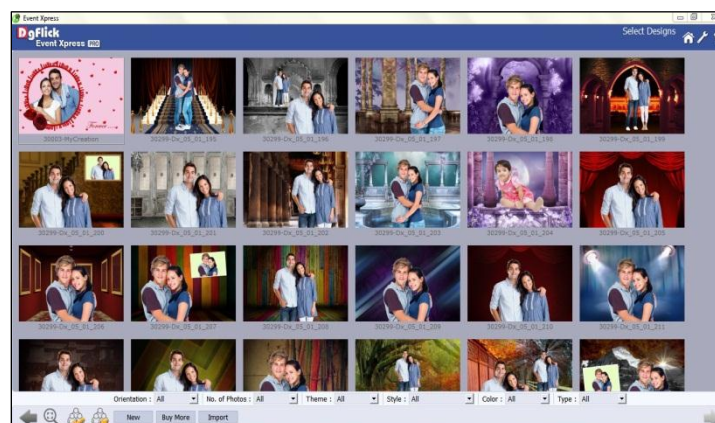
Save Template

- Once you finish with the design creation, you can save the design with the 'Save' option available in 'Template' tab in 'Create Design' window.
- In the textbox that appears; enter the template information pertaining to the parameters (except the parameter according to which the template has been filtered).
- These include: No. of Photos, Orientation, Color, Theme, Style, Type and Custom. Depending on the orientation and no. of photos used in the design, here the orientation and no. of photos get detected automatically. You can also enter a name for your template in the relevant box.
- Click on 'Ok' to proceed and on 'Cancel' to quit the process.



Template information while saving your template

- Now click on 'Back' button go back to 'Select Designs' window, here you can see your created design.



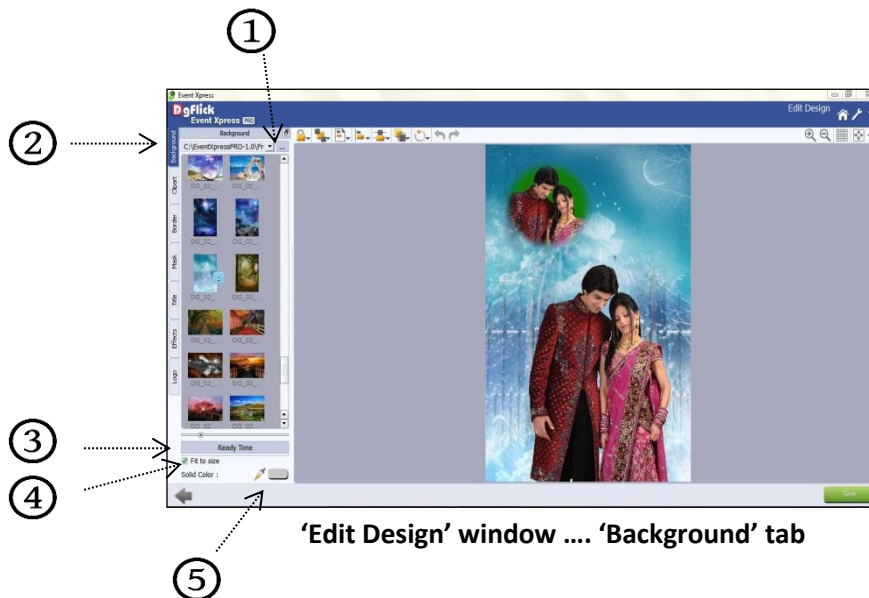
'Select Designs' window Created Design added

Editing the Design

- You can also edit any design as per your requirement. To edit the design, first you need to select the design in 'Add Event' or 'Edit Event' window. You will find an 'Edit' option
- Select the 'Edit' option. You will be redirected to the 'Edit Design' window where you will see the design and some tabs with the help of which you can edit the design.

Background tab

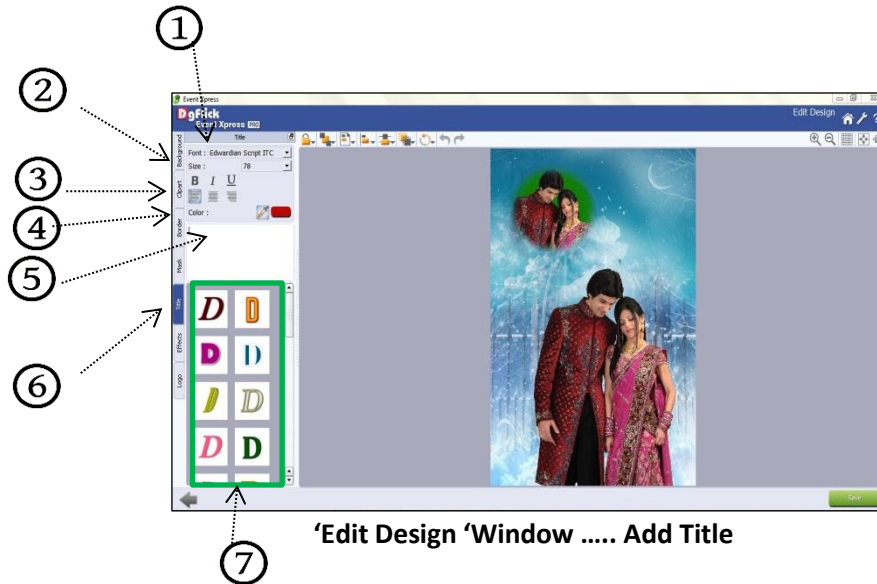
- Click on the 'Background' tab ② on the option bar to replace the background used in the design or to fill it with any solid color.
- Besides the in-built backgrounds, you could access and select backgrounds that you have saved elsewhere by clicking on the 'Browse' button ①. The last 15 paths used can be viewed.



- To use a background, double click on it or drag and drop it on the canvas from the option bar.
- Uncheck the 'Fit to Screen' check box ④ on the left to expand the background on the page.
- To fill the canvas with one single solid color, click on 'Color Picker' ⑤ and place it on the color you wish to use as background for your Design. The whole page now gets a background of that color.
- Click on the 'Ready Tone' button ③ on the left panel to select from a range of 18 ready tones available for each background.
- To change the tone; double click on the chosen tone.
- In this way, you can edit the background of the design if you want.

Add Title

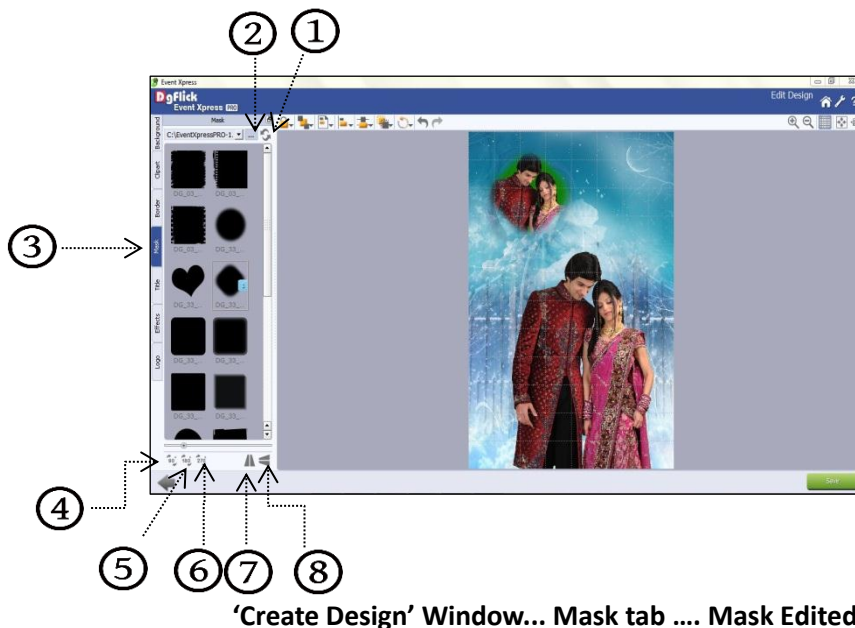
- Click on the 'Title' tab ⑥ to add or amend a title in design.



- The empty white field (5) can be used to type in the title you wish to add to your design.
- You can change the following parameters for the title:
 - Font from font dropdown menu (1),
 - Font size from size dropdown menu (2),
 - Font Style from various style options (3),
 - Font Color from color palette or color picker (4),
 - Ready presets can be used from available options (7).
- In this way you can add or edit title if you want.

Edit Mask

- Click on the 'Mask' tab (3) on the left-hand panel, if you want to edit the mask to your Design.



- Select the photo of which you want to edit the mask and double click on the mask or drag and drop the mask on the

photo to apply it You could even access the previous 15 paths .

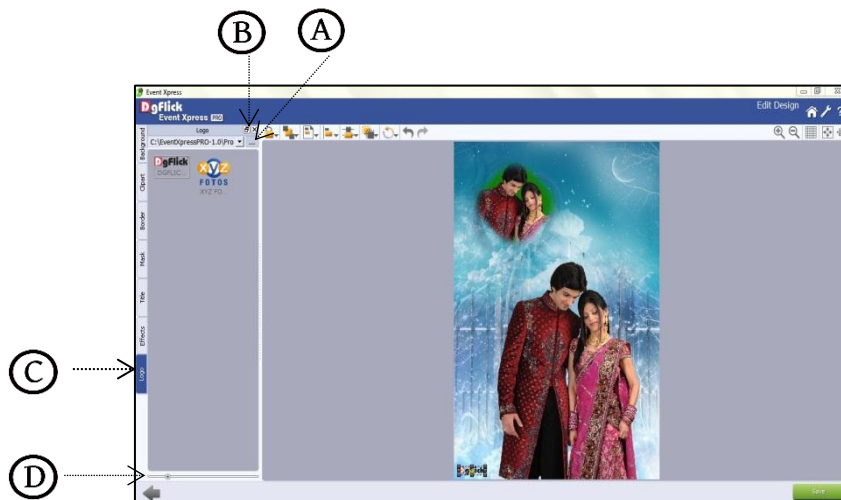
- Masks are easily transformable i.e. they are expandable.
- You can also import your own masks with the help of 'Browse' button^②.

! Additional icon on the 'Create Design' – Mask tab:

- 'Reset'^①: To reset the changes.
- 'Rotate CW90'^④: To rotate the mask 90 degrees.
- 'Rotate CW180'^⑤: To rotate the mask 180 degrees.
- 'Rotate CW270'^⑥: To rotate the mask 270 degrees.
- 'Flip Horizontal'^⑦: To flip the mask horizontally.
- 'Flip Vertical'^⑧: To flip the mask vertical.
- In this way you may add or edit the Mask if you want.

Add Logo

- You can also add a logo to the design. For that go to the 'Logo' tab^③.
- In 'Logo' tab, from 'Browse' button^①, browse through computer and select the logo folder and press 'Select Folder' button.
- The files in the folder will get displayed in the 'Logo' panel.
- Double click or drag and drop the logo on the design page to insert into the design.
- You can resize, rotate it and position it anywhere on the page as per your requirement.
- Software instantly generates 18 ready tones of the logo. To generate ready tone of the logo, select the logo and go to the 'Clipart' tab.
- Select the 'Ready Tone' button. You will see the auto generated 18 ready tones. Use any one of your choice.
- You can also give border to the logo from the 'Border' tab. Just select the logo and from the 'Border' tab, apply the border to the logo.



'Edit Design' window ... 'Logo' tab Logo added

- You can give masking effect to the logo. To give masking effect, select the logo and go to the 'Mask' tab. From here you can apply any mask on the logo.
- You can also give various effects to the photo. For that select the logo first and then go to the 'Effects' tab. Select the desired effect from various available effects in the tab.
- You can increase thumbnail size of the logo in the folder from 'Adjust Thumb Size' bar. ^(D)
- Once the logo is added, you can close the 'Logo' tab with 'Close' button ^(B).
- Save the altered design to the current project with the help of 'Save' button.

Building the Framework – Page Composition

In previous section we learnt how to create designs and take output in Event Xpress. In this section we will learn how to align photos and decorate design.

Basic Page and Photos

While you are designing your Project, you need flexibility in operations to help you manipulate the photos to achieve the desired layout. Event Xpress gives you this flexibility and more. This section deals with the additional features in the software that helps you in page composition.

Used Photo Indicator

Event Xpress helps you sort the photos and manage them better by indicating the photos the number of time they have been used in Event.

Blue tab on the photo: This indicates the photos used in design on current page.

Number on the tab: This indicates the number of times the photo has been used in the design.

Besides these options, photos can be sorted as 'used' and 'unused' by selecting the 'Sort By' button on the tab.

Swap Photos

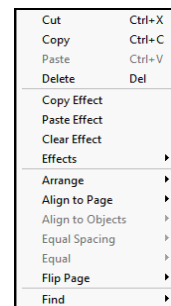
While working on a design, you might want to swap photos to achieve the desired composition on the page or design. Event Xpress lets you do this by just a single click. Just select the photos to be swapped using the Ctrl key. Then click on to swap the photos. This is particularly useful to fit a portrait photo into a portrait frame and vice versa.





Swapping photos (a) Original photos, (b) Swapped Photos, (c) Swap Icon

Copy, Paste and Clear Effects

Event Xpress allows you to cut, copy and paste photos and effects on the photos in the Design. Right click on the element you want to copy and select the 'Copy' option on the drop list. Now paste it on to the location of your choice by right clicking on it and choosing the 'Paste' option.



Lock and Unlock Photos

Event Xpress generally 'locks' the photo on the Design to ensure precise designing. This ensures that changes do not happen on the photos by mistake while one is working on the Event. Clicking on the  'lock' icon 'unlocks'  it and now you can move it or resize it as per your wish.

Resize Photo

Within border: In the 'locked' condition, a photo can be enlarged within its frame, by zooming it and adjusting it in the frame. It can even be panned within the frame.

With border: Once the photo is 'unlocked' by clicking on the icon, the photo can be resized according to your size requirements by moving the nodes.

Ensure that the photo stays within 'printable' limits while increasing the size of the photo. Refer the 'Photo Quality Indicator'.

Rotation of Photo

Within border: A photo can be rotated within its frame when it is in the 'locked' state. However, if a border or a mask has been applied to it, it stays in its position while the photo alone rotates within it.

With border: A photo can be rotated along with its border or its mask as a single unit when the photo is in an 'unlocked' state. The photo can now be rotated in all three axis x, y and z to give it a 3D effect.

Flip Décor

Decors like border and mask can be flipped horizontally and vertically, with the help of 'Flip' option provided at the bottom in the respective tabs.



Flip Page

Event Xpress gives you the option of flipping a page both horizontally and vertically as per your requirements.

Horizontal flip: Right click on the page and select the 'Flip page' option on the drop list. Select 'Horizontal' to flip the page horizontally.


Vertical flip: Right click on the page and select the 'Flip page' option on the drop list. Select 'Vertical' to flip the page vertically.

Advanced Page and Photos

The following are the options available with Event Xpress for advanced page composition.

Grid and Guideline

Event Xpress gives you the option of using grids and other guidelines such as ruler, margins on the page to help you align your design better and design with ease.


Grids: On the top, right-hand corner of the window, click on  to activate the gridlines on the page you are working on. The grids on the page allow you to align the photos and other elements on the page accurately.




Gridlines activated on the page

Click on the same icon again to deactivate the grids on the page.

Rulers: On the 'Create Design' window, you can view the rulers at the top and on the left of the page. Double click on the ruler to activate it and then drag and drop the green line that appears on to the page at the desired location to align an element against it. You could work with multiple rulers simultaneously. Select and delete the rulers to remove them from the page.

Margins: On the top, right-hand corner of the page, click on  to activate the margins on the page.

Arrange objects

Event Xpress allows you the option of changing the position of an object on the Event i.e. send it backward or forward or to the back or front. Select the photo you wish to move backward or forward and click on  to access the options under this function.

Arrange object(s)	
Send to Back	Shift+ Down
Send Backward	Shift+ Left
Bring to Front	Shift+ Up
Bring Forward	Shift+ Right



Alternatively, use the right click button and on the drop list click on 'Arrange' to access the sub-options. Select the object and click on 'Send to back' or 'Bring to front' to move the element to the last or the first position, respectively. Select 'Send backward' or 'Bring forward' to move the object either one step backward or one step forward.

You can undo the changes by clicking on .

Object-Based Alignment

This option allows you to align photos with respect to other photos or elements on the Event. There are multiple options for this sort of alignment.

Select photos or other elements you wish to align using



the Ctrl key. Then click on  to select the alignment option you wish to apply to your photos from the drop list. Alternatively, use the right click button and on the drop list click on the 'Object-based alignment' to access the sub-options. You can undo the changes by clicking on .

Object based alignment	
Top Left	Ctrl+ Shift+ 7
Top Center	Ctrl+ Shift+ 8
Top Right	Ctrl+ Shift+ 9
Center Left	Ctrl+ Shift+ 4
Center	Ctrl+ Shift+ 5
Center Right	Ctrl+ Shift+ 6
Bottom Left	Ctrl+ Shift+ 1
Bottom Center	Ctrl+ Shift+ 2
Bottom Right	Ctrl+ Shift+ 3
Top	Ctrl+ Shift+ T
Bottom	Ctrl+ Shift+ B
Left	Ctrl+ Shift+ L
Right	Ctrl+ Shift+ R
Horizontal Center	Alt+ Shift+ H
Vertical Center	Alt+ Shift+ V

Page-Based Alignment

This option allows you to align photos and other elements on the page with respect to the page. There are multiple options for this sort of alignment.

Select photos or other elements you wish to align using

the Ctrl key. Then click on  to select the alignment option you wish to apply to your photos from the drop list. Alternatively, use the right click button and on the drop list click on 'Page-based alignment' to access the sub-options. You can undo the changes by clicking on .

Page based alignment	
Top Left	Ctrl+7
Top Center	Ctrl+8
Top Right	Ctrl+9
Center Left	Ctrl+4
Center	Ctrl+5
Center Right	Ctrl+6
Bottom Left	Ctrl+1
Bottom Center	Ctrl+2
Bottom Right	Ctrl+3
Top	Ctrl+T
Bottom	Ctrl+B
Left	Ctrl+L
Right	Ctrl+R
Horizontal Center	Shift+H
Vertical Center	Shift+V

Fine Tuning – Photo Editing

Event Xpress has inbuilt photo editing tools. You can do basic editing like adjusting brightness and contrast as well as advance editing where chroma removal, touch up tools will come handy. This section guides you with the functions available for photo editing.

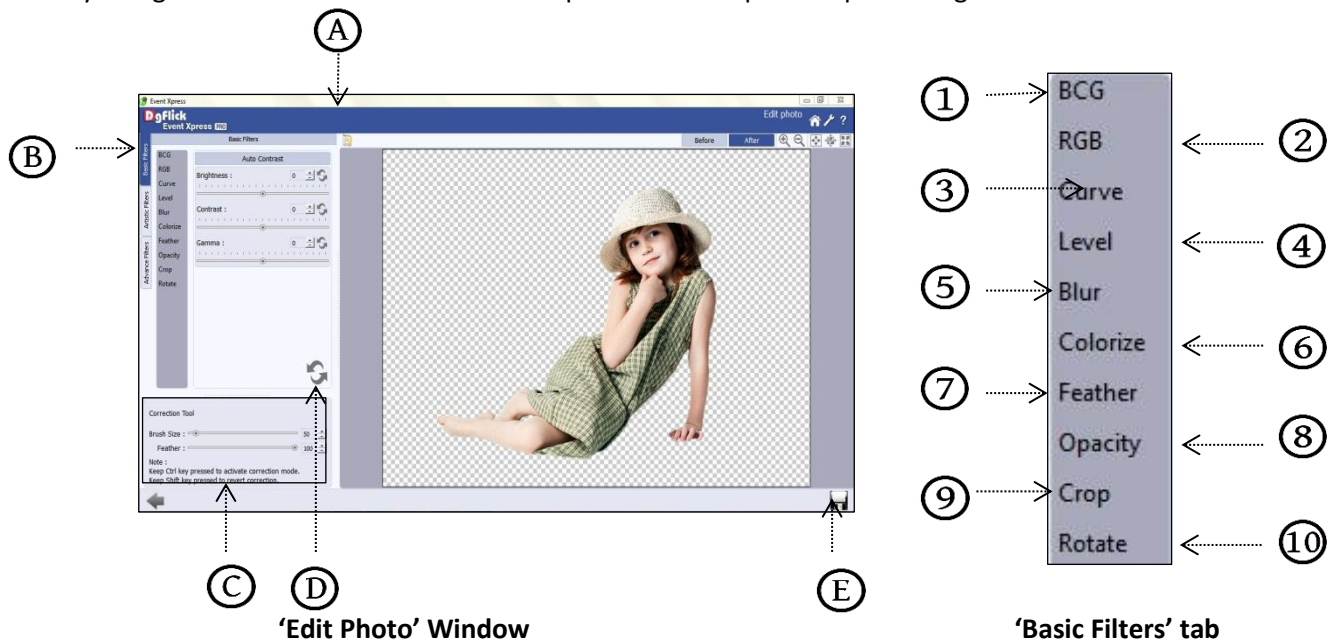
Normal Editing

Event Xpress has Basic Filters and Artistic Filters that help in the editing of photos to be used in designs. Each of these filters includes several options that help you modify the photos to suit your requirements and they add value to the pages without much effort. This sections deals with the additional features in Basic Filters and all the features included under Artistic Filters.

Basic Filters

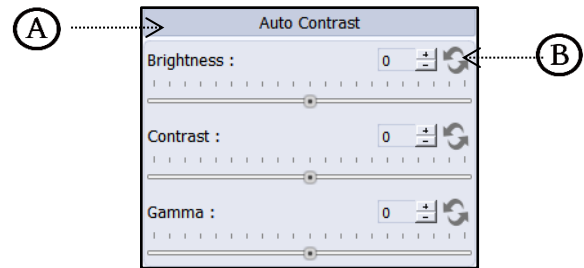
Features such as BCG correction, RGB color modification, Curve, Level, Crop and Rotation will be explained in detail in this section. You could access these options by clicking on 'Basic Filters' tab **(B)** on the options bar. This section deals with the filters one by one.

- On the 'My Designs' window click on 'Edit Photo' option on the top of the photo to go to 'Edit Photo' Window.



BCG (Brightness, Contrast and Gamma) Color Correction

- To adjust the brightness, contrast and gamma of your photo, click on the 'BCG' ① button on the 'Edit Photo' window.
- Move the sliders of the three parameters forward and backward to achieve the desired effect.
- Alternatively, you could enter the values for the parameters in the value boxes above the respective sliders.

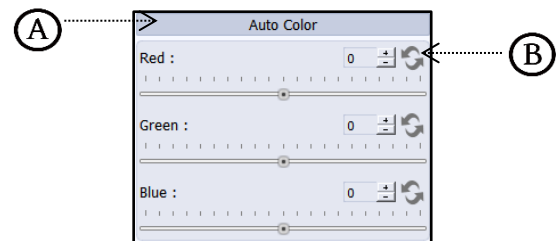


The 'BCG' option

- Clicking on the 'Auto Contrast' button ① at the top will adjust the contrasts automatically.
- The changes can be reset by clicking on 'Reset' ②.

RGB (Red, Green and Blue) Color Correction

- To adjust the color tones of your photos, you could use the 'RGB' ② color correction option.
- Modify the color tone by altering the degree of 'Red', 'Green' and 'Blue' on the color sliders.
- Alternatively, you could enter the values manually in the value boxes above the respective sliders.

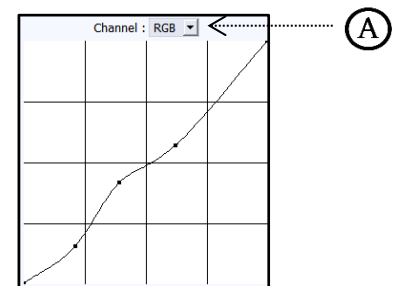


The 'RGB' option

- Clicking on the 'Auto Color' ① button at the top will adjust the color automatically.
- The changes can be reset by clicking on 'Reset' ②.

Curve

- Color intensities can be adjusted by clicking on 'Curve' ③ button on the options bar of the 'Edit Photo' window.
- Select the color to be adjusted (RGB i.e. red, green or blue) from the drop list under the 'Channel' ① button.
- Adjust the intensity by clicking on the curve and moving it as per your requirement.

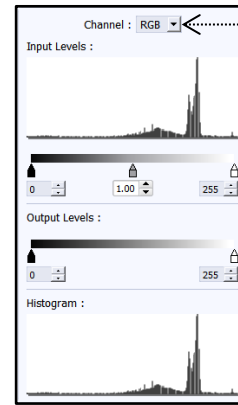


The 'Curve' option

Level

- To adjust the input and output levels of the photo, click on 'Level' button ④ on the options bar of the 'Edit Photo' window.

- Select the color for which the input and output levels need to be modified (RGB i.e. red, green or blue) from the drop list under the 'Channel' button (A).
- Modify the 'Input' and 'Output' level values in the value boxes as required.



The 'Level' option

Blur

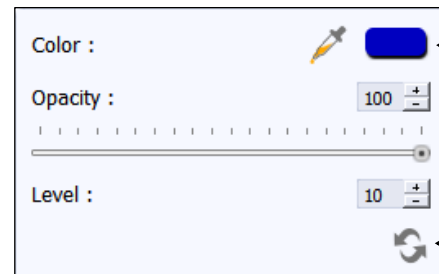
- Click on 'Blur' button (5) to give blur effect to the photo.
- Adjust the blur level from slider (A).
- The changes can be reset by clicking on 'Reset' (B).



The 'Blur' option

Colorize

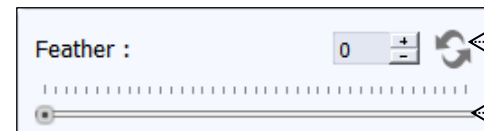
- Click on 'Colorize' option (6) to colorize your photo.
- Select the color from 'Color Picker' or 'Color Palette' (A).
- Adjust the opacity and level from slider (B).
- The changes can be reset by clicking on 'Reset' (C).



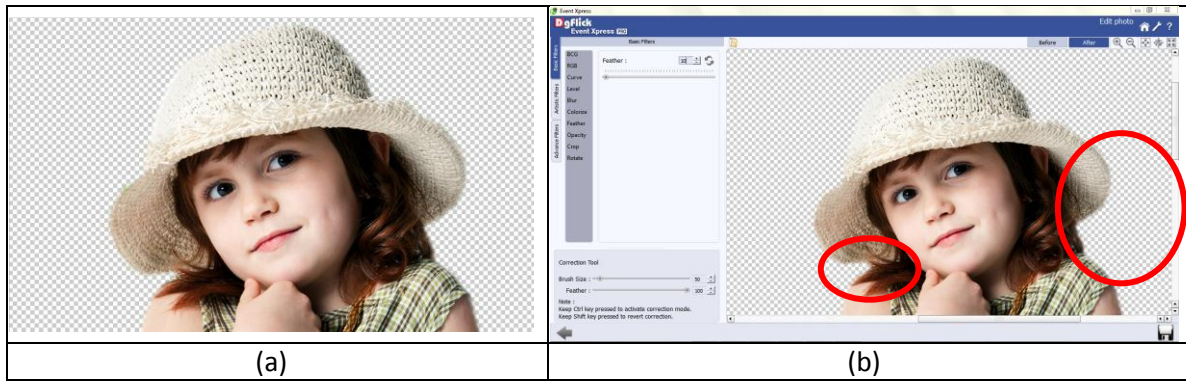
The 'Colorize' option

Feather

- Click on 'Feather' option (7) to give feather effect to the photo.
- Adjust the feather level from slider (A).
- It will help you to soften the hard edges of photograph.
- The changes can be reset by clicking on 'Reset' (B).



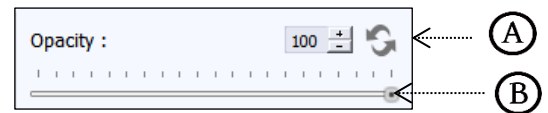
The 'Feather' option



'Feather' Effect (a) Before, (b) After

Opacity

- Click on 'Opacity' option ⑧ to give opacity effect to the photo.
- Adjust the opacity level from slider ①.
- The changes can be reset by clicking on 'Reset' ②.



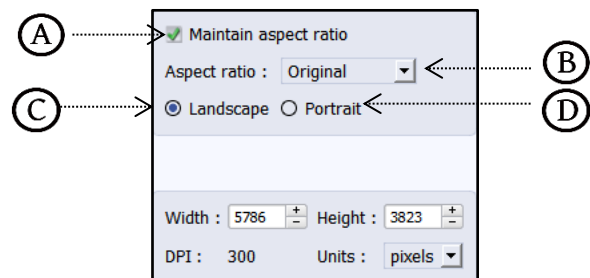
The 'Opacity' option



Applying 'Opacity' to the photo

Crop

- To crop the photo to the desired dimensions and orientation, click on 'Crop' ⑨ button on the 'Edit Photo' window.
- Change the aspect ratio by clicking on the 'Aspect Ratio' box ② and select the required value.
- Select the orientation you desire by selecting either 'Landscape' ③ or 'Portrait' ④.



The 'Crop' option



Cropping: (a) Landscape; (b) portrait

- You can enter the values for the width and height after selecting the unit you want to work with.
- Uncheck the 'Maintain Aspect Ratio' checkbox option (A) if you would like to proceed with free-hand cropping of the photo.

Rotate

- Select the 'Rotate' option (10) on the options bar and then rotate the photo to the desired angle using the slider (A).
- The changes can be reset by clicking on 'Reset' (C).
- Uncheck the 'Show Grid' box to remove the grid lines.
- You also have the option of using grid lines on the photo to help align it better while rotating. You could activate the grids lines by checking the 'Show Grid' checkbox (B).



The 'Rotate' option



Using grid lines on the photo

! You could undo the changes by clicking on 'Reset' (D) or load the original image by clicking on 'Load Original' (A) at any point in the process.

Common Features:

Apart from the options that are available under Basic filters, there are few other 'aids' on the Event Xpress that help you as you proceed with designing your Photos. These are discussed below.

Correction Tool

The correction tool **(C)** appears with all options and can be used to 'correct' any error that might happen while using the filters or add to the effects already created. The brush size and feather tool can be altered by using the respective slider or by entering the value of your choice in the value box.

! Remember to keep the Ctrl key pressed to activate the correction mode and to keep the Shift key pressed to undo the change.

Original and Before and After Images

Original Image: In the course of working on your photos, you might decide to retain an original image or make a fresh set of changes. In such cases, you could load the original image once again by clicking on 'Load Original'. Once the 'Load Original' icon **(D)** is clicked the software asks for confirmation by displaying a text box. This text box warns that all changes made on the photo so far will be lost. You could click on 'Yes' to proceed. Clicking on 'No' will take you back to your photo with changes.

Before and After Images: After making a change, you could view how the photo looked just before the change was made by clicking on 'Before' and how the photo looks after the change by clicking on 'After'. This aids in better decision-making.

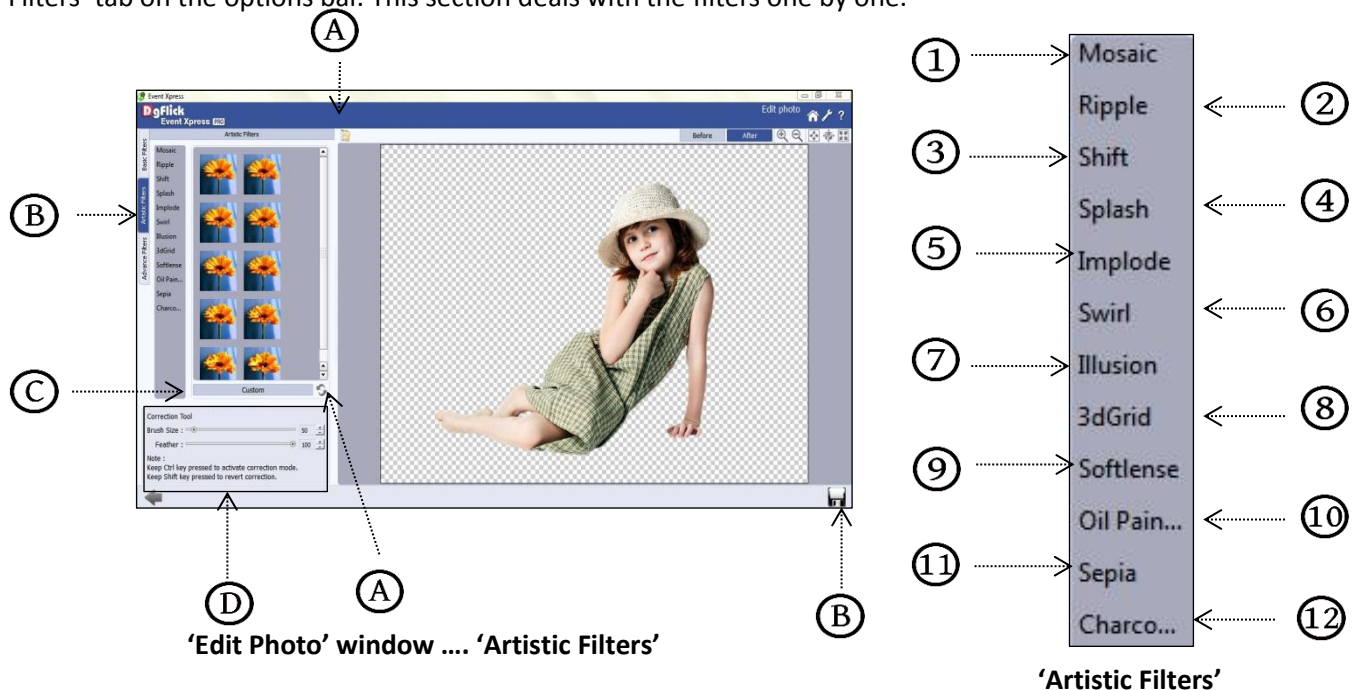
Saving the Changes

There is one 'Save' icon on the lower right-hand corner of the 'Edit Photo' window.

'Save' **(A)**: Clicking on this icon causes the old file to be rewritten and the new copy now exists for your reference.

Artistic Filters

Artistic filters provide more options for editing your photo and adding more effects to get an eye-catching end result. Some of these options include Mosaic, Ripple, Shift and so on. You could access these options by clicking on 'Artistic Filters' tab on the options bar. This section deals with the filters one by one.



Mosaic

- Click on 'Mosaic' option ① to add a mosaic effect to your photo.
- You could apply the effect seen in any one of the 10 presets on the options bar to your photo by double clicking on the preset.
- To customize the size of the mosaic blocks, click on 'Custom' button ③ below the presets.
- Click on 'Reset' button ④ to reset the settings.



Applying a 'Mosaic' preset to the photo

Ripple

- To add a 'Ripple' effect to your photos, click on 'Ripple' button ② on the options bar.
- Select the preset of your choice from the 20 available presets and double click on it to apply the effect to your photo.
- You could customize your ripple by clicking on 'Custom' button ③ either adjusting the sliders for the amplitude and wavelength or entering values manually.
- Click on 'Reset' button ④ to reset the settings.



Applying the 'Ripple' effect to the photo

Shift

- Click on 'Shift' option ③ to apply the shift effect to your photo.
- Select and apply the effect you desire by double clicking on one of the 10 presets available on the options bar.
- Click on 'Custom' button ③ if you wish to customize your shift value.
- Move the slider or manually insert the value in the shift value box.
- Click on 'Reset' button ④ to reset the settings.

Splash

- Click on 'Splash' button ④ on the options bar to apply the splash effect to your photo.

- Of the five presets that appear on the options bar, you could choose any one for your photo and apply the effect by double clicking on it.
- Click on 'Custom' button **(C)** to customize the density of the splash effect.
- Use the slider to change the value of the density or manually enter the value in the value box.
- Click on 'Reset' button **(A)** to reset the settings.

Implode

- Click on 'Implode' button **(5)** on the options bar to apply the effects under implode to your photo.
- Of the ten presets available on the option bar, double click on the desired preset to apply the effect on your photo.
- Click on 'Custom' button **(C)** to alter the values for 'Implosion' and 'Explosion' based on your requirements.
- Use the sliders to alter the values, else manually enter the values in the value box.
- Click on 'Reset' button **(A)** to reset the settings.

Swirl

- Click on 'Swirl' button **(6)** on the options bar to apply the 'swirl' effect on the photo.
- Of the 18 presets available under this category, you could choose any one for your photo by double clicking on it.
- Click on 'Custom' button **(C)** to alter the degree of swirl.
- Use the slider to alter the swirl value, else manually enter the value in the value box as per your requirement.
- Click on 'Reset' button **(A)** to reset the settings.

Illusion

- Click on 'Illusion' button **(7)** on the options bar to apply different illusion effects on the photo.
- Of the 10 presets available under this category, you could choose any one for your photo by double clicking on it.
- Click on 'Custom' button **(C)** to alter the section count of the illusion effect.
- You could increase or decrease the section count by using the slider or entering the value manually in the value box.
- Click on 'Reset' button **(A)** to reset the settings.

3dGrid

- Click on '3dGrid' option **(8)** to apply the 3d grid effect on your photos.

- Of the 10 presets available under this category, you could choose any one for your photo by double clicking on it.
- To customize the cell size and line depth, click on 'Custom' button **Ⓒ**.
- Use the sliders to adjust the cell size and line depth as per your requirements, else insert the values in the value boxes.
- Click on 'Reset' button **Ⓐ** to reset the settings.

Softlense

- Click on 'Softlense' button **⑨** on the options bar to apply the effects under the 'Softlense' category.
- From the 13 presets available, you could choose and apply the preset of your choice to the photo by double clicking on the preset.
- Click on 'Custom' button **Ⓒ** to modify the 'softness' of the effect.
- Use the slider to make the required change, else enter the value manually in the value box.
- Click on 'Reset' button **Ⓐ** to reset the settings.



The 'Softlense' effect applied

Oil Painting

- To lend an oil-painting effect to your photo, click on 'Oil Painting' button **⑩** on the options bar.
- Select the effect you require by double clicking on the preset of your choice from the 10 made available on the options bar.
- To customize your brush size, click on 'Custom' button **Ⓒ**.
- Change the brush size by moving the slider or by manually entering the value in the value box.
- Click on 'Reset' button **Ⓐ** to reset the settings.



Sepia

- To apply a sepia tone to your photo, click on 'Sepia' option **⑪** in the options bar.
- Check the box corresponding to 'Sepia' to apply the effect to your photo.
- Uncheck the 'Sepia' box to reset the setting.

Charcoal Drawing

- To add a charcoal drawing effect to your photo, click on Charcoal Drawing' button ⑫ on the options bar.
- Check the box corresponding to 'Charcoal Drawing', to apply the effect to your photo.
- Uncheck the Charcoal Drawing' box to reset the setting.

Other Icons on Edit Photo window

Apart from the options that are available under Basic filters, there are few other 'aids' on the Event Xpress that help you as you proceed with designing your Photos. These are discussed below.

Correction Tool

The correction tool ① appears with all options and can be used to 'correct' any error that might happen while using the filters or add to the effects already created. The brush size and feather tool can be altered by using the respective slider or by entering the value of your choice in the value box.

! Remember to keep the Ctrl key pressed to activate the correction mode and to keep the Shift key pressed to undo the change.

Original and Before and After Images

Original Image: In the course of working on your photos, you might decide to retain an original image or make a fresh set of changes. In such cases, you could load the original image once again by clicking on 'Load Original'. Once the 'Load Original' icon ① is clicked the software asks for confirmation by displaying a text box. This text box warns that all changes made on the photo so far will be lost. You could click on 'Yes' to proceed. Clicking on 'No' will take you back to your photo with changes.

Before and After Images: After making a change, you could view how the photo looked just before the change was made by clicking on 'Before' and how the photo looks after the change by clicking on 'After'. This aids in better decision-making.

Saving the Changes

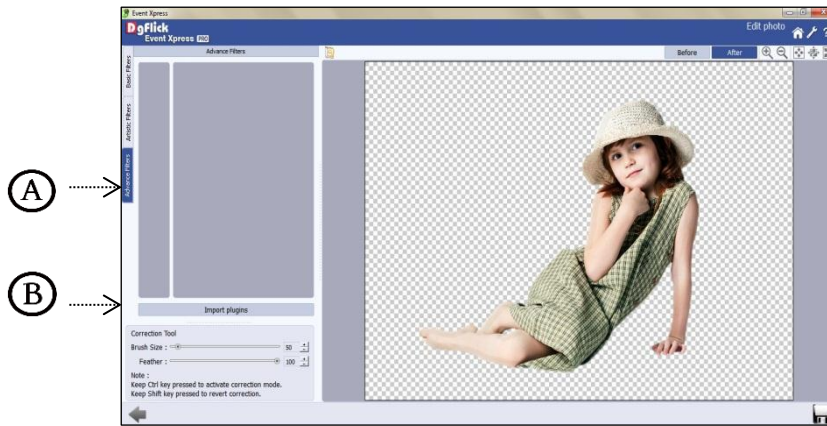
There is one 'Save' icon on the lower right-hand corner of the 'Edit Photo' window.

'Save' ②: Clicking on this icon causes the old file to be rewritten and the new copy now exists for your reference.

Advanced Editing

Event Xpress has several types of 'filters' that helps in adding special effects to your photos and Designs to make for an eye-catching end product. Basic Filters and Artistic Filters have been dealt with in detail in previous section. We now take a look at the advanced editing option in Event Xpress – the Advance Filters.

- On the 'Edit Photo' window, click on 'Advanced Filters' ① tab to access the advance filters.
- Click on 'Import Plugins' button ② on the page to import third-party plug-ins from the location in which you have saved it.



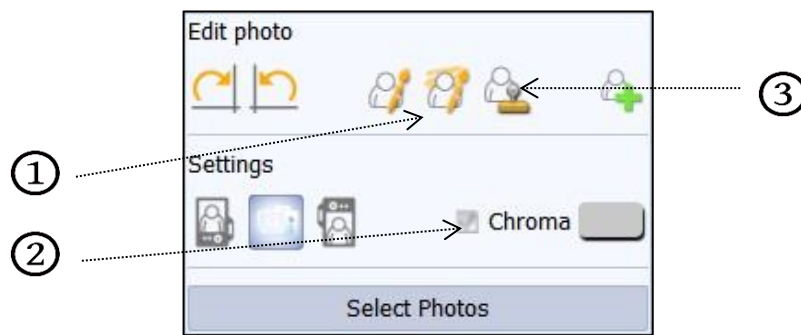
'Edit Photo' window Advanced Filters

- You could even download plug-ins from the Internet. Most of Photoshop plug-ins are supported by Event Xpress.

Note: Advanced Filters option is not available with MAC.

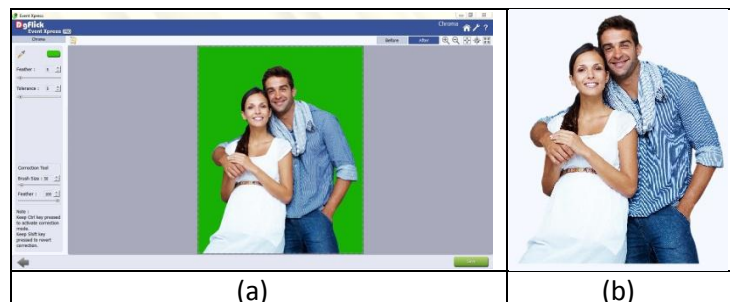
Global Chroma

- Click on 'Global Chroma' icon ① located in 'Edit Photo' tab in 'My Designs' window to give 'Chroma' effect to the selected photo.



'Edit Photo' tab

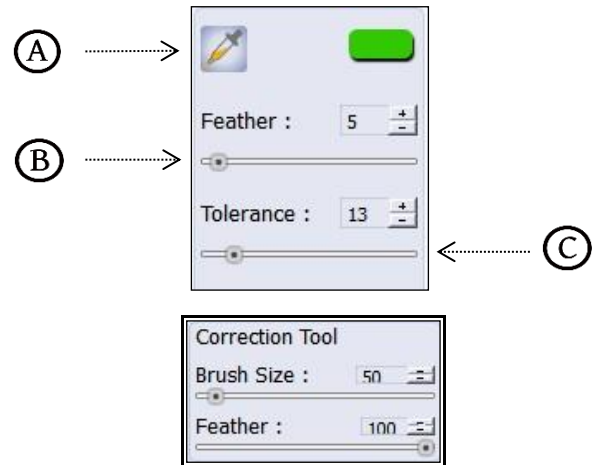
- You will be redirected to the 'Chroma' window



The Chroma option (a) before (b) after

- The Chroma option is useful when you wish to change the background of a photo or conceal some part of the photo to suit your design.
- The 'Color Picker' ① and 'Feather' ② and 'Tolerance' ③ help in using this option.

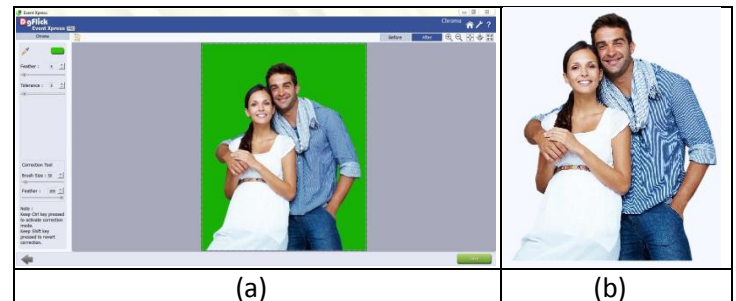
- Click on the color picker and click on the area on the photo that you want concealed.
- Adjust the values for the feather and tolerance as per your requirement by moving the sliders for these values backward and forward or by manually entering the values in the value boxes.
- To undo a change or to make corrections to the changes made, use the correction tool on the page.
- You could change the brush and feather size by using the sliders or by entering the values in the value boxes.
- Keep the Ctrl key pressed to activate the correction mode and the Shift key to reset the change.
- At any point of the process, click on 'After' to see how the picture will appear after the change is applied and 'Before' to view the photo as it was before the change.
- Save the changes by clicking on 'Save'. This allows you to save a copy of the new file in the path.



Note: Global Chroma is used to apply chroma to a particular selected photo.

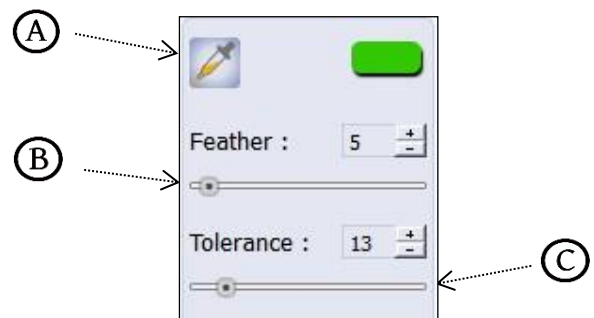
Local Chroma

- Click on 'Local Chroma' icon ② located in 'Edit Photo' tab in 'My Designs' window to give 'Chroma' effect to the selected photo.
- You will be redirected to the 'Chroma' window



The Chroma option (a) before (b) after

- The Chroma option is useful when you wish to change the background of a photo or conceal some part of the photo to suit your design.
- The 'Color Picker' (A) and 'Feather' (B) and 'Tolerance' (C) help in using this option.
- Click on the color picker and click on the area on the photo that you want concealed.
- Adjust the values for the feather and tolerance as per your requirement by moving the sliders for these values backward and forward or by manually entering the values in the value boxes.



- To undo a change or to make corrections to the changes made, use the correction tool on the page.



- You could change the brush and feather size by using the sliders or by entering the values in the value boxes.
- Keep the Ctrl key pressed to activate the correction mode and the Shift key to reset the change.
- At any point of the process, click on 'After' to see how the picture will appear after the change is applied and 'Before' to view the photo as it was before the change.
- Save the changes by clicking on 'Save'. This allows you to save a copy of the new file in the path.

Note: Local Chroma is used to apply chroma on all the photos of the same folder

Touchup

- You can remove all the blemishes, wrinkles, unwanted spots and marks with the help of Touchup tool. Select the option 'Touchup' icon ② located in 'Edit Photo' tab in 'My Designs' window to give 'Touchup' to the selected photo.



The Touchup option. (a) before (b) after

- Select a clone point by Alt + click to copy the same area to remove blemish i.e. any spot, mark, select the brush size according to the area that needs to be given touch up and now take your cursor on the affected area and click mouse button.

Nuts and Bolts – Templates

This section deals with various available template related functions and features and guides you on how to get more, import as well as share, Save and Build and delete templates.

Software Templates and Décor

Event Xpress has varieties of inbuilt templates and decor options, which offer a wide range of choices in designing Events. The features are listed here:

- Event Xpress has more than 90 ready-to-use templates, which can be accessed by clicking on the 'Template' tab on the option bar. Moreover, these templates come along with the software pack.
 - You can design each of your Output in a unique manner by applying different templates.
 - Event Xpress also has a huge collection of decor options for Event designing. These include a variety of backgrounds, cliparts, frames and masks that help you to present your Event in a more artistic and eye-catching manner.
 - Besides the inbuilt decor options Event Xpress also allows you to use your own backgrounds, borders, cliparts and masks. Any PNG and JPG file can be used as a clipart or as backgrounds and masks or borders can be designed or used directly on the design.
 - Backgrounds, borders and clipart's are made available by a single click of the mouse. Besides, 18 ready-to-use color tones are available for each of these elements and you can change the color of your elements to match the Event color. This option is available even for your own decors.
- ! You could download utility from www.dgflick.com or buy relevant CDs/ DVDs.
- DgFlick releases new template volumes at a regular interval to make Event Xpress more and more versatile for the user. These templates can be downloaded or they can be bought in the form of CDs/DVDs.
 - The versatility of Event Xpress enables you to create and save your own templates for future use. Existing templates can be modified and saved as new templates or new templates can be created from scratch using your own or DgFlick's decor elements. These can then be saved * as templates for later use.
 - With increasing number of users comes the demand for more and more templates. You may 'Build' your templates in an installable format and these can then be shared with or sold to other users worldwide.

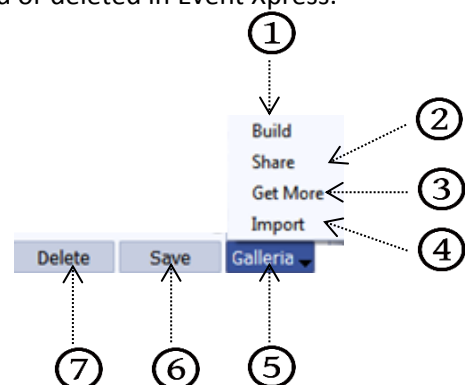
Note: Feature marked with * mark is only for PRO Version users.

Customize Your Template

This section explains how templates can be saved, imported, built, shared or deleted in Event Xpress.

The versatility of Event Xpress lies in the fact that it gives you a wide range of ready-to-use templates to choose from besides letting you create or modify templates according to your choice. Moreover, templates can be imported from other locations and built and shared* with other Event Xpress users worldwide

! Save, Build, Share and Delete options are available in the PRO version.



Get More and Import

Get More

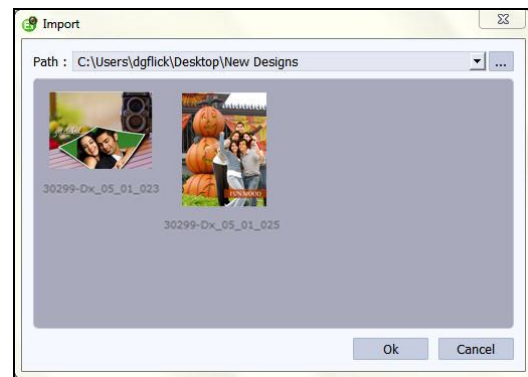
- DgFlick adds new template collection on the website on regular basis. You can add these templates to your software.
- To Get More templates, on the 'Select Designs' window, click on 'Get More' button to access the templates of Event.

OR

- On 'Create Design' window, Click on 'Galleria' ⑤. Click on 'Get More' Button ③ to access more templates from the DgFlick website.
- You are now routed to www.dgflick.com from where you can download the templates of your choice and proceed to creating your Event.

Import

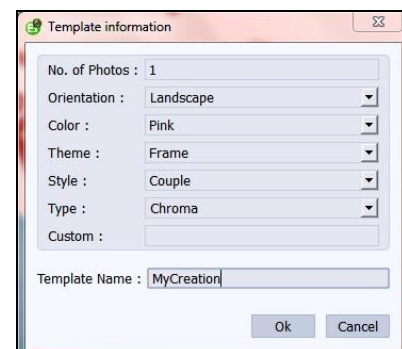
- Event Xpress software provides you the facility to use your own created or downloaded templates in design creation.
- For that you need to import your templates into the software.
- To Import templates on the 'Select Designs' window, click on 'Import' button to access the template for Event.
- On 'Create Design' window, Click on 'Galleria' ⑤. Click on 'Import' Button ④ to Import templates.
- Access the folder containing your templates by clicking on the browse button and selecting the location.
- The 15 paths accessed immediately before this instance are saved in the path list box and can be accessed by clicking on the path.
- Now select the templates from the location and click 'OK' to import them to the Template tab. Now you can apply the same in your Event.



The 'Import' templates window

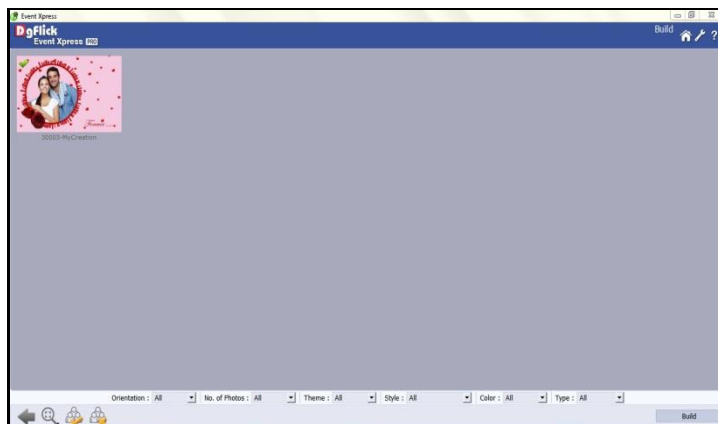
Save and Build *

- Event Xpress gives you the option of building templates of your own. You can also share them with other users. This option is available only to the users of the Event Xpress PRO version.
- To start with the building process, you need to first save the template that you want to build.
- Create the template and click on 'Save' ⑥ at the bottom of the option bar to save the template.
- In the textbox that appears; enter the template information pertaining to the parameters (except the parameter according to which the template has been filtered).
- These include: No. of Photos, Orientation, Color, Theme, Style, Type and Custom. Depending on the orientation and no. of photos used in the template, here the orientation and no. of photos get detected automatically. You can also enter a name for your template in the relevant box.



Template information while saving your template

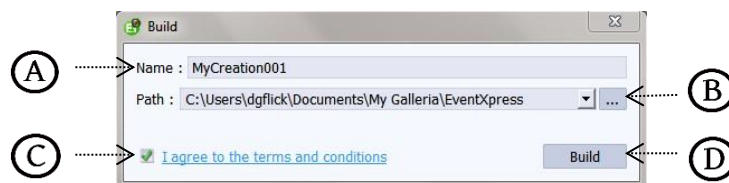
- Click on 'Ok' to proceed and on 'Cancel' to quit the process.
- To proceed with the building of your templates, click on 'Build' ①.



Building your template – 1

- On the 'Build' window, select the templates and then click on 'Build'.

- In the text box that appears in next window, specify the name of the folder ① in which you wish to save it and the path ② where you want to place it.



Building your template - 2

- If the path is not specified, the built volume is saved in the following path by default: My Documents\My Galleria\Event Xpress.
- Check the box ③ next to 'I agree to the terms and conditions' and proceed to click on 'Build' ④.

! If you do not agree to the terms and conditions, close the textbox and quit the building process.

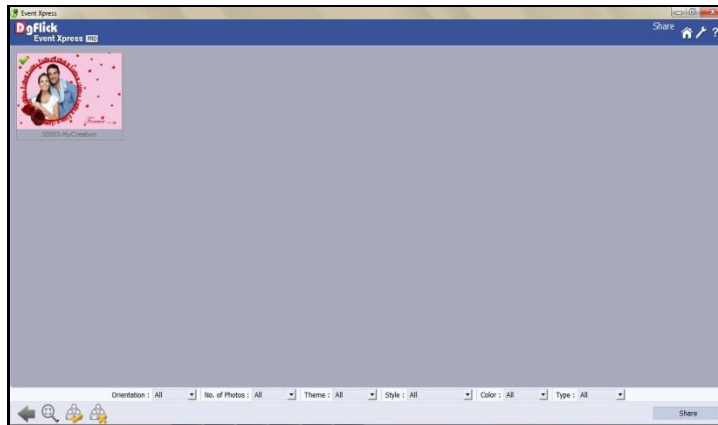
- One text box will appear which will inform you about successful buildup of templates. Click on the 'OK' button to continue with saving, else click on 'Open' to access the created template.

! At any point during the process, you could click on the 'Back' button to go back to the previous Event.

Note: Some features are available only for the Event Xpress PRO version.

Share*

- Templates that have been created can be shared with other users by means of the 'Share' option available with Event Xpress. This option is available only to the users of the Event Xpress PRO version.
- Click on 'Share' ② in 'Template' tab in 'Create Design' window to share the template that you have created.
- Select the templates you wish to share and then click on the 'Share' Template.
- The templates are shared on DgFlick's website.



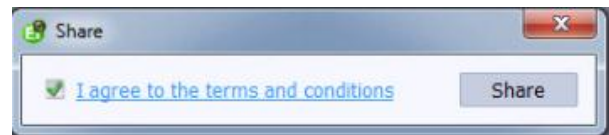
'Share' window Sharing your template

- You need to log into your account using your username and password to be able to share templates.



Sharing your template – login Event

- After entering your details, click on the 'Sign In' button to access your account. If you do not have a username and password, click on 'Sign Up' to start an account with DgFlick.
- On completion of the login process, a textbox asking if you agree to the terms and conditions of template sharing appears.



Sharing your template – terms and conditions

- If yes, accept the terms and conditions and then click on 'Share' to share the templates you have created and selected for sharing.

! If you do not agree to the terms and conditions, close the textbox and quit the sharing process.

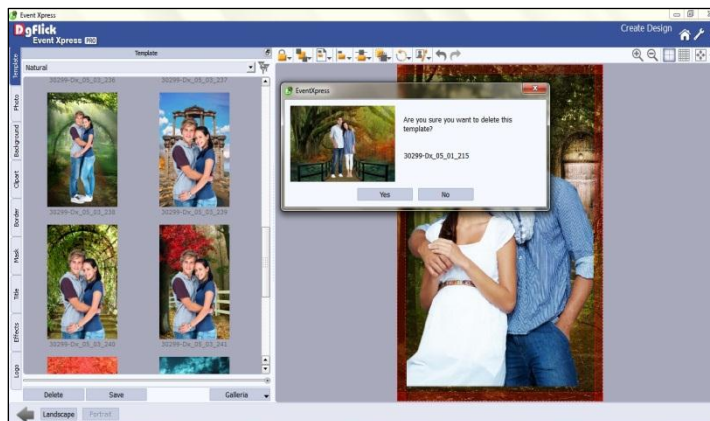
! At any point during the process, you could click on the 'Back' button to go back to the previous window.

Note: Some features are available only for the Event Xpress PRO version users.

Delete*

Besides building and sharing, Event Xpress also gives you the option of deleting any template that you no longer wish to retain in your template bank.

- To delete a template, select the template that you wish to delete.
- Click on 'Delete' ⑦ at the bottom of the Template tab.
- A textbox asking for confirmation for deletion appears.
- Click on 'Yes' to proceed with the deletion, else click on 'No' to abort the process.



'Create Design' window 'Template' tab Deleting Template

Note: Some features are available only for the Event Xpress PRO version users.

Troubleshoot

This section deals with questions most commonly encountered by Event Xpress users.

1. How fast can I create an Design?

Ans: With Event Xpress, you have the option of creating Designs in a matter of Seconds. Once you select the designs and photos that go into your Design, Event Xpress will do the rest for you.

2. I do not wish to use Event Xpress ready templates. Can I design my own template?

Ans: Sure. Event Xpress has plenty of tools and options to help you with perfect composition and decoration. They include:

- Composition tools – ruler, grid, guidelines and so on.
- Decoration tools – masks, borders, clip arts and so on.

3. Could I use my own collection of clip-arts in place of the Event Xpress ones?

Ans: Yes. Event Xpress allows you to import any décor such as

- Background (any JPEG),
- Clip-arts (any JPEG/PNG),
- Frames (any PNG),
- Masks (any PNG).

Any décor used in Event Xpress will automatically be generated in 18 shades. You can also get your own templates while working on Event Xpress.

4. Can I color correct photos before printing my Design?

Ans: Sure. Event Xpress provides two types of photo editors, which are a part of the software:

- Photo editing with RGB, BCG, Curves and Levels
- Advanced editing with Chroma, Touch up and plug-ins.

5. I usually use 'Portraiture' plug-in available in Adobe Photoshop to correct photos. Can I use photos corrected in this manner in Event Xpress?

Ans: Event Xpress directly supports 'Portraiture' as a plug-in. Hence, you need not exit Event Xpress to correct your photos with your favorite plug-in. Besides, you may import any other plug-in of your choice within Event Xpress.

6. Is it possible to expand size of mask or free transform the mask on photos?

Ans: Yes absolutely possible. Here the software allows you to adjust mask size as well as the border size according to the height width and size of the inserted photo.

7. Can I remove Chroma of multiple photos at a time?

Ans: Yes you can remove Chroma of multiple photos in a single click. Event Xpress provides you the Local and Global chroma tool with the help of which you can remove chroma of single and multiple photos respectively at a time.

Support

For additional technical support or clarification, please contact DgFlick offices/support via:

DgFlick Solutions Pvt. Ltd.,
203/204,
Shreeji Arcade,
M. G. Road,
Borivali (E),
Mumbai – 400066
Email: support@dgflick.com
Telephone: India +91 22 2968 68 68,
US +1-732-543-7676.

Index

3

3dgrid53

A

Advance Filters55
Advanced Editing55
Arrange Objects41, 61
Artistic Filters45, 51, 55

B

Basic Filters45, 46, 55
BCG.....46
Blend41
Blur41

C

Charcoal Drawing54, 55
Chroma26, 27
Colorize41
Crop46
Curve46

E

Edit Photo..... 51, 55, 56
Effects.....41, 59

Event Xpress 2, 3, 4, 6, 8, 9, 10,
14, 17, 18, 20, 21, 29, 30, 31, 33,
37, 38, 45, 46, 50, 55, 56, 59, 60,
61, 62, 63, 64, 65, 66

F

Feather27, 41

G

Glow41
Gridlines60

I

Illusion53
Implode52
Import.....55

L

Level27, 46

M

Mosaic51

O

Oil Painting54
Opacity41, 49
Outline.....41

P

Plugins 55
Presets 41

Q

Quality 60

R

Registration 4
RGB 46
Ripple..... 51, 52
Rotation.....41, 46, 60

S

Sepia 54
Shadow 41
Shift51, 52, 55
Softlense 54
Splash 52
Swap Photos 59
Swirl..... 53

T

Touchup..... 27, 58