

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan-786602, Assam, India
E-mail: material@oilindia.in

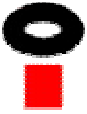
INVITATION FOR BID. LOCAL COMPETITIVE BID

OIL INDIA LIMITED invites Local Competitive Bid (LCB) through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following items:

E-Tender No	Bid Closing/Opening Date	Item Description
SDI7249P16	23.07.2015	Workstation Computer
SDI7245P16	23.07.2015	UPS

Tender fee (Non-refundable): Rs 1,000.00; Bid Closing/Opening Time: **(11 Hrs.) IST/(14 Hrs.) IST**; Period of sale of documents: **Till one week prior to bid closing date**. The complete bid documents and details for purchasing bid documents, participation in E-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website www.oil-india.com.

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO: (91-374) 2808719

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FORWARDING LETTER

Tender No. : SDI7249P16 Dated 21.05.15
Tender Fee : Rs 1,000.00
Bid Security Amount : Rs 23,500.00
Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM
Bid Closing on : As mentioned in the e-portal
Bid Opening on : -do-
Performance Security : Applicable
Integrity Pact : Not Applicable

OIL invites Bids for **Workstation Computers** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.
- b) Technical specifications and Quantity as per **Annexure – 1A**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL’s website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued

in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.

- f) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- g) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFX -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**Documentary evidence to be provided along with the bid in Technical RFX -> External Area -> Tender Documents**) as on the Bid Closing Date:

Criteria	Complied / Not Complied.
	Documentary evidence submitted / not submitted
a) Bidder should have experience of successfully executing one order of Computers amounting to Rs 6.93 Lakhs during last 3 years.	
b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 23.11 Lakhs.	

Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Received Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above. For Annual financial turnover enclose the audited Annual Reports or balance sheet certified by a chartered accountant.

2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only upto one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents will be provided. Details

of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com.

NOTE:

a) Tender Fee may also be paid online upto one week prior to the bid closing date (or as amended in e-portal).

b) PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per prevailing Govt guidelines as applicable on B.C date shall be given. MSEs who are interested in availing the benefits will upload with their offer proof of their being MSE registered for the item tendered. The MSE are also required to upload scanned copies of relevant documents indicating details of registration alongwith validity, name of the registering organization and details of the item, ownership etc., failing which, their offer may not be liable for consideration of benefits to MSEs.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria** (as per **Annexure-CCC**) contradict the **Clauses of the tender and / or “General Terms & Conditions”** as per **Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders)** elsewhere, those in the **BEC / BRC** shall prevail.**

9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications

fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

Sd-

(T. ROY)

**DEPUTY MANAGER MATERIALS (IP)
FOR HEAD-MATERIALS**

Tender No & Date: SDI7249P16 Dated 21.05.15

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p>COMMERCIAL:</p> <p>i). Validity of the bid shall be minimum 120 days from the Bid Closing Date.</p> <p>ii). Bid security: The bid must be accompanied by Bid Security of Rs 23,500.00 in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. The Bank Guarantee towards Bid Security shall be valid for 10 months from Bid closing date. (i.e. upto 23.05.2016).</p> <p>Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.</p> <p><u>If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.</u></p>	

For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date, such bidders will extend validity of bid security covering the extended period of the bid closing date.

iii). Performance Security:

The successful Bidder will have to provide Performance Security @ 10% of order value. The Performance Security must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

iv). *The Bank Guarantee should be allowed to be encashed at all branches within India.*

v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii). All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

viii). Price should be maintained in the “online price schedule” only. The price

submitted other than the “online price schedule” shall not be considered.

ix). A bid shall be rejected straightway if it does not conform to any one of the following clauses:

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

The bids conforming to the technical specifications and considered to be responsive will be further evaluated as per the Bid evaluation criteria after subjecting to the Bid rejection criteria as given above.

B) COMMERCIAL:

i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI7249P16 Dated 21.05.15

	Complied / Not Complied. (Remarks if any)
<p><u>Item No 1. High-End Workstation for GIS and Image Processing/Computing. Qty = 1 Nos</u></p> <ol style="list-style-type: none"> 1. Make & Model: Vendor should mention the make and model. 2. Processor : Two Intel Xeon Processors E5-2687W (Eight Core, 3.1GHz, 20M, 8.0 GT/s Turbo+ 3. Operating System : Latest version of Windows 8, 64 Bit 4. Memory : 64GB, DDR3 RDIMM Memory, 1600MHz, ECC (8 x 8GB DIMMs) 5. Graphics : Dual NVIDIA Quadro K4000, 3GB, 2 cards w/ 2 DP & 1 DVI-I each (4 DP-DVI & 2 DVI-VGA adapters) 6. Multi Select Video Adapters : DVI to VGA Video Adapter Converter 7. Hard Drive Configuration : C1 SATA 3.5 Inch, 1-4 Hard Drives 8. PCIe Hard Drive Controller : SATA/SAS 6Gb/s, RAID 0/1/5/10, 1 GB,(8 ports) 9. Hard Drive Controller : PCIe Hard Drive Controller 10. Boot Hard Drive : 500GB, 10K RPM 3.5" SATA 6Gb/s Hard Drive 11. 2nd Hard Drive : 1TB, 7200 RPM 3.5" SATA 6Gb/s Hard Drive 12. 3rd Hard Drive : 1TB, 7200 RPM 3.5" SATA 6Gb/s Hard Drive 13. 4th Hard Drive : 1TB, 7200 RPM 3.5" SATA 6Gb/s Hard Drive 14. DVD and Read-Write Devices : 6X Blu-ray Disc (BD-RE) Burner 15. System Management : Intel® vPro Technology Enabled 16. Additional PCI-E Network Adapter card : Intel® X520-T2 10GbE NIC, Dual Port, Copper 17. USB Ports : USB-3.0 and USB-2.0 18. Monitors : Dual Wide screen, 23in VIS, HAS, VGA, DVI (Qty 2) 19. Keyboard : USB Entry Business Keyboard, English 20. Mouse : USB Optical Mouse 21. Controller Card : 1394A Fire Wire Controller Card 22. Graphic Software : Adobe Systems - CS6 Design Standard for Windows 23. Backup-Storage (2 Nos.) : Seagate Backup Plus Desktop External Hard Drive - 3 TB USB 3.0 24. Asset Recovery Services : Asset Recovery Svc Label and Box for recovery (NTB, DSK, MON, etc.) 25. Accessories to be supplied : <ol style="list-style-type: none"> a) Power Cables b) All Drivers and Software in OEM in CD/DVD media 	
<p><u>Item No 2. Mobile Workstation. Qty = 2 Nos.</u></p> <ol style="list-style-type: none"> 1. Make & Model: Vendor should mention the make and model 2. Processor : 4th Generation Intel Core i7 Extreme Edition 3. Operating System : Latest version of Windows 8, 64 Bit 4. RAM Support : 4 DIMM slots: 32GB 1600MHz or higher 5. Chipset : Mobile Intel QM87 Express or higher 6. Graphics : NVIDIA Quadro K5100M with 8GB GDDR5 dedicated memory or higher 	

7. HDD : 7200 rpm SATA6Gb/s or higher
8. Screen Size : 43.9 cm (17.3)" HD+
9. Camera : HD
10. USB : USB 3.0 and USB 2.0
11. MIC : Yes
12. LAN : Yes
13. HDMI Port : Yes
14. VGA Port : Yes
15. Multi Card Slot : Yes
16. Key Board and Mouse : Wireless Keyboard and Mouse
17. Docking : E-port Plus Advanced Port Replicator
18. Carrying Case : Yes
19. Power : 9-cell or higher
20. Accessories to be supplied :
 - a) Power Cables
 - b) All Drivers and Software in OEM in CD/DVD media
 - c) One No. of 5/15 Ampere Spike Guard of ISI makes.

Item No. 3. Workstation Computers. Qty = 5 Nos.

1. Make & Model: Vendor should mention the make and model.
2. Processor : a) Minimum Intel ® Core i7, 3. 4 GHz, 8MB Cache, 4 cores. b) Must be 3th Generation Processor or higher
3. Memory : Minimum 8-GB (2 X 4GB) DDR3 SDRAM 1333-MHz
4. Hard Disk Drive & Controller : Minimum 1 TB SATA 3Gbps HDD, 7200rpm.
5. Optical Drive : 16X DVD +/-RW with Dual Layer Write Capabilities Complete with driver software on CD media, standard accessories and cables.
6. Ethernet : Integrated 10/100/1000 Mbps Ethernet Controller and IPV6 compliant.
7. Expansion Slots : Min 3 Nos. of PCI series slots.
8. Audio & Sound : Integrated HD audio controller with 1 set of external stereo speaker with minimum 2 watts output.
9. I/O Interface : Front I/O Ports : Minimum 2 USB ports, Headphone and Microphone Jacks. Rear I/O Ports :1 x VGA (D-sub) video port; Minimum 4 USB ports; 1 x Fast Serial Port; 1 x Gigabit Ethernet (RJ-45) port; Headphone and Microphone Jacks
Note: Out of the six USB ports, at least one port must be USB 3.0 port.
10. System Chassis : Slim chassis with enough cooling fans, one free internal peripheral bay and suitable power supply with chassis volume 8-14 litres.
11. Monitor : OEM 21.5" diagonal viewable image size :21.5" diagonal Flat Panel LED Monitor (1920 x 1080 Resolution) with standard accessories and cables (preferably same make & color as CPU box) & TCO certified.
12. Keyboard : 104 Keys OEM keyboard with new Indian Rupee logo (same make & colour as CPU box).
13. Mouse : OEM optical scroll mouse with mouse pad (Preferably same make & color as CPU box).
14. Power Supply : Min 240-watts power supply with surge protection and 85% efficiency or better, Energy Star 5.0 compliant
15. Operating System : Preloaded Genuine Microsoft ® Windows 8.1professional 64 bit OS or latest version with recovery CD/DVD and latest service pack in DVD/CD media & documentation.
16. Power Management & DMI : System with Power management features & Desktop Management Interface implementation.

17. Others a. Power Cables; b. All system drivers, monitor drivers on DVD/CD media; c. Power Extension spike guard with 4nos. of 5 Amps output - Make: Rider / Anchor / Crabtree; d. Patch cord – Make : AMP/ AVAYA/ DLINK, 3 metres.

Item No 4. Workstation Computers. Qty = 2 Nos.

1. Make & Model: Vendor should mention the make and model
2. Processor : Intel® Xeon® E5-1620 3.60 GHz, 10MB cache, 4 Core or higher
4. RAM : Minimum 16 GB(4X4GB)DDR3 1333 MHz ECC expandable upto 64 GB with atleast 8 DIMM Slots
5. HDD : Minimum 2 X 500 GB(7200RPM) SATA Drive, RAID 0 Configuration.
6. Network : Integrated 10/100/1000 Mbps Ethernet Controller and IPV6 compliant.
7. Optical : Minimum 16X DVD +/- RW with Dual Layer Drive Write Capabilities(Preferably same make & colour as CPU box) Complete with driver software on CD/DVD media, standard accessories and cables.
8. Slots : Min 3 nos of PCI series slots
9. Graphics : 2GB nVIDIA Quadro graphics card to be fitted in the motherboard.
10. Standard : USB 2.0 (minimum two on front panel, minimum 4 on I/O back panel)
11. Monitor : OEM Monitor 23 inches(Minimum)diagonal Flat Panel LCD/ LED Monitor with standard accessories and cables (Preferably same make & color as CPU box)
12. Keyboard : USB 104 Key Standard Keyboard (Preferably same make & colour as CPU box)
13. Mouse : USB Optical Scroll Mouse (Preferably same make & colour as CPU box)
14. Operating: Preloaded Genuine Microsoft® Windows 8.1 professional 64 bit with recovery CD/DVD and latest service pack in DVD/CD media & documentation
15. Chassis : Vertical.
16. Others :
 - a) Power Cables
 - c) Power Extension spike guard with 4nos. of 5 Amps output
 - d) Patch cord - Min. 3m length with Branded Factory made
 - e) All drivers on CD/DVD media
 - f) Energy Star 5.0 certified

Item No 5. Annual Maintenance Contract for 4 years. 1 AU.

- a) Cost of AMC for 4 years of Item No 1.
- b) Cost of AMC for 4 years of Item No 2.
- c) Cost of AMC for 4 years of Item No 3.
- d) Cost of AMC for 4 years of Item No 4.

1. The bidder should agree to provide and quote for 04 (four) years post-warranty Annual Maintenance Contract for Pro/advance support Service with Next Business Day (NBD) on-site service for preventive & corrective maintenance of all hardware supplied including replacement of defective parts to be effective immediately after the expiry of warranty period. This should also include the Complementary Metal-Oxide-Semiconductor (CMOS) battery, if any.

2. The price quoted for the above services (4 years post-warranty Annual Maintenance Contract) shall not be taken into consideration during bid evaluation.

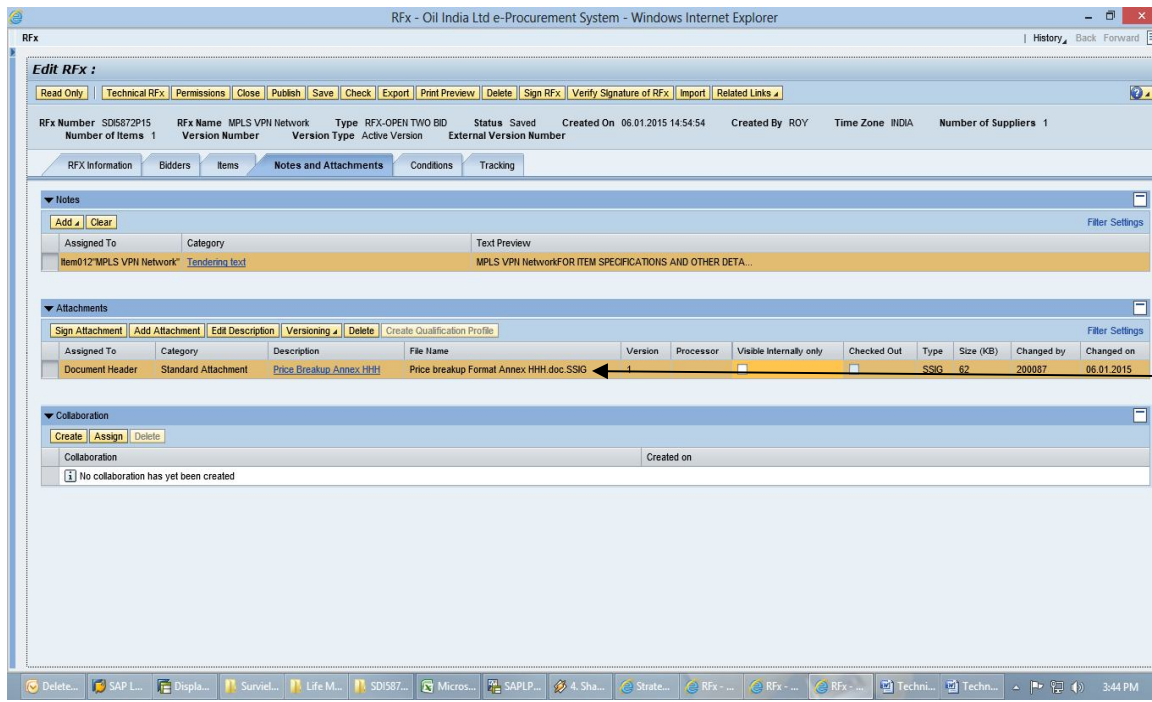
3. A separate service PR will be raised for Annual Maintenance Contract (AMC) with the vendor with rates quoted in the Purchase Order of the successful bidder. The AMC will be effective immediately on expiry of warranty period.
4. OIL reserves the right either to enter into or not for AMC agreement with the vendor after the expiry of 1 year warranty period. After sales services by the vendor during the initial warranty

<p>period of 01 year will be a guiding factor for consideration for further maintenance agreement.</p>	
<p>Note : OIL procures Microsoft Office licenses centrally and will issue licenses as per requirement. Therefore MS office should be excluded from the price offer.</p>	
<p>General Conditions:</p> <ol style="list-style-type: none"> 1. Bidders must be the authorized dealer/distributor of OEM and documentary evidence in this regard is to be submitted along with the bid. 2. Bidders must confirm that the goods to be supplied shall be new of recent make and of best quality and workmanship and shall carry a 01 initial warranty from the date of Installation and additional 04 years year OEM maintenance services with back to back onsite maintenance support against any defect arising from faulty materials, workmanship or design. Defective goods/materials or parts notified by the OIL shall be replaced immediately at the bidder's expenses without involving any extra cost to OIL. 3. The specifications given in the tender are the minimum requirement. Bidders are required to respond to tender specifications point by point on the basis of which the offers would be evaluated. 4. At the time of delivery, in case the quoted model becomes obsolete, then bidder shall offer a latest model of same configuration or higher within the quoted price and under same terms & conditions after approval from competent authority in OIL. 5. Bidders must provide authentic published brochures with detailed specifications of the items 	
<p>Delivery, Installation And Commissioning:</p> <p>Delivery, installation and commissioning should be completed within 60 days of confirmed order.</p>	
<p>Warranty:</p> <ol style="list-style-type: none"> 1. The product should carry a 01 (one) year warranty against any manufacturing defects or malfunctions. 2. During the warranty period, successful bidder shall provide on-site service for preventive & corrective maintenance of all hardware supplied including replacement of defective parts without any extra cost to OIL. 3. In case of Dealer, certificate of OEM should be attached that OEM will provide support directly or through the particular dealer during the warranty period as well as of the 04 years Pro/advance support Service with Next Business Day (NBD) on-site service. 4. The defective parts during the warranty period and the 04 (four) years support services should be first repaired/replaced and only then the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty and services within the stipulated period will attract penalty. 5. Bidder not complying with delivery, installation & commissioning, warranty, rate and payment schedules, their offer shall be liable for rejection. 6. Printed Technical Brochure/Product Catalogue for the make/model offered must be attached with the Bid. Bids not accompanied by technical brochures/catalogues shall be liable for rejection. 7. Bids must be submitted in the specified format. A bid in any other format shall be liable for rejection. 8. Bidder will have to arrange its own transport and accommodation for its service personnel/technicians at Duliajan. 	

8. The warranty should cover all free service and free spare parts, excluding consumables.
9. The engineers/technicians for warranty and support services should be available on on-call basis.
10. Bidder should agree to provide following minimum services during warranty and support services period:
 - A. Installation/ re-installation and maintenance of MS Windows Operating System, MS Office products, SAP GUI, Anti-Virus & certain custom client applications, whenever necessary. These software packages will be provided by OIL.
 - B. Configuration of PC network during installation/ repair according to OIL's requirement.
 - C. Installation and configuration of software drivers of OIL's existing peripherals like printers, scanners, etc. which are to be used with these new PCs.
 - D. Joining the computers to OIL India's Active Directory system.
 - E. Backup, formatting and restoration of systems, as and when required, ensuring no loss of data during the process.
 - F. Restore PCs in case of malfunction due to Virus, including re-installation of Anti-Virus software.
 - G. Replace defective parts of computer, excluding the consumables.

Price Breakup:

Bidders should submit the price breakup of all the items as per “Annexure HHH” which has been uploaded under “Notes & Attachments” > “Attachments” as shown below. The price breakup “Annexure HHH” should be filled up, signed and uploaded under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical RFX Response folder.**



NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Price Breakup**ANNEXURE-HHH****Tender No & Date: SDI7249P16 Dated 21.05.15**

			A	B	C = A X B	D	E=C+D
Sl No	Product Descriptions	Make/ Model	Qty	Unit Price (In Rs)	Total Price Excluding Taxes (In Rs)	Applicable Taxes (In % of C)	Total Price Including Taxes (In Rs)
1	High-End Workstation for GIS and Image Processing/ Computing.		1 No.				
2	Mobile Workstation		2 No.				
3	Workstation Computers		5 No.				
4	Workstation Computers		2 No.				
Total Freight Charge for Item Nos 1 to 4 (In Rs)							
Insurance Charge for Item Nos 1 to 4 (In Rs)							
Any Other Charges for Item Nos 1 to 4 (In Rs)							
Total FOR Destination Price for Item Nos 1 to 4 (In Rs)							
5	Annual Maintenance Contract for 4 years. a) AMC of Item No 1. b) AMC of Item No 2. c) AMC of Item No 3. d) AMC of Item No 4.		1 AU				

NOTE:

Bidders should fill up, sign and upload the price breakup of all the items as per “Annexure HHH” under “Notes & Attachments” > “Attachments” only. **The filled up price breakup of all the items should not be uploaded in Technical RFx Response folder.**

Bidders Response Sheet**Annexure-FFF**

Tender No.	
Bidders Name	

Sl No.	Description	Remarks
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
	c) Name and Full Address of Issuing Bank:	
12	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the tender.	
13	Bid Security if Not submitted reasons thereof	
14	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
15	Integrity Pact Submitted (if applicable)	
16	Confirm that the Integrity Pact submitted is in toto as per format provided in the tender.	
17	Whether submitted documents in support of General Qualification criteria of NIT	
18	If bidder is Small scale unit whether you have quoted your own product	
19	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guideliness)	
20	Whether filled up the bank details for online payment as per Annexure GGG	

NOTE: Please fill up the greyed cells only.

Technical Bid Checklist

Annexure-EEE

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU HAVE SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

**Counter Signed by Banker:
Seal of Bank:**

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.