Alcatel **Advanced Reflexes**™

Alcatel **OmniPCX** *Office*

A L C A T E L

User manual

Thank you for choosing one of our Reflexes line of telephones, and for your confidence in **Alcatel**. Your Alcatel Advanced Reflexes digital telephone offers you all the latest design features, so that it is very easy to use, while providing the most efficient means of communication. Your easy-to-use Alcatel Advanced Reflexes telephone offers you:

■ a receiver that is pleasant to use: it fits nicely in the hand with a flexible grip section,

■ communication is even more convenient using the audio keys (speaker, handsfree),

■ the convenient alphabetic keypad, to call your parties by name,

■ transparent magnifying keys for immediate reading of your of your programmed settings (speed dials, features, etc.).

Your ultra-efficient Alcatel Advanced Reflexes telephone offers you even more:

■ a screen, with keys and a navigator feature, that displays your party's number or name, and allows easy transition between features (call transfer, three-way conference),

■ screen-displayed call icons (busy, free, on hold) to help you manage your calls (switching between parties),

■ a complete range of connection interface units for data transmission, assisted telephone applications (CTI*) or easy connection of analog (fax, answering machine) or ISDN terminals (PC with ISDN board, G4 fax).

*CTI: Computer Telephone Integration

How to use this guide

Thank you for choosing one of the REFLEXES line of telephones, and for your confidence in ALCATEL. Your REFLEXES digital telephone offers you the latest design features available from a modern digital telecommunications system.

• Actions

Lift the receiver.

Hang up.

Description of an action or context

• Navigator

Move the navigation key up, down, to the left or to the right.

• Display and display keys

Smith John — Partial view of display

Display key

• Programmable keys and icons

Line key

Icon corresponding to key

Preprogrammed feature key

• Keypad

Numeric keypad

Alphabetic keypad

2 ABC Specific key on numeric keypad

• Audio keys

Listen OK Speaker

Speaker Handsfree

Adjustment "reduce"

Adjustment "increase"

• Other fixed keys

Fixed key

Menu MENU key

• Other symbols used

OR AND/OR Alternative to action sequence

Important information

These symbols may be supplemented by small icons or text. All default or customized feature codes appear in the table of codes. The features described in this manual and indicated with an asterisk (*) can only be accessed with some software versions.

Contents

Contents

Contents

Contents

Getting to know your telephone

■ Navigator
Lets you browse through several pages of the display and select a line (the bottom line is active).

Top line

Previous page

Next page

Bottom line

■ Menu key
This key lets you:
- Obtain information about the telephone
- Program the keys

Light: indicates messages received.

Mute key: cuts off the microphone so that your party cannot hear you.

END key
To terminate a call or programming.

■ Audio keys

Speaker:
to share a call

To reduce speaker or receiver volume

Listen OK
Speaker

To increase speaker or receiver volume

Handsfree:
to make or answer a call without lifting the receiver

■ Alphabetic keypad
Protected by a flap; used for station dial by name, message service and programming. You have a self-adhesive **'Instruction'** label to stick inside the flap.

■ **Display and display keys**

Displays two lines and several "pages" to offer information regarding your party and the features available via the keys associated with the displayed lines.

StoreN — Call desired number

Lock — Prohibit outside calls

Apprnt — Make an appointment

PickUp — Pick up a call to another number

Divert — Forwarding your calls to another number

Read+ — Display more information if required

Custo — Customize your terminal

Attend — Program company data

■ **Programmable keys and icons**

These keys are used to make a call, activate a service, or manage your calls.
Icons are associated with each of these keys:

Call icons:

《 — Incoming call (flashing)

 — Call in progress

 — Call on hold

 — Call on common hold

Feature icons:

 — Feature active

 — Feature requiring action

 — Terminal or line busy

Preprogrammed feature keys:

Forward — Forward your calls to another terminal

 — Access the various mail services

 — Access your personal directory

Transfer — Transfer the call to another number

Redial — Redial

Hold — Place a call on hold

DND — 'Do Not Disturb' feature

Conference — Three-way conference

Installing the programmable key label

A printed label is supplied with the terminal. This should be installed beneath the key label covers.
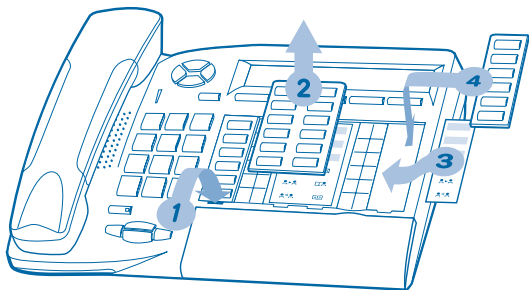
1. Insert a flat "blade" into the slot (1 slot per key block).

2. Raise the cover.

3. Slide the printed label into position.

4. Replace the cover.

1.1 Making or answering a call without lifting the receiver (handsfree)

Speaker OR [Line key] OR [Number required]

Line key · · · · · · · · · · · · Number required

OR **Helen**

Your party's name → **You are in handsfree mode** **END** Terminate your call
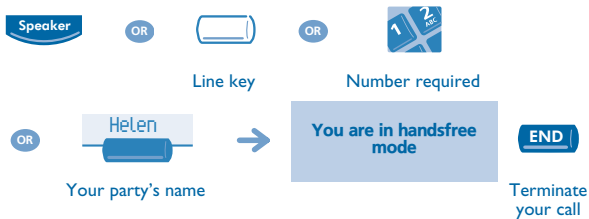
💬 *During a call, you can lift the receiver without terminating the call.*

You are on a call with the destination number **Speaker**

1.2 **Making an outside call**

• **Making a call:**

OR **9** WXYZ **1 2 ABC** → 916035550123

"Outside line"
key

Number required

*Tells you the status of your
call*

The digit **9** is the default code for an outside line.

1.3 **Making an internal call**

1 2 ABC OR **0** OR [Line key]

Internal number
required

Default code for
"Attendant call"
feature

Line key

→
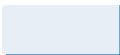
Name and number of person
called

• **If the internal or outside number does not reply:**

BrdIn	OR	Cback	OR	Text
Broadcast a message on the speaker of the free terminal		Request callback to a busy terminal		Send a written message

OR   Go to next screen

NbSave
Store number to call again

1.4 **Calling your party by name (company directory)**

➜ Smith John

First letters of your party's name

Proposes a name followed by a corresponding telephone number and sequence number in list

• **If name is OK**

Send   **Make the call**

• **If name is not OK:**

FName   **OR**   Erase   **OR**   Next

Extend search
in list   Erase last letter entered   Show next name

OR   Prev   **OR**   Exit

Show previous name   Return to main menu
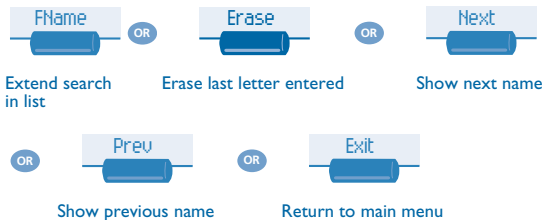
1.5   **To call from your personal directory**

📖 → **Shows first ten names already entered in directory***

Helen   **OR**

Calling the selected party   Access other parties

* To enter your numbers see 'Programming your personal directory'.

1.6   **Calling from the common directory**

Your terminal has access to a common directory of outside numbers.

Directory
number

1.7 Answering a call

Your telephone rings	→	Smith John	Party's name or number

• **To answer**

 OR OR Speaker

1.8 Screening calls using the voice mailbox

This service lets you screen incoming calls to your voice mailbox. When your caller leaves his message you can choose to communicate with him.

• **Activating call screening:**

Programmed key
'Voice mailbox screening'

Enter your personal code

• **When you receive a call:**

916035550123	You hear the message left by your caller	Speaker
Name or number of the caller		Handsfree to take the call

OR OR END OR

To stop listening only

Same key to stop listening and deactivate the screening

1.9 Redial*

Redial	Next **OR** Prev	Call
Press the redial key	Select the No. from the last ten dialed	Call desired number

1.10 Temporarily storing a number to call again

The number called does not reply

NbSave

Record number dialed

Number remains stored until another number is recorded

• **Redial the stored number:**

StoreN ➔ 916035550123

Call   Number stored

1.11 Requesting automatic callback if internal number is busy

Internal number is busy

Cback

➔ Callback request acknowledged   END

• **Cancelling callback request:**

■Cback

1.12   **Answering an internal call in intercom mode**

You can answer without lifting the receiver. When you receive an internal call, your telephone rings and you are connected directly in handsfree mode. The screen shows the caller's identity.

Mute → **Corresponding LED lights up**   Mute

When your caller hangs up, intercom mode remains active.

1.13   **Sending DTMF signals**

Even if your system is not touchtone by default, during a call you sometimes have to send DTMF signals, to a voice server, an automated attendant or a remotely consulted answering machine.

During a call   ■DTMF   ■DTMF

To activate   To disable

The feature is automatically cancelled when you hang up.

1.14 Making an ISDN call

| ISDN | [keypad] | → | **Screen shows number dialed** |

Number called

Send

Send call

OR

BckSpc

Erase last character

OR

Exit

Return to initial screen

OR [navigation keys]

Access ISDN services

SubAdr

Add a subaddress *

OR

Secret

Keep your identity secret

OR **Text**

Send a written message
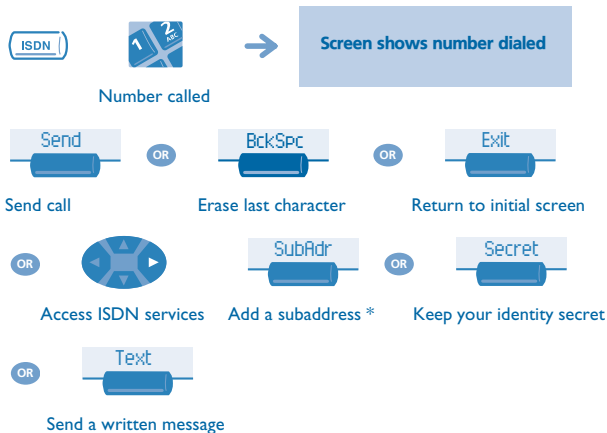
(*)Sending a subaddress

You may have to add a four-digit subaddress to the number called (to obtain a fax, PC or telephone, etc.).

SubAdr

[keypad]

Enter subaddress on keypad

OK

Send

Using your telephone
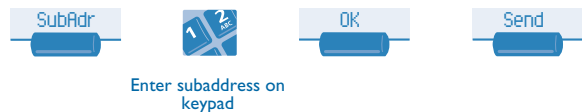
1.15   Hiding your identity (ISDN call)

When you call an internal or an outside ISDN number, your number is automatically sent.
You can hide your identity before sending your call.

ISDN			Secret

Number called

→ **Hidden identity status is shown**   Choice   OK

Send   → **Your identity remains hidden from your party**   END

→ **Feature is disabled at end of call**
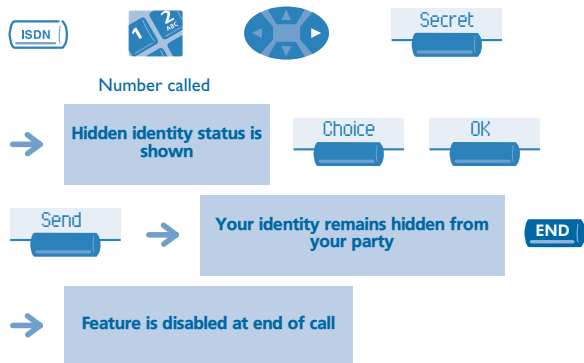
• **You can hide your identity for all calls:**

→ **Hidden identity remains active while key icon is lit up**
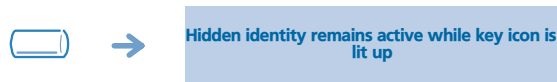
"Secret"
programmed key

• **To cancel hidden identity feature:**

"Secret" programmed
key

1.16 Identifying a malicious call (ISDN call)

When you receive a call, you can ask the network attendant to record information about your call (partys' numbers, date and time of call, subaddress, etc.).

You are on a call with the destination number	Mcid

→ Service request acknowledged

> *Use of this service requires prior subscription arrangements with the network provider and may not be generally available.*

1.17   **Activating the speaker during a call (receiver lifted)**

You are on a call with the destination number

Listen _{OK}

Activate speaker

Adjust volume (9 levels)   **Listen** _{OK}

OR

Adjust volume (9 levels)   Deactivate speaker

1.18   **Mute, so that your party cannot hear you**

You can hear your party but he/she cannot hear you:

During a call

Mute

Disable microphone

→ **Corresponding LED lights up**

Mute

Resume the call

2.1 Making a second call during a call

You are on a call with the destination number

Number of second party

OR

Name of second party

OR

Line key

OR

Helen

→ The first call is placed on hold

• **To cancel your second call and recover the first:**

END

Line key for which icon is flashing

If you make an error, hang up: your telephone will ring and you will recover your first call.

2.2 Answering a second call during a call

• **A second party is trying to call you:**

You are on a call with the destination number

Smith John

Caller's name or number flashing for 3 seconds

Line key for which icon is flashing

→ The first call is placed on hold

• **To recover your first call:**

Line key corresponding
to icon

If you hang up without answering the second call, your telephone will ring.

2.3   Transferring a call

During a call, you may transfer the call to another number:

Press '**Transfer**' key

Dial the number to be called

Press to perform the transfer

2.4   Switching between calls (Broker call)

During a call, a second call is put on hold.
To alternate between calls:

   →   **Place your first party on hold**

Line key
corresponding to
icon

2.5   Three-way conference

During a call, to establish a three-way conference:

Press the
"**Conference**" key

Number of second
party

Press to establish
the three-way
conference

2.6 Placing a call on hold (HOLD)

During a call, you may place the call on hold and recover it later, on the same telephone

| Hold | → | **The call is placed on hold** | ♫ |

Press the line key with icon
to recover the call on hold

2.7 Parking a call

You can park a call and retrieve it on another extension:

You are on a call with the destination number   Park   OR   1 2

"Parking" feature code

- **To recover the parked call:**

PickUp   RetPrk   1 2

Number of telephone
from which call was
parked

OR   1 2   1 2

"Retrieve parked call" feature code   Number of telephone
from which call was
parked
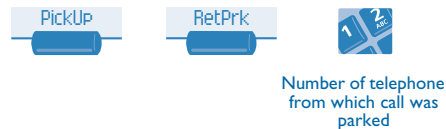
If the parked call is not recovered within a preset time (1 min 30 by default), it is either transferred to the attendant or it rings back the extension that parked the call, depending on system configuration.

2.8 Getting information about camped-on calls

- **Another call is received:**

During a call, you hear a beep

beep

➜ | The call is automatically placed on hold |
|---|

Smith John

Identity shown briefly

- **Check identity of callers on hold:**

Queue

Last call received

Next

OR

Prev

Check other calls

Answer

Answer displayed call

2.9 Barge-in/Intrusion into an internal call

Your party's line is busy. If the number is not "protected" and if authorized, you can intrude into the call:

Same key to deactivate

• **Protection against Barge-in/intrusion:**

 OR

"Protect a call"
programmed key or feature code

Your extension number

Protection is cancelled when you hang up.

2.10 Store a number*

To store the displayed number in the personal directory while on a call:

Select a place in the directory

Enter the name of your party

Confirm (twice)

Sharing

3.1 Receiving supervised call ringing

To receive special ringing for calls to another number:

**"Supervised call
ringing"** programmed key

Press the same key to
cancel

3.2 Answering a night or a night or general bell

When the attendant is absent, outside calls to the attendant are indicated by a
night or general bell. To answer:

PickUp

GenBel

OR

OR

"Answer night or general bell"
programmed key or feature code

3

3.3   Manager/assistant screening

System configuration allows "manager/assistant" groups to be formed, so that the manager's calls can be directed to one or more secretaries.

• **From the manager's or assistant's telephone:**

→   **Incoming calls are screened by a designated person (assistant, etc.)**

Press **"Screening"** key

Press the same key to cancel

Screening is indicated on the manager's telephone by the icon corresponding to the "screening" programmed key.

3.4   Individual pick-up

You hear a telephone ringing in an office where no-one can answer. If authorized, you can answer the call on your own telephone.

• **If the telephone ringing is in your own pick-up group:**

OR

"Group call pick-up" programmed key or feature code

• **If the telephone ringing is not in your pick-up group:**

PickUp   IndPic

Dial the number of the
ringing telephone

OR   OR

"Terminal call pick-up" programmed   Dial the number of the
key or feature code   ringing telephone

The system can be configured to prevent call pick-up on certain telephones.

3.5   **Answering briefly in place of the attendant**

Outside calls to the attendant will ring on your telephone and you can answer the call:

➔   **Your telephone will ring at the
same time as the switchboard**

"Attendant help"   Press the same
programmed key   key to cancel

• **Calls to the switchboard:**

**Calls to the switchboard will ring on
your telephone**

"Attendant help"
programmed key

3.6 Monitoring calls to other terminals

Calls to other numbers can be directed to any telephone (max. 8 numbers per programmed key):

→ | Your telephone will ring at the same time as the others

"Monitoring" programmed key

Press the same key to cancel

3.7 Hunt groups

• **Hunt group call:**
Certain numbers can form a hunt group and can be called by dialing the group number.

• **Temporary exit from your hunt group:**

OR

"Exit group" programmed key or feature code

Your group number

• **Return into your group:**

OR

"Enter group" programmed key or feature code

Your group number

Belonging to a group does not affect the handling of speed dials. A specific telephone within a group can always be called by using its own number.

3.8 Calling an internal party on his/her pager

The number called does not answer and you know that the person called has a pager:

Number called   **"Paging"** programmed key or feature code   OR

Paging in progress is displayed

Your party can answer from any telephone in the system.

3.9 Calling a party on his/her speaker

Your internal party does not answer. If authorized, you can remotely activate your party's phone:

■BreIn

You are connected to the speaker on your party's phone (if he/she has the handsfree feature)

Sending a written message to an internal party

[envelope icon]　　**Text**

1 **2**ᴬᴮᶜ　　**OR**　　**A Q S**

Dial the number to be called　　　　Enter the first letters of the last name

→　　**Call me back**

First message in list (27)

Next

Next message

OR　**GoTo**

Enter number of message required

OR　**Create**

Create a temporary personal message (alphabetic keypad)

OR　**Lang**

Change language of message

OK

Confirm your choice

END

Exit from mail service

• **The 27 standard messages are shown below:**

1   Call me back
2   Call me back tomorrow
3   Call me back at _:_ (*)
4   Callback _____ (*)
5   Call the attendant
6   Call the assistant
7   I will callback at _:_ (*)
8   Use paging
9   Please retrieve your fax
10 Please retrieve your mail
11 Please cancel your forwarding
12 Visitors are waiting
13 You are expected at reception
14 Meeting at _:_ (*)

15 Meeting on ___ (*)
16 Meeting on ___ at _:_ (*)
17 Out for a while
18 Absent for the rest of the day
19 Absent, back at _:_ (*)
20 Absent, back on ___ at _:_ (*)
21 On vacation, back on ___ (*)
22 External meeting
23 External meeting, back on ___ (*)
24 I am in room nr __ (*)
25 In a meeting - do not disturb
26 At lunch
27 Indisposed
(*) Messages to be completed using
     numeric keypad

3.11   **Sending a written message to an ISDN party**

| ISDN | | Text |

Number called

| **Proceed as for an internal party** | | OK |

 You can do this during a call.

3.12 Sending a copy of a voice message

[✉] **Voice** [1 2ABC]

Personal code

→ **Display shows the number of new and old messages** **Msg**

Next OR **Prev** ◄ ► (navigation) **Copy**

Select message to copy by consecutive presses

[1 2ABC] OR [A S Q] **OK**

Dial the number   Dial by name
to be called

Send OR **Record**

Send message   Record a comment *

* To record a comment :

Ready to record **Record** → **Recording ...**

Start recording the comment   Recording

`Stop`

End recording

`OK`   **OR**   `Listen`

Send message   Replay comment

OR   `Record`   `OK`

Re-record a comment

3.13 **Sending a recorded message to a number/a distribution list**

📨   `Voice`   `1` `2` `ABC`   `Send`

Personal code

`1` `2` `ABC`   **OR**   `A` `S` `Q`   `OK`

Dial party's No.   Party's name or list name
or list No.

→   `Ready to record`   `Record`
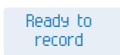
Start message recording

→   `Recording ...`   `Stop`   `OK`

Recording   End recording   Confirm

OR   `Listen`   **OR**   `Record`   `OK`

Replay message   Re-record a message

3.14 Broadcasting a message on the speakers of a station group

A message not requiring an answer can be broadcast on the speakers within your broadcast group:

 → **Speak, you have 20 seconds**

Number of
broadcast group

The message will only be broadcast on terminals not in use and which have a speaker.

3.15 Answering a call on your pager

A call on your pager can be answered from any telephone within the system.

Your pager beeps

"Answer paging" feature
code

Your group
number

3.16 Allocating an outside line

If authorized, you can transfer an outside line to another terminal, thus enabling that person to make an outside call.

During an internal call

"Allocate outside"
programmed key

→ **Your internal party now has an outside line and can dial**

To know the cost of the call, press the "Allocate & charge" programmed key instead of the "Allocate outside" key, to allocate the line (see "Managing your charges").

4.1 Selecting calls to be forwarded

When a forwarding is applied, you can select the types of call to be forwarded: outside, internal, all.

Divert → ExtLoc → **Type of call forwarded is displayed**

Choice → OK → END
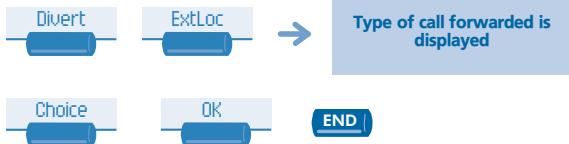
Change type of call

4.2 Forwarding calls to another number (immediate forwarding)

The number can be your home, cell or mobile phone, voice message or an internal extension (attendant, etc.).

Forward → 1 2 → OK

Dial the number to be called

→ **Do not disturbed activated** END OR

> *You can make calls, but only the destination number can call you.*

4.3 **Forwarding your calls to your voice message service**

| Divert | | ✉ |

Type of forwarding

4.4 **Activate/deactivate the personal assistant**

| Custo | Assist | → | Perso Assist:OFF |

| ON/OFF | Choice | → | Perso Assist:ON | OK |
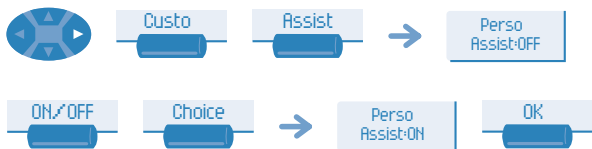
Confirm

4.5 **Personal assistant: reaching you with one number only**

| Custo | Assist | Menu |

Select type of forwarding

| IntNum | AND/OR | ExtNum |

Dial number of a colleague or other key individual

Dial an outside line number

| AND/OR | Mobile | AND/OR | Attend |
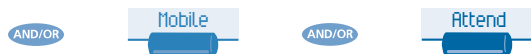
Dial number of your cell or PWT/DECT

Activate/deactivate transfer to the attendant

Forwarding calls to your pager

Callers will be able to contact you while you are moving around the company:

| Divert | Page▸ | END | OR | ⧗ |

| OR | ▭ | OR | 1²ABC | END | OR | ⧗ |

"Forward to paging" programmed key or feature code

Forwarding your calls from the receiving terminal ("Follow me")

You wish to receive your calls in your present location:
Use the "Follow me" feature.

| Divert | ◄ ► | Follo▸ | 1²ABC |

Your extension number

| END | OR | ⧗ |

| OR | ▭ | OR | 1²ABC | | 1²ABC |

"Follow me" programmed key or feature code

Your extension number

| END | OR | ⧗ |
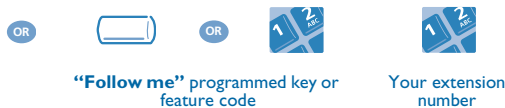
To cancel forwarding, see section 'Cancelling all forwarding'.

4.8 Confirming a selective forwarding

You can selectively forward calls, according to the caller's identity:

OR

"Selective forwarding"
programmed key or feature code

- **to cancel this forwarding**

Divert   Cancl▶

4.9 Forwarding all group calls

You can forward all your group calls to another internal number:

OR

"Forward group calls"
programmed key or feature code

Number receiving
forwarding

➡   **Do not disturb activated**   END   OR

4.10 Cancelling all forwarding

Forward ⎪ **END** OR ⎥

OR ⎯⎯ OR [1 2ABC] **END** OR ⎥
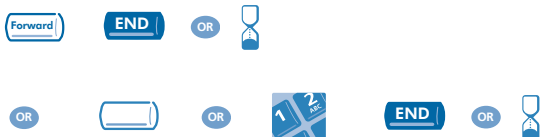
"Cancel all forwarding" programmed key
or feature code

OR **Program another type of forwarding, if desired**

4.11 Cancelling a specific forwarding

⎯⎯ **Programmed key corresponding to type of forwarding (group or selective)**

4.12 Forwarding calls when your line is busy (forward if busy)

Callers will be able to contact you while you are moving around the company:

Divert   **Busy▸**   [1 2 ABC keypad]

Number
receiving
forwarding

→ **Forwarding is acknowledged**   **END**   OR   [hourglass]

OR [handset]   OR   [1 2 ABC keypad]   [1 2 ABC keypad]   **END**   OR   [hourglass]

"Forward if busy"
programmed key or feature
code

Number
receiving
forwarding
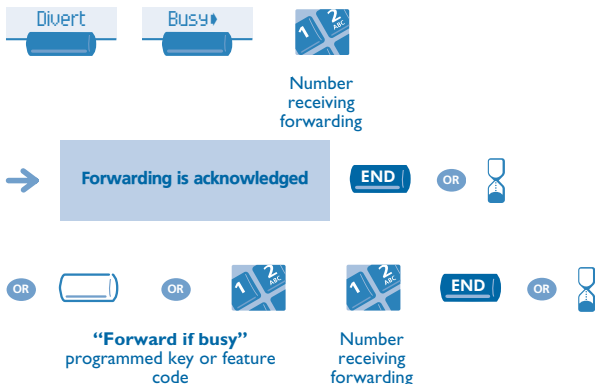
4.13 Do not disturb

You can make your terminal temporarily unavailable for all calls.

Divert   **DND**   **END**   OR   [hourglass]

OR [handset]   OR   [1 2 ABC keypad]   **END**   OR   [hourglass]

"Do not disturb" programmed key or
feature code
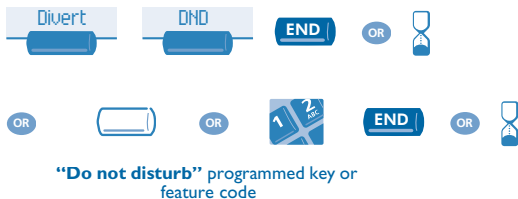
4.14   **When you return, review your recorded messages**

The light indicates that messages have been received.

Voice

Personal code

→   **Display shows the number of new and old messages**

Msg   →   **Display shows name of sender, with date, time and ranking of message**

Prev   OR   Next   OR   Play

Select message   Listen to message

OR   Clear   OR   ◄ ▲ ▼ ►   Call

Erase message   Call sender of message

OR   Copy

Copy

4.15   **Leaving a recorded message for internal callers**

You can leave a message on your terminal which will be displayed on the screen of the terminal calling you.

OR   Divert   Text▶

"Text"
programmed key

➔   Call me back   **Follow instructions to select message**

First of the 27 messages

Message is selected in the same way as in:
Sending a written message to an internal party.

4.16 **Consulting written messages**

The light indicates that messages have been received.

⊠) → [Number of messages received] — `Text` `Read +`

→ [Name of sender, date, time and ranking of message] `Read +` `Next`

Next message

OR `Prev`

Previous message

OR `Clear`

Erase message

OR `Call`

Call sender of message

OR `Back`
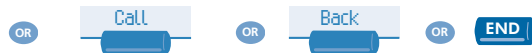
Return to previous menu

OR `END`

Terminate consultation

Managing your charges

5.1 **Charging your calls directly to business accounts**

You can charge the cost of your outside calls to business account numbers.

"Business account code"
programmed key or feature code

Number of business
account

- **Adding or changing a business code during a call:**

"Business account code during call" programmed key

5.2 **Finding out the cost of an outside call made for an internal user from your terminal**

On a call with the internal user

Programmed key
'Cost Total Recall'

OR

Code for feature
'Cost Total Recall'

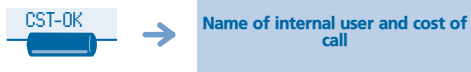→ **The call is placed on hold**

Outside number
called

Transf

Transfer call to your
party on hold

• **At the end of the call, you are called back and you can:**

1. Read information concerning call (cost, duration, number of units...).

CST-OK ➜ **Name of internal user and cost of call**

2. Print a charge ticket.   3. Terminate consultation.

Print   CST-OK

5.3   **Charging the cost of an outside call to your company***

If authorized, when traveling or from home, you can call a public network subscriber and charge the cost of the call to your company.

Your company's number   Extension number and check code   Public network number

 *For greater detail, contact your system manager.

Programming your telephone

6.1   Initializing your voice mailbox

Light flashes	✉	Enter your personal code, then record your name following the voice guide instructions

Your personal code is used to access your voice mailbox and to lock your telephone.

6.2   Customizing your voice greeting

You can replace the greeting message by a personal message.

Custo   MLBox   Custom

→   Ready to record   Record   →   Recording ...

Ready to start recording   Recording

Stop   OK   **OR**   Dfault   Yes

End recording   Confirm   Press to return to the default message

6.3 Modifying your personal code

Your personal code is used to access your voice mailbox and to lock your telephone.

Custo ▸ Option ▸ Passwd

Old code
(4 digits)

New code
(4 digits)

OK

As long as your voice mailbox has not been initialized, the personal code is 1515.

6.4 Selecting ringer tune and adjusting volume
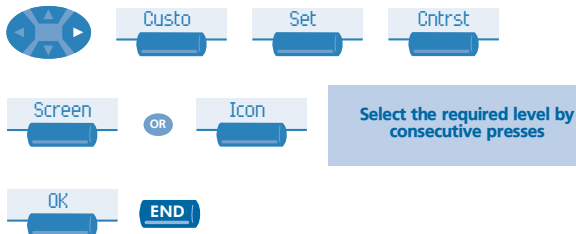
Custo ▸ Set ▸ Melody

Melody **OR** Level+ OK **END**

Consecutive presses
to obtain tune (8)

Consecutive presses to
adjust volume (7)

6.5 **Adjusting screen brightness**

| Custo | Set | Cntrst |

| Screen | **OR** | Icon | **Select the required level by consecutive presses** |

| OK | **END** |

Levels of brightness are scaled from 4 to 16.

6.6 **Selecting language**

| Custo | Option | Lang |

| French | Choice | OK | **END** |
| Current language | Consecutive presses | To confirm | |
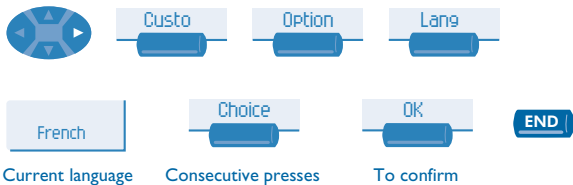
You can choose between 2 predetermined languages.

6.7 **Programming speed dialing (speed dials) keys**

Menu	Press programmable key	→	$9\_\ldots\ldots$ Current value of selected key is displayed

Enter the number desired   OK

6.8 **Programming your personal directory**

| ▢ | Menu | ...... Press a display key | Enter the name of your party | OK |

Party's number to be programmed   OK confirm   END

• **The following screen keys can also be used:**

Rubout
Erase last character entered
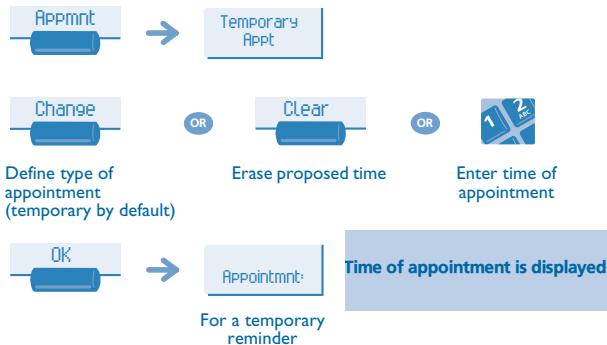
Clear
Erase number

Split
Enter pause in number

ForcMF
Send rest of number in DTMF

6.9 **Programming an appointment reminder**

You can define the time of a temporary reminder (one in 24 hours) or a permanent reminder (every day at the same time).

| Appmnt | → | Temporary Appt |

| Change | OR | Clear | OR | [1] [2 ABC] |

Define type of appointment (temporary by default)   Erase proposed time   Enter time of appointment

| OK | → | Appointmnt: | **Time of appointment is displayed** |

For a temporary reminder

• **At the programmed time, your telephone rings:**

| App OK | OR | (phone) | (phone) |

→ **To acknowledge**

> *If you are on a call, the display flashes and an audio tone is generated. After unanswered calls, a temporary request is cancelled but a permanent request remains in memory.*
>
> *If your calls are forwarded to another terminal, the forwarding is not applied to the reminder call.*

• **To cancel your reminder request:**

| Appmnt | Change | Clear | OK |

6.10 Identifying the terminal you are on

Menu Press this key twice.

6.11 Broadcasting background music on your speaker

You can broadcast background music on the speaker of your telephone (depending on configuration):

Listen OK → **When telephone is not in use, background music is played** **Listen** OK

Press the same key to cancel

The music stops when a call is made or received and starts again when you hang up.

6.12 Locking your terminal

This service enables you to prevent any outside calls from being made and prevent any changes to the programming of your terminal:

| Lock | **1 2**   **END** OR

Personal code (4 digits, 1515 by default)

Compliance

We, Alcatel Business Systems, hereby declare that we assume the Alcatel Advanced Reflexes product to be compliant with the essential requirements of Directive 1999/5/CE of the European Parliament and Council. Any unauthorized modification to the product shall render this declaration of compliance null and void. A copy of the original of this declaration of compliance can be obtained by post from:

Alcatel Business Systems - Technical Services - Approvals Manager
1, route du Dr. Albert Schweitzer
F 67408 Illkirch Cedex - France

The CE marking indicates that this product complies with the following EC directives:

$C\mathcal{E}$ - 89/336/CEE (electromagnetic compatibility)
- 73/23/CEE (low voltage)
- 1999/5/CE (R&TTE)

Complies with Part 15 (D) of FCC Rules.
FCC ID: OYOPWTH
FCC ID: OYOPWTB
Complies with IC RSS213
Conforme à IC RSS213
Certification N. - No de certification: 173713111A & 1737131112A

This device complies with Part 15 of the FCC Rules. Operation is subject to the following conditions:
(1) This device may not cause harmful interferences, and,
(2) This device may accept any interference received, including interference that may cause undesired operation.
This class A digital apparatus meets all requirements of the Canadian Interference-Causing Equipment Regulations.
Power requirements for use listed class 2 power supply.

Compliance

Some of your telephone's functions require a software key or are only accessible once programmed by your installation technician. For further information, visit our Web site www.alcatel.com

Alcatel Business Systems, in keeping with its policy of constant product improvement for the customer, reserves the right to modify product specifications without prior notice.