



Student Evaluation/Assessment In eSIS

Version 2.0

March 2013



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1. Introduction

eSIS system allows the user "teacher" to deal with all student's evaluation types, either to work with values: entering assessments for Cycle One K-5 classes, or entering marks for all subjects, review and modify them for Cycle Tow & Three classes; including Grade 12 students using different screen.

The benefits from using Student's Evaluation Module

- 1- Entering student's Assessment/Marks for all grades using ADEC defined reporting periods.
- 2- Add subject teacher comments.
- 3- Add student Exam absence.
- 4- Add student retry entrance record.
- 5- Print out ADEC Assessment/Report card, in addition to good number of statistics and results' analysis reports.

Note:

Make sure before start entering Student's evaluation, that:



- Student is a full time registered.
- Student is in the correct grade and homeroom.
- Student program is assigned (for 11&12 Grade Science & Literary, SNE and Chinese Cohort students).
- Student curriculum is set it up.





2. Student Evaluation (K – 5)

The user can enter students' assessments as follows:

2.1 Entering Assessments

Mark Entry ⇒ Mark Entry ⇒ K - 5 Level Entry

- 1- Select a **Class**, Students' List will display.
- 2- The primary Teacher name populated.
- 3- Choose the **Cohort** only if the teacher is teaching different cohorts, otherwise the default cohort that is linked to the selected class will appear.
- 4- Choose a **Reporting Period**.
- 5- Choose student; either by clicking on his record or by Search using the pupil number.

Askill guby fur.las ten bit deden cast ten bit deden cast ten bit fur.las ten bit fur.las ten bit fur.las ten bit fur.las ten bit fur.las ten bit deden cast ten bit deden cast ten bit fur.las ten bit deden cast ten bit fur.las ten bit deden cast ten bit fur.las ten bit	School A	ttendance Mar	k Entry	SIS 22 e	nterprise student information Reports	ation system		
Student Curricu	ulum Setup	K-5 Level Entry 🞩	6 - 11 A	DEC Mark Entry	6 - 11 ADEC Student Ma	rk Summary Y12	Assessment Mark Entry Screen	K-11 M 📎
School: 1			•	~				
Class	3-A - S1T0		- Se	arch		Go		
Teacher	:		✓ F	irst Name	Middle Name	Last Name	Pupil Number	^
Cohort	الصنف الثالث البديل		~					
Reporting Period	Term 2	~						
Mark Entry Complet	e 📃							~
Approaches to Le	earning							^
5	Social							
	*							_
Em	notional							
Att	itudinal							
Inn	ovation							
Proble	em Solving							
Academic Perform	mance							
Islami	c Education							
Arabi	c Literacy							~
Print Sele	ct Exempt Sub	ojects					Interview Required for Student	Save

6- Click on the **Approach to Learning** you wish to assess.

- a. A dropdown list will appear.
- b. Choose a value from the drop down menu.





User Manual – Student's Evaluation Module



Approaches to Learning	
Social	
1- All the time	-
1- All the time	
2- Most of the time	
3- Some of the time	
4- Rarely	
Problem Solving	

- 7- Click on the subject from the **Academic Performance** list.
 - a. Choose a value from the drop down menu.
 - b. Or, Click the box to place a checkmark in the correct level.

English Literacy	English Literacy
A s B C D E	E Reading E KIR1 understands that symbols, signs and labels carry meaning N KIR2 reads words in texts KIR2 aware of own name in print KIR4 aware of text KIR5 aware of words and letters KIR6 demonstrates book handling skills, e.g. turning pages and looking at pictures

8- Then click Save.

Note:

If the **Save** button was not clicked, and when trying to move to another screen, the following message will pop up:

	Question Image: Would you like to save the changes you have made? Image: Would you like to save the changes you have made? Image: Would you like to save the changes you have made?
 Click Yes to Click No to Click Cance 	o save the changes, and leave the current screen. not save the changes, and leave the current screen. I to not save the changes, and stay on the same scr



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2.2 Student Exemption

The system allows the user to apply students' Exemptions; exempted marks will not be included in the calculation process.

How to apply the Exemption

Mark Entry ⇒ Mark Entry ⇒ K - 5 Level Entry

- 1- Choose student; either by clicking on his record or by Search using the pupil number.
- 2- Click the Select Exempt Subjects button.
- 3- Select the subject(s) name you wish to exempt.
- 4- Click **OK**.

Academic Performance	Exempt Subje	ects
Islamic Education	Exempt	Subject 🔺
Arabic Literacy		Arabic Literacy
Civics & Citizenship		Art
English Literacy		Civics & Citizenshin
Mathematics		English Literary
Science		Lington Entracy
Information Technology		Health & Physical Education
Art		Information Technology
Music		Islamic Education
Health & Physical Education		Mathematics
Print Select Exempt Subjects		Music
		Science
Selecta class		
		Ok Cancel
e		



Note:

If the exemption was applied by mistake, or the user wishes to undo it, this can be done anytime by uncheck the exempted subject from the same screen.





2.3 Printing the Report Card

How to print the report card

Reports ⇒ **Mark Entry** ⇒ **K** - 5 **Report Card**

- 1. Choose the required options from the **Report Parameters**.
- 2. Click on **Print Print** button to display the report.
- 3. Click on Print ២ Icon to print the report.

Students School Special education	Etroinert Mark Entry Attendance Fees	
K - 5 Class Level Summary	Level Summary Analysis k-5 Subject Mark Summary Semester Mark Summary Class Mark Summary K - 5 Report Card 🖉	>>
ADEC Primary Report Card - R	eport Parameters	
Report Card Educational Zone School Academic Year Grade Class Reporting Period Select Students Pages Sort Order Language Report Type	Continuing Assessment Final Alt Term 1 Grade 1 Format PDF Format Canadian English M Format Canadian English C	
	Prir	nt

Note:		
If the report of the following	card is printed before the Admin Approval process, t message will pop up:	hen
	Question	
	You are about to print a report card where marks that have not been approved	
	Ok Cancel	
•	Click OK, to print the report card anyway with a DR Click Cancel , to cancel the printing process.	AFT watermark.







3. Student Evaluation (6 – 11)

The ADEC Mark Entry screen allows Users to enter Marks for Students in each Subject by Class (Homeroom), Teacher, Cohort, and Reporting Period.

3.1 Mark Entry

Mark Entry ⇒ Mark Entry ⇒ 6 - 11 Mark Entry

- 1- Select a **Homeroom**.
- 2- Select a Class, the list of Teachers is populated with the teachers assigned to the selected homeroom. The Teacher field is defaulted to the primary homeroom Teacher.
- 3- Select the Reporting Period(s). Click the **Multi** button to add multiple reporting by selecting the check box next to the required reporting period periods.

Asiati galogi walar Beber Manie Coost Stelever Washing Mark Entry	School Attendance Mark Ent	y Special Education Reports
School: 1076-AI	culum Setup K-5 Level Entry 0 - 11 / Khatem	DEC Mark Entry 🎩 6 - 11 ADEC Student Mark Summary Y12 Assessment Mark Entry Screen Mark Ap 📎
Class Teacher Cohort Reporting Period Class List Student Name No records to di	7-A - S1T0 Amna Khalifa Hareb Al Khalii المعن للي Multiple Pupil Number CA1 CA2 CA3 CA XTR splay.	Select Multiple Reporting Periods Pescription Short Name Continuous Assessment 1 CA1 Continuous Assessment 2 CA2 Continuous Assessment 2 CA3 Continuous Assessment 2 CA External Assignment XTR EMSA MSA Exam E Exams Final Mark

• As described above, if the user wishes to display all the reporting periods at once, this can be done by selecting the **Select All** check box available at the top.







- 4- Select the subject to enter marks. A screen will appear displaying a student list with their names and their Pupil number.
- 5- Next to student name, place the cursor inside the mark square to type the mark.
- 6- Use the Enter key to move to the next record.

Lead graph on Law Order to const to other to const to other to the second to other the second to other the second to other the second Students	School Attend	lance Mark E	e S itry	IS Special	enti Educat	erprise	stude Rep	nt infor	matior	n syste	m		41 SPRITOF		
School:	ulum Setup K-5 L	evel Entry 6 - 11	ADEC Ma	rk Entry	* 7	6-1	1 ADEC	Stude	nt Mark	Summ	hary	Y12 Assessm	<mark>ient Mark Ent</mark> i	ry Screen	Mark 🖄
Class Teacher Cohort Reporting Period	7-A - S1T0 الاسف السابح Muttiple	✓ ✓ ✓ Multi	Subject Engli Socia Civic: Mathe	t (Mark sh Lang I Studie s/Nation	Scale) (Uage (S (al Edu)	cation		1111							
Class List Student Name		Pupil Number	CA1	CA2	CA3	CA	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comment	8
			68											2	
											╞			•	
							╞				╢──				
														•	~
Legend	eporting Periods		Exen	npt All S	Student	s I	Vlass A	bsenc	e Entry	/ 🗆	Exempt	t Reporting Pe	riod 🗆 Ma	ark Entry Co	mplete Save

7- Click the **Legend** button to display an explanation of the color-coding and special characters used in the screen.

Le	gend		
			_
		Fail	
		Mark Override	
		Exempt	
		Absent	
		Calculated	
	*Speci	ial Education Student	
		Cancel]





• Click the **Reporting Periods** button to display a read only view of the school reporting periods.

Code	Description	Short Name	End Date	Calculated	Final Exam	Final Mark	Weight (%)	Marking Start Date	Marking End Date	Retry/Attendance
10	Continuous Assessment 1	CA1	26-Jan-2013				33	18-Nov-2012	12-Jan-2013	
20	Continuous Assessment 2	CA2	04-May-2013				33	05-Mar-2013	20-Apr-2013	
30	Continuous Assessment 3	CA3	13-Jul-2013				34	29-May-2013	29-Jun-2013	
35	Continuous Assessment	CA	08-Jul-2013	2			60	08-Jul-2013	08-Jul-2013	
41	External Assignment	XTR	26-Jan-2013		V		16.7	05-Dec-2012	12-Jan-2013	
45	EMSA	MSA	08-Jun-2013				16.7	08-Jun-2013	08-Jun-2013	
47	Exam	E	13-Jul-2013		V		66.6	16-Jun-2013	08-Jul-2013	
48	Exams	EX	13-Jul-2013	⊻ ?			40	13-Jul-2013	13-Jul-2013	
50	Final Mark	FIN	13-Jul-2013	2		\checkmark	0	13-Jul-2013	13-Jul-2013	
Lege	end Reporting Periods		E	ixempt All S	Students	Mass Abs	ence Entry	Exempt Repo	rting Period	Can Mark Entry Comple

• If a reporting period is calculated, click the question mark (?) button to display the Calculated Reporting Periods screen.

Coloulated	CA - Calculated Reporting Periods	
Calculated		
	Reporting Period Weight (%)	^
	Continuous Assessment 1 33.0	
	Continuous Assessment 2 33.0	
	Continuous Assessment 3 34.0	
☑ ?		~
⊻ ?	Car	ncel





3.2 Student Exemption

The System allows the user to exempt the student from a Reporting Period or a Subject, and that means the weight of the exempted period or subject will not be included when calculating the student's total mark (excluded from calculations).

The color of the exempted fields will turn to orange.

How to Exempt

There are three types of Exemption

<u>Type one:</u>

• Exempt all homeroom's students from a specific Reporting Period.

	Exempt All	Students From Subject							3			
	Subject En	ect English Language ect Description Short Name Continuous Assessment 1 CA1 Continuous Assessment 2 CA2 Continuous Assessment 3 CA3 Continuous Assessment CA External Assignment XTR EMSA MSA Exam E Exam E Exams EX Final Mark FIN										
	Select	Description			1	Short Na	ame					
		Continuous Assessn	nent 1		(CA1						
		Continuous Assessn	nent 2		(CA2						
		Continuous Assessn	nent 3		(CA3						
		Select Description Short Name Continuous Assessment 1 CA1 Continuous Assessment 2 CA2 Continuous Assessment 2 CA3 Continuous Assessment CA Continuous Assessment CA External Assignment XTR EXA										
		External Assignment			>	TR						
		EMSA			ŋ	1SA						
		Exam			E							
		Exams			E	X						
		Final Mark			F	IN						
		Exempt All Stud	ents Mas	s Abse	nce Er	ntry [Exer	mpt Rep	oort			
Class L	List								<u>د</u>			
Stude	ent Name		Pupil Number	CA1	CA2	CA3	CA	XTR	MSA	E	EX	
			81636	68								
			81481									
			253546									
			81740									
			04500									

Example:

This kind of exemption used for the subject that contains less number of defined Reporting Periods.





Type Tow:

• This kind of exemption is used to exempt a specific student from a specific subject for all reporting periods, and this can be done by selecting **Exempt Subject** check box.

Aufleti decide Cauche Ber Beit idecide Cauche Institute discussion Students Mark Entry	School Att	tendance	Mark Ent	es v	ISC	ente Educat	erprise	studer Rep	nt infor	mation	n syster	Π	U (
School: 1000-00	culum Setup K	-5 Level Entry	/ 6-11 A	DEC Ma	rk Entry	 (6 - 11 A	DEC S	udent I	Mark Su	ummary	Y12	? Assessment	t Mark Entry S	creen M	ark Ap 洌
Class Teacher Cohort Reporting Period	7-A - S1TO ، المنف السابع Multiple	× (✓ ✓ Multi	Subjec Pleas Islam Arabic Englis	t (Mark : e select ic Educ: : Langu: :h Lang	Scale) subjec ation age uage	rt									
Class List Student Name			Pupil Number	CA1	CA2	CA3	СА	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comments	
														7	4	
															۵	
														7	2	
															4	~
															\$	

Example:

- Exempting none Muslim student from Islamic Education subject.
- Exempting Autistic student from English Education subject.



Type Three:

• This kind of exemption is used to exempt a specific student from a specific Reporting period, and this can be done by selecting **Exempt Subject** check box.

CIASS LISU			-											
Student Name	Pupil Number	CA1	DA2	CA3	CA	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comments	^
												7	2	
												7	۵	
													4	
												1	2	~
													۲	
										/				
Legend Reporting Periods		Exemp	ot All S	Student	s M	/lass A	bsenc	e Entry		xempt	Reporting Per	iod 🗌 Ma	ark Entry Con	nplete ave

Student Name	Pupil Number	CA1	¢A2	CA3	CA	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comments	*
												2	4	
												2	4	
												2	4	
												2	۵	
												7	4	
Legend Reporting Periods	(Exem	pt All S	Student	s 🚺	/lass A	bsenc	e Entry	/ 🗹	Exempt	Reporting Per	iod 🗌 Ma	ark Entry Con	nplete ave

Example:

• This exemption is used for example when a student is absent from Continues Assessment 1 (CA1), in this situation the system will calculate the student's mark from CA2 + CA3 accordingly.



Note:

If the exemption was applied by mistake, or the user wishes to undo it, this can be done anytime by uncheck the exempted subject from the same screen.

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3.3 Adding Reporting Period Comment

Click the Comments icon to display the reporting period comments screen and add comments for a subject.

CA1 CA2	CA3 <mark>C</mark>	A	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comments
										\$
		Rej	porting P	eriod C	omment	s				
			Reporting	Period C C C E E E F	Continuo Continuo Continuo Continuo Continuo Xxternal A MSA Xxam Xxam Xxam Inal Marl	us Asses us Asses us Asses us Asses us Asses us Asses ssignmo	ssme V ssment 2 ssment 1 ssment 3 ssment ent			

3.4 Absence

Adding absence record

1. Click on the Absence icon 🖾

CA1	CA2	CA3	СА	XTR	MSA	E	EX	FIN	Exempt Subject	Attendance	Comments	^
										× 🔊	4	

2. From the Reporting Period pop up screen, select the Absence reason from the drop, down menu, the system will ask you, if you would like to set a retry exam record for that student.





User Manual – Student's Evaluation Module



× .	
Reporting Period Short Name Absent R Exam E 🔽 [Reason
Select an absence reason C 81636 C 81481 C 253546 C 81740 C 81592 In	Abroad UAE Rep College Death of a Relative Emergency Field Trip Government Activity Homebound Hospital liness/Injury nfectious Disease Jai/Detention ate/Bus

3. From the Question pop up window, choose No

Question	
Would you like to create a Retry record fo	r this absence?

The reason for choosing **No** is that, the retry exam record will be set from Student Mark Summary screen.

4. ADEC Student Mark Summary

The ADEC Student Mark Summary screen allows School Users to:

- Review and update Student Marks. Students are listed based on filter criteria selection (Class, Teacher, Curriculum Cohort, and Reporting Period).
- Have access to a detailed Mark Summary for each Student which will include the Student's Marks from each Reporting Period, Totals & Averages.
- Add student's exemption.
- Determine which Students will be eligible for Retry, and define absence reason.
- Calculate All Pass/Fail
- Calculate Retry Pass/Fail Only.





4.1 Student Mark Summary

Mark Entry ⇒ Mark Entry ⇒ Student Mark Summary

1. Select a Class, Primary teacher name, class assigned cohort and reporting period by a default.

enterprise student information system 2 Students School Attendance Mark Entry Special Education Reports 2 Students School Attendance Control Student Stude													
3 Students School Attendance Mark Entry Special Education	Reports	5											
🔇 5 Level Entry 6 - 11 ADEC Mark Entry 6 - 11 ADEC Student Mark Summary 💻 N	<mark>(12 Assess</mark>	ment Ma	ark Entry Screen	Mark Approval	Approved For Re	lease 🔊							
School 1076-Al Khatem													
Class 7-A - S1T0 💉 Teacher Anna Khalifa Hareb Al Kh Cohort لسابح	المنف ا		Y Reporting	Period Continuo	us Assessme 💙								
Class List													
Student Name 👻	Pupil #	Total	Average (%)	Retry Exam	Mark Summary	^							
ZEINAB NABIL SALEM ALSOMADI	81651	0	0		>								
SHAMSA SAEED ABDULLA MANAKHER ABDULLA ALKHAILI	81589	0	0		>								
SHAMMA MOHAMED EISSA MOHAMED HAMADAN ALMANSOORI	81590	0	0		>								
SARA ALI ABDULLA MUBARAK AL MANSOORI	87844	100	10		>								
RENAD SALIM FATHI NIJM	81699	0	0		>								
REEM MUBARAK BAKHEET MUBARAK MUSABEH ALKHEYELI	81597	0	0		>								
RAHMAH ABDULLAH ROISS MUDHEB SALEH	81631	0	0		>								
RAHA BADAWI AHMED ABDULLA BADRAN	81630	0	0		>								
Minimum 500 Maximum 1000						×							
minimum 300 Maximum 1000													
Legend						Save							

4.2 Student Mark Summary Detail

- 1. Click on Subject Mark button.
- 2. All entered marks will be displayed including the following options (Exempt, Absence, define Retry exam, and adding Comments).

<

• Including a new option which is **Apply Absence to all subjects**.

i	ZEINAB NABIL SALEM ALS	OMAD	l - Mark	Summ	ary De	tail									
	Subject	CA1	CA2	CA3	CA	XTR	MSA	Е	Retry	EX	FIN	Exempt	Attendance	Retry	Comments
	Islamic Education														2
	Arabic Language		Repo	rting Pe	eriod A	ttendar	ice								2
	English Language		Rep	orting f	Period	Short N	Jame	Absent	Reas	on					ي
	Social Studies		Exa	m		E	/					~			ي
	Civics/National Education		Ар	ply to a	all subj	ects				Ok	Ca	ncel			ب
	Mothematica									-					*1





4.3 Apply Absence to all subjects

• This option is used to add an absence record for a student for all subjects at once instead of doing it for each subject individualy.

ZEINAB NABIL SALEM ALS	OMAD	I - Mark	Summ	nary De	etail									
Subject	CA1	CA2	CA3	CA	XTR	MSA	E	Retry	EX	FIN	Exempt	Attendance	Retry	Comments
Islamic Education												1	-	40
Arabic Language		Repo	rting P	eriod A	ttenda	nce \star	·	-		·			-7	٩
English Language		Rep	orting l	Period	Short	Name /	bsent	Reas	on				=7	ی
Social Studies		Exa	m		E		~				~			ی
Civics/National Education		Ap	ply to a	all sub	jects				Ok	Ca	ncel			₹.,
Mathematics	0	oction										l line	=7	٩
Science		estion												ی
Information Technology		2	Nould y	ou like	to crea	ite a Ref	ry reco	rd for ti	his abs	ence?		1		به
Art		<u> </u>			,		_	1				1	-7	ب
Health & Physical Educ.	[l	Yes	No							به
TOTAL														
AVERAGE (%)	0	0	0	0	0	0	0		0	0				

- From the Question pop up window, choose **No**.
- By clicking **Save**, the color of those felids will turn to Green, and a new column will be added after the **E** column which will be used to enter the Retry Marks.

Mai	ZEINAB NABIL SALEM ALS	SOMAD	- Mark	Summ	ary De	tail										~
مجلس أبوتلين التعليم Rou Dhabi Education Council	Subject	CA1	CA2	CA3	CA	XTR	MSA	E	Retry	EX	FIN	Exempt	Attendance	Retry	Comments	á và ở tánh
Students	Islamic Education														٩	
Mark Entry	Arabic Language												7	:	4	
Content Street Entry	English Language												7	=7	4	Release 🛞
School 1076-A	Social Studies												2	=7	4	



4.4 Calculate All Pass/Fail

This option is used to define students Pass/Fail status based on ADEC Assessments defined policy on the system.

1. Select **Final Mark** from the reporting period drop down menu.

Class 7-A - S1T0 Teacher Amna Khalifa Har	reb Al Kh	(يف السابح Cohort	الص		~	Reporting Period F	inal Mark	~	
Class List										
Student Name 👻	Pupil #	Total	Average (%)	Pass	Fail	Retry Exam	Manual Override By	On	Mark Summary	^
ZEINAB NABIL SALEM ALSOMADI	81651	0	0			V			>	
SHAMSA SAEED ABDULLA MANAKHER ABDULLA ALKHAILI	81589	0	0						>	
SHAMMA MOHAMED EISSA MOHAMED HAMADAN ALMANSOORI	81590	0	0						>	
SARA ALI ABDULLA MUBARAK AL MANSOORI	87844	60	6						>	
RENAD SALIM FATHI NIJM	81699	0	0						>	
REEM MUBARAK BAKHEET MUBARAK MUSABEH ALKHEYELI	81597	0	0						>	
RAHMAH ABDULLAH ROISS MUDHEB SALEH	81631	0	0						>	
Minimum 500 Maximum 1000		2		-		-			—	~
Legend Calculate All Pass/Fail Calculate Retry	Pass/F	ail On	, j u							Save

- 2. At the button of the Students' Class list the Calculate Pass/Fail button will be displayed.
- 3. Once this option is clicked the Pass/Fail check boxes will be ticked defying each student status.

	Class 7-A - S1T0 Y Teacher Amna Khalifa Har	eb Al Kh	(ف السابح Cohort	الم		~	Reporting Period F	inal Mark	<
¢	Class List									
	Student Name 👻	Pupil #	Total	Average (%)	Pass	Fail	Retry Exam	Manual Override By	On	Mark Summary
	ZEINAB NABIL SALEM ALSOMADI	81651	0	0	~		¥			>
	SHAMSA SAEED ABDULLA MANAKHER ABDULLA ALKHAILI	81589	0	0		~				>
	SHAMMA MOHAMED EISSA MOHAMED HAMADAN ALMANSOORI	81590	0	0		V				>
	SARA ALI ABDULLA MUBARAK AL MANSOORI	87844	60	6	<					>

4.5 Calculate Retry Pass/Fail Only

This option is used to define students' **Pass/Fail** status after entering the Retry Exam marks into the mark summary screen.

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5. Mark Approval

This screen allows principals or other district users to approve marks and prevent unauthorized changes. This screen is used for ADEC Mark Entry and ADEC P5 Mark Entry screens.

Mark Entry ⇒ Mark Entry ⇒ K - 11 Mark Approval

- 1. Select a reporting period from the **Reporting Periods** drop-down list. If left blank all reporting periods will be displayed.
- 2. Select the **Curriculum Report Group** from the drop down list to display associated homerooms. If left blank all homerooms associated with all curriculum groups will be displayed.
- 3. Select the Approved check box.
- 4. Once the record is saved, the username of the user who approved the marks will be displayed along with the approval date.
- 5. Select a **Status** option. Select the **All** option will display all records for the selected Reporting Period(s) and Curriculum Report Group(s).
- 6. To display the Approved or Unapproved records select the Approved or Unapproved respectively.

Auf All guadad ustan teo bet discharte teoret and teacher Students Sch Mark Entry	SIS @ enterprise student information system Attendance Mark Entry Special Education Reports Color (Color (Col
I Entry 6 - 11 ADE School: 1076-AI Khate	Mark Entry 6 - 11 ADEC Student Mark Summary Y12 Assessment Mark Entry Screen K - 11 Mark Approval ᄅ Approved For Release 🔅 m
Reporting Periods	Continuous Assessment Curriculum Report Group Grade 7 Status All Approved Unapproved Unapproved Completed Date User Name
7-A	Continuous Assessment 2ent 1 Continuous Assessment 3 EMSA Exam Exams External Assignment Final Mark Term 1 Term 2 Term 3





6. Printing the Report Card

Reports ⇒ **Mark Entry** ⇒ **ADEC Report Card**

- 1. Choose the required options from the **Report Parameters**.
- 2. Click on **Print button** to display the report.
- 3. Click on Print ២ Icon to print the report.

Image: Continuous Assessmel Cards and Overall Average School Continuous Assessmel Cards and Continuous Assessmel Cards and Cards and Continuous Assessmel Cards and Cards and Continuous Assessmel Cards and	Alia a sala ita a Beneficia Cata Beneficia Cata Students School Atter Students School Special education Enrolm	dance Mark Entry Spe ent Mark Entry Attendance Fees	enterprise student infor	mation system		
ABEC Report Card - Report Parameter Educational Zone (ADRO) « الخطية الخطية» الخطية» (الخطية») School 1076-AI Khatem Academic Year 2012/2013 Grade 8 Class 8-A Select Students ? All Reporting Period Continuous Assessmel Grade 8 Post Retry . Show Total Mark and Overall Average . Select Report Type PDF Format	Gudent Average Report ADEC Rep	ort Card 🖛 🛛 Student Retry Exan	n Y12 Class Mark Summary	Y12 Subject Mark Summary	Y12 Semester Mark Summary	>>
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7. Approved For Release

This screen enables the Admin user to publish Students' marks; so the parents will be able to view them online using eSIS Parent Assistance screens.

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IEntry 6-1	ADEC Mark Entr	y 6-11 ADEC S	tudent Mark Summary Y1	2 Assessme	nt Mark Entry S	creen K	- 11 Ma	ark Approval A	pproved For Release 💻		
School V Multiple School Year 2012											
Released? Not Released Reporting Periods Continuous Assessme Curriculum Report Group All											
Release?	School	Curriculum Group	Description	Short Name	End Date	Final Mark	Exam	Marking Start Da	ate Marking End Date		
	1076-Al Khatem	Grade 10	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		
	1076-Al Khatem	Grade 11 Literary	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		
	1076-Al Khatem	Grade 11 Science	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		
	1076-Al Khatem	Grade 12 Literary	Continuous Assessment 1	CA1	29-Nov-2012			01-Nov-2012	29-Nov-2012		
	1076-Al Khatem	Grade 12 Science	Continuous Assessment 1	CA1	29-Nov-2012			01-Nov-2012	29-Nov-2012		
	1076-Al Khatem	Grade 6	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		
	4070 0110 -1	Grade 7	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		
	1076-ALKhatem	Olade /									
	1076-Al Khatem	Grade 8	Continuous Assessment 1	CA1	26-Jan-2013			18-Nov-2012	12-Jan-2013		

How to Publish Marks

Mark Entry ⇒ Mark Entry ⇒ Approved For Release

- 1. Select the required Reporting Period(s) and the Cohort Group.
- 2. Select the **Release?** Check box.

¢	Release?	School	Curriculum Group	Description	Short Name	End Date	Final Mark	Exam	Marking Start Date	Marking End Date
		1076-Al Khatem	Grade 10	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 11 Literary	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 11 Science	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 12 Literary	Continuous Assessment 2	CA2	14-Mar-2013			26-Feb-2013	14-Mar-2013
		1076-Al Khatem	Grade 12 Science	Continuous Assessment 2	CA2	14-Mar-2013			26-Feb-2013	14-Mar-2013
		1076-Al Khatem	Grade 6	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 7	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 8	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013
		1076-Al Khatem	Grade 9	Continuous Assessment 2	CA2	04-May-2013			05-Mar-2013	20-Apr-2013

3. Click Save

