## KEENELAND A BUYERS PORTFOLIO

## **User Guide**

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The **Keeneland Portfolio** is the perfect tool to help our sales customers maximize all of the valuable information available about horses sold and cataloged at Keeneland. In addition, this tool allows sales clients the freedom to make updates to their contact information and much more, including:

- Manage and update your personal account information
- Assign roles for your team based on individual user accounts
- Research tool to review historical sales information

- Ability to create a "short list" of horses for each sale
- Establish alerts for horses on your "short list"
- Ability to research if horses on your "short list" have sold in any previous Keeneland sale
- Access to current and historical account and sale information

This **User Guide** explains each screen within the portfolio, and provides step-by-step instructions for its use. Click on any topic below to jump to that page.

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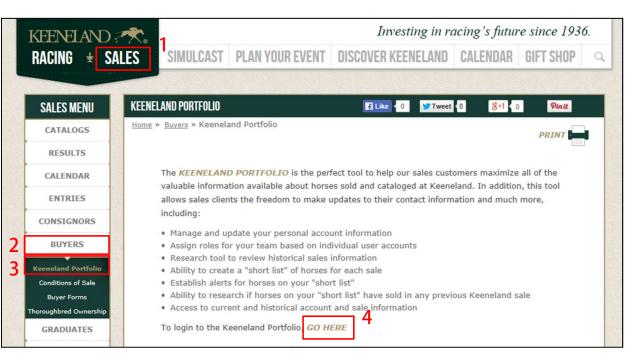
## KEENELAND A CONSTRUCTION BUYERS PORTFOLIO

### **User Guide**

You can access the Keeneland Buyers Portfolio from the Keeneland website.

### **Accessing the Portfolio**

- 1. On the Keeneland website, click **SALES**.
- 2. On the SALES MENU, click on BUYERS.
- 3. Click Keeneland Portfolio.
- 4. Click GO HERE.



**GETTING STARTED** 

**Accessing the Portfolio** 

## KEENELAND A BUYERS PORTFOLIO

## **User Guide**

### GETTING STARTED Logging In Registering for Online Access

The Login screen is where you can log in if you are a returning customer, or create a new login if you are a new customer.

Logging In 1. Enter your User name. 2. Enter your Password. 3. Click Login.	KEENELAND   BUYERS PORTFOLIO     Returning Customers   I Have An Account   1   User:   123456   Password:   •   Login   Forgot your ID or Password?	New Customers Register For Online Access The Keeneland Portfolio is the perfect tool to help our sales customers maximize all of the valuable information available about horses sold and cataloged at Keeneland. In addition, this tool allows sales clients the freedom to make updates to their contact information and much more, including: Manage and update your personal account information Assign roles for your team based on individual user accounts Research tool to review historical sales information Ability to create a "watch list" of horses for each sale Establish alerts for horses on your "watch list" Ability to research if horses on your "watch list" have sold in any previous Keeneland sale Access to current and historical account and sale information
Registering for Online Access		1 Full Name *
1. Fill in all boxes.		City * State * Zip *
Note that the <b>Password</b> will be case sensitive.		Country * Email *
2. Click Create An Account.		Confirm Email *
The Password must be at least 6 characters, must contain 1 lowercase character, must contain 1 uppercase character, must contain 1 number, and cannot contain spaces.		Password * Confirm Password * Password will be case sensitive. Learn More About Secure Passwords Create An Account



**MY LIST Viewing MY LIST** 

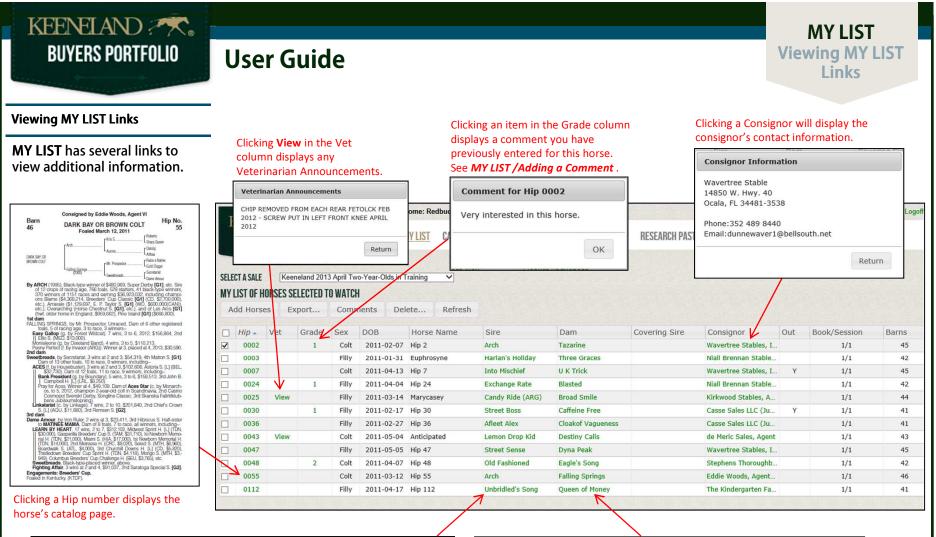
MY LIST is where you can select horses to watch for a specified sale. (Also known as your "short list" for the sale.)

VIEWING INT LIST	Viewing	<b>MY LIST</b>
------------------	---------	----------------

- 1. Click MY LIST on the Navigation Ba
- 2. In the SELECT A SALE drop-down, choose a sale.
- 3. If you have previously added horse watch for this sale, they will be liste
  - To add a horse to the list, see MYL / Adding Horses.

Green items on this list are links additional information. See Viewing MY LIST Links for furthe explanation and examples.

			and the		in the second										
	2	SELE	CT A SALE	Kee	neland 2013	April Tw	o-Year-Olds in T	Training V				Information c	an be	sorted by	
	- 1	MVI	IST OF H	NRSES SI	ELECTED TO	WATCH	1					clicking on an		. A Charles and the second	
			dd Horse		cport	Comr		ete Refresh				chenning off and	, con	I	
D		A		5 E)	cport	COIIII	lients De	Refresh							
0	3		Нір	Vet	Grade 🔺	Sex	DOB	Horse Name	Sire	Dam	Covering Sire	Consignor	Out	Book/Session	Barns
	~		0043	View		Colt	2011-05-04	Anticipated	Lemon Drop Kid	Destiny Calls		de Meric Sales, Agent		1/1	43
Γ			0055			Colt	2011-03-12	Hip 55	Arch	Falling Springs		Eddie Woods, Agent		1/1	46
			0002			Colt	2011-02-07	Hip 2	Arch	Tazarine		Wavertree Stables, I		1/1	45
			0007			Colt	2011-04-13	Hip 7	Into Mischief	U K Trick		Wavertree Stables, I	Y	1/1	4
			0025	View		Filly	2011-03-14	Marycasey	Candy Ride (ARG)	Broad Smile		Kirkwood Stables, A		1/1	4
			0036			Filly	2011-02-27	Hip 36	Afleet Alex	Cloakof Vagueness		Casse Sales LLC (Ju		1/1	4
	_		0047			Filly	2011-05-05	Hip 47	Street Sense	Dyna Peak		Wavertree Stables, I		1/1	4
	_		0112			Filly	2011-04-17	Hip 112	Unbridled's Song	Queen of Money		The Kindergarten Fa		1/1	4
			0003			Filly	2011-01-31	Euphrosyne	Harlan's Holiday	Three Graces		Niall Brennan Stable		1/1	4
			0024		1	Filly	2011-04-04	Hip 24	Exchange Rate	Blasted		Niall Brennan Stable		1/1	4
		P	0030		1	Filly	2011-02-17	Hip 30	Street Boss	Caffeine Free		Casse Sales LLC (Ju	Y	1/1	4
	1		0048		2	Colt	2011-04-07	Hin 48	Old Fashioned	Eagle's Song		Stephens Thoroughb		1/1	4

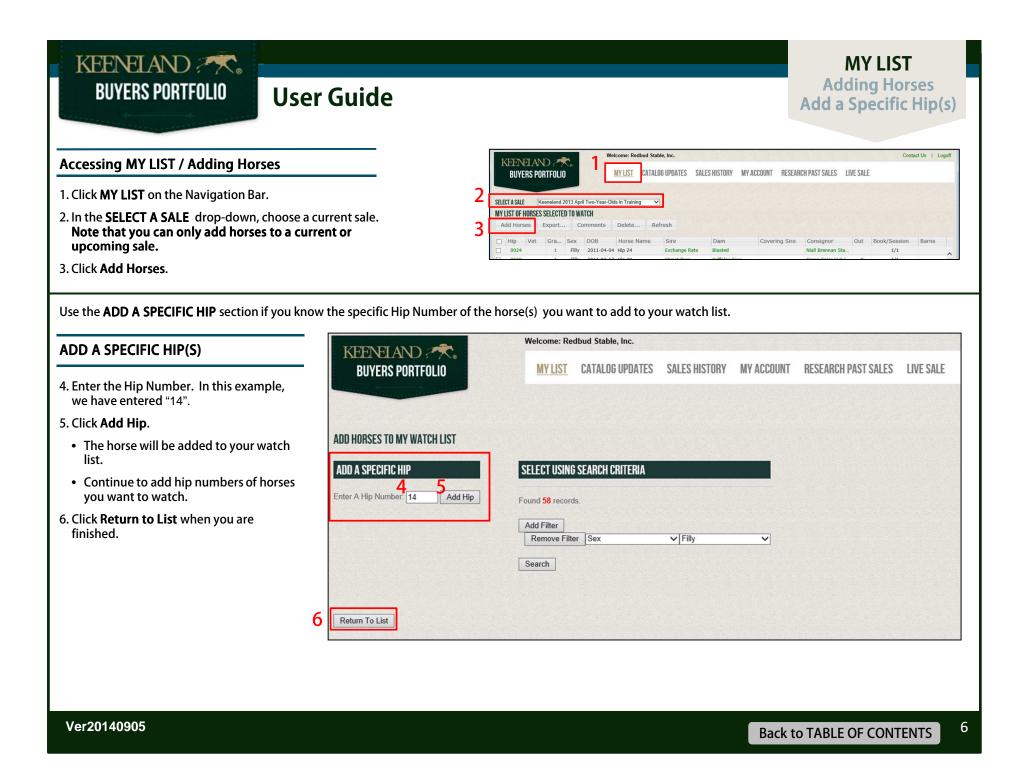


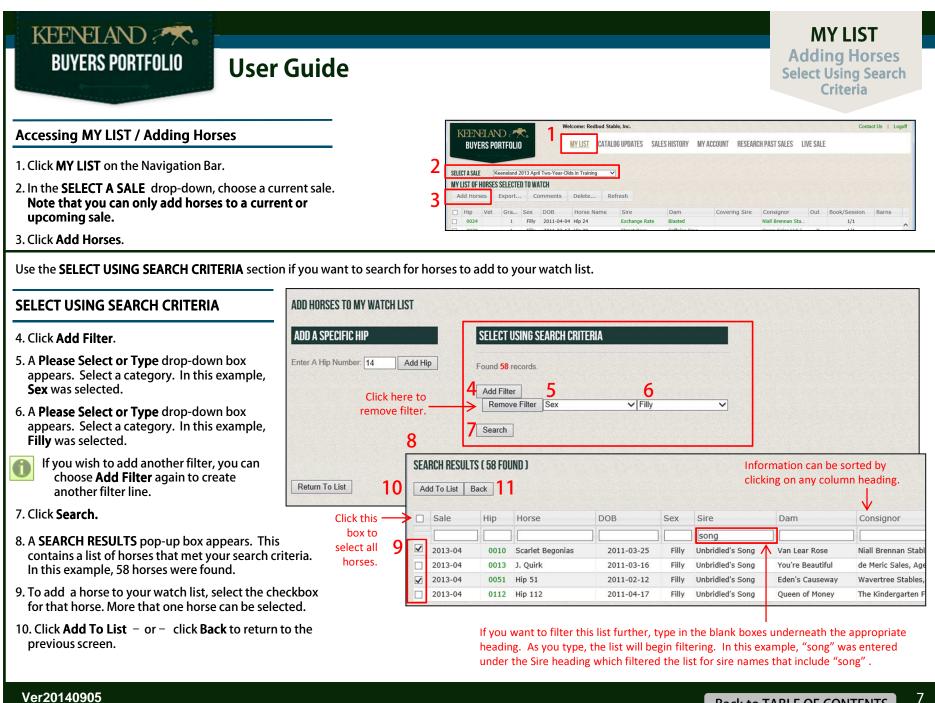
Back	RIDLEDS SO	NG (5)			
Нір	Out	Consignor	Book/Session	Horse Name	Sire
0010	Y	Niall Brennan Stables, Agent XIX	1/1	Scarlet Begonias	Unbridled's Song
0013		de Meric Sales, Agent	1/1	J. Quirk	Unbridled's Song
0051		Wavertree Stables, Inc. (Ciaran	1/1	Hip 51	Unbridled's Song
0112		The Kindergarten Farm	1/1	Hip 112	Unbridled's Song

DAM: QUE Back	EN OF MO	NEY (7) - FOR /	ALL SALES				
Sale	Hip	Horse	DOB	Sex	Sire	Dam	Consi
2013-04	0112	Hip 112	2011-04-17	Filly	Unbridled's Song	Queen of Money	The Ki
2012-09	0210	Hip 210	2011-04-17	Filly	Unbridled's Song	Queen of Money	Frankf
2012-01	0484	Hip 484	2011-04-17	Filly	Unbridled's Song	Oueen of Money	Bluegr

Clicking a Sire name will display all horses by this sire in the selected sale.

Clicking a Dam name will display all horses sold by Keeneland by this dam across all sales.





KEENELAND A. BUYERS PORTFOLIO	Exp	IY LIST orting the atch List
Accessing MY LIST	KEENELAND (***)       1         BUYERS PORTFOLIO       MY LIST         CATALOG UPDATES       SALES HISTORY         MY LIST       CATALOG UPDATES	Contact Us   Logoff
<ol> <li>Click MY LIST on the Navigation Bar.</li> <li>In the SELECT A SALE drop-down, choose current sale.</li> </ol>	2 SELECT A SALE Keeneland 2013 April Two Year-Olds in Training V NY LIST OF HORSES SELECTED TO WATCH Add Horses Export Comments Delete Refresh	Book/Session Barns
<b>EXPORT</b> is where you can export your wat	ch list to a Mini-Catalog, a PDF, or a CSV file.	
Exporting the Watch List	Welcome: Redbud Stable, Inc.	
3. Click on <b>Export</b>	BUYERS PORTFOLIO MY LIST CATALOG UPDATES SALES HISTORY MY ACCOUNT RESEARCH PAST	SALES LIVE SALE
4. The <b>Export Horses</b> pop-up box appears. There are three export choices: Mini-Catalog PDF (All) CSV (All)	SELECT A SALE Keeneland 2013 April Two-Year-Olds in Training MY LIST OF HORSES SELECTED TO WATCH Add Horse Export Comments Delete Refresh Hip Vet Grad Sex DOB Export Horses	Consignor Out
5. Click on the appropriate button.	0024 1 Filly 2011-0 Export horses from my portfolio.	Iiall Brennan Stable
A pop-up box will appear. Click the appropriate button to download the file.	0025         View         Filly         2011-0         6           0030         1         Filly         2011-0         6           0036         Filly         2011-0         5         Mini-Catalog         PDF (All)         CSV (All)         Cancel           0043         View         Colt         2011-0         7         7         1	asse Sales LLC (Ju Y asse Sales LLC (Ju Y asse Sales LLC (Ju
6. Click <b>Cancel</b> to close the pop-up box.	0047         Filly         2011-05-05         Hip 47         Street Sense         Dyna Peak           0048         Colt         2011-04-07         Hip 48         Old Fashfoned         Eagle's Song	Wavertree Stables, Stephens Thorough
Ver20140905	Clicking Mini-Catalog will create a catalog of the horses on your watch list. Note: There is a limit of 425 horses for this mini-catalog. Clicking PDF will create a listing of all horses on your watch list in PDF format. Clicking PDF format. Clicking PDF will create a listing of all horses on your watch list in CThis may be useful to import Microsoft <sup>®</sup> Excel or other spin programs.	CSV format. into

KEENELAND A Straight BUYERS PORTFOLIO User Guide		MY LIST Adding a Comment
Accessing MY LIST	KEENELAND CAR 1 Welcome: Redbud Stable, Inc. BUYERS PORTFOLID MY LIST CATALOG UPDATES SALES HISTORY MY ACCOUNT RESEARCH PAST SALES	Contact Us   Logoff
1. Click MY LIST on the Navigation Bar.22. In the SELECT A SALE drop-down, choose a current sale. Note that you can only add comments to horses in a current or upcoming sale.2	SELECT ASILE       Keeneland 2013 April Two Year-Olds in Training         MY LIST OF HORSES SELECTED TO WATCH         Add Horses       Export         Comments       Delete         Refresh         Hip       Vet         Gra       Sex         0024       1         Filly       2011-04-04         Hip       2011-04-04         Hip       2011-04-04         Hip       2011-04-04         Hip       Covering Sire         Covering       Sire         Dam       Covering Sire         Covering       Sire         Distribution       Covering Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Covering       Sire         Coverin	Out Book/Session Barns
Comments is where you can add both a Grade and a Comment to a selected h	iorse.	
The <b>Grade</b> is any text value (up to 5 characters) that you want to assign to the being the horses you are most interested in and C being the horses you are the Grade designation is entirely up to you. The Grade you enter will appear in the	least interested. Or you may want to use 1, 2, 3, etc. or Best, Good,	
The <b>Comment</b> is a free text field where you may enter a comment for the horse	e selected.	

Adding a Comment	Welcome: Redbud Stable, Inc.	
3. Select the checkbox next to one horse. (You cannot add a comment to more than one horse at a time.)	BUYERS PORTFOLIO MY LIST CATALOG UPDATES SALES HISTORY MY ACCOUNT RESEARCH PAST SALES	LIVE
4. Click <b>Comments</b> .	SELECT A SALE Keeneland 2013 April Two-Year-Olds in Training MY LIST OF HORSES SELECTED TO WATCH	
5. An Update Grade and Comments For Selected Horse pop-up box appears.	Add Horses Export4 Comments Delete Refresh	
6. Enter a <b>Grade</b> (see explanation above).		ignor
7. Enter a <b>Comment</b> (see explanation above).	Glade. Z	rennan ood Stab
8. Click <b>Save</b> .	0030         1         Filly         2011-02-17         Hip 30	Sales LL
		Sales LI
To view an existing comment, click on		ric Sales
the link listed in the <b>Grade</b> column		tree Sta
	✓         0048         Colt         2011-04-07         Hip 48         Save         Cancel         Physical	ens Thor
To adit a commant follow the come		Woods,
To edit a comment, follow the same steps for Adding a Comment.	D088 Filly 2011-04-18 Go to Work Colonel John Miami Breezes Kirkwa	ood Stab
steps for Adding a Comment.	🗆 0117	ndorgan

### Ver20140905

KEENELAND 🔭. BUYERS PORTFOLIO Us	er Gu	ide	2						D	MY LIST elete Selected Hor Delete All Horses	
Accessing MY LIST 1. Click MY LIST on the Navigation Bar. 2. In the SELECT A SALE drop-down, choose Note that you can only delete horses fro current or upcoming sale.					2 SELECT A SAL	Vet Gra Sex D	H nents Delete Refres OB Horse Name S	PDATES SALES HISTORY	Covering Sire Consign	or Out Book/Session Barns	poff
The <b>Delete</b> button is used to delete the hors Delete Selected Horse(s)			n list. You			cted horses				king <b>Refresh</b> will esh your watch list.	
<ol> <li>3. Check the checkbox next to the horse(s) you want to delete.</li> <li>4. Click <b>Delete</b></li> <li>5. A <b>Delete Horses</b> pop-up box appears.</li> </ol>	SELECT A MY LIST	UYERS P	PORTFOLIO	13 April T' TO WATC	wo-Year-Olds in			ES HISTORY MY	/ ACCOUNT RESEARCH I	VAST SALES L	
<ul><li>6. Click <b>Delete Selected</b>.</li><li>7. A warning pop-up box appears showing the horses you are about to delete.</li></ul>		024	t Grad 1	Sex Filly Filly	DOB 2011-04-04 2011-03-14		Sire Delete Horses	Dam	Covering Sire	Consigno Niall Brenn Kirkwood S	
8. Click <b>Delete Selected Hip(s)</b> to delete – or – click <b>Return</b> to return to your watch list without deleting.	3 V 0	030 036 043 Vi 047 048 055	1 iew 2	Filly Filly Colt Filly Colt Colt	2011-02-17 2011-02-27 2011-05-04 2011-05-05 2011-04-07 2011-03-12	Hip 36 Anticipated Hip 47 Hip 48	Delete horses from the second passioned Arch		o. ete All Cancel Delete The Selec	Casse Sale Casse Sale de Meric Sa Wavertree Stephens T	
Delete All Horses		088 112 114		Filly Filly Colt	2011-04-18 2011-04-17 2011-05-10		Colonel John Unbridled's Song Visionaire	Miami Breez Queen of Mo Riesling	0047,0088,0114		
4. Click <b>Delete</b> 5. A <b>Delete Horses</b> pop-up box appears. 6. Click <b>Delete All</b> .	8. Clie	ck Dele		ps to	delete – d	king <b>Delete</b> / or – click <b>Ret</b>	All Hips? turn to return t	to your	Delete Selected H	lip(s) 8	

# KEENELAND A BUYERS PORTFOLIO

### User Guide

CATALOG UPDATES Viewing Catalog Updates

**CATALOG UPDATES** is where you can view updates for new racing activity since the catalog <u>only for horses that are on your watch list</u>. Updates include races for the horse entered in the sale and races of foals with the same first or second dam.

Viewing CATALOG UPDATES

1. Click **CATALOG UPDATES** on the Navigation Bar.

Clicking **PDF** will create a listing of catalog updates in PDF format.

Clicking **CSV** will create a listing of catalog updates in CSV format. This may be useful to import into Microsoft<sup>®</sup> Excel or other spreadsheet programs.

The **Refresh** button will refresh the Catalog Updates listed. Any filtering or sorting will be removed and the list will return to it's original order by Hip number.

TALOG UPDATES (81 FOUND) I e following updates are fo				clicking	g on a	any c	be sorted by olumn headir ad in the sale and ra	ng.	box v	vill fi	ext in a w lter the liss at or second da	st.
p Horse	Sire	Dam	YOB	Date	Pos	Grd	Track	Туре	Gen	BT	Earnings	Jpdates
0001 Lotosblume	Mr. Sekiauchi	Waltz	2009	04/28/2013	1		PIMLICO	2nd Dam	1	N	17,100	View
0001 Lotosblume	Mr. Sekiguchi	Waltz	2009	03/30/2013	1		LAUREL PARK	2nd Dam	1	N	21,660	View
0001 Lotosblume	Mr. Sekiguchi	Waltz	2009	03/07/2013	2		LAUREL PARK	2nd Dam	1	N	5,250	View
0002 J Jett	Bernstein	Lavigne	2010	06/07/2013	1		ARLINGTON PARK	2nd Dam	2	N	13,800	View
0002 Elusive Action	Elusive Quality	Resplendency	2008	05/26/2013	1		BEULAH PARK	2nd Dam	2	N	2,480	View
0002 Elusive Action	Elusive Quality	Resplendency	2008	05/04/2013	2		BEULAH PARK	2nd Dam	2	N	600	View
0002 J Jett	Bernstein	Lavigne	2010	03/13/2013	1		FAIR GROUNDS	2nd Dam	2	N	12,000	View
0004 Reckless Abandon (GB)	Exchange Rate	Sant Elena (GB)	2010	05/25/2013	3	2	HAYDOCK PARK	2nd Dam	2	Y	14,648	View
0004 Grayswood (GB)	Dalakhani (IRE)	Argent Du Bois	2010	05/22/2013	3		KEMPTON PARK	2nd Dam	1	N	583	View
0004 Perimele	Dehere	Silver Bark (GB)	2009	03/30/2013	2		PARX RACING	2nd Dam	2	N	3,800	View
0004 Jumbo Prado	El Prado (IRE)	Sant Elena (GB)	2009	02/22/2013	3		WOLVERHAMPTON	2nd Dam	2	N	587	View
0005 Barco	Gulch	Black Bacardi	2003	06/21/2013	2		FINGER LAKES	2nd Dam	2	N	1,800	View
Use these through th	•						Use	these to c			Show: All Aut mber of played.	(25 <u>50</u> 10)

KEENELAND

### SALES HISTORY **Viewing SALES HISTORY**

Contact Us | Logoff

27,000

130,000

62,000

42,000

535,000

125.000

SALES HISTORY is where you view the sales history for horses on your watch list for a selected sale. This sales history is for Keeneland sales only.

Clicking **CSV** will create a listing of sales history in CSV format.

for this horse.

Clicking PDF will create a listing of sales history in PDF format.

### Viewing SALES HISTORY

- 1. Click SALES HISTORY on the Navigation Bar.
- 2. In the SELECT A SALE drop-down, choose a sale. be listed.

KEENELAND ?\*

**BUYERS PORTFOLIO** 

3. Horses that are on your watch list for the sale selected and have been in a previous Keeneland sale will be listed.

MY ACCOUNT RESEARCH PAST SALES LIVE SALE **BUYERS PORTFOLIO** MY LIST CATALOG UPDATES SALES HISTORY Keeneland 2013 April Two-Year-Olds in Training SELECT A SALE V Entering text in a white Information can be sorted by SALES HISTORY (22 RECORDS FOUND) box will filter the list. clicking on any column heading. PDF CSV Statistics Leaders Current Hip Sale Hip Horse DOB Sex Sire Dam PPs Consignor Buyer Sale Price 3 colt 0002 2013-04 0002 Hip 2 2011-02-07 Colt Arch Tazarine Wavertree Stables, In., R.N.A. (150,000) 2011-02-07 0002 Colt Arch Tazarine 2012-09 0395 Hip 395 Highclere, Agent II R.N.A. (190,000) 0007 2012-09 2011-04-13 Colt Into Mischief U K Trick Indian Creek, Agent R.N.A. (38,000) 1593 Hip 1593 signed by Taylor Made Sales Agency, Agent XCIV Hip No. 749 0007 2012-01 1385 Hip 1385 2011 K Trick Lane's End. Agent ARB Agent 22 & 23 0043 2013-04 0043 Anticipated 2011 estiny Calls de Meric Sales, Agent Fox Hill Farm/Tom 201 estiny Calls 0043 2012-09 2139 Hip 2139 Taylor Made Sales Ag. Jeffrey Cohn signed by Eddie Woods, Agent VI Hip No. DARK BAY OR BROWN COLT 2011 0048 2013-04 Hip 48 agle's Song Stephens Thoroughbr., R.N.A. (145,000) 0048 0048 2012-09 2527 Hip 2527 201 igle's Song Brookdale Sales, Age... MM&L Equine Sale. flareig DARK SAY C 0055 2013-04 0055 Hip 55 201 lling Springs Eddie Woods, Agent VI Steven W. Young, Cartes Gold Dage Scotland Cares Ann 201 0055 2012-09 0749 Hip 749 lling Springs Taylor Made Sales Ag... Bradley Thoroughb. orby [G1] 5 of rearn age, to Foroit Wildox), 6 wm, a construction of the second second wildox), 6 wm, a construction of the second ting a 2-year-old of 2012, 3 to race, 2 winners-est Wildcat), 6 wins, 3 to 6, 2012, \$151,452, 2nd Sterbeds, by Scotland, Sterb, et al. 2, and 2, and 2, and 1, and 2, and 3, a Dam of 13 offset feats, us to raise, or where and 3 510,000, Ridsmid S, (L)(RBL, SGE 81 by Hystochaster). 3 limits at and 3 3 510,000, Ridsmid S, (L)(RBL, SGE 230), Dam of 11 boats, 10 br race, 9 whereas, Robiding-Bank President (b av (Sourdan)), Swim 3 30 e, 5 5198,513, did John B, 1 Campbiel H, E) (LR, SG, SG), Pray for Acce, Wence at 4, 549,100, Dam of Acce Star Ic. by Monarch-Pray for Acce, Wence at 4, 549,100, Dam of Acce Star Ic. by Monarchracod. Dam of 6 other register rmors-whis, 3 to 6, 2012, \$156,864, 2nd Showing all 10 rows Show: All Auto 25 50 100 nd Band), 4 wins, 3 to 5, \$110,213, r (APG)). Winner at 3, placed at 4, 2013, \$30,500. white white a c particular and any 2016 addition white at 2 and 3, \$54,319, 4th Mattern S. [G1], to face 8 whiters, including— white at 2 and 3, \$102,008, Astoria S. [L] (BEL, alt, 11 to face 9 whiters, including— undary), 5 white, 3 to 6, \$158,513, 3td John B. 82 2007. Λ Click the Hip number to view the horse's Click the Current Hip catalog page for this Use these to navigate Use these to control number of number to view previous sale. through the pages. records displayed. current catalog page

Welcome: Redbud Stable, Inc.

KEENELAND A Strand BUYERS PORTFOLIO User Guide	SALES HISTORY Displaying Statistic
Accessing SALES HISTORY	KDENELAND         Welcome: Redbuid Stable, Inc.         Contact Us         Logot           BUYERS PORTFOLIO         MY LIST         CALLS HISTORY         MY ACCOUNT         RESEARCH PAST SALES         Live SALE
1. Click <b>SALES HISTORY</b> on the Navigation Bar. 2. In the <b>SELECT A SALE</b> drop-down, choose a sale.	2 SELECT A SALE Keeneland 2013 April Yws-Year-Olds in Training V SALES HISTORY (22 RECORDS FOUND) PDF C.SV Statistics Leaders
	Current Hip         Sale         Hip         Horse         DDB         Sex         Sire         Dam         PPs         Consignor         Buyer         Sale Price           0002         2013-04         0002         Hip 2         2011-02-07         Colt         Tazarine         Wavetree Stables, Im.         R.H.A. (150,000)

The **Statistics** button is used to display statistics for the horses in the Sales History list. If the list has been filtered, the statistics will show for the filtered list.

### **Displaying Statistics**

- 3. Click Statistics.
- 4. The **Statistics** pop-up box appears. This box shows statistics for horses in the Sales History list.
- 5. Click **x** to close this pop-up box.

SELECT A SALE Keeneland 2013 April Two-Year-Olds in Training V **SALES HISTORY (22 RECORDS FOUND)** If the list has been filtered, the statistics are csv3 only for the filtered list. Statistics Leaders PDF Curre... Sale Hip Horse DOB Sex Sire Dam filly 00034 5 Statistics (from filtered list) × 0003 Average Price 0024 Head Sold Gross Amount Median Price **Top Price** 0024 8 184,375 165,000 350,000 1,475,000 0025 0036 2013-04 0036 Hip 36 2011-02-27 Filly Afleet Alex Cloakof Vagueness

## KEENELAND A REPORT FOLIO

### **User Guide**

### SALES HISTORY Displaying Leaders

### Accessing SALES HISTORY

1. Click **SALES HISTORY** on the Navigation Bar.

2. In the **SELECT A SALE** drop-down, choose a sale.

KEENELAND 💏	Welcome: Redbud Stat	ole, Inc.					Contact Us   Logo
BUYERS PORTFOLIO	MY LIST CATAL	DG UPDATIS	ORY WY ACCOUNT	RESEARCH PAST	SALES LIVE SALE		
SELECT A SALE [Keeneland 2013 April Two-Year-O SALES HISTORY (22 RECORDS FOUND)	Olds in Training 💙						
PDF CSV Statistics Leaders							
	DOB	Sex Sire	Dam	PPs	Consignor	Buyer	Sale Price
Current Hip Sale Hip Horse	DOB	JCA JIIC					
Current Hip Sale Hip Horse	DOB	colt					

The **Leaders** button is used to display the leaders in four categories based upon the horses in this Sales History list: Leading Buyers, Leading Consignors, Leading Sires, and Leading Covering Sires. If the Sales History list has been filtered, the leaders will be based upon the filtered list.

### **Displaying Leaders**

#### 3. Click Leaders

- 4. The **Leading Buyers** pop-up box appears. This box shows Leading Buyers for horses in the Sales History list.
- 5. Four lists are available by clicking the appropriate radio button:

Leading Buyers Leading Consignors Leading Sires Leading Covering Sires

6. Click **x** to close this pop-up box.

SELECT A SALE         Keeneland 2013 April Two-Year-Olds in Training           SALES HISTORY (22 RECORDS FOUND)           PDF         CSV         Statistics3	If the list has been		e leaders are		
Current Sale Hip Horse D	Sex Sex	Sire	1	Dam	
Leading Buyers (from filtered list)   Buyers Consignors Sires Covering Sires	6 💌			Three Graces Three Graces	
Buyer A Horses Bought Average Deuce Greathouse, Agent 1	Gross		-	Blasted	
Ferguson V Frankfort Pa Jay Hanley John McCor Lane Selleg	es		6 ×	ad Smile	
Tanma Corr Consignor Tanma Corr Tanma Corr The Kindergarten Farm	Horses Sold Ave	erage ( 350,000	Gross 350,000		
Frankfort Par Bluegrass Th Niall Bronnan Buyers Consignor Sires	O Covering Sires			6	×
Sire Unbridled's Song	Н	orses Sold 3	Average 305,000	Gross 915,000	
Exchange RateLeading Covering SAfleet AlexO Buyers O ConsigStreet SenseO Buyers O Consig		vering Sires			6
Covering Sire		Hoi	rses Sold Avera	ge Gross	

Back to TABLE OF CONTENTS

2

MY ACCOUNT Viewing the DASHBOARD SUMMARY

MY ACCOUNT - DASHBOARD SUMMARY is where you will find summary activity for your account for a specific sale.

### Viewing the DASHBOARD SUMMARY

KEENELAND ? The

**BUYERS PORTFOLIO** 

- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click DASHBOARD SUMMARY on the MY ACCOUNT menu.
- 3. In the **SELECT A SALE** drop-down, choose a sale.

The **DASHBOARD SUMMARY** appears for the selected sale. It has three sections associated with the selected sale:

- CREDIT STATUS
   See Viewing the Credit Status
   Section for more information.
- ACTIVE BUYER ACCOUNTS
   See Viewing the Active Buyer
   Accounts Section for more
   information.
- PURCHASED HORSES See Viewing the Purchased Horses Section for more information.

More detailed information for each of these sections are in the following pages.

LANDA DE ANT		Welcome: Red	bud Stable, Inc.						Contact Us	Logoff
KEENELANC BUYERS PORT		MY LIST	CATALOG UPDATES SALES HIS	TORY <u>My Account</u>	RESEARCH PAST SALES	LIVE SALE				
3[	SELECT A SALE Keen	eland 2013 April Two	o-Year-Olds in Training 💙							
MY ACCOUNT	DASHBOARD SUMMARY	1								
DASHBOARD SUMMARY	CREDIT STATUS	_		_						
ACCOUNT	Available Credit	Reason	Requested Credit	Status	Purchases	Paymer	nts	Re	emaining	
INFORMATION	\$330,000	Past History	\$0		\$335,000	\$335,000	)	\$33	30,000	
PORTFOLIO ACCESS	Request Credit									
EMAIL ALERTS	ACTIVE BUYER ACCOUNTS	S								
	Account			ş	Summary Names	Horses P	urcha Pu	chase	Amo Stat	ement
	Redbud Stable				View	0			\$0	
PAHILION SEATING	Redbud Stable, Inc.				View	3		\$	335,000	Download
FORMS	John Smith				View	0			\$0	
CLAIM TO PROCEEDS	Mary Smith				View	0			\$0	
	Instructions: Click on an a Create New Buyer Acco									
7	PURCHASED HORSES									
· · ·	Hip Account Na	me	Summary Nan	ne Hors	se Sire	Dam	DOB	Sex	Sale Pric	Transfe
	0017 Redbud Stable	e, Inc.	Redbud Stable, In	nc. Hip 1	7 Curlin	Allencat	03/26/2011	Filly	105,000	)
	0032 Redbud Stable	e, Inc.	Redbud Stable, In	nc. Hip 3	2 Hard Spun	Christmas Strike	04/15/2011	Colt	130,000	)
	0069 Redbud Stable		Redbud Stable, In	nc. Hip 6	9 Bernstein	Joyful Chaos	05/15/2011	Colt	100,000	)
	Instructions: Click on the PDF CSV	hip to see the consig	gnor.							

KEENELAND A		MY ACCOUNT the CREDIT STATUS Section Requesting Credit
<ul> <li>Accessing MY ACCOUNT / DASHBOARD</li> <li>Click MY ACCOUNT on the Navigation Bar.</li> <li>Click DASHBOARD SUMMARY on the MY ACCOUNT menu.</li> <li>In the SELECT A SALE drop-down, choose a sale. Note that you can only request credit for a current or upcoming sale.</li> </ul>	3     SELECT A SALE     Keeneland 2013 April Two-Year-Olds in Training     Image: Select A sale     RESEARCH       3     SELECT A SALE     Keeneland 2013 April Two-Year-Olds in Training     Image: Select A sale     Image: Select A sale       4     DashBoard Summary     Image: Select A sale     Reason     Requested Credit     Status	Contact Us   Logoff IPAST SALES LIVE SALE rchases Payments Remaining 5,000 \$335,000 \$330,000
The <b>CREDIT STATUS</b> section shows information <b>Viewing the CREDIT STATUS Section</b> 4. The <b>CREDIT STATUS</b> section appears.	bout your current credit with Keeneland for the sale selected.          CREDIT STATUS         Available Credit       Reason         \$330,000       Past History         \$0       \$335,000         Request Credit       \$335,000	s Payments Remaining \$335,000 \$330,000
Requesting Credit	Credit Request	
<ol> <li>5. Click Request Credit.</li> <li>6. The Credit Request pop-up box appears.</li> <li>7. Choose an option. Based upon what is chosen here, you may see more questions that need to be answered.</li> </ol>	You currently have \$330,000 of available credit. Choose one of the following options: I intend to pay at time of purchase by cash and/or check only. I need to establish or increase my credit with Keeneland. Buyer Information I want to contribute to NTRA (0.25%) Expected Amount of Purchases:	
8. Choose <b>Submit</b> to submit your request - or - <b>Cancel</b> to cancel the request.	8 Submit Cancel	

## KEENELAND A BUYERS PORTFOLIO

### **User Guide**

2

### MY ACCOUNT Viewing the ACTIVE BUYER ACCOUNTS Section

#### Accessing MY ACCOUNT/DASHBOARD SUMMARY

- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click DASHBOARD SUMMARY on the MY ACCOUNT menu.
- 3. In the SELECT A SALE drop-down, choose a current sale. Note that you can only add buyer accounts to a current or upcoming sale.

The **ACTIVE BUYER ACCOUNTS** section shows information about your active buyer accounts for the sale selected. Buyer Accounts are different names that you can use to purchase horses.

All buyer accounts with sales activity within the past 3 years will be displayed.

## Viewing the ACTIVE BUYER ACCOUNTS Section

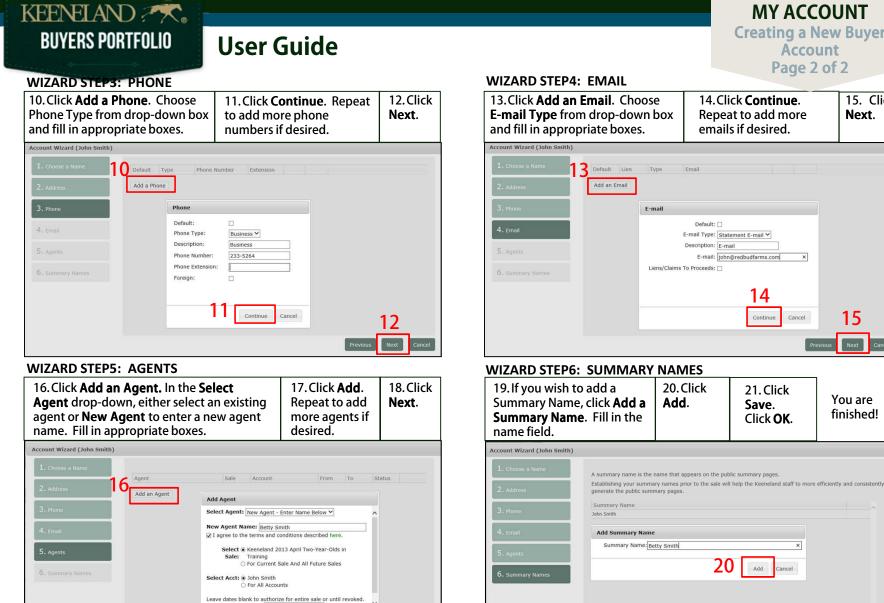
4. The **ACTIVE BUYER ACCOUNTS** section appears.

KEENELANC		Welcome: Redbud	Stable, Inc.						Contact Us	Logo
BUYERS PORT		MY LIST CAT	ALOG UPDATES SALES HISTO	RY MY ACCOUNT	RESEARCH PAST SAL	ES LIVE SALE				
31	SELECT A SALE Keen	ieland 2013 April Two-Yea	r-Olds in Training							
MY ACCOUNT	DASHBOARD SUMMARY	1								
DASHBOARD SUMMARY	CREDIT STATUS									
	Available Credit	Reason	Requested Credit	Status	Purchases	Payme	nts	R	emaining	
ACCOUNT INFORMATION	\$330,000	Past History	\$0		\$335,000	\$335,00	0	\$3	30,000	
ORTFOLIO ACCESS	Request Credit									
EMAIL ALERTS	ACTIVE BUYER ACCOUNTS	S								
CATALOG SUBSCRIPTIONS	Account			9	Summary Names	Horses	Purcha Pu	rchase	Amo Sta	atement
PAVILION SEATING	Redbud Stable				View		D		\$0	
100000000	Redbud Stable, Inc.				View		3	1	335,000	Downloa
FORMS	John Smith				View		D		\$0	$\Lambda$
LAIM TO PROCEEDS	Mary Smith				View		D		\$0	
	Instructions: Click on an a				$\uparrow$					
	Create New Buyer Acco	ount								
	PURCHASED HORSES									
	Hip Account Nan	ne	Summary Name	Horse	sire	Dam	DOB	Sex	Sale Pric	Trans
	0017 Redbud Stable	, Inc.	Redbud Stable, Inc.	Hip 17	Curlin	Allencat	03/26/2011	Filly	105,00	0
	0032 Redbud Stable	, Inc.	Redbud Stable, Inc.	Hip 32	Hard Spun	Christmas Strike	04/15/2011	Colt	130,000	0
	0069 Redbud Stable	, Inc.	Redbud Stable, Inc.	Hip 69	Bernstein	Joyful Chaos	05/15/2011	Colt	100,000	0
	Instructions: Click on the PDF CSV	hip to see the consignor.								

Click on a buyer account name to edit details.

Click this link to view summary names associated with the buyer account. Summary names are the entity names displayed to the public on the results page. Click on this link to view statement for the selected sale.

KEENELAND A CONSTRUCTION BUYERS PORTFOLIO	ser Guide					MY ACC eating a Acco Page	New Bu ount
eating a New Buyer Account		KEENELAND (***). BUYERS PORTFOLIO	Welcome: Redbud Stable, Inc. MY LIST CATALOG UPDA	TES SALES HISTORY MY ACCOUNT R	RESEARCH PAST SALES	LIVE SALE	Contact
lick <b>MY ACCOUNT</b> on the Navigation Ba	nr.						
lick DASHBOARD SUMMARY on the		3 SELECT AS MY ACCOUNT DASHBOA DASHBOARD CREDIT S	ARD SUMMARY	ining V			
n the SELECT A SALE drop-down, choose ale. Note that you can only add purcha ccounts to a current or upcoming sale.	asing	AVailabi INFORMATION \$330,000 PORTFOLIO ACCESS Request EMAIL ALERTS A ACTIVE B	Past History \$0	juested Credit Status	Purchases \$335,000	Payments \$335,000	Remainir \$330,000
he ACTIVE BUYER ACCOUNTS section a	ppears.	CATALOG SUBSCRIPTIONS ACCOUNT PAVILION SEATING Redbud S		Sum	mary Names View View	Horses Purcha 0	Purchase Amo \$0 \$335,000
lick <b>Create New Buyer Account</b> to begin	in setting	FORMS John Smi CLAIM TO PROCEEDS Mary Smi	th		View View	0	\$335,000
p a new account.	ou through the steps	5 Create *	e Cilck eo an account example edit. New Buyer Account				
p a new account.	ou through the steps 7. Click <b>Next</b> .	5 Create *	Account. WIZARD STEP2: A 8. Choose Use Ce to use the accourt	ntral Name Address nt default address - o	r - Choose		Click Nex
P a new account. Account Wizard starts and will guide yo WIZARD STEP1: CHOOSE A NAME 6. Choose <b>Business</b> or <b>Individual</b>	- ·	5 Create *	Account. WIZARD STEP2: A 8. Choose Use Ce to use the accourt	ntral Name Addres	r - Choose		Click <b>Nex</b>
Account Wizard starts and will guide yo WIZARD STEP1: CHOOSE A NAME 6. Choose <b>Business</b> or <b>Individual</b> and fill in appropriate boxes.	- ·	5 Create *	Account Wizard (John Smith)  Account Wizard (	ntral Name Address at default address - o as and fill in approp	r - Ćhoose riate boxes.		Click Nex
Account Wizard starts and will guide yo WIZARD STEP1: CHOOSE A NAME 6. Choose Business or Individual and fill in appropriate boxes. Account Wizard (John Smith)  1. Choose a Name 6 Enter the name for this buyer account: 9 Business @ Individual First Name: John	- ·	5 Create *	Account. WIZARD STEP2: A 8. Choose Use Ce to use the accourt Use Other Addres Account Wizard (John Smith) 1. Choose a Name 2. Address	ntral Name Address at default address - o ass and fill in approp	r - Ćhoose riate boxes.		Click <b>Nex</b>
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Account Wizard starts and will guide yo  WIZARD STEP1: CHOOSE A NAME  6. Choose Business or Individual and fill in appropriate boxes.  Account Wizard (John Smith)  I. Choose a Name  C. Address  Account Wizard (John Smith)  I. Choose a Name  Last Name: Smith  Last Name: Smith	- ·	5 Create *	Account. WIZARD STEP2: A 8. Choose Use Ce to use the accourt Use Other Addres Account Wizard (John Smith) 1. choose a Name 2. Address 3. Phone 4. Email	ntral Name Address at default address - o ess and fill in approp Maling address to use for this buyer accou © Use Central Name Address O Use Othe Address 1: 1732 Maple Lane Address 2: City: Lexington State: Kentucky Zip/Postal Code: 40510	r - Ćhoose riate boxes.		Click Nex
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Account Wizard starts and will guide yo  WIZARD STEP1: CHOOSE A NAME  6. Choose Business or Individual and fill in appropriate boxes.  Account Wizard (John Smith)  1. Choose a Name  2. Address 3. Phone 4. Email 5. Agents	- ·	5 Create *	Account. WIZARD STEP2: A 8. Choose Use Ce to use the accourt Use Other Addres Cocount Wizard (John Smith) 1. Choose a Name 2. Address 3. Phone 4. Email 5. Agents	ntral Name Address at default address - o ess and fill in approp Maling address to use for this buyer accou © Use Central Name Address O Use Othe Address 1: 1732 Maple Lane Address 2: City: Lexington State: Kentucky Zip/Postal Code: 40510	r - Ćhoose riate boxes.		Click Nex



### **MY ACCOUNT Creating a New Buyer** Account

Page 2 of 2

15. Click

Next.

15

You are

finished!

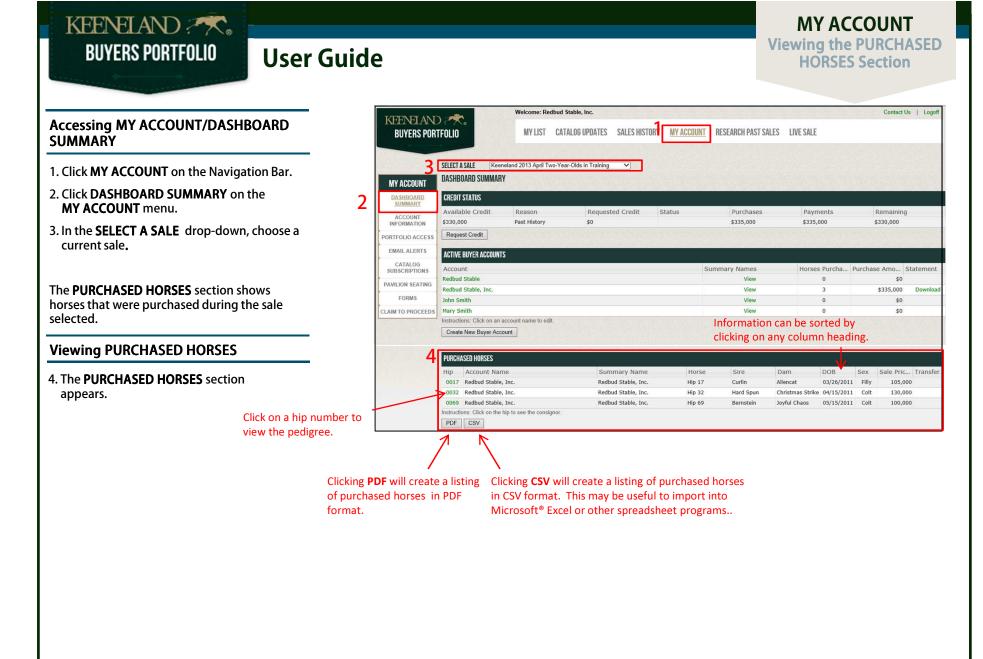
Add a Summary Name

Ver20140905

**Begin Date:** 

17

Add



MY ACCOUNT Viewing ACCOUNT INFORMATION

**MY ACCOUNT** – **ACCOUNT INFORMATION** is where you will find your Central Account Information. Your Central Account is the primary account associated with all of your buyer accounts.

### Viewing ACCOUNT INFORMATION

KEENELAND ? 🔨 .

**BUYERS PORTFOLIO** 

- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click ACCOUNT INFORMATION on the MY ACCOUNT menu.

Your **CENTRAL ACCOUNT INFORMATION** appears. It has three sections:

- The MAILING ADDRESS section shows mailing addresses associated with your central account. The default address is designated by the selected radio button. This default address will be use for statements. Mailing addresses will be used when you complete your catalog subscription.
- The **PHONE NUMBERS** section shows phone numbers associated with your central account. The default phone number is designated by the selected radio button.
- The EMAIL section shows email addresses associated with your central account. The default email address is designated by the selected radio button. Email addresses will be used when you specify email alerts to be sent.

STORY M State KY KY	Zip 40510	Country USA	AST SALES	LIVE S	ALE	
KY	40510				7	
KY	40510		1			
KY	40510				CONT DECIMAN	
	1000000	LICA				Click here to edit o
KY	Contract And Contract of	USA	Edit	Delete	\€	
	12345	USA	Edit	Delete		delete an address.
address						
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Delete	← →					
phone r	number.		delete	pnone	e num	bers.
Edit	Delete		Click h	ere to	edit o	r
Edit	Delete	4				
	Delete				all	
	Edit	Edit Delete	Edit Delete	Edit Delete delete	Edit Delete delete an em	Edit Delete delete an email

MY ACCOUNT Viewing Portfolio Access Adding a New User

**MY ACCOUNT** – **PORTFOLIO ACCESS** is where you can create a login for other users of your Keeneland Portfolio. You can assign who can view your account and what they have access to.

### Viewing PORTFOLIO ACCESS

KEENELAND ?

**BUYERS PORTFOLIO** 

- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click **PORTFOLIO ACCESS** on the **MY ACCOUNT** menu.
- 3. A list of users appear. Only one user will have Admin privileges, denoted in the Admin column. This user name was established when you requested a portfolio account or was assigned by the Keeneland sales system. You can edit/change using the **Edit** button. And will automatically have all Admin privileges. For other users, you can select what privileges they will have:

Accounts – a checkmark will enable the user to make updates on the PORTFOLIO ACCESS screen.

**Alerts** – a checkmark will enable the user to make updates on the EMAIL ALERTS screen.

**Contacts** – a checkmark will enable the user to make updates on the **ACCOUNT INFORMATION** screen.

**Export** – a checkmark will enable the user to export information in the portfolio (e.g. watch list) to PDF or CSV.

BUYERS PORTFOLIO       WY LIST       CATALOG UPDATES       SALES HISTORI       WY ACCOUNT       RESEARCH PAST SALES       LIVE SALE         WY ACCOUNT       PORTFOLIO ACCESS TO THIS ONLINE KEENELAND PORTFOLIO ACCOUNT       Information can be sorted by clicking on any column heading.         WY ACCOUNT       PORTFOLIO ACCESS TO THIS ONLINE KEENELAND PORTFOLIO ACCOUNT       Information can be sorted by clicking on any column heading.         WY ACCOUNT       User ID       Transme       Transme       Information can be sorted by clicking on any column heading.         WY ACCOUNT       User ID       Transme       Transme       Information can be sorted by clicking on any column heading.         PORTFOLIO ACCESS       Information can be sorted by clicking on any column heading.       Click here edit on can be sorted by clicking on any column heading.         PORTFOLIO ACCESS       Information can be sorted by clicking on any column heading.       Information can be sorted by clicking on any column heading.         PORTFOLIO ACCESS       Information can be sorted by clicking on any column heading.       Information can be sorted by clicking on any column heading.         PORTFOLIO ACCESS       Information can be sorted by clicking on any column heading.       Information can be sorted by clicking on any column heading.         PORTFOLIO ACCESS       Information can be sorted by clicking on any column heading.       Information can be sorted by clicking on any column heading.         S	KEENELANC		Welcome: I	Redbud Stable, Inc.	1							Contact Us   Log
NY ACCOUNT       PRIFFULID ACCESS TO THIS ONLINE KEENELAND PORTFOLID ACCOUNT       clicking on any column heading.         Dasimonary Summary Accounts       Vou can edit who can view your account and what they have access to.       Ver ID       Clicking on any column heading.         Ver ID       Cidndy Prater       Corate of ice@redbudstable.com       No       Accounts       Alerts       Contacts       Export       Click here edit or del a user.         PORTEOLIO ACCESS       Add a New User       Add a New User       Verify Password:       Verify Password:       Verify Password:       Verify Password:       Verify Password:       Verify Password:       Verify Password must be at least 6 characters, must contain 1 lowercase			MY LIST	CATALOG UPDATES SA	LES HISTORY	MY ACCOU	IT RESE	ARCH PAST S	ALES LIV	E SALE		
Account of didyp cindy Prater correte@redbudstable.com No control cont	DASHBOARD	Here you o You can e	can create a login for ot dit who can view your a	ner users of your Keenelar ccount and what they have	d Portfolio access to.		C nt.	licking c	on any o			
PORTFOLIO ACCES       300229       Redbud Stable, Inc.       office@redbudstable.com       Yes       Yes <th></th> <th>1000000000000</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>Edit</th> <th>Delete</th> <th>←</th>		1000000000000								Edit	Delete	←
EMAIL ALERTS       Add a New User         SUBSCRIPTIONS       Subscriptions         PAVILION SEATING       User ID: Insmith Insmith Insmith Email: Itth@redbudstable.com         PAVILION SEATING       Password: Institute Instite Institute Institute Institute Institute Instite Institute Insti	PORTFOLIO ACCESS	-		office@redbudstable.com	Yes	Yes	Yes	Yes	Yes	Edit		
SUBSCRIPTIONS         PAVILION SEATING         FORMS         CLAIM TO PROCEEDS         Adding a New User         The password must be at least 6 characters, must contain 1 lowercase	EMAIL ALERTS	Add a New	User 4	5 Add N	ew User							u user.
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Adding a New User Click the Add a New User Click the Add a New User The password must be at least 6 characters, must contain 1 lowercase					assword:							
Adding a New User The password must be at least 6 characters, must contain 1 lowercase	CLAIM TO PROCEEDS			Verify F	assword:	•••••	~	1				
Click the Add a New User button characters, must contain 1 lowercase						Save	Cancel	Į				
Click the Add a New Llcer button characters, must contain 1 lowercase	Adding a N	lew Us	ser			т	he <b>pas</b>	sword	must	be at le	ast 6	
character, must contain 1 uppercase	I. Click the <b>A</b>	dd a N	<b>ew User</b> butto	n.		c	naract	ers, mu	st con	tain 1 l	owerc	
5. The Add New User pop-up boxcharacter, must contain one number and cannot contain spaces.appears. Fill in the boxes.and cannot contain spaces.						c	naract	er, mus	t cont	ain one		
5. Click <b>Save</b> .	5. Click <b>Save</b>											

### **BUYERS PORTFOLIO User Guide**

MY ACCOUNT - EMAIL ALERTS is where you can select to receive notifications related to horses on your watch list.

### Viewing EMAIL ALERTS

KEENELAND ?

- 1. Click MY ACCOUNT on the Navigation Bar.
- 2. Click EMAIL ALERTS on the MY ACCOUNT menu.
- 3. A list of users appear.
- 4. Select the corresponding alerts for each of the email accounts displayed. Email accounts are maintained in the ACCOUNT **INFORMATION** section.

KEENELAN		Welcome: Red	bud Stable, Inc.						Contact Us
BUYERS POR	and the second	MY LIST	CATALOG UPDATES	SALES HISTORY	MY ACCOUNT	RESEARCH PAST SA	LES LIVE SALE		
						Л			
MY ACCOUNT	EMAIL ALERTS You have the option of g	etting select	ed alerts sent to yo	ou by email.		-			
DA SHBOARD SUMMARY	Below is a list of your em						<u></u>		
	Email	Horse Tak	ken Out Catalog Up	pdates Vet Comn	nents Hip In Rin	g Hammer Price	Summary Info	Van Release	
ACCOUNT INFORMATION	cprater@redbudstable.com	$\checkmark$							
	kjones@gmail.com								
PORTFOLIO ACCESS	test@test.com								
EMAIL ALERTS									
CATALOG SUBSCRIPTIONS									
PAVILION SEATING									
FORMS									

#### **Display Columns**

A	Alerts are only relevant to horses on
U	your watch list

ch list

Email – the user's email accounts associated with the central name (previously added on the ACCOUNT INFORMATION screen)

Horse Taken Out - check to receive email when a horse is taken out of a sale

Catalog Updates – check to receive email when there is a catalog update

**Vet Comments** – check to receive email when there is a new vet comment

Hip In Ring – check to receive email when a horse is 10 hips away from the ring

Hammer Price - check to receive email with sale price when the horse is sold

Summary Info – check to receive email identifying the person who purchased the horse

Van Release - check to receive email when paperwork is completed to release your horse for shipping. This is only pertinent to horses that you have purchased.

#### Ver20140905

**MY ACCOUNT** 

**Viewing EMAIL** 

**ALERTS** 

2

MY ACCOUNT Viewing CATALOG SUBSCRIPTIONS

**MY ACCOUNT** – **CATALOG SUBSCRIPTIONS** is where you can manage where catalogs are sent. Catalogs can be emailed or sent using the traditional postage. You will be required to designate your preferences each year after the April sale.

Viewing CATALOG SUBSCRIPTIONS

KEENELAND ? 🔨 .

**BUYERS PORTFOLIO** 

- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click CATALOG SUBSCRIPTIONS on the MY ACCOUNT menu.
- 3. A list appears. There are three categories to set preferences:
  - Email Catalog (to your default email): choose which catalogs you want emailed to the default email address entered in the ACCOUNT INFORMATION section.
  - I Do Not Want The Paper Catalog: If you don't anticipate purchasing horses at a particular sale, no catalog will be sent for those sales.
  - Send Catalog to *address*: this will appear for every mailing address that was entered in the ACCOUNT INFORMATION section. Choose which catalogs you want mailed to this address.

MY LIST SUBSCRIPTIONS four sale catalogs a year. I talog (to your default email) Want The Paper Catalog alog To 1732 Maple Lane alog To PO Box 5019	CATALOG UPDAT		September		ESEARCH PAST SALES	LIVE SALE	
four sale catalogs a year. I talog (to your default email) Want The Paper Catalog alog To 1732 Maple Lane alog To PO Box 5019	January 2 0	April	<ul><li>✓</li><li>○</li><li>●</li></ul>	0			
talog (to your default email) Want The Paper Catalog alog To 1732 Maple Lane alog To PO Box 5019	January 2 0	April	<ul><li>✓</li><li>○</li><li>●</li></ul>	0			
Want The Paper Catalog alog To 1732 Maple Lane alog To PO Box 5019	•	•	•	0			
alog To 1732 Maple Lane alog To PO Box 5019	0	0	۲				
alog To PO Box 5019				۲			
	0	0	- 1 - C				
			0	0			
Note: Only th can be sent to							
	have Sept in Ja 1732	the cat ember s nuary a	alog ema ale. They nd April.	iled for y will no Paper c	the January a ot receive a pa atalogs will b	and aper catalog sent to	
	can be sent to	In th have Sept in Ja	have the cat September s in January a 1732 Maple	In the example above have the catalog ema September sale. They in January and April. 1732 Maple Lane for t	In the example above, the cu have the catalog emailed for September sale. They will no in January and April. Paper c 1732 Maple Lane for the Sept	In the example above, the customer has so have the catalog emailed for the January a September sale. They will not receive a pa in January and April. Paper catalogs will b 1732 Maple Lane for the September and N	In the example above, the customer has selected to have the catalog emailed for the January and September sale. They will not receive a paper catalog in January and April. Paper catalogs will be sent to 1732 Maple Lane for the September and November

## KEENELAND AND BUYERS PORTFOLIO

## **User Guide**

MY ACCOUNT Viewing SALES PAVILION SEATING Requesting Seats

**MY ACCOUNT** – **SALES PAVILION SEATING** is where you can reserve seating for a current sale. Buyers and sellers receive priority when reserving seats. Every effort will be made to provide you with the number of seats requested, however, the demand frequently exceeds the number available, making it impossible to fulfill all requests. Seating assignments will not be made until a day or two before the start of the sale. Please stop in the sales pavilion lobby to determine if we were able to reserve your seats.

	KEENELAND	Contact Us
Viewing SALES PAVILION SEATING	BUYERS PORTFOLIO MY LIST CATALOG UPDATES SALES HIS	TORY MY ACCOUNT RESEARCH PAST SALES LIVE SALE
1. Click <b>MY ACCOUNT</b> on the Navigation Bar.		
2. Click SALES PAVILION SEATING on the MY ACCOUNT menu.	DASHBOARD frequently exceeds the number available, making it impossible to fu	rt will be made to provide you with the number of seats requested; however, the demand Ifill all requests. start of the sale. Please stop in the sales pavilion lobby to determine if we were able to rese
3. A list of current requests appears.	ACCOUNT INFORMATION your seats.	Click here to
	PORTFOLIO ACCESS Requested Begin Date End Date Seats Occupants	mith,Roger Smith,John Smith Pending Remove remove a
	EMAIL ALERTS CATALOG	request.
Boguesting Cents	SUBSCRIPTIONS	Request Pavilion Seating
Requesting Seats	PAVILION SEATING     FORMS	Seats in the pavilion are reserved for buyers and sellers. Every effort will be made to provide you with the number of seats requested; however, the
4. Click Request Seats.	CLAIM TO PROCEEDS	demand frequently exceeds the number available, making it impossible to fulfill all requests.
<ol> <li>The Request Pavilion Seating pop-up box appears. Fill in the appropriate boxes.</li> </ol>		Please choose the dates that you need seating in the pavilion:
6. Click <b>Submit</b> .		Please choose up to 5 seats and the names of the occupants:
		# of Seats: 2  Occupant Names: Larry Miller Robin Miller
		Additional Comments (if any):
		6 Submit Cancel

## KEENELAND AND AND BUYERS PORTFOLIO

## **User Guide**

MY ACCOUNT Viewing FORMS

**MY ACCOUNT** – **FORMS** is where you can print a PDF of Wire Transaction Instructions, Kentucky Residents Resale Certificate, or Standard Kentucky Sales Tax Exemption Form.

Viewing FORMS	KEENELAN	Welcome: Redbud Stable, Inc. Contact Us   Logoff
	BUYERS POR	
1. Click <b>MY ACCOUNT</b> on the Navigation Bar.		
2. Click FORMS on the MY ACCOUNT	MY ACCOUNT	NEW BUYERS What you need to know
menu.	DA SHBOARD SUMMARY	If you plan to buy a horse at Keeneland, you should complete a Buyer Registration Form and a Seating Request Form. If another party will be making bids on your behalf, you must complete an Authorized Agent Form as well.
3. Click <b>PDF</b> for the the form you desire.	ACCOUNT INFORMATION	All forms should be returned to Keeneland at least a week before you arrive for the sale. You may complete and e-mail the forms on-line; you may download a copy from this site; or you may complete and forward copies of the forms found in your sale catalog.
	PORTFOLIO ACCESS	It is essential for all buyers - especially first-time buyers to apply for credit prior to each Keeneland sale. A Buyer Registration Form ("Credit Application") is the first
	EMAIL ALERTS	step. This form asks for necessary information such as your permanent address, banking relationship and other pertinent financial data. You can verify your authorized credit amount by contacting the Keeneland credit office.
	CATALOG SUBSCRIPTIONS	Please note that even if you plan to pay for your purchases with a personal check, you should still complete the Buyer Registration Form. This allows Keeneland to pre-enter your information into our sales system, facilitating the closing process and preventing any delays at the sale.
	PAVILION SEATING	All buyers should also complete the Seating Request Form. Due to the large number of people in attendance, seats in the Keeneland sale pavilion are reserved for
	2 FORMS	buyers, sellers and those who have established credit with Keeneland. However, this form is optional, and not required for you to enter the pavilion or buy a horse. Generally, there is ample alternative seating and standing room in the pavilion, so you can be very comfortable even without an assigned seat.
	CLAIM TO PROCEEDS	BUYER FORMS
		Wire Transaction PDF 3
		Kentucky Residents Resale PDF Certificate
		Standard Kentucky Sales Tax PDF Exemption Form

MY ACCOUNT – CLAIM TO PROCEEDS is used to administer liens that have been filed with the Keeneland Sales Accounting offices. Liens are associated with horses where monies are due to your Central Account.

### Viewing CLAIM TO PROCEEDS

KEENELAND ? The

**BUYERS PORTFOLIO** 

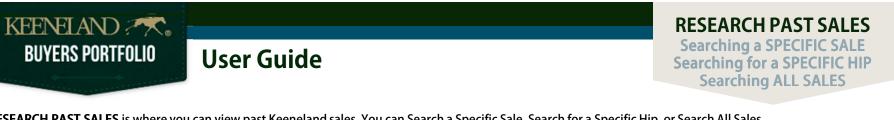
- 1. Click **MY ACCOUNT** on the Navigation Bar.
- 2. Click CLAIM TO PROCEEDS on the MY ACCOUNT menu.
- 3. In the SELECT A SALE drop-down, choose a current sale.
- 4. A list of claims to proceeds appears.



**MY ACCOUNT** 

**Viewing CLAIM TO** 

**PROCEEDS** 



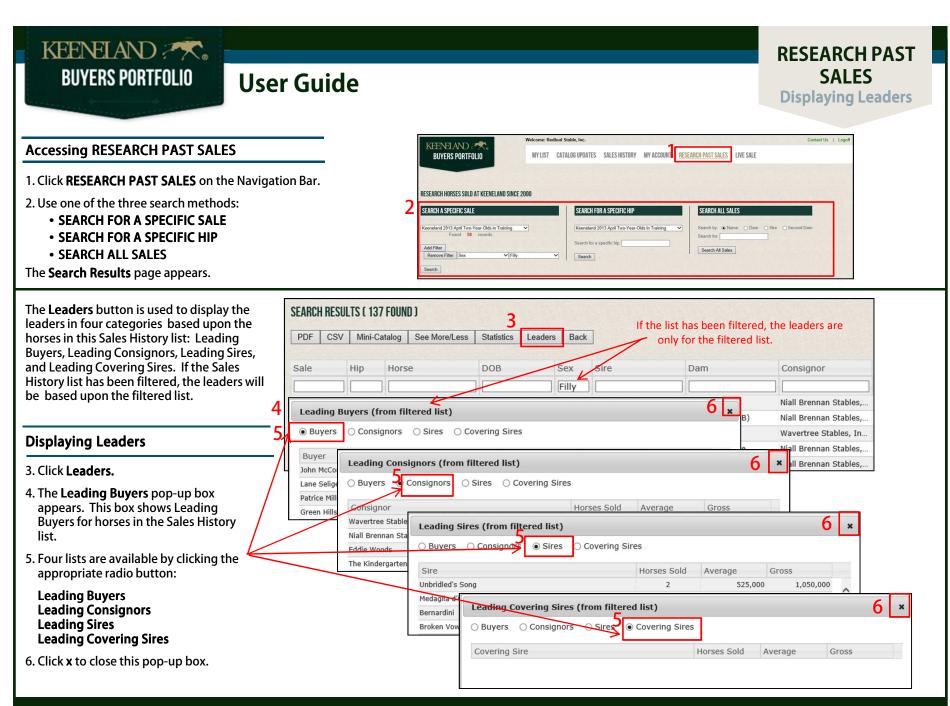
**RESEARCH PAST SALES** is where you can view past Keeneland sales. You can Search a Specific Sale, Search for a Specific Hip, or Search All Sales.

earching Past Sales KEENELAND	Welcome: Redbud Stable, Inc.	Contact Us   Logoff
ck <b>RESEARCH PAST SALES</b> on the ovigation Bar.		SEARCH PAST SALES
Click here to remove filter.	SEARCH FOR A SPECIFIC HIP	SEARCH ALL SALES 2 Search by:  Anne Dam Sire Second Dam Search for: 3 4 Search All Sales
Searching a SPECIFIC SALE	Searching for a SPECIFIC HIP	Searching ALL SALES
2. In the <b>SEARCH A SPECIFIC SALE</b> section, choose a current sale. The number of records found appears.	2. In the <b>SEARCH FOR A SPECIFIC HIP</b> section, choose a current sale. The number of records found appears.	2. In the <b>SEARCH ALL SALES</b> section, choos if you want to search by the horse Name, Dam, Sire, or Second Dam.
<ol> <li>If you want to filter the list, click Add Filter.</li> <li>A Please Select or Type drop-down box appears. Select a category. In this example, Sex was selected.</li> </ol>	3. Enter a hip number in the <b>Search for a specific hip</b> box.	<ol> <li>Enter a name in the Search for box.</li> <li>Click Search All Sales.</li> </ol>
5. A <b>Please Select or Type</b> drop-down box appears. Select a category. In this example, <b>Filly</b> was selected.	4. Click <b>Search.</b> See the results screen on the next page.	See the results screen on the next page.
If you wish to add another filter, you can choose <b>Add Filter</b> again to create another filter line.		
6. Click <b>Search.</b>		
See the results screen on the next page.		

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BUYERS PORTFOLIO User	Guide	9	Select whic	h field:	s to show:		V	SALES iewing SEARCH RE	
ewing SEARCH RESULTS ne SEARCH RESULTS screen is where you ew the horses selected on the RESEARCH	allow you	ee More/Less will to choose the you wish to view.	✓Sale ✓Hip ✓Horse ✓DOB ✓Sex ✓Sire		vering Sire nsignor ssion ms	☐Keeneland Pedi ØPast Performan Updates Out ØBuyer ØSale Price	gree ce		30213
AST SALES screen (see previous page).	TATATA	ELAND : 🛧 .	Welcome: Redl	bud Stable,	Inc.			Co	ontact Us   Lo
		ERS PORTFOLIO	MY LIST	CATALOG	UPDATES SALES	HISTORY MY ACCOUNT	RESEARCH PAST SALES		
Clicking <b>PDF</b> will create a listing of search results in PDF format.	-	SULTS ( 58 FOUND )	explained	d in th	eaders butto e following	pages.	be cli	e sorted by in a w	ill filter
Clicking <b>CSV</b> will create a listing of search results in	PDF CS	V   Mini-Catalog   See More/Les	s Statistics Leade	ers Back	Jerre Jumps	s back to previou	is screen.		
CSV format. This may be useful to import into	Sale	Hip Horse	DOB	Sex	Sire	Dam	Consignor	PPs Buyer V S	Sale Price
Microsoft <sup>®</sup> Excel or other spreadsheet programs.									
	2013-04 2013-04	0003 Euphrosyne 0004 Hip 4	2011-01-31 2011-01-27	Filly	Harlan's Holiday Empire Maker	Three Graces Ticker Tape (GB)	Niall Brennan Stables, Niall Brennan Stables,	R.N.A. (185,000)	
Clicking Mini-Catalog will create a catalog of the	2013-04	0005 Hip 5	2011-01-27		Sky Mesa	Tortuga Lady	Wavertree Stables, In	Eclipse Thoroughbred	235,0
search results. Note: There is a limit	2013-04	0008 Truce	2011-04-23		Giant's Causeway	Unbridled Ridge	Niall Brennan Stables,	Gary Young, Agent	110,0
of 425 horses for this mini-catalog.	2013-04	0009 Hip 9	2011-02-21	Filly	Curlin	Unspoken Word	Niall Brennan Stables,		
	2013-04	0010 Scarlet Begonias	2011-03-25	Filly	Unbridled's Song	Van Lear Rose	Niall Brennan Stables,		
	2013-04	0012 Hip 12	2011-04-20	Filly	Smart Strike	You	Eddie Woods, Agent XL	R.N.A. (340,000)	
	2013-04	0013 J. Quirk	2011-03-16	Filly	Unbridled's Song	You're Beautiful	de Meric Sales, Agent	R.N.A. (110,000)	
	2013-04 2013-04	0015 Hip 15	2011-04-02 2011-03-26		Harlan's Holiday	Acadiana Allencat	Hartley/De Renzo Tho William Helmbrecht, A	Gary Contessa, Agent Dogwood Stable, Inc.	100,0
	2013-04	0017 Hip 17 0019 Hip 19	2011-03-26	Filly	More Than Ready	Aristocratic Lady	Niall Brennan Stables,	Dogwood Stable, Inc.	105,
	2013-04	0020 Hip 20	2011-04-20	Filly	Medaglia d'Oro	Atlantic Ocean	Wavertree Stables, In		
		Showing all 58 rows						Show: <u>All A</u>	Auto 25 50 100
		Use these to n	-	igh the	e pages.		Us	e these to control numbe records display	
		e hip number to vie ee of the horse with							,cu.

BUYERS PORTFOLIO Us	er Guide					RESEARCH PA SALES Displaying Statis	
Accessing RESEARCH PAST SALES		KEENELAND ; BUYERS PORTFI		1-	ESEARCH PAST SALES LIVE SALE	Contact Us   Logoff	
1. Click <b>RESEARCH PAST SALES</b> on the Navig	gation Bar.						
<ul> <li>2. Use one of the three search methods:</li> <li>SEARCH FOR A SPECIFIC SALE</li> <li>SEARCH FOR A SPECIFIC HIP</li> </ul>		2 SEARCH A SPECIFIC SAL Keensland 2013 April Two- Found 58 Add Fitter	-Year-Olds in Training	SEARCH FOR A SPECIFIC HIP (Keeneland 2013 April Two Year-Olds in Training Search for a specific hip.	Search ALL SALES Search by:  Oname Opam Search for Search AL Sales	) Sile O Second Dam	
SEARCH ALL SALES The Search Results page appears.		Remove Filter Sex					
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis		in the Search Result			atistics will show	v for the filtered list.	
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b>	SEARCH RESULTS	in the Search Result	ts list. If the list ha	s been filtered, the st			
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> 3. Click <b>Statistics</b> .	SEARCH RESULTS	in the Search Result	ts list. If the list ha	s been filtered, the st	atistics will show s been filtered, th the filtered list.		
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> 3. Click <b>Statistics</b> . 4. The <b>Statistics</b> pop-up box appears. This box shows statistics for horses in	SEARCH RESULTS	in the Search Result (137 FOUND ) ini-Catalog See More/Les	ts list. If the list ha	s been filtered, the st Back If the list ha only for	s been filtered, th		
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> 3. Click <b>Statistics</b> . 4. The <b>Statistics</b> pop-up box appears. This box shows statistics for horses in the Sales History list.	SEARCH RESULTS	in the Search Result (137 FOUND ) ini-Catalog See More/Les	ts list. If the list has 3 55 Statistics Leaders DOB	s been filtered, the st	s been filtered, th the filtered list. Dam	e statistics are Consignor	
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> B. Click <b>Statistics</b> . I. The <b>Statistics</b> pop-up box appears. This box shows statistics for horses in the Sales History list.	SEARCH RESULTS PDF CSV M Sale Hip 2013-04 00	in the Search Result 137 FOUND ) ini-Catalog See More/Les Horse Euphrosyne	ts list. If the list has Statistics Leaders DOB 2011-01-31	s been filtered, the st Back If the list ha only for	s been filtered, th the filtered list.	e statistics are Consignor Niall Brennan Stable	
The Search Results page appears. The Statistics button is used to display statis Displaying Statistics B. Click Statistics. I. The Statistics pop-up box appears. This box shows statistics for horses in the Sales History list.	Sale Hip 2013-04 00	in the Search Result	ts list. If the list has Statistics Leaders DOB 2011-01-31	s been filtered, the st	s been filtered, th the filtered list. Dam	e statistics are Consignor Niall Brennan Stable	es,
The Search Results page appears. The Statistics button is used to display statis Displaying Statistics B. Click Statistics. I. The Statistics pop-up box appears. This box shows statistics for horses in the Sales History list.	SEARCH RESULTS           PDF         CSV           Sale         Hip           2013-04         00           2013-04         00           2013-04         00	in the Search Result 137 FOUND ) ini-Catalog See More/Les Horse Bog Euphrosyne 104 Statistics (from	ts list. If the list has Statistics Leaders DOB 2011-01-31	s been filtered, the st	s been filtered, th the filtered list. Dam Three Graces	e statistics are Consignor Niall Brennan Stable	95, 95,
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> B. Click <b>Statistics</b> . I. The <b>Statistics</b> pop-up box appears. This box shows statistics for horses in the Sales History list.	SEARCH RESULTS           PDF         CSV           Sale         Hip           2013-04         00           2013-04         00           2013-04         00           2013-04         00           2013-04         00	in the Search Result 137 FOUND ) ini-Catalog See More/Les Horse Bog Euphrosyne Statistics (from 105	3 Statistics Leaders DOB 2011-01-31 m filtered list)	s been filtered, the st	s been filtered, th the filtered list. Dam Three Graces	e statistics are Consignor Niall Brennan Stable 5 × pla Top Price	25, 25, In
The <b>Search Results</b> page appears. The <b>Statistics</b> button is used to display statis <b>Displaying Statistics</b> 3. Click <b>Statistics</b> . 4. The <b>Statistics</b> pop-up box appears. This box shows statistics for horses in	SEARCH RESULTS           PDF         CSV         M           Sale         Hip           2013-04         0           2013-04         0           2013-04         0           2013-04         0           2013-04         0           2013-04         0           2013-04         0           2013-04         0	in the Search Result (137 FOUND) ini-Catalog See More/Les Horse Bog Euphrosyne Statistics (from Head Sold	3 Statistics Leaders DOB 2011-01-31 m filtered list) Gross Amount	s been filtered, the st Back If the list ha only for Sire Filly Filly Harlan's Holiday	s been filtered, th the filtered list. Dam Three Graces	e statistics are Consignor Niall Brennan Stable 5 × ple Top Price 700,000	95, 95, In 95,



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