



# KN Login Order

## Quick Start Guide



Welcome to **KN Login**: Kuehne + Nagel's Logistics Information solution, powering Web Solutions, Systems Integration (EDI) and Analytical Reporting.

**KN Login** provides reliable, secure solutions allowing streamlined visibility, monitoring and information management, which drives efficient transportation, order and inventory flows.

Kuehne + Nagel captures and validates operational information related to your business processes through its global logistics network. With **KN Login**, this information is put to work for you to satisfy your business needs.

We have configured **KN Login** to support your company's specific visibility and management needs. This Quick Start Guide provides you with basic instructions to help you get started in **KN Login Order**.

## **KN Login: Information to move >> forward**



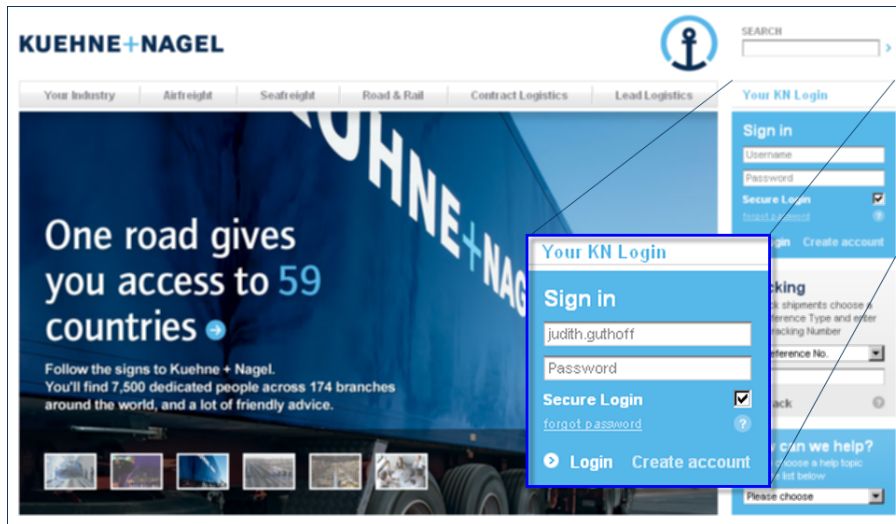
# 1. Access to KN Login Order

## 1.1. Sign-on

There are two main web pages, from which you can access KN Login Order.

### Option 1: Access via the KN Portal

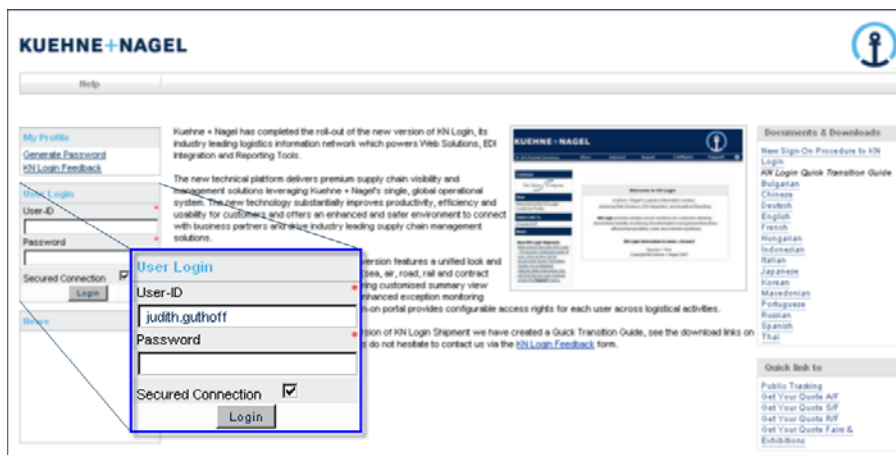
Direct your browser to <http://www.kuehne-nagel.com> or <http://www.kn-portal.com>



Enter your User name (User-ID) and Password and click on <Login>

### Option 2 (recommended): Access via the Single Sign-on (SSO) screen

Direct your browser to <http://kuehne-nagel.com/portal/login.do>



Enter your User name (User-ID) and Password and click on <Login>

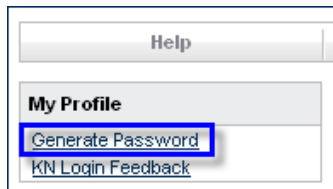


Kuehne + Nagel sends you the Username (User-ID) only, before you can access KN Login Order for the first time, you must execute the “Generate Password” procedure as described in following.



## 1.2. Forgot Password / Generate Password / Reactivate Account

For first time access to new KN Login, should your account have become deactivated or should you ever forget your password, you can reactivate your account and password online immediately, as follows:



On the SSO screen (Single Sign-on screen), click “Generate Password” in the upper left corner.

Generate Password	
Username or E-Mail *	<input type="text" value="judith.guthoff@kuehne-nagel.com"/>
<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>

Enter your User name or e-mail address and click <Submit>.

You will receive an e-mail with a system generated password.

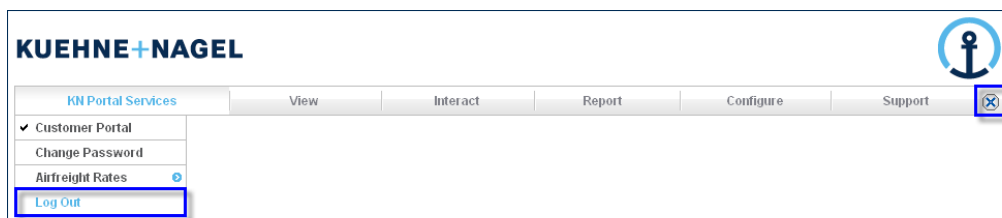
Follow the instructions in the e-mail to reset your password and activate -respectively reactivate- your account.

## Important Advice regarding User names and Passwords

Each person who wishes to access KN Login (Shipment and/or Order) needs to have his/her own User name and Password. For your own security and to enable Kuehne + Nagel to communicate with each KN Login user, we **do not** recommend the same User name and Password be used by more than one person.


## 1.3. Log out

Please remember to either log out or close your browser to end your session.



To log out of KN Login, select KN Portal Services from the header menu, then select <Log Out> from the drop-down menu.

You can also end your session by closing your browser.

Clicking on the  button in the top right corner securely logs you out of KN Login.



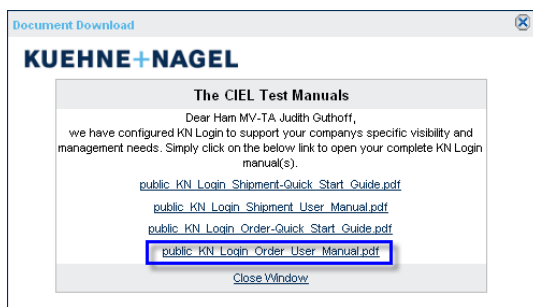
## 1.4. Support

Support information for individual KN Login functionalities can be found in the “Support” menu.



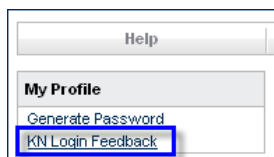
“Screen Help” is available on each KN Login screen, and it always relates to the KN Login feature you are currently accessing.

Under “My Manuals” you will find links to several KN Login user manuals, including the detailed KN Login Order User Manual.



It is recommended that you save the PDF document, by right-clicking on the link and selecting “save target as”, respectively “save link as”.

## 1.5. Request Help via “KN Login Feedback”



Should additional help be required, you can generate a Support Request directly from the Logon (“Single Sign-on”) screen.

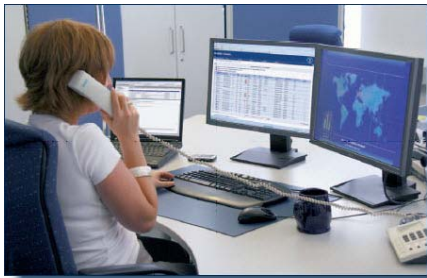
Click on the “KN Login Feedback” link to generate a feedback request.

You will be presented with this screen.

Make sure to fill out all fields with a red asterisk as well as the “Remarks” field, so the KN Login specialist can contact you promptly.

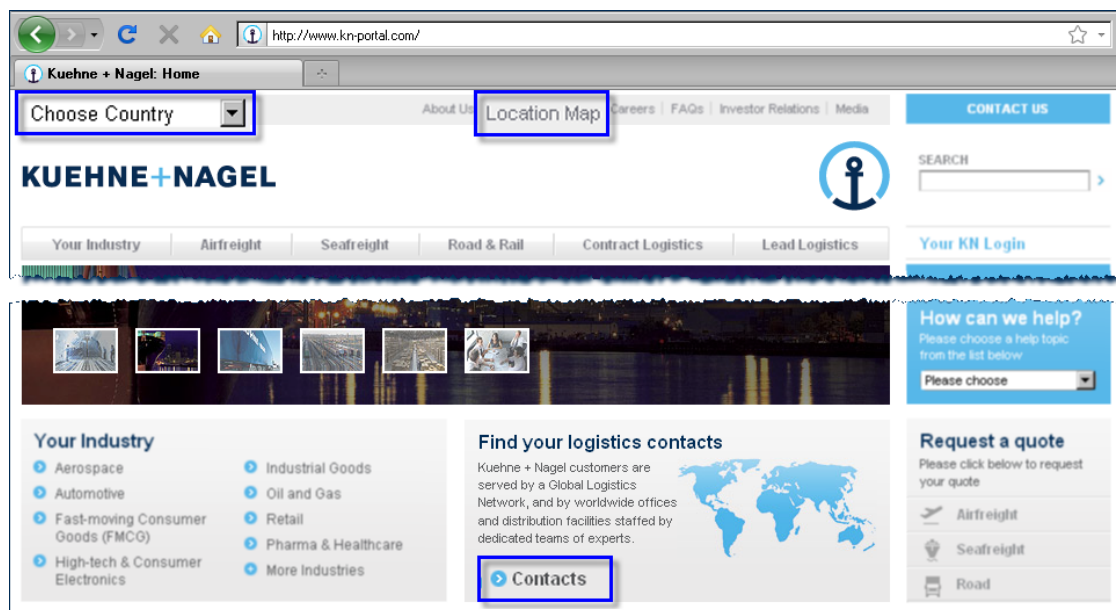


## 1.6. Contacts for Support



For additional KN Login support, or to request the setup of a new user (User ID etc.), please contact your Kuehne + Nagel account representative or the KN Login Support Team in your region.

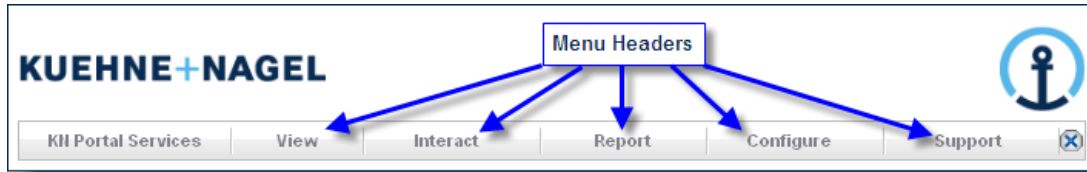
Support for KN Login is available through any Kuehne + Nagel office worldwide.



To locate the Kuehne + Nagel office nearest you, please visit our home page at <http://www.kuehne-nagel.com>. Choose your country from the dropdown list <Choose Country> in the upper left of the screen, or click on the button <Location Map> or <Contacts>.

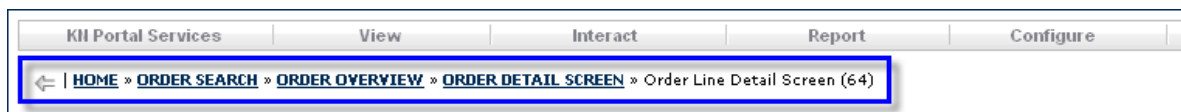


## 2. Navigation in KN Login



After the successful sign-on, navigation in KN Login is done by placing your mouse pointer over the available menu headers, as marked above, and then selecting the feature or function from the drop-down menu or sub menu.

### Navigation Trail



The Navigation Trail allows you to quickly and easily step back into KN Login screens you have visited, before you came to the screen you are currently viewing. Simply click on the screen name to move back to the respective screen.

### KN Login Page Numbers



For your convenience we have assigned reference numbers to all web pages in KN Login.

When talking with your account representative, please refer to the screen title and the respective screen number.

















### 2.1. Location of Important Functions in the Main Menu

FUNCTION	PATH
Purchase Order Visibility	View » Order » Purchase Order
Shipment Visibility for a specific mode or across modes	View » Shipment
My Profile	Configure » My Profile
Data Extract	Report » Data Extract
KN Login Highlights	Support » KN Login Highlights



## 2.2. Icons used in KN Login

This table shows you the icons used for various actions in KN Login.

	Close / Exit the Screen / Window		Add / Create Information
	View Details		Show next lower Level
	Delete Information		Hide lower Level
	Print to PDF		Access Look-up Table
	Show (expand) Section / Panel		Modify Information
	Hide (collapse) Section / Panel		Copy Information
	Upload (Document Images)		Download (Document Images)
	Send (Document Images via) E-mail		Select



### 3. Visibility – Order

With KN Login Order Visibility you can search and view the details of orders and order lines based on defined references, date, party or location criteria.

#### 3.1. Order >> Search

*NOTE: For full details please refer to “Visibility” in the KN Login Order User Manual*

KN Portal Services	View	Interact
	Shipment	
	Order	Purchase Order
	Equipment	

To access Order Visibility, move your mouse to “View” on the header menu, select “Order” from the drop-down menu and then “Purchase Order” from the sub-menu.

You are presented with the **Order Search** screen.

Order Search			
1st Filter	Shipping Window (Start)	is between	
Order References	Purchase Order Number	begins with	
Process	equals	Main Process	Any Process
		Sub Process	Any Sub Process
		Status	Any Status
Monitoring results			
Max.	10		
Show Results as	<input checked="" type="radio"/> Orders <input type="radio"/> Order Lines		
<input checked="" type="checkbox"/> Extended Search			
		Search	Clear

None of the search filters in this screen are mandatory.

You can use one or all of the filter options to define a simple or complex search.

Applying none of the filter options will result in a complete summary of all your orders / order lines in our system up to a maximum of 100 orders, respectively 2000 order lines.

#### Explanation of the different search options

##### Planning Dates

1st Filter	Shipping Window (Start)	is between	
------------	-------------------------	------------	--

Shipping Window (Start)
Shipping Window (Start)
Shipping Window (End)
Required Date of Delivery
Last Process Date

You may filter your search results by selecting a date criteria. To do so, first select a Planning Dates option from the drop-down menu and then define either a specific date or a date range.





## Order References

Order References	Purchase Order Number	begins with	
------------------	-----------------------	-------------	--

Purchase Order Number
Purchase Order Number
Product Number
Line Item No
EAN No
Shipment No

KN Login offers flexible search options to search against various types of order references, e.g. purchase order number or article number (product number).

The available order references are customer-specific and agreed upon between the customer and Kuehne + Nagel.



Don't know the exact reference value?

No problem! You may enter the first few characters of the value. The search result will show all the orders / order lines that match your entered search value (begins with).

## Process

Process	equals	Main Process	Any Process
		Sub Process	Any Sub Process
		Status	Any Status

You can use these filter options to search for orders / order lines, which are within a certain stage of the order progress.

Any Process
Any Process
Ordered
Origin
In-transit
Destination
Delivered
Cancelled

KN Login automatically associates every order / order line status with a pre-defined order progress Main Process step (e.g. "Ordered", "Origin", "In-Transit" etc.) and Sub Process step ("Booked by Supplier", "Received at Origin").

equals
equals
is not equal to
prior to
after
equals or prior to
equals or after

These are the available Qualifier options.

## Monitoring Results

Monitoring results		
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Use this filter to search for orders / order lines, which fall into the respective exception or confirmation criterion. To do so, click on the look-up icon and select the desired Monitoring Results criterion from the table. The number of active Monitoring results is shown in brackets behind the title of the Monitoring definition.

This filter option will only be displayed, if Monitoring definitions have been set up for your company and you have the corresponding user rights.



## Max.

A control element for setting the maximum number of results per page. It consists of a text box containing the word "Max." followed by a dropdown menu currently showing the value "10".

Use this option to define the number of rows per page to be displayed on the search result summary list (Order -respectively Order Line- Summary screen).

## Show Results as

A control element for selecting the view of search results. It features a label "Show Results as" followed by two radio buttons: "Orders" (which is selected) and "Order Lines".

Use this option to select whether the search results should be displayed on Order or on Order Line level.

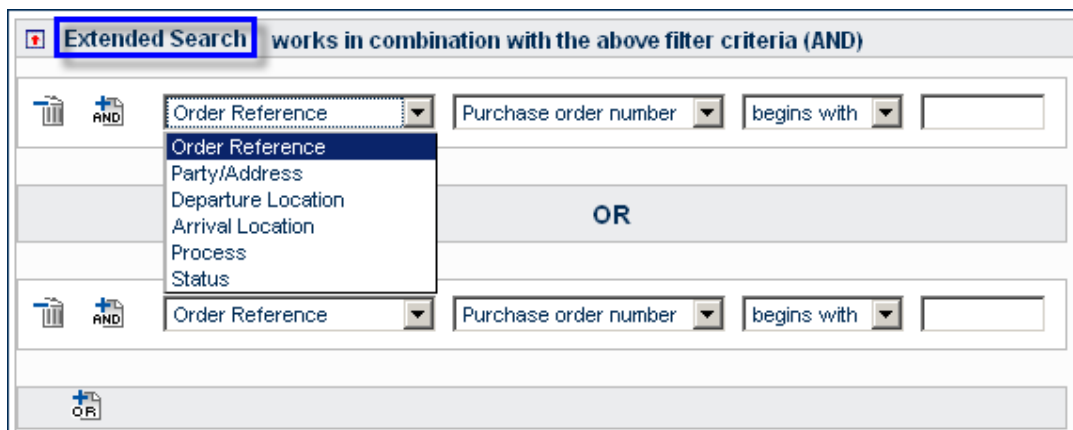
Choosing "Orders" will provide you with a general overview of the respective orders.



If you are looking for detailed information on individual order lines, you should select "Order Lines".

Use the Order View Options under "Configure / **My Profile**" to change the default setting, either search on Orders or Order Lines.

## Extended Search

Subject to user rights, you may have access to the Extended Search panel as well.

A screenshot of the "Extended Search" panel. The panel title is "Extended Search" with a subtext "works in combination with the above filter criteria (AND)". It contains two rows of filter criteria. Each row starts with a trash icon and an "AND" button. The first row has a dropdown menu open showing options: "Order Reference", "Party/Address", "Departure Location", "Arrival Location", "Process", and "Status". To the right of the dropdown are two more dropdowns: "Purchase order number" and "begins with", followed by a text input field. A central "OR" button separates the two rows. The second row has the same structure but with "Order Reference" selected in the first dropdown. At the bottom, there is a plus icon and a "OR" button.

By default this section is closed (collapsed), which is indicated by the downward pointing arrow . To open this section, click on the arrow  and you will be presented with the window for additional filter settings as shown above.



The Extended Search panel offers additional filter options including, "Party/Address", "Departure Location" and "Arrival Location".

Within this panel -if you set up multiple additional filters- you can choose whether the individual filter definition lines shall have an "And" or an "Or" relationship.



Examples (based on “Results as Order Lines”):

- Filter on Departure Location = US (USA) **AND** on Arrival Location = AU (Australia): Only those order lines will be found which shall be shipped from the USA **and** to Australia
- Filter on Departure Location = US (USA) **OR** Departure Location = BR (Brazil): Only those order lines will be found which shall be shipped **either** from the USA **or** from Brazil
- Filter on Departure Location = US (USA) **AND** Departure Location = BR (Brazil): No order lines will be found, as one order line cannot be shipped from two departure locations (it is either / or, not both)

In order to set up additional filter options for your search, click on the  (“Add new Filter Condition”) icon or the  (“Add new Filter Group”) icon. You can create up to 3 “Filter Groups” and use up to 10 “Filter Conditions”.

To delete a filter line, click on the  (“Delete Filter Condition”) icon.

*For explanations regarding the use of the filter relations options “And” versus “Or”, please refer to “Visibility” in the KN Login Order User Manual.*

## 3.2. Search Results for Output Option “Orders”

Show Results as
☒ Orders
☐ Order Lines

*NOTE: For full details please refer to “Visibility” in the KN Login Order User Manual*

If KN Login finds more than one order that matches your search criteria, you will be presented with the Order Summary screen.


### 3.2.1. Order Summary Screen

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This table includes key order reference information (additional references optional), Kuehne + Nagel shipment references (displayed as hyperlink to the Shipment Detail screen, described later in this document), quantities of product in different processes (order progress steps), order party information, commodity name, order mode of transport, order due dates / deadlines (windows), as well as the last reached Main and Sub-Process including Sub-Process Dates.

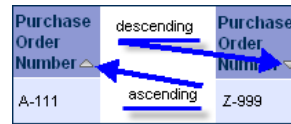


If the order has several order lines (e.g. different article numbers under one purchase order), or there have been several shipments against the purchase order, the word “multiple” will be shown instead of the reference value.

Click on the  icon to view the details of a specific order in the “Order Detail” screen.




To sort the order data within the table, click on the column header. The colour of the sort-by column header is darker and the arrow shows the direction of the sort (ascending/descending).






To help you manage efficiently inventory in transit, the new release of KN Login provides quantity count by each process step i.e. Received Quantity, Loaded into Container Quantity, Shipped, Arrived and Delivered.



Download your search results from the Overview screen to an Excel spreadsheet simply by clicking on the download  icon.

### 3.2.2. Order Detail Screen

The Order Details screen groups data elements into several individual panels. You may hide or show a panel by clicking on the  icon next to every panel header.

Order Detail Screen													
<b>Order References</b>													
Purchase Order Number		AA0501											
<b>Shipping Instructions</b>													
Incoterm	FOB			Incoterm Location	HKHKG								
Country Of Origin	CHINA			Country Of Destination	GERMANY								
Departure Port	Hong Kong			Arrival Port	Bremen								
Final Destination	DEDET			Mode Of Transport	Sea								
Expected Packages	75			Expected Package Type	PKG								
Total Gross Weight				Total Volume									
Dangerous Goods	N			Insurance	Not arranged by KN								
Letter Of Credit Value				Letter Of Credit Currency	USD								
Sending Office	Ningbo / CN												
<b>Order Planning Dates</b>													
Shipping Window Start:		01 Apr 2010			Shipping Window End:		11 Apr 2010						
Required Date Of Delivery:		29 Apr 2010											
<b>Order Lines</b>													
Purchase Order Number	Dispo-Order-No./-Position-No	Dispo-Position-No.	Quantity								Shipment / House Airway Bill		
			Ordered	Booked To Export	Received	Loaded Into Container	Shipped	Arrived	Delivered	Cancelled		Outstanding	
 AA0501	151945/01	01	720	720	0	720	720	0	0	0	0	0	4359-0220-003.763
 AA0501	151945/02	02	180	180	0	180	180	0	0	0	0	0	4359-0220-003.763
<b>Total:</b>			<b>900</b>	<b>900</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Balance:</b>			<b>0</b>	<b>0</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	
<b>Addresses</b>													



## Order Reference Information

<b>Order References</b>	
Purchase Order Number	AA0501

This panel displays the main order reference number, typically the Purchase Order Number.

## Shipping Instructions (Order)

<b>Shipping Instructions</b>			
Incoterm	FOB	Incoterm Location	HKHKG
Country Of Origin	CHINA	Country Of Destination	GERMANY
Departure Port	Hong Kong	Arrival Port	Bremen
Final Destination	DEDET	Mode Of Transport	Sea
Expected Packages	75	Expected Package Type	PKG
Total Gross Weight		Total Volume	
Dangerous Goods	N	Insurance	Not arranged by KN
Letter Of Credit Value		Letter Of Credit Currency	USD
Sending Office	Ningbo / CN		



In this section transport-relevant information from the purchase order is displayed

## Order Planning Dates

<b>Order Planning Dates</b>			
Shipping Window Start:	01 Apr 2010	Shipping Window End:	11 Apr 2010
Required Date Of Delivery:	29 Apr 2010		

In this segment you will find order due dates, such as the Delivery Window, the Shipping Window and the Required Date of Delivery (if applicable).

## Order Lines

<b>Order Lines</b>												
Purchase Order Number	Dispo-Order-No./Position-No.	Dispo-Position-No.	Quantity									Shipment / House Airway Bill
			Ordered	Booked To Export	Received	Loaded Into Container	Shipped	Arrived	Delivered	Cancelled	Outstanding	
 AA0501	151945/01	01	720	720	0	720	720	0	0	0	0	<a href="#">4359-0220-003.763</a>
 AA0501	151945/02	02	180	180	0	180	180	0	0	0	0	<a href="#">4359-0220-003.763</a>
<b>Total:</b>			<b>900</b>	<b>900</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Balance:</b>			<b>0</b>	<b>0</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>900</b>		

In this panel you can view the transportation progress of the individual order lines. In the column "Outstanding" you will see the quantity of product against the order line, which has not been shipped yet.

If you click on the hyperlink on the Shipment / House Airway Bill number (in the column farthest to the right), you will be taken to the respective shipment details screen, where you will find the complete transportation details. Use the **KN Login Navigation Trail** to go back to the Order Line Summary screen.

You can click on the  icon to view the respective Order Line Details.



### 3.3. Search results for Output Option “Order Lines”

Show Results as ☐ Orders ☒ Order Lines

If more than one result was found, you are presented with the Order Line Summary screen.

#### 3.3.1. Order Line Summary Screen

Order Line Summary																
Purchase order number	Article number	Position Number	Shipment / House Airway Bill	Ordered Quantity	Booked To Export Quantity	Received Quantity	Loaded Into Container Quantity	Shipped Quantity	Arrived Quantity	Delivered Quantity	Outstanding Quantity	Party Types	Commodity	Mode	Departure	Arrival
A3631	450136	1	<a href="#">4359-0203-003.109</a>	1,618	1,618	0	1,618	1,618	0	0	0	Tools Manufacturer	Chain Saw	Sea	Ningbo	Rotterdam
EB0334	340035	20000		525	0	0	0									
I3847	234216	1	<a href="#">4351-0304-003.094</a>	1,232	1,232	0	1,232									
I3847	235110	2	<a href="#">4351-0304-003.094</a>	360	360	0	360									

Shipping Window		Required Date Of Delivery	Alert	Process Step		First Date	Last Date	Last Status	Last Status Date
Start	End			Main Process	Sub-Process				
05Apr10	11Apr10			In-transit	Shipped/In-Transit	09Apr10	09Apr10	Order Line Shipped	08Apr10
05Apr10	15Apr10	17May10		Ordered	Order place	26Feb10	26Feb10	Confirmed at KN Origin	26Feb10
05Apr10	18Apr10			In-transit	Shipped/In-Transit	19Apr10	19Apr10	Order Line Shipped	17Apr10
05Apr10	18Apr10			In-transit	Shipped/In-Transit	19Apr10	19Apr10	Order Line Shipped	17Apr10

This table includes key order reference information (additional references optional), Kuehne + Nagel shipment references, quantities of product in different processes (order progress steps), order party information, commodity name, order mode of transport, order due dates / deadlines (windows), as well as the last reached Main and Sub-Process including Sub-Process Dates.

In case the order line has been split into different shipments, the highest event reached by any part of the order line will be shown.

#### Order Lines with Exception Alerts

If an Exception Alert has been triggered against an order line, an alert symbol - for instance like this - will be shown in the Order Line Summary screen.

Order Line Summary																
S/C Number	Dispo-Order-No./ Position-No	Dispo-Position-No.	Supplier ID / Customer Code	Supplier Article No.	Article No.	Shipment / House Airway Bill	Ordered Quantity	Booked To Export Quantity	Received Quantity	Loaded Into Container Quantity	Shipped Quantity	Arrived Quantity	Delivered Quantity	Outstanding Quantity	Party Types	Commodity
A00184	151767/02	02	966900/	105609	9/03/25	<a href="#">4110-0220-004.208</a>	180	180	0	0	0	0	0	0	180	MANN
A00184	151767/03	03	966900/	105609	9/03/25	<a href="#">4110-0220-004.208</a>	180	180	0	0	0	0	0	0	180	MANN
A00184	151767/04	04	966900/	105609	9/03/25	<a href="#">4110-0220-004.208</a>	120	120	0	0	0	0	0	0	120	MANN


Shipping Window		Required Date Of Delivery	Alert	Process Step		First Date	Last Date	Last Status	Last Status Date
Start	End			Main Process	Sub-Process				
11Apr10	21Apr10	09May10		Origin	Booked by Supplier	15Apr10	15Apr10	Ready at Supplier	15Apr10
11Apr10	21Apr10	09May10		Origin	Booked by Supplier	15Apr10	15Apr10	Ready at Supplier	15Apr10
11Apr10	21Apr10	09May10		Origin	Booked by Supplier	15Apr10	15Apr10	Ready at Supplier	15Apr10

Details about the Exception Alert will be shown in the Order Line Detail screen.


Click on the icon to view the details of a specific order line in the “Order Line Detail” screen.



### 3.3.2. Order Line Detail Screen


The Order Line Detail screen groups data elements into several individual panels. You may hide (collapse) or show (expand) a panel by clicking on the  icon next to every panel header.

#### Order Line References

Order Line Detail Screen			
 Order Line References			
Purchase Order Number	A00143	Dispo-Order-No./Position-No	152448/02
Dispo-Position-No.	02		


This panel lists the order line key references. The Order Reference structure is customised, so your information will look different.

#### Order Line Information

 Order Line Information			
Ordered Quantity	60	Ordered Quantity UOM	PCS
Buying Price	0		
Commodity	Shoes		
Supplier ID / Customer Code	9669/	Supplier Article No.	10565
Article No.	4407/25	Colour	541
Sortiment-No.	222		

In this segment you will find various pieces of additional information, e.g. further order line references. The contents also varies from customer to customer, "Ordered Quantity" and "Commodity" will always be displayed.

#### Shipping Instructions

 Shipping Instructions			
Incoterm	FOB	Incoterm Location	Antwerpen
Country Of Origin	BELGIUM	Country Of Destination	AUSTRALIA
Departure Port	Antwerp	Arrival Port	Melbourne
Final Destination	3908-VER	Mode Of Transport	Sea
Expected Packages	4,890		
Total Gross Weight	0.00	Total Volume	978.000
Dangerous Goods	N	Insurance	Not arranged by KN
Letter Of Credit Number	T/T		
Letter Of Credit Value		Letter Of Credit Currency	USD


In this section transport-relevant information from the purchase order is displayed.

#### Order Line Planning Dates

 Order Line Planning Dates			
Shipping Window Start:	13 Apr 2010	Shipping Window End:	23 Apr 2010
Required Date Of Delivery:	11 May 2010		


In this section you will find the Order Line due dates / deadlines.

#### Order Line Progress Details

 Order Line Progress Details								
View	Shipment / House Airway Bill	Sub-Process	Load Unit	First Status Date And Time	Quantity	Latest Status	Date & Time	Remarks
		Order place		04 Mar 2010 09:35	60	Order Confirmed at KN Origin	24 Mar 2010 18:59	
	4110-0220-003.321	Booked by Supplier		01 Apr 2010 08:10	60	Order Line Allocated to Shipment	Exp.Del.On 17 Apr 2010 04:00	
		Container loaded	MSKU6280820	16 Apr 2010 12:00	60	FCL Container at CY	16 Apr 2010 12:00	
		Shipped/In-Transit	MSKU6280820	18 Apr 2010 00:00	60	Import File Opened	20 Apr 2010 14:08	



This segment shows the dates and times of the events which have taken place on this order line, including the indication on the product quantity involved.

Click on the  icon to view the details of all events, which happened in this specific sub process (Transaction History).

## Hyperlink to Shipment / Container

**SHIPMENT DETAIL SCREEN - SEAFREIGHT**

**KN and Prime Reference Information**

Origin Kuehne + Nagel Reference	4110-0220-003.321
Destination Kuehne + Nagel Reference	0010-4103-005.217
OBL No.	582679116

**Planned and Actual Cargo Flow Statuses**

**Order Summary**

Purchase Order	Purchase Order Position	Shipment / House Airway Bill	Ordered Quantity
502739	Multiple	<a href="#">Multiple</a>	214

Expected Arrival: 15 May 2010  
Expected Arrival Place of Delivery: 17 May 2010

**Actual Document and Information Flow Statuses**

Status Event	Date	Time	Location	Remarks	Alert
Booked by Supplier	26 Mar 2010	10:21	Hong Kong		
BAL ECB Issued	20 Apr 2010	18:14	Hong Kong		
Import File Opened	20 Apr 2010	14:08	Bremen		

**Shipping Information**

Port of Loading	Hong Kong	E.T.S.	18 Apr 2010
Port of Discharge	Hamburg	E.T.A.	15 May 2010
Place of Delivery	Bremen	E.T.A.	17 May 2010
Terms of Delivery	FOB HONG KONG	Insurance	Not arranged by KN
On-carriage Type of Transport	Container Terminal		

**Voyage Details**

Vessel	Voyage	Port of Loading	E.T.S.	Port of Discharge	E.T.A.
MAERSK SHEERNESS	1004	Hong Kong	18 Apr 2010	Hamburg	15 May 2010

**Container Information**

Movement	Container Type	Container No.	Seal No.	Pkgs.	Weight (kg)	Volume (cbm)	Alert	Last Status	Status Date / Time
CY/CY	40 ft Container	<a href="#">MSKU6280820</a>	CN7152975	702	7479.80	56.320		Container Shipped on Vessel	18 Apr 2010
Total	1 Container(s)			702	7479.80	56.320			

**Shipment Details**

Marks and Numbers	Qty	Shipping Unit	Description of Goods	Weight (kg)	Volume (cbm)
MSKU6280820	1	40G	CONTAINER SAID TO CONTAIN	7,479.80	56.320
SEAL CN7152975			702CTNS		
CNO:1-85			FOOTWEAR		
CNO:176-250			AS PER CONTRACT NO.: 571A0685		
			FOOTWEAR		

**Line Item Details**

Purchase Order Number	Dispo-Order-No./Position-No.	Dispo-Position-No.	Load Unit	Load Sequence	Actual Quantity	Outstanding Quantity	Expected Packages	Weight (kg)	Volume (cbm)
571A0685	152480/02	02	MSKU6280820	1	420	0	35 CTN		
571A0685	152477/01	01	MSKU6280820	1	360	0	40 CTN	1,173.50	9.490
571A0685	152477/02	02	MSKU6280820	1	300	0	25 CTN		
571A0685	152480/01	01	MSKU6280820	1	480	0	40 CTN		
571A0685	152477/03	03	MSKU6280820	1	240	0	20 CTN		
VW10A00037	151698/08	08	MSKU6280820	5	60	0	5 CTN		
VW10A00037	151698/05	05	MSKU6280820	5	90	0	10 CTN	543.50	4.650
VW10A00037	151698/07	07	MSKU6280820	5	180	0	15 CTN		
VW10A00037			MSKU6280820	5	180	0	20 CTN		
VW10A00037			MSKU6280820	2	270	0	30 CTN	637.00	4.600

Search Results 1-10 Page: << [ 1 of 4 ] >> Go to:  Go 31 Total Results

If you click on this icon, you will be taken to the respective Order Line Detail screen.

Once an Order Line has been assigned to an export file, a hyperlink to a Shipment / Container Detail screen will be provided.

Simply click on the Shipment / House Airway Bill / Container No. (Load Unit) to access the respective details.

Use the **KN Login Navigation Trail** to go back to the Order Line Detail screen.

If an order / order line is split between 2 or more different shipments, the word "Multiple" will be shown as a hyperlink.

Clicking on that hyperlink will take you to the Shipment Summary screen, on which the respective shipments will be listed. From there you can then access the individual Shipment Details screens

Having clicked on the KN Reference hyperlink, you are taken to the Shipment Detail screen, where in the Line Item Details section you will find information on all order lines allocated to this shipment.


You will also find such hyperlinks on the Order Summary, Order Detail and Order Line Summary screen.






The Line Item Details section in the Container Detail screen looks similar.

As shown in the screenshot:

If you click on the  “View Details” icon in front of an order line, you will be taken to the respective Order Line detail screen.

If you click on the  icon in front of the container number, you will be taken to the Container Details screen.

So you can easily switch back and forth between the Order Details, Shipment and Container Detail screens.


### Quantity Summary

Quantity Summary					
Sub-Process	Quantity Per Process Step	Line Splits	Balance	Quantity Of Lines Of This PO	Order Summary
Ordered		60		91	29,923
Booked to Export		60			29,008
Loaded into Container		60			14,054
Shipped In-Transit		60			14,054

This table provides an overview of the Order Line quantities, which have reached different process steps, outstanding quantities on certain process steps and a summary of quantities on Order level.

### Monitoring Results

If “Monitoring” has been activated for your company, subject to your user rights you will see the section “Monitoring Results”.

Monitoring Results					
Created	Alert	First Event	Second Event	Variance	Level
24Apr10 01:04	Late Departure or Departure not confirmed - past Shipping Window End Status Late	Shipping Window End 23 Apr 2010 00:00	ET_1300 (missing)	> 1 Day	

If a Confirmation or an Exception Alert has been generated, such an information line will be displayed.

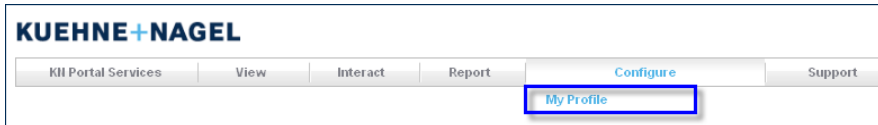
KN Login has a monitoring engine that -based on customer-specific setup- shows exceptions, such as a late booking, departure or late arrival, or confirmations of specific events, such as a booking or a departure confirmation, etc. Whenever KN Login raises an exception or confirms an event, this exception or confirmation is listed in this panel, and, subject to user rights, you will be able to view it here.

KN Login allows the use of an **Escalation Routine** to indicate the severity of the **Exception Alerts**. Pre-assigned colour-coded symbols support easy recognition of the 3 escalation levels:

The  **Attend** symbol represents the lowest level,  **Alert** the medium level, and  **Alarm** the highest level.



## 4. My Profile – KN Login Order



The “My Profile” module allows you to set up several personal viewing

options, based on your user rights, which will be valid throughout the entire KN Login system.

Under the “User Settings” tab you can for instance customise your settings for date or number format, the number of rows to be displayed on the overview screen, and select the start screen you wish to be taken to after sign-on.

And under the “**Order View Options**” tab, you can select which data columns in the order and order line summary screens should be shown and which ones not.

Key Order References will always be displayed, all other data columns can be de-selected.

The available data columns depend on the customer-specific settings in our system.

On the User Settings screen you can also select “Order Search” as the start page into KN Login.

*For full details please refer to “Visibility / My Profile” in the KN Login Order User Manual*



## 5. Monitoring – Order

KN Login Monitoring is an Event Management and Exception Monitoring tool. As an integral part of KN Login, it monitors order (as well as shipment) progress and, once set up, proactively notifies you when a specified event or exception occurs.

**Event manager** – Proactively keeps you and your extended supply chain partners informed of reached events.

**Exception Monitor** – Enables you to manage your Procurement Supply Chain based on your own customer-specific, pre-defined exceptions.

E-mail messages generated by KN Login Order Monitoring can be set up to include customer reference information, and they always contain hyperlinks to the respective Order Line Details screen.

*For details please refer to “Monitoring” in the KN Login Order User Manual*

*If you wish to start using **KN Login Order Monitoring**, please contact your Kuehne + Nagel office. Our KN Login specialists will be happy to configure KN Login Order Monitoring according to your business needs.*

## 6. Data Extract – Order

Within the suite of KN Login Information Management tools, KN Login Data Extract is a powerful utility that supplies data to support reporting solutions such as In-Transit Activity, Forecasting and Planning, Scorecards, Statistics, etc.

Data Extract can also be used to generate data files and post them to a pre-defined folder on your FTP server in support of basic electronic information exchange.

It offers the flexibility to save definitions to run again at a later time or use as a template for new definitions. Data Extracts can run either on a schedule or on an ad hoc basis.

*For details please refer to “Data Extract” in the KN Login Order User Manual*



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## **KN Login: Information to move >> forward**



**For information about the different features available in KN Login and the value they can generate for your business, please contact your Kuehne + Nagel account representative.**

**KN Login provides powerful Information Solutions  
in following modules:**

**Visibility**

**Monitoring**

**Collaboration**

**Information Management**

**System-to-System Communication (EDI)**

### **About Kuehne + Nagel**

As one of the world's top freight forwarding and logistics groups, Kuehne + Nagel provides seafreight and airfreight forwarding, arranges the transportation of goods by road and rail, offers customs brokerage services, with a clear focus on providing IT-based supply chain management services. The company's contract logistics unit offers warehousing and distribution services presenting solutions for logistics outsourcing and management of complex supply chains.

To increase processes efficiency and customer satisfaction, Kuehne + Nagel continues to invest greatly in information technology. Through leveraging globally standardized, leading-edge information technology Kuehne + Nagel insures visibility and control of each transport movement across the supply chain.

To learn more about Kuehne + Nagel, please visit our website at [www.kn-portal.com](http://www.kn-portal.com) .