Tally For Educational Institutions

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USER Manual

Tally For Educational Institution Version 3.62 Build 2 User Manual

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1. Introduction

TALLY FOR EDUCATIONAL INSTITUTIONS (TFEI) is a Micro Vertical Solution (MVS). It is developed on Tally.ERP9 platform by JVC ACADEMY with guidance of TALLY SOLUTION PVT. LTD. It uses Tally.ERP9 as front end and backend.

It is started on April 2009 and now it is being used by more then 50 schools and colleges all over the India.

2. Products

TFEI SILVER – SINGLE USER

TFEI GOLD – MULTI USER

3. System Requirements

3A. TFEI SILVER requires TALLY.ERP9 series version 3.61 be installed on machine. Minimum hardware required for TFEI SILVER is Pentium processor with 1 GB of ram and 80 GB of hard disk.

3B. TALLY GOLD system TALLY.ERP.9's version 3.61 working conditions are following:

1. server – Core 2 Duos with 4GB of RAM and 210GB of hard disk

2. Client – Pentium processor with 1GB of RAM and 80GB of hard disk

3(A). How to start with TFEI

(A) FIRST TIME

To Start TFEI FIRST TIME INSTALLATION on machine please follow these steps.

(i) Download TFEI.TCP file from www.jvctally.webs.com to the Tally.ERP9 folder.

Welcome To JVC-Tally

Recent Forum Posts
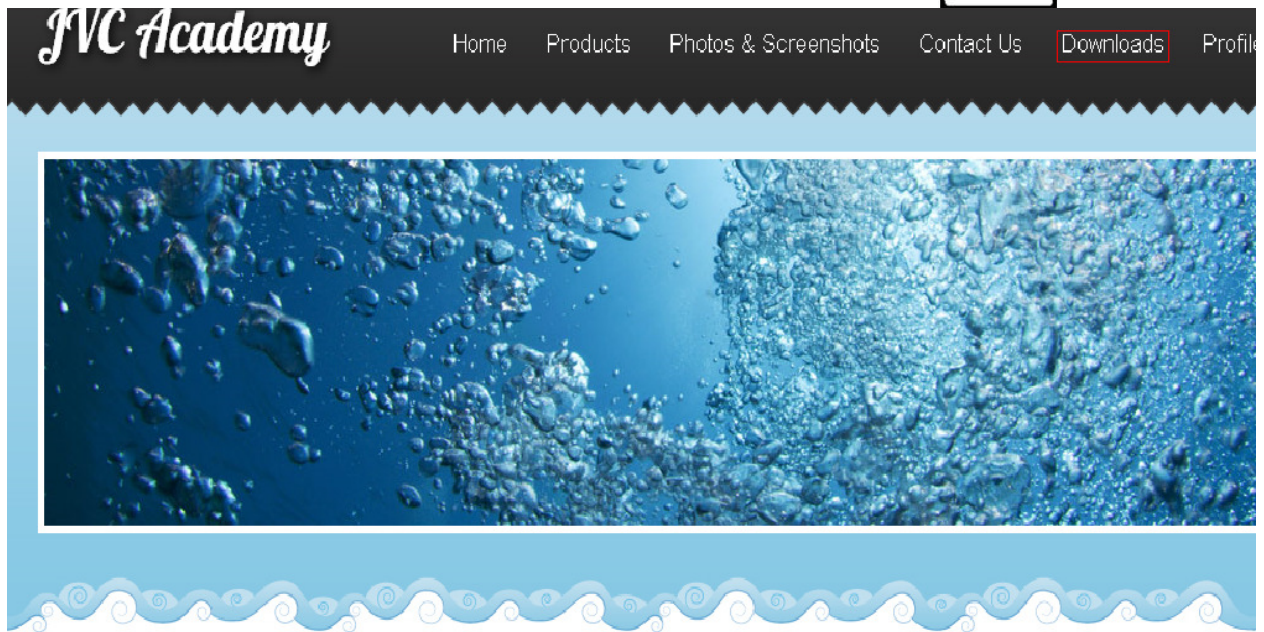
Fig. 3a(1)

This is the home page of JVC ACADMY now click on the download option and you will get the below screen.

(In Case Link is not working . Please Copy and paste think in your Browser Address)

Recent Photos

Tally Document Organizer

Click Link below for Tally Document Organizer Presentation

Presentation Tally Document Organizer Build 15.pdf

Click link below for Tally Document Organizer Manual

Tally Organiser Mannual Build 15.pdf

Tally For School Presentation

final school presentation.zip

Tally for School Version 3.6 Build1

Tally for Schools Version 3.6 Build 1

Tally for Schools Version 3.6 Build 1(TCP Link)

Installation Procedure for Tally for School

1). Download the zip file.

Fig.3a(2)

Go to the Tally For School Version 3.6 Build 1 TCP file and download it.

Tally Document Organizer

Click Link below for Tally Document Organizer Presentation

Presentation Tally Document Organizer Build 15.pdf

Click link below for Tally Document Organizer Manual

Tally Organiser Mannual Build 15.pdf

Tally For School Presentation

final school presentation.zip

Tally for School Version 3.6 Build1

Tally for Schools Version 3.6 Build 1

Tally for Schools Version 3.6 Build 1(TCP Link)

Installation Procedure for Tally for School

1). Download the zip file.

Fig. 3a(3)

This TCP file will appear in your download folder, you have to copy this file in TALLY.ERP9 folder. Then after you can use this file.
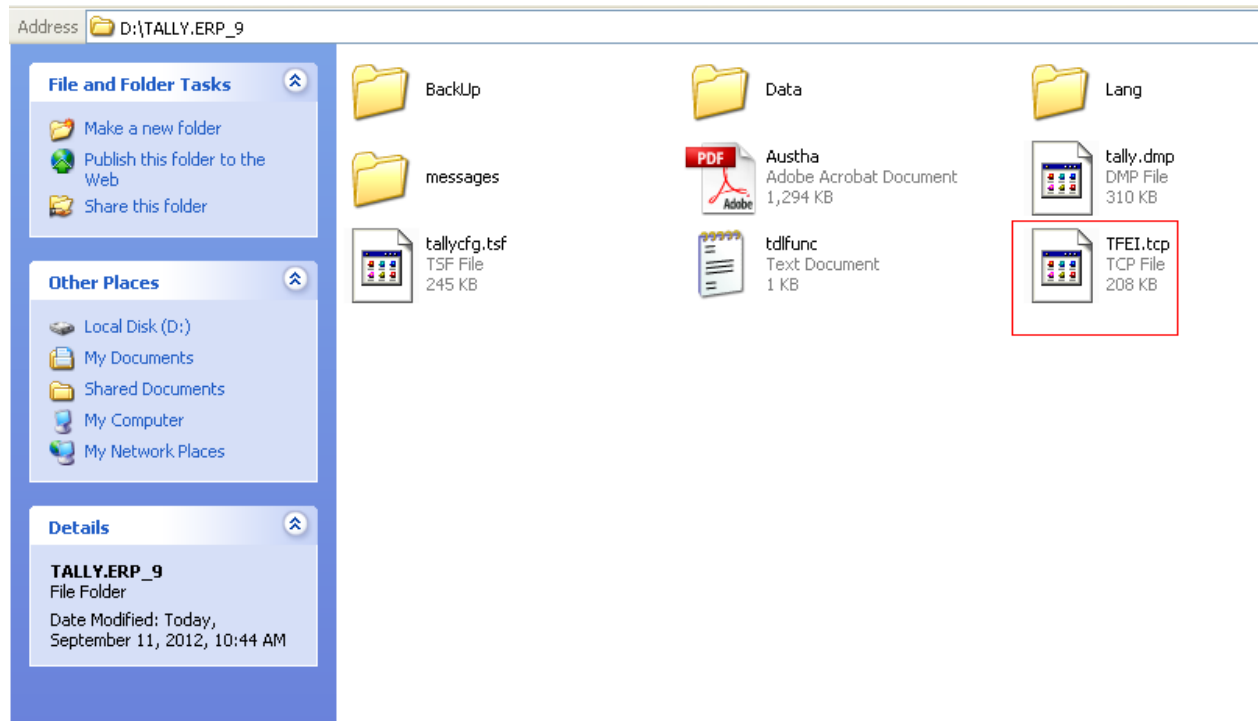
Fig. 3a(4)

2. Now **Tally.ERP 9** users can upload the customized TCP programs from the Web Control Centre. To achieve this facility, user need to create a configuration pack and deploy it across sites belonging to an account uploading the customized TCP program files is a simple and easy task and the updates are dynamic. Please refer **CBD for Account TDLs** for more details.

OR

(A) Attach the **TFEI.TCP file** in Tally.ERP 9 as Local TDLs

    a. Using **Tally.ini**

        i. Open Tally.ERP 9 folder

        ii. Open Tally.ini file

        iii. Include TDL filename and save

    b. Using **F12** Configuration

        i. From Gateway of Tally menu Select F12:Configure Screen→

        ii. Select the option product & features

        iii. Press **F4: Local TDLs** on button bar

        iv. Add the file name with directory path

(B) Now Start Tally.ERP9

i. Press F12 to go configuration
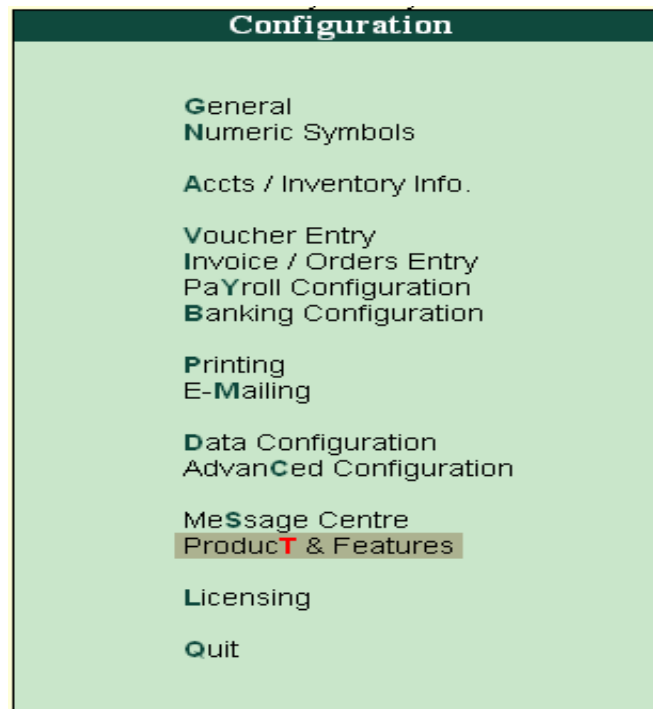
ii. Press F4 to go the ProducT & Features
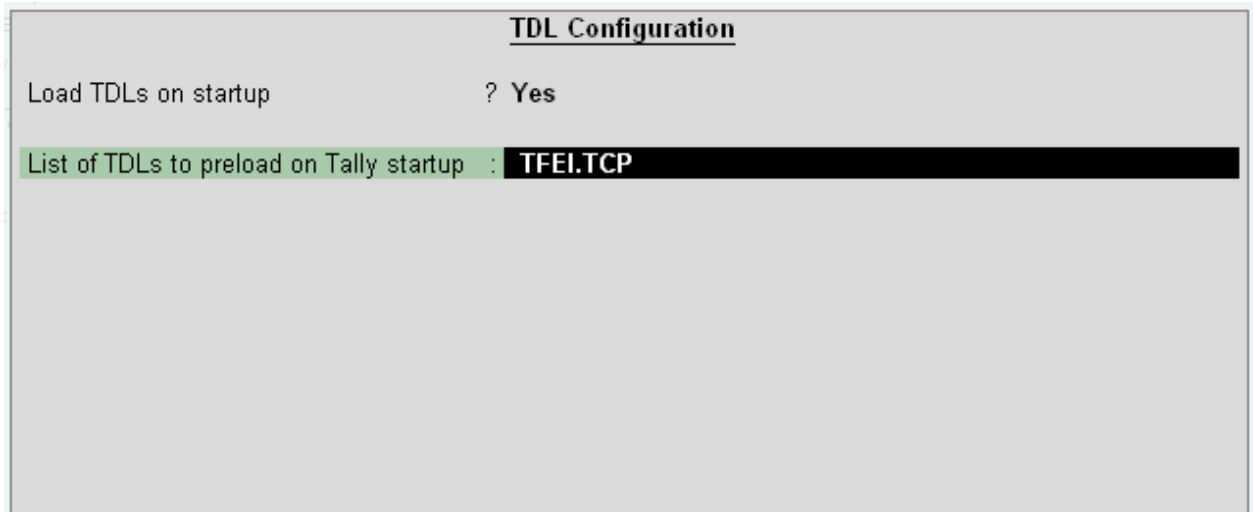
The Process of Installation is complete.

4. Enabling JVC School Gateway

To start with Tally for Schools first Go to Gateway of Tally in Tally.ERP9. Press F11→ Company Features → School Management

Company Features

- **S**chool Management
- **A**ccounting Features
- **I**nventory Features
- **ST**atutory & Taxation
- Audit **F**eatures
- Ta**L**ly.NET Features
- Add-**O**n Features
- **Q**uit

Tally MAIN --> JVC School Gateway --> Company Features

Gateway of Tally ....
Company Features ....

School Management

- **S**tartup
- **A**dvanced
- **Q**uit

Tally MAIN --> Gateway of Tally --> Company Features --> School Management

5.Features of Fee Module

5(1) School Management:-

School Management

Enable Student Fee Module	?	Yes
Enable Student Photo	?	No
Enable Fine Module	?	No
Enable List of Bank Name	?	No
Enable Document Scan	?	No

Student Admin Module

Change Maximum Students	?	No
Enable Colours in Student Master	?	No
Enable Prefix and Sufix in Admission Number	?	No
Use Mailing Name in Reports	?	No
Show Student With Class	?	No
Show Father Name at List of Students	?	No

Transport Module

Enable Transport Dash Board	?	No

Multi Location

Enable Multi Location	?	No

5(1)a. Enable Student Fee Module→ Yes

→Please Note that First Three Account Heads are Reserved for following Heads.

1. First for Tuition Fee (Under Group Direct Income) or any other name as you like.
2. Second is Your Transport Head (Under Group Direct Income)
3. Third is Caution Money or Security Deposits you receive from Your Students to be refunded later on.

Configuration of Reserved Income/Security Ledgers

Enter Name Of Tuition Fee Head	?	Tution Fee
Enter Name Of Bus Fee Head	?	Bus Fee
Enter Name Of Caution Money Head	?	Caution Money

5(1)b. Enable student photo→ To have students photo in Reports and Student Masters. Type Y = Yes

5(1)c. Enable Fine Module→To Enable Fine at the time of receipt. Please make a Ledger under Group Direct Income and Type "Fine" in Ledger Notes. The Menu will appear at School Gateway.

5(1)d. Enable List of Bank Names → It will Enable List of Bank Names at the time of FEE Receipt.

5(1)e. Enable Document Scan→   you want to scan the student document with student ledger.

5(2).Features of Student Admin Module

5(2)a. Change maximum Students→ Default Maximum Students in a Class is 40. You can change for your school.

5(2)b. Enable Colors in Student Master → on Yes Student Master Screen will show Colors.

5(2)c. Enable Prefix and Suffix in Admission Number → on Yes -> It will prompt for prefix and suffix and then Display on Student Master entry at Admission Number.

Prefix & Sufix on Student Enrollment Number

Prefix	?	2011\
Suffix	?	\DC

.   **5(2)d.** Enable Mailing Name in Reports → on Yes -> It will Print Student Name entered in Student Master Mailing Name Field. Otherwise, Student Name Displayed at Ledger List.

5(2)e. Show Student with Class → on Yes -> It will prompt Student Name with class at List of students at all screens.

5(2)f. Show Father's Name at List of students → on Yes -> It will prompt Student Name with class and Father's Name at List of students at all screens.

5(3). Transport Module
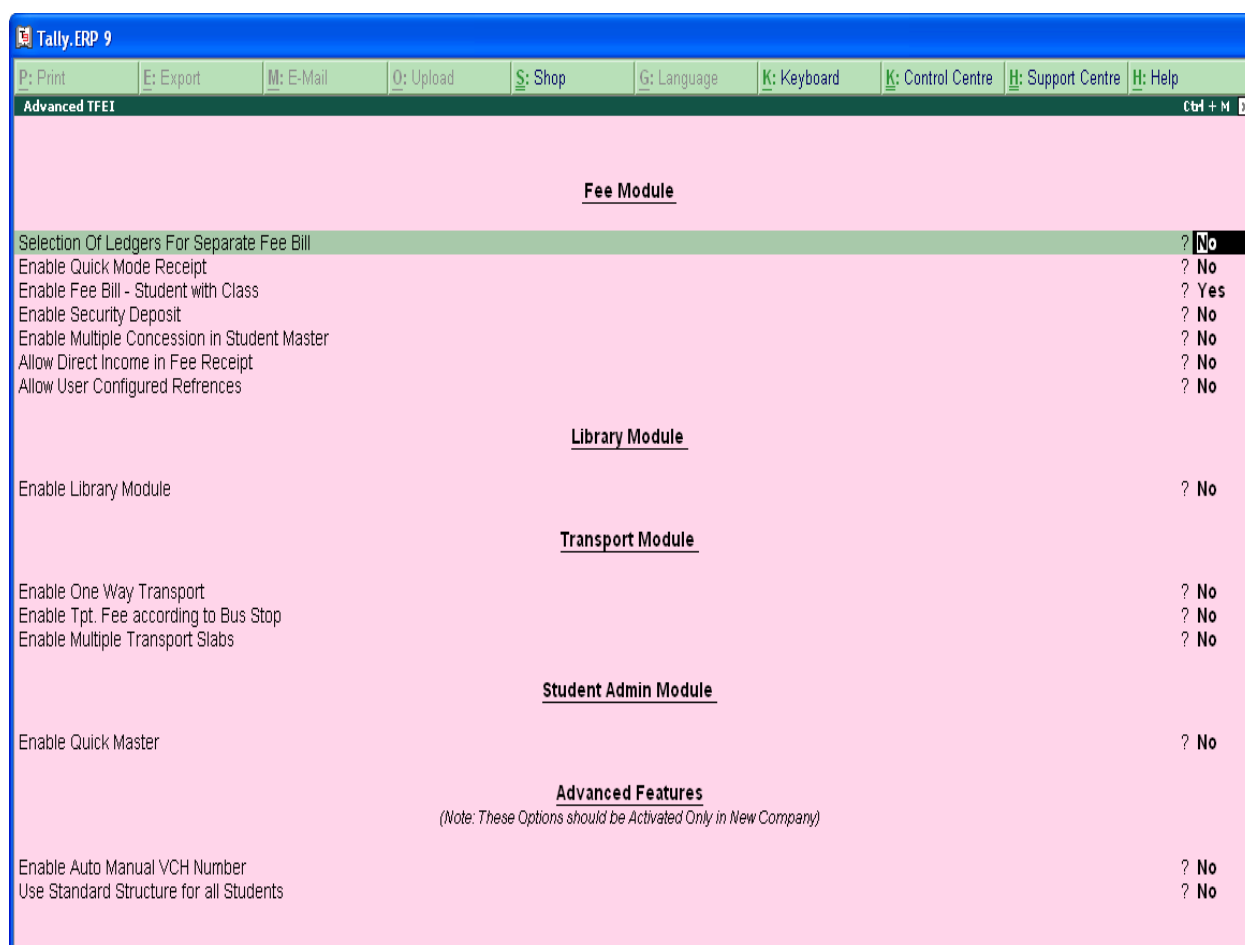
5(3)a. Enable Transport Dashboard→ If you have different types of Transports like Auto, Small Buses and Large Buses then You should enable it for Transport

Buses so that You can enter Different seating capacity in front of Bus Number and You will get a Transport Dashboard report. If you have no transport then set it to NO

5(3)b. Enable Multi Location→ If you have different schools and you want to maintain All school Data in a Tally Single Company. Then Set it to Yes. It will enable a New Field at Class as "Print Name".

6. ADVANCED

ADVANCED

Fee Module:-

6(1)a. Features of separate Fee Module:- Selection of Ledgers for Separate Bills →This feature will enable One Extra Fee Bill for the Ledgers You want. Like if you have Transport Account Separate. Then you can use this option. On yes, the below Screen appears. You can Choose More than one Ledger here.
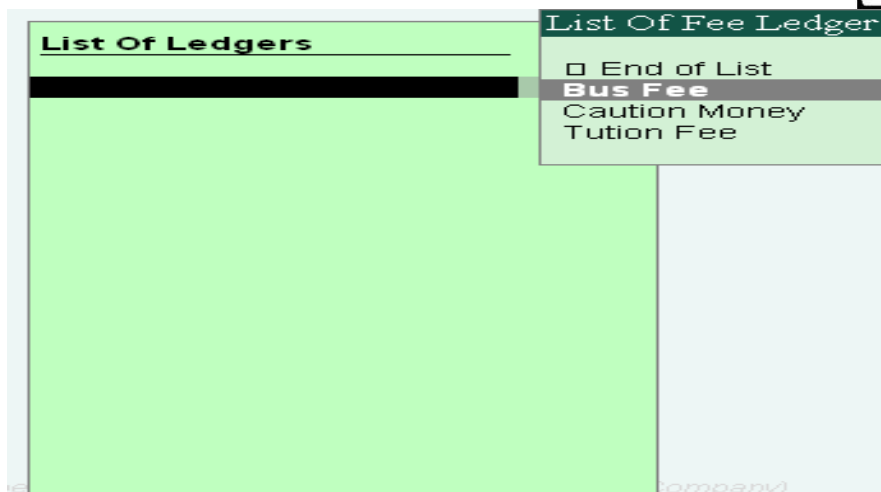
Configuration of Ledgers as Separate Bill

6(1)b. Enable Quick Mode Receipt→ It will enable Quick Receipt and not allow used to alter any amount of Fee Receipt.

6(1)c. Enable Fee Bill Student with Class → At the Fee Bill Auto generation of a Student it will ask for student Class first and a List of students in the selected Class will be appeared.

6(1)d. Enable Security Deposits → It will turn on the Security details of a Student.

6(1)e. Enable Multiple Concession in Student Masters → If School is having Fee Concession Type as Percentage as well as Amount then it will facilitate selection of any-one method.

Library Module

6(2)a. Features of Library Module: -
To enable this feature Please make a Separate data base of Books.

Transport Module
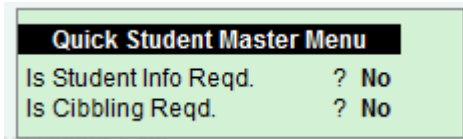
6(3)a. Enable One Way Transport → If Your School Policy allow you to Charge One way transport from Students travelling Either From Home to School or From School to Home. This option is set to Yes.

6(3)b. Enable Transport Fee according to Bus Stop → This features allows to make manual entry of Transport fee of every student as decided by each Bus Stop.

6(3)c. Enable Multiple Transport Slabs:- In this feature you can create different slab according to bus stop.

Student Admin Module

6(4)a. Enable Quick Master→ To make Student Entry faster you can skip some Data Entry of Students at the time of Rush. On yes Following Screen will appear

Quick Student Master Menu
Is Student Info Reqd.   ? No
Is Cibbling Reqd.   ? No

Advance features

6(5)a. Enable auto Manual Voucher Number:- In this feature you can manage your voucher number by yourself or automatically.

6(5)b. Use Standard Structure for all Student:- This feature for those schools in which most of the students having same fee structure. And if it is once activated then it will not be disable.

JVC School Gateway
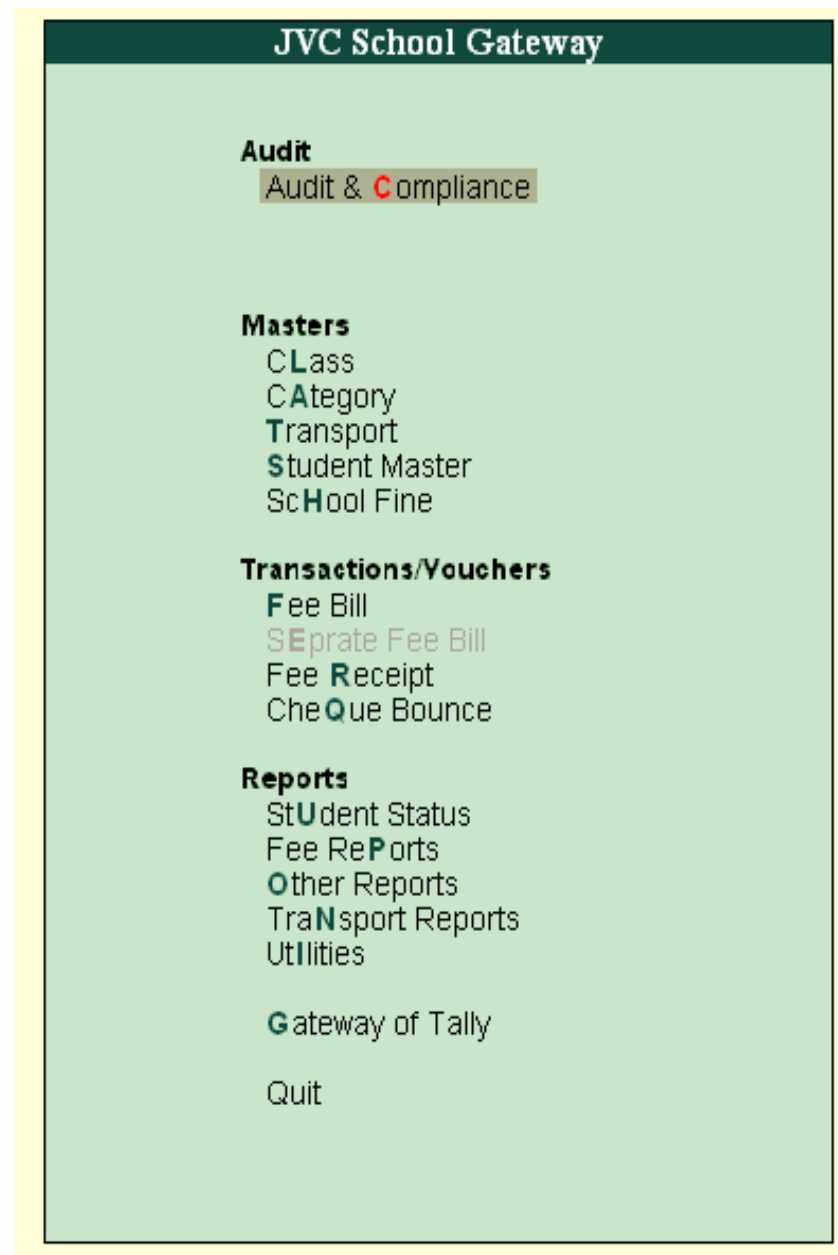
School Gateway

From this menu you can handle your whole Tally for school. To go to Gateway of Tally, Select Gateway of Tally.

7.Configuration in School Company Master

Now Press Alt + F3 From School Gateway → Alter.

Below Screen will be display after you go to Alter Company Info

Here select your basis of school from the table which will when we blank the spaces **Accrual OR Cash.**

7a. Basis of School Accounting:-

1. Accrual: - Means Income is generated as soon as student get admitted in the school irrespective of its receipt or not.

2. Cash: - Means as soon as school receives Cash/Cheque it will be posted to Income and Expenditure account of school.

7b. Type of Fee: - Means time Schedule of Fee payment i.e. Quarterly, Bi Monthly, Semester, Yearly

7c. Fee Concession Method: - It can be By Percentage or By Amount. If both methods are there select both.

After filling detail save it. Or Press Ctrl +A

Working with JVC School Masters

8. Master

8(1)a. To create a class:-

JVC School Gateway → Class → Create.

You can Type Name of class in the above format or you can also Type X / X-A/X-B etc

Now, please enter the fees structure of above class.

If Fee Structure of Class is same then you can Create Class in fast Mode.

8(1)b. To create a class section:-

School Gateway → class → create (fast mode)

Class Info

Create

Display

Alter

Fast Mode
CReate

ALter

Quit

| Select Class | : **Class-x** |
| Name Of Section Class | : **Class-x A** |

Accept ?

Yes or **No**

Now, select the class for which you want to make section, and in the next field type the name of section. When you accept the form a new class will be generated of the typed name with the same structure present in the selected class.

Class Alteration		Demo for Schools		

Name : **Class-x A**
(alias) :

Is Passout class ? **No**

Fee Ledgers	April	July	Oct	Jan
Tuition Fee	1,200.00	1,200.00	1,200.00	1,200.00
Bus Fee				
Caution Money	500.00			
Admission Fees	1,500.00	1,500.00	1,500.00	1,500.00
Activity Fee	1,800.00	1,800.00	1,800.00	1,800.00

Like this, you can create n number of classes and their sections and also you can separate the fees structure of class and its section.

8(2). Category:-

Category

Fee Concession

Other Category

Quit

In this you can see two items

8(2)a. Fee Concession: -

It is used to create the all fee concession as percentage. Or As Amount

School Gateway ....
Category ....

Cession Method

Concession As Amount

COncession As Percentage

Quit

Concession as Amount

Concession in Amount

S.No.	Amount
1.	100
2.	150
3.	200

Concession As Percentage

Concession in %

Sr. No.	% of Concession
1.	50%
2.	10%
3.	20

8(2)b. Other Category: - It is used to create the categories of your school.
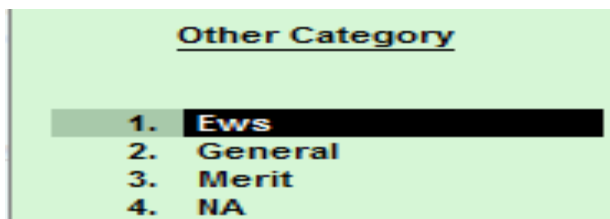
Like this you can create n number of categories.

8(3).Transport Slab:-

In this you can see two items

8(3)a. Transport: - You can define your Bus Fee according to their distance Slabs.

You can define Monthly fee at slab Amount.
If you are Charging 1, 1.5,2, 3 Months Fee then You can define for each quarter. It will be multiplied at Transport fee of Student.

i.e. if Your Monthly fee is Rs300/- p.m. and You want to Charge 1.5. Months fee for Ist quarter. Then, write Rs.300/- in Slab Amount and 1.5 in First Quarter. The Transport Fee for the Ist quarter will be Rs.450/-

and Similarly you can define fee for each quarter.

```
Transport Slab Creation/Alteration                                    Ctrl + M  ☒
Enable Tpt. Fee according to Bus Stop                                      ? No
Slab-1              Fbd                      450.00
Slab-2              Fbd 2                    500.00
Slab-3              Ballabgarh               550.00
Slab-4              Sec-37  Fbd              450.00
Slab-5              Charmwood Village        600.00
Slab-6              Green Field Colony       500.00
Slab-7              Sec-55  Fbd              400.00
Slab-8              Sohna Pali               500.00
Slab-9              Badarpur Border          450.00
Slab-10             Dabua Colony             550.00
Please define your fees of transport for Individual student
Quarter -1          Monthly              1
Quarter - 2         Monthly              1
Quarter - 3         Monthly              1
Quarter - 4         Monthly              1
```

In this you get option of transport fee Bus Stop Wise, disabling this option you are defining the fees distance wise.

Now, it will prompt you to enter bus fee individually in student master of every student.

8(3)b. Bus Number: - It is used to create Bus Numbers of buses running for your school.

```
Bus Number Creation/Alteration

Sr. No.   Bus Number

  1.   NA
  2.   01
  3.   02
```

Like this you can create n number of Bus Numbers.

8(4). Student Master:- This is the next feature of transport slab.

```
JVC School Gateway ....
Student Master

            Create

            Display

            Alter

            Quit
```

in this option you get the below screen in which you have to fill all the information of student.

Create: - It is used to create a student as shown.

Below is fee structure of student.

Fee Ledgers	April	July	Oct	Jan
Tuition Fee	2,400.00	2,400.00	2,400.00	2,400.00
Bus Fee	300.00	300.00	300.00	300.00
Caution Money	500.00			
Admission Fees	1,500.00	1,500.00	1,500.00	1,500.00
Laboratory Fee	300.00	300.00	300.00	300.00
Total	5,000.00	4,500.00	4,500.00	4,500.00

Name Of Student is 1-Krishen Kumar And class of Student is IX

From this you can decide fees of every student individually.

Side Buttons:-

F5: - It is used to give fee concession to student. When you click on this button the following screen open.

Fee Concession Category
Financial Mon Category : 10
Q – 1   ? **Yes**
Q – 2   ? Yes
Q – 3   ? Yes
Q – 4   ? Yes

This screen gives you option to give concession quarter wise. If you give concession of 10% then 10% of amount will be subtracted from total amount of tuition fee entered in class Master and now fee become like below.

Name Of Student is 1-Krishen Kumar And class of Student is IX			
Fee Ledgers	**April**	**July**	**Oct**	**Jan**
Tuition Fee	2,160.00	2,160.00	2,400.00	2,400.00
Bus Fee	300.00	300.00	300.00	300.00
Caution Money	500.00			
Admission Fees	1,500.00	1,500.00	1,500.00	1,500.00
Laboratory Fee	300.00	300.00	300.00	300.00
Total	4,760.00	4,260.00	4,200.00	4,200.00

F6: - This will appear on disabling bus fee stop wise from transport menu. On clicking on this following screen will be appeared.

Transport Information
Transport Slab   : Slab - 3
Q - 1   : No
Q - 2   : No
Q - 3   : No
Q - 4   : No

In this screen you can select slab from 4 slabs defined in transport menu and can take fee quarter wise.

Side Buttons:-

F9: One Way Bus

Clicking on this button the following screen will open ad on that you can give concession to one way students of bus.

One Way Transport Configuration

Percentage of Fee Concession: **100**

Accept ?

Yes or **No**

To give concession to student you have to do following options to yes.

Transport Information

Transport Slab   : Slab - 1

Q - 1	: Yes	One Way	Yes
Q - 4	: Yes	One Way	Yes
Q - 7	: Yes	One Way	Yes
Q - 10	: Yes	One Way	Yes

Accept ?

Yes or **No**

Now in fees of student you can see the changes.

Name Of Student is   1-Krishen Kumar And class of Student is IX

Fee Ledgers	April	July	Oct	Jan
Tuition Fee	2,160.00	2,160.00	2,400.00	2,400.00
Bus Fee	150.00	150.00	150.00	150.00
Caution Money	500.00			
Admission Fees	1,500.00	1,500.00	1,500.00	1,500.00
Laboratory Fee	300.00	300.00	300.00	300.00
Total	4,610.00	4,110.00	4,350.00	4,350.00

8(5). School Fine:-

Fine Configuration

Due Days	:	9
Grace Days for Fine	:	1
Fine Amount Per day	:	10.00
Maximum Days	:	60
Amount After Maximum Days:		600.00

In this feature you can manage the school fine with grace days or per day fine.

9.TANSACTIONS/VOUCHERS

9(1).School Fee Bill Voucher:-

Fee Voucher Menu

Apr-June

July-Sep

Oct-Dec

Ja**N**-Mar

Quit

Select the quarter for which you want to generate fee bill.

Fees Voucher Creation

Voucher Date	: **1-Apr-2012**
Select Methood of Fee Bill	:
Enter Class	:

Method

All Students
Class Wise
Student Wise

Pre Caution :
Please Note That Vouchers Will Be Created For All Students

Voucher Date: - Enter date on which you want to generate fees. Caution :- The date must belongs to Selected Month. i.e. If You Select April then date must be 1-30 -4-yyyy

Select Method of Fee Bill: - On this you will get selection from the below option.

Class Wise: - Selecting this will generate fees of selected class.

Fees Voucher Creation

Voucher Date	: 1-Apr-2010
Select Method of Fee Bill	: Class Wise
Enter Class	: Class-x

Accept ?
Yes or No

Pre Caution :
Please Note That Vouchers Will Be Created For A

Fees Voucher Creation

Voucher Date	: 1-Jul-2010
Select Method of Fee Bill	: Student Wise
Enter Class	: IX
Select Student Name	: 1-Krishen Kumar

Accept ?
Yes or No

Pre Caution :
Please Note That Vouchers Will Be Created For A

Student Wise: - Selecting this will generate fees of particular student of particular class.

Whole School: - Selecting this will generate fees of whole school at a time.

Fees Voucher Creation

Voucher Date	: 1-Oct-2010
Select Method of Fee Bill	: Whole School

Accept ?
Yes or No

Pre Caution :
Please Note That Vouchers Will Be Created For A

Side Buttons

F6: New Student

Enabling this only students of date entered in field of voucher date bills will be generated if selection of method is class wise or whole school.

9(2). Fee Receipt:- To Receive Cash/Cheque from Students

Accounting Voucher Creation	Demo for Schools	Ctrl + M ☒
School Receipt No. 1		1-Jan-2011 Saturday

Particulars		Debit	Credit
To **1-Krishen Kumar**			13,280.00
Cur Bal: 0.00 Cr			
Agst Ref April-June2010-2011	4,760.00 Cr		
Agst Ref July-Sep2010-2011	8,520.00 Cr		
By **Cash**		13,280.00	
Cur Bal: 13,280.00 Dr			
↔			
Narration:		13,280.00	13,280.00
-			
Enter Cheque Number :			
Mode Of Payment :			

School Gateway → Fee Receipt

Fee Account Head	Amount
Tuition Fee	4,800.00
Bus Fee	900.00
Admission Fees	4,960.00
Laboratory Fee	2,620.00
Totals	13,280.00

In receipt you can bifurcate the total fees in to different heads at the time of receipt.
Receipt will not save until bifurcation of fees will not equal to total amount of fees.

9(3).Cheques Bounced:- From Gateway of Tally Press Q or Select Cheque

Bounce. In this feature you have to fill this below form and make a cheque bounce receipt.

Cheque Bounce Voucher	
Date	:
Student Name	:
Current Balance	:
Amount	:
Cheque Number	: 0
Bank Name	:
Remarks	: 0-Bounced
Fee Head	**Amount**
Total	

10.REPORTS

10(1). Student Status

Student Status

Student Information

Active Student

Left Students

STudents Class Wise Report

New Admissions

Merit Student

Gender Dashboard

GEndor Report

Religion Dashboard

Religion Report

Quit

10(1)a. Student Information

Student Information	Demo for Schools	Ctrl + M ☒

Enter Student Name : 1-Krishen Kumar

Class & Section :-	IXA	Roll No :-		
Admission Number :-		Enrollment No :-	2	
Date of Birth :-		Age (In Years):-		
Date of Admission :-	1-Apr-2010	Date of Leaving :-		
Address :-				
Father's Name :-		Residence Number. :-	3	
Mother's Name :-		Mother's Mobile No. :-	5	
Student Category :-	NA	Student Bus Number :-	01	

Fee Ledgers	April		July		Oct		Jan	
Tuition Fee	2,160.00		2,160.00		2,400.00		2,400.00	
Bus Fee	300.00		300.00		300.00		300.00	
Caution Money	500.00							
Admission Fees	1,500.00		1,500.00		1,500.00		1,500.00	
Laboratory Fee	300.00		300.00		300.00		300.00	

This report is a summary of student. This report tells all information about the selected student.

10(1)b. Active Student

Active Student Rep					School Demo Data		Ctrl + M ☒
Sr.	Name	Date of Birth	Date of Admission	Class	Father's Name	Mother's Name	Address
1	6641-MAYANK SHARMA	10-Feb-1992	1-Oct-2010	12COM	F.Sharma	M.Sharma	
2	6807-PRAKHAR BATWARA	4-Apr-1992	1-Oct-2010	6-C	Shyam Batwara	M.Batwara	B- 576 Budh Nagar, Puri New Delhi
3	6808-SWADHA GUPTA	6-Feb-1994	1-Oct-2010	7-D	INDRA GUPTA	M.Gupta	7605/15,9 RAM NAGAR, LANE NO-1 NEW DELHI
4	6812-VIVEK SEHGAL	7-Feb-1992	1-Oct-2010	11C	Jawahar Sahgal	M.Sehgal	T-2318 Faiz Road, Karol Bagh
5	6813-AMAN VERMA	3-Jun-1994	1-Oct-2010	9B	C.L.Verma	M.Verma	H.No. 15 Kali Bati Appl, Udyan Marg
6	6815-SURABHI PANDEY	28-Mar-1993	1-Oct-2010	11SCB	L.K. Pandey	M.Pandey	30/34 Third Floor, Old Rajender Nager, New Delhi 110060
7	6817-POOJA MAHAJAN	1-Jan-1993	1-Oct-2010	12COM	DEEPAK MAHAJAN	M.Mahajan	32-A 4G MOTIA KHAN PAHARGANJ, NEW DELHI
8	6819-ASHIMA GULERIA	1-Jun-1992	1-Oct-2010	8B	SUNIL SINGH	M.Guleria	M-8/B-6 JHULE LAL APPT, PITAMPURA
9	6820-YAMINI TEWARI	1-May-1993	1-Oct-2010	9A	Bhuwan Chandra Tiwari	M.Tewari	E-44 Pusha Campus, I. A.R.I. N. Delhi 110012
10	6821-MUSKAN GOEL	1-Jul-1993	1-Oct-2010	11SCA	VIJAY SHANKER	M.Goel	86 KRISHNA GALI PAHAR GANJ, NEW DELHI
11	6827-ASUDA SHARMA	13-Feb-1992	1-Oct-2010	12COM	T,R, Sharma	M.Sharma	Nrc 38 Type Iv Pusha Compus, Iari New Delhi
12	6828-AKASH NAGPAL	19-Dec-1991	1-Oct-2010	11SCB	Gulshan Nagpal	M.Nagpal	5352 Parar Gung, New Delhi 5
13	6832-VAISHALI JAIN	17-Feb-1992	1-Oct-2010	11SCA	Rajesh Jain	M.Jain	J-45 Weri Patel Nager New Delhi
14	6833-ISHU JAIN	10-Feb-1992	1-Oct-2010	6-B	RAMESH JAIN	M.Jain	4649,GALI MOHAR SINGH, PAHARI DHIRAJ

759 more ... ↓

In this report you get detail of all the active students with the classes address father's Name, Mother's Name, Date of Admission and Date of Birth.

10(1)c. List of left student

Sr.	Date of Leave	Name	Date of Birth	Date of Admission	Class	Father's Name	Mother's Name	Address
1	31-Mar-2011	1-Chander		1-Apr-2010				
2	31-Mar-2011	649B-EKLAVYA ARORA	10-Feb-1993	1-Apr-2010		ASHOK ARORA	M.Arora	3046 SUSHEELA ST. KALI MASJID B.S.R
3	31-Mar-2011	6693-KANISHK MAURYA	3-Feb-1992	1-Oct-2010		Mr. Kirti Maurya	M.Maurya	39/2984 Beadon Pura, Karol Bagh New Delhi
4	31-Mar-2011	6809-SHEFALI SATIJA	5-May-1992	1-Oct-2010		Murlidharsatija	M.Satija	11900-12 Karol Bagh, New Delhi
5	31-Mar-2011	6816-RICHA BABBAR	5-Jul-1993	1-Apr-2010		RAMESH BABBAR	M.Babbar	E2/103/A SHASHTRI NAGAR
6	31-Mar-2011	6818-TANAY SHARMA	5-Jul-1993	1-Oct-2010		Hamesh Sharma	M.Sharma	1538/28 Hari Singh Nalwa Street, Karol Bagh
7	31-Mar-2011	6822-GAURAV KUMAR	5-Jul-1993	1-Oct-2010		F.Kumar	M.Kuumar	
8	31-Mar-2011	6825-TARUN GUPTA	10-May-1992	1-Oct-2010		Aruna Gupta	M.Gupta	3328 Street Choumukha, Mandir Hauz Quazi, Delhi 110006
9	31-Mar-2011	6826-MOHD ZOHAIB	18-Mar-1994	1-Oct-2010		DR.MOHD.RAFEEQ	M.Zohaib	
10	31-Mar-2011	6829-ANMOL ARORA	19-Apr-1992	1-Oct-2010		Mr, J.K. Arora	M.Arora	26/41 Ist Floor West, Patel Nager New Delhi
11	31-Mar-2011	6830-SANJANA MANOLIA	26-Dec-1992	1-Oct-2010		B.R MANOLIA	M.Manolia	16/254-H BAPA NGR, DEV NAGAR ARYA SAMAJ RD.
12	31-Mar-2011	6836-SIDDHARTH GUPTA	10-Feb-1993	1-Oct-2010		Sohan Gupta	M.Gupta	7\23 East Ptel Nager, New Delhi
13	31-Mar-2011	6839-SWATI GULATI	1-May-1993	1-Oct-2010		Ravi Kumar Gulati		1944\11 Chuna Mandi, Pahar Gang New Delhi

377 more ...

In this report you get detail of all the Left students with the classes address father's Name, Mother's Name, Date of Admission and Date of Birth.

10(1)d. Students Class Wise Report

Student Class Wise Report — School Demo Data — Ctrl + M

Class : **10C**

Sr	Name	Contact Person	Phone	Address
1	7144-BILAL KHAN	Khalid Khan	9210316695	4932 DARZIAN STREET BARA HINDU, RAO
2	7216-DIKSHA SINDWANI	YASHPAL SINDWANI	9811034039	665/4/1 STREET NO-2 ANAND PARBAT, PUNJABI BASTI, MILITARY ROAD
3	7288-ZUBAIR NISAR	NISAR AHMED	9911705593	6191 NAWAB RD.BASTI PHOOL SINGH DELHI-6
4	7292-PRATEEK GUPTA	L.P GUPTA	9891453225	6618 BL.NO.9 G.NO.4DEV NG.K. BAGH
5	7293-AYUSHI GUPTA	RAVI GUPTA	9910113025	11812 G.N.6 SAT NG.K.BG.
6	7302-MAHIMA SETHI	DEEPAK SETHI	9810138771	F-143 MAIN MK.RAJOURI GD.
7	7305-PRERNA MEHTA	RATTAN LAL	9873085232	B-34 BALI NG.RAJA.GD.
8	7307-NIKHIL KUMAR	SURENDER KUMAR	9811909897	WZ-130-B NARAINA
9	7308-ANSHU	DEEN DAYAL	9868826940	D8/8 SECTOR 15 ROHINI DELHI
10	7309-AKANSHA JAIN	VIPIN KR. JAIN	9212535003	5047/1,GROUND SANT NAGAR, KAROL BAGH
11	7321-SURANGINI VERMA	SANJAY VERMAN	9313433612	54-N NEAR METROPOLITAN, HOTEL RAJA BAZAR
12	7332-CHETNA CHADHA	S.PAL CHADHA	9811077808	T-14 ST.NO.3 N.ROHTAK RD.KB
13	7333-RAMITA CHAUHAN	GAJENDER CHAUHAN	9953981068	T-577/2 BALJEET NG.G.N.2 N.D
14	7338-MADHAV MISHRA	SH.ARVIND MISHRA	9810101357	3061 GALI DIL S.RAI CHARKHEWALAN
15	7343-SRISHTI BHARDWAJ	RAJESH SHARMA	9999442503	2033 GL.BARFWALI K.BZ.
16	7345-SHIVALI SINGH	RAKESH SINGH	9213618891	450 PLATINUM HIEGHT SEC-18 B, DAWRKA NEW DELHI
17	7350-AMIT BANSAL	R.K BANSAL	9810102123	D-62 GALI NO-3 U.G.F, LAXMI NAGAR NEW DELHI
18	7357-DEEPAK AGGARWAL	NARESH AGGARWAL	9312660217	3917 NAI SARAK ROSHAN PURA
19	7360-DHAWAL NAHATA	PANKAJ NAHATA	9350464462	AY-38 SHALIMAR BAGH NEW DELHI
20	7361-MOHD.UMAR HARIS	MOHD. ZAKIR	9810803890	2470 BARADAR BALL.CH.CH.
21	7363-AKSHAT JAIN	SANJEEV JAIN	9212523748	4073,KUCHA DILWALI SINGH, Ajmeri Gate

20 more ...

From this report you can get list of students for a particular class with contact person, Phone Number and address.

10(1)e. New Admission

Sr.	Name	Date of Birth	Date of Admissi-on	Class	Father's Name	Father Occupati-on	Mother's Name	Address
1	6641-MAYANK SHARMA	10-Feb-1992	1-Oct-2010	12COM	F.Sharma		M.Sharma	
2	6807-PRAKHAR BATWARA	4-Apr-1992	1-Oct-2010	6-C	Shyam Batwara		M.Batwara	B- 576 Budh Nagar, Puri New Delhi
3	6808-SWADHA GUPTA	6-Feb-1994	1-Oct-2010	7-D	INDRA GUPTA		M.Gupta	7605/15,9 RAM NAGAR, LANE NO-1 NEW DELHI
4	6812-VIVEK SEHGAL	7-Feb-1992	1-Oct-2010	11C	Jawahar Sahgal		M.Sehgal	T-2318 Faiz Road, Karol Bagh
5	6813-AMAN VERMA	3-Jun-1994	1-Oct-2010	9B	C.L.Verma		M.Verma	H.No. 15 Kali Bati Appl, Udyan Marg
6	6815-SURABHI PANDEY	28-Mar-1993	1-Oct-2010	11SCB	L.K. Pandey		M.Pandey	30/34 Third Floor, Old Rajender Nager, New Delhi 110060
7	6817-POOJA MAHAJAN	1-Jan-1993	1-Oct-2010	12COM	DEEPAK MAHAJAN		M.Mahajan	32-A 4G MOTIA KHAN PAHARGANJ, NEW DELHI
8	6819-ASHIMA GULERIA	1-Jun-1992	1-Oct-2010	8B	SUNIL SINGH		M.Guleria	M-8/B-6 JHULE LAL APPT, PITAMPURA
9	6820-YAMINI TEWARI	1-May-1993	1-Oct-2010	9A	Bhuwan Chandra Tiwari		M.Tewari	E-44 Pusha Campus, I. A.R.I. N. Delhi 110012

36 more ... ↓

From this report you can list out the students who had admitted in your school from and to period with Date of Birth, Date of Admission, Class, Father Name, Father Occupation, Mother Name and address.

10(1)f. Merit Student

Sr.	Name	Date of Birth	Date of Admission	Class	Father's Name	Mother's Name	Address
1	6641-MAYANK SHARMA	10-Feb-1992	1-Oct-2010	12COM	F.Sharma	M.Sharma	
2	6807-PRAKHAR BATWARA	4-Apr-1992	1-Oct-2010	6-C	Shyam Batwara	M.Batwara	B- 576 Budh Nagar, Puri New Delhi
3	6808-SWADHA GUPTA	6-Feb-1994	1-Oct-2010	7-D	INDRA GUPTA	M.Gupta	7605/15,9 RAM NAGAR, LANE NO-1 NEW DELHI
4	6812-VIVEK SEHGAL	7-Feb-1992	1-Oct-2010	11C	Jawahar Sahgal	M.Sehgal	T-2318 Faiz Road, Karol Bagh
5	6813-AMAN VERMA	3-Jun-1994	1-Oct-2010	9B	C.L.Verma	M.Verma	H.No. 15 Kali Bati Appl, Udyan Marg
6	6815-SURABHI PANDEY	28-Mar-1993	1-Oct-2010	11SCB	L.K. Pandey	M.Pandey	30/34 Third Floor, Old Rajender Nager, New Delhi 110060
7	6827-ASUDA SHARMA	13-Feb-1992	1-Oct-2010	12COM	T,R, Sharma	M.Sharma	Nrc 38 Type Iv Pusha Compus, Iari New Delhi
8	6828-AKASH NAGPAL	19-Dec-1991	1-Oct-2010	11SCB	Gulshan Nagpal	M.Nagpal	5352 Parar Gung, New Delhi 5
9	6896-SAURABH JAIN	1-May-1992	1-Apr-2010	12COM	SUNIL KR JAIN	M Jain	2469 NAI WARA CHAWRI, BAZAR

From this report you can list out the merit student with their Date of Birth, Date of Admission, Class, Father's Name, Mother's Name and address.

10(1)g. Gender Dashboard:- To view Students of different genders.

Gender Dashboard	Demo for Schools			Ctrl + M
Class	Male	Female	Total	Undefined
CSE ITI- 2012-14	20	22	42	0
I-B	21	15	36	0
I-C	20	17	37	0
I-E	0	0	0	0
I-F	0	0	0	0
Ii A	19	16	35	0
II-B	26	8	34	0
II-C	21	15	36	0
III-A	17	14	31	0
III-B	14	16	30	0
III-C	15	18	33	0
IV-A	24	10	34	0
IV-B	18	17	35	0
IV-C	18	14	32	0
IX-A	20	11	31	0
IX-B	20	16	36	0
LKG-A	21	10	31	0
LKG-B	19	11	30	0
LKG-C	16	13	29	0
Mech ITI 2012-14	1	0	1	0
NUR-A	13	14	27	0
NUR-B	17	14	31	0
UKG-A	21	11	32	0
UKG-B	19	15	34	0
UKG-C	22	10	32	0
V-A	18	16	34	0
V-B	24	9	33	0
V-C	23	10	33	0
VI-A	16	16	32	0
VI-B	20	14	34	0
VI-C	19	16	35	0
VII-A	18	17	35	0
VII-B	26	10	36	0
				8 more ...
Totals	674	496	1,170	0

in this feature you can see actual numbers of girls and boys In a class and school.

10(1)h. Gender Report:- To view Students of different genders with name.

Gendor	: **Female**	**Gender**
Class	:	**Female**
		Male

10(1)I. Religion Dashboard:- To view Students of different Religion wise here.

Religion Dashboard	Demo for Schools									Ctrl + M
Class	Hindu	Muslim	Sikh	Christian	Buddh	Jain	Other	Not Known	Total	Undefined
CSE ITI- 2012-14	1	0	0	0	5	0	0	0	42	36
I-B	0	0	0	0	0	0	0	0	36	36
I-C	0	0	0	0	0	0	0	0	37	37
I-E	0	0	0	0	0	0	0	0	0	0
I-F	0	0	0	0	0	0	0	0	0	0
II-A	0	0	0	0	0	0	0	0	35	35
II-B	0	0	0	0	0	0	0	0	34	34
II-C	0	0	0	0	0	0	0	0	36	36
III-A	0	0	0	0	0	0	0	0	31	31
III-B	0	0	0	0	0	0	0	0	30	30
III-C	0	0	0	0	0	0	0	0	33	33
IV-A	0	0	0	0	0	0	0	0	34	34
IV-B	0	0	0	0	0	0	0	0	35	35
IV-C	0	0	0	0	0	0	0	0	32	32
IX-A	0	0	0	0	0	0	0	0	31	31
IX-B	0	0	0	0	0	0	0	0	36	36
LKG-A	0	0	0	0	0	0	0	0	31	31
LKG-B	0	0	0	0	0	0	0	0	30	30
LKG-C	0	0	0	0	0	0	0	0	29	29
Mech ITI 2012-14	0	0	0	0	1	0	0	0	1	0
NUR-A	0	0	0	0	0	0	0	0	27	27
NUR-B	0	0	0	0	0	0	0	0	31	31
UKG-A	0	0	0	0	0	0	0	0	32	32
UKG-B	0	0	0	0	0	0	0	0	34	34
UKG-C	0	0	0	0	0	0	0	0	32	32
V-A	0	0	0	0	0	0	0	0	34	34
V-B	0	0	0	0	0	0	0	0	33	33
V-C	0	0	0	0	0	0	0	0	33	33
VI-A	0	0	0	0	0	0	0	0	32	32
VI-B	0	0	0	0	0	0	0	0	34	34
VI-C	0	0	0	0	1	0	0	0	35	35
VII-A	0	0	0	0	0	0	0	0	35	35
										9 more ...
Totals	1	0	0	0	8	0	0	0	1,170	1,161

In this feature you can see the numbers of students of different religion in a class or school.

10(1)j. Religion Report:- To view Students of different Religion with name.

Fee Report:-

10(2):-Outstanding Report

Tally MAIN --> JVC School Gateway --> Fee Reports

10(2)a. Defaulters List/School Outstanding

From this report you can list out the student who has not given fees to your school with the detail of fee month of, fee bill date, contact number, contact person name, class ,amount due date and overdue by days.

10(2)b. Student Ledger

Student Ledger		School Demo Data			Ctrl + M ⊠
Ledger: **6498-EKLAVYA ARORA**				**1-Apr-2010 to 1-Jan-2011**	

Date	Particulars	Vch Type	Vch No.	Debit	Credit
1-4-2010	**Day Boarding Fee**	**Sales**	2	**8,250.00**	
1-7-2010	**Day Boarding Fee**	**Sales**	1258	**3,750.00**	
1-10-2010	**Day Boarding Fee**	**Sales**	3145	**3,750.00**	
15-12-2010	**Day Boarding Fee**	**Sales**	6538	**3,750.00**	
1-1-2011	**Cash**	**Fee Receipt**	33		**8,250.00**

From this report you can get the full detail of a particular student.

10(2)c. Class Wise Outstanding

Class Wise Outstanding	School Demo Data	Ctrl + M ⊠
		11C
		School Demo Data
Particulars		**1-Apr-2010 to 1-Jan-2011**
		Pending Bills
6812-VIVEK SEHGAL		27,300.00
6861-PRIYANKA GUPTA		30,000.00
6867-NITESH GUPTA		30,000.00
6868-KESHAV RASTOGI		30,000.00
6869-AVANTIKA ROHTAGI		30,000.00
6887-PULKIT JAIN		30,000.00
6888-ROOPANSH GUPTA		30,000.00
6889-AKHIL RASTOGI		30,000.00
6890-AASTHA RATHORE		9,750.00	3,250.00
6902-KANIKA AGGARWAL		30,000.00

From this report you can get list of student who has not given the fees class wise and date wise.

10(2)d. Student Wise Outstanding

Student Wise Outstanding		School Demo Data			Ctrl + M ⊠
Ledger : **6812-VIVEK SEHGAL**				**1-Apr-2010 to 1-Jan-2011**	

Date	Ref. No.	Opening Amount	**Pending Amount**	Due on	*Overdue by days*
1-Jun-2010	June2010-2011	3,900.00 Dr	**3,900.00 Dr**	1-Jun-2010	*214*
1-Jul-2010	July2010-2011	3,900.00 Dr	**3,900.00 Dr**	1-Jul-2010	*184*
1-Oct-2010	October2010-2011	3,900.00 Dr	**7,800.00 Dr**	1-Oct-2010	*92*
1-Dec-2010	December2010-2011	3,900.00 Dr	**7,800.00 Dr**	1-Dec-2010	*31*
1-Jan-2011	January2010-2011	3,900.00 Dr	**3,900.00 Dr**	1-Jan-2011	*0*

From this report you can get the outstanding of a particular student that for which month it fees is pending.

Other Report: -

10(3)a. Other Category Report

Sr.	Name	Date of Birth	Date of Admission	Class	Father's Name	Mother's Name	Address
1	6819-ASHIMA GULERIA	1-Jun-1992	1-Oct-2010	8B	SUNIL SINGH	M.Guleria	M-8/B-6 JHULE LAL APPT, PITAMPURA
2	6821-MUSKAN GOEL	1-Jul-1993	1-Oct-2010	11SCA	VIJAY SHANKER	M.Goel	86 KRISHNA GALI PAHAR GANJ, NEW DELHI
3	6833-ISHU JAIN	10-Feb-1992	1-Oct-2010	6-B	RAMESH JAIN	M.Jain	4649,GALI MOHAR SINGH, PAHARI DHIRAJ
4	6835-AMAN THAKUR	8-Feb-1992	1-Oct-2010	8C	Pravesh Thakur	M.Thakur	4487 Shahid Bhagat Singh, Lana Pahar Gung, New Delhi
5	6837-ARPAN MATHUR	13-May-1993	1-Oct-2010	9D	S.R. Madhur	M.Mathur	II- B/7 Iari Pusa Compas, N.D. 12
6	6840-ABHAY SINGH	22-Apr-1991	1-Oct-2010	7C	Dk. Singh	M.Singh	1958, STREET NEELA WALI, BAZAR SITA RAM
7	6843-NISHIT GARG	17-Apr-1993	1-Oct-2010	6-C	Rajesh Kumar Garg	M.Garg	A-9 II Floor Gt Kasnal Road, Adarah Nagar
8	6844-ABHILASH TYAGI	14-May-1993	1-Oct-2010	6-D	J.P.Tyagi	M.Tyagi	79/c A2/b Ekta Apparment, Paschim Vihar, New Delhi
9	6845-JASMINE SAINI	1-Apr-1993	1-Mar-2009	8D	DAVINDER SINGH SAINI	M.Saini	H.NO-984 SHIVAJI ST.-1HARDHIAN, SINGH ROAD KAROL BAGH, NEW DELHI

From this report you can get list of student lying in a particular category with their Date of birth, Date of Admission, Class, Father's Name, Mother's Name and address.

10(3)b. Annual Tuition Fee Certificate/Tuition Fee Certificates U/S 80c of I. Tax Act.

This is a tuition fee certificate which school has to give to student.

10(3)c. Birthday List:-

S. No.	Student Name	Student Class	Date Of Birth	Father's Name	Mother's Name
1	6641-MAYANK SHARMA	12COM	10-Feb-1992	F.Sharma	M.Sharma
2	6807-PRAKHAR BATWARA	6-C	4-Apr-1992	F.Batwara	M.Batwara
3	6808-SWADHA GUPTA	7-D	6-Feb-1994	F.Gupta	M.Gupta
4	6812-VIVEK SEHGAL	11C	7-Feb-1992	F.Sehgal	M.Sehgal
5	6817-POOJA MAHAJAN	12COM	1-Jan-1993	F.Mahajan	M.Mahajan
6	6821-MUSKAN GOEL	11SCA	1-Jul-1993	F.Goel	M.Goel
7	6827-ASUDA SHARMA	12COM	13-Feb-1992	F.Sharma	M.Sharma
8	6832-VAISHALI JAIN	11SCA	17-Feb-1992	F.Jain	M.Jain
9	6833-ISHU JAIN	6-B	10-Feb-1992	F.Jain	M.Jain
10	6835-AMAN THAKUR	8C	8-Feb-1992	F.Thakur	M.Thakur
11	6842-SALONI HORA	8C	4-Apr-1992	F.Hora	M.Hora
12	6843-NISHIT GARG	6-C	17-Apr-1993	F.Garg	M.Garg
13	6845-JASMINE SAINI	8D	1-Apr-1993	F.Saini	M.Saini
14	6847-KARAN MAKAN	11COM-B	16-Jan-1994	F.Makan	M.Makan
15	6848-DEEPANSHU BAJAJ	9A	16-Feb-1991	F.Bajaj	M.Bajaj

In this report you get the list of students birth date of an particular peroid or date

10(3)d. School Leaving Certificate:-

Enter Student Name   : 10000-Ramesh

Certificate Number   : 3   Certificate Is Already Issued and Its Number Is 2
His/Her Date of Birth according to the Admission Register is   :   (In Figures)

(In Words)   .
All the sums due to this school on his/her account has been paid in full upto

He/She bears   :   Moral Character.
Dated :   :   10-Sep-2012

Prepared By   :   Principal

In this report you have fill all blank and accept it then you get the below screen this is the school leaving certificate with all the information of student.

School Demo Data
Mathura Road
Near Badarpur
Faridabad
Contact :0129-2276543

School Leaving Certificate

This is to certify that   : EKLAVYA ARORA
Son or Daughter of Mr/Mrs.   F.Arora

was admitted to the
on the   1-Apr-2010
Vide Admission No. :   : 6498
and Left The School on   31-Mar-2011
Date

At the time of Admission the school he/she   : 12COM-B
(1) Was reading in   : 12COM-B
(2) has been promoted to   Pass out 12 Com -2010-11
All the sums due to this school on his/her account has been paid in till up to   1-Apr-2010
He/She bears a Good Moral Character.   : Good
Dated :   :   1-Apr-2010

Prepared By   :   Principal

10(3)e. School Dashboard:-

| Sr. No	Class	Students Strength	Maximum Students	SeatAvailable/Short
1	10-A	0	40	40
2	10B	0	40	40
3	10C	41	40	(-)1
4	10D	0	40	40
5	11A	0	40	40
6	11B	0	40	40
7	11C	11	40	29
8	11-COM	47	40	(-)7
9	11COM-B	38	40	2
10	11SCA	50	40	(-)10
11	11SCB	48	40	(-)8
12	12COM	28	40	12
13	12COM-B	0	40	40
14	12SCA	0	40	40
15	12SCB	0	40	40
16	6-A	0	40	40
17	6-B	44	40	(-)4
18	6-C	44	40	(-)4
19	6-D	40	40	0
20	7-A	0	40	40
21	7-B	0	40	40
22	7C	43	40	(-)3
23	7-D	40	40	0
24	8A	0	40	40
25	8B	41	40	(-)1
26	8C	44	40	(-)4
27	8D	42	40	(-)2
28	9A	43	40	(-)3
29	9B	42	40	(-)2
30	9C	44	40	(-)4
31	9D	43	40	(-)3
32	Cv	0	40	40
	Total	773	1,280	507

In this report you can manage the classes setting strenht by know how much students in a class and how much seats are available and shorts in it.

10(3)f. Cibbling Register:- To show the students in cibbling with relations.

Sr No	Student Name	Student Class	Cibbling Name	Relationship	Father Name
1	8011-ANTARJYOTI SAINI	11-SCB	7519-SHAKTI NATH SAINI	Brother	DR.RAKESH KR.SAINI

Total Number of Students : 1

In this report you can know that the students in cibbling with relations.

Transport Report

Transport Reports
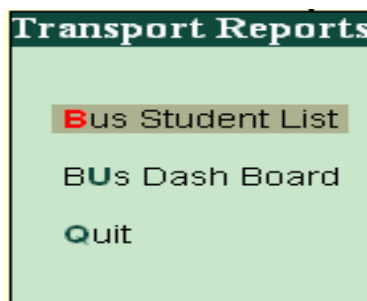
- **B**us Student List
- **BU**s Dash Board
- **Q**uit

10(4)a. Bus Student List

Bus Number Selected : Bus-1

Sr.	Name	Class	Father's Name	Mother's Name	Address
1	1009-Dev Sharma	VI-C	Harsh Sharma	Simmi Sharma	114/5A, F Floor, NIT, Faridabad
2	1017-Yash Chauhan	IV-A	Sunil Chauhan	Madhu Chauhan	Village Riwajpur P.O. Kheri Kalan, Faridabad
3	1154-Bharti Chauhan	VII-A	Rameshwar Chauhan	Vinesh Chauhan	Village Riwazpur, P.O. Kheri Kalan, Faridabad
4	1300-Vinayak Chauhan	V-C	Mahesh K. Chauhan	Munesh	Village Riwajpur P.O. Kheri Kalan, Fatehpur, Faridabad
5	1301-Kartikay Chauhan	VII-B	Mahesh Chauhan	Munesh	Village Riwajpur P.O. Kheri Kalan, Faridabad
6	1380-Sourav Prakash	VII-A	Shyam Prakash	Geeta	156/18, HBC, Faridabad
7	1397-Dimple Singh	VI-A	Mohan Singh	Meena	Village Tikawali, P.O. Kheri Kalan, Faridabad
8	1398-Udit Raj	II-A	Mohan	Meena	Village Tikawali, P.O. Kheri Kalan, Faridabad
9	1423-Kanak Gaur	II-A	Savtantra	Suman	Village Wazirpur, Kheri Kalan, Faridabad
10	1464-Manas Nagpal	VI-A	Rajeev Nagpal	Ritu	479/19, Faridabad
11	1539-Naman Natarajan	II-B	K. Natarajan	Sangeeta	Dev Samaj Mandir, 16/1, Mathura Rd, Faridabad
12	1612-Nakul Gaur	CSE ITI- 2012-14	Swatantra Gaur	Suman	Village Wazirpur, P.O. Kheri Kalan, Faridabad
13	1699-Payal Solanki	UKG-A	J.K. Solanki	Archana	3, Karnal Vihar, Nehar Par, Bharat Colony, Faridabad
14	1744-Yashika Chauhan	II-C	Sunil Chauhan	Madhu	Village Riwajpur, P.O. Kheri Kalan, Faridabad
15	1776-Abhit Chauhan	III-A	Rameshwar Chauhan	Vimesh	Village Riwajpur P.O. Kheri Kalan Dist., Faridabad
16	1777-Pinki Chauhan	CSE ITI- 2012-14	Surinder Chauhan	Rajni	Village Towakeli, P.O. Kheri Kalan, Faridabad
17	1793-Sagar Sharma	VII-B	Gajraj Sharma	Rajbala	Village Wazirpur, Faridabad
18	1872-Dev Solanki	LKG-A	Jai Kr	Archna	3 Karnal Vihar Bharat Colo., Faridabad
19	1880-Lakshay Tyagi	UKG-C	Yogesh Tyagi	Sushma	89/2, Ahirwada, Faridabad
20	1884-Tamanna Solanki	I-C	Gajender Singh	Rekha	50, Bharat Colony Kheri Rd., Faridabad
21	1893-Shradha Maurya	I-C	Anil Kr. Maurya	Sangeeta	117/19, Faridabad
22	1895-Madhav Choudhary	LKG-B	Bhupender Chaudhary	Rekha	37, St No. 2, New Indira Complex, Faridabad
23	1993-Yashveer Singh Tomar	LKG-B	Randhir Singh Tomar	Mohini	F. No. 404/21D, GH-7, Soubhagya Aptt., Faridabad
24	1-A	CSE ITI- 2012-14			
25	2037-Barkha Sehrawal	V-A	Ajmer Singh	Neelam	120/16 A, Hewo Appt, Faridabad
26	2157-Vivek	II-C	Naresh Kr.	Sanyogita	2188, Thakur Wada Nr Purani Chungi, Faridabad
27	2158-Sunil	VI-C	Harikishan	Puspa	2188, Thakur Wada Nr Purani Chungi, Faridabad
28	2161-Hitesh Choudhary	I-B	Mahesh Choudhary	Reeta	37/2, New Indira Complex, Faridabad

In this report you Will See how much students in a bus with their Name,Class,Father's Name & Address.

10(4)b.Bus Dash Board

Bus Dash Board	Demo for Schools		Ctrl + M |x
Bus Number	Seats Occupied	Maximum Seats	Seats Available
Na	2	0	(-)2
Bus-1	46	0	(-)46
Total	48	0	(-)48

In this Feature you can manage the bus setting structure to know how much students in a bus and how much seats are left in it.

Daily Collection

Daily Collection	School Demo Data					Ctrl + M |x
					1-Apr-2010 To	31-Mar-2011
Date	Student Names	Day Boarding Fee	Security (Refundable)	Admission Fees	Development Fees	Tution Fees	Transport Fee
							1 more ... →
5-Apr-2010	6641-MAYANK SHARMA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
5-Apr-2010	6693-KANISHK MAURYA	1,500.00	500.00	4,000.00	1,000.00	750.00	500.00
5-Apr-2010	6807-PRAKHAR BATWARA	1,000.00	500.00	2,500.00	700.00	950.00	
5-Apr-2010	6808-SWADHA GUPTA	1,000.00	500.00	2,700.00	800.00	1,000.00	
5-Apr-2010	6809-SHEFALI SATIJA	1,000.00	500.00	3,500.00	1,000.00	1,250.00	
5-Apr-2010	6815-SURABHI PANDEY	1,000.00	500.00	3,500.00	1,000.00	1,250.00	
5-Apr-2010	6816-RICHA BABBAR	1,000.00	500.00	3,500.00	1,000.00	1,250.00	
5-Apr-2010	6821-MUSKAN GOEL	1,000.00	500.00	3,500.00	1,000.00	1,250.00	
5-Apr-2010	6812-VIVEK SEHGAL	1,000.00	500.00	3,500.00	1,000.00	1,250.00	650.00
5-Apr-2010	6817-POOJA MAHAJAN	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
7-Apr-2010	6826-MOHD ZOHAIB	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
7-Apr-2010	6827-ASUDA SHARMA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	650.00
7-Apr-2010	6832-VAISHALI JAIN	2,000.00	1,000.00	7,000.00	2,000.00	2,500.00	
7-Apr-2010	6829-ANMOL ARORA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
7-Apr-2010	6833-ISHU JAIN	1,000.00	500.00	2,500.00	700.00	950.00	
7-Apr-2010	6830-SANJANA MANOLIA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
7-Apr-2010	6840-ABHAY SINGH	1,000.00	500.00	2,700.00	800.00	1,000.00	
7-Apr-2010	6836-SIDDHARTH GUPTA	1,000.00	500.00	3,000.00	1,350.00	1,250.00	
7-Apr-2010	6838-PRIYANKA	1,000.00	500.00	2,900.00	900.00	1,000.00	
7-Apr-2010	6845-JASMINE SAINI	1,000.00	500.00	2,800.00	800.00	1,000.00	
7-Apr-2010	6842-SALONI HORA	1,000.00	500.00	2,800.00	800.00	1,000.00	
7-Apr-2010	6851-APRAJITA PAHUJA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
7-Apr-2010	6900-VISWAS JAIN	1,500.00	500.00	4,000.00	1,000.00	1,250.00	650.00
8-Apr-2010	6832-VAISHALI JAIN	2,000.00	1,000.00	7,000.00	2,000.00	2,500.00	
8-Apr-2010	6825-TARUN GUPTA	1,500.00	500.00	4,000.00	1,000.00	1,250.00	
8-Apr-2010	6898-MEGHA SACHDEVA	1,125.00	500.00	4,000.00	1,000.00	1,250.00	650.00
8-Apr-2010	6843-NISHIT GARG	1,000.00	500.00	2,500.00	700.00	950.00	
9-Apr-2010	6844-ABHILASH TYAGI	1,000.00	500.00	2,500.00	700.00	950.00	
							5 more ... ↓
Totals		44,125.00	16,500.00	1,12,900.00	33,300.00	40,500.00	3,750.00

From this report you can get the total of each head on a daily basis.

-: Shortcut Commands:-

SC-1 JVC School Gateway

Command	Where	Action
Ctrl + Enter	Students Name	To alter student master
Ctrl + A	Creation/Alteration of Voucher	To save the Voucher
F5	Fee Bill	To set Voucher Generated
F12	Fee Receipt	To set Voucher Configuration
F12	Defaulters List	To set Report Columns

SC-2. Function Key Combination

Windows	Functionality	Availability
F1	To select a company	At all masters menu screen
F1	To select the Accounts Button	At the Accounting Voucher creation and alteration screen
F1 (ALT+F1)	To select the Inventory To view the detailed or condensed report	At the Inventory/Payroll Voucher creation and alteration screen In almost all the Reports
F1 (CTRL + F1)	To select Payroll Vouchers to alter	At the Accounting/Inventory voucher creation or alteration screen.
F2	To change the current date To select company inventory features	At almost all screens in TALLY.ERP 9 At the F11: Features screen
F3	To select the company To select Company Statutory & Taxation features	At almost all screens in TALLY.ERP 9 At F11: Features screen
F4	To select the Contra voucher	At Accounting / Inventory Voucher creation and alteration screen
F5	To select the Payment voucher	At Accounting / Inventory Voucher creation and alteration screen
F6	To select the Receipt voucher	At Accounting / Inventory Voucher creation and alteration screen
F7	To select the Journal voucher	At Accounting / Inventory Voucher creation and alteration screen
F8	To select the Sales voucher	At Accounting / Inventory Voucher creation and alteration screen
F8 (CTRL+F8)	To select the Credit Note voucher	At Accounting / Inventory Voucher creation and alteration screen
F9	To select the Purchase	At Accounting / Inventory Voucher creation

	voucher	and alteration screen
F9 (CTRL+F9)	To select the Debit Note voucher	At Accounting / Inventory Voucher creation and alteration screen
F10	To select the Reversing Journal voucher	At Accounting / Inventory Voucher creation and alteration screen
F10 (Ctrl + F10)	To select the Memorandum voucher	At Accounting / Inventory / Payroll Voucher creation and alteration screen
F11	To select the Functions and Features screen	At almost all screens in TALLY.ERP 9

SC-3.Special Key Combination

Windows	Functionality	Availability
ALT + 2	To Duplicate a voucher	At List of Vouchers – creates a voucher similar to the one where you positioned the cursor and used this key combination
ALT + A	To Add a voucher To Alter the column in columnar report	At List of Vouchers – adds a voucher after the one where you positioned the cursor and used this key combination. Alters the column in all the reports which can be viewed in columnar format
ALT + C	To create a master at a voucher screen (if it has not been already assigned a different function, as in reports like Balance Sheet, where it adds a new column to the report) To access Auto Value Calculator in the amount field during voucher entry	At voucher entry and alteration screens, at a field where you have to select a master from a list. If the necessary account has not been created already, use this key combination to create the master without quitting from the voucher screen. At all voucher entry screens in the Amount field
ALT + D	To delete a voucher To delete a master To delete a column in any columnar report (if it has not been already assigned a different function, as explained above)	At Voucher and Master (Single) alteration screens. Masters can be deleted subject to conditions, as explained in the manual. All the reports screen which can be viewed in columnar format
ALT + E	To export the report in ASCII, Excel, HTML OR XML format	At all reports screens in TALLY.ERP 9

ALT + I	To insert a voucher To toggle between Item and Accounting invoice	At List of Vouchers – inserts a voucher before the one where you positioned the cursor and used this key combination. At creation of sales and purchase invoice
ALT + G	To select the Language Configuration	At almost all screens in TALLY.ERP 9
ALT + K	To select the Keyboard Configuration	At almost all screens in TALLY.ERP 9
ALT + O	To upload the report at your website	At all reports screens in TALLY.ERP 9
ALT + G	To select language for TALLY.ERP 9 Interface	At almost all screens of TALLY.ERP 9
ALT + M	To Email the report	At all reports screens in TALLY.ERP 9
ALT + N	To view the report in automatic columns	At all the reports where columns can be added
ALT + P	To print the report	At all reports screens in TALLY.ERP 9
ALT + R	To repeat the narration in different voucher type	At all Vouchers in TALLY.ERP 9
ALT + S	To bring back a line you removed using ALT + R	At all reports screens in TALLY.ERP 9
ALT + U	To retrieve the last line which is deleted using Alt + R	At all reports screens in TALLY.ERP 9
ALT+ V	From Invoice screen to bring Stock Journal screen	At Invoice screen > Quantity Field > Press Alt + V to select the Stock Journal.
ALT + X	To cancel a voucher in Day Book/List of Vouchers	At all voucher screens in TALLY.ERP 9
ALT + R	To repeat the narration in different voucher type	At almost all screens in TALLY.ERP 9.
CTRL + A	To accept a form – wherever you use this key combination, that screen or report gets accepted as it is	At almost all screens in TALLY.ERP 9, except where a specific detail has to be given before accepting
CTRL + B	To select the Budget	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen
CTRL + ALT + B	To check the Company Statutory details	At all the menu screens
CTRL + C	To select the Cost Centre To select the Cost Category	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen At Stock Groups/ Stock Categories/ Stock Items/ Reorder Levels/ Godowns/ Voucher Types / Units of Measure (Inventory Info)

		creation/alteration screen
CTRL+ E	To select the Currencies	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen
CTRL + G	To select the Group	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen
CTRL + H	To view the Support Centre	At Almost all screens in TALLY.ERP 9
CTRL + I	To select the Stock Items	At Stock Group/ Stock Categories/ Stock Items/ Reorder Levels/ Godowns/ Voucher Types / Units of Measure (Inventory Info) creation/alteration screen
Ctrl + Alt + I	To import statutory masters	At all menu screens
CTRL + K	To Login as Remote Tally.NET User	At Almost all screens in TALLY.ERP 9
CTRL + L	To select the Ledger To mark a Voucher as Optional	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen At the creation and alteration of Vouchers
CTRL + O	To select the Godowns	At Stock Group/ Stock Categories/ Stock Items/ Reorder Levels/ Godowns/ Voucher Types / Units of Measure (Inventory Info) creation/alteration screen
CTRL + Q	To abandon a form – wherever you use this key combination, it quits that screen without making any changes to it.	At almost all screens in TALLY.ERP 9.
CTRL + R	To repeat narration in the same voucher type	At creation/alteration of voucher screen
CTRL + Alt + R	Rewrite data for a Company	From Gateway of Tally screen
CTRL + S	Allows you to alter Stock Item master	At Stock Voucher Report and Godown Voucher Report
CTRL + U	To select the Units	At Stock Groups/ Stock Categories/ Stock Items/ Reorder Levels/ Godowns/ Voucher Types / Units of Measure (Inventory Info) creation/alteration screen

CTRL + V	To select the Voucher Types	At Groups/Ledgers/Cost Centres/ Budgets/Scenarios/Voucher Types/ Currencies (Accounts Info) creation and alteration screen
	To toggle between Invoice and Voucher	At creation of Sales/Purchase Voucher screen
CTRL + K	To login to Control Centre	At almost all screens of TALLY.ERP 9
CTRL + H	To access Support Centre. Wherein you can directly post your queries on the functional and technical aspects of Tally.ERP9, Shoper and Tally.Developer.	At almost all screens of TALLY.ERP 9
Alt + Enter	To view the Voucher display	At Day Book and almost all Voucher Reports
Alt + S	To view Stock Query report	At all Voucher Creation and Alteration screens where inventory is applicable except Contra, Reversing Journal, Memorandum and Physical Stock Voucher

SC-4.Special Function Key Combination

Windows	Functionality	Availability
ALT + F1	To close a company	At all menu screens
	To view detailed report	At almost all report screens
	To explode a line into its details	At almost all screens in TALLY.ERP 9
	To select Inventory vouchers to alter	At the Inventory/ Payroll voucher creation or alteration screen.
ALT + F2	To change the period	At almost all screens in TALLY.ERP 9
ALT + F3	To select the company info menu	At Gateway of Tally screen
	To create/alter/shut a Company	
ALT + F4	To select the Purchase Order Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
ALT + F5	To select the Sales Order Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
	To view monthly and quarterly report	At almost all report screens in TALLY.ERP 9

ALT + F6	To select the Rejection Out Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
	To change the Sales Order Voucher Type	
ALT + F7	To select the Stock Journal Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
	To accept all the Audit lists	At Tally Audit Listing screen
ALT + F8	To select the Delivery Note Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
	To view the Columnar report	At Ledger Voucher screen
ALT + F9	To select the Receipt Note Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
ALT + F10	To select the Physical Stock Voucher Type	At Accounting / Inventory Voucher creation and alteration screens
ALT + F12	To filter the information based on monetary value	At almost all report screens
Ctrl + F1	To select payroll vouchers for alteration	At the Accounting/Inventory Voucher creation or alteration screen
CTRL + ALT + F12	Advanced Configuration	At Gateway of Tally

SC-5.Key Combination Used for Navigation

Windows	Functionality	Availability
PgUp	Display previous voucher during voucher entry/alter	At voucher entry and alteration screens
PgDn	Display next voucher during voucher entry/alter	At voucher entry and alteration screens
ENTER	To accept anything you type into a field.	You have to use this key at most areas in TALLY.ERP 9
	To accept a voucher or master	At the receivables report – press Enter at a pending bill to get transactions relating to this bill (e.g., original sale bill, receipts and payments against this bill, etc)
	To get a report with further details of an item in a report	
ESC	To remove what you typed into a field	At almost all screens in TALLY.ERP 9
	To come out of a screen	
	To indicate you do not want to accept a voucher or master	
SHIFT +	Collapse next level details	At Voucher Register screen and Trial

ENTER		Balance report
SHIFT + ENTER	To explode a line into its details	In almost all Reports: At a Group/Stock Group/Cost Category/Godowns /Stock Category – displays Sub Groups and Ledgers/Stock Items/Cost Centres/Secondary Godowns/Secondary Stock Categories At a Voucher – displays its entries and narration At a Stock Item- displays its godowns and batch details At Voucher Register screen – displays the next level details At Trial Balance report - displays the next level details
CTRL + ENTER	To alter a master while making an entry or viewing a report	At voucher entry and alteration screens At all reports

JVC ACADEMY, B-449, IIIrd Floor,N.I.T. Faridabad. Haryana -121001.

Tel No. 0129-2410140, M. No. 9873005680

Feedback Form Ist Training

Name of Participant: _____   **Name of Trainer:** _____

Venue: _____   **Place:** _____

Date: _____   **Time:** _____

Parameters	Ratings (Tick in the appropriate box please)					
	Excellent	Good	Adequate	Fair	Poor	
How well was the Program objective explained at the start of the program?						
How effective was the trainer in clearly communicating the concepts of the program?						

Parameters	Ratings				
Did the instructor give you opportunities to ask questions in class?					
Were the queries asked in the training session, answered to your satisfaction?					
Do you think that the program objective is relevant to your work and meets your expectations?					
Based on the coverage how confident do you feel of applying what you learnt, on the job?					
How effective was the functioning of the systems and infrastructure at the venue?					
Overall rating of the Training Program					
Any other suggestions related to the program					

Note :- If Participants are More Than One then to be filled by each attendant.

Signature of Participant_____ Date_____

Please return to trainer

JVC ACADEMY, B-449, IIIrd Floor,N.I.T. Faridabad. Haryana -121001.

Tel No. 0129-2410140, M. No. 9873005680

Feedback Form IInd Training

Name of Participant: _____ **Name of Trainer:** _____

Venue: _____ **Place:** _____

Date: _____ **Time:** _____

Parameters	Ratings (Tick in the appropriate box please)				
	Excellent	Good	Adequate	Fair	Poor
How well was the Program objective explained at the start of the program?					
How effective was the trainer in clearly communicating the concepts of the program?					
Did the instructor give you opportunities to ask questions in class?					
Were the queries asked in the training session, answered to your					

	Excellent	Good	Adequate	Fair	Poor
satisfaction?					
Do you think that the program objective is relevant to your work and meets your expectations?					
Based on the coverage how confident do you feel of applying what you learnt, on the job?					
How effective was the functioning of the systems and infrastructure at the venue?					
Overall rating of the Training Program					
Any other suggestions related to the program					

Note :- If Participants are More Than One then to be filled by each attendant.

Signature of Participant_____ Date_____

Please return to trainer of JVC Academy

Feedback Form

Name of Executive :-

Last Date of Meeting   :-

Name of School: _____

Parameters	Ratings (Tick in the appropriate box please)				
	Excellent	Good	Adequate	Fair	Poor
How well the Services given at the time of the Tally for School Purchase?					
How effective was the Executive in Solving the problem?					
Queries asked by you, answered to your satisfaction?					
Do you think that the Services given from JVC Academy is relevant to your work and meet your expectations?					
How was our executive was equipped with solutions ?					
Overall rating of JVC Academy?					

Any other suggestions you would like to give to us: -

Please Provide any reference.

Signature of Participant_____ Date_____

Please return to Trainer of JVC Academy